

# 2023 Nomination Checklist

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*Complete checklist before returning nomination materials*

- Read Nomination Rules and Guidelines.
- Animals required to submit nomination: market steers, commercial heifers, market barrows, breeding gilts, market lambs, commercial ewes, meat goats & breeding does.
- DNA kits include DNA envelope and Tulsa tag.
- Nomination Kit Shipment Deadline is June 22. Any orders placed after this date must be picked up in Tulsa.
- Make sure you tag the animal(s) with a tag assigned to that specie:
  - Cattle Tags are GREEN
  - Goat, Sheep & Swine Tags are BLUE
- Submit exhibitor and animal information online **by 5pm on July 1**
  - Every animal nominated must have nomination information submitted online.
  - If family nominating, each animal must be nominated online in each siblings name.
  - Mail a copy of exhibitor(s) online receipt with the DNA sample.
- Make sure DNA hair envelope includes the following:
  - 40 hairs with follicles intact
  - Correct Tulsa Tag Number corresponding with the DNA sample in the envelope
  - Signature of **all exhibitors**, parent, CEA or FFA Instructor, and collector
  - Make sure to completely seal the envelope
- Family Nominations:
  - Only one DNA envelope per animal is required.
  - All exhibitors' (siblings) names and signatures must be on DNA sample envelope.
  - Enter each exhibitor online and every animal in each exhibitor's name. Online receipt required for each sibling showing the animal nominated.
  - The primary exhibitor will not be chosen at nomination time. The final exhibitor decision will be made at the time of entry.
- Online nomination receipt must be mailed with DNA envelopes.  
(Do not staple receipt to the DNA envelope.)
- Photo requirement for steer exhibitors:
  - Upload three photos of the steer online: front view, right, and left side profile.
  - Crossbred steers do not need to submit photos.
- Exhibitors should maintain a copy of the nomination receipt.
- DNA envelope and copy of online receipt must **be postmarked by July 1**. Mail to:  
TSF Livestock Office, 4145 E 21<sup>st</sup> Street, Tulsa, OK 74114
- Nominations will be processed and posted on the Tulsa State Fair website in mid-July. Please review all of your nominations and inform the Livestock Office of any corrections prior to August 1.