

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes - APPROVED
Wednesday, March 2, 2022

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Schaad at 6:01 pm and was held at The Tulelake Butte Valley Fairgrounds in the office.

ROLL CALL/DIRECTORS ABSENT: Directors Schaad, Misso, Luscombe, Sutton, Misso, Struble and Fine were all in attendance. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites; Fair Friends Representative Jerry LeQuieu; The Johnson Family was in attendance as well. Scott Seus joined a little later.

CONSENT CALENDAR:

President Schaad moved the “Independent Exhibitors” to the top of the agenda. Lain Johnson and Elijah Johnson addressed the board about being independent exhibitors in the junior livestock department for the 2022 fair.

The consent agenda included the February 2, 2022 board meeting minutes, January cash disbursements and the financial report from January 2022. *Director Luscombe moved to approve the consent agenda. Director Struble seconded. All in favor, motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (motion)	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble (second)	X		
Director Schaad	X		

Fair Friends Repot: Jerry LeQuieu gave a financial report for the fair friends. The stock market has not done very well the last month or so. They are hoping that it rebounds so that we can keep pulling some funding out for fairgrounds projects but there has been no change for this month.

Community Relations/Public Comment: Scott Seus addressed the board with an idea for the FFA metal fabrication and wood shop projects. He proposed that the board look into letting the FFA members sell both an animal and a metal or wood shop project in the auction on Sunday of fair. These are much needed skills in the current job market and many of the kids may be more inspired to enter projects if they are allowed to sell them. President Schaad thanked Scott for attending and presenting this idea and asked that this proposal be put on the April agenda to be voted on.

Committee Reports:

Livestock Committee: Independent exhibitor requests – We have received more than ever before mostly due to the lack of having currently having a Tulelake 4-H beef club. The independent exhibitor rules for 2022 have been updated but it was suggested that next year we have them turn in their record books three times during the year so the livestock committee can check them. It was also suggested that we have “check-in” days where board members may go to the exhibitors houses to check on their market projects since they don’t have a 4-H leader or FFA advisor to do so.

Public Relations Committee: The new website is up and running through Saffire. Nancy will continue to add information to it as needed. It is an ongoing process that takes time but it is much easier than having someone else changing things on the site.

Special Events Committee:

Casino night is this coming weekend. Most things are lined up and ready to go, set up will take place over the next couple of days. It was suggested that next year on the poster we make sure it is in large print that it is a fundraiser for fairgrounds projects. The event is sold out as we have a count of over 350 people, we will not sell tickets at the door as we believe we have reached capacity for that event.

TBVF Staff Reports - Administration & Maintenance:

Administration – All board member and permanent employees need to turn their form 700 in before April 1 so we can get them down to CDFA. There is also some training that needs to be completed before we can get our allocation from the state. This will need to be completed by May 15th as we usually get our allocation in June. Nancy reviewed a letter from CFA to the board asking for a one-time allocation of \$5000 to their organization from each fairground in the association. This is not mandatory but will help make them whole again. This last convention was very rough as a lot of people cancelled at the last minute. Also, when the fairgrounds lost their funding in 2011, CFA cut their dues dramatically to help the fairgrounds out. Now that we did get a substantial allocation due to their lobbying efforts these last few years, they are asking for our help if we are able to pay these additional dues. Nancy reported that she did put it in the budget so it should be a problem there.

Maintenance – Mary Shuck has been hired to help Dave deep clean all of the buildings and tables and chairs. She will be working part time and have a couple weeks off every couple of months. She is doing an amazing job, as usual.

We are still waiting on a quote from Rocky Mountain Construction to compare to Webb Asphalt for grounds paving and graveling.

Old Business –

By-Laws Review – At the last meeting there was discussion about how long officers can keep their terms and how the by-laws read. There was a nomination for President Schaad to keep her position for another year but some question as to changing our bylaws to reflect that change.

Director Sutton moved to change Article 3 Section 2 to read: The term of President or Vice President shall be for two years OR until a successor is elected. Director Struble seconded. Motion Passed unanimously.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Misso	X		
Director Sutton (motion)	X		
Director Hernandez	X		
Director Struble (second)	X		
Director Schaad	X		

New Business –

The fair court interviews have been completed and they will be announced at the casino night. Jr. Fairboard application will be updated and up on the website in the next couple of weeks. Nancy will also send it to the 4-H, FFA and independent exhibitors so they have an opportunity to apply for it.

Director Statements Each of the directors gave a brief statement

Next Meeting: Wednesday, April 6, 2022

Meeting adjourned at 7:57pm

Respectfully submitted,

Nancy Sites, CEO