

**Job Title:** Livestock Manager

**Location:** Utah State Fairpark, Salt Lake City, Utah

**Status:** Full Time

**Salary:** Competitive salary + benefits and performance-based incentives

**Job Overview:**

Responsible for the planning, management, and successful execution of all livestock programs at the Utah State Fair, including the Junior Livestock Show, open class shows, agriculture exhibits, and all livestock-related competitive events. The Livestock Manager ensures exceptional exhibitor and guest experience while maintaining the highest standards of animal welfare, safety, regulatory compliance, and operational efficiency.

**Key Responsibilities:**

**Livestock & Animal Education Exhibits Management**

- Oversee all competitive livestock departments, including the Utah State Fair Junior Livestock Show, open class livestock, dairy breeding, poultry, pigeons, and related divisions.
- Develop a thorough working knowledge of Showworks (or the current show management software) and train department supervisors and seasonal staff in its use.
- Coordinate stalling assignments, check-in/check-out procedures, exhibitor communications, and show-day operations.
- Review, update, and publish all livestock rules, exhibitor guides, and premium books in collaboration with committees and staff.
- Secure qualified judges, manage contracts, and oversee their schedules and needs during the Fair.
- Oversee barn layout, species separation, signage, sanitation, and exhibitor flow to maintain an efficient and safe environment for animals and guests.
- Manage the livestock office during the Fair, ensuring accurate recordkeeping, exhibitor support, and conflict resolution.
- Plan, organize, and produce the annual state fair livestock auction

**Agriculture Exhibits & Guest Experience**

- Assist with the planning and production of annual animal educational exhibits during the Fair, ensuring they are educational, engaging, and aligned with the Fair's mission.
- Work with marketing and education teams to enhance public understanding of Utah agriculture and livestock industries.

**Committee Leadership & Administrative Duties**

- Hold regular livestock committee meetings, prepare agendas, record minutes, follow up on action items, and distribute necessary materials.
- Prepare the annual department budget and monitor spending to ensure alignment with approved financial targets.
- Provide guidance and assist appointed committee members with establishing annual awards, schedules, and recommendations for improvements.
- Develop and publish volunteer and committee announcements, as well as position descriptions for seasonal workers and support roles.
- Staff Leadership & Contractor Oversight
- Hire, train, and support seasonal livestock staff, barn crews, livestock office personnel, and computer office staff. This is a hands-on position,
- Work collaboratively with internal departments including Operations, Finance, Guest Services, Marketing, Sponsorship, and others.
- Ensure all staff follow animal handling, customer service, and safety procedures.

### **Safety, Compliance & Animal Welfare**

- Ensure all livestock activities follow state and federal animal health regulations; maintain communication with UDAF, state veterinarians, and inspectors.
- Oversee and enforce biosecurity protocols across all species areas, with special attention to poultry and high-risk species.
- Lead emergency planning and response for animal incidents, medical needs, weather-related situations, and facility challenges.
- Ensure humane, industry-standard handling practices throughout the barns and livestock areas.

### **Additional Responsibilities**

- Assist with Fairpark agriculture-related programs, special projects, and year-round livestock educational opportunities as assigned.
- Represent the Utah State Fair professionally at agriculture industry meetings, trainings, and partner events. Farm Bureau, 4-H and FFA as examples
- Perform additional duties as may be assigned to support the mission and needs of the Corporation.

### **Qualifications**

- Must have a passion for the agriculture industry.
- Successful candidates must have experience in exhibiting animals, livestock management, agricultural event operations, animal husbandry, or similar fields, preferably in a fair, exhibition, or educational environment.
- A Degree in Animal Science, Agriculture, Agricultural Education, or a related field is a bonus. But not required.
- Proven experience overseeing livestock programs, animal facilities, or agricultural events, including contractor/vendor management and budget oversight, or other similar experiences.
- Strong knowledge of animal welfare standards, biosecurity protocols, and state/federal livestock regulations.
- Demonstrated ability to analyze operational needs, identify solutions, and resolve conflicts professionally, especially with exhibitors, families, volunteers, and committee members.
- Excellent communication, organizational, and leadership skills, with experience supervising staff or volunteers.
- Ability to work in a fast-paced environment and manage numerous species, schedules, and logistics simultaneously.
- Flexibility to work extended hours, including evenings, weekends, and holidays, especially during Fair season.

### **Physical Requirements**

- Must be able to lift 35 lbs., and perform physical tasks such as standing, walking, bending, climbing, stooping, kneeling, crouching, reaching, pushing, pulling, and moving livestock equipment.
- Ability to work in barn environments with dust, hay, dander, and fluctuating temperatures, including heat exceeding 95 degrees.
- Ability to safely navigate barns, arenas, pens, uneven terrain, and areas where livestock of various sizes are present.

### **Benefits**

- Competitive compensation and performance-based incentives
- Health, dental, and vision insurance
- Paid time off and holidays
- 401(k) retirement plan
- Professional development and agricultural/industry training opportunities