

WASHINGTON COUNTY FAIR BOARD

Regular Meeting
Wednesday, April 3, 1996
4:30 p.m.

1. Call to order.
2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. A. Bills for approval & detail of income received, March 1996 (enc., pages 3-6)
- *4. A. Financial position, February 1996 (enc., page 7)
B. Financial recap, March, 1996 (enc., pages 8-12)
- *5. A. Fair Board minutes - March 4, 1996 (enc., pages 13-17)
- *6. A. Activities calendar, April 1996 (enc., page 18)
B. Facility use, March 1996 (enc., page 19)

*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. VISITOR

Gary Conkling, Washington County representative to Metropolitan Exposition Recreational Commission (MERC)

8. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board Report (enc. pages 20-22)
- B. Boosters' report

9. FAIR COMPLEX MARKETING REPORT:

- A. Cal Wade

M Angela GARZA

*Impact Business Council
Susan Hepler*

10. MAINTENANCE REPORT:

- A. Maintenance Team Member - Earl Bemis

AP

11. OLD BUSINESS:

- A. Tri-Met Purchase and Dirt Removal Update
- B. Allen Percell
- C. Fair Update

648 8796 Canceled -

12. NEW BUSINESS:

- A. *Econ Dev Com. Fee Hillsboro CHamba.*
- B.
- C.

13. ANNOUNCEMENTS:

- A. Next Fair Board meeting May 1, 1996

Cal gone next week.

LINE ITEM REPORT
3/1/96 Through 3/28/96

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
D-Interim Use Income				
10 Rent & Storage				
638	3/1/96	Amish County Traditons	ME entire Aug 16-17	300.00
639	3/1/96	Glencoe Football	CCB Jan 2,9,16,23,30	1,500.00
640	3/4/96	Kiwanis Club of Hillsboro	Armory Nov 9(TV Railroads half)	35.00
644	3/6/96	Lenora Romero	CCB 3/15/96	305.00
646	3/6/96	Susan Heagerty	95-96 Boat Storage paid in full	82.32
647	3/7/96	Brian Ashton	Deposit for March 17	60.00
648	3/7/96	Intel Corporation	ME South Jan 11 '96	186.00
649	3/7/96	Oregon Area Service Assembly	Feb 15-16 event '97	325.00
650	3/8/96	Reedville Cafe	Beer % Tropical Promotions	306.00
652	3/8/96	David Ludwick	Feb 11 event	744.00
653	3/8/96	Columbia-Willamette Beagle Club	Bal. of ME rental + CCB kitchen	945.00
654	3/8/96	Columbia-Willamette Beagle Club	Dep on 3/1,2 show 1997 ME entire	300.00
655	3/8/96	RV Camping	RV Camping (\$470.00)	740.00
656	3/11/96	Pet Consultants	A & C March-June dates	90.00
657	3/11/96	Hillsboro Swap Meet	Sept. 21 & 22 Entire	875.00
659	3/11/96	Cindi Christlansen	CCB 3/16	241.50
660	3/11/96	Portland Rain of Glass	ME entire CCB vendor dinner	325.00
661	3/11/96	Rare Animal Expo	ME entire Feb. 24 & 25 Balance	1,274.90
662	3/11/96	Willamette Valley Samoyed Fancie	Feb 17 ME entire	400.00
663	3/11/96	Greater Portland Dachshund Club	Floral June 15/16 event	100.00
664	3/11/96	Erin Murdy	CCB March 2	249.00
665	3/12/96	COLLECTORS WEST	ME-Main Feb 10, 11 show	1,019.50
668	3/13/96	Reedville Cafe	Beer % Tropical Promotions	378.50
670	3/14/96	DJ's Motorcycle Swap Meet	Payment for Sep. show	2,000.00
671	3/14/96	DJ's Motorcycle Swap Meet	Payment for March show	2,250.00
672	3/14/96	D'Angelo's	Food % for DJ's March show	1,266.60
673	3/14/96	Peter (Two Guys Catering)	Food % for DJ's March show	480.20
675	3/14/96	Craig Brookhart	Boat storage final	64.50
641	3/15/96	Columbia River Girl Scouts	ME entire Feb 18	842.00
676	3/15/96	Jim Miller	34th grvl prk lot 3/30fin 8/3dep	100.00
677	3/15/96	DJ's Motorcycle Swap Meet	Friendship square & show rings	75.00
678	3/15/96	RV Camping	RV Camping (\$125.00)	245.00
679	3/15/96	Jehovah's Witnesses	Armory 4/2/96	195.00
680	3/18/96	EC Company	Frdshp.Sq Plaza Chwg Rst 8/17/96	175.00
681	3/20/96	Intel Corporation	National Guard Armory Jan. 30	99.70
687	3/22/96	DJ's Motorcycle Swap Meet	Friendship square & show rings	40.00
689	3/22/96	Turkish Van Cat Club	April 27 & 28 show ME entire	1,100.00
690	3/22/96	Oregon State Bulldog Club	CCB Oct 19 & 20	100.00
691	3/22/96	ANIMAL SCHOOL		997.50
692	3/27/96	Robert Davis	Boat storage in full	96.36
693	3/27/96	Robin Pittman	Floral 3/30 1996	245.00
694	3/27/96	Home Orchard Society	Armory March 9	253.50
695	3/27/96	Oregon Orchid Society	Floral & CCB Nov 2 & 3 show & sa	700.00
696	3/27/96	RV Camping	RV Camping (\$450.00)	810.00
				<u>22,917.08</u>
14 Interest				
	3/1/96	Interest (February)		1,029.29
	3/1/96	Interest (February)		16.11
				<u>1,045.40</u>
17 Misc Income				
694	3/27/96	Home Orchard Society	Armory	125.00
				<u>125.00</u>
Total D-Interim Use Income				<u><u>24,087.48</u></u>
E-Fair Income				
32 Concessions-Booths				

LINE ITEM REPORT
3/1/96 Through 3/28/96

Num	Date	Payee	Memo	Amount
642	3/5/96	Wash. Co. Visitors Assoc.	'96 Fair booth	350.00
643	3/5/96	Computer Keyboards	'96 Fair booth	337.50
645	3/6/96	Fox Doll Studio	'96 Fair booth	50.00
651	3/8/96	Unified Sewerage Agency	'96 Fair booth	325.00
658	3/11/96	Highland Horse	'96 Fair booth	50.00
667	3/13/96	Hazelnut Growers of Oregon	'96 Fair booth	50.00
669	3/13/96	Hillsboro First Baptist Church	'96 Fair booth	275.00
674	3/14/96	Murphy's Furniture	'96 Fair booth	325.00
682	3/22/96	Knick Knack Komer	'96 Fair booth	550.00
683	3/22/96	London Eatery	'96 Fair booth	450.00
684	3/22/96	L & M Company	'96 Fair booth	325.00
685	3/22/96	Buckin' Bull Photos	'96 Fair booth	275.00
686	3/22/96	Mobile Magic Promotions	'96 Fair booth	137.50
688	3/22/96	CONCORD PIANO SERVICE	'96 Fair booth	350.00
				3,850.00

Total E-Fair Income 3,850.00

TOTAL INCOME CATEGORIES 27,937.48

EXPENSE CATEGORIES

A-Personnel

101 Salaries				
20512	3/1/96	Wash. Co. Finance Division	Payroll	(9,994.36)
20545	3/15/96	Wash. Co. Finance Division	Payroll	(10,924.11)
20559	3/27/96	Volt Services Group	For Admin Clerk	(732.64)
20568	3/28/96	Wash. Co. Finance Division	Payroll	<u>(13,292.18)</u>
				(34,943.29)

102 O.P.E.				
20512	3/1/96	Wash. Co. Finance Division	Benefits	(4,446.44)
20545	3/15/96	Wash. Co. Finance Division	Benefits	(1,677.38)
20568	3/28/96	Wash. Co. Finance Division	Benefits	<u>(4,913.69)</u>
				(11,037.51)

Total A-Personnel (45,980.80)

B-Interim Operations

107 Office Expense				
20507	3/1/96	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(169.63)
20509	3/1/96	Accutech Northwest	Service call on printer	(70.00)
20536	3/8/96	Check n' Balance	1099 Preparation	(114.50)
20540	3/13/96	Sue Oxendine	Reimburse for pagemaker software	(205.49)
20562	3/27/96	U.S. Bankcard Division	supplies	<u>(11.97)</u>
				(571.59)

108 Telephone				
20511	3/1/96	AT & T Wireless Services	Cal's cell phone	(43.11)
666	3/12/96	AT & T	Long Distance	(43.27)
20542	3/13/96	GTE	Phone	(576.28)
20556	3/27/96	AT & T Wireless Services	Cal's cell phone	<u>(89.15)</u>
				(751.81)

109 Printing				
20524	3/8/96	LAZERQUICK	Letterhead & transp.	<u>(44.80)</u>
				(44.80)

111 Equip. & Bldg. Rental				
20529	3/8/96	Automated Office Systems	Copier Rental	<u>(172.75)</u>
				(172.75)

112 Utilities

LINE ITEM REPORT
3/1/96 Through 3/28/96

Num	Date	Payee	Memo	Amount
20522	3/8/96	Ferrellgas	Propane for Office	(299.54)
20530	3/8/96	PGE	Electric	(2,222.99)
20535	3/8/96	Hillsboro Garbage	Close Date 02/29/96	(1,150.45)
20543	3/13/96	Northwest Natural Gas	Gas	(877.70)
20544	3/13/96	PGE	Electric	(228.90)
20561	3/27/96	CITY OF HILLSBORO	Utilities	(3,399.60)
20566	3/27/96	Northwest Natural Gas	Gas	(3.91)
20567	3/27/96	PGE	Electric	(24.41)
				<u>(8,207.50)</u>
113 Repair & Maintenance				
20506	3/1/96	POOL-GARDNER LUMBER CO.	Cedar lattice	(41.90)
20510	3/1/96	Aloha Radiator Service	Towmotor #1	(31.50)
20517	3/5/96	Stimson Lumber Co.	300 2x6x20 4H barn	(2,280.00)
20526	3/8/96	McClenny Refrigeration	ME fridge	(64.79)
20528	3/8/96	T.V. Irrigation Co.	Remove water frm grds rep. drain	(218.00)
20531	3/8/96	Fisher Implement	John Deere Chain Saw	(21.38)
20539	3/13/96	True Value Hardware	Reader board repair RV Park repa	(248.67)
20546	3/18/96	JOHN CLEVELAND	Tow Motor #1	(20.00)
20552	3/27/96	Copeland Lumber Yards, Inc.	4-H barn upgrade	(59.50)
20553	3/27/96	Aloha Radiator Service	Chevy step van	(261.50)
20560	3/27/96	Power Rents	Used to suck up water	(402.96)
				<u>(3,650.20)</u>
114 General Supplies				
20523	3/8/96	Sign Pro	Signs for grounds	(93.00)
20533	3/8/96	Landa	Filter cap for pressure washer	(8.63)
20534	3/8/96	B & B Lock & Key	Rekey and 4 keys	(11.00)
20539	3/13/96	True Value Hardware	Shop Supplies	(95.92)
20554	3/27/96	PAC WEST BLUEPRINT	Laminations	(3.90)
20563	3/27/96	A & I Paint	Paint ME Benches	(158.25)
20564	3/27/96	A-Boy Supply	Shop supplies	(54.32)
20565	3/27/96	All MRO Products	Shop Supplies	(27.03)
				<u>(452.05)</u>
119 Legal Fee to County				
20537	3/8/96	County Counsel	Legal Services Feb	(57.00)
20558	3/27/96	County Counsel	Legal Services March	(228.00)
				<u>(285.00)</u>
121 Professional Svc.				
20569	3/28/96	Windsor Security Systems	Changed master code	(60.00)
				<u>(60.00)</u>
124 Car Allowance				
20513	3/1/96	Cal Wade	Car Allowance	(325.00)
20514	3/1/96	Sue Oxendine	Car Allowance	(70.00)
				<u>(395.00)</u>
131 Advertising & P.R.				
20508	3/1/96	US West	Directory Advertising	(98.40)
20515	3/1/96	BRAVO PUBLICATIONS	Event Guide Listing Deposit	(100.00)
20525	3/8/96	US West	Yellow pages	(22.10)
20527	3/8/96	Hillsboro Argus	Weekly Ad	(246.00)
20532	3/8/96	THE OREGONIAN	Marketing Ad	(143.28)
20555	3/27/96	COMMUNITY NEWSPAPERS	Marketing Facility Ad	(99.00)
20557	3/27/96	Hillsboro Chamber of Commerce	Community Directory Advertising	(395.00)
20562	3/27/96	U.S. Bankcard Division	Chamber/Rotary	(132.41)
20570	3/28/96	OFA Spring Conference	1996 Conference	(44.00)
				<u>(1,280.19)</u>
132 Board Expense				
20520	3/6/96	Hillsboro Sub Shop	Fair Board Meals	(34.22)
				<u>(34.22)</u>

Handwritten notes and calculations:

1
2760
60
900
2210

LINE ITEM REPORT
3/1/96 Through 3/28/96

Num	Date	Payee	Memo	Amount
133 Dues, Licenses, Fees				
20521	3/7/96	DMV-Dept. of Transp.	Chevy Van Renewal <i>at fine</i>	(14.50)
				(14.50)
150 Refunds				
20516	3/13/96	Columbia River Girl Scouts	Overpayment and Deposit	(145.10)
				(145.10)
Total B-Interim Operations				<u>(16,064.71)</u>
E-Rodeo				
320 Queen				
20541	3/13/96	Wa. Co. Rodeo Assoc.	For chaps for queen	(175.00)
				(175.00)
Total E-Rodeo				<u>(175.00)</u>
J-Capital Outlay				
513 Equipment				
20531	3/8/96	Fisher Implement	Equip to wrk rodeo arena	(420.00)
20539	3/13/96	True Value Hardware	Tools purchased for new rodeo gr	(416.08)
				(836.08) ✓
Total J-Capital Outlay				<u>(836.08)</u>
TOTAL EXPENSE CATEGORIES				<u>(63,056.59)</u>
TRANSFERS				
POOL #4486				
	3/28/96	Gov't Pool		18,300.00
Total POOL #4486				18,300.00
U.S. BANK				
	3/28/96	Gov't Pool		(18,300.00)
Total U.S. BANK				(18,300.00)
TOTAL TRANSFERS				0.00
GRAND TOTAL				<u>(35,119.11)</u>

Washington County Fair Complex
FINANCIAL POSITION
 February 29, 1996

CHECKING ACCOUNTS	U.S. Bank	First Interstate	Bingo
Beginning Balance	4,839.61	1,082.22	2,760.56
Income	127,438.21	4.82	0.00
From Government Pool	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>
	138,277.82	1,087.04	2,760.56
Less Checks	53,871.76	0.00	0.00
To Government Pool	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Balance	\$9,406.06	\$1,087.04	\$2,760.56
TOTAL COMBINED CHECKING			\$13,253.66
SAVINGS ACCOUNTS			
Investment Pool			
Beginning Balance	192,671.52		
Interest for Month	1,026.72		
From Checking	75,000.00		
To Checking	<u>6,000.00</u>		
Ending Balance	\$262,698.24		
EXPO ACCOUNT			
Beginning Balance	3,610.32		
Interest for Month	<u>17.76</u>		
Ending Balance	\$3,628.08		
TOTAL COMBINED SAVINGS			<u>\$266,326.32</u>
TOTAL RESOURCES			<u>\$279,579.98</u>

March 1996
17-18

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
MARCH 1 - 28, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
STATE FUNDS									
24,000	34,722	0	1	Racing Commission	0	0	0.00	0.00	0.00
29,545	0	0	2	Apportionment	0	0	0.00	0.00	0.00
17,345	10,818	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	0	34,722	3A	Dept. of Econ. Dev.	34,700	44,000	0.00	33,333.33	(10,666.67)
<u>70,890</u>	<u>45,540</u>	<u>34,722</u>			<u>34,700</u>	<u>44,000</u>	<u>0.00</u>	<u>33,333.33</u>	<u>(10,666.67)</u>
SPECIAL FUNDS									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DEDICATED FUNDS									
0	0	0	8	Development Fund	0	0	0.00	0.00	0.00
330,856	354,125	397,775	9	Hotel/Motel Tax	375,000	390,000	0.00	349,351.16	(40,648.84)
<u>330,856</u>	<u>354,125</u>	<u>397,775</u>			<u>375,000</u>	<u>390,000</u>	<u>0.00</u>	<u>349,351.16</u>	<u>(40,648.84)</u>
INTERIM INCOME									
116,040	163,541	175,904	10	Rent & Storage	140,000	170,000	22,917.08	138,277.47	(31,722.53)
205	540	700	11	Damage Deposits	3,000	3,000	0.00	420.00	(2,580.00)
0	0	0	12	Advertising Sold	0	0	0.00	0.00	0.00
3,460	5,500	11,250	13	Gate Change	11,250	5,500	0.00	5,500.00	0.00
10,117	5,881	9,672	14	Interest	5,000	8,500	1,045.40	8,433.95	(66.05)
47,567	5,665	9,381	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
5,771	31,609	27,747	16	Parking Fees	25,000	27,708	0.00	27,707.86	(0.14)
20,262	20,589	24,652	17	Miscellaneous Income	20,000	20,000	125.00	7,670.21	(12,329.79)
<u>203,422</u>	<u>233,324</u>	<u>259,306</u>			<u>304,250</u>	<u>334,708</u>	<u>24,087.48</u>	<u>188,009.49</u>	<u>(146,698.51)</u>

44,400

440,000

170,000
0,000

5,500
10,000

27,708
70,000

224,608

off set.

WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
 MARCH 1 - 28, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR INCOME									
30,950	27,097	32,506	30	Youth Admission	35,000	33,102	0.00	33,102.00	0.00
237,657	191,870	231,152	31	Other Admission	235,000	215,331	0.00	215,368.55	37.55
100,302	101,325	121,028	32	Concessions/Booths	110,000	120,000	3,850.00	88,658.51	(31,341.49)
53,359	49,546	43,220	33	Sponsorships	45,000	33,055	0.00	32,855.00	(200.00)
8,135	6,908	3,430	34	Advertising Sold	8,000	6,000	0.00	5,610.00	(390.00)
11,500	0	0	35	Gate Change	11,500	0	0.00	0.00	0.00
55,472	44,310	45,619	36	Carnival Income	51,000	51,430	0.00	56,430.00	5,000.00
3,815	3,482	3,879	37	Entry Fees	3,500	2,932	0.00	2,932.25	0.25
37,379	32,277	35,470	38	Parking Fees	53,000	48,432	0.00	48,431.47	(0.53)
2,300	25,706	32,000	39	Rodeo Sponsorships	30,000	27,125	0.00	27,125.00	0.00
3,723	6,678	4,498	40	Horse Show	0	0	0.00	0.00	0.00
3,958	4,100	5,635	41	Miscellaneous	4,500	8,290	0.00	11,417.84	3,127.84
	0	0	42	Rodeo Admissions	10,000	8,218	0.00	8,217.76	(0.24)
	0	76,503	43	Main Stage	80,000	49,191	0.00	49,191.02	0.02
		0.00	44	Arena Admissions	2,000	1,189	0.00	1,189.30	0.30
<u>548,550</u>	<u>493,298</u>	<u>634,940</u>			<u>678,500</u>	<u>604,295</u>	<u>3,850.00</u>	<u>580,528.70</u>	<u>(23,766.30)</u>
BINGO									
		12,072	70	Sessions	0	0	0.00	0.00	0.00
		2,852	71	Food	0	0	0.00	0.00	0.00
		2,019	72	Operating Change	0	0	0.00	0.00	0.00
<u>0</u>	<u>63,153</u>	<u>16,942</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
BEGINNING BALANCE									
283,429	256,786	222,793	99	Cash on Hand	175,000	196,042	0.00	196,041.50	(0.50)
<u>283,429</u>	<u>256,786</u>	<u>222,793</u>			<u>175,000</u>	<u>196,042</u>	<u>0.00</u>	<u>196,041.50</u>	<u>(0.50)</u>
<u>1,437,147</u>	<u>1,446,227</u>	<u>1,566,478</u>			<u>1,567,450</u>	<u>1,569,045</u>	<u>27,937.48</u>	<u>1,347,264.18</u>	<u>(221,780.82)</u>

580529

when?

7500

196042

1491079

250,000
 229

 21,000

1491079
 1262045
 229034

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
MARCH 1 - 28, 1996

ACTUAL 1992-1993	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
PERSONNEL									
246,903	260,786	290,008	101	Salaries	290,000	300,000	34,943.29	247,546.58	52,453.42
84,688	99,007	119,423	102	O.P.E.	110,000	116,000	11,037.51	74,133.81	41,866.19
<u>331,591</u>	<u>359,793</u>	<u>409,431</u>			<u>400,000</u>	<u>416,000</u>	<u>45,980.80</u>	<u>321,680.39</u>	<u>94,319.61</u>
INTERIM OPERATIONS									
2,792	3,797	3,774	107	Office Expense	4,000	4,000	571.59	3,088.50	911.50
8,084	9,401	10,486	108	Telephone	10,800	10,800	751.81	6,901.46	3,898.54
885	958	405	109	Printing	500	500	44.80	1,243.12	(743.12)
2,894	3,400	3,628	110	Postage	4,000	4,000	0.00	2,522.48	1,477.52
2,149	2,781	2,372	111	Equip/Bldg Rental	2,000	2,000	172.75	1,838.25	161.75
48,770	54,106	59,335	112	Utilities	64,000	64,000	8,207.50	52,275.11	11,724.89
44,886	37,440	57,232	113	Repair & Maintenance	35,000	45,000	3,650.20	34,178.45	10,821.55
12,189	14,568	17,876	114	General Supplies	15,000	18,000	452.05	12,793.59	5,206.41
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
3,460	5,500	11,250	116	Gate Change	11,500	5,500	0.00	5,500.00	0.00
573	9,779	4,327	117	Parking	6,000	6,000	0.00	5,932.39	67.61
4,220	5,394	3,398	118	Travel & Training	4,000	4,000	0.00	1,879.16	2,120.84
892	1,198	674	119	Legal fee to County	500	700	285.00	631.00	69.00
7,864	10,031	50,667	121	Professional Svcs.	5,000	15,000	60.00	8,714.28	6,285.72
6,521	5,708	8,509	122	Insurance & Bond	8,500	8,500	0.00	6,677.60	1,822.40
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,340	5,790	124	Car Allowance	5,940	5,940	395.00	4,355.00	1,585.00
6,801	8,343	7,494	131	Advertising & P.R.	7,000	7,500	1,280.19	5,948.21	1,551.79
3,965	3,059	3,637	132	Board Expense	4,000	3,600	34.22	1,894.12	1,705.88
3,002	2,283	2,606	133	Dues, Licenses, Fees	3,000	3,000	14.50	2,122.99	877.01
2,756	4,877	4,187	149	Misc. materials & Svcs.	5,000	5,000	0.00	3,057.45	1,942.55
1,697	1,930	6,522	150	Refunds	4,000	6,500	145.10	7,127.43	(627.43)
11,721	11,101	14,919	151	County-Indirect cost	17,761	17,761	0.00	13,320.75	4,440.25
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
<u>181,461</u>	<u>200,994</u>	<u>279,087</u>			<u>217,501</u>	<u>237,301</u>	<u>16,064.71</u>	<u>182,001.34</u>	<u>55,299.66</u>

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WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
 MARCH 1 - 28, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR OPERATIONS									
12,334	10,815	10,751	175	Printing	11,910	11,910	0.00	8,190.62	3,719.38
5,861	7,030	7,311	176	Utilities	7,500	8,199	0.00	8,199.15	(0.15)
11,500	0	0	177	Gate Change	11,500	0	0.00	0.00	0.00
4,602	4,538	5,649	178	Parking	6,000	5,911	0.00	5,611.30	299.70
48,836	42,213	42,313	179	Professional Svcs.	41,000	32,500	0.00	35,949.57	(3,449.57)
50,002	50,752	57,977	180	Advertising	60,000	63,069	0.00	63,068.73	0.27
323	426	2,528	181	Refunds	2,300	783	0.00	783.25	(0.25)
2,391	5,093	3,405	182	Miscellaneous	3,000	5,551	0.00	9,975.91	(4,424.91)
6,416	2,106	4,900	183	Decorations	3,000	2,548	0.00	2,547.91	0.09
8,455	6,359	6,520	184	Equipment Rental	3,200	4,794	0.00	5,193.66	(399.66)
12,942	13,160	13,056	186	Restroom Service	13,500	18,853	0.00	15,353.24	3,499.76
0	0	2,165	187	Repair & Maintenance	4300	1,000	0.00	751.32	248.68
<u>163,662</u>	<u>142,492</u>	<u>156,574</u>			<u>167,210.00</u>	<u>155,118.00</u>	<u>0.00</u>	<u>155,624.66</u>	<u>(506.66)</u>
EXHIBITS/COMPETITIONS									
2,834	2,851	2,382	211	Awards FFA	2,500	3,301	0.00	3,301.05	(0.05)
1,439	815	1,345	212	Personnel FFA	1,350	1,494	0.00	1,493.58	0.42
496	331	915	213	Other FFA	900	1,145	0.00	1,177.89	(32.89)
10,574	7,694	8,414	221	Awards 4-H	8,400	7,133	0.00	7,133.12	(0.12)
7,749	6,364	6,259	222	Personnel 4-H	6,300	7,984	0.00	7,984.34	(0.34)
2,492	3,257	3,495	223	Other 4-H	3,500	4,059	0.00	4,059.39	(0.39)
35,119	38,627	37,983	231	Awards Open Class	40,000	37,889	0.00	38,305.47	(416.47)
3,957	4,521	3,995	232	Personnel Open	5,000	7,290	0.00	7,290.29	(0.29)
2,910	5,046	5,276	233	Other Open Class	5,000	4,950	0.00	4,950.07	(0.07)
<u>67,570</u>	<u>69,506</u>	<u>70,063</u>			<u>72,950.00</u>	<u>75,245.00</u>	<u>0.00</u>	<u>75,695.20</u>	<u>(450.20)</u>
RODEO									
21,000	28,000	33,033	311	Prize Money	31,500	32,700	0.00	32,700.00	0.00
5,541	11,585	10,723	312	Announcer/Contractor	12,000	14,464	0.00	14,464.29	(0.29)
14,000	13,000	15,900	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	0	314	Special Awards	800	318	0.00	318.00	0.00
0	0	0	315	Special Kid's Rodeo	1,000	0	0.00	0.00	0.00
0	0	397	316	Promotion	1,400	0	0.00	315.00	(315.00)
2,218	4,305	3,730	317	Materials & Supplies	4,500	4,967	0.00	4,966.50	0.50
2,622	704	2,252	318	Board Expense	2,500	2,500	0.00	2,886.59	(386.59)
974	995	2,295	319	Other (Fees & Dues)	1,500	1,500	0.00	1,427.80	72.20
82	1,410	367	320	Queen	2,000	2,000	175.00	1,750.30	249.70
		0	321	Rental Equipment	3,525	4,930	0.00	4,860.00	70.00
<u>46,437</u>	<u>59,999</u>	<u>68,697</u>			<u>77,225.00</u>	<u>79,879.00</u>	<u>175.00</u>	<u>80,188.48</u>	<u>(309.48)</u>

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WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996

MARCH 1 - 28, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
HORSE SHOWS									
2,352	1996	1,890	322	Personnel	0	0	0.00	0.00	0.00
3,573	4569	3,572	323	Other	0	0	0.00	0.00	0.00
5,925	6,565	5,462			0	0	0.00	0.00	0.00
FAIR: ENTERTAINMENT									
76,000	82,580	106850	324	Main Stage	120,000	106,300	0.00	106,300.00	0.00
61,517	50,757	48695	325	Grounds Entertainment	55,000	54,446	0.00	54,446.26	(0.26)
31,804	30,784	33620.7	326	Associated Costs	34,500	36,057	0.00	36,056.69	0.31
1,871	1,953	1859.7	327	Touch & See	2,000	1,972	0.00	1,971.50	0.50
171,192	166,073	191,025			211,500	198,775	0.00	198,774.45	0.55
INTERIM ENTERTAINMENT									
47,725	5,062	7,989	375	Interim shows	100,000	100,000	0.00	611.00	99,389.00
47,725	5,062	7,989			100,000	100,000	0.00	611.00	99,389.00
BINGO									
		11,652	401	Personnel	0	0	0.00	0.00	0.00
		2,464	402	Supplies	0	0	0.00	0.00	0.00
		0	403	Mileage	0	0	0.00	0.00	0.00
		1,961	404	Food	0	0	0.00	0.00	0.00
		4,245	405	Advertising	0	0	0.00	0.00	0.00
		0	406	Equipment Rental	0	0	0.00	0.00	0.00
		435	407	Operating Change	0	0	0.00	0.00	0.00
		1,216	408	Dues, Licenses, Fees	0	0	0.00	70.00	(70.00)
	58,762	21,972			0	0	0.00	70.00	(70.00)
CAPITAL OUTLAY									
86,352	58,224	55419.89	510	Purchase/Lease	56,000	56,000	0.00	54,380.00	1,620.00
17,285	8,264	124.28	511	Land Improvements	0	19,200	0.00	7,729.65	11,470.35
26,854	49,784	83571.23	512	Bldg. & Structure	6,564	11,564	0.00	5,683.95	5,880.05
34,680	12,359	20520	513	Equipment	6,000	6,000	836.08	9,677.87	(3,677.87)
0	25,559	500	514	Equipment-Bingo	0	0	0.00	0.00	0.00
165,171	154,189	160,135			68,564	92,764	836.08	77,471.47	15,292.53
CONTINGENCY									
210,000	222,793	196,042	600	Contingency	252,500	252,500	0.00	196,042.00	56,458.00
210,000	222,793	196,042			252,500	252,500	0.00	196,042.00	56,458.00
1,390,734	1,446,228	1,566,477			1,567,450	1,607,582	-63,056.59	1,288,158.99	319,423.01

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**FAIR BOARD MINUTES
MARCH 6, 1996**

FAIR BOARD

John Thomas
David Lintz
Ken Leahy
George Otten
Linda Gray (absent)

STAFF

Cal Wade
Patti Lamborn
Albert Flanagan
Sue Oxendine

GUESTS

John Junkin
Alan Percell
Rocky Williams
Dennis Fellows
John Robinson
Roger Egberg
Bill Pederson
Tom Gordon

MARKETING

Lamborn gave her report first because she had to leave early. She gave Williams a memo on arena bookings to share with the rodeo board. Memo is attached.

Motorcycle speedway racing will be here July 4 with Happy Days. They have also requested race dates of August 10 and 24. Lamborn recommends trying it as the impact on the arena will not be as significant as before fair. The board consensus was to try it.

A National Specialty Dog Show has been booked for the first weekend in March of 1997. The National Specialty Dachshund Show has also confirmed. Black Powder has moved their show to December enabling the Camera Swap Meet to utilize the entire building for their show.

The Black Powder promoters have offered to build tables and trade the costs out in partial rent and trade for inventory. The tables will cost approximately \$15 - \$18 each. Lamborn said the tables are an investment and would be paid off within a year and a half. One hundred tables will cost \$4,000.

Tonight's meeting will be Lamborn's last. She had submitted her resignation and the fair board thanked her for all her work and wished her well in her future endeavors.

Bonnie Pettijean was introduced as the new Administrative Assistant. She is taking Colleen McNally's place and will assist with publicity of the Fair Complex and fair.

COUNTY PERSONNEL & PROGRAM AUDITOR

John Junkin, County Counsel, introduced Alan Percell, County Auditor, who has been approached about assisting the fair board in an independent analysis of Fair Complex management.

Performance audits are more difficult to identify the scope of work and Percell requested input from the fair board. The criteria should be agreed upon at the start and some benchmark would have to be found to compare the performance. This standard would

ideally come from within the fair industry and pre-determined measures for evaluation and analysis are needed to measure current practices at the Fair Complex.

The audit could be a compliance audit which identifies the policies and procedures and determines if these policies and procedures are being followed. The compliance audit would not question if the policies are good or bad.

Percell does not deal with evaluations of individuals, but provides the supervisor(s) with the necessary information for an evaluation which is presented in a public report.

The initial work to identify the scope would be at no charge. The detail field work to investigate and carry-through with the audit could be in the range of \$20,000. There is an hourly rate, but Percell would fix a price for the audit based on the scope. The length of time involved will also affect the price.

The purpose of the audit is to work towards the future by using the results in planning.

There will be a commitment of the board and staff for their time in helping to identify the scope and be involved with the investigation.

Percell requested management, key staff, and fair board members each send a list of topics to help come up with the scope of work. These lists would be confidential. Percell would come back to the board with a scope or say he is unable to do the audit based on the information gathered initially. He would also present a cost analysis.

Percell estimated two to three weeks for the first phase and to return to the board with a scope. He requested submittals by the end of next week.

Wade requested Percell to come up with a set of ground rules for staff interviews. Lintz asked that staff who have recently left be included.

CONSENT AGENDA

Wade is optimistic about the income. He is watching personnel costs closely and reminded the board that there will be additional personnel costs as the summer months and activities approach. He also said the capital outlay line item and major repairs will be closely monitored.

MOTION: MOVED BY GEORGE OTTEN, SECONDED BY DAVID LINTZ, TO ACCEPT THE CONSENT AGENDA. MOTION PASSED.

RODEO BOARD

Williams reported there have been two meetings since the new directors were approved. Committee heads and a rodeo board chairman have been selected. Fred Boyles will be the chairman. Williams shared a letter from Boyles thanking the board and staff for all they've done so far this year.

Robinson drained the arena. Larry Gast has donated a computer.

One committee, Public Relations, has been added. The purpose of this committee is to identify and work with media contacts for publicity of the rodeo.

The rodeo board met with the Boosters. The Boosters do not believe there are any problems between the two organizations and the two are working to form a partnership for grandstand sales. All rodeo board members joined the Boosters.

Williams has sent a letter to the draft horse people requesting a meeting to organize the draft horse appearances within the rodeo and the show times.

John Growney, stock contractor, sent a proposal of \$16,500 for the rodeo. This was accepted by the rodeo board.

Williams and Boyles met with Peter Bauer of Bank of America to review different promotions and sponsorships. Different businesses within a five mile radius of the Fair Complex have been targeted for possible sponsorships. Rodeo board members would like to attract two or three additional \$10,000 - \$15,000 sponsors.

The next rodeo board meeting will be April 1 at 7:30 p.m. in the Cloverleaf.

BOOSTERS

No report.

4-H HORSE ADVISORY

Bill Pederson thanked Wade and Oxendine for all their help in resolving the stall issue and other support given to get the 4-H Horse program on track for 1996.

He would still like to get the costs down for their fund raisers. Insurance is the big expense. OSU does not recognize fund raisers as covered expenses because they do not fall under the educational program guidelines for insurance.

NORM LANDERMAN-MOORE

Wade had a telephone conversation with him. He did not have any good news to report on federal funding from the Department of Economic Development.

Otten stated that private funding looks like the only way to go. Wade, in response to Otten's question of minimum cost, guessed maybe \$2 million would enable a building to be constructed without any frills.

Wade said he sees another bond issue as perhaps the only way of achieving funding. The ballot measure cost approximately \$58,000 last time.

LIGHT RAIL STATION PLANNING

Wade shared a letter of his response to the Hillsboro Planning Commission on light rail station requirements. He took exception to some of the requirements such as the number of trees needed in the parking lot and windows in buildings facing the station. The purpose of the letter was to put them on notice that the ordinance needs to be revisited and the Fair Complex needs to be involved with the study.

MAINTENANCE

Flanagan gave the month's report. Bemis has been repairing the ME entryway walls and Arts & Crafts rest rooms. He has also put together material costs for the new 4-H barn tie racks.

Jordan has installed a new motor in one of the tugs. He has also re-built the donated Booster step-van that will be used as a portable shop.

Wold has completed the 28th Street readerboard refurbishing and has been working on drain lines and some landscape work.

Wood has assisted with gutting the 4-H barn and readying it for the new tie racks.

Flanagan said he has been very busy with events.

TRI-MET PROPERTY

Phyllis Clark is the new contact. She has not got back to Wade after saying she would call the state and talk to John Baker.

Lintz requested a copy of the appraisal.

There is a meeting scheduled for March 13 at 7:00 p.m. at the Public Services Building to discuss Tri-Met station issues. Leahy suggested Wade attend.

AIR SHOW

1996 dates are July 14, 15, and 16. The Rose Festival is considering a move back to June in 1997. The Air Show Committee is asking for community input.

MAIN EXHIBIT BUILDING

Work has not begun on the ME walls. There is a problem with the City of Hillsboro in getting the permits. Engineers, Van Domelon & Associates, have questioned the City's calculations. The City also wants to test the integrity of the existing walls. Van Domelon is negotiating with the City not to have this requirement. The City has had the permit request in review for two months now.

SPONSORS

Wade was asked if he was ever able to talk with Power Rents and Friberg. He said he has talked with Irwin Schimmel of Power Rents who was very pleased with the sponsorship

and had no problems with the fair or rodeo boards. Gary Price of Friberg has never returned Wade's calls.

Williams stated Claude Werner has spoken with Price who said he was happy with what the board has done with regard to approval of the rodeo board issues.

RODEO SPONSORSHIP COMMITTEE

Williams has talked with Terry Amato regarding different sponsorship deals. He asked the board if it would okay for the rodeo board to explore different advertising means for their sponsors. He was told that this should be coordinated between the rodeo board and the office.

MAJOR REPAIRS

Wade asked for authorization from the board on major items that are over his spending limit. These are as follows: 1) new 4-H tie racks - cost approximately \$7,000. 2) new tables discussed earlier in Lamborn's report - \$4,000 (these should be considered an investment and the money will be recovered from rentals), and 3) re-roof the Chuckwagon. The ME roofers have offered to do it at their cost plus winter storage. \$6,100 out of pocket and \$1,000 storage. The total for these projects is \$17,000.

The staff would like to move the fair campground and open up the area behind the barns. It becomes very congested when livestock are being loaded and unloaded. The new campground would be south of the road running behind the warm-up arena. Dirt would have to be brought in the and area leveled and seeded.

Leahy and Otten agreed to look at the area and give an get an idea of what is needed for adequate drainage.

MOTION: MOVED BY DAVID LINTZ, SECONDED BY KEN LEAHY, TO AUTHORIZE WADE TO SPEND THE NEEDED FUNDS IF THE BUDGET ALLOWS. MOTION PASSED.

The motion was made to adjourn the meeting at 7:10 p.m. The next regularly scheduled meeting will be April 3 at 4:30 p.m.

Submitted,
Sue Oxendine
Secretary

FAIR COMPLEX

872 N.E. 28th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208

April Activities



April 13 & 14

Hardy Plant Society PLANT SHOW

Saturday 10 - 3

Sunday 10 - 3

FREE

Main Exhibit Hall

The premier plant sale of ferns, perennials, grasses, trees and other desirable plants for the Northwest. Master Gardeners will be available to answer your questions and help your garden grow!

For more information contact:
Linda Beutler (503)238-8571.

Oregon Daffodil Society DAFFODIL SHOW

Saturday 2 - 6

Sunday 10 - 5

Arts and Crafts Building

This is the Daffodil Society's spring show and competition. Last year there were over 2000 blooms entered! Come and see for FREE!



April 16 to 20

Every Husband's Nightmare

BAZAAR

Weekdays 10 - 8

Saturday 10 - 5

FREE

Main Exhibit Hall

One of the best bazaars around! Craft items from some of the Northwest's best artisans displayed beautifully for you. Bears, bunnies, dolls, furniture, antiques, ceramics, stained glass, floral designs, tole painting, miniatures and more!

For more information contact:
Sharon (503)642-2209 or Lorraine (503)640-6181.

April 20

Hillsboro Chamber of Commerce

SAVOR THE FLAVOR

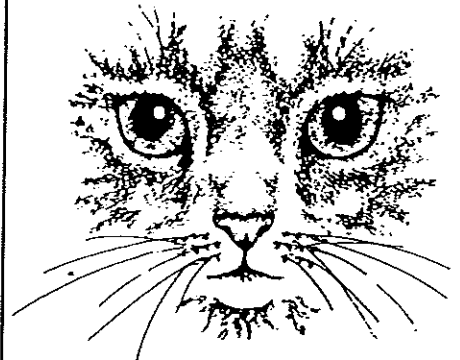
Saturday 4 - 10 PM

Admission \$3.00

Main Exhibit Hall

Enjoy the opportunity to taste the specialties of local restaurants and some of your favorite Oregon wineries and microbreweries. Oregon Junior Culinary Olympic Team and some great entertainment. Tastes are sold by vendors at \$3.00 or less.

For more information contact:
Judy Willey (503)648-1102 at the Chamber of Commerce



April 27 & 28

Turkish Van Cat Club CAT SHOW

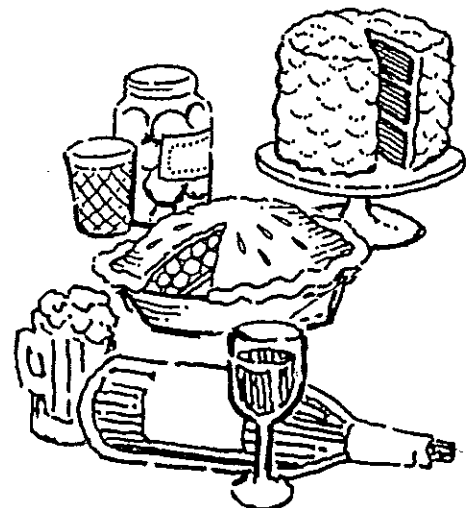
Saturday

Sunday

Main Exhibit Hall

Fabulous Felines! This show welcomes all breeds of cats from Abyssinian, Devon Rex, Scottish Folds, American Shorthairs and more! All cats will be on display for the entire show. Experts will be available to answer your questions.

For more information contact:
Linda Mollan at (360)691-7961.



Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124
Ph. 648-1416 Fax 648-7208

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	3rd Cont:
	1 CLOVERLEAF Rodeo Board Meeting FLORAL Civil Air Patrol Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training ARENA Power Rent Drill Team	2 CLOVERLEAF Bingo MAIN EXHIBIT HALL Dog Training ARMORY Church Function N. PARKING LOT Hillsboro Fire	3 CLOVERLEAF Bingo FLORAL 4-H Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training ARENA Power Rent Drill Team	4 FLORAL Home Depot Prod. Demos FRIENDSHIP SQUARE DEQ MEETING ROOM 4-H Meeting	5 ARTS & CRAFTS Daffodil Show MAIN EXHIBIT HALL Plant Sale (Set-up)	6 CLOVERLEAF Private Function 4-H BARN Remote Car Races ARTS & CRAFTS Tentative Surprise Party MAIN EXHIBIT Mex. Pot & Starmary Auct.	6 N. PARKING LOT Hillsboro Fire (Tentative)
7 EASTER	8 FLORAL Civil Air Patrol Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training ARENA Power Rent Drill Team	9 CLOVERLEAF Bingo FLORAL Home Depot Prod. Demos ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training FRIENDSHIP SQUARE DEQ	10 CLOVERLEAF Bingo FLORAL Home Depot Prod. Demos ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training FRIENDSHIP SQUARE DEQ	11 FLORAL Home Depot Prod. Demos FRIENDSHIP SQUARE DEQ MEETING ROOM 4-H Meeting	12 ARTS & CRAFTS Daffodil Show MAIN EXHIBIT HALL Plant Sale (Set-up)	13 SHOW RINGS/ARENA Brand Inspection MAIN EXHIBIT Plant Sale ARTS & CRAFTS Daffodil Show	10th Cont: ARENA Barrell Races
14 MAIN EXHIBIT Plant Sale ARTS & CRAFT Daffodil Show MAIN EXHIBIT Every Hus. Nightmare Baz. (Set-Up & drop off)	15 FLORAL Civil Air Patrol Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training MAIN EXHIBIT-SOUTH Bazaar ARENA Power Rent Drill Team	16 FLORAL Optometry Exams CLOVERLEAF Bingo MAIN EXHIBIT - SOUTH Bazaar	17 FLORAL Optometry Exams ARTS & CRAFTS Dog Training MAIN EXHIBIT - Main Dog Training MAIN EXHIBIT - South Bazaar CLOVERLEAF Bingo	18 FLORAL Optometry Exams MAIN EXHIBIT - South Bazaar ARMORY Fred Meyer Job Fair	19 MAIN EXHIBIT-SOUTH Bazaar MAIN EXHIBIT-MAIN Food Fair	20 CLOVERLEAF Private Function MAIN EXHIBIT-South Bazaar MAIN EXHIBIT-MAIN Food Fair ARMORY Private Function SWINE UNIT Hog Weigh	17th Cont: MEETING ROOM Assoc. of Riding Clubs ARMORY Fred Meyer Job Fair ARENA Barrell Races
21 4-H BARN Radio Control Car Races	22 FLORAL Civil Air Patrol Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT-MAIN Fairhaven MAIN EXHIBIT-SOUTH Dog training ARENA Power Rent Drill Team	23 CLOVERLEAF Bingo ARMORY Fred Meyer Job Fair	24 CLOVERLEAF Bingo FLORAL 4-H Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training ARMORY Fred Meyer Job Fair	25 ARMORY Fred Meyer Job Fair	26 CLOVERLEAF 4-H Wagon Train MAIN EXHIBIT HALL Turkish Van Cat Show	27 CLOVERLEAF Girl Scout Meeting ARTS & CRAFTS 4-H Bunny Show MAIN EXHIBIT HALL Turkish Van Cat Show ARENA 4-H Wagon Train Tryouts ARMORY Private Function	20th Cont: 4-H BARN Radio Control Car Races FRIENDSHIP SQ. - 4H 24th Cont: ARENA Barrell Racers
28 MAIN EXHIBIT Turkish Van Cat Show	29 FLORAL Civil Air Patrol Meeting MAIN EXHIBIT-MAIN Fairhaven MAIN EXHIBIT-SOUTH Dog Show	30 CLOVERLEAF Bingo					27th Cont: SHOW RINGS & FRNSHP SC Fleas & Friends 4-H
							29th Cont: ARENA Power Rent Drill

Abenda

WASH. CO. RODEO

MINUTES

MARCH 4, 1996

ATTENDANCE

Rocky, Fred, Winnie, Marlene, Margaret, Julie F, Mary, Ken, Renee, Rod, Pat B., Gary, Dennis, Brian A, John, Julie M, Christina, Patty C, Cody, Claude, Larry G, and Lynn.

Fred called the Rodeo Committee meeting to order at 7:30PM.

Minutes were read and approved with the exception of spelling. (Werner)

NEW BUSINESS

The Committee had a very nice surprise waiting for us in the Office! The Fair presented the Rodeo with almost \$500. worth of new tools; from rakes to power tools. Now lets all pitch in and use them!

Fred read a list of reservation dates for the Arena that he received from the Fair Office. The Rodeo needs to be aware of this in order to plan our work parties.

The Fair Office has suggested that this year we make all the white section of the Grandstand for VIP seating only. Rocky made a motion that we accept the idea, and that we move the railing over, and possibly have some more cushions made; Cody second the motion, and the motion passed.

Fred, Rocky, and Claude met with Pat Bauer's father "Peter Bauer" who is with Bank Of America. Peter has offered his expertise with new leads for prospective Rodeo Sponsors. This will be a great help to Rocky and the Sponsor Committee.

Larry G. was in Texas last week and attended the Houston Live Stock Show. He learned a few new things that should be helpful in preparing our future Rodeos.

Patty Crop has jumped right in as Co-Chair for the Bar-B-Q. She has a possibility of getting the use of the Wagon Train Chuck Wagon. This is a fully contained kitchen, and would sure be a wonderful way to cook all the food for the VIP and Contestant feed each evening during Rodeo. Patty will be writing a formal letter to the Wagon Train Committee asking to borrow the wagon. Good Luck Patty!

Claude made a motion that we start inquiring on a trailer of some sort for the Boosters Club. We need more space for bleachers, but before we jump to far we need to try to accommodate the Booster Club, and help show them a way toward making more money for their Club, and certainly helping our space situation. Rocky second the motion, and the motion passed.

Marlene will be preparing the Sponsor letters soon. The letter asks past Sponsors if they want to continue with their Sponsorship for the 1996 Rodeo. Dennis made a motion that she insert a deadline of April 15th for response from sponsor. Cody second the motion, and motion passed.

Larry G. announced that all advertising for the Entertainment Guide must be ready and in to the Fair Office by the end of May.

Christina attended the Miss MRO Pageant at the Flying M ranch a couple of weeks ago. MRO Pageant will be held in Prineville instead of Hillsboro this 1996 season.

Clackamas Co. (Canby Rodeo) will hold their Queen and Court Coronation dance at the Fair Grounds in Canby on March 9th. There will be some of our committee attending; everyone is welcome!

Claude made a motion the Rodeo Board donate (2) packets of Rodeo tickets to Jusuit High School for their Auction. This would be good PR for the Rodeo, and also help the school raise money. There would be one packet for the Thursday evening performance, and one packet for the Sunday afternoon performance. Patty Crop asked for a packet be donated to Gaston High also for the same reason. It was also suggested there be complimentary tickets for perspective sponsors. Cody second the motion, and it passed.

Marlene made a motion that the Board have (2) Wash. Co. Rodeo Flags made. One would be for our own use at our Rodeo, and or Parades; the second flag would be sent to PRCA in Colorado Springs to be used at the NFR convention each year. John second the motion, and it passed. Mary volunteered to sew the flags.

Dennis made a motion to change the slogan of our Rodeo. "Bucktown USA" makes some people unhappy. This was tabled until the 1997 season. He also asked to add one more committee to the list. The committed would be titled (Public Relations), and he also asked to be the Chairperson. The motion was second and passed.

OLD BUSINESS

There have been somemore members added to the committee lists.

SPONSOR/ENTERTAINMENT GUIDE

Dennis Fellows, John Robinson, Julie Feinauer, & Julie Mitchell.

GROUNDS

Fred Boyles, Pat Bauer, Ken Eldred, and Dennis Fellows.

SPECIAL KITS

Angela McVey, Margaret McVey, Karen Debbs, Julie Feinauer, & Mary Eldred.

BAR-B-Q/CONTESTANT FEED

Fred Boyles, Margaret McVey, Renee Cutlip, and Winnie Daniels.

PARKING

Gary McVey

MUSEUM

Angela McVey, & Julie Feinauer

VIP

Fred Boyles, Patty Crop, & Julie Feinauer.

PUBLIC RELATIONS

Chairperson - Dennis Fellows
Co-Chair - John Robinson

MERCHANDISE

Margaret McVey

BUILDING

Gary McVey, & Ken Aldred

AWARDS

Rod Shulley

MUSEUM

Angela McVey, & Julie Feinauer

Meeting adjourned at 9:00 PM.

Respectfully Submitted,

Winnie Daniels