

Tejas Fest FAQs

Tejas Fest Timeline and Vendor-Related Questions:

- All deadlines are by 5:00 p.m. CST unless otherwise noted. All dates below are subject to change at the discretion of City of Victoria staff.
- **June 26, 2024.** Applications open.
- **July 19, 2024.** Completed vendor applications due. All applications received after this time will be added to the wait-list.
- **July 31, 2024.** Notification of vendor selection results emailed to all applicants. Non-selected vendors will be placed on the waiting list.
- **August 14, 2024.** Selected vendors must submit full payment to confirm their space.
- **September 4, 2024.** Cancellation deadline to receive refund.
- **October 4, 2024 – times vary.** Vendor setup. Texas [Sales Tax Permit](#), Victoria County [Temporary Food Service Establishment Permit](#) must be displayed.
- **October 4, 2024, 5:30 p.m. – 11:30 p.m.** Festival open.
- **October 5, 2024, 10 a.m. – 11:30 p.m.** Festival open.

To whom do I submit my application? Victoria Convention & Visitors Bureau (CVB). You may submit your application online, by mail, or in-person.

Where is CVB located? 700 North Main St, Suite 101. Their phone number is (361) 485-3116

When is the CVB open? Monday-Friday, 8am-5pm

Can I apply for more than one vendor space? Yes.

When will I find out if I got in or not? Acceptance email will be sent out Wednesday, July 31, 2024.

How will vendors be notified as to whether they were or were not accepted to Tejas Fest? All correspondences will be through the preferred email address provided by the vendor on their application.

Who decides which vendors are accepted and not accepted? There is a panel of City of Victoria staff members that meet after the application deadline to decide who gets in and who is placed on the waiting list.

Why didn't I get accepted? Answer is dependent on a case-by-case basis. Contact the Victoria Convention & Visitors Bureau at 361-485-3116 if you have any questions.

Is there a waitlist? Yes, all vendors not originally selected will automatically be added to the waitlist. Vendors who apply after the application deadline will be added to the waitlist as well.

I missed the deadline to apply. Can I still apply? Yes, but you must still fill out the application and then will be added to the waitlist.

I was accepted as a vendor at Tejas Fest 2024. Whom do I pay for my vendor space? City of Victoria Finance Department. You can pay in-person, by mail, or over the phone.

When do I have to pay by? Payment is due by 5pm CST on August 14, 2024.

Where is the City of Victoria Finance Department located? 700 Main Center, Suite Victoria, TX 77901. Their phone number is (361) 485-3081.

When is the Finance Department open? Monday-Friday, 8 a.m.-5 p.m.

I missed the deadline to pay. Can I still pay and be a vendor? No, after 5pm CST, August 14, 2024 we will contact vendors on to the waitlist to fill the spots of vendors who have not paid.

Can I request for a specific location for my vendor space? No.

Will I need insurance? Yes, certain food vendors may be required to carry liability insurance. City Ordinance states that certain mobile food vendors, in order to receive the required Mobile Food Vendor Permit, must carry general liability insurance. See [City of Victoria City Code](#) for reference. (Sec. 14-59.- Mobile food vendors and units and Sec. 14-60.-Manner of operation of a mobile food vendor.)

When is the last day for me to get a refund if I can't come to Tejas Fest? The City of Victoria Convention & Visitors Bureau must be notified by 5pm CST on September 4, 2024 in order for a vendor to receive a refund.

What's my booth number? Where will I be set up? You will be contacted with your vendor space number and additional information closer to the event date.

Can I switch spaces with someone? No.

Can I sublet my space if I can't make it to the event? No, subletting of space is strictly prohibited.

What time do I need to be set up by? All vendors must be set up by 5 p.m. on Friday, October 4.

What time can I start selling? Vendors can start selling at any time on Friday or Saturday but must be ready to sell by 5:30 p.m. on Friday, October 4 and 10 a.m. on Saturday, October 5.

What time will Health Inspector/Fire Marshall be doing checks? On the afternoon of Friday, October 4.

Can I close my space/stop selling early? No, vendors are required to be open and selling to festival attendees up until the closing time of the event each night (11:30 p.m. on Friday, October 4 and Saturday, October 5)

Can I set anything up outside my space? No, as per Tejas Fest 2024 vendor guidelines vendors are to adhere to the dimensions of their allotted vendor space and not place items such as tents, tables, chairs, and signage outside of their space.

Am I allowed to sell merchandise with "Tejas Fest" on it? Yes.

Am I allowed to sell bottled water? Yes, food vendors will be allowed to sell bottled water at their booth space.

Will the city be selling ice? The City of Victoria will be selling ice for \$5 per 20lb bag.

What size is my space? Food vendor spaces are 25'x15' (or the size of your truck/trailer if it's larger than 25'x15', but the measurements need to be listed on the application).

How much power do I get? Food vendors receive access to either 110 volt/20 amp dual outlet connections or 220 volt/50 amp connections, depending on their application.

Do I have access to water? Yes.

Where do I park? Any legal parking space outside the barricaded area. Designated vendor parking may become available.

Do you provide security? The Victoria Police Department will provide security Thursday evening through the conclusion of Tejas Fest on Saturday night.