TULSA STATE FAIR

11 DAYS OF AWESOME

2026 Rules & Regulations Handbook

Presented by Ford and Your Oklahoma Ford Dealers

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Tulsa State Fair Dates
October 1 – October 11, 2026

Tulsa State Fair Mission Statement
To produce one of the premier fairs in the country that preserves our heritage and continues tradition by creating an enriching educational experience and providing fun family entertainment.

Administration Contacts

Jen Haddix, *Event & Programming Coordinator*
jhaddix@exposquare.com
918.744.1113, ext. 2039

Pam Rist, *Consumer Event Coordinator*
prist@exposquare.com
918.744.1113, ext. 2100

Matt Eidson, *Event Coordinator*
meidson@exposquare.com
918.744.1113, ext. 2040

Amanda Blair, *COO*
ablair@exposquare.com

Andrea Allgood, *Events Relations Manager*
aallgood@exposquare.com

Mailing Address – Office
Tulsa State Fair
4145 East 21st Street
Tulsa, Oklahoma 74114

Shipping Address – Freight (Additional information, Page 18)
Tulsa State Fair
4000 East 15th Street
Tulsa, Oklahoma 74112

Tulsa State Fair Building Operating Hours*

Thursday, October 1	11am – 9pm
Friday & Saturday, October 2 & 3	10am – 10pm
Sunday, October 4	10am – 9pm
Monday - Thursday, October 5 - October 8	11am – 9pm
Friday & Saturday, October 9 & 10	10am – 10pm
Sunday, October 11	10am – 9pm

*Vendor must remain in booth 30 minutes after Operating Hours

Tulsa State Fair Independent Midway Operating Hours

Thursday, October 1	12pm – 11pm
Friday & Saturday, October 2 & 3	11am – Midnight
Sunday, October 4	11am – 11pm
Monday - Thursday, October 5 - October 8	12pm – 11pm
Friday & Saturday, October 9 & 10	11am – Midnight
Sunday, October 11	11am – 11pm

Tulsa State Fair Logo

Logo of the Tulsa State Fair is a Registered Trademark and may not be used under any circumstance without prior written permission of the Tulsa State Fair.

IMPORTANT DATES

MARCH 15	Vendor & Concessionaire Lease Agreement, Pro Forma Invoice and additional paperwork emailed.
MAY 15	Signed Vendor & Concessionaire Lease Agreement and a 50% deposit of total balance due.
	Cancelation notices received May 1 – June 14, lessee will be assessed a $100.00 processing fee. (Written or emailed notice must be given) Refunds will be processed after the 2026 Tulsa State Fair.
JULY 15	Final payment of Balance Due.
	No refund of monies paid on cancelation or services ordered after this date.
SEPTEMBER 21	Independent Midway and SageNet Center bulk space vendor move in begins. SageNet Center vendors require prior approval from Tulsa State Fair Management.
SEPTEMBER 26 & 27	Vendor Packets will be available at the Vendor Office, Saturday & Sunday 9am – 5pm.
SEPTEMBER 26	Vendor move in begins for buildings.
SEPTEMBER 28 – OCTOBER 1	Vendor Packets will be available at the Vendor Office, Monday – Thursday 9am – 7pm.
OCTOBER 1 – OCTOBER 11	2026 TULSA STATE FAIR
OCTOBER 2 – OCTOBER 12	Daily Sales Reporting of Percentage-Based Vendors, Online by 8am.
OCTOBER 5	In Person Payments for Percentage-Based Vendors & Concessionaires, 2pm - 4pm, Vendor/Utility Office.
OCTOBER 11	Break down begins at 9pm in the buildings. Moved out by:
	Exchange Building — October 12, 3pm
	Central Park Hall — October 12, 5pm
	SageNet Center — October 12, 8pm
	Independent Midway — October 13, 8pm
OCTOBER 12	In Person Payments for Percentage-Based Vendors & Concessionaires, 10 am - 12 pm, Vendor/Utility Office

*Payments must be made by credit card (3% Fee), Check, Money Order or Cashier's Check

IMPORTANT CONTACTS

Assistant Fire Marshall	Adrienne Seibel	918.596.9677
Bedding & Feed	Main Office	918.728.3299, ext. 2099
Ben E. Keith	Jeff Crawford	918.760.1165
Bimbo Bakeries/Sara Lee	Donald Wilbourn	405.249.8896
City of Tulsa Storm Water Quality	Brian Lewis	918.591.4351
Cox Communications	Representative (Phone & Cable)	918.806.6079
Programming Supervisor	Jen Haddix	918.810.2257
Event Relations Assistant	Pam Rist	918.344.1020
Freedom Ice	Jim McConnell	918.606.0022
Freight Office	Dick Edwards	918.744.1113, ext. 3248
Frontier Produce	Rob Dewitt	918.230.5077
Fore Wheeler Golf Cars	Will Severns	800.326.2208
Guest Service Desk	Attendant	918.744.1113, ext. 0
Hub International Mid-America	Courtney Brown	918.712.5210
Josey RV Services	Robert Tonihka	918.902.7954
Maltsberger Propane	Office	918.358.3310
Midwest Decorating	Mark Breeden	918.584.0988
Oklahoma Tax Commission	Allyssa Yandell	405.522.6061
Party Pro Rents	Stephanie Layson	918.622.8102
Pepsi Cola	Mike McAuliff	914.435.4566
Restaurant Equipment	Bob Lomax	918.664.1778
Restocking Lot	Matt Eidson	918.605.5068
RV Park	Attendant	918.744.1113, ext. 2154
Security Office	Dispatch	918.744.1113, ext. 2142
Tulsa Beef	Josh Maricle	918.855.6028
Tulsa Health Department	Mandy Kennedy	918.595.4321
Vendor/Utility Office	Jessica Booth	918.728.3239
Wi-Fi Access	Log on to Expo Premium Wireless	Purchase Plan

If there is a vendor you utilize not listed, please contact Jen Haddix, Event Coordinator, to have them added to the list.

INSURANCE

- **Comprehensive General Liability Insurance**
  - Vendors must submit a comprehensive General Liability Insurance certificate for its operation at the Tulsa State Fair of at least $1,000,000.00 per occurrence and $1,000,000.00 aggregate and Auto Liability/Non- owned and Hired Auto Liability of $1,000,000.00 Combined Single Limit Insurance certificate. Both policies must name "Tulsa County Public Facilities Authority" and "Tulsa State Fair" as additional insured and include a waiver of subrogation in favor of the "Authority"
  - Personal vehicle please provide proof of insurance.
- **Workman's Compensation Insurance**
  - Vendors submitting a certificate of Workman's Compensation Insurance must include a waiver of subrogation in favor of the "Authority".
- **Group Policy**
  - Hub International Mid-American is our provider for Comprehensive General Liability insurance; an application will be emailed to you if purchasing coverage through the group policy when available.

(Additional Information, Page 12)

TULSA HEALTH DEPARTMENT (subject to change)

- **Inspection Dates**
  - September 30
- Each stand selling consumable products will be subject to a license fee of $315.00*.
- Vendors that are not completely set-up and licensed by September 30, will not be allowed to sell products opening day.
- Do not prep food prior to being licensed.

(Additional information, Page 10)

FIRE MARSHALL

- **Commercial Vendors**
  - Vendors utilizing an open flame within their display is required to have a 2A10BC fire extinguisher in a visible location and must take the necessary precautions to keep the flame out of public reach.
- **Vendors & Concessionaires**
  - The Fire Marshall will be on-site September 29, beginning inspections.

(Additional Information, Page 11)

ADDITIONAL INFORMATION

- Important Contacts, Page 5
- Late Fee, Page 7
- Oklahoma Tax Commission, Page 10
- Tax Exempt Policy, Page 13
- Refunds, Returns & Exchanges, Page 13
- Motorized Vehicles & Devices, Page 17
- Devices Not Allowed, Page 17
- Awesome Eats Food Competition, Page 17

BOOTH DESIGN & OPERATING PROCEDURES FOR ALL VENDORS

- Ford is the presenting sponsor of the Tulsa State Fair; all booths utilizing a vehicle for any purpose must display a Ford Vehicle. Prior approval must be given from Tulsa State Fair Management.

(Additional Information, Page 7)

1. VENDOR & CONCESSIONAIRE LEASE AGREEMENT

A. Vendor & Concessionaire Lease Agreement(s) for vendor space is emailed via AdobeSign, requiring a digital signature. Signed Vendor & Concessionaire Lease Agreement is due on or before May 15 or it will be declared null and void by the Authority. Any corrections or additions must be emailed. Upon execution of the Vendor & Concessionaire Lease Agreement a copy will be emailed directly to you.

B. It is the Vendor's responsibility to read and comply with the terms of the Vendor & Concessionaire Lease Agreement including the "Additional Provisions", Unified Auditing Guidelines, and the "Tulsa State Fair Rules & Regulations Handbook." Failure to comply with the terms of the above mentioned documents shall give the Authority the right to immediately cancel the Vendor & Concessionaire Lease Agreement without any liability to the Lessee whatsoever and Lessee shall forfeit all sums or deposits made.

C. Additions of new items or changes in items to be exhibited must receive prior approval from Tulsa State Fair Management. The Authority is granted the continuing right of access to inspect and regulate the Vendor's space and Leased Premises. Vendors are expressly prohibited from violating any City, County, State or Federal law, rule, ordinance or regulation and from advertising, displaying, selling, trafficking or dealing in counterfeit goods or merchandise or from any trademark infringement. In the event Vendor violates this covenant, the Authority may immediately terminate the Vendor & Concessionaire Lease Agreement and all rights of Vendor, and evict Vendor from the Leased Premises and the grounds of the Tulsa State Fair, without further notice. Further, Vendor expressly agrees to indemnify, defend and hold harmless the Authority from any and all claims, causes, of action, liability, cost, expense or judgment relating to such goods or merchandise, including without limitation, any liability under the Lanham Act, 15 U.S.C. Section 1051, et seq.

D. It is expressly agreed that the sole remedy to Vendor for breach of this Vendor & Concessionaire Lease Agreement by the Authority shall be a refund to Vendor of all deposits and rent paid to the Authority on said Lease and that return of said deposits and rent shall be the liquidated damages awardable to Vendor in event of any breach hereof. In no event shall the Authority be liable for any incidental or consequential damages to Vendor.

E. No exhibit may be placed or operated at Expo Square without a signed Vendor & Concessionaire Lease Agreement.

2. PAYMENTS

A. Deposit

- Cost breakdown with Vendor & Concessionaire Lease Agreement will be emailed.
- A (50%) fifty percent deposit is due on or before May 15. If deposit and Vendor & Concessionaire Lease Agreement is not received by May 15 the Vendor & Concessionaire Lease Agreement will be declared null and void by the Authority.

B. Final Payment

- Balance is due in full on or before July 15. Vendor & Concessionaire Lease Agreement(s) and required documents must be received at this time. To secure your leased pace you must submit the following:
    - Signed Vendor & Concessionaire Lease Agreement
    - Payment in Full
    - Proof of Comprehensive General Liability Insurance
    - Proof of Auto Liability Insurance
    - Worker's Compensation Certificate of coverage, Exemption or Affidavit
    - Provide a Waiver of Subrogation in Favor of the Authority on all Policies
    - Forms if Purchasing Additional Services; i.e., permits, tickets
    - Current Menu or Product Listing with Pricing
    - Forms of Acceptable Payments; credit card (3% fee), money orders, cashier's checks and checks
        - Make checks payable to TCPFA or Tulsa State Fair.
- Failure to submit all of the above may result in immediate cancellation of leased space and forfeiture of any monies paid

3. BOOTH DESIGN & OPERATING PROCEDURES

A. All Vendors

- Vendor display must not exceed the boundaries of contracted space, this including but not limited to; props, signage and equipment. The Tulsa State Fair reserves the right to move or remove these items if they protrude into the public aisles or service alleys.
- Ford is the Presenting Sponsor of the Tulsa State Fair; only Ford Vehicles are permitted for booth displays. Prior approval must be given from Tulsa State Fair Management and if approved, verbiage must be listed on the Vendor & Concessionaire Lease Agreement.
- Vendors that violate booth operations including, but not limited to; i.e. opening, closing, staffing, auditing policies and procedures conducting business within the booth footprint and booth design may forfeit current and future participation and deposits.
- Staking on cement is prohibited.
- Vendor space must be clean and attractive, tables must be skirted on three sides and look professional. Additional merchandise must be stored out of public view, under the table or in the storage area behind the booth if provided.
- Vendors must conduct business within the confines of their booth, working aisles is not allowed.

- Professional signage is required, no hand-written signs are allowed. If utilizing a chalk board menu, please submit pictures for prior approval.
- Professional vinyl skirting must be attached to the lower portion of your trailer and professional skirting of or fencing to cover hitch if not removable.
- Each outdoor vendor must use professional fencing or screening to enclose the "back of house operations, prep areas and storage". Enclosure should include back wall and side walls extending to back of trailer. (Stock trucks or vehicles are not allowed behind space).
- When submitting footprint for space, vendors are required to include hitch if not removable, awnings extended, back of house operations, seating and staking if utilizing a tent. Also submit footprint for trailer, structure or tent.
- If using a tent structure staking must be included in the footprint of the contracted booth space. Place stakes close to the legs of the structure. Vendor is responsible for filling holes left behind from the stakes. Staking is allowed on grassy areas and asphalt only; fees may apply, must have prior approval.
- Adhesives used on the floor must be solid SPVC vinyl colored or white tape which meets OSHA requirements and must be completely removed from the surface without damage upon move out.
- Bottled propane, gas or butane are not permitted in any building, barn or covered structure.
- Vendors exhibiting, display or selling products protected by copyright are responsible for securing proper licensing.
- Indoor vendors must adhere to the building operating hours.
- Independent Midway vendors must adhere to the independent midway operating hours.
- Vendors have access to the buildings one hour prior to opening daily with identification. Earlier entry must receive approval.
- Vendors must exit buildings daily thirty minutes after closing and public has exited.
- Ingress and Egress between the City of Tulsa streets and the exhibit booth of the vendor will be determined by the Authority.

B. Concessionaires

- It is the concessionaires' responsibility to read and comply with the Tulsa Health Department regulation available on our website and included with your Vendor Packet.
- Concessionaires must post a menu including prices for each item.
- Please have ingredient information available for customer request, i.e. food allergies, diabetic.
- A laminated identification sign will be included in your vendor packet; it must be posted in a conspicuous area, as required by the Tulsa State Fair and Tulsa Health Department for identification purposes.
- Designated seating areas provided by the concessionaire are required to have a designated entrance and exit, back of house operations must be concealed and all cords must be removed from the patron's walkway.
- Grease disposal barrels will be placed strategically on the grounds, usually near the dumpsters. Under NO circumstances is grease or any other liquid to be poured into trash barrels, dumpsters, street or drains.
- It is mandatory that propane cylinders be properly secured and in an upright position.
- Cords and hoses must be ran straight to the ground from electrical box or water tree, zip tied and ran to trailer. All excess cords and hoses can be figured 8 under your trailer.
- Water and sewer services are available in most areas within reasonable distance of most concession locations. Concessionaires must provide approved hoses to be connected to Tulsa State Fair distribution systems. The Plumbing/Electrical Department reserves the right to refuse to connect any concessionaire that does not have approved equipment. Leaking water or sewer hoses are to be repaired immediately.
- Indoor concessions will receive one 8' curtain back wall and utilities will be located directly behind or within contracted space.
- Grease inspections will be performed in the buildings periodically by qualified Tulsa State Fair Personnel.

C. Commercial Vendors

- Each standard sized booth will receive one 8' back wall drape and two 3' sidewall drapes to define the booth.
- One 7"x44" standard advertising sign will be provided listing the company name and booth number; this sign must remain on the back wall of the booth in a visible location.
- Booth design, including signage, may not exceed 8' in height.
- Grid work is allowed on the front half of the booth as long as it remains clear and see through.
- Prior approval must be received to exceed height restrictions (Reference Page 20, for additional information). Bulk space and booths against the wall are excluded from the height restriction.
- Pop-up tents inside the buildings must have prior approval.
- Utilities may be located behind or within contracted space; utility boxes are shared.

D. Sampling of Consumable Products

- Wine, pre-packaged foods, dips, health supplements and all consumable products must receive prior approval.
- Must meet the rules and regulations of the Tulsa Health Department.
- Two ounce samples or less; water samples are not allowed.

4. VENDOR SERVICES

A. Electric

- Vendors requiring electricity will be charged a usage fee payable prior to the Tulsa State Fair.
- Vendors will have two outlets per service ordered.
- Vendors in the Commercial Buildings, excluding Concessionaires, are responsible for plugging into the nearest active utility box in their row; electrical boxes are located strategically and do not belong to any one booth.
- Vendors are responsible for supplying UL-approved extension cords and power strips for electrical equipment and displays. Be prepared with a 15' - 150' cord.
- The Authority's designated electricians will not be allowed to work on any equipment belonging to the vendor, including but not limited to i.e. trailers, wiring buildings and equipment.
- Any cords, hoses, pipes or connections needed to reach available outlets for water and sewage will be at the expense of Lessee and must meet all applicable codes and regulations.
- Any charges for additional power, labor and materials supplied by the Authority's designated electricians and plumbers will be paid at the Utility Office prior to service being performed, according to the rates established for such services and materials.
- All wiring and materials, except that furnished or purchased by the vendor, shall remain the property of the Authority.
- No electrical work shall be performed at Expo Square by persons other than licensed electrical contractors or undertaken without the proper consent of the Authority's Electrical Department.
- No person shall tamper with or change any electrical circuitry, general illumination, electric connection or installation on-site without the approval and supervision of the Authority's Electrical Department.
- Should it be determined that a vendor is using additional power other than purchased, said vendor will be required to purchase additional electric as needed for proper operation of equipment through the Utility Office. If additional power is not available, vendor will be asked to reduce power requirements, change to gas or propane or be responsible for renting and fueling a generator (outside locations only) or will not be allowed to open for business.
- Electricians will replace one set of fuses. Vendor will be charged for additional fuses.
- Concessionaires must contact the Vendor Office to be placed on the list for hook-up, be present at their location and be paid in full.
- The Authority is not responsible or liable for any failure of electrical service. The Authority does not assume responsibility for electrical failures of any kind, nor damage of equipment property caused by drops or increase in power supply, low voltage or power surges and shall not be liable for loss of profits or revenue, loss of use of equipment, cost of capital, cost of temporary equipment, (included but not limited to additional expenses incurred in using existing facilities), claims of customers of the Lessee, or for any special, indirect, incidental, or consequential damages due to interruption or fluctuation in service on the grounds.

B. Plumbing

- A $30.00 fee applies to all vendors utilizing water for their business operation.
- Vendors will not run water hoses across the aisles during operating hours.
- Call the Utility Office if water needs to be taken from utilities located in a space contracted to another vendor.
- Vendors requiring water for hot tubs, pools and other items are responsible for supplying hoses and filling products prior to opening or after closing.
- Vendors must contact the Vendor Office to be placed on the list for hook-up, be present at their location and be paid in full.

C. Phone

- Phone service is ordered through Cox Communications, 918.806.6079.
- Service is not available on the Independent Midway.
- Use your address for the "Billing Address".
- Place order by September 1 lines must be placed prior to move in.

D. Wi-Fi Access

- Log on to Expo Premium Wireless. Select Plan. Create Account to Purchase.

E. Cable Access

- Cable/hard wire is ordered through Cox Communications, 918.806.6079.
- Cable/hard wire is limited to the SageNet Center Upper Level.
- Place order by September 1 cable must be placed prior to move in.

F. Signage

- **Requirements for Hanging**
  - Banners must have conduit inserted in sleeve and grommets.
  - Large signage, i.e. circular or three sided, must be ready to hang with proper support, swivel and line.

- **Drop Off**
  - Signage must be received by September 15, 2026.
  - Local signage must be placed in booth ready to hang.
  - Signage must have prior approval.
  - Refer to Freight Office address if shipping signage (ATTN: Jen Haddix).

- **Pick-Up**
  - Signage will be dropped in each booth on October 12, 2026. Please be available for pick-up. Any signage not picked up will be subject to disposal.
  - The Authority and Tulsa State Fair will not be held responsible for missing or damaged signage.

5. INSPECTORS & SUPPLIERS

The Tulsa State Fair requires vendors to abide by the rules and regulations of the Tulsa Health Department, Oklahoma Tax Commission, Fire Marshall and Storm Water Quality inspectors. All beverages must be purchased from Pepsi Cola, the exclusive pouring rights vendor. Concessionaires are free to purchase all other products from other service vendors than those listed in the Handbook.

A. Tulsa Health Department

Visit tulsastatefair.com for information on the Tulsa Health Department or visit tulsa-health.org. Contact Mandy Kennedy, 918.595.4321, for additional information; on-site daily.

- **Temporary Food Establishment Requirements**
  - Free Food Safety Course
  - Volunteer Training
  - Sampling Requirements
- Each stand selling consumable products will be subject to a license fee of $315.00*.
- The Tulsa Health Department will be available for licensing September 30.
- Vendors that aren't completely set-up and licensed by September 30, will have to go to the Tulsa Health Department Office, 5051 S 129th E Ave, to purchase a license. That license will be brought to the Tulsa Health Department Office located at Expo Square, to request an inspection. Stands not set-up and licensed will not be allowed to sell products on opening day of the Tulsa State Fair.
- Food that has been prepared at other events or in advance is prohibited to be used at the Tulsa State Fair. All items must be prepared from scratch (i.e. sticking apples, corndogs, bagging cotton candy, etc.), after the facility/stand has been approved. Items prepared in advance prior to approval will be embargoed and will not be released to the operator until the final day of the fair or will be discarded.
- Sampling does not require a license, please check our website for guidelines on sampling.
  *Subject to change.

B. Oklahoma Tax Commission

- Every vendor participating in the Tulsa State Fair is required to complete Oklahoma Tax Commission Form 827-T.
- If no sales are being conducted, please write in Item #4 "display only", "information only" or "multi- level".
- Forms need to be submitted to the Oklahoma Tax Commission on or before August 1.
- Designated email for Tulsa State Fair Vendors; tul.fair@tax.ok.gov.
- Vendors conducting sales are required by the Oklahoma Tax Commission to collect; county, city and state sales tax; current tax rate is 8.517%.
- Sales tax MUST be paid on the final Saturday or Sunday of the event. Returns and payments are to be filed online and confirmation numbers provided to the Oklahoma Tax Commission staff on the fairgrounds.
- Vendors that have a valid Oklahoma sales tax permit number can remit their taxes under that number. Other vendors will be issued a casual sales tax account.
- Vendors not complying with the rules and regulations of the Oklahoma Tax Commission are subject to cancellation and forfeit future participation.

C. City of Tulsa Storm Water

The City of Tulsa has an ordinance regarding the activities associated with outside washing of property. All discharges to a City of Tulsa sewer system, must comply with the applicable requirements set forth in the City of Tulsa's code of revised ordinances Storm-title 11-A, Chapter 5 and Sanitary-title 11-C, Chapter 12 at cityoftulsa.org/government/departments/streets-and-stormwater/stormwater-quatlity/outside- washing

- **Outside Washing – Option 1**
    - Capture all wash waters if chemicals and/or heated water will be used at any time during the cleaning process.
    - Wash waters may be disposed into the sanitary sewer at the location the wash waters are generated or off-site in an environmentally acceptable manner. At no time can the wash waters be discharged into the storm sewer system.
    - Remove and dispose of any grit or sludge material in the trash. Do not dispose of this material into the sanitary sewer.

- **Outside Washing – Option 2**
    - Chemicals and/or heated water cannot be used at any time during the cleaning process.
    - Use filters, screens or any practice that will remove pollutants from the wash waters.
    - Dispose of wash waters (wastewater) in the designated sanitary sewers or holding tanks. Runoff from dishwashing, soda, ice melt, etc. must go into the sanitary sewers; this includes grey water. Runoff into the storm drains is not acceptable nor allowing to drain waste on the ground. Please make sure all hoses are secured properly.
    - Disposal of anything other than storm water into the Storm Sewer System is unlawful in the City of Tulsa.

D. Fire Marshall

The Fire Marshalls will be on-site beginning September 29, to begin inspections. They have requested all concessionaires and those commercial vendors demonstrating with an open flame have the fire extinguisher at the front of your booth for inspection. All vendors using propane will need to properly secure propane tanks for security, tipping and tampering.

- **Concessionaires**
    - Concessionaires are required to have a 2A10BC fire extinguisher in a visible location.
    - Concessionaires that are cooking with vegetable or animal oils and fats must also have a K Type fire extinguisher located in a visible location.
    - Each fire extinguisher must be tagged by an approved agency within the past year and not expected to expire prior to the end of the Fair.
    - Concessionaires that have an Ansul type system over their cooking system, must have been inspected and tagged by an approved agency, within the past 6 months and not expected to expire prior to the end of the Fair.

- **Commercial Vendors**
    - Any commercial vendor utilizing an open flame within their display is required to have a 2A10BC fire extinguisher in a visible location.
    - Any commercial vendor utilizing an open flame within their display is to take the necessary precautions not to have the flame on an open aisle close to the public. Demonstrations must be out of public reach.

- **Vehicles, RV's, Boats or Motorcraft Equipment**
    - Disconnect batteries.
    - Fuel in fuel tanks must not exceed ¼ tank or 5 gallons (whichever is less).
    - Vehicles, boats or other motorcraft equipment may not be fueled or defueled within the building.
    - Fuel tanks and fill openings are closed and sealed to prevent tampering.

E. Equipment Rental – Midwest Decorating

- Additional equipment, pipe and drape are available through the decorator service at Lessee expense.
- Contact Midwest Decorating prior to the Fair for forklift services.
- Office located on the north wall of the SageNet Center Lower Level.
- Midwest Decorating will bill vendor directly for any damages to pipe and drape by the vendor.
- Vendors found taking equipment from other displays will be subject to cancellation and forfeiture of participation in future fairs.

F. Freedom Ice

Designated ice supplier. Plan ahead for your ice needs. In the effort to limit golf cart traffic and provide efficient service, Freedom Ice will no longer supply one bag of ice to a vendor. It is your responsibility to rent a merchandiser or share one with a neighbor. You can provide your own ice chest to store additional bags of ice, which must be approved by the Tulsa Health Department.

- Small Merchandiser $100.00
- Large Merchandiser $100.00
- 40lb Bag of Ice $9.00

Prices are subject to change. See Important Contacts for complete list of Suppliers.

6. INSURANCE

Coverage may be purchased through the Tulsa State Fair's group insurance policy through September 1. Applications are available at tulsastatefair.com, insurance rates are subject to change.

A. Comprehensive General Liability Insurance

- Vendor must provide proof of Comprehensive General Liability insurance coverage of at least $1Million per occurrence and $1Million aggregate.
- Must list Tulsa County Public Facilities Authority and Tulsa State Fair "as additional insured".
- Must be accompanied with a waiver of subrogation in favor of the Authority with both policies.
- Include move in and move out days with coverage.
- Additional insured page is required.
- Government Entities must provide a Letter of Self Insured.
    - First Booth $85.00
    - Additional Booth(s) $50.00 per booth

  Please reference list of items not acceptable for endorsement or require additional premium and pre-approval.

B. Auto Liability/Non-Owned & Hired Auto Liability of $1Million Combined Single Limit Insurance

- Vendor must provide proof of Auto Liability/Non-owned and Hired Auto Liability of $1Million Combined Single Limit insurance coverage. Personal vehicle, provide proof of insurance.
- Must list Tulsa County Public Facilities Authority and Tulsa State Fair "as additional insured".
- Must be accompanied with a waiver of subrogation in favor of the Authority with both policies.
- Include move in and move out days with coverage.
- Additional insured page is required.
- Government Entities must provide a Letter of Self Insured.

C. Worker's Compensation Insurance

- Oklahoma State Law requires all employers to have a policy in effect covering all employees (full or part-time) in the event an employee is injured or becomes ill from a job-related condition.
- Must be accompanied with a waiver of subrogation in favor of the Authority.
- Affidavit of Exempt Status Under The Administrative Workers' Compensation Act must be submitted to the Worker's Compensation Commission and approved Affidavit must be sent to Tulsa State Fair Management if non-coverage is desired.
- Family of Five or Fewer Exempt Statements are no longer accepted by the Tulsa State Fair; above Affidavit process is required.
- Government Entities must provide a Letter of Self Insured.

7. GOLF CARTS

It is a privilege to operate a golf cart at the Tulsa State Fair. Therefore, we take pride to ensure the safety of our employees, vendors, suppliers and Fair patrons.

Tulsa State Fair Personnel, Vendors, Carnival Personnel and Suppliers will be utilizing golf carts to conduct business. Any person found abusing this privilege by purchasing additional permits for unauthorized use or not adhering to the rules and regulations of operating a golf cart or other motorized vehicle will be subject to having your golf cart privileges revoked.

Each vendor or supplier operating a golf cart or other approved similar motorized vehicle at the Tulsa State Fair will be responsible for reading and understanding all operating procedures for the use of such motorized vehicle and will adhere to the designated golf cart path listed on our website and included in your vendor packet; path is subject to change.

Each driver must be eighteen (18) years of age or older and must submit a copy of a valid driver's license with the signed application.

- Golf carts and other approved vehicles must exit the buildings 30 minutes prior to opening daily.
    - Monday – Thursday 10:30am
    - Friday – Sunday 9:30am

  Golf carts and other approved vehicles may enter buildings after closing once the public has exited and clearance has been received from the Building Manager.
- Independent Midway vendors must adhere to the designated golf cart path, 10am – 10pm.
- Designated golf cart parking areas have been provided for your convenience; see map.
- Golf carts are not allowed to park in the buildings during operating hours.
- Pedestrian traffic and livestock traffic have the right-of-way, always drive slowly.
- Do not use excessive speed when traveling.
- All information must be completed on the application, available on our website, to be approved to operate a golf cart during the Tulsa State Fair.
- Unless prior approval has been given by the Agri-Business Manager, Livestock Exhibitors are prohibited from purchasing a golf

cart permit.
- Public Safety Personnel is permitted at all times in any area.

A. Permits & Rental
- Vendors utilizing a golf cart are required to purchase a permit; must be display on the front of the golf cart or other approved motorized vehicle.
- Permits are registered to the vendor and are non-refundable.
- Golf Cart Permit fees are $100.00.
- Golf carts are available for rental on-site through our designated vendor; reservations must be made by September 15.

8. CONCESSIONAIRE & SPONSORSHIP SOCIAL

Please join us for an evening of fun, food and information at the Lower Level Stage, September 29, 6pm – 9pm; corner of the SageNet Center Lower Level. Vendors selling or sampling consumable products and Sponsors are encouraged to attend. Representatives from the Tulsa Health Department, Oklahoma Tax Commission and other entities will be available for questions. Additional information will be emailed.

9. PARKING

A. General
- Parking is available in the paid lots at the rate of $20.00 per entry; Lots 2E and 3E are $20.00 per entry. Present your vendor badge or ticket when re-entering a paid lot, vendors will only be required to purchase parking once per day in public parking.
- Infield parking is free one (1) hour prior to buildings opening. Subject to change.

B. Vendor Paid Reserved
- Guaranteed space is $200.00.
- Located on the south side of the SageNet Center, east of the Golden Driller Plaza.
- Reservations taken in order received, all others put on file for available space.

C. Livestock
- This parking is designated for Livestock Exhibitors only. All other vendors not participating in the Livestock shows obtaining parking in this area are subject to forfeiture of space and a fee of $250.00 will be assessed.

10. POLICIES

A. Refunds, Returns & Exchanges
- The Tulsa State Fair encourages vendors to maintain a reasonable refund/return/exchange policy for patrons during the Fair.
- Professional signage must be displayed in the booth or stand stating such policy, including “No Refunds” if applicable. Upon purchase, the vendor should supply Fair patron with a receipt or business card with the company name and contact information.
- The Tulsa State Fair does not support or condone a “No Refund” policy.

B. Tax Exempt Status
- Post a policy for Fair patrons or disabled veterans with a tax exempt status; always be courteous.

C. Drawings
- Provide a copy of registration form, rules, description of product and value.
- Post the rules of the drawing and date held.
- Vendor will conduct drawing during the Fair and supply the list of winners to Tulsa State Fair Management.
- The Authority and/or Tulsa State Fair Management reserve the right to approve or deny of any drawing to be conducted during the Tulsa State Fair. Vendors or personnel who do not comply with these rules are subject to immediate forfeiture of their leases and exhibit rights at the Authority’s sole discretion and such decisions shall be final.

D. Sound Equipment
- Prior approval must be received from Tulsa State Fair Management.
- Sound equipment must be kept at a reasonable volume not to disturb or distract normal business transactions in nearby vendor’s space or adjacent public space.
- If the provisions stated in the rule for the use of sound equipment are not observed, the Authority reserves the right to immediately revoke permission to use such equipment and all such decisions shall be final.

E. Promotional Giveaway Items

- Stickers, bumper stickers and helium filled balloons are prohibited.
- Approval must be received from Tulsa State Fair Management for the distribution of promotional items.
- Application available at tulsastatefair.com.

F. Booth Promotion

- Any organizations, contests or media involvement used to promote your booth on-site during the Tulsa State Fair must receive prior approval from Tulsa State Fair Management.

G. Conduct

- The consumption of alcoholic beverages is prohibited in vendor space during move in, operating hours and move out.
- Do not block aisle or direct Fair patrons away from another vendor's operation.
- Never confront another vendor, contact Tulsa State Fair Management.
- Each vendor is responsible in conducting yourself, employees and business in a professional manner and to treat all individuals with patience, consideration and respect.

H. Non-Discrimination

Vendors are prohibited from discriminating against or refusing to provide goods or services to visitors at the Tulsa State Fair based on race, religious creed, color, national origin, ancestry, disability, sex, gender, age, sexual orientation, military or veteran status, or any basis protected by federal, state, or local law.

I. Disputes

The Authority reserves, to its management, the final and absolute right to interpret the Vendor & Concessionaire Lease Agreement, any Addendum and the Rules and Regulations in this Handbook, and to arbitrarily settle and determine all matters, questions and differences in regards thereto or otherwise relating to, arising out of, connected with or incident to the Tulsa State Fair. The Authority shall also be the final arbiter of disputes between vendors. No promises, representations, agreements or conditions have been made or agreed to which are not stated fully on the Vendor & Concessionaire Lease Agreement, Additional Provisions and in the Tulsa State Fair Rules & Regulations Handbook.

11. RESTOCKING

A. Restocking Lots

- Two areas are provided for supply Truck Trailers and one is for those units once unloaded and are not needed until move out.
- Restocking lots are located east of the RV Lot and the east end of the Independent Midway. Trailers not needed until move out are located near the Infield parking lot.
- The only fee charged are those requiring electric; basic fees apply.
- You are required to place the Supply Vehicle hang tag received in your vendor packet on the windshield of your vehicle.
- Spaces are limited and mainly reserved for concessionaires; commercial vendors are allowed to use these lots; prior approval required.

B. Restocking Hours

- Monday – Thursday 10am – 11am
- Friday – Sunday ..... 9am – 10am
- Curbside parking is allowed on the south side of the SageNet Center Lower Level in 15 minute intervals during these times:
  - Monday – Thursday 10am – 10:30am
  - Friday – Sunday ..... 9am – 9:30am
- Delivery hangtag is required to enter lots.....
- Exchange Center vendors must enter west end of building for restocking.
- Independent Midway must be cleared of all motorized vehicles and golf carts by 10am daily.
- Buildings must be clear of all motorized vehicles and golf carts, 30 minutes prior to opening.
- Early access is permitted with prior approval through Tulsa State Fair Management.

12. VENDOR/UTILITY OFFICE & OPERATION HOURS (Located in Security Building, West End of Independent Midway)

A. Vendor/Utility Office (Closed for Lunch, 1pm – 2pm)

- September 21 – 27 ..... 9am – 5pm
- September 28 – October 2 ..... 9am – 7pm
- October 3 – October 12 ..... 9am – 5pm; Oct. 5 In-Person Reporting Payments, 2pm – 4pm
- October 12 ..... 9am – 12pm; In-Person Reporting Payments, 10am – 12pm

B. Daily Sales Reporting of Percentage Based Vendors (Vendor Office)

Operation Dates	Settle Date
October 1 – October 11	Report Digitally by 8am

- Daily sales are required to be reported onlineat tulsastatefair.com/reporting by 8am; information available in Vendor Packet.
- In-Person Payment Required, October 5, 2pm - 4pm & October 12, 10am – 12pm; online reporting is still required for prior days' sales.
- A $250.00 charge will be imposed per day non-compliant.
- Settlements due at the Vendor/Utility Office.

C. Change Bank (Closed for Lunch, 1pm – 2pm)

- October 1 – October 11 ..... 9am – 3pm

E. Freight Office

- Location: Off 15th Street; see map
- Monday – Saturday ..... 8am – 5pm
- Sunday ..... 8am – 12pm

Shipments not accepted prior to September 25.

- No C.O.D. shipments accepted.
- Vendor is responsible for storage of equipment and/or merchandise.
- Freight pick-up is the responsibility of the vendor.
- Check with the Freight Office prior to departure for any mail or packages not picked up.
- Tulsa State Fair will not be held responsible for mail or packages left after the Fair.
- Address must read as follows:

Tulsa State Fair
Company Name
Vendors Name & Booth Location
4000 East 15th Street
Tulsa, Oklahoma 74112

F. Tulsa Health Department

- Location: Southwest Office of the Exchange Center
- Licensing available September 30.
- Available daily, October 1 – 11

G. Oklahoma Tax Commission

- Location: Southwest Office of the Exchange Center
  - October 1 & 2 ..... 8am – 5pm (Confirm Account)
  - October 10 & 11 ..... 8am – 5pm (Taxes Due)

13. VENDOR INFORMATION

A. Welcome Packet

- Contains credentials, purchases and pertinent information. Service tickets will be allotted for Gate Admission and building entrance to all vendors and their employees, these are not for resale or trade.
- Vendors working the first shift are required to have a ticket for building admittance.
- Packets available at the Vendor Office:
  - September 26 & 27 ..... 9am – 5pm
  - September 28 – 30 ..... 9am – 7pm

B. Lounges

- Exchange Center Location: East of South Lobby
- SageNet Center Locations: Upper Level East of South Lobby
- Seating area is provided.

C. Move In

- Prior to setting up, each vendor must check-in at the Vendor Office to sign and pick-up the Vendor Welcome Packet. Vendor can only claim packet if all requirements have been met; see Page 7. No vendor will be allowed to move in without the Vendor Welcome Packet.
- Building Managers will be checking to ensure each vendor has picked up the packet. Any vendor found without receipt of the

packet may be cancelled and forfeit future participation.

- Vendors driving a vehicle into the building must unload vehicle at booth and exit the building to park prior to setting up in the effort to keep the aisles clear. Building Managers will be available to assist in directing aisle traffic. Do not block doors, ramps or fire lanes.
- No vehicle access in the SageNet Center after September 29; all product will be unloaded curbside and wheeled in.
- Vehicle access restricted at the west end of the Exchange Center.
- Early and Late arrivals must receive prior approval from Tulsa State Fair Management to arrange move in.
- Vendors moving in on the east end of the SageNet Center Lower Level need to be conscientious of the stage and fencing. Any vendor caught damaging the fencing will be charged the repairs and be subject to cancellation and forfeiture of future participation in the Tulsa State Fair.
- Vendors receiving packets can proceed to move in during the allotted times listed below:
    - SageNet Center Lower Level, Upper Level & Exchange Center
        - September 26 – 30 ..... 8am – 8pm

      Vendors needing to continue set-up after the doors close at 8pm will need to contact Jen Haddix, 918.810.2257, and arrangements will be made with Security. Please have credentials available.

    - Independent Midway
        - September 21 – 30..... 8am – 10pm

    - Bulk Space Vendors & Concessionaires in Buildings
        - September 21 – 30 ..... 8am – 8pm

        - Vendors needing to continue set-up after the doors close at 8pm will need to contact Jen Haddix, 918.810.2257, and arrangements will be made with Security. Please have credentials available.

D. Move Out

- Building Vendors may begin breaking down at 9pm, October 11.
- Independent Midway Vendors may begin breaking down at 11pm, October 11.
- Early teardown will result in a $250.00 fee and will be subject to forfeiture for future participation.
- Make prior arrangements for shipping, no product is to be left unattended in the buildings. Tulsa State Fair will not be responsible for missing or damaged product.
- No vehicles will be allowed in the buildings until cleared of the public and approval received by Security.
- Must have displays removed by:
    - Exchange Center ..... October 12, 3pm
    - Central Park Hall ..... October 12, 7pm
    - SageNet Center ..... October 12, 8pm
    - Independent Midway ..... October 13, 5pm

  Buildings will have Security through 12pm, October 12, 2026. Building Managers will be present.
- Do not leave valuables unattended.

E. Staging

- With prior approval, bulk space vendors may stage product in Lot 3W in order to clear building by designated time.
- Do not block west roll-up entrance on the Upper Level of the SageNet Center.
- All stage product must be removed from the property on or before October 13, 2026.

14. SECURITY

- Ground patrol will lock down the SageNet Center:
    - September 21 – 25 ..... 8pm

  Contact the Jen Haddix, 918.810.2257, if later access is needed.
- All-Night Building Security:
    - September 26 ..... 8pm
    - October 12 ..... 12pm

  Security is assigned to the buildings during specified hours to patrol the entire area; it is not possible for them to watch each vendor's booth. It is the responsibility of the vendor to have their booth staffed from open to close daily. Remain in your booth until the public has exited the building. The Authority shall have absolutely no liability or be held responsible for any loss, theft, damage or other such claim relating to Vendor's property. Vendor brings such property and stores it at Expo Square at Vendor's sole risk. Vendor is solely responsible for the care, protection, and security of their property while at the Tulsa State Fair.

15. GENERAL INFORMATION

A. Motorized Vehicles & Devices

- Power driven mobility devices are allowed on the grounds for individuals with mobility impairments; not approved for recreation purposes.
- When traveling, never exceed the rate of foot traffic in congested areas.
- Segway's are not allowed unless approved and operated by EMT, City of Tulsa Police, Tulsa County Sheriff or City of Tulsa Fire Department.

B. Devices Not Allowed

- Bicycles
- Recreational Scooters
- Skateboards
- Roller Skates & Roller Blades
- Motorcycles (outside perimeter only in designated parking)
- Hover Boards
- Remote Controlled Toys / Other Motorized Devices (unless authorized exhibit)

C. RV Park Reservations (located on the north side of the grounds off 15th Street)

- Fee: $50.00 per night
- Deposits are non-refundable.
- Reservations are available on a per day basis, with a non-refundable $50.00 deposit.
- Non-Refundable Deposit of $200.00 due at time of reservation for the entire Fair; balance due upon arrival.
- Storage units parked prior to the Fair must have authorization and will pay a rate of $20.00 per day.
- Occupied quarters will be held to the standard rate of $50.00 per day on the dates proceeding and following the Tulsa State Fair.
- RV's are allowed only in the designated areas.
- Reservations will be accepted until opening day of the Fair.
- Make reservations early or prior to departing for the following year.

D. Pets

- No dogs or pets, other than service dogs, shall be permitted at Expo Square or in the buildings during the Tulsa State Fair, unless they are part of an authorized act or exhibit.
- Dogs and pets are allowed when confined within the RV Park or areas designated by the Authority.

E. Janitorial

- Vendors, their agents or employees shall sweep all refuse from their booths to the aisles after closing, where it will be picked up by janitors provided by the Authority.

F. Recycling

- The Tulsa State Fair is continuing its effort in being environmentally friendly. Please help by doing your part, tear down your cardboard boxes and drop them in the recycling bins at the designated locations.
- Always use designated receptacles for trash and grease; information will be included in your Vendor Welcome Packet.
- Minimize the usage of marquee lights during pre-Fair set-up.
- Turn off air conditioners when trailers aren't in use during pre-Fair set-up.
- Turn off any additional booth lighting, computers and television at the close of the Fair nightly.

G. Awesome Eats Food Competition

Save the Date for the concessionaire food competition to be held on October 1 & 2. Judging and tasting will be done at your stand. Social Media will be on-site. Information will be available at tulsastatefair.com, please make your submissions early. Updates and reminders will be emailed to all concessionaires.

H. New Food Submissions

- The Tulsa State Fair welcomes new creative foods each year. Please submit photos of your new food and a description prior to August 1, as our Marketing Department would like to showcase new foods to our media partners and on our website. Submissions will be taken after this date but might not be showcased on the website.
- Photo Specifications:
  - Minimum 600 pixels wide x 600 pixels tall
  - Add as an attachment to an email: do not include within the body of the email
  - Photo must represent actual presentation for the Tulsa State Fair
- List the Following Information:
  - Product Name
  - Description
  - Location(s)

I. Weather Procedures

In the event of inclement weather, vendors located outside may cover and protect their stands, displays and merchandise. All outside stands will remain staffed unless there is threat of severe weather and you have been informed by Tulsa State Fair Personnel to move inside for safety. Once the severe weather subsides, normal operations will resume unless damage has occurred.

J. Lost & Found

Lost and found articles can be turned in to the Building Managers or Guest Services at Administration Office, southwest corner of SageNet Center.

K. Lost Children

- Location: Upper Level Central Park Hall
- Please contact Security, Fair Personnel or the Tulsa County Sheriff's Office Trailer if in contact with a lost child.

L. ATM's

Located throughout the commercial buildings and Independent Midway.

M. EMT

- Location: Southwest Office of the Exchange Center
- Supplies and personnel to handle minor medical needs.

A copy of the Tulsa State Fair Rules & Regulations Handbook is required in each booth. All forms are available on the website.

Upon signing the Vendor & Concessionaire Lease Agreement, it is further mutually agreed and understood that the provisions in the Tulsa State Fair Rules & Regulations Handbook governing this event are made part of the Vendor & Concessionaire Lease Agreement.

UPDATES & HIGHLIGHTS AVAILABLE AT TULSASTATEFAIR.COM

SAMPLE CERTIFICATE

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: John Doe	
Insurance Company Name Contact name Address City ST Zip Code	PHONE (A/C, No, Ext): (918) 555-5555	FAX (A/C, No):
	EMAIL ADDRESS: Jdoe@domain.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Insurer's Legal Name	
INSURED Company Name Contact Address City ST Zip Code	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X	X		09/15/2026	10/15/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 1,000,000
	POLICY PRO- X LOC JECT						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS				09/15/2026	10/15/2026	BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY	X	X				PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A	N / A	X		09/15/2026	10/15/2026	E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Tulsa State Fair named as Additional Insured Party with respect to operations provided at the Tulsa State Fair from 09/15/2026 to 10/15/2026 for move-in and move-out.

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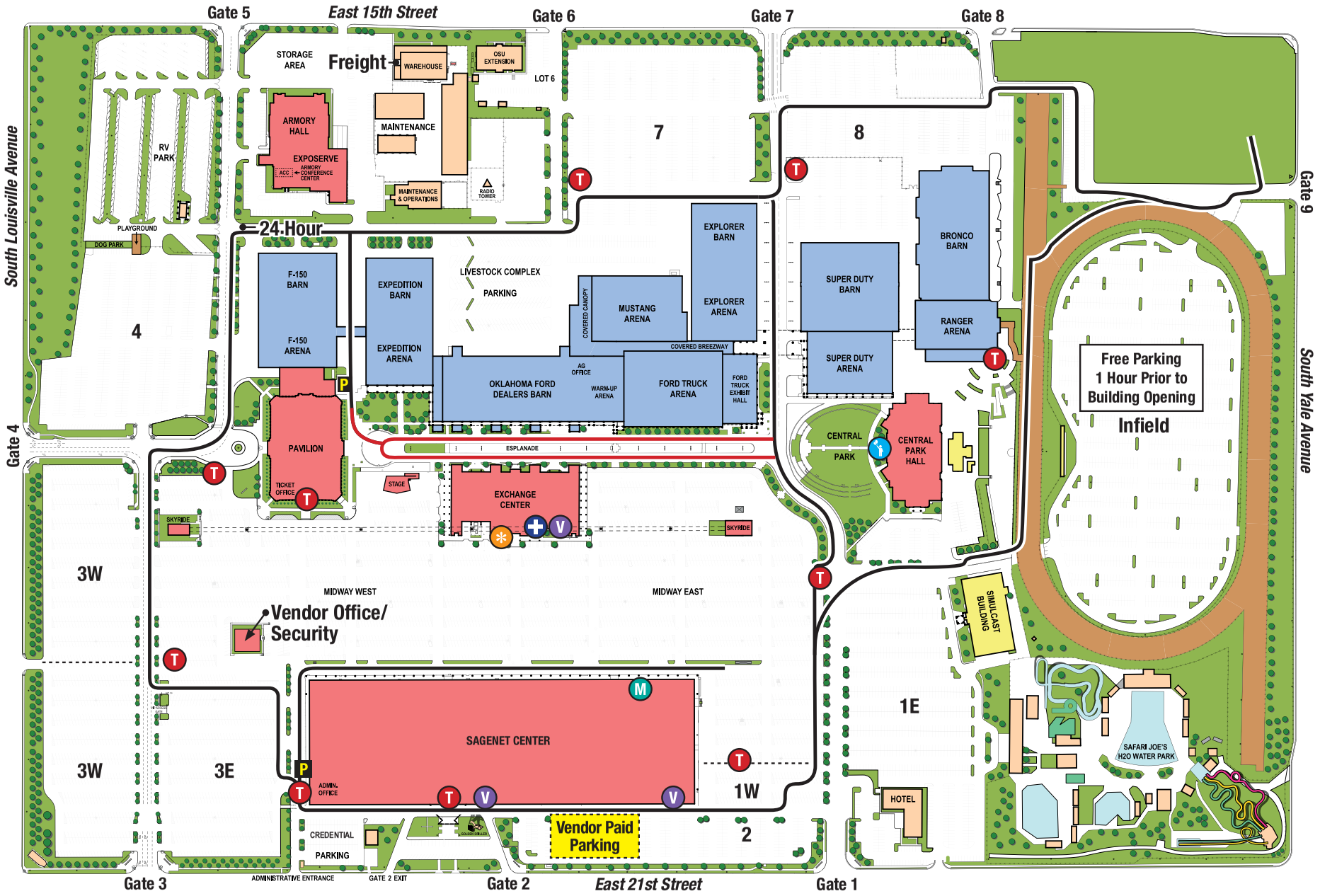

T Ticket Booth
EMT
V Vendor Lounge
Oklahoma Tax Commission/Tulsa Health Dept.
M Midwest Decorating
Lost Children
Golf Cart Path
No Golf Carts After 10am
P Golf Cart Parking

Map not to scale.
Information subject to change.

Notes:

THE FUN DOESN'T STOP HERE
WE'RE ALREADY PLANNING FOR THE NEXT

11 DAYS OF AWESOME

SEP 30 – OCT 10, 2027