



UPDATES & HIGHLIGHTS

INSURANCE

- **Comprehensive General Liability Insurance**
 - Vendors must submit a comprehensive General Liability Insurance certificate for its operation at the Tulsa State Fair of at least \$1,000,000.00 per occurrence and \$1,000,000.00 aggregate and Auto Liability/Non- owned and Hired Auto Liability of \$1,000,000.00 Combined Single Limit Insurance certificate. Both policies must name "Tulsa County Public Facilities Authority" and "Tulsa State Fair" as additional insured and include a waiver of subrogation in favor of the "Authority"
 - Personal vehicle please provide proof of insurance.
- **Worker's Compensation Insurance**
 - Vendors submitting a certificate of Worker's Compensation Insurance must include a waiver of subrogation in favor of the "Authority".
- **Group Policy**
 - CompSource of Oklahoma is our provider for Worker's Compensation, an application will be emailed to you if purchasing coverage through the group policy when available.
 - Hub International Mid-American is our provider for Comprehensive General Liability insurance; an application will be emailed to you if purchasing coverage through the group policy when available.

TULSA HEALTH DEPARTMENT (subject to change)

- **Inspection Dates**
 - September 27 & 28, 2022
- Each stand selling consumable products will be subject to a license fee of \$320.00*.
- Vendors that are not completely set-up and licensed by September 28, 2022, will not be allowed to sell products opening day.
- Do not prep food prior to being licensed.

FIRE MARSHALL

- **Commercial Vendors**
 - Vendors utilizing an open flame within their display is required to have a 2A10BC fire extinguisher in a visible location and must take the necessary precautions to keep the flame out of public reach.
- **Vendors & Concessionaires**
 - The Fire Marshall will be on-site September 27, 2022, beginning inspections.

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ADDITIONAL INFORMATION

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- Tax Exempt Policy, Page 13
- Refunds, Returns & Exchanges, Page 13
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BOOTH DESIGN & OPERATING PROCEDURES FOR ALL VENDORS

- Ford is the presenting sponsor of the Tulsa State Fair; all booths utilizing a vehicle for any purpose must display a Ford Vehicle. Prior approval must be given from Tulsa State Fair Management.