

JOB DESCRIPTION

Job Title:	<u>Operations Staff</u>
Reports To:	Operations Manager
FLSA Status:	Part Time Hourly; Non Exempt
EEO Status:	Operations event staff
Entity:	OVG 360

SUMMARY: Position Summary

We are hiring for our operations **labor crew**. The operations team is responsible for operating and converting Chesapeake Employers Insurance Arena from event to event. You will be working to reconfigure the arena, its floor and concourses based on the specific needs of each event at Chesapeake Employers Insurance Arena .

Who you are:

- **Accountable:** Take ownership of your work and of your projects from start to finish with a keen attention to detail
- **Flexible:** Switch gears on a moment's notice and adapt to shifting priorities
- **Collaborative:** Build cross-functional relationships within the organization and with partners
- **Passionate:** Bring energy and a can-do attitude to the role every day
- **Solutions-Oriented:** Show off your problem-solving and decision-making skills while focusing on the solutions in every case

ESSENTIAL FUNCTIONS: *(including, but not limited to...)*

- **Ability to work overnight shift.**
- Lift heavy weights, stand and move on your feet for long periods of time
- Follow directions and complete assigned tasks in a timely manner.
- The individual must possess the following knowledge, skills and abilities and be able to explain and demonstrate that he or she can perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities.
- Perform a variety of duties, often changing from one task or another, without the loss of efficiency or composure.
- Follow all operating policies and procedures at all times.
- Other duties as assigned.

QUALIFICATIONS:

- High school Diploma or equivalent required.
- Job related training or experience that provides the required knowledge, skills and abilities preferred.
- Reliable, punctual, and regular in attendance with good communication skills.
- Conversion or change-over experience required.
- Must have the ability to read and write in a working environment.
- Ability to perform in crisis and to work under pressure without the loss of composure.

- Ability to sit, walk, stand, lift up to 75lbs, reach, pull, push, grasp, and drag.
- Ability to maintain patron, employee, and company confidentiality.
- Must have reliable transportation to and from Chesapeake Employers Insurance Arena for scheduled shifts.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Must have the ability to stand in the same spot for an extended period of time
- Must be mobile
- Must be courteous and polite
- Must be knowledgeable about event/game taking place
- Must have a desire to work events, nights and weekends

Work Environment:

- The duties of this position are performed primarily indoors. The noise level in the work environment will range from moderate to loud.
- Must uphold and maintain a customer friendly environment.

Pay Rate:

- \$13.75 per hour - Regular Operations Shifts.
- \$22 per hour - Overnight Shifts.

EEO Statement

Oak View Group is committed to equal employment opportunity. We will not discriminate against employees or applicants for employment on any legally recognized basis ("protected class") including, but not limited to veteran status, uniform service member status, race, color, religion, sex, national origin, age, physical or mental disability, genetic information or any other protected class under federal, state, or local law.