

Washington County Fair Board  
Regular Meeting  
April 9, 2002  
4:30 PM  
Fair Complex Office  
Conference Room

## **AGENDA**

# NOTICE OF MEETING

Washington County Fair Board  
Tuesday, April 9, 2002 at 4:30 p.m.  
Fair Complex Office Conference Room  
Hillsboro, Oregon

Kathy Christy, President  
A. Richard Vial, Vice President      Lyle Spiesschaert, Treasurer  
Sheila Day, Member                      Ken Leahy, Member

## 107 Days to the 2002 Washington County Fair & Rodeo

1. **Call the Regular Meeting to Order:** All matters noticed and listed on this agenda, in any category, may be considered for action in any order at the discretion of the Board President. Items not so noticed may be discussed at the discretion of the Board President, but cannot be considered for action.
2. **Public Welcome – Audience Time:** This time is provided for members of the audience to comment on any item(s) not on the regular agenda. At the discretion of the Board President, each individual's comments may be limited to two minutes. Audience members, when recognized by the Board President, may also comment at the time agenda topics are being discussed by the Board. It is requested that those addressing the Board state their full name, address and organization represented.
3. **Consent Agenda:** All Consent Agenda items shall be approved without discussion and with one motion except those items removed from the Consent Agenda by a Board member or a member of the public attending the meeting so requesting. If a matter is removed, it shall then be considered, discussed and voted on individually, after the Consent Agenda has been approved.
  - A. Financial Statements
    1. Budget Overview – February 2002
    2. Balance Sheet – February 2002
    3. Cash Flow Statement – February 2002
    4. Deposits and Disbursement Statement – February 2002
    5. ATM Statement – February 2002
    6. Other, if any
  - B. Minutes
    1. Fair Board Minutes – March 2002
    2. Rodeo Committee Minutes – March 2002
    3. Fair Booster Meeting Minutes – March 2002
  - C. Facility Use Schedule – March 2002
  - D. Other, if any

4. *Special Reports*
  - A. Rodeo Committee Report – Cody Feinauer. Rodeo Committee Chair
  - B. 4-H Report – John Baggott. 4-H Extension Service
  - C. Fair Boosters Report – Bill Duerden. Booster President
  - D. Maintenance Report – Alex Brander. Fair Operations Manager
  - E. Other. if any
  
5. *Old Business*
  - A. Task Force Update – Board Member Leahy or Vial
  - B. Board Objectives Update – President Christy
  - C. Insurance Update – Executive Director Hillman
  - D. Other. if any
  
6. *New Business*
  - A. Ten-Point Plan – Update on 2002 County Fair
  - B. Pre-Fair Projects – Discussion and Possible Action
  - C. Vendors License – Discussion and Possible Action
  - D. New Policy & Procedures – Discussion and Possible Action
  - E. Bedding Update – Discussion and Possible Action
  - F. Other. if any
  
7. *Announcements*
  - A. Calendar of Events
  - B. Contracts Calendar
  - C. Other. if any
  
8. *Correspondence*
  - A. Citizen Recognition Letters from President Christy
  - B. Pendleton Round-up Queen Invitation from President Christy
  - C. Other. if any
  
9. *Board Communications*
  
10. *Other Matters of Information*
  - A. Sponsorship Report – Update
  - B. Participants Waiver
  - C. County Fair Press Release – Draft
  - D. Poker Ride Flyer
  - E. Proposed Task Force Outreach Calendar
  - F. Other. if any
  
11. *Adjourn*

\*\*Executive Session pursuant to ORS 192.610-192.690 to discuss Personnel issues immediately following the regular Fair Board meeting if deemed necessary.

# MINUTES

MINUTES  
WASHINGTON COUNTY FAIR BOARD  
WEDNESDAY, MARCH 6, 2002

CONVENED: 4:35 p.m.

**FAIR BOARD:**

President Kathy Christy  
Board Member Rich Vial – Vice President  
Board Member Lyle Spiesschaert – Treasurer  
Board Member Sheila Day

**Note:** Board Member Leahy was absent due to illness.

**STAFF:**

Don Hillman, Executive Director  
Lisa DuPré, Marketing Manager  
Leah Perkins, Fair Coordinator  
Miranda Johnson, Office Manager  
Alex Brander, Fair Operations Manager

**GUESTS:**

Cody Feinauer, Rodeo Committee Chair  
Bill Duerden, Booster President  
Ed Kristovich, Booster

**PRESS:**

Hank Stern, *The Oregonian*

President Christy called the meeting to order at 4:35 p.m., welcomed everyone and called for Audience Time, and asked for additions to the agenda. No additions were requested.

Fair Booster Kristovich invited everyone to attend the Tualatin Valley Gem & Mineral Show being held on the grounds that weekend.

**1. Consent Agenda**

President Christy announced that the Rodeo Committee minutes were not available and would be mailed out later and asked if any items were requested to be removed from the Consent Agenda.

**Motion by Board Member Vial to approve Consent Agenda. Board Member Day seconds. Motion carried 4-0.**

## 2. Special Reports

A. **Rodeo Report** – Rodeo Committee Chair Feinauer reported they were working with staff to remove the fence around the arena. Chair Feinauer indicated that they were getting sanctions typed up and working on negotiations for changing prices with contractors. President Christy asked about the Rodeo activities at the Olympics. Chair Feinauer explained that the Rodeo had not been televised, but he read that it went well. President Christy asked to see an article about it. Chair Feinauer agreed to bring in the magazine that included articles about the Olympic Rodeo.

B. **4-H Report** – John Baggott was not in attendance. Fair Coordinator Perkins indicated that she had spoken with John Baggott and he noted nothing to add to the meeting at this time.

C. **Booster Report** – Bill Duerden, Booster President, reported that his name had been spelled incorrectly in the minutes, but had nothing further to add.

D. **Maintenance** – Alex Brander, Fair Operations Manager, reported that they were having the manure removed and would provide an estimate of bedding and removal fees for the 2002 County Fair at the next Board meeting. Fair Operations Manager Brander added that staff had done a great job lately and explained that on Monday they had noticed a strong odor in the Cloverleaf Building. The Fire Department was called to check out the odor, but could not locate its source. It was subsequently determined that the individuals occupying the facility over the weekend had a crockpot malfunction resulting in it overheating and partially melting. The building will be cleaned with the cost paid by the user's insurance.

## 3. Old Business

A. **Task Force Update** – Board Member Vial reported that the next Task Force meeting is scheduled for March 14, 2002, and since he will not be able to attend, requested President Christy attend in his absence. Board Member Vial explained that the Task Force favored locating this project on the east side of 34<sup>th</sup> Avenue and preserving the current site for the annual County Fair until 2004.

Board Member Day asked if the location of the redevelopment and the design had already been decided. Board Member Vial explained that the recommendation of the Task Force was to focus on the property across from the current fairgrounds location.

Board Member Day indicated that the redevelopment could be located on the current fairgrounds site and thought that the Fair Board was going to request input from the public regarding this matter. Board Member Vial explained that at the January Task Force meeting held at the Tualatin Hills Nature Center and attended by Board Member Day, the Task Force discussed their preference to locate the

project on the east side of 34<sup>th</sup> Avenue and decided that more design work was going to be done after an outreach program in April.

Board Member Vial continued to explain that the location favored by the Task Force would allow the current grounds to continue to function while the new site is under construction. He further clarified that the three buildings were still only conceptual in terms of their purpose, i.e., an events center, an exposition center and an arena, and that detailed designs had not been prepared.

Booster President Bill Duerden interjected that there were still discussions regarding the design and layout, but that the discussion mostly centered on green space. Board Member Vial added that there would be more discussion with the Port of Portland regarding use of their adjacent property for parking.

Board Member Vial sought clarification from Board Member Day that he had answered her concerns and asked if she felt there was an alternative that hadn't been discussed enough. Board Member Day responded that she thought not enough people had been asked for input, and that the Fair Board had not been polled for what they liked or disliked.

Board Member Vial asked if it related to where the project would be sited. Board Member Spiesschaert interjected noting that he also had a concern about the site, and felt that he did not have enough information to decide where the project should be located. He noted that it was an issue of funding, and that he wanted there to be a discussion among the Fair Board on whether they could or should have the project located on the east side of 34<sup>th</sup> Avenue, and was concerned about having to enter into a long term agreement with the Port of Portland. He continued to express his concern about having 34<sup>th</sup> Avenue extend through the grounds.

Board Member Spiesschaert added that the new facility could be sited between the existing fairground facilities noting that it would be possible to keep the existing facilities functioning during the construction process. Board Member Vial noted that at the December Task Force Meeting which was attended by Board Member Spiesschaert, the Task Force discussed three alternatives, i.e., renovate the current facilities with the addition of a large exposition building; raze the existing facilities and redevelop the site; or build new facilities on the undeveloped property on the east side of 34<sup>th</sup> Avenue. Board Member Spiesschaert indicated that he thought that the discussion had not been site specific. Board Member Vial indicated that the Task Force discussions had been very specific on this matter.

Board Member Day indicated that she did not know that the project funding was going to be a bond measure rather than an increase in the Hotel/Motel tax. Board Member Vial explained that at the January Task Force Meeting, the Task Force came to the consensus that the timing was right to consider a bond measure. Board Member Day noted that she had been at that meeting, but did not recall a



vote on this matter. Board Member Vial explained that it wasn't a raise of hands, but that they asked if any Task Force members objected and no one did. He also explained that the purpose of locating the development on the east side of 34<sup>th</sup> Avenue was that it provided for the maximum number of options.

Board Member Day indicated that the arrangement with the Port of Portland needed to be agreed with first. Board Member Vial explained that before they went out for a bond measure they would insure that they had the full cooperation of the Port of Portland.

Board Member Day also expressed concern about there not being enough space for the annual County Fair. Board Member Vial explained that the proposal was intended to include sufficient space for the annual County Fair, but that one of the reasons to maintain the current site is in the event there is not enough fairgrounds space or green space to accommodate the annual County Fair.

Board Member Spiesschaert expressed his concern that the Fair Board has not had the opportunity to discuss the development and requested that they have a meeting so they can gain more information.

Board Member Vial touched on the concern with the Port of Portland, but stressed that putting the new facility on the undeveloped land, the public gains the use of this otherwise unused property.

President Christy indicated that should the Board want to challenge the recommendations of the Task Force, they would need additional research to support their conclusion and alternative recommendations. She continued by addressing the issue of the outreach to community.

Board Member Day indicated that she felt that more of the Fair Complex's current users needed to be contacted. Board Member Vial reiterated that the only conclusions made to date was that the Task Force favored locating the new development east of the current site to take advantage of the Port of Portland property.

Board Member Day expressed her concern that the outreach program is not reaching out to the people who use the facilities. Board Member Spiesschaert indicated that he felt that the outreach program also lacked input from the traditional users as well. Board Member Vial responded noting that more emphasis is currently being directed toward users of the Events Center. Board Member Day also expressed concern that people like the Gem Show were not being contacted. Board Member Vial expressed concern that the projects not end up like Deschutes County.

President Christy asked how difficult it would be to have a meeting with current users to discuss how they felt about the proposed project. Marketing Director DuPré indicated that it would be nearly impossible to get all the users to come to a

meeting, and that from what she has gathered from the current users of the facility, they wanted new facilities, and once built, they will use them. She commented that the list of outreach people was good because it asked people who didn't use the facility what it would take to get their business.

Booster President Bill Duerden noted that the purpose of the list was to go out to eastern Washington County where the population knows little about the Fair Complex and get the information to them and see what it is they need. He noted further that they make up a much larger portion of the voting population in Washington County and they will be the ones most likely to vote against the ballot measure if they aren't given adequate information about the proposed project.

Booster President Duerden reminded the Board that the design was not part of the discussion yet.

Board Member Vial suggested that each member of the Board submit their list of important members of the community that need to be contacted regarding this project.

**Board Member Vial moves that the Board create a list of community members who should be contacted regarding the redevelopment. Board Member Spiesschaert seconds.**

Board Member Day indicated that while she believes it is a good idea to educate the East County voters, she questioned the value of their opinion on the redevelopment because she believes that they will not use the facility. President Christy asked that the motion be amended to include a time frame. Executive Director Hillman requested that the lists be given to him by Monday, March 11, 2002.

**Board Member Vial amends the motion to include the deadline of March 11, 2002, and that the Executive Director be responsible for collecting the lists. Second as amended by Board Member Spiesschaert.**

Board Member Spiesschaert asks that correspondence concerning the redevelopment be forwarded more timely.

**Motion carried 4-0.**

**B. Board Objectives Update** – President Christy reported that she and Board Member Vial had met to discuss the objectives and to add some deadlines. She asked Executive Director Hillman where they were on his ten-point plan. Executive Director Hillman indicated that they were on track.

President Christy read through the objectives. President Christy wanted to make sure that everyone is on the same page regarding the Task Force and indicated

that she would talk to Tom Brian, Chair, Board of the County Commissioner, regarding the status of the Task Force work.

Board Member Spiesschaert expressed his concern with the wording of the goal to increase the Board to seven members, and would prefer that it state the goal is to discuss the possibility of changing the number of board members. Board Member Spiesschaert suggested that this goal be to develop a working model to investigate the number of positions on the Fair Board as allowed by statute. Board Member Day suggested the overall management of the complex be included. President Christy suggested it be changed to read, "Develop a working model to address the future management of the Fair Complex." President Christy indicated that she would work on the goals with Executive Director Hillman and bring it back for consideration at the next meeting.

**C. Insurance Update** – Executive Director Hillman reported that he and Alex Brander, Fair Operations Manager, had been contacting insurance companies who do business with Oregon fairs to find out how to request information. He indicated the goal is to have hard information for the Board to review by the next meeting.

Board Member Spiesschaert expressed the concern about the draft horse show liability. Executive Director Hillman indicated that the Rodeo Committee had similar concerns. Chair Feinauer asked whether the Rodeo Committee Directors are covered under the Fair Complex insurance. Board Member Spiesschaert indicated the Rodeo Directors are covered under the Volunteers Worker's Compensation. Executive Director Hillman clarified that not every policy would cover them in the same way.

Board Member Day asked if the policy was just for the Fair Board. Executive Director Hillman clarified that the wording included all of the Fair Complex.

#### 4. New Business

**A. Livestock Exhibit Schedule** – Board Member Vial asked about the barn layout and why certain animals were in certain barns. Fair Coordinator Perkins explained that the Superintendents and some leaders made the layout and requested where animals would be located.

Board Member Day expressed her concern, having been a livestock leader, that it could be a problem to have the Beef and Dairy separate. Executive Director Hillman explained that the leaders and superintendents put the layout together and a consensus was formed regarding such matters. Board Member Day also asked about the "Other Animal Overflow." Fair Coordinator Perkins explained that the FFA Leaders thought they may get more animals this year and may need an overflow area, and that some of the Multnomah County FFA advisors have asked if they can show at the Washington County Fair since Multnomah County doesn't have a county fair.

Board Member Spiesschaert indicated that he thought the Horse Barn had been full in the past. Fair Coordinator Perkins explained there would not be a Showcase of Horses this year, freeing up space in that barn. Board Member Spiesschaert asked about a split Beef Show. Fair Coordinator Perkins explained that the show was not split and that all the animals would be staying throughout County Fair.

Board Member Spiesschaert also asked if the Superintendents had been consulted. Fair Coordinator Perkins affirmed their participation in the process and explained that the Superintendents had created the schedule. Board Member Spiesschaert indicated that he had spoken with the Dairy Superintendent a few hours prior to the Board Meeting and that the Dairy Superintendent had indicated that he had not seen the schedule. Fair Coordinator Perkins noted that the schedule had been made in part by the Dairy Superintendent at the aforementioned meeting, but they would contact him again.

Board Member Spiesschaert raised a concern about showing Sunday morning. Fair Coordinator Perkins indicated that she had asked to move master showmanship to the evening, but they wanted it in the morning. President Christy asked if the schedule needed to be approved and Executive Director Hillman indicated that the schedule was for informational purposes and would remain a fluid document.

**B. VIP Recognition Program** – President Christy asked if there would be any problems having the Citizens Recognition Program again. She indicated that she would like to have it similar to last year's program and include up to 14 individuals.

Board Members Day and Spiesschaert commented on the problems experienced last year when those that were recognized brought too many guests. Board Member Spiesschaert indicated he had spoken with Molly Clausen, Draft Horse Superintendent, and she thought it would be fun to do again, but expressed concern that the County Fair limit the number of guests and that the County Fair provides more assistance in coordinating the program.

Board Member Vial suggested that instead of having it two nights, to have the Citizens Recognition Program on just one night with the other night for individuals running for public office. President Christy indicated that she would look into this matter and bring it back at the next meeting.

**C. Other** – President Christy announced that Board Member Vial would be unable to attend the April Board Meeting and requested that it be moved to accommodate his schedule. Board Member Day voiced her concern that meetings should not be changed. Chair Feinauer pointed out that there would be a Task Force Meeting that the Board would want Board Member Vial to report on. President Christy asked that the Board see if they could move the meeting to April

9<sup>th</sup>. Board Member Spiesschaert indicated that he had a meeting on April 9<sup>th</sup> and may need to leave early. President Christy indicated that she would make a note of it.

President Christy announced that the Rodeo Committee would be entering a float in the Starlight Parade on June 1<sup>st</sup>. Chair Feinauer indicated that the float usually consists of the Queen and Rodeo Committee members, and that the Board is welcome to participate and ride on the float. Chair Feinauer noted that they had not been formally accepted for the parade.

5. Announcements

Executive Director Hillman indicated that the Poker Ride scheduled on June 15<sup>th</sup> has been added to the Calendar of Events.

Executive Director Hillman announced that he would be adding a Shark Show to the County Fair.

6. Correspondence

There was no discussion about correspondence.

7. Board Communications

There were no Board Communications.

8. Other

Board Member Day expressed her concern about having the anti-tobacco people sponsor the children's area. Executive Director Hillman explained that the anti-tobacco target audience is children.

**With no further business before the Board, President Christy adjourned the meeting at 6:15pm.**

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Don G. Hillman  
Recording Secretary

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Kathy Christy  
Board Chair

Washington County Rodeo  
Associate Meeting  
March 5, 2002

*Next meeting April 2, 2002  
Floral Building  
Washington County  
Fairgrounds*

Excused Absences: Paula McCann, Candice Davis, Brian and Laurel Fallick

Cody F. called the meeting to order at 7:32pm in the floral Building.

Last minutes were read and amended to read "Winnie has invited Kelly B. to join Patty C." Not Jenny as previously written. Mike S. moved to approve minutes as amended and Brian A. seconded.

Cody announced that Paula McCann had been hospitalized due to an asthma attack, but was home and recovering. Get well card was passed around and will be sent to her.

AT 7:48. everyone broke into sub-committees.

*Committee Reports;*

Lynn H.:

**Treasure's Report;** please pay dues. \$10.00 due and for anyone that has not filled out an application, must do so at the time dues are paid.

**Drill Team;** Don Hillman met with the committee and reported that there will not be a showcase of horses this year at fair so stalls for Queen Marla and the drill team will be no problem. We have also reserved with Don stall for MRO and Miss Pepsi, 9 stalls in all. If there are some left over, discussion was held to let "Parkers" with horses use any open stalls. Lynn is working on the contract and will have it ready to sign by the representative by next meeting. There will be admission into the Rodeo area and Rodeo for the drill team member and ONE significant other, parent, etc. After the Rodeo, other family members or guest may be escorted in and stamped to be able to get behind the security.

**PR;** Plea was made again to help selling now the ads for the day sheet. We must do them all together to make a difference. Ideas have been discussed on how to "use Queen Marla" to help get the word out with all the changes. Don has asked that she appear on July 23 at the Hillsboro Tuesday Night Market. July 20 for an appearance at the Beaverton Bi-Mart for the Washington County Talent Contest. (Both actual dates have been set after the meeting). Discussion held to place an ad in the MRO brochure. Marla is trying out for MRO and is required to sell so many ads. The web site is being revamped. Pictures were asked for to scan and put on the web site regarding special kids, different cowboys, etc. Get to the Fair office ASAP.

**Queen; Marla** is attending many coronations at this time to get the word out of the changes and invite the queens to our Rodeo. Stressing that Saturday will really give them a big bang for the buck and the time it takes to prepare. She has entry to Rose Parade done, just waiting for a picture to submit for the Senior Pooper-Scoopers. She will write up a schedule and get it to Don and Lynn this week. She is attending the CCF&R March 16, and is presenting ribbons at the Washington Cty Leaders Show March 9, 2002. She will also clerk Washington Cty Pre-Fair on Sunday May 5, 2002. Her complete schedule will be available at the next meeting.

Brian A.:

**Humane; Nothing** new to report.

**Marketing; Everything** has been sold out so need to reorder everything.

Mike S.

**Grounds; Mike** has met with Alex and Don. They are going to tour the grounds to figure out where to start and what to work on. Any concerns let Mike know.

Cody F.:

**Contracts; nothing** new to report.

Larry B.:

**BBQ; Under control!!** Menu has been figured out. Lynn had gone to the 4-H and asked for volunteers to help serve during the different times and they were excited about it. Larry will get them a schedule as soon as one is available.

Winnie D.:

**Special Kids; Flyer** is done for the June 15, 2002 poker ride at Flying M. Ranch and will get disbursed soon. Patty and Kelly are working on schedules and awards for the Special Kids Rodeo. They are hoping to cut off at 30 kids but are asking for people to get donations for 45 to 50 kids to be on the safe side. Winnie showed off the award the Washington County Fair and Rodeo received for the Special Kids Rodeo from the Oregon Fair Association that was awarded at the last Fair Board Meeting. It will be on display in the office. Thanks were given to all that made this award possible.

**Awards; Angela and Linda** are working on the awards.

Brian L.

**Sponsorships; Hand** out was given to everyone to show where he is. (See Enclosed) Still needs Event Sponsors for Steer Wrestling, Draft Horses, Bull Riding and Mini Bull Riding at \$1700.00. Draft Horses cost about \$5000.00 to put on, so a sponsor is greatly needed. 3 chute sponsors are also needed and sponsorship for the heading and healing box. If you have any leads for sponsors, let Brian know ASAP and he also has forms for prospective sponsors and Brian will contact them if you wish. Brian also asked for help for day sheet ads. Ask Brian or Lynn for prices.

**Parking; Everything** has changed. With the rodeo shortened, there will be less need for long stays for campers. All associate members and families will park on the other side of the street and not behind the arena. VIP and handicap parking will also move to the Fair VIP and handicap area. There will be some handicap parking available behind the Rodeo office but not as much. Parking prices have also changed and more people will be asked to pay for parking with breaks.

for carpooling. After 3pm, contestants and visiting royalty only will be allowed to park behind the Rodeo office. Cowboys will need PRCA cards or permits to enter.

Cody announced that it has been researched and advised that our rodeo become a single head rodeo, meaning that timed events will have only one go, not the required two goes as in the past. This will benefit us in many ways, including slack time, with our new time schedule, parking and camping. According to resources, some of the big cowboys from Cheyenne may even fly in and we would allow permit riders to ride in the rough stock. This will hopefully cut down in turnouts.

Brian L. motioned to have single head rodeo with permit max. Larry B. seconded. Discussion held. We would have a max of 60 bull riders, 20 per night, 10 timed event entries per performance, and 15-barrel racers per performance, 15 to 18 rough stock entries per performance. Associate members voted along with the board. 21 for. 1 opposed. Motion carried. Cody will now finalize with Colorado Springs and draw up contracts.

Larry motioned to adjourn, Brian A. seconded. Meeting adjourned 8:56pm.

Minutes respectfully submitted by Lynn M. Haynes for Candice Adams, who was ill.



## Washington County Fair Boosters Club Minutes for 6 Mar 2002 Meeting

**In Attendance:** Don Hillman, Lorena Roberts, Al Goldman, Irene Barnes, Jim Godfrey, Ed Kristovich, Lyle Speisschaert, Sheila Day, David Barnes, Kathy Schmidkofer, Judy Marsh

**Prior Meeting Minutes:** Approved

**Treasurer's Report:** \$34,465.79 in investments, \$637.49 in checking. The \$3,500 of the Fountain Project will be paid out of the investments.

### Old Business:

**Fountain Area Project:** It has been finished and closed. We have just paid \$3,500 for our commitment.

**Fair Board Meeting:** Don Hillman reported on the meeting. The Redevelopment Project is moving along. The Fair Board and County Commissioners will make a decision whether to go or no. Presentation packets are being prepared for April public discussions hoping for a ballot in November. East County will be particularly targeted for support of our Washington County Events Center.

**By-Laws:** New by-laws are being drafted.

**Fair Planning:** *The new "Cowboy Venue" and the new food booth:* The Cowboy Venue will be a BBQ Beer Garden behind the grandstand, catering to the cowboys and public. The Boosters will have a food tent with a floor near the Cowboy Venue (at the south end of the grandstand) to sell their soda, pop corn, hot dogs, chips and sausages in addition to the BBQ and beer. The Cowboy Venue area will be open from 11:00 a.m. to 11:00 p.m. each day with live bands and entertainment.

*Volunteers for information and food booths:* We will staff the information booth and help run it. It will be sponsored by The Argus. Janell Steffel's name was brought up as a possibility to run this booth because she did such a good job two years ago. Sheila will help get the volunteers signed up to help in the Fair booths. A volunteer package of benefits is under advisement. We will be manning our booths more this year, so we will be looking for more people to help support our project.

### New Business:

**The Old Bus:** This vehicle will be removed from the grounds. Al Goldman will take it. Ed Kristovich will clean it out. (It is gone.)

**The Next Meeting:** 3 April 2002 at 7:00 p.m, at the Fair Office. Because of prior commitments, the Board will be meeting 9 April.

# **FACILITY USE SCHEDULE**

# Washington County FAIR COMPLEX

## Facility Schedule for March-2002

### Saturday, March 02, 2002

Arts & Crafts Building 4-H Rabbit Show  
Main Exhibit Hall Almost Spring Camera Swap  
Cloverleaf Building Ministries Square Dance

### Monday, March 04, 2002

Main Exhibit-South 4-H Waggin' Masters Dog  
Arts & Crafts Building 4-H Guide Dogs-Sight  
Main Exhibit-Middle 4-H Dog Meeting  
Main Exhibit-North 4-H Dog Club  
Covered Show Ring Dog Flyball Class

### Tuesday, March 05, 2002

Cloverleaf Building Glencoe Football Bingo  
Main Exhibit-South 4-H Dog Club  
Main Exhibit-Middle 4-H Paw Power Club  
Covered Show Ring Muttkeeters Flyball Team  
Arts & Crafts Building 4-H Guide Dogs  
Arts & Crafts Building 4-H Dyno-Mutts  
Floral Building Rodeo Committee Meeting

### Wednesday, March 06, 2002

Main Exhibit-South 4-H Best Friends Dog Club  
Main Exhibit-North Dog Obedience Training  
Meeting Room 4-H Horses Unlimited Meeting  
Covered Show Ring Dog Flyball Class

### Friday, March 08, 2002

Main Exhibit-South Tualatin Valley Gem Club Show  
Arts & Crafts Building Singles Ministry Dance

### Saturday, March 09, 2002

Main Exhibit-South Tualatin Valley Gem Club Show  
Main Exhibit-North Oregon Exotic Bird Fair

### Sunday, March 10, 2002

Floral Building 4-H Parrot Club Meeting  
Main Exhibit-South Tualatin Valley Gem Club Show  
Meeting Room 4-H Happy Hoppers Meeting

### Monday, March 11, 2002

Meeting Room 4-H Dog Club  
Covered Show Ring Dog Flyball Class  
Main Exhibit-South 4-H Waggin' Masters

### Tuesday, March 12, 2002

Arts & Crafts Building Dog Training  
Arts & Crafts Building 4-H Dog Club  
Covered Show Ring Muttkeeters Flyball Team  
Cloverleaf Building Glencoe Football Bingo

### Wednesday, March 13, 2002

Meeting Room 4-H Furry Friends Club  
Main Exhibit-South 4-H Best Friends Dog Club  
Covered Show Ring Dog Flyball Class  
Main Exhibit Hall Workshop  
Main Exhibit-North Dog Obedience Training

### Friday, March 15, 2002

Main Exhibit-South Homier Tool Sale

### Saturday, March 16, 2002

Cloverleaf Building Wedding Reception  
Quadrant Property ATV Safety Class  
Main Exhibit-South Homier Tool Sale

### Sunday, March 17, 2002

Meeting Room 4-H Happy Hoppers Meeting  
Main Exhibit-North Oregon Collectors Market

**Monday, March 18, 2002**

Main Exhibit-South 4-H Waggin' Masters  
Arts & Crafts Building 4-H Dog Club

**Tuesday, March 19, 2002**

Cloverleaf Building Glencoe Football Bingo  
Covered Show Ring Muttketeers Flyball Team  
Main Exhibit-South Dog Training  
Arts & Crafts Building 4-H Dog Club  
Main Exhibit-North 4-H Paw Power Club

**Wednesday, March 20, 2002**

Covered Show Ring Dog Flyball Class  
Cloverleaf Building 4-H Wagon Train Meeting  
Main Exhibit-South 4-H Best Friends Dog Club

**Saturday, March 23, 2002**

Main Exhibit Hall All American Glass Show

**Sunday, March 24, 2002**

Floral Building 4-H Parrot Club Meeting  
Main Exhibit Hall All American Glass Show

**Monday, March 25, 2002**

Main Exhibit-South 4-H Waggin' Masters Dog  
Main Exhibit-North 4-H Dog Club

**Tuesday, March 26, 2002**

Main Exhibit-South Dog Training  
Cloverleaf Building Glencoe Football Bingo  
Covered Show Ring Muttketeers Flyball Team  
Arts & Crafts Building 4-H Dog Club

**Wednesday, March 27, 2002**

Meeting Room 4-H Furry Friends Club  
Main Exhibit-South 4-H Best Friends Dog Club  
Covered Show Ring Dog Flyball Class  
The Plaza Plume Evaluation Training

**Thursday, March 28, 2002**

The Plaza Plume Evaluation Training

## **SPECIAL REPORTS**

County of Washington

Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
[alexbr@fairplex.com](mailto:alexbr@fairplex.com)  
[www.faircomplex.com](http://www.faircomplex.com)

## MEMORANDUM

**Date:** April 1, 2002

**To:** Washington County Fair Board

**From:** Alex Brander *AB*  
Washington County Fair Complex

**Re:** Operations Report

Here is a list of tasks completed or nearly completed for the month of March.

1. Tim Philips Excavation of Beaverton finished hauling 740 yards of manure on March 28<sup>th</sup> at \$5,160.00 from the 2001 County Fair. This was the low bid from three bidders.
2. Horizon Restoration of Portland completed Cloverleaf Building restoration on April 1st for \$18,000.00. The total cost was covered by the event insurance. For this cost we had the building completely washed down, painted with two coats (same color), replaced ceiling tile, clean all the tracks for the ceiling tile, cleaned air purifiers, cleaned the furnaces and replaced all the furnace ducts, ozone treatment to the whole building, and cleaned the light fixtures.
3. Repairing the north bleachers at the Rodeo Arena and putting a kick plate on the back of the walkways for safety and code so nobody falls. This project is 90% complete and will be finished this month.
4. Staff has done a very good job of completing the weekly assigned tasks and taking care of the events.

**OLD BUSINESS**

County of Washington

Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
donh@faircomplex.com  
www.faircomplex.com

## MEMORANDUM

**Date:** April 3, 2002

**To:** Fair Board  
Washington County Fair Complex

**From:** Don G. Hillman  
Executive Director



**Re:** Insurance Update

Staff has completed sent insurance applications/quote requests to the following insurance providers who regularly provide general liability and events coverage for fairs and festivals. Some of the applications were more than ten pages in length and required hours to complete based upon the preparation of attachments.

Hass & Wilkerson Insurance

Mendal S. Kaliff (Same firm that provides coverage to Funtastic Shows)

K & K Insurance

Allied Specialty Insurance

We should expect coverage estimates before the May Board Meeting.



## **NEW BUSINESS**

County of Washington

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873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
donh@faircomplex.com  
www.faircomplex.com

## MEMORANDUM

Date: April 3, 2002

To: Fair Board  
Washington County Fair Complex

From: Don G. Hillman  
Executive Director



Re: Ten Point Plan Review

Here is the Ten-Point Plan discussed at the December Board Retreat and an update as to our progress to date.

**Recommendation:** *Reduce the Fair from Six to Four Days – Open on Thursday/Close on Sunday. This will shift 10,000 paid admissions into the four-day format. This will also eliminate competition with the Hillsboro Tuesday Night Market. Change hours to 10 am – 10 pm with the Carnival open until midnight.*

Discussion – The 2002 County Fair has been compressed to four days opening on Thursday and closing on Sunday. Operating hours have been revised to 10 am to 11 pm with the Carnival open until midnight.

**Recommendation:** *Open Fair with Top Name Entertainment – Thursday & Friday. Johnny Limbo or other "Cover Tunes" band would perform on Saturday. Hispanic/Latin format on Sunday, but not to the exclusion of all other styles and types of entertainment. Keep the Main Stage (or an additional stage) busy with regional, quality entertainment from noon until 10 PM each day of the fair. Relocate community acts and family-friendly acts to an additional stage at the Main Gate.*

Discussion – Current plans include having Top Name Entertainment on Thursday and Friday. Johnny Limbo has been moved to Saturday Night. Sunday is being reformatted to feature local and regional Hispanic/Latino music with the inclusion of other styles and formats. Country Western and Blues venues have been added. Community acts will continue to be featured at the Friendship Square Stage with a hypnotist performing on

this stage at 5:00, 7:00 and 9:00 pm nightly. An additional family venue has been added on the east side of the Main Exhibit Hall.

**Recommendation:** *Close Fair with Rodeo – Saturday & Sunday (Four Performances). Where feasible shift some grounds acts (Indian Dancers, etc.) to the Rodeo to perform between events. Use arena on Thursday and Friday for other horse events such as draft horses, etc. Conduct a "Cattle Drive" through downtown Hillsboro on Tuesday or Wednesday of fair-week to bring more attention and publicity to the Rodeo.*

Discussion: The Rodeo will consist of three performance, one on Friday and two on Saturday. The draft horse show is scheduled for Friday with hitches continuing to perform during the Rodeo performances. A cattle drive is still being contemplated through downtown Hillsboro. Perhaps Sunday rather than Tuesday or Wednesday. The City of Hillsboro has been contacted regarding a parade permit.

**Recommendation:** *Add nightly fireworks at 10:00 PM to hold crowds later in to the evening (Three minutes in length).*

Discussion: This recommendation was not implemented based upon not being able to locate a proper production site given the Fire Marshall rules.

**Recommendation:** *Eliminate all gate discounts unless purchased in advance via sponsor. Develop a pre-sale program with the Boosters or an ARP individual.*

Discussion: Gate discounts have been eliminated. An advance discount program (Season Fun Pass) has been arranged with Bi-Mart. The program is to be implemented in mid-June. Staff developed a Corporate Picnic package in lieu of the pre-sale program.

**Recommendation:** *Create a "must-see" exhibit – three dimensional/Heroes of Washington County in sand. Located on Friendship Plaza. For maximum impact, it would needs to be a major sandscape measuring somewhere between 100' x100' and 40-50' tall at it highest point. Heroes would include historic and contemporary heroes (individuals, products, etc.).*

Discussion: Based upon costs and access to the property before the County Fair, staff has opted to secure a "Live Shark Show" to accomplish the same impact. Sharks are not a traditional fairtime exhibit and should secure meaningful media attention.

**Recommendation:** *No Free Senior Day or Free Kids Day – Re-price Seniors at the same price as Youth (\$4.00) or purchase at Sponsor before Fair (Less than 20,000 seniors in County – 1033 were admitted free at the 2001 County Fair)*

Discussion: A free senior and kids day has been removed from the tentative schedule. Senior admissions have been re-priced at the same admission fee as a Youth Admission (\$4.00). As noted above, a Season Fun Pass will be offered this year and priced at \$10.00 when purchased in advance at any Washington County Bi-Mart.

**Recommendation:** *Restructure Parking Fees – Carpool @ \$3.00 (Four or More in Car) and Regular @ \$4.00 (Three or Less in Car).*

Discussion: Parking fees have been restructured as noted above and will be in affect at the 2002 County Fair.

**Recommendation:** *Rethink policy of using service groups to perform critical tasks such as ticket sales, parking lot sales, grounds cleanup, etc. Give preference to paid staff.*

Discussion: Staff has contacted the affected service groups noting a change in practice and has developed the 2002-03 Fair Complex Budget contemplating the use of temporary fair workers to perform cleanup, parking and admission duties.

County of Washington

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## MEMORANDUM

**Date:** April 3, 2002

**To:** Fair Board  
Washington County Fair Complex

**From:** Don G. Hillman  
Executive Director

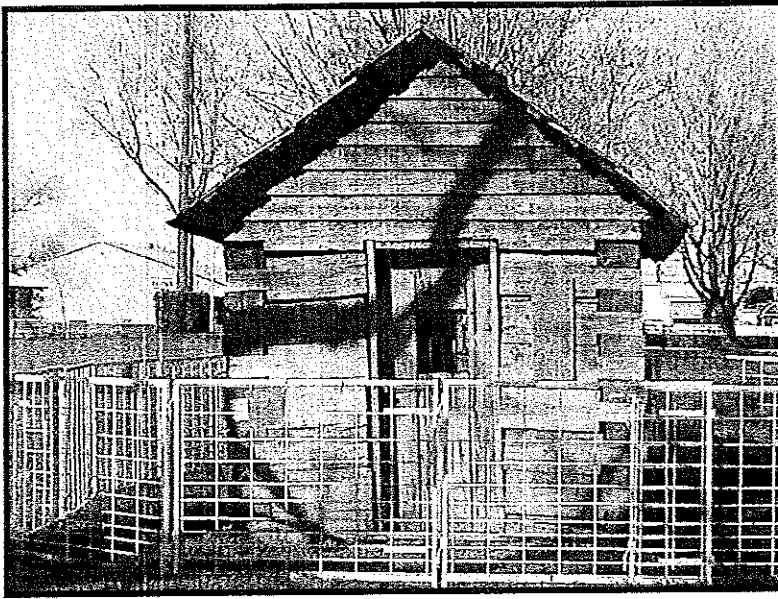
**Re:** Pre-Fair Projects

With less than 100 days until the 2002 County Fair, staff has identified five projects to assist with the set-up and layout of this year's County Fair.

**Restaurant Row** – This facility is located west of Friendship Square and currently houses three concession stands. St. Mathews occupies the stand closest to the Friendship Square Stage and the other two concession stands have had different operators over the past few years, most recently All Star Catering from Salem. The St. Mathews stand has cooking capabilities within their stand (grill and hood).



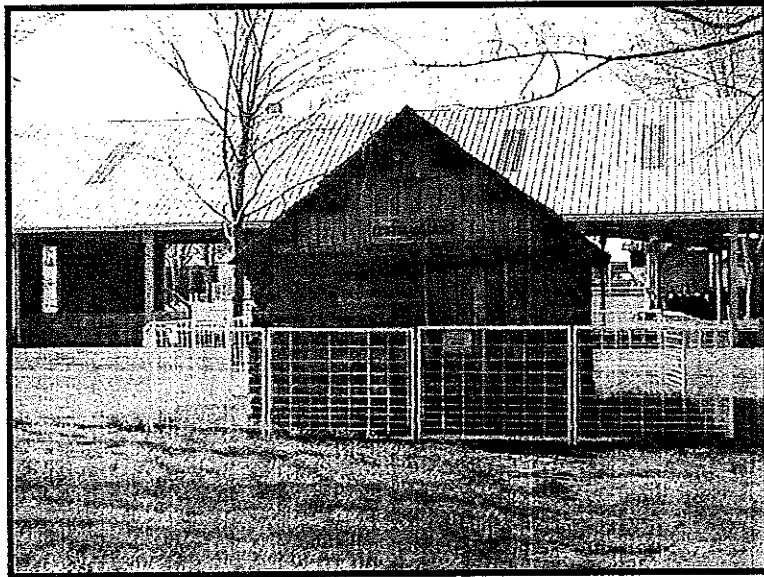
The other two stands have no cooking capabilities and have been used only for serving prepared foods. Staff intends to remove the two stands west of the St. Mathews stand to increase covered seating capacity. St. Mathews has been contacted and they concur with staff's recommendation. We have also contacted last year's operator of the other stands and they concur as well.



**Jail** – This facility was built in 1853, moved to its present location in 1971, and is currently in need of repair and restoration, the cost of which is beyond the Fair Complex’s present financial capacity. The major concern is the current deterioration of the bottom support timbers that presently show significant signs of dry rot. Staff intends to have the Jail dismantled and stored to safeguard it against

further deterioration. We have had discussions with staff at the Washington County Historical Society, and they may be able to assist with overseeing the dismantling and storage of the Jail. A fence has been placed around the structure for safety reasons.

**Replica Log Cabin** – This facility was built in 1948 at Shute Park and moved to its present location sometime thereafter. Much like the Jail, it is in need of attention, although it has not deteriorated to the point where it is a safety concern. We also enlisted the assistance of the Washington County Historical Society in assessing this facility. Since it has no historical significance, it has been suggested that it be removed



for salvage. The Washington County Historical Society has expressed an interest in salvaging some of the logs for use on future projects. Other groups have also expressed an interest in removing the structure for its salvage value.

**Message Board** - This structure is in need of a major renovation, however, current zoning ordinances prevents the Fair Complex in making any major alterations such as including digital messaging capabilities or making any major alterations to the structure itself. Staff intends to repaint the structure and affix a headboard with the Washington County Fair Complex name, website, fair dates, etc. There maybe an opportunity to seek-out a sponsor to assist in the cost of it's refurbishment in exchange for some recognition on the message board. Staff will investigate sponsorship possibilities and report back to the Board before proceeding with any sponsor presence on the Message Board.

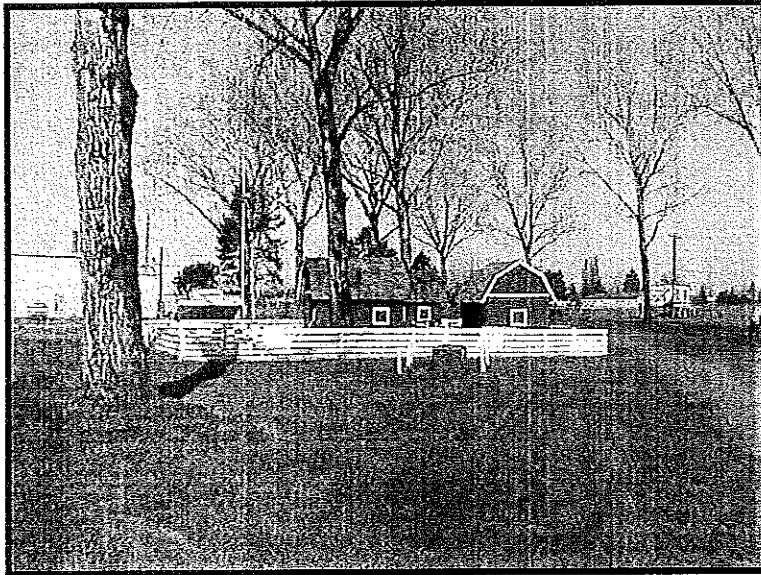


**Main Gate Area** - Current plans for the 2002 County Fair includes re-establishing the gate next to the Administration Office as the Main Entrance to the grounds. This entrance was used as the Main Gate 5-7 years ago. With that in mind, it has been suggested that "Boss Hog," the somewhat official mascot of the County Fair, be brought back to its prior location, the landscaped area just

inside the newly designated Main Gate. It is suggested to have Boss Hog refurbished and placed on a 6-8 foot pedestal much like statues found in city parks. We have contacted individuals that would assist in refurbishing this fairtime icon and current thoughts include building the pedestal with wood and treat the wood surface to assimilate a concrete pedestal. The ground around the pedestal would be planted with colorful annuals to draw attention to the area. The existing gazebo and fountain would be re-located elsewhere to enhance another area of the grounds.

**Petting Zoo Complex & Purveyors Area -**

The Petting Zoo Complex is located between the Floral Building and Amphitheatre and considered by some, to be out of the main traffic flow. In addition, activities associated with the Amphitheatre, primarily noise and traffic, impacts this area on a regular basis. Staff has also suggested that purveyor areas be consolidated in a single compound that can be better managed as to egress and



access. Some of the purveyor activities are currently located at the north end of the Main Exhibit Hall creating some visual and traffic issues. With that in mind, staff is suggesting re-locating all the purveyor activities such as ice, soft drink, refrigerated trucks, etc., where the current Petting Zoo Complex is presently sited. Petting Zoo activities would be contracted through an established fair/festival provider and located elsewhere on the grounds, preferably nearer the Cloverleaf Gate or east of the Main Exhibit Hall where other children activities are scheduled to be located. The Petting Zoo structure would be dismantled and the materials stored for re-use in future projects. As an ancillary note, staff prefers to contract for a Petting Zoo so as to limit its exposure regarding animal and public safety issues.

With regards to all the pre-fair projects, they will be performed within the Complex's current budget allocation and staffing levels. Staff is available to address issues from the Board on these matters.





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## 2002 VENDING LICENSE

County Fair & Rodeo Dates: July 25 – 28, 2002

The Washington County Fair & Rodeo (Fair) hereby grants a revocable license to:

«Name»

«Address»

«City\_State\_Zip»

Subject to the right of the Fair to revoke this license, it shall be valid from July 25<sup>th</sup> through July 28<sup>th</sup>, 2002, inclusive. In consideration of the grant of this license, the licensee agrees to pay the Fair a license fee in the amount of \$ \_\_\_\_\_ due on or before \_\_\_\_\_. The licensee is granted use of the space designated as booth number \_\_\_\_\_ for the privilege of selling or displaying only the products listed herein:

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Failure to pay all sums due on this license on the date due shall cause forfeiture of the space. Cancellation of space or non-show by licensee will cause forfeiture of all payments. This license constitutes a revocable privilege and does not constitute or grant any property or contract right in the space or to the privilege of selling and displaying any item. It is expressly conditioned on and subject to compliance with the following terms:

1. Licensee shall comply with the rules and regulations of the Fair as interpreted by the Fair and shall comply with all laws and regulations of the State of Oregon, Washington County, City of Hillsboro, or other jurisdictions. Licensee shall be responsible for knowledge of all rules and laws.
2. The Fair shall have access to the licensed premises at all times.
3. This license does not confer any right to any specific location or booth. The Fair has the exclusive authority to assign or reassign locations. Licensee shall operate only at the assigned location.

4. Licensee shall be granted access to one 110 outlet. All wiring and plumbing shall be done by persons holding the appropriate permits and approved in advance by the Fair. Additional outlets requested by the licensee shall be billed according to the current pricing, including labor and parts.
5. Licensee will conduct its business in a quiet, orderly manner, keep the space neat and clean. deposit all rubbish, garbage, tin cans, paper, etc., in the garbage receptacles provided, and will keep the ground in front and in rear of said concession free from rubbish. Dumping of grease in storm drains is prohibited.
6. Side partition walls for any booth in the Main Exhibit Building shall not exceed four (4) feet in height.
7. Food concession licensees shall conspicuously post at the front entrance of the booth a sign with the prices of all items sold (size and location must be approved by the Fair); obtain and display a license pursuant to ORS 624.025; comply with all applicable State standards; and sell Fair designated soft drinks exclusively.
8. The use of Styrofoam or other non-biodegradable containers is prohibited.
9. All licensees shall supply proof of general liability insurance of \$500,000 with the Washington County, Washington County Fair, its officers and employee listed as additional insured.
10. Any commercial booth exceeding 20 amps of power shall utilize a 12-3 cord from the booth to the external power source.
11. Any paper or fabrics used in construction of displays or exhibits shall be fire resistive or treated with approved fire retardant solution.
12. Each food concessionaire (where cooking is conducted) shall provide and maintain a 40BC rated fire extinguisher. All employees must be familiar with the location and proper use of fire extinguishers.
13. All food concessionaires shall supply their own condiments and paper supplies.
14. All deliveries by vehicle shall be completed by 9:30am. Vehicles remaining on the grounds after the designated time are subject to towing at the owner's expense.
15. Licensee shall not barter, sell or exchange any tickets.
16. Licensee shall not dismantle or remove any portion of its display or business before the Fair closes on the final day. All items shall be removed within 72 hours of the close of the Fair. Licensed premises shall be left clean.
17. Neither weather nor obstruction (by weather, crowds, or other cause) shall impact this license. The Fair in no way guarantees or assures that the sidewalks, paths, streets, aisles, or passageways will be free of obstructions.

18. Neither this license nor the booth space authorized herein shall be assigned or sublet without the written consent of the Fair.
19. Licensees authorized to sell alcoholic beverages shall obtain and display a State license. Licensees shall not serve alcoholic beverages to any visible intoxicated person.
20. No licensee shall sell or provide any item (e.g., squirt guns), which may be used to injure or harass attendees. The sale or distribution of any dangerous weapon is prohibited. A "dangerous" weapon is any weapon, device, instrument, material, or injury, or a significant risk of injury to persons or animals. Prohibited items include, but are not limited to guns, darts with sharp tips, blowguns, spears, sharp edged swords, sharp tipped arrows and any substance that, by itself or in combination with any other substance, is explosive or is an eye, skin or respiratory irritant. Knives are also prohibited, excepting only manually retractable pocketknives less than 4" in length and common cooking or serving knives. It is the responsibility of the vendor to obtain a ruling from the Fair as to whether any particular item is prohibited. The decision of the Fair as to whether an item is dangerous is final and failure to remove such items immediately may result in the loss of vending privileges.
21. Licensee shall not discriminate in the provision of goods, services, employment, or any other manner on the basis of sex, race, color, creed, marital status, age, national origin, or disability.
22. Upon a determination by the Fair that the licensee has violated any of the terms of this license, including the rules of the Fair or any law, the Fair may immediately order cessation of all activities by the licensee. The licensee shall be provided an opportunity, at a time set by the Fair but not later than 24 hours after notice of the violation, to respond. The Fair may rescind its order or declare the license revoked and immediately terminate all of the privileges granted hereby. If revoked for cause, the licensee shall not be entitled to any refund of fees paid or due. Such termination may also be grounds for denying issuance of a license in future years. Upon refusal to comply with an order to cease and vacate, the Fair may direct the dismantling and removal of the concession at the expense of the licensee.
23. This license may be revoked by the Fair for its convenience and without recourse by licensee at any time upon 24-hour's notice and refund or waiver of a prorated portion of the license fee.
24. **THE FAIR MAKES NO REPRESENTATIONS WHATSOEVER REGARDING THE CONDITION OF THE FAIRGROUND'S OR THE ASSIGNED SPACE, INCLUDING ITS FITNESS FOR ANY PARTICULAR PURPOSE. LICENSEE SHALL HOLD HARMLESS, INDEMNIFY AND DEFEND THE FAIR, WASHINGTON COUNTY AND THEIR OFFICERS, EMPLOYEES AND AGENTS FROM ANY AND ALL CLAIMS ARISING OUT OF THIS LICENSE OR USE OF THE FAIRGROUNDS BY LICENSEE.**
25. For purposes of this license, "Fair" shall include its designated representative.
26. Licensee hereby represents that it has read and voluntarily consents to the terms of this license without reservation.

**RULES AND REGULATIONS**

All persons on Fair property, including parking lots, shall comply with the following:

- A. Dissemination of literature, signature collection, solicitation of funds, canvassing, distributing gifts, selling and similar transactions shall be conducted only from within as assigned booth.
- B. No person shall obstruct parking lot, fair entrances and vehicle or pedestrian travel lanes.
- C. No person shall intentionally obstruct a fairgoer's line of travel or site or actively detain a fair visitor against his or her will for any reason. Abusive language, threats or physical harm to a fairgoer is prohibited.
- D. The use of any vehicle is prohibited without express written authorization of the Fair. Erection of structures or platforms is prohibited except with written authorization.
- E. No person shall interrupt, disturb or interfere with any performance, showing or competition. Use of video cassettes, cameras and records (VCR's), microphones, Klieg lights and other such mechanical paraphernalia may affect the showing of animals or competition performance of children and is therefore prohibited except with the expressed written consent of the Fair.
- F. No person who attends the Washington County Fair & Rodeo shall consume, or have in his or her possession, any controlled substances or alcoholic liquor unless the alcoholic liquor is obtained from a duly authorized concessionaire at the fairgrounds. No person who is working inside the area covered by this license shall consume alcohol. "Alcoholic liquor" shall include any substance described in ORS 471.005. "Controlled substance" includes any substance described in ORS 475.005.
- G. Dogs, except for seeing eye, hearing aid, and dogs in scheduled entertainment or shows such as 4-H classes, are prohibited.
- H. Any person who violates these rules or any other rule adopted by the Fair, in addition to any other action authorized by law enforcement, may be excluded from the Washington County Fair & Rodeo without refund of any admission charge that the person paid for attending a public event at the Fairgrounds.

**PENALTIES FOR VIOLATION OF FAIR RULES AND REGULATIONS**

The above rules were adopted pursuant to ORS 565.240. Any person violating said rules or any other adopted rule, shall be deemed to have breached this license agreement and is subject to the penalties as set forth under ORS 565.990 and expulsion from the Washington County Fair & Rodeo without refund.

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Washington County Fair & Rodeo

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Licensee

County of Washington

Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97214  
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## MEMORANDUM

**Date:** April 2, 2002

**To:** Fair Board  
Washington County Fair Board

**From:** Alex Brander, Fair Operations Manager *AB*  
Washington County Fair Complex

**Re:** Livestock Bedding Update

It was reported at the March Board Meeting that staff would provide a report to the Board as to its plan for bedding removal for the 2002 County Fair. The process included discussion with staff and livestock leaders, contacting other fairs as to their bedding removal operations, and contacting bedding suppliers and truck haulers. We have concluded that if we use primarily sawdust and develop a practice of having the used bedding removed from the grounds each day of the fair, total costs for the 2002 County Fair will be approximately \$9,250, representing a savings of approximately \$5,000.

**2001 County Fair:** The cost of bedding and hauling totaled \$14,235. This consisted of \$9,075 in shavings (150 units of shavings at \$60.50 per unit) and hauling the used bedding to Psalm 1 Nursery & Landscaping in Forest Grove, at a cost of \$5,160 (740 yards at \$6.97 per yard). These costs do not include Fair Complex staff time.

**2002 County Fair:** The cost of bedding and hauling is estimated to be \$9,250. This consists of \$8,250 in shavings (150 units at \$55.00 per unit). This year's contractor (Abiqua Supply of Silverton) will remove the used shavings bedding at no cost, however, there will be a \$2.50 per yard charge for any non-shavings bedding removed from the grounds. It is estimated that there will be 400 yards of non-shavings bedding removed for an additional charge of \$1,000. This additional charge can be reduced with good management of straw use. Abiqua Supply will haul used bedding from the grounds daily starting at 4:00 am. It is estimated that all the bedding will be removed from the grounds within seven days after the conclusion of the 2002 County Fair. These costs do not include Fair Complex staff time.

## **ANNOUNCEMENTS**

*Calendar of Events  
April - August 2002*

Date	Event	Location
<i>April</i>		
2	Rodeo Committee Meeting	Floral Building (7:00 pm)
3	Boosters Meeting	Board Room (4:30 pm)
3	Fair Board Meeting	Board Room (7:00 pm)
24	Re-Development Task Force Meeting	Tualatin Hills Nat. Park (3 pm)
25	AirShow Meeting	Residence Inn (6:30 pm)
<i>May</i>		
1	Board Meeting	Board Room (4:30 pm)
1	Boosters Meeting	Board Room (7:00 pm)
7	Rodeo Committee Meeting	Board Room (7:00 pm)
3-6	IAFE Spring Conference	Denver, Colorado
22	Budget Hearing	Board of Commissioner Aud.
27	Memorial Day	Office Closed
<i>June</i>		
1	Rose Festival Starlight Parade	Rodeo Queen Entry (8:30 pm)
4	Rodeo Committee Meeting	Floral Building (7:00 pm)
5	Board Meeting	Board Room (4:30 pm)
5	Boosters Meeting	Board Room (7:00 pm)
15	Rodeo Committee Poker Ride	Flying M Ranch
<i>July</i>		
2	Rodeo Committee Meeting	Floral Building (7:00 pm)
3	Board Meeting	Board Room (4:30 pm)
3	Boosters Meeting	Board Room (7:00 pm)
3-7	Hillsboro Happy Days	Fair Complex
4	Independence Day	Office Closed
15-20	Horse Fair	Rodeo Arena
20	Talent Show	Beaverton Bi-Mart (Tentative)
21	Cattle Drive	Hillsboro Main St. (Tentative)
25-28	Washington County Fair & Rodeo	Fair Complex
27	Steak Fry and Youth Auction	Show Ring
<i>August</i>		
6	Rodeo Committee Meeting	Floral Building (7:00 pm)
7	Board Meeting	Board Room (4:30 pm)
7	Booster Meeting	Board Room (7:00 pm)
17-18	Hillsboro AirShow	Hillsboro Airport

*Contracts Calendar*  
*March 2002*  
*Contracts Exceeding \$1,000*

Date	Contractor	Description	Amount
3/10 - 5/01	Impact Advertising Services	Design and produce multi-page client up-gradable website	\$3,250.00
3/15 - 6/30	Esther Miller	Perform Sponsorship and Advertising Sales  *Paid on commission at 30%	\$5,000.00*



## **CORRESPONDENCE**

# Washington County **FAIR COMPLEX**

March 29, 2002

Robert Orłowski, Mayor  
City of Banks  
100 S Main Street  
Banks, OR 97106

Dear Mayor Orłowski:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

We wish to ensure that community members are recognized for their great efforts. So, we ask that you select one citizen to represent your city, in a demonstration of community achievement. This could be on the basis of volunteerism, community involvement, leadership or any other honor you wish to bestow upon them. The actual selection process is in your hands, but if you need assistance in any way, we would be glad to help.

In recognition, we would like to honor your citizen at the Washington County Fair & Rodeo. We ask that you have your honoree selected by June 15, so that we can then make the necessary arrangements. Honorees will receive tickets to the fair, as well as being individually honored at the rodeo. This year's fair will be held July 25-28.

We will contact you in April to discuss your progress and answer any questions you may have. Feel free to contact us at 503-648-1416 if you have any further questions. We look forward to your participation with this program and appreciate the effort that you make in order to recognize what people really do for their communities.

Sincerely,  
WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

*Washington County*  
**FAIR COMPLEX**

March 29, 2002

Rob Drake, Mayor  
City of Beaverton  
P.O. Box 4755  
Beaverton, OR 97076

Dear Mayor Drake:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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Sincerely,  
WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Ralph Brown, Mayor  
City of Cornelius  
1355 N Barlow  
Cornelius, OR 97113

Dear Mayor Brown:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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Sincerely,

WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Gary Schirado, Mayor  
City of Durham  
17160 SW Upper Boones Ferry Road  
Durham, OR 97224

Dear Mayor Schirado:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

We wish to ensure that community members are recognized for their great efforts. So, we ask that you select one citizen to represent your city, in a demonstration of community achievement. This could be on the basis of volunteerism, community involvement, leadership or any other honor you wish to bestow upon them. The actual selection process is in your hands, but if you need assistance in any way, we would be glad to help.

In recognition, we would like to honor your citizen at the Washington County Fair & Rodeo. We ask that you have your honoree selected by June 15, so that we can then make the necessary arrangements. Honorees will receive tickets to the fair, as well as being individually honored at the rodeo. This year's fair will be held July 25-28.

We will contact you in April to discuss your progress and answer any questions you may have. Feel free to contact us at 503-648-1416 if you have any further questions. We look forward to your participation with this program and appreciate the effort that you make in order to recognize what people really do for their communities.

Sincerely,  
WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

*Washington County*  
**FAIR COMPLEX**

March 29, 2002

Mark Cottle, Mayor  
City of Sherwood  
20 NW Washington  
Sherwood, OR 97140

Dear Mayor Cottle:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Jim Griffith, Mayor  
City of Tigard  
13125 SW Hall Blvd.  
Tigard, OR 97223

Dear Mayor Griffith:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

*Washington County*  
**FAIR COMPLEX**

March 29, 2002

Richard G. Kidd, Mayor  
City of Forest Grove  
P.O. Box 326  
Forest Grove, OR 97116

Dear Mayor Kidd:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex



*Washington County*  
**FAIR COMPLEX**

March 29, 2002

Brett Costelloe, Mayor  
City of Gaston  
P.O. Box 129  
Gaston, OR 97119

Dear Mayor Costelloe:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Tom Hughes, Mayor  
City of Hillsboro  
123 W Main Street  
Hillsboro, OR 97123

Dear Mayor Hughes:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways: yet, many times their efforts go unnoticed.

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Sincerely,

WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Jane Drangsholt, Mayor  
City of King City  
15300 WE 116<sup>th</sup> Avenue  
King City, OR 97224

Dear Mayor Drangsholt:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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Sincerely,

WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

*Washington County*  
**FAIR COMPLEX**

March 29, 2002

Hank Drexel, Mayor  
City of North Plains  
P.O. Box 357  
North Plains, OR 97133

Dear Mayor Drexel:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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Sincerely,  
WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Lou Ogden, Mayor  
City of Tualatin  
18880 SW Martinazzi Avenue  
Tualatin, OR 97062

Dear Mayor Ogden:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways; yet, many times their efforts go unnoticed.

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Sincerely,  
WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Charlotte Lehan, Mayor  
City of Wilsonville  
30000 SW Town Center Loop E  
Wilsonville, OR 97070

Dear Mayor Lehan:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways: yet, many times their efforts go unnoticed.

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Sincerely,  
WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

# Washington County **FAIR COMPLEX**

March 29, 2002

Tom Brian, Chair  
Washington County Board of Commissioners  
155 N. First Avenue, Suite 300  
Hillsboro, OR 97124

Dear Commissioner Brian:

On behalf of the Washington County Fair & Rodeo Board, I invite you to make a difference. Washington County is filled with many wonderful communities and within each of those are incredible community members. Many citizens in our county work tirelessly to make their community a better place to live. They strive to achieve a greater good in so many ways: yet, many times their efforts go unnoticed.

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WASHINGTON COUNTY FAIR & RODEO

Kathy Christy, President  
Washington County Fair Complex

*Washington County*  
**FAIR COMPLEX**

March 29, 2002

Ms Brittany Smith, Queen  
Pendleton Round-up  
P.O. Box 609  
Pendleton, OR 97801

Dear Brittany Smith:

Congratulations on your honor of being named Queen of the 2002 Pendleton Round-Up. It seems all your hard work and aspirations have truly paid off. We hope you enjoy your reign and benefit from this remarkable experience that has been bestowed upon you. This is a great accomplishment and we wish you the best.

On behalf of the Washington County Fair Complex Board and the Rodeo Committee, I would like to extend an invitation to attend the PRCA Rodeo to be held at the Washington County Fair & Rodeo, July 26 and 27. Your appearance would be an opportunity to further showcase your talents and add even more excitement to our power-packed PRCA Rodeo.

If you have any questions regarding our request to join us during one or more of the PRCA Rodeo performances at the Washington County Fair & Rodeo, please don't hesitate to contact us at (503) 648-1416. It would be greatly appreciated if you could respond to your request at your earliest convenience.

Again, congratulations on your recent honor and we hope to see you at the Washington County Fair & Rodeo. Thank you for your time and good luck in all your endeavors.

Sincerely,

**WASHINGTON COUNTY FAIR COMPLEX**

Kathy Christy  
Board President

Cc: Cody Feinauer, Rodeo Committee Chair  
Lynn Haynes, Rodeo Committee Director



## **OTHER MATTERS OF INFORMATION**

**2002 Washington County Fair & Rodeo**  
 Sponsorship Status Report  
 March, 2002

<b>Sponsor Category</b>	<b>Sponsorship Amount</b>	<b>Sponsor Name</b>	<b>Status</b>
Title Sponsorship	\$22,500 Cash Plus \$5,500 (In-Store Trade)	Bi-Mart	Confirmed on 3/11/02.
Rodeo Title	\$7,500 - \$15,000 Cash	TBD	Spirit Mountain passed on proposal due to conflict with their three rodeos produced by the tribes. Portland & Western Railroad also passed. Other Prospects being investigated.
Beer	\$5,000/\$5,000 Cash	Coors/Corona	Met with Mt. Hood Beverage on 2/28. Proposal being developed for Cowboy and Blues venues.
Dairy Dairy Barn	\$3,500 - Cash \$1,500 - Cash	Darigold	The folks at Darigold were very happy with last year's event that helped them launch their new single serve products. Proposal will include the option of Sponsoring the Dairy Barn for the entire year in addition to their Fair sponsorship. They are excited about bringing costumed characters to compliment the new "fun" atmosphere of the fair. They have been and will be a great partner for us and have actually asked how their promo department can be of more help.
Soft Drinks & Bottled Water	\$5,000 Cash	Pepsi/Coke	Both companies contacted. Request for Bids to be released on 3/25/02. Bids due 4/16/02.

Sponsor Category	Sponsorship Amount	Sponsor Name	Status
Non-Tobacco	\$6,500 - \$10,000 Cash	Tobacco Free	Proposal submitted week of February 25 <sup>th</sup> . Proposal includes Community Stage and Kids Activity area. Meeting held 3/22.
Bank	\$3,000 Cash	Bank of America	Confirmed week of March 25 <sup>th</sup> .
Cellular	\$1,850 - \$2,850 Cash	AT&T Wireless	Proposal submitted week of February 25 <sup>th</sup> . Decision pending.
Kick-Off Breakfast	In Kind Donation	Albertson's	Confirmed week of March 18.
Rodeo Truck	\$5,855 Cash	Dodge Trucks	Initial Agreement completed.
Home Delivered Water	\$1,500 Cash	TBA	Terry Amato currently contacting prospective companies regarding interest in the 'exclusive' category.
Lodging/Hotel	20 Comp Rooms	WestCoast Hotel	Confirmed 1/31/02.
Horse Barn	\$1500 Cash	Gaston Feed and Hardware	Confirmed on 3/20/02.
Duck Races	\$1,250 Cash	WestCoast Bank	Confirmed on 3/19/02.
Bus (1)	\$1,000 Cash	TuJality Hospital	Confirmed 3/15/02.
Newspaper	\$3,000 - \$5,000 Cash/Trade	Hillsboro Argus	Met 4/2 to discuss option. Will provide pre-fair advertising and support tabloid to announce competitive categories
Show Ring Banner	\$250	Amos Rich Nursery	Confirmed 2/7/02
Show Ring Banners (2)	\$400	Columbia Com. Bank	Confirmed 2/7/02

Sponsor Category	Sponsorship Amount	Sponsor Name	Status
Show Ring Banner	\$250	Farm Bureau	Confirmed 3/26/02
Show Ring Banner	\$250	Top Notch Feed	Confirmed 3/26/02
Radio Sponsor	\$60,000 in On-air Promotions, Live Broadcasts, etc.	KWJJ/KOTK	Proposal Received and confirmation expected by 4/05/02.

**Note:** Reser's Fine Foods, Bruce Chevrolet, Scotties, Hillsboro Auto Wrecking, Dick's MacKenzie Ford, and more TBA.



**RELEASE AND WAIVER OF LIABILITY**

I, \_\_\_\_\_ ("Participant" or "Volunteer"), acknowledge that I have voluntarily applied to participate in the following activities at the Washington County Fair & Rodeo ("Fair"):

*[insert description of activities that Participant will engage in]*

I AM AWARE THAT THE ABOVE-DESCRIBED ACTIVITIES ARE HAZARDOUS ACTIVITIES, AND I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH THE KNOWLEDGE OF THE DANGER INVOLVED, AND AGREE TO ASSUME ANY AND ALL RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE.

I VERIFY THIS STATEMENT BY PLACING MY INITIALS HERE: \_\_\_\_\_  
PARENT OR GUARDIAN'S INITIALS (if under 18): \_\_\_\_\_

As consideration for being permitted by the Fair and the County of Washington ("County") to participate in these activities and use their facilities, I hereby agree that I, my assignees, heirs, distributees, guardians, next of kin, spouse and legal representatives will not make a claim against, sue, or attach the property of the Fair or the County or any of their affiliated organizations for injury or damage as a result of my participation in the activities described above. I recognize and assume the risk of working with unpredictable animals, working with machinery and other risks associated with working or volunteering at the Fair. I forever release the Fair and the County and any of their affiliated organization from any and all action, claims, or demands that I, my assignees, heirs, distributees, guardians, next of kin, spouse and legal representatives now have or may hereafter have for injury or damage resulting from my participation in the activities described above.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF, THE FAIR AND THE COUNTY AND SIGN IT OF MY OWN FREE WILL.

Executed at \_\_\_\_\_, Oregon on \_\_\_\_\_, 200\_\_

PARTICIPANT/ RELEASOR

PARENT OR GUARDIAN

\_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
Address: \_\_\_\_\_

IF YOU ARE UNDER 18 YEARS OF AGE, YOU AND YOUR PARENT OR GUARDIAN MUST SIGN AND INITIAL THIS FORM WHERE INDICATED.



---

## PRESS RELEASE

**Subject:** 2002 Washington County Fair & Rodeo

**Date:** July 25<sup>th</sup> through July 28<sup>th</sup>, 2002

**Time:** 10am to 11pm daily

**Place:** Washington County Fair Complex, Hillsboro, OR

### FOR IMMEDIATE RELEASE

#### Are You Ready to Discover the Fun at the Washington County Fair & Rodeo?

Hillsboro - The 2002 Washington County Fair & Rodeo will take place July 25<sup>th</sup> through 28<sup>th</sup>. Below is an introduction to the excitement and fun this year will have.

The 2002 Washington County Fair & Rodeo mark 77 years of community entertainment and festivities. You can still find the corn dogs and Ferris wheel in place at the fair, yet this year, discover the fun in the latest attractions.

#### **Squalus Aquatic Exhibits**

Step into the world of sharks with Squalus Aquatic Exhibits. They are the one and only traveling live shark show. They feature diverse species, including nurse shark, lemon shark, brown shark and sand tiger shark. People will be able to view them throughout the day, with select showings of interaction and of feeding. The mystery and thrill of sharks will be an extraordinary encounter and one that cannot be missed.

#### **Great American Duck Race**

Waddle on over to see the Racing Ducks as they make a run for the finish line, you will have the unique opportunity to see them race on land. Ducks on the run, will be a comical and fun event. Audience members will be selected to release the ducks into the race. Further there will be educational segments about these ducks, learning never ends.

-more-

### **Nancy Kobert's Amazing World of Birds**

Enjoyment of our feathered friends will continue with the Amazing World of Birds, where you can observe a diversity of bird species. Nancy herself has been training birds for 18 years. You can witness the talent that shines through with her birds as they perform an array of tricks.

### **Jest in Time - Circus of Clowns**

Feel free to clown around with Jest in Time, who will have exhilarating stage shows of various clown acts. This husband and wife team pride themselves in dramatic skills, heartfelt comedy and extensive experience. This will be one event that can be enjoyed by the whole family.

### **Terry Stokes - Master of Hypnotism**

Feeling rather sleepy after all this, will lead you into the charms of the hypnotist. Relax and experience a mind-bending attraction, sure to leave you wondering. Terry Stokes is highly talented and ready for any challenge.

### **Neon Bronco and Blues & Brews**

Are you in the mood for some good tunes? Try our new country and blues entertainment venues. Walk into either one and experience non-stop music and creative themes. Express your fancy footwork and dance to the music. This will be a great addition to all the other events that will surround them. Giving people the opportunity to truly enjoy themselves and let the fun begin.

### **Further Attractions**

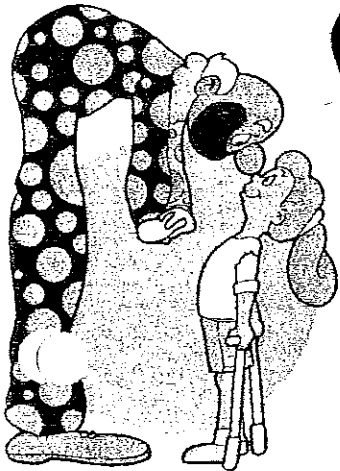
In the Friendship Square there will be constant community performances. An emphasis will be placed on cultural diversity. Pride in the community is the goal with this entertainment venue. There will also be the high action events of the PRCA Rodeo, Truck Pull and Demolition Derby: all these will leave you on the edge of your seat, as bulls, horses, trucks and stock cars tear up the arena. Watch out for the flying dirt, but enjoy the incredible power of the bulls and machines.

Do not forget about our traditional displays as well. The 4-H, FFA and Open Class programs will have a multitude of animals, agricultural products and exhibits for display. Fair would not be the same without these extensive exhibits that give you a taste of homemade goodness. While strolling through the fair, there will be an abundance of cultural foods; the variety will leave your taste buds tingling. With this, visit our exciting vendor booths, where you can purchase a wide range of items, from cowboy hats to the latest gadget. All in all, it will be a fun event for everyone, of all ages.

**About the Washington County Fair & Rodeo:** Open daily 10 am – 11 pm. Admission is \$7.00 for adults; \$4.00 for youth (6-15) and seniors (65 and up); and children under 5 are free. Season passes \$20.00 for adults and \$12.00 for youth. General Parking is \$4.00. Carpool Parking (4 or more) is \$3.00.

# # #

# Washington County Fair & Rodeo Benefit Poker Ride



**Special Kids  
Rodeo**



♥ Saturday,  
June 15, 2002  
At the Flying  
M Ranch  
23029 NW  
Flying M  
Road  
Yamhill, OR  
97148  
(503) 662-3222



**Registration at 8:00 am  
\$5.00 per hand / \$20.00 for 5 hands  
First Rider out 9 am / last rider out 11 am  
Facilities Fees: \$3.00 per day per horse  
Camping: \$12.00 per site**

**For more information on Poker / trailride / prizes  
Contact Corey Andrews at (503) 887-3730  
or Brian Love at (503) 538-3613**

**Prize winners and raffle tickets winners  
announced at 3 pm**



Proposed Task Force  
Outreach Assignments

Updated 3/21			Kathy Christy	Ken Leahy	Richard Vial	Andy Duyck	Tom Brian	Tom Hughes	Bill Duerden	Deanna Palm	Cody Feinauer	Penny Bakerfelt	Pam Baker	Steve Callaway	Mike Dennis	David Kamin	Brian Kovacich	Don Hillman	Charlie Cameron
Event	Date	Time																	
CPO 7	4/1/02	7:30-8:00 PM																	
CPO 1	4/2/02	7:00-7:30 PM																	
Kiwanis Div. Council	4/2/02	6:30-7:00 AM						X											
Tualatin Rotary	4/3/02	12:00-12:30-PM																	
CPO 6	4/4/02	7:00-7:30 PM																	
Hillsboro Chamber Land Use Committee	4/4/02	7:00 AM																	
Tualatin Council	4/8/02	6:00-7:00 PM																	
CPO 8	4/9/02	7:00-7:30 PM																	
Tualatin Chamber	4/9/02	7:30-8:00 AM																	
Tigard Chamber	4/9/02	11:30 AM-12:30 PM																	
Beaverton Chamber - Govt Affairs Council	4/9/02	7:30 AM																	
Five Oaks NAC	4/9/02	6:30-7:00 PM																	
Raleigh West NAC	4/10/02	7:00-7:30 PM																	
W. Beaverton NAC	4/11/02	7:00 PM																	
Aloha-Hillsboro Rotary	4/11/02	7:00-8:00 AM																	
Tigard Rotary	4/11/02	12:00-12:30-PM																	

Proposed Task Force  
Outreach Assignments

Updated 3/21			Kathy Christy	Ken Leahy	Richard Vial	Andy Duyck	Tom Brian	Tom Hughes	Bill Duerden	Deanna Palm	Cody Feinauer	Penny Bakefelt	Pam Baker	Steve Callaway	Mike Dennis	David Kamin	Brian Kovacich	Don Hillman	Charlie Cameron
Event	Date	Time																	
Highland Hills NAC	4/11/02	7:00-7:30 PM																	
S & W Beaverton NAC	4/11/02	7:00-7:30 PM																	
CPO 14 (Banks & Buxton)	4/15/02	7:00 PM																	
CCI	4/16/02	7:30-8:00 PM																	
CPO 3	4/16/02	7:00-7:30 PM																	
Beaverton Chamber	4/17/02	7:30-8:00 AM																	
Forest Grove Chamber	4/17/02	7:00-7:30 AM																	
Sexton Mountain NAC	4/17/02	7:00-7:30 PM																	
Central Beaverton NAC	4/18/02	7:30 PM																	
PO 10	4/18/02	7:00 PM																	
4-H & FFA	4/19/02	7:00 PM																	
Beaverton Council	4/22/02	6:30-7:00 PM																	
Aloha Rotary	4/23/02	12:00-12:30 PM																	
CPO 4M	4/24/02	7:00 PM																	
WEA Board	4/25/02	7:30-8:00 AM																	
Hillsboro Rotary	4/25/02	12:00-12:30 PM																	
CPO 5	4/25/02	7:00-7:30 PM																	
Forest Grove Kiwanis	4/29/02	6:00-7:00 PM																	
Forest Grove Kiwanis	4/29/02	7:00-7:30 PM																	
Forest Grove Kiwanis	4/29/02	8:00-8:30 PM																	
Forest Grove Kiwanis	4/29/02	9:00-9:30 PM																	
Forest Grove Kiwanis	4/29/02	10:00-10:30 PM																	
Forest Grove Kiwanis	4/29/02	11:00-11:30 PM																	
Forest Grove Kiwanis	4/29/02	12:00-12:30 PM																	
Beaverton Rotary	4/x/2002																		

Proposed Task Force  
Outreach Assignments

CONFIRMED
Confirmed & Scheduled
Tentative coverage
To be arranged by member
? = Not yet confirmed
Strikethrough h = could not be scheduled