



## 2024 Contest Information & Deadlines Update 5 of 5

### **Reference Key:**

WAF = Wisconsin Association of Fairs

WI FOTF = Wisconsin Fairest of the Fairs

WSF = Wisconsin State Fair

Each contestant will receive an email as of the dates listed below, it is your responsibility to contact the WAF office at [info@wifairs.com](mailto:info@wifairs.com) or 715-536-0246 if you do not receive them. Each update will add new information to prepare for the contest. Please reference all five updates. They will also be posted on the WAF website, [www.wifairs.com](http://www.wifairs.com).

- Contest Information & Deadlines 1 of 5: Emailed October 20
- Contest Information & Deadlines 2 of 5: Emailed November 1
- Contest Information & Deadlines 3 of 5: Emailed December 1
- Contest Information & Deadlines 4 of 5: Emailed December 20
- **Contest Information & Deadlines 5 of 5: Emailed January 1**

### **Contest Deadline Reminders:**

January 7, 2024      Arrival At Hotel, Completed Medical Form, Auction Items

January 7-10, 2024    WI FOTF Contest & WAF Convention, Chula Vista Resort, WI Dells

1. **Convention Video Arrival:** Below is a link to a video covering the registration process as you arrive on Sunday. We think this will be a great reference as you follow the written procedures below. Look for committee members wearing red and state of Wisconsin nametags to assist you. Any coordinators or escorts that may be traveling with you, will only assist you at the registration area. Our committee will assist with the auction items delivery.  
◆ <https://video214.com/play/SxRk8mBIAUPmgeQUxmN16A/s/dark>
2. **Hotel Lodging Reminder:** At the WI FOTF contest the WI FOTF Committee is there to guide you thru the process of the contest, presentations and workshops. As a contestant, you will be rooming with another contestant. As a reminder, only contestants and WI FOTF Committee are to be in your rooms out of respect to your roommates. If you have any questions, please reach out us.
3. **Medical Form:** Please visit the website for a printable copy of the medical form to be completed by all of the contestants. This will be shared with the WI FOTF Committee members only. [Bring your completed copy along to the WI FOTF Registration \(don't pack in luggage as you won't access that until later in the day\)](#). Make sure to provide a phone number of a person attending the convention that can be contacted in case of an emergency. If you do not have someone attending from your fair, please let the committee know at registration.

4. **Arrival at Hotel:** Registration will take place in the **Conference Center Lobby (door #10) on Sunday, January 7, at the Chula Vista Resort between 10:30 and 11:15 a.m.** with the WI FOTF Committee. Registration can take you between 15 and 30 minutes. We will have WAF Board and WI FOTF Committee members (wearing red shirts) available to assist you with your items. Unload your car and follow the directions below.

- ◆ Things to Bring Along to the WI FOTF Registration Desk in the Conference Center Lobby (door #10):
  1. Completed Medical Form
  2. Auction Items
  3. Luggage
  
- ◆ Registration Order of Events:
  1. Registration
    - a. Arrive at door #10 and register with the WI FOTF Committee with your completed Medical Form and scrapbook to turn in and collect your name badge.
      - i. If you drove your car, please unload your items to the designated areas (Auction or Luggage) provided at registration and then go park your car and then proceed to step 2.
      - ii. If you were dropped off, please unload your items to the designated areas (Auction or Luggage) provided at registration and proceed to step 2.
      - iii. Any escorts, chaperones, etc. that assisted you in your arrival can be thanked and sent on their way.
  2. Auction Items
    - a. Please wait for a WI FOTF Committee Member or WAF Board Member to assist you in moving your auction item to the Riverview Room. They will have carts to assist with the items.
    - b. For those with perishable items, please reference the Auction portion from Update #2, as you will be asked to store those items in the cooler.
    - c. Proceed to step 3.
  3. Move & Store Luggage
    - a. Please wait for a WI FOTF Committee Member or WAF Board Member to escort you and your luggage.
    - b. You will leave all luggage and jackets in Sierra Vista until the hotel rooms are available later in the day. The room will be locked when we are not present.
    - c. Proceed to step 4.
  4. Meet and Greet with current WI FOTF in Sierra Vista
    - a. Find your seat.
    - b. Enjoy your boxed lunch.

We are looking forward to an exciting 2024 WI FOTF Contest. See you Sunday!

**WI FOTF COMMITTEE:**

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