

Office Use Only
App Rec'd:
Contract #
Contract Mailed:
Notes:



Thank you for
your continued
partnership!

September 5th-8th, 2024
STATE OF CALIFORNIA
10-A District Agricultural Association

Vendor Application

Type of Vendor: (select one) Concession Commercial CFSA #

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Authorized Contact: _____ Email: _____
(Person authorized to sign contract on behalf of business)

About Your Business or Organization

Please explain what your business or organization does or promotes in order for us to place you accordingly and also to help us prevent duplicate vendors. (Include items that will be sold or given away)

History

Have you been a vendor at the Tulelake-Butte Valley Fair in the past 5 years? If not, where have you exhibited in the past 5 years? (List at least 3)

BOOTH REQUESTS:

SPACE: INSIDE OUTSIDE
SIZE: 10' X 10' 10' X 20' 10' X 30' OTHER (SPECIFY) _____
UTILITIES: 110 VOLTS 220 VOLTS 50 AMPS/other _____ *There is a \$25.00 Fee for power
WATER: YES NO *There is a \$5.00 fee for water hookups

MOBILE UNITS ONLY: Please provide the Dimensions that you will occupy (include fencing, canopies, trailers—
This includes if you plan on using space behind your mobile unit for parking/storage/etc.

FAIRTIME RV/TRAILER PARKING

We are so excited that you are interested in staying with us during the fair! We have very limited space available for RV parking. If you are interested in purchasing an RV/Trailer space please check the spaces below and we will send you a link/application as soon as the application window opens. Unfortunately, at this time we cannot guarantee that everyone who submits an application will get an RV space—even if you have been a returning vendor for years. More information will be provided about the application selection process when the application is made available. Do you need an RV Space during fair? _____ Do you need space for a supply trailer? ____

Commercial Vendor Information

Thank you for taking an interest in our upcoming fair! at the Tulalake-Butte Valley Fair last year! We are so excited to see new and familiar faces this year! Below you will find our booth sizes and rates. Please fill out your applications as completely as possible and return them right away. We love having return vendors; however, that doesn't mean we will hold your spot so please get your applications in as soon as possible. The fair reserves the right to allocate available space, to select vendors, and to limit the number of similar products in a manner which the management deems is most beneficial to all concerned and to the successful operation of the fair. Vendors who have not upheld their contracts could be subject to a waitlist if we have more eligible vendors than there are spaces.

In order for us to offer variety of product and reduce redundant items it is necessary for you to fill out the enclosed application and return it to us, along with **ALL** your product list. Over time trends and "Must-Have" items change and so do the items that vendors choose to sell, therefore this is a required item.

Inside Exhibitor Fees

10' x 10'	\$350.00
20' x 10'	\$450.00
30' x 10'	\$550.00
Open corners.....	additional \$25.00 each

Outside Exhibitor Fees

(Spaces fronting on fair walk-ways)

10' frontage.....	\$375.00
20' frontage.....	\$475.00
30' frontage.....	\$575.00

No money needs to be sent in with this application. Contracts will be sent out after the completed application is returned. Once you receive the contract, it must be signed and returned with 50% of the contracted space fee by June 1st, 2024 or space will be considered cancelled and will be resold.

2024 Insurance Requirements

California Fair Services Authority (CFSA) Exhibit C

I. Evidence of Coverage

The contractor/renter shall provide a signed original evidence of coverage form for the term of the contract or agreement (hereinafter "contract") protecting the legal liability of the State of California, District Agricultural Associations, County Fairs, Counties in which County Fairs are located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fairs, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees, from occurrences related to operations under the contract. This may be provided by:

A. Insurance Certificate - The contractor/renter provides the fair with a signed original certificate of insurance (the ACORD form is acceptable), lawfully transacted, which sets forth the following:

1. List as the Additional Insured:

This needs to be listed on the insurance certificate word for word as follows:

"That the State of California, the California Fair Services Authority, the District Agricultural Association, County Fair, the county in which the County Fair is located, Lessor/Sublessor, if fair site is leased/subleased, Citrus Fruit Fair, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned, per written contract and subject to policy wording and conditions."

2. Dates: For individual events, the specific event dates must be listed, along with all set-up and tear down dates.

3. Coverage's:

a. General Liability - Commercial General Liability coverage, on an occurrence basis, at least as broad as the current Insurance Service Office (ISO) policy form #CGL 001. Limits shall be not less than \$5,000,000 per occurrence for Fair Time Carnival Rides; \$3,000,000 per occurrence for Motorized Events All Types except arena or track motorcycle racing and go-cart racing; \$3,000,000 per occurrence for Rodeo Events with a paid gate and any Rough Stock events; \$2,000,000 per occurrence for Rodeo Events without a paid gate and with any Rough Stock events; \$1,000,000 per occurrence for Rodeo Events All Types without any Rough Stock Events; \$2,000,000 per occurrence for Interim Carnival Rides, Fair Time Kiddie Carnival Rides of up to 6 rides, Concerts with over 5,000 attendees, Rave Type Events All Types, Cannabis Festivals/Trade Shows, Mechanical Bulls, Extreme Attractions All Types that require a DOSH permit to operate, Simulators, and Motorized Events of arena or track motorcycle racing and go-cart racing; \$1,000,000 per occurrence for all contracts for which liability insurance (and liquor liability, if applicable) is required.

b. Automobile Liability - Commercial Automobile Liability coverage, on a per accident basis, at least as broad as the current ISO policy form # CA 0001, Symbol #1 (Any Auto) with limits of not less than \$1,000,000 combined single limits per accident for contracts involving use of contractor vehicles (autos, trucks or other licensed vehicles) on fairgrounds.

c. Workers' Compensation - Workers' Compensation coverage shall be maintained covering contractor/renter's employees, as required by law.

d. Medical Malpractice - Medical Malpractice coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving medical services.

e. Liquor Liability - Liquor Liability coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving the sale of alcoholic beverages.

Limits

Each Occurrence--\$1,000,000, Damages to Rented Premises Each Occurrence \$300,000, Medical Exp Any one Person \$5,000, Personal & Adv injury \$1,000,000, General Aggregate \$2,000,000, Products-Comp/op Agg \$2,000,000, Empl. Benefits A \$2,000,000.

4. Cancellation Notice: Notice of cancellation of the listed policy or policies shall be sent to the Certificate Holder in accordance with policy provisions.

5. Certificate Holder: For Individual Events Only - Fair, along with fair's address, is listed as the certificate holder. For Master Insurance Certificates Only - CFSA, Attn: Risk Management, 1776 Tribute Road, Suite 100, Sacramento, CA 95815 is listed as the certificate holder.

6. Insurance Company: The Company providing insurance coverage must be acceptable to the California Department of Insurance.

7. Insured: The contractor/renter must be specifically listed as the Insured.

OR

B. CFSA Special Events Program - The contractor/renter obtains liability protection through the CFSA Special Events Program, when applicable.

OR

C. Master Certificates - A current master certificate of insurance for the contractor/renter has been approved by and is on file with CFSA.

OR

D. Self-Insurance - The contractor/renter is self-insured and acceptable evidence of self- insurance has been approved by California Fair Services Authority.

General Provisions—

Maintenance of Coverage—The contractor/renter agrees that the commercial general liability (and automobile liability, worker's compensation, medical malpractice and/or liquor liability, if applicable) insurance coverage herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires or is cancelled at any time or times prior to or during the term of this contract, contractor/renter agrees to provide the fair, prior to said expiration date, a new certificate of insurance evidence insurance coverage as provided for herein for not less that the remainder of the term of the contract, or for a period of not less than one (1) year. New certificates of insurance are subject to the approval of California Fair Services Authority, and contractor/renter agrees that no work or services shall be preformed prior to the giving of such approval. In the event the contractor/Renter fails to keep in effect at all times insurance coverage as herein provided, the fair may, in addition to any other remedies it may have, take any of the following actions: (1) declare a material breach by contractor/renter and terminate this contract; (2) withhold all payments due to contractor/renter until notice is received that such insurance coverage is in effect; and (3) obtain such insurance coverage and deduct premiums for same from any sums due or which become due to contractor/renter under the terms of this contract.

B. Primary Coverage—The contractor/renter's insurance coverage shall be primary and any separate coverage or protection available to the fair or any other additional insured shall be secondary.

C. Contractor's responsibility—Nothing herein shall be construed as limiting in any way the extent to which contractor/renter may be held responsible for damages resulting from contractor/renter's operations, acts, omissions or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve contractor/renter of liability in excess of such minimum coverage, nor shall it preclude the fair from taking other actions available to it under contract documents or by law, including, but not limited to, actions pursuant to contractor/renter's indemnity contract.

D. Certified Copies of Policies—Upon request by fair, contractor/renter shall immediately furnish a complete copy of any policy required hereunder, with said copy certified by the underwrite to be a true and correct copy

of the original policy. Fair Time Carnival Ride Contractors must submit copies of actual liability insurance policies, certified by an underwriter, to California Fair Services Authority (CFSA).

III. Participant Waivers

For hazardous participant events, the contractor/renter agrees to obtain a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events sponsored by contractor/renter. Hazardous participant events include but are not limited to: Athletic Team Events; Equestrian-related Events; Motorized Events; Rodeo Events; and Wheeled Events, including bicycle, skates, skateboard, or scooter. Contact California Fair Services Authority at (916) 921-2213 for further information.

Inside Booth Set-up/Configuration

Each inside booth has an 8 foot high back and 3 foot high convention style pipe and drape walls unless there is an open corner or a wall bordering one side of the booth.

Tulelake-Butte Valley Fairgrounds
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