

**10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes -APPROVED –Wednesday, March 4, 2026**

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Sutton at 5:31 pm and was held in the fair office conference room in Tulelake, CA.

ROLL CALL/DIRECTORS ABSENT: Director Sutton, Director Luscombe, Director Hall, Director Hernandez and Director Struble were all in attendance. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites,

Community Relations/Public Comment: None

Consent Calendar: *Director Luscombe moved to approve the consent agenda Director Struble seconded the motion. All were in favor. Motion Passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (motion)	X		
Director Hall	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble (second)	X		

Correspondence: Nancy reviewed the CFSA memo’s on WC and liability insurance rates for 2026.

COMMITTEE REPORTS

Finance Committee – Nancy reviewed the 2026 budget with the board. *Director Struble moved to approve the consent agenda Director Hernandez seconded the motion. All were in favor. Motion Passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Hall	X		
Director Sutton	X		
Director Hernandez (second)	X		
Director Struble (motion)	X		

COMMITTEE REPORTS - Advisory Committees

Jr. Fairboard and Fair Court:

The Jr. Fairboard will meet prior to Casino night to go over job duties and see who will be in town.

Fundraiser – Nancy, Angela and Tracey have been working on things for casino night. We will meet again on March 23rd. The event is March 28th

Business/Information Report

Nancy has received a proposal for hosting a CCPRA rodeo during the fair. The board reviewed the proposal. The rodeo would take place Friday and Saturday of the fair in the grandstand.

Old Business:

City Pen Project – Nancy updated the group on the city animal pen project. The board would like to see the exhibitors that are using the pens raise some funding for the project as well. They proposed matching the amount that the kids raised. They would also consider a larger amount in the future to complete the project. *Director Struble moved to approve funding the city pen project for up to \$2500.00 if the exhibitors raise the matching amount first. Director Hall seconded the motion. Motion carried.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Hall (second)	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble (motion)	X		

Horse Racing Proposal – The horse racing proposal that was discussed at the last meeting was not approved by the Horse Racing commission so it is on hold for now. Tehema District Fairgrounds and Humboldt County Fairgrounds are still working on bring horse racing back to northern California.

75th Annual Fair Planning:

Director Hernandez moved to approve the rodeo proposal from Camacho Livestock and enter into a contract with them for up to \$30,000.00. Director Hall seconded. Motion carried.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Hall (second)	X		
Director Sutton	X		
Director Hernandez (motion)	X		
Director Struble	X		

There was some discussion about the parade grand marshal. The board would like to invite Lorraine Fine to be the grand marshal for 2026 and will honor all of the past fair board members as this is our 75th annual celebration!

New Business:

Updated on Delegated Authority – President Sutton gave an update on delegated authority as we met with Brandi since it has been difficult for us to reach a quorum. We can’t use delegated authority until there are less than five members. If someone is planning on resigning, they can let the board know, it can be listed on the agenda and we can vote on delegated authority at their last meeting.

Director Statements:

Next Meeting: Wednesday, April 1, 2026

Respectfully submitted,

Board President Signature

Nancy Sites, CEO

