



Job Title: Changeover/Conversion Laborer

Reports to: Operations Manager

Hours: Hours will vary

Summary

This position will perform a multitude of physical tasks to maintain, changeover and clean the facility. The work requires the ability to lift 50 lbs. under varied work schedule.

Qualifications:

- High school diploma or GED required.
- Must be able to stand, stoop, kneel and bend for long periods of time.
- Lift 50 pounds and traverse stairs.
- Working knowledge of power tools and driving a forklift a plus.
- Ability to effectively communicate and solve problems quickly.

Position Functions & Responsibilities

- Convert event related equipment such as tables, chairs, risers, booths, construction and deconstruction for major concerts, assembly and disassembly of the basketball floor
- Carry out maintenance related and general clean-up duties as required by move-in, decoration, rehearsal, event or move-out activity by all lessees of the UPMC Events Center
- Accept direction and other assigned duties for the Operations Manager
- Perform custodial duties including dusting, sweeping, mopping, vacuuming and washing fixtures and equipment of the facility
- Operate light equipment and machines such as forklifts, lifts, loaders and cleaning equipment
- Continually seek improved methods for doing jobs more efficiently
- Perform other duties as assigned by superiors

Knowledge, Abilities, & Skills

- Ability to work nights, weekends, and holidays
- Ability to work a varied and flexible work schedule
- Ability to perform various physical tasks
- Ability to operate small equipment and machinery with the proper training

To Apply:

Please send employee application, cover letter, and resume to jobs@upmceventscenter.com

OVG Facilities is an EOE/DFW; Offered candidates must submit to / successfully complete pre-employment screens (background & substance) prior to hire