

Food & Beverage Event Lead (Seasonal)

Job Summary

The Utah State Fairpark is seeking a dedicated and detail-oriented Food & Beverage Event Lead to support on-site event management and oversee food & beverage operators during its busiest season. This role is ideal for someone with a passion for coordinating a diverse range of events in a dynamic, multi-faceted venue. The ideal candidate thrives in a fast-paced environment, enjoys problem-solving, and is eager to learn and grow alongside an experienced team in the event industry.

The Fairpark hosts and produces a variety of events year-round, beyond the annual Utah State Fair. This position offers the unique opportunity to work on large-scale productions, experience cultural celebrations, and engage with industry leaders. Event sizes range from 500 to 30,000 attendees per day.

Dates of Employment: April 1 – November 1, 2025

Status: Part Time Seasonal

Hours: Part Time Hourly (20 hours/week, nights and weekends as required)

- **Weeknights/Weekends (days or nights):** The position will provide on-site management and support as needed. Which may include nights and weekends. The position is both traditional and nontraditional days and hours *i.e. after 5:00 PM and weekends will be anticipated.*
- **Holidays:** Potential to work some Holidays should we have events scheduled

Pay Rate: \$15 – 18/hour

Reports to Food & Beverage Manager | Events Director

Duties and Responsibilities:

Assistant to the Food and Beverage Manager

- Assist in planning and coordinating food and beverage logistics for a variety of events, ensuring vendors are properly set up and compliant with health and safety regulations.
- Support vendor check-in and placement, including food trucks, concessionaires, and catering partners, ensuring efficient setup and service.
- Help organize vendor layouts and electrical requirements for major events, including the Utah State Fair and other large-scale productions.
- Act as an on-site point of contact during specific events, addressing concerns and troubleshooting issues as needed.
- Ensure compliance with venue policies and regulations, and alcohol service laws.
- Work closely with the Operations and Events Team to confirm event details, including setup, permits, and equipment needs.
- Conduct pre-event inspections of food vendor spaces, kitchens, and concession areas to verify cleanliness, compliance, and readiness.
- Oversee on-site food and beverage operations on event days, coordinating with security, custodial staff, and catering teams to ensure smooth service.
- Perform post-event inspections of food service areas, documenting any damages, compliance issues, or feedback for review by the Events Director and Food & Beverage Manager.

- Assist with general event operations and coordination, supporting the events team during large-scale, multi-day public events, including opening, mid-shift, and closing responsibilities.

Qualifications/Requirements

- Basic knowledge and interest in the event industry.
- Excellent verbal communication skills with the ability to interact confidently and professionally with clients, staff, and the public.
- Polished, client-facing appearance.
- Self-motivated and driven with the ability to think and act independently within guidelines and limitations of authority.
- Strong organizational skills with the ability to prioritize workflow and to complete multiple tasks simultaneously and accurately.
- Keen attention to detail and commitment to high standards of service.
- Ability to confidently enforce venue policies and procedures while balancing client expectations and needs.
- Adaptability and problem-solving skills to effectively handle last-minute changes or unexpected challenges.

This is a great opportunity for anyone interested in becoming a part of the event and hospitality industry. With our wide range of events, you'll be able to gain a variety of experiences in the time you're here with us. If you like to think creatively, out of the box, and enjoy the satisfaction of seeing an event come together and succeed, we encourage you to apply.

Please send resume to holli@utahstatefair.com