



Located at: 363 Orchard, Walla Walla, WA 99362  
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**September 1<sup>st</sup> – 5<sup>th</sup>, 2021**

**APPLICATION FOR COMMERCIAL AND CONCESSIONAIRE BOOTH SPACE**  
PLEASE ATTACH DRAWING OR PHOTOGRAPH OF PLANNED BOOTH.

Please Type or Print Clearly

DATE: \_\_\_\_\_

LEGAL BUSINESS NAME: \_\_\_\_\_

DOING BUSINESS AS (DBA) (Name Shown on Business Signage): \_\_\_\_\_

PERSON SIGNING AGREEMENTS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ON-SITE MANAGER (Person Who Will Be Operating the Booth): \_\_\_\_\_ PHONE #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

List fairs, shows, etc., where your business has previously exhibited in the last three years.

\_\_\_\_\_

\_\_\_\_\_

Describe the booth operation by marking all that apply.

- Provide Information Only       Give Away Literature       Demonstration
- Selling On Site       Taking Orders to Deliver Later       Food Sales / Samples

Please list the products offered (continue on the back if needed): \_\_\_\_\_

\_\_\_\_\_

Specify the size of concession space you would need: INDOOR \_\_\_\_\_ OUTDOOR \* \_\_\_\_\_

\*If Outdoor, specify the type of booth structure (i.e. trailer, tent, etc.). If a trailer, is tongue removable? \_\_\_\_\_

**UTILITIES:** If you will need more than 110 volts, 20 amps of power, please state your electrical needs in \_\_\_\_\_ volts \_\_\_\_\_ amps. One 110 Volt - 20 AMP Circuit (1500 Watts) is provided for each booth space. Any additional / special electrical needs, beyond what we can provide, will be at the Vendor's/Concessionaire's expense, if available and approved by Fair Management. Vendors will be responsible for providing their own electrical equipment that meets Uniform Fire Code. Any power over 50 AMP service will be charged an extra \$100.

**INSURANCE:** Vendor shall obtain and maintain, for duration of contract, a minimum of \$1,000,000 combined single limit bodily injury and property damage insurance coverage. Please ensure the Walla Walla County is listed as additional insured, and that insurance is **primary and non-contributory**. **Send a copy of insurance, which must include a certificate of insurance with an endorsement naming Walla Walla County, with signed contract.** If purchasing insurance through Walla Walla County, the insurance application must be submitted no later than August 23, 2021.

We agree to abide by the rules and regulations stipulated in the actual contract, should space be available. By signature of this application, I hereby authorize the Fair to secure information concerning any of the above facts.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**THIS PROPOSAL IS NOT AN OFFER OF SPACE - DO NOT SEND ANY MONEY!**  
**Applicant will be notified, in most cases prior to July 15 if selected to exhibit at the Fair.**