

10-A DISTRICT AGRICULTURAL ASSOCIATION
P.O. BOX 866; 800 SOUTH MAIN STREET TULELAKE, CA 96134
(530) 667-5312 • Fax (530) 667-3944
Website: www.tbvfair.com
Notice given on 5/9/2025

BOARD MEETING NOTICE

The 10-A DAA Board of Directors will be holding a regular monthly fair Board meeting on Wednesday, May 21, 2025, at 5:30 p.m.
Tulelake Butte Valley Fair Office Conference Room
800 South Main St., Tulelake, CA 96134

We have added a conference call-in number, if you plan to join us this way, please call the fair office at (530) 667-5312 to let us know.

Conference call-in Number
(605) 313-5970

BOARD OF DIRECTORS

Angela Sutton (President), Tracey Struble (Vice President), Crystal Hall
Venancio Hernandez, Kathleen Luscombe

STAFF

Nancy Sites, CEO; Megan Halousek, Office Manager; Dave Kandra, Sr. Maintenance Supervisor

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (10-A) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and on the Board's website at www.tbvfair.com

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 10-A District Agricultural Association Board or Committee meetings, or in connection with other Tulelake-Butte Valley Fair activities, may request assistance at the Tulelake-Butte Valley Fair Office, 800 South Main St., or by calling 530.667.5312, during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance.

The mission of the 10A District Agricultural Association is to provide a safe place for families to create lasting memories and new traditions. We preserve and showcase the rich history, heritage and innovations upon which our communities were built.

10-A DAA Board Meeting Agenda

Wednesday, May 21, 2025, at 5:30pm

1. CALL TO ORDER: President Sutton

All matters noticed on this agenda, in any category, may be considered for action. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President. This agenda, and all notices required by the California Bagley-Keene Open Meeting Act, are available at www.tbvfair.com

2. ROLL CALL OF DIRECTORS and DECLARATION OF QUORUM

3. INTRODUCTION OF GUESTS & STAFF PRESENT

4. COMMUNITY RELATIONS/PUBLIC COMMENT: (5 minutes)

Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

5. CONSENT CALENDAR: (Discussion/Action by Board)

Any member of the public, staff or board of directors may request that an item be removed from the consent calendar discussed and acted upon as a separate item. For convenience, all matters listed on the Consent Calendar may be considered and acted upon in one motion without any discussion unless a Director, a member of staff, or a member of the public request's individual treatment.

- a. Minutes of February and March & April 2025 Board Meeting
- b. Current Finance Report –March 2025

6. CORRESPONDENCE: (Information/Action by Board)

- a. All CDFA, CFA or CFSA memo's
Memo from CFSA – Update on Program Fees

7. TULELAKE-BUTTE VALLEY FAIR FRIENDS REPORT: (Informational/Action by Board)

- a. Financial Report
- b. Any other business
Fairground Projects

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8. COMMITTEE REPORTS: (Informational/Action by Board)
 - a. Finance – Things in progress: 2024 STOP
 - b. Buildings and Grounds -
 - c. Operations and Policy
 - d. Public Relations - Butte Valley 4th of July Event Update
 - e. Executive Committee
9. ADVISORY COMMITTEES:
 - a. Jr. Fair Board – April 16 Meeting
 - b. Fair Court
10. BUSINESS REPORT & INFORMATION:
 - a. Office/Admin Activities - Beef Pre weigh in/tagging – April 29 & 30, 2025
Windows 11 and computer server update, 2025 Fair Entertainment, Highway Banners, Grand Marshal, Independent Exhibitors and Mandatory Livestock Exhibitor/Leader/Advisor Meetings
 - b. Grounds/Maintenance Activities - Main Exhibit Roof, Home Ec. Restroom Repairs, Beef Barn Roof Repair, Arts and Crafts and Home Ec snow damage repairs, Painting – Sheep Barn, Admission and Info Booth
11. INTERIM EVENTS SCHEDULED:
 - a. Birthday Party – May 18
 - b. NRA Banquet – May 24
 - c. Graduation Parties – June 7
 - d. Stateline Spectacular Jackpot Show – June 14 & 15
12. Security Deposits to Refund: (Informational/Action by Board)
13. OLD BUSINESS: (Consideration/Action by Board)
14. NEW BUSINESS: (Consideration/Action by the Board)
 - a. Complimentary ticket policy
 - b. Local Livestock Rules Review & Changes
 - c. Sponsorship/Partnership Proposal from TMS
 - d. Possible update of policy Section 14A – Alcohol Policy
15. MATTERS OF INFORMATION:
 - a. Director Statements & Staff Statements
 - b. Next Proposed Board Meeting Date: June 11, 2025
 - c. Items to be added to the next meeting’s agenda

ADJOURNMENT

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