

M I N U T E S

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held April 3, 1985, beginning at 4:35 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Margaret Sprecher
Homer Speer

Staff

Adeline Hesse
Jamie Hammack

CONSENT AGENDA

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK, TO APPROVE THE BILLS FOR APPROVAL, THE FEBRUARY 1985 FINANCIAL RECAP, THE MARCH 6, 1985 BOARD MINUTES, AND THE FEBRUARY 1985 OFF-SEASON CALENDAR. MOTION CARRIED. (Bills listed on page 2).

RODEO COMMITTEE

The Board reviewed Rodeo Board minutes. Lifetime passes were discussed and the authority to issue the same will remain with the Fair Board.

BANKING

Board members executed signature cards for the Fair Board checking account.

NEW STORAGE BUILDING

Metal Erectors, Inc. completed the new storage building. Ron McAuley and crew poured 7 yards of concrete flooring for the building.

COMMUNITY DEVELOPMENT BLOCK GRANT

The Policy Advisory Board reviewed and rated handicap access to restrooms as #1 project and the handicap access to grandstands as #4 project. There may be enough funds to complete both projects within a three year period.

Washington County Fair Board
 Bills for Approval, April 3, 1985

5737	Payless	2.37	Office supplies
5738	Bi-Mart	12.03	Photographs for premium book
5739	Albertson's	13.69	WCVA Board meeting refreshments
5740	Adeline Hesse	50.00	Car Allowance
5741	Jamie Hammack	25.00	Car Allowance
5742	Check n' Balance	50.00	December Bookkeeping service
5743	Sunset Electric	300.00	Hook-up mobile home
5744	Baker Rock Crushing	77.70	Crushed rock
5745	Sherwin Williams	40.67	Painting supplies
5746	VOID		
5747	Jamie Hammack	1.35	Wrapping paper for J. Love gift
5748	O.R.A.	30.00	Oregon Rodeo Association sanction for 1985 rodeo
5749	Addy Hesse	18.09	Luncheon meeting w/ Hillsboro P.D.
5750	Christy's	19.60	Fair Board meeting
5751	Albertson's	11.16	Fair Board meeting
5752	Stan Rickard	647.50	February architectural services
5753	Jeanne Leeson	51.37	Reimbursement J. Love appreciation party expenses
5754	Hillsboro Garbage Disposal	240.00	February services
5755	Don's Plumbing	11.25	Plumbing parts for Booster booth repair
5756	Peterson Land Surveying	2,550.00	January services
5757	Finance & Administration	4,657.00	January salaries
5758	Copeland Lumber Yards	10.36	Repair Friendship Square railing
5759	Your Town & Country Coop	277.60	Gasoline and plumbing repair parts
5760	Sav-On Office supply	19.57	Office supplies
5761	Adeline Hesse	51.76	Reimbursement for meeting luncheons (January, February and thru March 6th)
5762	Ruth Ann Peck	167.07	Reimbursement for Rodeo Queen expense
5763	Metal Building Erectors	3,412.00	Completion of metal storage building
5764	GTE	179.11	Office telephone
5765	PGE	364.68	Utilities
5766	The Fair Publishing House	359.99	Exhibitor tags and judges books
5767	VOID		
5768	Northwest Natural Gas	272.45	Utilities
5769	Adeline Hesse	2.99	Reimbursement meeting w/ Home-Ec superintendents
5770	Ruth Ann Peck	87.55	Reimbursement for Rodeo Queen expense
5771	Postmaster	110.00	Postage
5772	American Dairy Goat Assn.	25.00	Sanction fees
5773	Indian Hills Red Lion	50.00	Hesse reservation for OFA conference

HOME-EC SUPERINTENDENTS

MOTION: MOVED BY JEANNE LEESON, SECONDED BY LLOYD BARON, TO APPOINT JAN WILLINGHAM HOME-EC SUPERINTENDENT, ALICE SCHMIDLIN, FOOD PRESERVATION SUPERINTENDENT, AND BETTY CONZELMANN, BAKED GOODS SUPERINTENDENT. MOTION CARRIED.

CHAMBER DAY

Once again the Tigard, Beaverton, Forest Grove and Hillsboro Chambers of Commerce will participate in County Chamber Day at the Fair, Saturday, August 10th. The chamber businesses will distribute coupons for reduced midway rides.

FAIR & RODEO JACKETS

Satin jackets promoting the Washington County Fair & Rodeo are available through Garment Graphics. Ordering and payment should be made directly with Garment Graphics.

MAIN ENTRANCE

Hesse reported the final bid package was not complete for Board review. It was suggested the package be reviewed by County Counsel and submitted for publication due to the time frame.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO AUTHORIZE HESSE, UPON APPROVAL FROM COUNTY COUNSEL, TO SUBMIT THE ADVERTISEMENT FOR BID TO NEWSPAPERS FOR PUBLICATION. MOTION CARRIED.

OFA SPRING MANAGEMENT CONFERENCE

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEESON, TO AUTHORIZE HESSE TO ATTEND THE OFA SPRING MANAGEMENT CONFERENCE SUNDAY, APRIL 21 - TUESDAY, APRIL 23. MOTION CARRIED.

COMMERCIAL CONTRACTS

1985 Commercial Contracts were mailed to exhibitors March 29th. Response to date has been fair.

FAIR & RODEO QUEEN CORONATION DANCE

Coronation Dance will be held at the Cloverleaf Community Building, Saturday, April 27th. Tickets will be available at the fair office.

FAIR ENTERTAINMENT

A video tape of Stella Parton, Dolly's sister, was available for viewing. She will opening Tuesday, August 6th.

HAPPY DAYS CONTRACT

Per Fair Board instructions, Hesse has been negotiating a contract with the Hillsboro Jaycees on a percentage basis. Hesse requested that if the Fair Board is approached by the group concerning their contract, that they support their request for a percentage.

OPERATIONS REPORT

March projects were reviewed. John Meek inquired as to possible projects for the Optimist group to complete. He has a crew of approximately 8 - 10 people who would like to donate their time on a project.

PAC

The wrap-up meeting will be Thursday, April 11, at 1:30 p.m., in John Meek's office. John Meek solicited \$500 contribution from General Telephone. Margaret Sprecher read a thank-you letter she submitted to the Times for publication.

FAIRGROUNDS BOOSTERS

The next Booster meeting will be tonight, at 7:30 p.m. at the fair office. A super thank-you should be conveyed to the Boosters for the financial support and hard work on the hotel/motel tax campaign. They made the difference in the election. Maggie Sprecher will attend the meeting on behalf of the Fair Board.

OFA AREA I MEETING

Sprecher reported on the OFA Area I meeting, attended by herself and Homer Speer, March 26th. She indicated the Washington County Fairgrounds was in good position in comparison to other fairgrounds. Legislation and Multnomah County issue were discussed at the meeting.

ELECTION RESULTS

Election results from the Hotel/Motel Tax campaign were reviewed by Board members. Addie Fisher, a member of the audience and Fairgrounds Booster member, commented on the "vote by mail" process endorsed by Rick Meyers. She stated she was opposed to that particular voting process. Board members noted that walking precincts paid off.

CAR ALLOWANCE

John Meek said he would like to suggest an increase in car allowance for the Executive Director's position so that it is comparable to other department heads within the county. Hesse said she would incorporate a raise in the next budget.

CLOVERLEAF BUILDING PARKING

John Meek also suggested the parking area near the Cloverleaf Community Building be cleaned up and asphalted. Hesse reported the project was a line item in the 1985-86 Budget and Carl Jensen had been alerted to the possibility.

GRANIT DONATION

A donation of a block of granit from Oregon Memorial was discussed. The placement of granit and inscription were discussed. It was agreed there were lots of possibilities and perhaps they should discuss them with Stan Rickard, architect.

Meeting adjourned at 5:27 p.m.

Respectfully submitted,

Jamie Hammack
Secretary

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, April 3, 1985

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. Bills for approval (enclosed, page 3)
- *4. Financial recap for February, 1985 (enclosed, page 4)
- *5. Board minutes for March 6, 1985 (enclosed, pages 5 - 10)
- *6. February 1985 off-season calendar (enclosed, page 11)

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or anyone from the audience.
7. Correspondence:
 - A. Rodeo Committee minutes (enclosed, pages 12, 13)
8. Executive Directors Report:
 - A. Sign bank signature cards.
 - B. Storage building is complete.
 - C. Community Development Block Grant projects: The PAB has reviewed and rated the handicap access to restrooms the number 1 project and the handicap access to grandstand as number 4. There should be enough money to fund both projects over a three year period.
 - D. Home-Ec Superintendent is Jan Willingham, Hillsboro, Food Preservation Superintendent is Alice Schmidlin, Banks, and Baked Goods Superintendent is Betty Conzelmann of Beaverton. Motion by Board to appoint suggested individual as Home-Ec Superintendents.
 - E. The Forest Grove, Hillsboro, Beaverton, and Tigard Chambers of Commerce will again pass out coupons for reduced midway rides.
 - F. Fair & Rodeo satin jackets - order directly from Garment Graphics (no less than 3 jackets fitting for size and payment to be made to Garment Graphics). Price listed and color information (enclosed page 14).
 - G. Authorize competitive bidding for the entrance. Board Action. (Stan will deliver information on Wednesday).

- H. Fairground activities schedule (enclosed, pages 15 - 18)
 - I. With the Board's permission, I'll attend the OFA Spring Management Conference, Sunday April 21 - Tuesday April 23, to be held in Newport.
 - J. Commercial Contracts for the Fair mailed March 29, 1985.
 - K. Rodeo Queen Coronation dance to be held April 27, 1985 at Clover-leaf Community Building. Tickets available at fair office.
 - L. Fair entertainment (enclosed, page 19)
9. Operations Superintendent's Report:
- A. Jobs completed in March:
 - 1. Painted womens restroom in Main Exhibit Building
 - 2. Painted red storage barn by shop.
 - 3. Installed and painted siding in mens restroom Main Exhibit Building.
 - 4. Poured concrete floor in new storage barn.
 - B. April Projects:
 - 1. Paint concession stands, Arts & Crafts building, and Main Exhibit Building
 - 2. Fertilize lawns.
10. Old Business:
- A. Meek report on hotel/motel tax political action committee, and review of election.
 - B. Sprecher report on fund raising committee for PAC.
11. New Business:
- A. Speer & Sprecher report on Area I, OFA meeting on March 26, 1985.
 - B.
12. Non-Agenda Items:
- A.
 - B.
13. Announcements:
- A. Next regular Fair Board meeting is May 1, 1985, 4:30 p.m. at the fairgrounds office, 872 N.E 28th, Hillsboro, OR 97124.

If you will be late or unable to attend, please call 648-1416.