

**10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR**  
**Board of Director Meeting Minutes -Approved**  
**Wednesday March 1, 2023**

**CALL TO ORDER:** The 10A District Agricultural Association Board of Directors meeting was called to order by President Sutton at 6:02 pm and was held in the fair office conference room in Tulelake, CA.

**ROLL CALL/DIRECTORS ABSENT:** Directors Schaad, Sutton, Struble, Luscombe, Hernandez and Fine were all in attendance. A quorum was declared.

**INTRODUCTION OF GUESTS & STAFF:** Staff - CEO - Nancy Sites and Office manager - Megan Halousek, Guests: Destiney Huffman, Angie King, Heather Wright from Tulelake Rotary; Jerry LeQuieu, TBVF Friends; Scott Seus, Carrie Guthrie, Amber Worch, Olivia Worch and Kendra Worch.

**Community Relations/Public Comment:** Carrie Guthrie suggested that we speak with someone regarding conflict of interest and which board members can vote on certain things and which ones should abstain because of conflicts of interest. Tulelake FFA Advisor Kyle Schaad was not able to attend the meeting, but he submitted a letter of comment; which was in the board packet. Director Struble commented on Advisor Schaad’s letter.

The FFA chapters are always very busy during March so many of them are not able to attend or help with our fundraiser as it has been the first weekend of March for the past several years. That weekend does seem to work well for attendance, but we may look at moving it to April so that more FFA members are able to attend.

**CONSENT CALENDAR:**

The consent agenda included the February board meeting minutes, January cash disbursements and the financial report through January 2023. *Director Schaad moved to approve the consent agenda omitting line 23 of the cash disbursements. Director Struble seconded. Director Sutton abstained. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton			X
Director Hernandez	X		
Director Struble (second)	X		
Director Schaad (moved)	X		

*Director Luscombe moved to approve line 23 of the cash disbursements. Director Hernandez seconded. Director Schaad abstained. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (moved)	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez (second)	X		
Director Struble	X		
Director Schaad			X

Director Struble moved to amend the February Board Meeting Minutes to remove her and Director Luscombe from the Jr. Fairboard Committee assignments. Director Hernandez seconded. Motion passed.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez (seconded)	X		
Director Struble (moved)	X		
Director Schaad	X		

**Tulelake Butte Valley Fair Friends**

Jerry LeQuieu reported on behalf of the fair friends. The stock market is still not doing well, and it ended very low in February. Pete Johns has resigned from the fair friends’ board and suggested a few to take his place. Jerry spoke about a few projects that are high on their priority list.

**Committee Reports:**

As we are working on re-structuring some of our committees, Director Schaad had some comments to keep in mind while we are in the process of that. She distributed a “cheat sheet” of Robert’s Rules of Order for our committees and there was some discussion about a “committee” vs. a “task force”. There was some discussion about whether community members could be on the committees. There is some clarification needed before we move forward with the current committees. President Sutton will clarify some things with CDFA F & E and report back at the April meeting.

Finance Committee: Has not met since the last meeting.

**Public Relations and Program Review:**

Fair Court: Director Struble announced the 2023 Tulelake Butte Valley Fair Court: Miss Butte Valley – Emily Cisneros and Miss Tulelake – Giselle Hernandez; we will do a press release introducing them soon. Amber Worch suggested that in the future we make the application clearer as far as what ages and grades are eligible to apply for the Fair Court as it was a little confusing this year. Director Fine suggested the possibility of adding “Jr. Princesses” to the fair court in the future.

**Ad Hoc Committees:**

Junior Fairboard: Director Fine updated everyone on the Junior Fairboard. There are many applicants this year and some will be helping with our upcoming Fundraiser. The Junior Fairboard By-Laws need to be updated and will be presented at the next meeting.

Fundraiser Committee: Director Fine reported on our fundraiser coming up on Saturday. Everything is coming together nicely, and tickets are almost sold out. Director Schaad suggested that a board member do some kind of announcement or presentation at the event letting people know that we have some vacant board positions that are now available. Director Struble volunteered to make the announcement.

**Business and Information**

Nancy reported that the Independent Livestock exhibitor deadline has passed, and we have thirteen independent exhibitors this year. That is about double what we had in 2022. We have set up separate meetings for these exhibitors to come and give updates on their projects. It was suggested that we have more mandatory community service hours next year and that we have formal agendas for their meetings. This will be more labor intensive for the office than it has been in the past.

It was suggested that we turn the “garden” area next to the admin office into more parking as it has not be utilized as a garden for a few years. Nancy will move forward with plans for that. We are still working on paving, roof quotes, and new panels for Jr. Sheep/Swine barn. Also grandstand entertainment will look different this year and some grandstand upgrades will be needed to accommodate the new events.

**OLD BUSINESS**

**Sick Leave Policy for Temporary Employees**

Nancy updated the temporary employee sick time policy so that it is equal to the state requirements. *Director Schaad moved to adopt the sick leave policy for temporary employees as written. Director Fine seconded. There was no discussion. Motion passed.*

**SICK LEAVE POLICY FOR TEMPORARY EMPLOYEES**

It is the policy of the 10A District Agricultural Association (10A DAA) that all temporary part-time employees shall receive 24 hours (three days) of paid sick leave per calendar year if they meet the following qualifications: Work for the same employer for at least 30 days within a year in California and complete a 90-day employment period before taking any paid sick leave.

At the end of the designated 12-month period, the employees lose any remaining unused sick leave and will receive the next yearly period allotment of paid sick leave consisting of 24 hours or 3 days of paid sick leave. (2/9/23)

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine (second)	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		
Director Schaad (motion)	X		

**MARKET LIVESTOCK TOP WEIGHT OPTION**

This option was presented at the livestock committee meeting that included a 3% “hard top” weight. This would allow market animals to come in at high market weight and still be able to show and sell. However, if they are within that 3% (over the top weight but under the “hard top” weight) they would not be eligible to compete for Grand or Reserve Grand Champion and they would not be eligible for the rate of gain contest. This would allow market animals that are slightly over the top weight limit to sell in the Rotary livestock auction.

*Director Schaad moved to approve the “hard top” weight limit concept. Director Luscombe seconded. Director Fine abstained due to a conflict of interest. Director Hernandez voted no. All other directors approved. Motion approved.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (second)	X		
Director Fine			X
Director Sutton	X		
Director Hernandez		X	
Director Struble	X		
Director Schaad (motion)	X		

TULELAKE ROTARY AUCTION SOCIAL PROPOSAL

The Tulelake Rotary Club provided more detailed information on their proposal from the February meeting. They would like to host a “social hour” for registered buyers prior to and during the auction. This event would include snack food and a beer and wine bar. Rotary would host for the first hour and then it would be a no host bar with beer and wine for sale. They have planned for servers and will be renting a tent to make more room for the bar area. They have also planned for extra security. We will need to work out other details such as moving the dumpster that has been in that area in the past, repairing the asphalt in that area, and the need for taller panels for the sale ring.

President Sutton read section 14A from the Tulelake Butte Valley Fair By-Laws:

Section 14A: ALCOHOL POLICY

Alcoholic beverages are not allowed on the fairgrounds during the fair. Drunk and/or disorderly people will be removed from the fairgrounds, with no eligibility for a refund of any fees paid.

Section 14A shall be amended to read: Alcoholic beverages are not allowed on the fairgrounds during the fair. Drunk and/or disorderly people will be removed from the fairgrounds, with no eligibility for a refund of any fees paid. Tulelake Rotary Club is authorized to host a buyers auction social which will include the sale of beer and wine to registered buyers only within the approved designated area. Beginning one hour before the auction start time and proceeding during the auction.

*Director Schaad moved to approve the changes to section 14A of the by-laws as read. Director Struble seconded. The vote was five in favor and one opposed. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez		X	
Director Struble (second)	X		
Director Schaad (motion)	X		

**NEW BUSINESS**

PARADE GRAND MARSHAL

Nominations for parade grand marshal were taken and discussed by the group.

*Director Luscombe moved to nominate Nick Macy and Paula Fanning as the 2023 Parade Grand Marshall’s.*

*Director Struble seconded. All in favor. Motion approved.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (motion)	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble (second)	X		
Director Schaad	X		

**Director Statements:** Each director gave a brief statement.

**Next Meeting:** April 10, 2023

**Meeting adjourned at 8:33pm**

Respectfully submitted,

Board President Signature

Nancy Sites, CEO

---