

Minutes of a work session held at the fairgrounds office April 2, 1980

CA) ORDER Meeting was called to order at 6:05 p.m.

ATTENDANCE

FAIR BOARD

Jerry Boyer
Agnes DeLashmutt
Charles Colegrove
Mike Swan

DIRECTOR and STAFF

Adeline Hesse
Lorrie Maki

SIGN POLICY

Hesse submitted possible rules for the new sign (reader board) on Cornell Road. Several requests have been made for use from groups other than fairgrounds renters. The small letter and numerical inventory and time consumed changing messages on the board indicate a small fee could be charged. The purpose of the nominal fee (\$10.00) is to assist with maintenance of the sign board and to accumulate revenue which will enable the purchase of additional letters and numerical symbols.

Because of the importance of the commercial development study, the Fair Board tabled the sign policy until the next meeting.

DEVELOPMENT
PLANNING

Development concepts in the 1977 Long Range Plan were reviewed. Some of the recommendations such as drainage, poultry/rabbit building, milk parlor, wash racks, entertainment area (Friendship Square) new restrooms, caretakers, additional parking have been realized. The continued growth and demand of the fairgrounds does require additional restrooms, entertainment areas and additional parking along with the continued improvement of the facility, i.e., fencing, storage area, camping and picnic areas and revenue producing development.

The 1977 report includes Fair attendance and exhibitor projections to 1990. Predictably the figures have been surpassed already in some areas and not realized in others.

The Fair Board will continue to discuss and review options for leasing developmental ideas using the land fronting Cornell Road with consideration given to the acreage along the eastern boundary.

ADJOURNED

The work session was adjourned at 6:58 p.m.

Respectfully submitted,

Lorrie Maki

Minutes of a regular meeting held at the fairgrounds office April 2, 1980

CA. O ORDER

Meeting was called to order by Chairman Boyer at 7:00 p.m.

ATTENDANCE

FAIR BOARD

Jerry Boyer
Agnes DeLashmutt
Charles Colegrove
Mike Swan

GUESTS

Joan Erwert, Special Event Coordinator
Bob Duncan, Fairground Booster
Wally Crawford, Fairground Booster
Mertz White

DIRECTOR AND STAFF

Adeline Hesse
Lorrie Maki

SPECIAL EVENTS

Joan Erwert submitted a progress report on advertising and entertainment. Nine new advertising accounts have been sold and hopefully those advertisers along with our continuing accounts will be remembered with support from premium book users.

A chart of planned and proposed events was be presented for Fair Board review of the scheduled entertainment. Contracts and letters have been mailed to the entertainment groups and individuals. There will be a County and City softball game.

Big name entertainment was discussed. Cost is \$8,000 to \$11,000. DeLashmutt felt the crowd size would not be handled because of lack of facilities. Colegrove added the cost should be realized ahead of time to insure expenses would be realized. Boyer added that with the Fair moved ahead one week, he is concerned about weather. Swan felt the Fair needs to try; Fair goers have been asking for a big name.

MOTION: MOVED BY MIKE SWAN, SECONDED BY CHARLES COLEGROVE TO TABLE ANY DECISION FOR ENTERTAINMENT EXPENDITURE OVER THE PRESENT PROJECTED BUDGET. MOTION CARRIED.

BOOSTER REQUEST

Bob Duncan, Fairground Booster, asked to buy 200 tickets at a reduced price give to Washington County business community for goodwill. Perhaps the businesses would allow a poster of Fair dates.

The Board strongly feels the tickets must be audited carefully. Geographic as well as businesses and ticket numbers will have to be recorded for review of usage.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO ALLOW THE FAIRGROUND BOOSTERS TO PURCHASE 200 DAILY ADMISSION (ADULT) FOR THE PRICE OF 100 FOR THE PURPOSE OF FAIR PROMOTION; BOOSTERS TO RECORD BUSINESS NAME, GEOGRAPHIC LOCATION AND NUMBER OF EACH TICKET FOR LATER FAIR BOARD REVIEW. MOTION CARRIED.

BOOSTER UPDATE

Duncan reported the Booster meeting held March 28th was well attended and several new members were present. Booster business included the appointment of a ticket committee for goodwill, raffle committee and a fairgrounds beautification committee. The Boosters will file incorporation papers in April along with a non-profit group application (state and federal number).

The Boosters asked the Fair Board for a periodic update on fairgrounds developments. The much needed revenue derived from commercial leasing will

BO. R UPDATE enable improvements to the fairgrounds facilities. However, with the Boosters continuing efforts for improvements, they are concerned project priorities may not be coordinated with future plans.

Hesse confirmed the Booster meetings will be attended by a Board representative thereby information will be shared and updates given.

BILLS APPROVED MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY MIKE SWAN TO APPROVE THE BILLS AS SUBMITTED FOR MARCH, 1980. MOTION CARRIED.

MINUTES APPROVED MOTION: MOVED BY MIKE SWAN, SECONDED BY AGNES DELASHMUTT TO APPROVE THE MARCH 5, 1980 MINUTES AS PRINTED AND MAILED. MOTION CARRIED.

FINANCIAL RE-CAPS REVIEWED Financial re-caps for January and February were reviewed by the Fair Board with no corrections noted.

FRIENDSHIP SQUARE UPDATE Three asphalt bids were submitted. Tualatin Paving noted that additional area needs to be bladed for the application of asphalt to form a ramped access area for wheel chairs.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY MIKE SWAN TO GRATEFULLY ACCEPT THE LOW BID OF \$1,000 FROM TUALATIN PAVING FOR INSTALLATION OF ASPHALT FOR THE FRIENDSHIP SQUARE PROJECT. MOTION CARRIED.

The competitive bidding information will be published April 3 and 10. Bids will be opened on April 15th at 1:30 p.m. in the fair office. Fair Board will hold a special meeting April 15 at 3:00 p.m. to award the contract.

The Donors for Friendship Square were invited to attend a groundbreaking party March 27th at 2:00 p.m. Cake and refreshments were served with Fair Board appreciation to all who attended.

Friendship Square completion date is approximately 30 days after the bid is awarded.

SECURITY FOR FAIR Hillsboro Police Department will provide all law enforcement and security for 1980 Fair. The agreement drawn up by County Counsel was reviewed by the Board and found very satisfactory.

DESTRUCTION DERBY GUIDELINES Destruction Derby rules and regulations governing the event for July 4 and August 6, 1980 and admission prices were discussed.

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY MIKE SWAN TO ADOPT THE FOLLOWING ADMISSION PRICES FOR JULY 4, 1980 DESTRUCTION DERBY:
 Adults \$3.00 (18 & over) Children Under 6 FREE
 Youth 2.00 (6 thru 17) MOTION CARRIED.

The idea of an afternoon derby on July 4th was accepted. Event could start at 2:00 p.m. trials - Racing to begin at approx. 3:00 p.m.

Dant-Russell will provide the logs for both of the events free of charge. The Fair Board gratefully expressed their appreciation for the donation.

Bills for approval:

2242	Washington Co. Department of Finance	\$ 2,943.70
2243	Hales	13.00
2244	City of Hillsboro	111.68
2245	Petty Cash	24.35
2246	Partin & Hill	411.90
2247	NW Natural Gas	84.53
2248	General Telephone	106.91
2249	Pool-Gardner	5.75
2250	Wash. Co. Central Services	21.33
2251	Chapman's Texaco	8.00
2252	Union 76	335.04
2253	Ireland's	12.56
2254	Hillsboro Auto Parts	23.05
2255	Copeland Lumber	119.26
2256	J. Thayer Co.	7.25
2257	Portland General Electric	322.54
2258	City of Hillsboro	32.00
2259	Wash. Co. Department of Finance	2,777.00
2260	Red Baron	16.00
2261	Sunset Electric	12.26
2262	Belveal Sign Co.	1,297.94

DEI GUIDELINES Swan advised that he has some pit passes that he will share with the (continued) derby committee for wording and possible printing.

Colegrove and Swan pointed out some amendments to the rules and regulations presented. Several items noted for clarification: No beer in pit area or crew consumption; track officials shall be wearing badges; trophy budget was discussed; entries may or may not be limited - time will dictate.

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY MIKE SWAN TO APPROVE THE DESTRUCTION DERBY RULES AND REGULATIONS WITH SEVERAL AMENDMENTS: NUMBER 8 FACTORY BELTS NOT ACCEPTABLE SHALL BE UNDERLINED; DEADLINE SHALL BE LISTED AS 1:00 p.m. IN NUMBER 25. MOTION CARRIED.

Suggested volunteer duty assignments were given to the Fair Board.

RODEO PASSES

Director would like to give all volunteer 4-H, FFA and open class department heads two free passes to a rodeo performance of their choice.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO GIVE TWO FREE PASSES TO ALL VOLUNTEER 4-H, FFA AND OPEN CLASS DEPARTMENT HEADS FOR A RODEO PERFORMANCE OF THEIR CHOICE. MOTION CARRIED UNANIMOUSLY

DIESEL TANK

Louis Hesse has a used diesel, 250 gallon fuel tank for sale, delivered upon purchase. Hesse will donate a stand.

MOTION: MOVED BY MIKE SWAN TO PURCHASE THE 250 GALLON DIESEL FUEL TANK FOR \$50.00 FROM LOUIS HESSE; TANK TO BE DELIVERED BY HESSE UPON PURCHASE.

FAIR JUDGES

Ninety percent of the Fair judges have been contracted.

RODEO UPDATE

Minutes of the last rodeo committee meeting were received. The Fair Board was not clear on the committee's motion to include senior citizens in the price of family day tickets if we have a family day. DeLashmutt will attend the next meeting for clarification.

Seibel submitted Rodeo equipment list to Hesse. However, because of the County requirements for specifications, additional information will be needed. Next rodeo committee meeting is April 7.

THANK YOU

Mike Swan read a thank you note from Hesse for flowers the Fair Board sent to note her birthday. Also her eighth anniversary as an employee of the Fair Board was noted.

SLIDE PRESENTATION

Hesse will present a slide show to the Washington County Livestock Assn. on April 12th. Fair Board is invited to attend the Potluck.

MEETING SET

The County In-House Leasing staff, Duris, Hesse, Post, John Junkin and Boyer will meet April 9th at 1:30. The development of fairgrounds property through commercial leasing will require expert advice and perhaps the hiring of a development corporation to assist.

LEASING MEETING Gilley Co. met with Hesse, Boyer and Tim Erwert to familiarize the fairgrounds staff with the services they have to offer. They would be able to put a package together for the fairgrounds. Additionally, a letter was delivered to the fairgrounds by the Gilley Company.

It was noted that dealing with reputable professionals is most important. Lease back concept is more acceptable to lending institutions.

OPTION A proposal was made to the Fairgrounds staff by a skating rink owner. Several other options have also been offered. However, the Fair Board will continue to consider all, work with the county and city for the best development possible, draw a set of criteria and allow local people options for involvement as well.

MEETING SET (BID OPENING) The Fair Board will hold a special meeting Tuesday, April 15 at 3:00 to award the bid for the Friendship Squam project.

NEXT REGULAR MEETING Next regular meeting will be held May 7, 1980 at the fairgrounds office at 7:30 p.m.

ADJOURNMENT Meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Lorrie Maki