

**Washington County Fair Board
Regular Meeting
Wednesday, April 4, 2001
4:30p.m.
Fair Complex Office
Conference Room**

Washington County Fair Board
Wednesday, April 4, 2001
4:30 p.m. Regular Meeting
Fair Complex Office Conference Room

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Fair Board state their full name for the record.
3. Election of Officers
4. Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.
 - A. Bills for approval and detail of income received.
 1. Line Item Report for March, 2001 (pgs. 3-9)
 2. Balance Sheet Comparison, March, 2001 (pg. 10)
 3. Budget Overview, March, 2001 (pgs. 11-13)
 - B. Minutes
 1. Fair Board Minutes – March 7, 2001 (pgs. 14-17)
 2. Rodeo Committee Minutes – March 5, 2001 (pgs. 18-19)
 3. Fair Booster Minutes (to be distributed at meeting)
 - C. Facility Use Schedule – April, 2001 (pgs. 20-21)
 - D. Manager's Report – Barbara Lawrence
5. Fair Organization's Report
 - A. Rodeo Committee - Cody Feinauer
 - B. Fair Boosters – Bill Duerden
 - C. 4-H Report – John Baggott

5. Old Business

A. Fair Complex Development & Development Task Force – Tom Brian

6. New Business

A. Fair Complex Budget – FY 2001/2002 – Barbara Lawrence

7. General Correspondence (pgs. 22-23)

8. Announcements

A. Next Fair Board meeting – May 2, 2001 at 4:30pm in the Conference Room

B. General Meetings

1. Rodeo Committee Meetings (Cody to provide dates/times)

9. Board Communications

***Executive Session pursuant to ORS 192.610 – 192.690 to discuss Personnel and Real Estate issues immediately following the regular Fair Board meeting.**

Washington County Fair Complex Line Item Report March 2001

Date	Num	Name	Memo	Paid Amount
Income				
C · DEDICATED FUNDS				
009 · Hotel/Motel Tax				
03/01/2001		Washington County Finance Depart...	Refund by County/Kevin Weisshaar	(12.15)
03/01/2001		Washington County Finance Depart...	Hotel/Motel Tax Payment	470.78
03/02/2001		Washington County Finance Depart...	Hotel/Motel Tax Payment	304.03
03/05/2001		Washington County Finance Depart...	Hotel/Motel Tax Payment	491.91
03/07/2001		Washington County Finance Depart...	Hotel/Motel Tax Payment	181.44
03/16/2001		Washington County Finance Depart...	Hotel/Motel Tax Payment	382.28
03/19/2001		Washington County Finance Depart...	Hotel/Motel Tax Payment	455.83
Total 009 · Hotel/Motel Tax				2,274.12
Total C · DEDICATED FUNDS				2,274.12
D · INTERIM INCOME				
010 · Rent & Storage				
010B · Main Exhibit Hall				
03/07/2001	2001-2	Reser's Fine Foods	Base Lease of Main Exhibit Hall on 12/16/...	750.00
03/07/2001	2001-2	Reser's Fine Foods	Set-up day on 12/15/00 at 50% of daily rate	375.00
03/07/2001	2001-2	Reser's Fine Foods	Round Tables	235.00
03/07/2001	2001-2	Reser's Fine Foods	Tables	128.00
03/07/2001	2001-2	Reser's Fine Foods	Padded Chairs	412.50
03/07/2001	2001-2	Reser's Fine Foods	Stage Section	125.00
03/07/2001	2001-2	Reser's Fine Foods	Public Address System	25.00
03/07/2001	2001-2	Reser's Fine Foods	Room Dividers	30.00
03/07/2001	2001-2	Reser's Fine Foods	Telephone Connection	85.00
03/07/2001	2001-2	Reser's Fine Foods	Fair Complex dumpster at direct cost	86.40
03/07/2001	2001-2	Reser's Fine Foods	Labor Hours to clean building	200.00
03/07/2001	2001-2	Reser's Fine Foods	Labor Hours to clean front window	25.00
03/07/2001	2001-2	Reser's Fine Foods	Replace broken paper towel dispenser in ...	75.00
03/07/2001	2001-11	Oregon Collector's Market	Package Lease price for MEH/South on 2...	1,000.00
03/07/2001	2001-11	Oregon Collector's Market	Tables for Gun & Knife Show	320.00
03/07/2001	2001-11	Oregon Collector's Market	Public Address System for Gun & Knife S...	25.00
03/07/2001	2001-11	Oregon Collector's Market	Tables for Oregon Collectors Market	500.00
03/07/2001	2001-11	Oregon Collector's Market	Fair Complex dumpster at direct cost (use...	86.40
03/07/2001	2001-11	Oregon Collector's Market	Labor Hours to clean MEH/North for Oreg...	150.00
03/07/2001	2001-11	Oregon Collector's Market	Labor Hours to clean MEH/South for Coll...	75.00
03/20/2001	2001-9	Pygora Goat Breeders Association	Base Lease of MEH/South on 1/13/01 (\$3...	222.50
03/20/2001	2001-9	Pygora Goat Breeders Association	Tables	120.00
03/20/2001	2001-9	Pygora Goat Breeders Association	Public Address System	25.00
03/20/2001	2001-9	Pygora Goat Breeders Association	Portable Benches	35.00
03/20/2001	2001-9	Pygora Goat Breeders Association	Fair Complex dumpster at direct cost	86.40
03/20/2001	2001-9	Pygora Goat Breeders Association	Labor Hours to clean building	75.00
03/20/2001	2001-9	Pygora Goat Breeders Association	Labor Hours to clean outside of building	50.00
03/20/2001	2444	Joint Cat Club	Base Lease & inventory for MEH/North o...	700.00
03/20/2001	2445	The Pet Consultants	Base Lease of MEH/South for dog classes	300.00
03/26/2001	2461	Pro Photo Supply Inc.	Deposit for MEH rental on 11/10/01	200.00
03/27/2001	2001-12	Unique Animal Expo	Tables (\$560.00 less \$50.00 credit. See n...	510.00
03/27/2001	2001-12	Unique Animal Expo	160 Chairs, 50 free w/rental	82.50
03/27/2001	2001-12	Unique Animal Expo	Public Address System	25.00
03/27/2001	2001-12	Unique Animal Expo	Power Drops	150.00
03/27/2001	2001-12	Unique Animal Expo	Labor Hours setting up panels, A-frames, ...	100.00
03/27/2001	2001-12	Unique Animal Expo	Labor Hours setting up/taking down table...	300.00
03/27/2001	2001-12	Unique Animal Expo	Labor Hours to clean the building	350.00
03/27/2001	2001-12	Unique Animal Expo	Fair Complex dumpster at direct cost	86.40
03/27/2001	2001-20	Tualatin Valley Gem & Mineral Club	Base Lease of MEH/South on 3/9-3/11/01...	388.38
03/27/2001	2001-20	Tualatin Valley Gem & Mineral Club	Tables	145.72
03/27/2001	2001-20	Tualatin Valley Gem & Mineral Club	Public Address System	15.44
03/27/2001	2001-20	Tualatin Valley Gem & Mineral Club	Telephone Connection	52.48
03/27/2001	2001-20	Tualatin Valley Gem & Mineral Club	Fair Complex dumpster at direct cost	26.67
03/27/2001	2001-20	Tualatin Valley Gem & Mineral Club	Labor Hours to clean building	46.31
Total 010B · Main Exhibit Hall				8,801.10

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Washington County Fair Complex
Line Item Report
 March 2001

Date	Num	Name	Memo	Paid Amount
010C · Cloverleaf Building				
03/07/2001	2416	Glencoe Football Bingo	Rental of CCB for Tuesday Bingo Sessions	1,200.00
03/07/2001	2421	Oregon Orchid Society	Deposit for CCB rental in 11/2001	200.00
03/07/2001	2426	SCA, Inc.	Rental of CCB	450.00
03/07/2001	2426	SCA, Inc.	Inventory	252.00
03/26/2001	2462	John Marquardt	Base Lease plus inventory for CCB rental	250.00
Total 010C · Cloverleaf Building				2,352.00
010D · Arts & Crafts Building				
03/07/2001	2427	Quincy's	Rental of Arts & Crafts Building & Inventory	685.00
03/20/2001	2449	Girl Scouts of Columbia River Cou...	Base Lease of Arts & Crafts Building on 1...	179.00
Total 010D · Arts & Crafts Building				864.00
010F · Floral Building				
03/07/2001	2426	SCA, Inc.	Rental of Floral Building	400.00
03/20/2001	2443	Pioneer Heritage Academy	March rental of Floral Building	1,036.00
Total 010F · Floral Building				1,436.00
010G · Grounds/General				
03/07/2001	2426	SCA, Inc.	Rental of Large Covered Show Ring	150.00
03/07/2001	2426	SCA, Inc.	Rental of Meeting Room	100.00
03/20/2001	2447	Carol Helfer	1/2 of base lease for Covered Show Ring	125.00
Total 010G · Grounds/General				375.00
010J · RV/Boat Storage/Barns				
03/07/2001	2423	Kelly Bonar	Boat/RV Storage Fee	147.30
03/20/2001	2439	Lori Sloane	Boat/RV Storage Fee	77.70
Total 010J · RV/Boat Storage/Barns				225.00
010K · Interim Use Concessions				
03/07/2001	2429	Sweet Tweets	Interim Use Concessions/Markus & Mark...	48.00
03/20/2001	2442	Sweet Tweets	Interim Use Concessions/Camera Show ...	148.00
Total 010K · Interim Use Concessions				196.00
Total 010 · Rent & Storage				14,249.10
011 · Damage Deposits				
03/20/2001	2446	N.W. Holland Lop Rabbit Club	Rental Deposit Fee for Arts & Crafts Build...	200.00
03/20/2001	2449	Girl Scouts of Columbia River Cou...	Rental Deposit Fee for Arts & Crafts Build...	200.00
03/21/2001	2450	Fiji Association of Oregon	Rental Deposit Fee for CCB on 5/12/01	200.00
Total 011 · Damage Deposits				600.00
014 · Interest Income				
03/01/2001		Washington County Finance Depart...	Interest (2/01)	1,546.33
03/01/2001		Washington County Finance Depart...	Correction on Interest (1/01)	(8,846.08)
03/01/2001		Washington County Finance Depart...	Interest (1/01)	1,362.23
03/05/2001		Pool #4486	Interest (2/01)	772.73
Total 014 · Interest Income				(5,164.79)
018 · RV Parking				
018A · RV Parking/Short Term				
03/07/2001	2417	RV Parking Fee	RV #7 3/7/01	15.00
03/07/2001	2418	RV Parking Fee	RV Parking/Aust. Cattle Dog/Rowland	240.00
03/07/2001	2420	RV Parking Fee	RV #1 3/5-6/01	30.00
03/07/2001	2422	RV Parking Fee	RV #5 3/4/01	15.00
03/07/2001	2424	RV Parking Fee	RV #6 3/1-2/01	30.00
03/07/2001	2425	RV Parking Fee	RV #7 3/3-4/01	30.00
03/07/2001	2428	RV Parking Fee	RV #2 3/2-4/01	45.00
03/09/2001	2431	RV Parking Fee	RV #14 3/9-3/10/01	30.00
03/09/2001	2432	RV Parking Fee	RV #7 3/9/01	15.00
03/20/2001	2433	RV Parking Fee	RV #13 3/14-3/15/01	30.00
03/20/2001	2435	RV Parking Fee	RV #10 3/17-3/19/01	45.00
03/20/2001	2436	RV Parking Fee	RV Parking 3/8-3/11/01	60.00
03/20/2001	2438	RV Parking Fee	RV #1 3/16-3/18/01	45.00
03/20/2001	2441	RV Parking Fee	RV #5 3/18-3/19/01	30.00
03/21/2001	2451	RV Parking Fee	RV #9 3/20-3/24/01	75.00

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Washington County Fair Complex
Line Item Report
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Date	Num	Name	Memo	Paid Amount
03/21/2001	2452	RV Parking Fee	RV #4 3/20-3/21/01	30.00
03/21/2001	2454	RV Parking Fee	RV #13 3/20-3/22/01	45.00
03/26/2001	2455	RV Parking Fee	RV #2 3/21-24/01	60.00
03/26/2001	2456	RV Parking Fee	RV #5 3/23-24/01	30.00
03/26/2001	2457	RV Parking Fee	RV #4 3/22-23/01	30.00
03/26/2001	2458	RV Parking Fee	RV #9 3/25/01	15.00
03/26/2001	2459	RV Parking Fee	RV #8 3/23/01	15.00
Total 018A - RV Parking/Short Term				960.00
018B - RV Parking/Long Term				
03/07/2001	2415	Eliyahu Skoczylas	Long Term RV Parking/March 2001	300.00
03/07/2001	2419	Jeff McGillivray	Long Term RV Parking/Partial March 2001	150.00
03/20/2001	2434	Jeff McGillivray	Long Term RV Parking/Balance of March	150.00
03/20/2001	2437	Garry Davidson	Long Term RV Parking/Partial March 2001	150.00
03/20/2001	2440	Danna Ransier	Long Term RV Parking/March 2001	300.00
Total 018B - RV Parking/Long Term				1,050.00
Total 018 - RV Parking				2,010.00
Total D - INTERIM INCOME				11,694.31
E - FAIR INCOME				
032 - Concessions/Booths				
03/21/2001	2453	Byung Chun Min	Vendor Booth Fee OS-40/41	650.00
03/26/2001	2460	Sunshine Photo Emporium	Vendor Booth Fee OS-85	710.00
Total 032 - Concessions/Booths				1,360.00
039 - Rodeo Sponsorships				
03/20/2001	2448	Robinson Construction	2001 Rodeo Sponsorship	1,700.00
Total 039 - Rodeo Sponsorships				1,700.00
046 - Rodeo Miscellaneous				
03/07/2001	2430	Hawthorn Farm Athletic Club	2001 Queen Donation	500.00
Total 046 - Rodeo Miscellaneous				500.00
Total E - FAIR INCOME				3,560.00
Total Income				17,528.43
Gross Profit				17,528.43
Expense				
AE - PERSONNEL				
101 - Salaries				
03/09/2001	28492	Washington County Finance Depar...	Payroll 2/17-3/2/01	20,966.84
03/23/2001	28527	Washington County Finance Depar...	Payroll 3/3-3/16/01	12,836.35
Total 101 - Salaries				33,803.19
102 - O.P.E.				
03/05/2001	28482	SAIF Corporation	Quarterly Payment/Policy #48994	679.00
03/09/2001	28492	Washington County Finance Depar...	Payroll 2/17-3/2/01	3,666.47
03/21/2001	28504	SAIF Corporation	Quarterly Payment/Policy #48994	685.00
03/23/2001	28527	Washington County Finance Depar...	Payroll 3/3-3/16/01	5,218.10
Total 102 - O.P.E.				10,248.57
Total AE - PERSONNEL				44,051.76

**Washington County Fair Complex
Line Item Report
March 2001**

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Date	Num	Name	Memo	Paid Amount
BE · INTERIM OPERATIONS				
107 · Office Expense				
03/05/2001	28460	Capital Press	Subscription Renewal	44.00
03/05/2001	28475	The Oregonian	Daily Delivery (1/29-3/25/01)	14.50
03/05/2001	28476	Office Depot	Office Supplies	164.84
03/21/2001	28507	Office Depot	Office Supplies	367.16
03/21/2001	28525	West Coast Bank	Misc Office Expense	76.52
03/21/2001	28525	West Coast Bank	Misc Office Expense	29.47
Total 107 · Office Expense				696.49
108 · Telephone				
03/05/2001	28457	A T & T	Long Distance Service	4.57
03/05/2001	28458	A T & T Wireless	Cell Phone Service	14.30
03/05/2001	28484	Verizon Internet Solutions	Internet Service (2/1-2/28/01)	89.00
03/05/2001	28486	Visa	E-mail Service	20.00
03/05/2001	28487	Verizon Northwest	Telephone Service	953.06
03/21/2001	28497	Verizon Internet Solutions	Internet Service (3/1-3/31/01)	89.00
03/21/2001	28498	Verizon Northwest	Telephone Service	1,291.28
03/21/2001	28520	A T & T Wireless	Cell Phone Service	14.30
03/21/2001	28522	A T & T	Long Distance Service	36.14
Total 108 · Telephone				2,511.65
110 · Postage				
03/05/2001	28488	United States Postal Service	Postage Machine Refill	300.00
03/21/2001	28525	West Coast Bank	Roll of Stamps	33.00
Total 110 · Postage				333.00
111 · Equip/Bldg Rental				
111A · Equipment Rental				
03/05/2001	28461	Citicorp Vendor Finance, Inc.	Copier Rental/Insurance	212.23
03/21/2001	28499	United Rentals	Brush Chipper Rental	151.80
Total 111A · Equipment Rental				364.03
Total 111 · Equip/Bldg Rental				364.03
112 · Utilities				
03/05/2001	28472	Hillsboro Garbage Disposal	Garbage/Drop Box Service	1,036.80
03/05/2001	28481	Portland General Electric	Jan. Statements	2,765.73
03/21/2001	28505	Portland General Electric	Feb. Statements	2,789.61
03/21/2001	28510	NW Natural	Feb. Statements	2,207.20
03/21/2001	28512	Hillsboro Garbage Disposal	Garbage/Drop Box Service	518.40
03/21/2001	28516	City of Hillsboro	Water/Sewer/Storm Drain (11/08-01/09)	3,353.62
Total 112 · Utilities				12,671.36
113 · Repair & Maintenance				
113B · Main Exhibit Hall R & M				
03/05/2001	28455	A-Boy Supply Company	Main Exhibit Hall Repairs	6.23
03/05/2001	28480	Platt Electric	Main Exhibit Hall Lighting	43.30
03/21/2001	28511	Home Depot	Main Exhibit Hall Door Repair	42.38
Total 113B · Main Exhibit Hall R & M				91.91
113C · Cloverleaf R & M				
03/05/2001	28477	Parr Lumber	Cloverleaf Building Repairs	5.29
03/21/2001	28503	Sherwin-Williams	Cloverleaf Painting Supplies	90.00
Total 113C · Cloverleaf R & M				95.29
113E · Friendship Square R & M				
03/05/2001	28466	Forest Grove Industrial Supply	Light Brackets/Friendship Square	63.25
Total 113E · Friendship Square R & M				63.25
113F · Floral Building R & M				
03/05/2001	28455	A-Boy Supply Company	Floral Building Repairs	3.90
03/05/2001	28455	A-Boy Supply Company	Floral Building Repairs	15.80
03/21/2001	28525	West Coast Bank	Floral Building Repairs	12.97
Total 113F · Floral Building R & M				32.67



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Washington County Fair Complex Line Item Report March 2001

Date	Num	Name	Memo	Paid Amount
113G · Grounds/General R & M				
03/05/2001	28453	A & I Paint & Decorating Inc.	Painting/Stock Panels	42.70
03/05/2001	28463	Dynacco	Grounds	58.99
03/05/2001	28480	Platt Electric	Grounds Lighting	142.72
03/05/2001	28489	Williams, Melissa	Replacement Coffee Pots	50.98
03/05/2001	28491	Ag West Supply	Seed/Fertilizer	999.60
03/21/2001	28511	Home Depot	Office Lighting Repair	28.95
03/21/2001	28511	Home Depot	Meeting Room Lighting Repair	28.95
03/21/2001	28511	Home Depot	Rodeo Office Repairs	2.60
03/21/2001	28523	A-Best Appliance	Replace Refrig.	225.00
03/22/2001	28526	Gladstone Recycling	Hauling/Disposal of Appliances	90.00
Total 113G · Grounds/General R & M				1,670.49
113L · Equipment R & M				
03/05/2001	28464	Dick's Country Dodge	Dodge Van/Dodge Pickup	74.96
03/05/2001	28466	Forest Grove Industrial Supply	Mower Repairs	58.00
03/05/2001	28468	Fisher Implement Company	Performance Bonus for 2000	(228.69)
03/05/2001	28468	Fisher Implement Company	Equipment Repairs	84.65
03/05/2001	28468	Fisher Implement Company	Trimmer Repairs	57.96
03/05/2001	28468	Fisher Implement Company	AMT Repairs	148.38
03/05/2001	28468	Fisher Implement Company	Equipment Repairs	73.08
03/05/2001	28469	Grateri Tire & Wheel	Tire Maint. & Repair	90.48
03/05/2001	28473	Hillsboro Auto Parts	Equipment Repairs	56.23
03/05/2001	28490	Western Tool Supply	Equipment Repairs	9.99
03/21/2001	28500	User Friendly Computers	Computer Config.	75.00
03/21/2001	28501	Scotties Auto Body Repair	Dodge Pickup Repairs	104.00
03/21/2001	28508	Oretel Communications Inc.	Phone System Maint.	397.63
03/21/2001	28514	Dick's MacKenzie Ford	Ford Ranger	541.52
03/21/2001	28517	Battery X-Change	Golf Cart Battery	350.00
Total 113L · Equipment R & M				1,893.19
Total 113 · Repair & Maintenance				3,846.80
114 · General Supplies				
03/05/2001	28453	A & I Paint & Decorating Inc.	Shop Supplies	55.60
03/05/2001	28455	A-Boy Supply Company	Shop Supplies	55.92
03/05/2001	28455	A-Boy Supply Company	Shop Supplies	3.57
03/05/2001	28456	Ace Hardware	Shop Supplies	18.92
03/05/2001	28459	B & B Lock & Key	Padlocks	84.90
03/05/2001	28465	Ferrellgas	Fuel Refill	465.82
03/05/2001	28466	Forest Grove Industrial Supply	Shop Supplies	3.88
03/05/2001	28473	Hillsboro Auto Parts	Shop Supplies/Tools	11.98
03/05/2001	28479	Pepsi-Cola Company	Pop Supplies/Shop	107.25
03/05/2001	28480	Platt Electric	Misc Supplies	82.29
03/05/2001	28483	Sierra Springs/Brewed Hot Coffee	Bottled Water Supplies	27.85
03/05/2001	28490	Western Tool Supply	Shop Supplies	38.75
03/05/2001	28491	Ag West Supply	Parts Cleaner	11.96
03/21/2001	28502	Sierra Springs/Brewed Hot Coffee	Bottled Water Supplies	10.00
03/21/2001	28503	Sherwin-Williams	Misc Painting Supplies	6.24
03/21/2001	28506	Pepsi-Cola Company	Pop Supplies/Shop	73.11
03/21/2001	28511	Home Depot	Misc Supplies	22.88
03/21/2001	28515	Central Industries	Electrical Supplies	493.05
03/21/2001	28518	Bretthauer Oil Co.	Fuel Refill	653.60
03/21/2001	28519	allMRO Products	Shop Supplies	89.63
03/21/2001	28521	A-Boy Supply Company	Misc Shop Supplies	9.81
03/21/2001	28524	Airgas Nor Pac, Inc.	Shop Supplies	128.91
Total 114 · General Supplies				2,455.92
118 · Travel & Training				
03/05/2001	28486	Visa	2001 WFA	500.00
Total 118 · Travel & Training				500.00

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**Washington County Fair Complex
Line Item Report
March 2001**

Date	Num	Name	Memo	Paid Amount
131 · Advertising & P.R.				
03/05/2001	28471	Hillsboro Argus	Display Advertising	196.00
03/05/2001	28478	Qwest	Directory Advertising	157.10
03/05/2001	28485	Hillsboro Chamber of Commerce	Vantage Club Advertising	50.00
03/21/2001	28509	The Oregonian	Admin. Assist. Employment Ad	293.20
03/26/2001	28528	L.A.W. Publications	Advertising	429.00
Total 131 · Advertising & P.R.				1,125.30
132 · Board Expense				
03/05/2001	28470	Hill Florist & Gifts	Flowers/Jim Sahnnow	50.00
03/21/2001	28525	West Coast Bank	Board Mtg. Meal/Supplies 9/20/00	49.59
Total 132 · Board Expense				99.59
133 · Dues, Licenses, Fees				
03/05/2001		Pool #4486	Outgoing ACH Fee	0.50
03/05/2001		Pool #4486	Monthly Maintenance Fee	3.00
03/05/2001	28467	Forest Grove Chamber of Commer...	Membership Dues (7/1/01-6/30/02)	175.00
03/05/2001	28486	Visa	Lunch Meeting	27.00
Total 133 · Dues, Licenses, Fees				205.50
150 · Refunds				
03/20/2001	28496	Homier Distributing Co., Inc.	Refund Rental Deposit	200.00
03/27/2001	28529	SCA, Inc.	Refund Balance on Rental Deposit	6.80
Total 150 · Refunds				206.80
Total BE · INTERIM OPERATIONS				25,016.44
CE · FAIR OPERATIONS				
180 · Advertising				
03/05/2001	28454	Amato Communications	Fair 2000 Advertising	3,050.00
Total 180 · Advertising				3,050.00
188 · Materials & Supplies				
03/05/2001	28462	Chief Supply Corporation	Barricade Tape/Orange Paint	338.98
Total 188 · Materials & Supplies				338.98
Total CE · FAIR OPERATIONS				3,388.98
DE · EXHIBITS/COMPETITIONS				
222 · Personnel 4-H				
03/28/2001	28530	Cathy Behn	2001 Spring Foods Judge	75.00
Total 222 · Personnel 4-H				75.00
223 · Other 4-H				
03/28/2001	28530	Cathy Behn	2001 Spring Foods Judge/Mileage Reimb	13.00
Total 223 · Other 4-H				13.00
231 · Awards Open Class				
03/19/2001	28493	Glencoe 4-H Beef	2000 Herdsmanship Award	100.00
03/19/2001	28494	Forest Grove FFA	2000 Herdsmanship Award	75.00
03/19/2001	28495	Tualatin Valley 4-H	2000 Herdsmanship Award	25.00
Total 231 · Awards Open Class				200.00
Total DE · EXHIBITS/COMPETITIONS				288.00
EE · RODEO				
317 · Materials & Supplies				
03/05/2001	28474	Kinko's Inc.	Rodeo Letterhead	65.00
03/05/2001	28476	Office Depot	Rodeo Office Supplies	82.52
03/21/2001	28513	Cody Feinauer	Office Supplies/Rodeo	21.72
Total 317 · Materials & Supplies				169.24
Total EE · RODEO				169.24

03/28/01

Washington County Fair Complex
Line Item Report
March 2001

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
JE · CAPITAL OUTLAY				
513 · Equipment				
03/05/2001	28486	Visa	Computer	1,206.00
Total 513 · Equipment				1,206.00
Total JE · CAPITAL OUTLAY				1,206.00
Total Expense				74,120.42
Net Income				<u>(56,591.99)</u>

03/28/01

Washington County Fair Complex
Balance Sheet Comparison
 As of March 31, 2001

	<u>Mar 31, '01</u>	<u>Feb 28, '01</u>	<u>\$ Change</u>	<u>Mar 31, '00</u>
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	26,392.31	20,090.13	6,302.18	212,639.17
0950 · West Coast Bank-Premium	120.34	120.34	0.00	81.84
1020 · Pool #4486	95,092.77	154,323.54	(59,230.77)	80,347.87
1080 · Washington County Fair Fund	231,621.38	235,284.78	(3,663.40)	6,427.56
Total Checking/Savings	<u>353,226.80</u>	<u>409,818.79</u>	<u>(56,591.99)</u>	<u>299,496.44</u>
Total Current Assets	<u>353,226.80</u>	<u>409,818.79</u>	<u>(56,591.99)</u>	<u>299,496.44</u>
TOTAL ASSETS	<u>353,226.80</u>	<u>409,818.79</u>	<u>(56,591.99)</u>	<u>299,496.44</u>
LIABILITIES & EQUITY				
Equity				
3900 · Retained Earnings	348,131.39	348,131.39	0.00	358,886.79
Net Income	5,095.41	61,687.40	(56,591.99)	(59,390.35)
Total Equity	<u>353,226.80</u>	<u>409,818.79</u>	<u>(56,591.99)</u>	<u>299,496.44</u>
TOTAL LIABILITIES & EQUITY	<u>353,226.80</u>	<u>409,818.79</u>	<u>(56,591.99)</u>	<u>299,496.44</u>

03/28/01

Washington County Fair Complex
Budget Overview
 July 2000 through March 2001

	Jul '00 - Mar '01	Budget	% of Budget
Income			
A · STATE FUNDS			
004 · Dept. of Economic Development	41,976.35	41,976.00	100.0%
Total A · STATE FUNDS	41,976.35	41,976.00	100.0%
C · DEDICATED FUNDS			
009 · Hotel/Motel Tax	495,037.53	600,000.00	82.5%
Total C · DEDICATED FUNDS	495,037.53	600,000.00	82.5%
D · INTERIM INCOME			
010 · Rent & Storage			
010B · Main Exhibit Hall	68,164.00		
010C · Cloverleaf Building	18,596.95		
010D · Arts & Crafts Building	6,250.60		
010E · Friendship Square	2,399.45		
010F · Floral Building	8,850.60		
010G · Grounds/General	9,074.59		
010H · Main Arena	448.00		
010J · RV/Boat Storage/Barns	4,625.00		
010K · Interim Use Concessions	986.75		
010 · Rent & Storage - Other	0.00	208,000.00	0.0%
Total 010 · Rent & Storage	119,395.94	208,000.00	57.4%
011 · Damage Deposits	8,600.00	12,000.00	71.7%
013 · Gate Changes	0.00	5,500.00	0.0%
014 · Interest Income	13,273.21	12,000.00	110.6%
015 · Shows/Entertainment	0.00	100,000.00	0.0%
016 · Parking Fees	17,668.87	25,500.00	69.3%
017 · Miscellaneous Income	11,363.61	12,000.00	94.7%
018 · RV Parking			
018A · RV Parking/Short Term	11,110.00		
018B · RV Parking/Long Term	10,220.00		
018 · RV Parking - Other	0.00	25,000.00	0.0%
Total 018 · RV Parking	21,330.00	25,000.00	85.3%
Total D · INTERIM INCOME	191,631.63	400,000.00	47.9%
E · FAIR INCOME			
030 · Youth Admission	29,075.25	29,000.00	100.3%
031 · Other Admission	206,346.90	210,000.00	98.3%
032 · Concessions/Booths	91,028.74	123,000.00	74.0%
033 · Sponsorships	50,000.00	60,000.00	83.3%
034 · Advertising Sold	2,625.00	5,000.00	52.5%
035 · Gate Change	15,000.00	15,000.00	100.0%
036 · Carnival Income	54,463.29	60,000.00	90.8%
037 · Entry Fees	2,716.25	4,000.00	67.9%
038 · Parking Fees	39,924.12	48,000.00	83.2%
039 · Rodeo Sponsorships	60,671.00	70,621.00	85.9%
041 · Miscellaneous	13,207.94	10,000.00	132.1%
042 · Rodeo Admissions	5,981.00	5,000.00	119.6%
045 · Amphitheater Concessions	1,074.00	800.00	134.3%
046 · Rodeo Miscellaneous	8,291.00	3,500.00	236.9%
Total E · FAIR INCOME	580,404.49	643,921.00	90.1%
Total Income	1,309,050.00	1,685,897.00	77.6%
Gross Profit	1,309,050.00	1,685,897.00	77.6%
Expense			
AE · PERSONNEL			
101 · Salaries	340,504.19	441,059.00	77.2%
102 · O.P.E.	104,838.80	127,826.00	82.0%
Total AE · PERSONNEL	445,342.99	568,885.00	78.3%

03/28/01

Washington County Fair Complex
Budget Overview
 July 2000 through March 2001

	Jul '00 - Mar '01	Budget	% of Budget
BE · INTERIM OPERATIONS			
107 · Office Expense	2,401.02	4,200.00	57.2%
108 · Telephone	9,378.07	13,000.00	72.1%
109 · Printing	824.45	2,200.00	37.5%
110 · Postage	3,354.88	3,000.00	111.8%
111 · Equip/Bldg Rental			
111A · Equipment Rental	2,950.16		
111 · Equip/Bldg Rental - Other	0.00	9,000.00	0.0%
Total 111 · Equip/Bldg Rental	2,950.16	9,000.00	32.8%
112 · Utilities	56,442.92	70,500.00	80.1%
113 · Repair & Maintenance			
113B · Main Exhibit Hall R & M	904.17		
113C · Cloverleaf R & M	3,088.16		
113D · Arts & Crafts R & M	8.00		
113E · Friendship Square R & M	68.01		
113F · Floral Building R & M	2,756.12		
113G · Grounds/General R & M	13,560.07		
113H · Main Arena R & M	138.25		
113J · Barns R & M	2,554.61		
113L · Equipment R & M	16,213.10		
113 · Repair & Maintenance - Other	0.00	51,000.00	0.0%
Total 113 · Repair & Maintenance	39,290.49	51,000.00	77.0%
114 · General Supplies	17,998.30	24,000.00	75.0%
116 · Gate Change	0.00	5,500.00	0.0%
117 · Parking	300.00	7,000.00	4.3%
118 · Travel & Training	4,053.38	5,500.00	73.7%
119 · Legal Fees	2,246.75	2,500.00	89.9%
121 · Professional Svcs.	14,885.23	15,000.00	99.2%
122 · Insurance & Bond	15,075.00	15,000.00	100.5%
123 · Private Mileage	119.35	1,200.00	9.9%
124 · Car Allowance	2,600.00	3,900.00	66.7%
131 · Advertising & P.R.	8,023.84	9,500.00	84.5%
132 · Board Expense	1,261.70	6,000.00	21.0%
133 · Dues, Licenses, Fees	2,537.66	3,600.00	70.5%
149 · Misc. Materials & Svcs.	4,294.25	7,000.00	61.3%
150 · Refunds	5,153.45	12,000.00	42.9%
153 · Petty Cash	0.00	200.00	0.0%
154 · RV Park			
154A · RV Park Repair & Maint.	81.50	1,000.00	8.2%
154B · RV Park Hotel/Motel Tax	935.98	1,000.00	93.6%
Total 154 · RV Park	1,017.48	2,000.00	50.9%
Total BE · INTERIM OPERATIONS	194,208.38	272,800.00	71.2%
CE · FAIR OPERATIONS			
175 · Printing	5,397.47	11,000.00	49.1%
176 · Utilities	16,305.69	13,500.00	120.8%
177 · Gate Change	15,000.00	15,000.00	100.0%
178 · Parking	12,335.75	13,500.00	91.4%
179 · Professional Svcs.	41,751.85	45,000.00	92.8%
180 · Advertising	80,514.17	70,000.00	115.0%
181 · Refunds	100.00	1,000.00	10.0%
182 · Miscellaneous	6,959.59	6,000.00	116.0%
183 · Decorations	4,262.34	3,500.00	121.8%
184 · Equipment Rental	15,749.36	14,000.00	112.5%
186 · Restroom Service	19,806.00	19,000.00	104.2%
187 · Repair & Maintenance	6,444.82	8,500.00	75.8%
188 · Materials & Supplies	15,465.31	13,000.00	119.0%
Total CE · FAIR OPERATIONS	240,092.35	233,000.00	103.0%

Washington County Fair Complex
Budget Overview
 July 2000 through March 2001

	Jul '00 - Mar '01	Budget	% of Budget
DE · EXHIBITS/COMPETITIONS			
211 · Awards FFA	3,129.60	3,500.00	89.4%
212 · Personnel FFA	877.49	1,000.00	87.7%
213 · Other FFA	816.15	1,500.00	41.1%
221 · Awards 4-H	9,206.45	10,500.00	87.7%
222 · Personnel 4-H	5,571.50	5,500.00	101.3%
223 · Other 4-H	3,646.79	3,600.00	101.3%
231 · Awards Open Class	33,416.88	40,000.00	83.5%
232 · Personnel Open	4,235.01	5,000.00	84.7%
233 · Other Open Class	2,280.73	4,000.00	57.0%
Total DE · EXHIBITS/COMPETITIONS	62,980.60	74,600.00	84.4%
EE · RODEO			
311 · Prize Money	46,000.00	46,000.00	100.0%
312 · Personnel	19,150.00	20,790.00	92.1%
313 · Stock Contract	21,179.52	22,490.00	94.2%
314 · Special Awards	992.75	1,000.00	99.3%
315 · Special Kid's Rodeo	2,479.50	2,000.00	124.0%
316 · Promotion	7,760.15	6,750.00	115.0%
317 · Materials & Supplies	3,664.66	4,000.00	91.6%
318 · Board Expense	3,200.13	3,120.00	102.6%
319 · Other (Fees & Dues)	3,071.85	3,100.00	99.1%
320 · Queen	6,061.42	3,000.00	202.0%
321 · Rental Equipment	5,239.50	6,500.00	80.6%
322 · Money Raising Projects	1,796.55	2,000.00	89.8%
Total EE · RODEO	120,596.03	120,750.00	99.9%
GE · SHOWS & ENTERTAINMENT			
324 · Main Stage	66,100.00	95,000.00	69.6%
325 · Grounds Entertainment	59,995.00	65,000.00	92.3%
326 · Associated Costs-Main	37,035.25	35,000.00	105.8%
327 · Associated Costs-Grounds	8,746.02	11,000.00	79.5%
328 · Touch & See	1,840.99	2,000.00	92.0%
Total GE · SHOWS & ENTERTAINMENT	173,717.26	208,000.00	83.5%
HE · INTERIM ENTERTAINMENT			
375 · Interim Shows	0.00	100,000.00	0.0%
Total HE · INTERIM ENTERTAINMENT	0.00	100,000.00	0.0%
JE · CAPITAL OUTLAY			
510 · Purchase/Lease	57,698.00	56,000.00	103.0%
511 · Land Improvements	0.00	15,000.00	0.0%
512 · Bldg. & Structure	5,792.00	22,300.00	26.0%
513 · Equipment	3,526.98	20,000.00	17.6%
514 · Development Reserve	0.00	25,000.00	0.0%
Total JE · CAPITAL OUTLAY	67,016.98	138,300.00	48.5%
Total Expense	1,303,954.59	1,716,335.00	76.0%
Net Income	5,095.41	(30,438.00)	(16.7)%

**MINUTES
WASHINGTON COUNTY FAIR BOARD MEETING
MARCH 7, 2001**

CONVENED **4:30pm**

FAIR BOARD:

- Lyle Spiesschaert
- Rich Vial
- Sheila Day
- Kathy Christy
- Ken Leahy

FAIR COMPLEX STAFF:

- Interim Director: Margaret Garza
- Sales Manager: Lisa DuPre'

GUESTS:

- Cody Feinauer, Rodeo
- John Baggott, OSU Extension 4-H
- Dave Anderson, The Oregonian
- Ian Rollins, Argus
- Ed Kristovich, Boosters.
- Bill Duerden, Boosters
- Terry Amato, Amato Communications

Chairman Lyle Spiesschaert called the meeting to order at 4:30pm. He welcomed everyone and called for additions to the agenda.

- 1) **Consent Agenda:** Barbara Lawrence requested Entertainment under New Business be advanced in the agenda to accommodate the guests.

Barbara was introduced as the Interim Manager. She spoke briefly about her experience and stated she was excited to be part of the fair. An introduction of attendees was made.

Chairman Spiesschaert asked Barbara to explain the entertainment request. She acknowledged both Lisa Du Pre', staff and Terry Amato, the fair's advertising and sponsorship agent and explained their roles in the entertainment at the fair. The question before the Fair Board is whether to bring recognized entertainers into the lineup. Barbara spoke of the theory of reaching the people that probably would not attend the fair ordinarily but would come to a concert to see these acts. The costs of these acts are more than the budgeted amount and an additional fee would have to be charged. Lisa explained about the demographics and the fact the ages of 14 through 20 were the target group for the HIP-HOP concert. They are used to spending a great deal more than the \$5 to \$10 that was being suggested. Lisa also explained with the additional ticket fee the concert

would be paid for, the major benefit to the fair would be the money spent at the carnival and with on-site vendors. The second show that would require ticketing would be a Contemporary Christian rock group. That music has a very large following with the young adults. Both types of entertainers would be new to the fair. Terry spoke about the willingness of the radio station Jammin' 95 to sponsor the HIP HOP group but even with that help we would still need to make it a ticketed event. The HIP HOP would be scheduled for Wednesday; normally a slow day and the Christian group would be either Friday or Saturday depending what we can arrange. Terry also told the Board country/western was not as popular as it had been in the past and KUPL's free country concert was on our weekend and it would be useless to compete with their line up of country entertainers. Questions were asked and answered. Rich would like to see Johnny Limbo and the Lug Nuts do something a little different than they have for the past 20 years. He also felt a ticketed concert was feasible for the Sunday entertainment. It was agreed to develop that idea. Barbara will pursue that and report back on the entertainment and ticketing possibility.

Rich moved and Kathy seconded the fair spend up to and additional \$25,000 to secure the HIP HOP and Contemporary Christian groups. Motion passed.

As a footnote Rich explained \$4000 of that was for Hispanic entertainment if it could be ticketed.

Budget Overview:

Rich Vial moved and Kathy Christy seconded to accept the consent agenda, the budget report and to pay the bills as submitted. Motion carried.

Maintenance Report: Barbara reported there had been several meetings and the crew had been very helpful bringing her up to speed. JJ, the electrician is scheduled to retire on April 27th. We will not replace him until after the fair and the crew understands that. They have been going over fair schedules and seasonal help. The current project is removing the manure (last year's) and spreading it on the rodeo pasture in preparation for reseeding. She reported Mike had had surgery and had been off for a week or so. The events have also kept them busy.

Fair Organization's Report: Barbara advised the office staff was working hard to keep ahead but she was behind getting vendors information. Her major concern was judges. It appears only some of the judges have been sent contracts, tracking the information has been very difficult. Both Lyle and Kathy asked how they could help. Barbara stated she and Melissa would be interviewing for the new position on Monday March 12th and would hopefully have someone right away. If the new person will not be available a person from a temp service will be called in. Cody volunteered his wife to answer phones. Bill Burden asked about the delivery of the Fair Books and was told the book would be put on the website however, sections would be printed to send to last year's exhibitors and would be available for anyone that requested them. Sheila suggested

posters be put at the sites the books had been available in past years. The Boosters would deliver the posters but would not have to be responsible for Fair Books.

Rodeo Report: Cody reported the contracts had all been sent (except two) and were coming back. The committees were in the planning process and everything was moving along as scheduled. He advised the Board the Rodeo Directors and Committee was working on policy and creating a handbook that would give all the information anyone needed to know about the rodeo. Cody invited everyone to the Poker Ride to be held at the Flying M Ranch on May 19th.

Fair Manager's Report: Barbara announced PGE had accepted the Boards offer on the easement conditions and fees. The check of \$3744.00 has arrived, and the recorded copies of the agreement are to follow. She announced the change of fair dates has caused a problem for the carnival. They do not close in Olympia until midnight on Sunday. They tear down, transport and have to setup by Tuesday. Because of the huge safety risk some where along the way their staff needs to sleep. Barbara was informed the carnival had told previous fair staff they (carnival) would not be open until 5:00PM Tuesday the opening day of fair. She stressed the importance of safety and that the carnival could not open until they were satisfied that every safety check had been made. A plan of action was explained to move Senior Day to Tuesday as that group did not normally frequent the rides and the delay in the carnival will not make a difference to them. Wednesday the HIP HOP entertainment would not be a particularly good mix with the seniors. The change of days was an effective way to solve the challenge. Advertisement will be crucial. Rich asked if the carnival had enough room? Barbara said yes, for now but there was some question about the Steak Fry and the room it took. It was agreed the tables did not have to be spread out so far.

Fair Boosters: Bill Duerden reported the Boosters had been asked to do the parking for Happy Days and the Air Show. It would require a commitment of 5 days and the members felt that was too much just before fair. They could help for 2 days. Barbara said she felt she could answer for Happy Days and they would want their crew to work the duration of the event. Bill said the Boosters would be greatly relieved to hear that and asked Barbara to pass on their regrets to Tracy Burback of Happy Days.

4-H Report: John Baggott advised his staff was concerned about the fair book and would be contacting Barbara about working on that. He reported the sign ups for the wagon train had resulted in a good number of enthusiastic people.

3.Old Business: (A) Lyle spoke about the Fair Complex Development and Development Task Force, saying the County Commissioners with the Fair Board were assigning members. The Commissioners had hired a facilitator and the funding for the project looked very good at this time. He handed out a resume on the facilitator and explained the information that had been included in the Fair Board's meeting packet. Discussion followed.

(B) The Mid-Year Review worksheet and Year-End projections and Assumptions were discussed. Lyle presented the projected year end budget and explained the changes in Salaries and OPE. Although the County projected the information it did not appear to have the new temporary position included and that will raise the figures some. A discussion followed concerning the loss of revenues in some areas and the larger expenditures in others. Rich questioned the Capital Outlay line item that projected less than half of the budgeted amount being used. He was concerned that some projects scheduled were being sacrificed in an attempt to balance the budget. Barbara said she would look into the original budgeted capital expenditures.

(4. New Business: (A) Election of Officers: Tabled until the next Board meeting.

(B) Fair Complex Budget-for 2001/2002: Tabled, a special meeting will be called to approve the budget within two weeks from this date.

(C) Outstanding Citizen Awards: Kathy Christy explained the concept of her proposal to honor each incorporated city's outstanding citizen. She felt it would be a good way to have interaction between the Fair and the different parts of the County. Discussion took place with a unanimous consensus for her to pursue it. Barbara will help with the on site honors for the outstanding citizen.

7. **General Correspondence:**

8. **Announcements:**

9. **Board Communications:**

Chairman Lyle Spiesschaert adjourned the meeting at 6:15pm.

Minutes approved this 4th day of April 2001. _____

Barbara Lawrence
Recording Secretary, protem

Lyle Spiesschaert
Chairman

**Washington County Fair & Rodeo
Associates Meeting
February 5, 2001**

In Attendance: Brian A., Jack P., Brain L., Gary M., Mike B., Kelly N., Cody F., Lynn H., John F., James M., Patty C., Brandi W., Jennifer B., Brian P., Tara F., Lynn F., Susan K., George K., Pat B., Kelly B., Amy D., Todd K., Rod S., Mike D., Andrea C., Paula M., Sandee W., Lonna P., Stephanie C., Corey A., Mike S., Jennifer O., Yvonne L., Duane S.

Absent: Larry B.

Cody F. called the meeting to order at 7:30 pm at the Clover Leaf Building.

I. Introductions

Welcome to John Fellows our BBQ Chef, Mike DeCarlo's wife Andrea, Andy, and David (rodeo volunteers).

Cody presented John with NFR buckle in appreciation for all John's hard work.

II. Announcements

The Fair Staff is going through some major change. Margaret, Bill and Paige have all resigned. Barbara Lawrence, previously of Clackamas Co., has been hired as the Interim Manager.

III. Old Business

A. Queen Coronation Dance

Queen Brandi would like to thank everyone for your help! We had tons of help. Thanks especially to Kelly Bauer and Laurel Fallick. A total of \$2,360 was added to the Queen's Budget. Congratulations, Brandi!

B. Best Footing Award

Many suggestions were made as to how to spend the \$350.00 award for best footing. After much discussion Gary M. made a motion to spend the money on a Banner Sponsorship at Columbia River Circuit Finals. Lynn H. seconded the motion. The motion carried.

C. Calf Shute

Cody spoke to the Fair Staff regarding the purchase of a new calf shute. They agreed that this was a capital expense and should come out of the Fair budget.

D. Budget

The budget was approved for \$124,830, however, with the current changes in the Fair Office we will wait for further approval.

IV. New Business

E. Committee Handbooks

Handbooks were developed for the Directors and Fair Office. These handbooks contain the by-laws, policies, address list, and other information pertaining to each Director's responsibility. The Directors will be responsible to turn in information regarding their position each October to update the main book in the Fair Office. This will protect against a Director leaving and not passing on what they know.

Policies are being developed regarding these handbooks, and other "housekeeping" issues. Discussion was held regarding 3 policies:

Handbooks, Associate Members in Good Standing, and Criteria and Election of Committee Members. The final drafts will be presented at the next meeting. We hope to discuss 2 policies per meeting so please attend if you would like to participate. Please bring your ideas for policies to the meetings.

V. Committees

No committee meetings were held.

Cody adjourned the meeting @ 8:45.

Next Associate meeting March 5, **7:30pm**, at the Clover Leaf Building.

Minutes submitted by Kelly Neal.

Washington County **FAIR COMPLEX**

FACILITY SCHEDULE FOR APRIL-2001

Sunday, April 01, 2001

Meeting Room Happy Hoppers 4-H Club

Monday, April 02, 2001

Main Exhibit Hall 4-H Dog Club
Main Exhibit Hall Waggin' Masters 4-H Meeting
Main Exhibit Hall 4-H Dog Meeting
Cloverleaf Building Rodeo Board Meeting

Tuesday, April 03, 2001

Floral Building Pioneer Heritage Academy
Covered Show Ring Dog Fly Ball Team Practice
Main Exhibit Hall 4-H Paw Power Club
Main Exhibit Hall The Pet Consultants Dog
Meeting Room 4-H Dyno-Mutts Meeting
Cloverleaf Building Glencoe Football Bingo
Arts & Crafts Building 4-H Guide Dogs

Wednesday, April 04, 2001

Floral Building Pioneer Heritage Academy
Main Exhibit Hall 4-H Waggin' Masters Dog

Thursday, April 05, 2001

Floral Building Pioneer Heritage Academy

Saturday, April 07, 2001

Floral Building 4-H Wagon Train Box Social
Covered Show Ring 4-H First Year Dog Clinic
Cloverleaf Building Wedding Reception
Arts & Crafts Building 4-H Rabbit Show

Monday, April 09, 2001

Main Exhibit Hall Waggin' Masters 4-H Meeting
Meeting Room 4-H Dog Club Book Meeting
Main Exhibit Hall 4-H Dog Meeting

Tuesday, April 10, 2001

Main Exhibit Hall The Pet Consultants Dog
Main Exhibit Hall 4-H Paw Power Club
Floral Building Pioneer Heritage Academy
Arts & Crafts Building 4-H Dyno-Mutts Meeting
Cloverleaf Building Glencoe Football Bingo
Covered Show Ring Dog Fly Ball Team Practice

Wednesday, April 11, 2001

Main Exhibit Hall 4-H Waggin' Masters Dog
Floral Building Pioneer Heritage Academy

Thursday, April 12, 2001

Plaza Area DEQ Plume Evaluation
Floral Building Pioneer Heritage Academy

Saturday, April 14, 2001

Arts & Crafts Building Oregon Daffodil Society Show
Swine Barn Hog Weigh-in
Main Exhibit Hall Hardy Plant Sale

Sunday, April 15, 2001

Arts & Crafts Building Oregon Daffodil Society Show
Main Exhibit Hall Hardy Plant Sale

Monday, April 16, 2001

Main Exhibit Hall 4-H Dog Club
Main Exhibit Hall Waggin' Masters 4-H Meeting
Main Exhibit Hall 4-H Dog Meeting

Tuesday, April 17, 2001

Cloverleaf Building Glencoe Football Bingo
Main Exhibit Hall 4-H Paw Power Club
Arts & Crafts Building 4-H Dyno-Mutts Meeting
Floral Building Pioneer Heritage Academy
Main Exhibit Hall The Pet Consultants Dog
Covered Show Ring Dog Fly Ball Team Practice

Wednesday, April 18, 2001

Arts & Crafts Building 4-H Cat Club Meeting
Floral Building Pioneer Heritage Academy
Main Exhibit Hall 4-H Waggin' Masters Dog
Cloverleaf Building N.W. Natural Gas Open House

Monday, April 30, 2001

Main Exhibit Hall Waggin' Masters 4-H Meeting

Thursday, April 19, 2001

Main Exhibit Hall County Volunteer Recognition
Floral Building Pioneer Heritage Academy

Saturday, April 21, 2001

Covered Show Ring 4-H Paw Power Fun Match

Sunday, April 22, 2001

Meeting Room Happy Hoppers 4-H Club
Main Exhibit Hall Oregon Collectors Market

Monday, April 23, 2001

Main Exhibit Hall Waggin' Masters 4-H Meeting

Tuesday, April 24, 2001

Arts & Crafts Building 4-H Dyno-Mutts Meeting
Cloverleaf Building Glencoe Football Bingo
Main Exhibit Hall 4-H Paw Power Club
Main Exhibit Every Husband's Nightmare Bazaar
Floral Building Pioneer Heritage Academy
Main Exhibit-North The Pet Consultants Dog
Large Covered Show Dog Fly Ball Team Practice

Wednesday, April 25, 2001

Cloverleaf Building 4-H Wagon Train Meeting
Main Exhibit Every Husband's Nightmare Bazaar
Floral Building Pioneer Heritage Academy
Main Exhibit-North 4-H Waggin' Masters Dog

Thursday, April 26, 2001

Cloverleaf Building Boy Scouts Tuality District
Main Exhibit Every Husband's Nightmare Bazaar
Floral Building Pioneer Heritage Academy

Friday, April 27, 2001

Main Exhibit Every Husband's Nightmare Bazaar

Saturday, April 28, 2001

Main Exhibit-North Paws N' Roses Cat Show
Quadrant Property ATV Safety Classes
Arts & Crafts Building Scrapbook Workshop
Main Exhibit Every Husband's Nightmare Bazaar

Sunday, April 29, 2001

Main Exhibit Every Husband's Nightmare Bazaar

CASCADE VIEW

47460 SW IHRIG ROAD
FOREST GROVE, 97116

TELEPHONE 503 357-2945

January 27, 2001

ATTENTION: LYLE SPIESSCHAERT, CHAIRMAN

WASHINGTON COUNTY FAIR BOARD
873 N.E. 34TH AVENUE
HILLSBORO, OREGON 97124

DEAR LYLE:

PLEASE FORGIVE THE TARDINESS OF THIS LETTER. I AM AWARE THAT YOU WERE GIVEN THE WORD IN TERMS OF MY RETIREMENT ALL TOGETHER EARLIER THIS YEAR. THIS LETTER ONLY SERVES AS MY OFFICIAL RESIGNATION. I HAVE FULLY ENJOYED WORKING TOGETHER IN THE PAST AND PARTICIPATING IN THE FAIR AT WASHINGTON COUNTY, IT IS TIME NOW TO LEAVE WITH DIGNITY.

I VALUE THE FRIENDSHIP THAT WE HAVE DEVELOPED OVER THE YEARS AND WOULD LIKE VERY MUCH TO STAY IN CONTACT. WITH JUST A QUICK PHONE CALL OUR HOME IS ALWAYS OPEN TO YOU.

SINCERELY,


GEORGE WALTER HORNER

BLMART
Washington
County FAIR & RODEO

March 27, 2001

George Horner
47460 SW Ihrig Rd
Forest Grove, OR 97116

Dear George:

Thank you for your kind letter of January 27, 2001 indicating that you would be retiring from your position as producer of the Washington County Fair & Rodeo Draft Horse Show. Your many years of dedication are evident in the continuing success of one of our favorite divisions at the Fair. As you clearly know, the road traveled to reach this end has been long and at times rough. It was a road shared by many kind supporters of the Fair and Draft Horses. Even though it was a long journey, you should be justly proud of the fine achievements that you were instrumental in making. You have left the division in great shape.

On behalf of the entire Fair Board and staff, please accept our sincerest appreciation for your many years of service to the Washington County Fair & Rodeo. Your involvement and support will not soon be forgotten. We will keep the Fair gates open wide for a visit from you at any time. May you continue to enjoy the new direction in your life and please know that we will do our best to continue the fine tradition that you have left us with.

Sincerely,



Lyle J. Spiesschaert, Chairman
Washington County Fair Board

PS: On a more personal note, thanks for the kind invitation of continued friendship and yes, I will welcome the opportunity to stay in contact.

Washington County Fair & Rodeo
Associates Meeting
March 5, 2001

In Attendance: Brain L., Gary M., Mike B., Kelly N., Cody F., Lynn H., John F., James M., Patty C., Brandi W., Jennifer B., Brian P., Pat B., Todd K., Mike D., Andrea W., Paula M., Sandee W., Lonna P., Stephanie C., Corey A., Yvonne L., Duane S., Larry B., Winniw D., Amber D., Christa D., Rich K., Bert D., Angela M., Christina M., Margaret M., Lisa M., Dar R.

Absent: Greg H., Brian A.,

Cody F. called the meeting to order at 7:29 pm at the Clover Leaf Building.

I. Introductions

Welcome to Barbara Lawrence, the Interim Fair Manager.

II. Old Business

A. Justin Boot Award

Cody presented Winnie with her boots from the Justin Boot Award. We will vote at the next meeting for next year's winner.

B. Policies

Policy 201, Associate Member in Good Standing and Policy 177, Committee Election Recommendation to the Fair Board were approved by the Committee and will now go to the Fair Board for review. Policy 301, Committee Handbooks, was approved with a minor change. We will continue to review policies at each meeting.

C. Calf Shute

Has been approved and Gary M. will order. *it.*

III. Committees

Drill Team: Two applications were received: one from the Rodeo FlyGirls, and one from the Rodeo Bandits. Videos of both teams were reviewed during the meeting. The committee will let the teams know by March 9.

VIP/BBQ: An itemized list has been made for the BBQ, this will help keep track of inventory this year.

Queen/PR/Flyer: We need volunteers for the flyer committee. Ads will be sold for the same price as last year. \$60 for business card size, \$300 for a ½ page. Tuality Hospital will continue to donate the graphic design.

Starlight Parade is June 2. Set up will be Saturday morning and we have to be downtown at 2pm. We will have 3 clowns and the Drill Team will ride on the float. Associates and their families are encouraged to participate.

Grounds: We need to work on the crow's nest. Gary will have more info at future meetings.

Awards: The Bull Rideing winner from last year has misplaced placed his knife from our Rodeo. This was his first win and he would really like to get it replaced. Angela is looking into getting him a new knife. Lisa M. purchased a bronze statue for us to look at for a possible prize option. She will bring it to a future meeting.

Special Kids Poker Ride is May 19th. Contact Corey Andrews if you want to help. People are still needed for trail marking Friday, checkpoints, check in, etc. on Saturday.

We need to get an idea how much stuff we have left over from last year before purchasing new stuff.

Sponsorships/Contracts: All but 2 sponsor letters are out. Best Mix will not be a sponsor this year. Cody may have a replacement. All but 2 contracts are out. Sanctions for WPRA and PRCA will go out next week.

Parking/Security: Nothing new to report.

Larry B. made a motion to adjourn the meeting. Mike B. seconded the motion. Cody adjourned the meeting @ 9:02.

Next Associate meeting April 2, **7:30pm**, at the Clover Leaf Building.

Minutes submitted by Kelly Neal.

Rodeo Committee Policy #177

A. Criteria and Election of Committee Directors to be recommended to the Fair Board for appointment:

1. Criteria:

- a. Applicants must live in Washington county
- b. Applicants must be at least twenty-one (21) years of age

2. Election:

- a. All associate members in good standing are eligible to one (1) vote per director position available.
- b. Applicants shall not be present at the "discussion" portion of election.
- c. Openings for Rodeo Director must be advertised in local newspaper for thirty (30) days prior to election.
- d. Director elections shall be held the first regular committee meeting in the month of November.
- e. Election shall be by closed ballot, unless otherwise specified.
- f. If a Member in Good Standing is unable to be present at November meeting, Member must have ballot to Chairperson no later than 5 pm on the date of election.
- g. Ballots will be mailed to all Members in Good Standing with their October minutes on or before October 15th.

Rodeo Committee Policy #177

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- h. If a director is unable to complete his/her term, Chairperson shall appoint a replacement for the position to be retained until the next election. If possible, chairperson must choose replacement from previous election's director applications.

Dated this 5 day of March 2001

Shirley Daniels

Ann M. Hayes

Quinn Bellamy

Jay Mc Coy

Michael D. Bellamy

[Signature]

Washington County Rodeo Committee Directors

Rodeo Committee Policy #201

A. Associate Member in Good Standing Criteria

1. An associate member in good standing must adhere to the following criteria:

- a. Associate member must attend 50% of monthly meetings unless excused by committee director.
- b. Associate member must attend 50% of work parties unless excused by committee director.
- c. Associate member must be active in at least one (1) sub-committee.
- d. Associate member must be current with annual dues.
- e. Associate member must demonstrate appropriate conduct at all times while representing the fair and rodeo.

2. Washington County Fair & Rodeo Gold Card members are exempt from the above criteria and are always considered Members in Good Standing.

3. All rodeo directors and associate members in good standing shall pay tax-deductible annual dues of (\$10) each. Annual dues shall be paid to the Treasurer by the first regularly scheduled meeting in October. Members who have not paid by this time will not be eligible to vote at the election in November.

- a. Annual dues shall be earmarked "Rodeo Proceeds" and deposited in the Fair's general fund.

Rodeo Committee Policy #201

Page 2

4. When dues are paid, the member in good standing can expect to receive:

- a. Copy of the Washington County Rodeo Handbook Policies
- b. Monthly copy of meeting minutes
- c. Voting rights
- d. Free fair admission during rodeo.

Dated this 5 day of March 2001

Shirley Daniels

John M. Hays

Quince Bellamy

Ray Owsby

Michael J. Baker

Bob Jones

Washington County Rodeo Committee Directors

From: John McCulley <assoc@wvi.com>
To: Al Westoff <Alw@jocofair.com>; Bonnie Van Atta <bvanatta@fmtc.com>; Denny Holmes <clatfair@pacifier.com>; Don Slone <dslone@ptinet.net>; Floyd Bauer <jcf@bendnet.com>; Jackie McBee <jackie@jocofair.com>; Janeen Kressley <mcfair@fmtc.com>; Jerry Underwood <tillamookfair@wcn.net>; Lin Wolfe <Lin.Wolfe@fair.state.or.us>; Sue Oxendine <susano@mind.net>; Ted Sabey <tsabey@ncesd.k12.or.us>; Tom Keenan <tom@fastixx.com>; Leslie V Burckard <burckardl@oregoncoast.com>; Diane Bishop <dbishop@co.linn.or.us>; Randy Porter <rporter@co.linn.or.us>; Darcy Vanderyacht <ycec@onlinemac.com>; Bev Ray <lcfg@teleport.com>; Rick Paul <paulpony@teleport.com>; Greg Flakus <gregwts@wtsone.com>; Evelyn Hudson <ehudson@columbia-center.org>; Bill McKinley <billm@faircomplex.com>; Clara Rice <hrfair@aol.com>; Katie Cannon <katie.cannon@fair.state.or.us>; Carolyn Stout <cstout@OregonVOS.net>; Dan Despotopulos <dan_despotopulos@co.deschutes.or.us>; John Leckie <jleckie@co.linn.or.us>; Jill Ingalls <jingalls@co.linn.or.us>; Bart Noll <Bart.NOLL@Co.Benton.OR.US>; Bonnie White <bakerfair@bakercounty.org>; John Hancock <hancox@kfalls.net>; Chris Borovansky <cpbboro@mind.net>; Rayven Davis <fairmgr@hevanet.com>; Leigh Johnson <Glory199@aol.com>; Frank and Mary Knapp <MKNAPP3537@aol.com>; Larry Bell <ldbell@casco.net>; Jeff Carroll <jeff@cascadesound.com>; Tim Martinez <tim@oregonbankers.com>; Carroll Unruh <bigcnd@aol.com>; Barbara Lawrence <barbaral@faircomplex.com>; Morrow County Fair <lkindle@co.morrow.or.us>
Date: Tuesday, April 03, 2001 4:22 PM
Subject: Fair Funding

I had a pleasant but somewhat disturbing conversation with Sen. Hannon this afternoon. As co-chairman of the Ways and Means Committee he has a big influence over what happens with fair funding.

Sen. Hannon told me that AOC did not have fair funding on any of their priorities. In addition a poll of the Senate Republican caucus indicated that no one included fair funding as a priority.

This tells me we still have a lot of work to do.

He felt that with the pressure existing to use lottery funds and lottery backed revenue bonds for rural infrastructure projects, that there would be no money left for what we wanted to do with lottery funds.

We need to make sure that all legislators hear from us and all fair supporters about the importance of funding county fairs. We especially need to make sure that the strong fair supporters among the Senate Republicans explain to Sen. Hannon that funding of county fairs is of critical importance to them. I will start making those requests and encourage OFA members to ask their senators to promote fair funding to Sen. Hannon.

John