

**Washington County Fair Board
Regular Meeting
Wednesday, April 5, 2000
4:30p.m.**

Washington County Fair Board
Wednesday, April 5, 2000
4:30 p.m. Regular Meeting

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Fair Board state their full name for the record.
3. Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.
 - A. Bills for approval and detail of income received.
 1. Line Item Report for March, 2000 (pgs. 3-10)
 2. Income & Expense Summary Report for March, 2000 (pgs. 11-14)
 3. Balance Sheet Comparison, March, 2000 (pg. 15)
 4. Budget Overview, March, 2000 (pgs. 16-19)
 - B. Minutes
 1. Fair Board Minutes – March 1, 2000 (pgs. 20-27)
 2. Rodeo Board Minutes – March 6, 2000 (pgs. 28-30)
 3. Fair Booster Minutes – March 1, 2000 (pgs. 31-32)
 - C. Facility Use Schedule – April, 2000 (pgs. 33-34)
4. Fair Organization's Report
 - A. Fair 2000 – Bill McKinley & Paige Payne
 - B. Rodeo Committee - Cody Feinauer
 - C. Fair Boosters - Dave Russell
5. Maintenance Team Report, Albert Flanagan, Jr.

6. Old Business
 - A. Policy Resolutions – A. Richard Vial (pgs. 35-42)
 - B. RFP Progress Report – Dave Lintz & Bill McKinley

7. New Business
 - A. OFA Area Meeting, March 8, 2000 – Legislative Plan
 - B. 4-H Horse Fair Date Policy (pg. 43)

8. General Correspondence (pgs. 44-47)

9. Announcements
 - A. Next Fair Board meeting – May 3, 2000
 - B. General Meetings
 1. Rodeo Committee Meetings, April 3rd, May 1st, June 5th, July 3rd, August 6th, 2000 (7:00pm Executive Session, 7:30pm Assoc. Meeting)
 2. OFA Spring Manager's Conference, April 28-29, 2000, Deschutes Co. Fairgrounds, Redmond, OR
 3. Joint Board meeting (with Board of Commissioners), April 18, 2000 at Noon in Rm. B30, Public Services Building
 4. Washington County 4-H Horse Fair, July 14-18, 2000
 5. Washington County Fair & Rodeo, August 1-6, 2000
 6. a. RFP Selection Committee meeting (to open proposals received by deadline), March 28, 2000, 2:00pm in the Fair Complex Conference Room
b. RFP Selection Committee meeting (to review/evaluate proposals received), April 7, 2000, Noon-4:00pm in the Fair Complex Conference Rm.
 7. 4-H/FFA Tractor Safety Training at Hillsboro High School, June 2-3, 2000

10. Board Communications

Washington County Fair Complex

Line Item Report

March 2000

03/29/00

Date	Num	Name	Memo	Paid Amount
Income				
C · DEDICATED FUNDS				
009 · Hotel/Motel Tax				
3/1/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	5,917.26
3/1/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	749.78
Total 009 · Hotel/Motel Tax				6,667.04
Total C · DEDICATED FUNDS				6,667.04
D · INTERIM INCOME				
010 · Rent & Storage				
010A · National Guard Armory				
3/9/2000	2000-9	Pygora Goat Breeders Association	Base Lease of Armory Building on 1/15/2...	200.00
3/9/2000	2000-9	Pygora Goat Breeders Association	Tables	80.00
3/9/2000	2000-9	Pygora Goat Breeders Association	Fair Complex dumpster charge at direct c...	21.60
3/9/2000	2000-9	Pygora Goat Breeders Association	Labor Hours to clean building	75.00
3/9/2000	2000-9	Pygora Goat Breeders Association	Labor Hours to remove hay	50.00
3/20/2000	1370	Maria Apodaca	Base Lease & Inventory for Armory on 4/1...	560.00
Total 010A · National Guard Armory				986.60
010B · Main Exhibit Hall				
3/3/2000	2000-13	Dolphin Communications, Inc.	Base Lease of MEH/Entire on 2/4-6/2000 ...	1,573.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Tables	120.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Picnic Tables	15.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Public Address System	25.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Power Drops	195.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Special Power Drop	75.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Fair Complex dumpster at direct cost	129.60
3/3/2000	2000-13	Dolphin Communications, Inc.	Labor Hours to clean building	200.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Forklift Hours	70.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Labor Hours hanging up/taking down sign...	50.00
3/3/2000	2000-13	Dolphin Communications, Inc.	Telephone Connection	85.00
3/13/2000	2000-14	Collector's West	Base Lease of MEH/North on 2/12-13/00	1,000.00
3/13/2000	2000-14	Collector's West	Tables	724.00
3/13/2000	2000-14	Collector's West	125 Padded Chairs, 50 free w/rental	56.25
3/13/2000	2000-14	Collector's West	Public Address System	25.00
3/13/2000	2000-14	Collector's West	Fair Complex dumpster at direct cost	86.40
3/13/2000	2000-14	Collector's West	Labor Hours to clean building	200.00
3/13/2000	1349	Columbia-Willamette Beagle Club	Balance of Base Lease for MEH on 3/4-5/...	1,000.00
3/16/2000	2000-17	Unique Animal Expo	Tables	520.00
3/16/2000	2000-17	Unique Animal Expo	175 Padded Chairs, 50 free w/rental	93.75
3/16/2000	2000-17	Unique Animal Expo	Public Address System	25.00
3/16/2000	2000-17	Unique Animal Expo	Power Drops	195.00
3/16/2000	2000-17	Unique Animal Expo	Fair Complex dumpster at direct cost	172.80
3/16/2000	2000-17	Unique Animal Expo	Telephone Connection	85.00
3/16/2000	2000-17	Unique Animal Expo	Labor Hours to set-up stock & sheep panels	50.00
3/16/2000	2000-17	Unique Animal Expo	Labor Hours to set-up A-Frames & peg bo...	50.00
3/16/2000	2000-17	Unique Animal Expo	Labor Hours to clean building	300.00
3/16/2000	2000-17	Unique Animal Expo	Labor Hours to set-up/take down tables &...	400.00
3/16/2000	1365	Jean Ann Wilhelm	Balance of Base Lease for MEH/North	500.00
3/21/2000	2000-16	4-H Horse Advisory	Base Lease of MEH/North on 2/19/00 @ ...	175.00
3/21/2000	2000-16	4-H Horse Advisory	Tables (\$1.00 reduction in rate)	114.00
3/21/2000	2000-16	4-H Horse Advisory	80 Chairs, 50 free w/rental	22.50
3/21/2000	2000-16	4-H Horse Advisory	New Public Address System	25.00
3/21/2000	2000-16	4-H Horse Advisory	Power Drop	15.00
3/21/2000	2000-16	4-H Horse Advisory	Labor Hour to set-up/take down benches	12.50
3/21/2000	2000-16	4-H Horse Advisory	Fair Complex dumpster at direct cost	43.20
3/21/2000	2000-16	4-H Horse Advisory	Labor Hours to clean building	150.00
3/21/2000	1381	Forest Hills Black Powder Brigade	Deposit for MEH/North on 12/2-3/2000	100.00
3/23/2000	1386	Rocky Mtn. Elk Foundation	Deposit for MEH/North on 6/24/2000	330.00
Total 010B · Main Exhibit Hall				9,008.00
010C · Cloverleaf Building				
3/20/2000	1377	Alicia Loza	Base Lease & Inventory for CCB on 4/1/2...	337.50
Total 010C · Cloverleaf Building				337.50

Washington County Fair Complex
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Date	Num	Name	Memo	Paid Amount
010D · Arts & Crafts Building				
3/13/2000	1355	Homier Distributing, Inc.	Base Lease of A/C on 4/14-15/2000	350.00
3/27/2000	1389	Michelle Green	Balance of Base Lease & Inventory for Art...	334.00
Total 010D · Arts & Crafts Building				684.00
010F · Floral Building				
3/13/2000	1351	Greater Portland Dachshund Club	Deposit for Floral Building on 6/17-18/00	100.00
3/16/2000	1361	U.S. Postal Service	Lease of Floral Building on 3/26/00	182.00
Total 010F · Floral Building				282.00
010G · Grounds/General				
3/2/2000	1315	Word of Faith Family Center	Lease of Grounds for Revival 2000	575.00
3/3/2000	2000-12	ATV Safety Institute	Use of Quadrant Property on 12/18/99 & ...	75.00
3/13/2000	1346	Word of Faith Family Center	Balance of Base Lease on grounds	475.00
3/13/2000	1348	The Student Body of Hillsboro High...	Lease of Rodeo pasture for Mud Volleyball	100.00
3/20/2000	1374	Word of Faith Family Center	Lease of Grounds 3/20-26/2000	350.00
3/27/2000	1396	Washington County Master Garde...	2000 Master Gardener Clinics	50.00
Total 010G · Grounds/General				1,625.00
010J · RV/Boat Storage/Barns				
3/3/2000	1319	Dave Rogers	Boat/RV Storage Fee	105.00
3/3/2000	1324	Joseph Sticka	Boat/RV Storage Fee	83.40
3/13/2000	1352	James Klee	Boat/RV Storage Fee	60.87
3/13/2000	1356	Finis Bassham	Boat/RV Storage Fee	86.00
3/20/2000	1367	Finis Bassham	Boat/RV Storage Fee	11.62
Total 010J · RV/Boat Storage/Barns				346.89
Total 010 · Rent & Storage				13,269.99
011 · Damage Deposits				
3/2/2000	1314	Maria Calderon	Rental Deposit Fee for Armory on 9/30/20...	200.00
3/3/2000	1322	Michelle Green	Rental Deposit Fee for Arts & Crafts on 4/...	200.00
Total 011 · Damage Deposits				400.00
014 · Interest Income				
3/1/2000		Pool #4486	Interest (2/00)	671.28
3/1/2000		Washington County Finance Depart...	Interest Payment (2/00)	727.75
Total 014 · Interest Income				1,399.03
017 · Miscellaneous Income				
3/9/2000	1335	Misc. Income	Postage	0.33
3/20/2000	1368	Misc. Income	Postage	3.36
Total 017 · Miscellaneous Income				3.69
018 · RV Parking				
018A · RV Parking/Short Term				
3/2/2000	1313	RV Parking Fee	RV #1 2/24-26/00	45.00
3/3/2000	1318	RV Parking Fee	RV #9 2/23/00	15.00
3/3/2000	1321	RV Parking Fee	RV #1 2/22/00	15.00
3/3/2000	1325	RV Parking Fee	RV Parking 3/1/00	15.00
3/3/2000	1328	RV Parking Fee	RV #9 2/27/00	15.00
3/3/2000	1330	RV Parking Fee	RV #5 2/25-26/00	30.00
3/3/2000	1331	RV Parking Fee	RV #7 2/22-25/00	60.00
3/3/2000	1332	RV Parking Fee	RV Parking 2/25-26/00	30.00
3/3/2000	1333	RV Parking Fee	2 RV Parking/Anna Colbeck 5/19-20/00 - ...	60.00
3/9/2000	1340	Misc. Income	RV Parking 3/7/00	15.00
3/13/2000	1347	RV Parking Fee	RV #1 & #2 3/10-11/00	60.00
3/13/2000	1350	RV Parking Fee	RV #3 3/3-5/00	30.00
3/13/2000	1358	RV Parking Fee	RV #8 3/10-11/00	30.00
3/16/2000	1359	RV Parking Fee	RV #4 3/16-19/00	60.00
3/16/2000	1360	RV Parking Fee	RV #1 3/16-19/00	60.00
3/16/2000	1362	RV Parking Fee	RV #9 3/15/00	15.00
3/16/2000	1363	RV Parking Fee	RV #9 3/16/00	15.00
3/16/2000	1364	RV Parking Fee	RV #5 3/16-18/00	45.00
3/20/2000	1369	RV Parking Fee	RV #13 3/17-19/00	45.00
3/20/2000	1371	RV Parking Fee	RV #2 3/15-16/00	30.00
3/20/2000	1372	RV Parking Fee	RV #2 3/18-22/00	60.00

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Date	Num	Name	Memo	Paid Amount
3/20/2000	1375	RV Parking Fee	RV #9 3/18-19/00	30.00
3/20/2000	1376	RV Parking Fee	RV #7 3/19-23/00	75.00
3/21/2000	1379	RV Parking Fee	RV #13 3/20-23/00	60.00
3/21/2000	1380	RV Parking Fee	RV #9 3/20/00	15.00
3/21/2000	1382	RV Parking Fee	99 Show RV Pkg/Black Powder Brigade	180.00
3/23/2000	1383	RV Parking Fee	RV Parking 3/23-26/00	60.00
3/23/2000	1384	RV Parking Fee	RV #1 3/22-23/00	30.00
3/23/2000	1385	RV Parking Fee	RV #3 3/22-23/00	30.00
3/23/2000	1387	RV Parking Fee	RV #6 3/23-26/00	60.00
3/27/2000	1392	RV Parking Fee	RV #1 3/24-26/00	45.00
3/27/2000	1392	RV Parking Fee	Drylot RV Parking 3/23/00	10.00
3/27/2000	1393	RV Parking Fee	RV #8 3/23-24/00	30.00
3/27/2000	1393	RV Parking Fee	RV #9 3/23/00	15.00
3/27/2000	1394	RV Parking Fee	RV #10 3/24/00	15.00
3/27/2000	1395	RV Parking Fee	RV #7 3/23-25/00	45.00
Total 018A · RV Parking/Short Term				1,450.00
018B · RV Parking/Long Term				
3/13/2000	1357	Ed Feuerborn	Long Term RV Parking (3/00)	300.00
Total 018B · RV Parking/Long Term				300.00
Total 018 · RV Parking				1,750.00
Total D · INTERIM INCOME				16,822.71
E · FAIR INCOME				
032 · Concessions/Booths				
3/3/2000	1316	White's Concessions	Food Booth F-15	50.00
3/3/2000	1316	White's Concessions	Food Booth F-15	700.00
3/3/2000	1317	Charles Moore	Vendor Booth Fee ME-21	350.00
3/3/2000	1320	Sandra Christopher	Vendor Booth Fee ME-20	350.00
3/3/2000	1329	Child Evangelism Fellowship of Gr...	Vendor Booth Fee OS-14/15	600.00
3/3/2000	1334	Dano, Inc.	Vendor Booth Fee ME-19	350.00
3/9/2000	1336	Bonneville Power Administration	Vendor Booth Fee ME-01	350.00
3/9/2000	1337	Curtis Trailers	Vendor Booth Fee B-5	650.00
3/9/2000	1338	Trendwest Resorts	Vendor Booth Fee OS-54	600.00
3/9/2000	1339	Padres Inc.	2000 Food Booth F-24	300.00
3/9/2000	1341	Skybridge Communications	Vendor Booth Fee OS-33	325.00
3/9/2000	1343	Bags, Etc.	Vendor Booth Fee ME-04	350.00
3/13/2000	1344	Joseph McColligan	Vendor Booth Fee OS-47	325.00
3/13/2000	1345	Oven Fresh Pizza	2000 Food Booth Fee F-9	360.00
3/13/2000	1353	Marsalee's Thai Foods	2000 Food Booth Fee F-19	300.00
3/20/2000	1366	Homemade Fried Bread	2000 Food Booth Fee F-27	300.00
3/20/2000	1373	Kornman	2000 Food Booth Fee OS-24	300.00
3/21/2000	1378	Freedom Enterprises	Vendor Booth Fee OS-06/07	600.00
3/23/2000	1388	Northern Trail	Vendor Booth Fee OS-63	300.00
3/30/2000	1397	Kindel Bonin	Vendor Booth Fee ME-17	375.00
3/30/2000	1398	Bobbie Crandall	Vendor Booth Fee OS-78	300.00
3/30/2000	1399	Barbara Olesen Randall	Vendor Booth Fee ME-60	187.50
3/30/2000	1400	Arnold Morgan	Vendor Booth Fee OS-35	325.00
Total 032 · Concessions/Booths				8,647.50
034 · Advertising Sold				
3/3/2000	1323	Reedville Cafe & Catering Company	Premium Book Advertising/2000	275.00
3/9/2000	99-107	Ramada Inn, Beaverton	Advertising Sold in 1999 Entertainment G...	175.00
3/9/2000	1342	Su Casa Imports	2000 Premium Book Advertising	275.00
3/13/2000	1354	Ribbon Specialties	2000 Premium Book Advertising	175.00
Total 034 · Advertising Sold				900.00

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Date	Num	Name	Memo	Paid Amount
046 · Rodeo Miscellaneous				
3/3/2000	1326	Misc. Income	2000 Rodeo Queen Dance/Money Raiser	2,321.00
3/3/2000	1327	Misc. Income	Rodeo Merchandise Sales	176.00
3/27/2000	1390	McKinstry Mechanical Contractor	2000 Queen Donation	500.00
3/27/2000	1391	Golden West Sales	2000 Queen Donation	50.00
Total 046 · Rodeo Miscellaneous				3,047.00
Total E · FAIR INCOME				12,594.50
G · BINGO				
070 · Sessions				
3/13/2000	2000-19	Glencoe Football Bingo	CCB Rental/Feb 00	1,500.00
Total 070 · Sessions				1,500.00
Total G · BINGO				1,500.00
Total Income				37,584.25
Expense				
AE · PERSONNEL				
101 · Salaries				
3/10/2000	26783	Washington County Finance Depart...	Payroll 2/19-3/3/00	14,239.79
3/24/2000	26844	Washington County Finance Depart...	Payroll 3/4-3/17/00	14,807.29
Total 101 · Salaries				29,047.08
102 · O.P.E.				
3/10/2000	26783	Washington County Finance Depart...	Payroll 2/19-3/3/00	2,615.78
3/17/2000	26839	SAIF Corporation	Quarterly Payment	1,048.00
3/24/2000	26844	Washington County Finance Depart...	Payroll 3/4-3/17/00	6,552.18
Total 102 · O.P.E.				10,215.96
Total AE · PERSONNEL				39,263.04
BE · INTERIM OPERATIONS				
107 · Office Expense				
3/17/2000	26834	The Oregonian	Daily Delivery (2/28-4/23/00)	14.50
3/17/2000	26835	Office Depot	Office Supplies	484.70
Total 107 · Office Expense				499.20
108 · Telephone				
3/10/2000	26817	A T & T	Long Distance Charges	15.92
3/17/2000	26826	GTE Internetworking	Monthly Internet (2/10-3/31/00)	116.59
3/17/2000	26827	GTE Northwest	Telephone Service	1,015.00
Total 108 · Telephone				1,147.51
109 · Printing				
3/8/2000	26782	Alpha Graphics	Development/Programming Printing	84.50
Total 109 · Printing				84.50
110 · Postage				
3/10/2000	26803	United States Postal Service	Postage Machine Refill	300.00
Total 110 · Postage				300.00
111 · Equip/Bldg Rental				
111A · Equipment Rental				
3/10/2000	26813	Copelco Capital, Inc.	Copier Rental/Insurance	212.23
Total 111A · Equipment Rental				212.23
Total 111 · Equip/Bldg Rental				212.23

**Washington County Fair Complex
Line Item Report
March 2000**

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Date	Num	Name	Memo	Paid Amount
112 · Utilities				
3/10/2000	26794	Windsor Security	Monitoring Charges	77.85
3/10/2000	26806	Hillsboro Garbage Disposal	Dropbox/Garbage Service	1,397.22
3/17/2000	26832	City of Hillsboro	Water/Sewer/Storm Drain (1/7-3/8/00)	3,441.04
3/17/2000	26836	NW Natural	February Statements	1,528.63
3/17/2000	26838	Portland General Electric	February Statements	2,577.25
Total 112 · Utilities				9,021.99
113 · Repair & Maintenance				
113B · Main Exhibit Hall R & M				
3/10/2000	26802	Supply One	Hot Water Heater/MEH	131.99
3/10/2000	26804	Platt Electric	MEH Repairs	122.86
3/14/2000	26822	McClenny Refrigeration	MEH Repairs	1,897.19
Total 113B · Main Exhibit Hall R & M				2,152.04
113C · Cloverleaf R & M				
3/10/2000	26816	Ace Hardware	Heat Unit/CCB	14.10
Total 113C · Cloverleaf R & M				14.10
113E · Friendship Square R & M				
3/10/2000	26804	Platt Electric	Friendship Square Repairs	7.00
Total 113E · Friendship Square R & M				7.00
113F · Floral Building R & M				
3/10/2000	26816	Ace Hardware	Heat Unit/Floral	14.10
3/10/2000	26820	Home Depot	Floral Building Repairs	4.00
3/17/2000	26837	Oregon Roofers Supply & ORS Fa...	Floral Building Repairs	339.65
Total 113F · Floral Building R & M				357.75
113G · Grounds/General R & M				
3/10/2000	26799	Topnotch Feed Inc.	Landscaping Expenses	83.75
3/10/2000	26801	Shute Park True Value	Pruner	10.79
3/10/2000	26804	Platt Electric	Storage Shed Repairs	42.19
3/10/2000	26820	Home Depot	Landscaping Supplies	29.94
3/10/2000	26820	Home Depot	Petting Zoo Repairs	7.21
3/10/2000	26820	Home Depot	Misc Grounds Repair	38.26
3/10/2000	26820	Home Depot	Landscaping Repair Supplies	5.82
3/10/2000	26820	Home Depot	Misc Grounds Repairs	6.30
3/10/2000	26820	Home Depot	Gutter Repairs	15.12
3/10/2000	26820	Home Depot	Misc Grounds Repairs	11.82
3/10/2000	26820	Home Depot	Misc Grounds Repairs	135.68
3/10/2000	26820	Home Depot	Landscaping Supplies	17.74
3/10/2000	26820	Home Depot	Misc Grounds Repairs	34.76
Total 113G · Grounds/General R & M				439.38
113J · Barns R & M				
3/10/2000	26820	Home Depot	Barn Repairs	172.29
3/10/2000	26820	Home Depot	Barn Repairs	25.94
3/10/2000	26820	Home Depot	Barn Repairs	58.94
3/13/2000	26821	Ag West	Barn Repairs	8.85
Total 113J · Barns R & M				266.02
113L · Equipment R & M				
3/10/2000	26793	Hillsboro Vacuum & Sewing Center	Repl. Vacuum	77.98
3/10/2000	26800	TVI Sports	Lawn Mower Repairs	4.11
3/10/2000	26805	Metro New Holland	Parts for New Mower	289.11
3/10/2000	26807	Hillsboro Auto Parts	Equipment Repairs	62.04
3/10/2000	26809	Fisher Implement Company	Disc/Mower Repairs	79.34
3/10/2000	26810	Forest Grove Industrial Supply	Equipment Repairs	87.50
3/10/2000	26812	Day Wireless Systems, Inc.	Radio Supplies	193.80
3/10/2000	26816	Ace Hardware	Supplies/Stage	23.77
3/10/2000	26818	A & I Paint & Decorating Inc.	Paint for Stage	70.40
3/10/2000	26820	Home Depot	Stage Repairs	8.64
3/13/2000	26821	Ag West	Tiller/Disc Repairs	926.69

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Date	Num	Name	Memo	Paid Amount
3/17/2000	26840	Sanderson Safety Supply Co.	Replac. Safety Supplies	232.34
3/17/2000	26841	Windsor Security	Service Call/Repairs	107.00
Total 113L · Equipment R & M				2,162.72
Total 113 · Repair & Maintenance				5,399.01
114 · General Supplies				
3/10/2000	26792	Western Tool Supply	Shop Tools	20.28
3/10/2000	26804	Platt Electric	Misc Shop Supplies	86.98
3/10/2000	26807	Hillsboro Auto Parts	Misc Supplies	79.78
3/10/2000	26810	Forest Grove Industrial Supply	Shop Supplies	19.00
3/10/2000	26811	Ferrellgas	Fuel/Parts	168.87
3/10/2000	26815	Airgas Nor Pac, Inc.	Shop Supplies	32.28
3/10/2000	26818	A & I Paint & Decorating Inc.	Misc Shop Supplies	9.95
3/10/2000	26819	allMRO Products	Shop Supplies	229.30
3/10/2000	26820	Home Depot	Misc Shop Supplies	16.61
3/10/2000	26820	Home Depot	Shop Supplies	34.95
3/10/2000	26820	Home Depot	Misc Shop Supplies	12.97
3/17/2000	26828	A-Boy Supply Company	PA Wire & Shop Supplies	29.08
3/17/2000	26829	Crystal Springs/Mt. Fresh	Shop Supply/Water	46.70
Total 114 · General Supplies				786.75
118 · Travel & Training				
3/10/2000	26796	Visa	WFA/Anaheim, CA	1,043.85
Total 118 · Travel & Training				1,043.85
119 · Legal Fees				
3/10/2000	26814	Office of County Counsel	Legal Services, January 2000	69.75
Total 119 · Legal Fees				69.75
123 · Private Mileage				
3/22/2000	26843	Williams, Melissa	Mileage Reimb. (Feb/March 00)	27.90
Total 123 · Private Mileage				27.90
124 · Car Allowance				
3/10/2000	26783	Washington County Finance Depart...	Garza/March 2000	325.00
Total 124 · Car Allowance				325.00
131 · Advertising & P.R.				
3/10/2000	26798	US West Communications	Directory Advertising	147.30
3/10/2000	26808	Hillsboro Argus	Display Advertising	212.80
Total 131 · Advertising & P.R.				360.10
132 · Board Expense				
3/1/2000	26778	Godfather's Pizza	Board Mtg Meals 3/1/00	38.75
3/17/2000	26831	Hill Florist & Gifts	Flowers/Andrade	50.00
Total 132 · Board Expense				88.75
133 · Dues, Licenses, Fees				
3/1/2000		West Coast Bank	Service Charge/Feb 00	9.02
3/1/2000		Pool #4486	Outgoing ACH Fee	1.00
3/1/2000		Pool #4486	Monthly Maint. Fee	3.00
3/10/2000	26796	Visa	Rotary/Chamber Meals	80.00
3/13/2000	26631	DMV	Vehicle Registration	5.00
3/17/2000	26830	Forest Grove Chamber of Commer...	Membership Dues (7/1-6/30/01)	175.00
Total 133 · Dues, Licenses, Fees				273.02
149 · Misc. Materials & Svcs.				
3/10/2000	26795	Wold, Mike	Optimist Meal Reimb.	20.00
3/10/2000	26796	Visa	Website Registration/faircomplex.com	20.00
3/21/2000	26842	United Parcel Service	UPS Fee/Meetings & Incentives	13.02
Total 149 · Misc. Materials & Svcs.				53.02
Total BE · INTERIM OPERATIONS				19,692.58

**Washington County Fair Complex
Line Item Report
March 2000**

03/29/00

Date	Num	Name	Memo	Paid Amount
CE · FAIR OPERATIONS				
178 · Parking				
3/10/2000	26820	Home Depot	Parking Safety Supplies	41.70
Total 178 · Parking				41.70
187 · Repair & Maintenance				
3/10/2000	26801	Shute Park True Value	Wine Cases/Fair	15.05
3/10/2000	26804	Platt Electric	Grange Booth Repairs	71.51
3/10/2000	26810	Forest Grove Industrial Supply	Grange Booth Repairs	41.60
3/10/2000	26818	A & I Paint & Decorating Inc.	Wine Cases/Fair	29.30
3/10/2000	26820	Home Depot	Grange Booth Repairs	58.15
3/10/2000	26820	Home Depot	Wine Cases/Fair	19.04
3/10/2000	26820	Home Depot	Wine Cases/Fair	203.76
3/10/2000	26820	Home Depot	Wine Cases/Fair	30.77
3/10/2000	26820	Home Depot	Wine Cases/Fair	21.09
3/10/2000	26820	Home Depot	Wine Cases/Fair	6.50
3/10/2000	26820	Home Depot	Wine Cases/Fair	76.29
Total 187 · Repair & Maintenance				573.06
Total CE · FAIR OPERATIONS				614.76
DE · EXHIBITS/COMPETITIONS				
222 · Personnel 4-H				
3/1/2000	26779	Lori Huggins	2000 Spring Foods Judge	75.00
3/1/2000	26780	Cathy Behn	2000 Spring Foods Judge	75.00
3/1/2000	26781	Sharon Shelby	2000 Spring Foods Judge	75.00
Total 222 · Personnel 4-H				225.00
223 · Other 4-H				
3/10/2000	26787	Lori Huggins	2000 Spring Foods Judge/Mileage Reimb	9.69
3/10/2000	26788	Sharon Shelby	2000 Spring Foods Judge/Mileage Reimb	40.80
3/10/2000	26789	Cathy Behn	2000 Spring Foods Judge/Mileage Reimb	16.32
3/17/2000	26833	OSU Extension Office	Misc Fair Expense Reimb.	94.98
Total 223 · Other 4-H				161.79
Total DE · EXHIBITS/COMPETITIONS				386.79
EE · RODEO				
319 · Other (Fees & Dues)				
3/16/2000		Women's Pro Rodeo Association	WPRA Sanction Fee	125.00
3/16/2000		PRCA Properties, Inc.	PRCA Sanction Fee	650.00
Total 319 · Other (Fees & Dues)				775.00
320 · Queen				
3/3/2000	26784	Evelyn Hodgin	Queen/Chaps/Serape Repairs	100.00
3/3/2000	26785	Gary McVey	Queen Dance Expenses	63.22
3/3/2000	26786	Dale Zickrick	Queen Dance Expenses	216.31
3/10/2000	26790	Lacey Thurmond	Queen Expense Reimb	520.80
3/10/2000	26791	Lacey Thurmond	Coronation Dance Expenses	172.60
3/14/2000	26823	Amber Deming	Queen Expense Reimb./1999	956.70
Total 320 · Queen				2,029.63
Total EE · RODEO				2,804.63
JE · CAPITAL OUTLAY				
510 · Purchase/Lease				
3/10/2000	26797	U.S. Bank Trust National Association	Lease Purchase Obligation/Admin. Fee	1,251.50
Total 510 · Purchase/Lease				1,251.50

03/29/00

Washington County Fair Complex
Line Item Report
March 2000

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	513 - Equipment			
3/10/2000	26809	Fisher Implement Company	Power Pruner	349.00
	Total 513 - Equipment			349.00
	Total JE - CAPITAL OUTLAY			1,600.50
	Total Expense			64,362.30
	Net Income			<u>(26,778.05)</u>

03/29/00

Washington County Fair Complex
Income & Expense
 March 2000

	Mar '00	Mar '99
Income		
A · STATE FUNDS		
001 · Racing Commission	0.00	0.00
002 · Apportionment	0.00	0.00
003 · Merit Rate	0.00	0.00
004 · Dept. of Economic Development	0.00	0.00
A · STATE FUNDS - Other	0.00	0.00
Total A · STATE FUNDS	0.00	0.00
B · SPECIAL FUNDS		
005 · Grants	0.00	0.00
006 · Funds Borrowed	0.00	0.00
007 · RE Sold/Leased	0.00	0.00
B · SPECIAL FUNDS - Other	0.00	0.00
Total B · SPECIAL FUNDS	0.00	0.00
C · DEDICATED FUNDS		
008 · Horse Stall Construction Fund	0.00	0.00
009 · Hotel/Motel Tax	6,667.04	1,649.46
C · DEDICATED FUNDS - Other	0.00	0.00
Total C · DEDICATED FUNDS	6,667.04	1,649.46
D · INTERIM INCOME		
010 · Rent & Storage		
010A · National Guard Armory	986.60	1,129.00
010B · Main Exhibit Hall	9,008.00	4,258.82
010C · Cloverleaf Building	337.50	560.02
010D · Arts & Crafts Building	684.00	518.73
010E · Friendship Square	0.00	300.00
010F · Floral Building	282.00	1,342.06
010G · Grounds/General	1,625.00	6,266.11
010H · Main Arena	0.00	0.00
010J · RV/Boat Storage/Barns	346.89	249.24
010K · Interim Use Concessions	0.00	160.26
010 · Rent & Storage - Other	0.00	0.00
Total 010 · Rent & Storage	13,269.99	14,784.24
011 · Damage Deposits	400.00	1,600.00
012 · Advertising Sold	0.00	0.00
013 · Gate Changes	0.00	0.00
014 · Interest Income	1,399.03	1,617.72
015 · Shows/Entertainment	0.00	0.00
016 · Parking Fees	0.00	0.00
017 · Miscellaneous Income	3.69	1,982.65
018 · RV Parking		
018A · RV Parking/Short Term	1,450.00	720.00
018B · RV Parking/Long Term	300.00	0.00
018 · RV Parking - Other	0.00	0.00
Total 018 · RV Parking	1,750.00	720.00
D · INTERIM INCOME - Other	0.00	0.00
Total D · INTERIM INCOME	16,822.71	20,704.61
E · FAIR INCOME		
030 · Youth Admission	0.00	0.00
031 · Other Admission	0.00	0.00
032 · Concessions/Booths	8,647.50	5,800.00
033 · Sponsorships	0.00	0.00
034 · Advertising Sold	900.00	350.00
035 · Gate Change	0.00	0.00
036 · Carnival Income	0.00	0.00
037 · Entry Fees	0.00	0.00
038 · Parking Fees	0.00	35.00
039 · Rodeo Sponsorships	0.00	1,500.00
040 · Horse Show	0.00	0.00
041 · Miscellaneous	0.00	50.00
042 · Rodeo Admissions	0.00	0.00

03/29/00

Washington County Fair Complex
Income & Expense
 March 2000

	Mar '00	Mar '99
043 · Main Stage	0.00	0.00
044 · Arena Admissions	0.00	0.00
045 · Amphitheater Concessions	0.00	0.00
046 · Rodeo Miscellaneous	3,047.00	0.00
047 · Horse Stall Rentals	0.00	0.00
E · FAIR INCOME - Other	0.00	0.00
Total E · FAIR INCOME	12,594.50	7,735.00
G · BINGO		
070 · Sessions	1,500.00	0.00
071 · Food	0.00	0.00
072 · Operating Charges	0.00	0.00
G · BINGO - Other	0.00	0.00
Total G · BINGO	1,500.00	0.00
Total Income	37,584.25	30,089.07
Expense		
6999 · Uncategorized Expenses	0.00	0.00
AE · PERSONNEL		
101 · Salaries	29,047.08	29,286.43
102 · O.P.E.	10,215.96	9,763.49
AE · PERSONNEL - Other	0.00	0.00
Total AE · PERSONNEL	39,263.04	39,049.92
BE · INTERIM OPERATIONS		
107 · Office Expense	499.20	33.96
108 · Telephone	1,147.51	986.06
109 · Printing	84.50	1.78
110 · Postage	300.00	410.00
111 · Equip/Bldg Rental		
111A · Equipment Rental	212.23	212.23
111B · Armory Rental	0.00	500.00
111 · Equip/Bldg Rental - Other	0.00	0.00
Total 111 · Equip/Bldg Rental	212.23	712.23
112 · Utilities	9,021.99	8,877.10
113 · Repair & Maintenance		
113B · Main Exhibit Hall R & M	2,152.04	162.62
113C · Cloverleaf R & M	14.10	162.62
113D · Arts & Crafts R & M	0.00	0.00
113E · Friendship Square R & M	7.00	0.00
113F · Floral Building R & M	357.75	0.00
113G · Grounds/General R & M	439.38	339.58
113H · Main Arena R & M	0.00	0.00
113J · Barns R & M	266.02	0.00
113L · Equipment R & M	2,162.72	1,085.27
113 · Repair & Maintenance - Other	0.00	0.00
Total 113 · Repair & Maintenance	5,399.01	1,750.09
114 · General Supplies	786.75	1,604.84
115 · Legal Notices	0.00	0.00
116 · Gate Change	0.00	0.00
117 · Parking	0.00	0.00
118 · Travel & Training	1,043.85	576.00
119 · Legal Fees	69.75	0.00
121 · Professional Svcs.	0.00	0.00
122 · Insurance & Bond	0.00	0.00
123 · Private Mileage	27.90	355.57
124 · Car Allowance	325.00	325.00
131 · Advertising & P.R.	360.10	611.80
132 · Board Expense	88.75	189.14
133 · Dues, Licenses, Fees	273.02	26.00
149 · Misc. Materials & Svcs.	53.02	1,526.25
150 · Refunds	0.00	1,393.00
151 · County Indirect Cost	0.00	0.00
153 · Petty Cash	0.00	0.00

03/29/00

Washington County Fair Complex Income & Expense March 2000

	Mar '00	Mar '99
154 · RV Park		
154A · RV Park Repair & Maint.	0.00	0.00
154B · RV Park Hotel/Motel Tax	0.00	0.00
154 · RV Park - Other	0.00	0.00
Total 154 · RV Park	0.00	0.00
BE · INTERIM OPERATIONS - Other	0.00	0.00
Total BE · INTERIM OPERATIONS	19,692.58	19,378.82
CE · FAIR OPERATIONS		
175 · Printing	0.00	0.00
176 · Utilities	0.00	0.00
177 · Gate Change	0.00	0.00
178 · Parking	41.70	0.00
179 · Professional Svcs.	0.00	0.00
180 · Advertising	0.00	0.00
181 · Refunds	0.00	0.00
182 · Miscellaneous	0.00	0.00
183 · Decorations	0.00	0.00
184 · Equipment Rental	0.00	0.00
185 · Horse Stall Rental	0.00	0.00
186 · Restroom Service	0.00	0.00
187 · Repair & Maintenance	573.06	0.00
188 · Materials & Supplies	0.00	0.00
CE · FAIR OPERATIONS - Other	0.00	0.00
Total CE · FAIR OPERATIONS	614.76	0.00
DE · EXHIBITS/COMPETITIONS		
211 · Awards FFA	0.00	0.00
212 · Personnel FFA	0.00	0.00
213 · Other FFA	0.00	0.00
221 · Awards 4-H	0.00	0.00
222 · Personnel 4-H	225.00	225.00
223 · Other 4-H	161.79	87.72
231 · Awards Open Class	0.00	0.00
232 · Personnel Open	0.00	0.00
233 · Other Open Class	0.00	0.00
DE · EXHIBITS/COMPETITIONS - Other	0.00	0.00
Total DE · EXHIBITS/COMPETITIONS	386.79	312.72
EE · RODEO		
311 · Prize Money	0.00	0.00
312 · Personnel	0.00	0.00
313 · Stock Contract	0.00	0.00
314 · Special Awards	0.00	0.00
315 · Special Kid's Rodeo	0.00	0.00
316 · Promotion	0.00	143.84
317 · Materials & Supplies	0.00	88.69
318 · Board Expense	0.00	633.98
319 · Other (Fees & Dues)	775.00	0.00
320 · Queen	2,029.63	0.00
321 · Rental Equipment	0.00	0.00
322 · Money Raising Projects	0.00	0.00
323 · Petty Cash	0.00	0.00
EE · RODEO - Other	0.00	0.00
Total EE · RODEO	2,804.63	866.51
GE · SHOWS & ENTERTAINMENT		
324 · Main Stage	0.00	0.00
325 · Grounds Entertainment	0.00	0.00
326 · Associated Costs-Main	0.00	0.00
327 · Associated Costs-Grounds	0.00	0.00
328 · Touch & See	0.00	0.00
GE · SHOWS & ENTERTAINMENT - Other	0.00	0.00
Total GE · SHOWS & ENTERTAINMENT	0.00	0.00

03/29/00

Washington County Fair Complex
Income & Expense
 March 2000

	Mar '00	Mar '99
HE · INTERIM ENTERTAINMENT		
375 · Interim Shows	0.00	0.00
HE · INTERIM ENTERTAINMENT - Other	0.00	0.00
Total HE · INTERIM ENTERTAINMENT	0.00	0.00
IE · BINGO-EXPENSE		
401 · Personnel	0.00	0.00
402 · Supplies	0.00	0.00
403 · Mileage	0.00	0.00
404 · Food	0.00	0.00
405 · Advertising	0.00	0.00
406 · Equipment Repairs	0.00	0.00
407 · Operating Change	0.00	0.00
408 · Dues, Licenses, Fees	0.00	0.00
IE · BINGO-EXPENSE - Other	0.00	0.00
Total IE · BINGO-EXPENSE	0.00	0.00
JE · CAPITAL OUTLAY		
510 · Purchase/Lease	1,251.50	0.00
511 · Land Improvements	0.00	0.00
512 · Bldg. & Structure	0.00	0.00
513 · Equipment	349.00	279.98
514 · Development Reserve	0.00	0.00
515 · Horse Stalls	0.00	0.00
JE · CAPITAL OUTLAY - Other	0.00	0.00
Total JE · CAPITAL OUTLAY	1,600.50	279.98
Total Expense	64,362.30	59,887.95
Net Income	(26,778.05)	(29,798.88)

03/29/00

Washington County Fair Complex
Balance Sheet Comparison
As of March 31, 2000

	<u>Mar 31, '00</u>	<u>Feb 29, '00</u>	<u>\$ Change</u>	<u>Mar 31, '99</u>
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	212,639.17	12,470.27	200,168.90	0.00
0950 · West Coast Bank-Premium	81.84	90.86	(9.02)	0.00
1000 · US Bank	0.00	0.00	0.00	19,114.17
1010 · Wells Fargo	0.00	0.00	0.00	4,430.35
1020 · Pool #4486	80,347.87	114,680.59	(34,332.72)	263,257.73
1030 · EXPO	0.00	0.00	0.00	4,303.17
1080 · Washington County Fair Fund	6,427.56	199,032.77	(192,605.21)	10,384.74
Total Checking/Savings	<u>299,496.44</u>	<u>326,274.49</u>	<u>(26,778.05)</u>	<u>301,490.16</u>
Total Current Assets	<u>299,496.44</u>	<u>326,274.49</u>	<u>(26,778.05)</u>	<u>301,490.16</u>
TOTAL ASSETS	<u><u>299,496.44</u></u>	<u><u>326,274.49</u></u>	<u><u>(26,778.05)</u></u>	<u><u>301,490.16</u></u>
LIABILITIES & EQUITY				
Equity				
3900 · Retained Earnings	358,886.79	358,886.79	0.00	496,364.87
Net Income	(59,390.35)	(32,612.30)	(26,778.05)	(194,874.71)
Total Equity	<u>299,496.44</u>	<u>326,274.49</u>	<u>(26,778.05)</u>	<u>301,490.16</u>
TOTAL LIABILITIES & EQUITY	<u><u>299,496.44</u></u>	<u><u>326,274.49</u></u>	<u><u>(26,778.05)</u></u>	<u><u>301,490.16</u></u>

03/29/00

Washington County Fair Complex
Budget Overview
 July 1999 through March 2000

	Jul '99 - Mar '00	Budget	% of Budget
Income			
A · STATE FUNDS			
001 · Racing Commission	0.00	0.00	0.0%
002 · Apportionment	0.00	0.00	0.0%
003 · Merit Rate	0.00	0.00	0.0%
004 · Dept. of Economic Development	41,976.34	41,000.00	102.4%
Total A · STATE FUNDS	41,976.34	41,000.00	102.4%
B · SPECIAL FUNDS			
005 · Grants	0.00	0.00	0.0%
006 · Funds Borrowed	0.00	0.00	0.0%
007 · RE Sold/Leased	0.00	0.00	0.0%
Total B · SPECIAL FUNDS	0.00	0.00	0.0%
C · DEDICATED FUNDS			
008 · Horse Stall Construction Fund	0.00	0.00	0.0%
009 · Hotel/Motel Tax	443,198.21	600,000.00	73.9%
Total C · DEDICATED FUNDS	443,198.21	600,000.00	73.9%
D · INTERIM INCOME			
010 · Rent & Storage			
010A · National Guard Armory	3,810.30		
010B · Main Exhibit Hall	57,264.65		
010C · Cloverleaf Building	9,733.52		
010D · Arts & Crafts Building	7,106.27		
010E · Friendship Square	1,191.80		
010F · Floral Building	6,674.30		
010G · Grounds/General	34,427.75		
010H · Main Arena	596.57		
010J · RV/Boat Storage/Barns	5,527.25		
010K · Interim Use Concessions	1,983.18		
010 · Rent & Storage - Other	0.00	182,000.00	0.0%
Total 010 · Rent & Storage	128,315.59	182,000.00	70.5%
011 · Damage Deposits	8,400.00	15,000.00	56.0%
012 · Advertising Sold	0.00	0.00	0.0%
013 · Gate Changes	0.00	5,500.00	0.0%
014 · Interest Income	8,125.86	17,000.00	47.8%
015 · Shows/Entertainment	0.00	100,000.00	0.0%
016 · Parking Fees	4,906.91	20,000.00	24.5%
017 · Miscellaneous Income	8,197.41	10,000.00	82.0%
018 · RV Parking			
018A · RV Parking/Short Term	11,454.00		
018B · RV Parking/Long Term	4,240.00		
018 · RV Parking - Other	0.00	30,000.00	0.0%
Total 018 · RV Parking	15,694.00	30,000.00	52.3%
Total D · INTERIM INCOME	173,639.77	379,500.00	45.8%
E · FAIR INCOME			
030 · Youth Admission	30,109.00	31,000.00	97.1%
031 · Other Admission	223,487.01	220,000.00	101.6%
032 · Concessions/Booths	104,736.52	115,000.00	91.1%
033 · Sponsorships	55,500.00	46,500.00	119.4%
034 · Advertising Sold	7,215.00	7,000.00	103.1%
035 · Gate Change	57,000.00	15,000.00	380.0%
036 · Carnival Income	73,650.79	60,000.00	122.8%
037 · Entry Fees	3,297.00	4,000.00	82.4%
038 · Parking Fees	49,797.00	50,000.00	99.6%
039 · Rodeo Sponsorships	54,259.00	68,800.00	78.9%
040 · Horse Show	0.00	0.00	0.0%
041 · Miscellaneous	18,863.56	5,000.00	377.3%
042 · Rodeo Admissions	5,920.00	7,000.00	84.6%
043 · Main Stage	55,662.50	0.00	100.0%
044 · Arena Admissions	0.00	0.00	0.0%
045 · Amphitheater Concessions	3,425.35	800.00	428.2%

03/29/00

Washington County Fair Complex
Budget Overview
 July 1999 through March 2000

	Jul '99 - Mar '00	Budget	% of Budget
046 · Rodeo Miscellaneous	6,890.90	6,000.00	114.8%
047 · Horse Stall Rentals	0.00	4,550.00	0.0%
Total E · FAIR INCOME	749,813.63	640,650.00	117.0%
G · BINGO			
070 · Sessions	10,200.00	13,200.00	77.3%
071 · Food	0.00	0.00	0.0%
072 · Operating Charges	0.00	0.00	0.0%
Total G · BINGO	10,200.00	13,200.00	77.3%
Total Income	1,418,827.95	1,674,350.00	84.7%
Expense			
6999 · Uncategorized Expenses	0.00		
AE · PERSONNEL			
101 · Salaries	340,190.13	443,083.00	76.8%
102 · O.P.E.	100,409.45	127,208.00	78.9%
Total AE · PERSONNEL	440,599.58	570,291.00	77.3%
BE · INTERIM OPERATIONS			
107 · Office Expense	3,414.34	4,200.00	81.3%
108 · Telephone	7,657.17	12,000.00	63.8%
109 · Printing	1,294.00	2,000.00	64.7%
110 · Postage	2,069.80	2,500.00	82.8%
111 · Equip/Bldg Rental			
111A · Equipment Rental	3,408.87		
111B · Armory Rental	806.25		
111 · Equip/Bldg Rental - Other	0.00	8,688.00	0.0%
Total 111 · Equip/Bldg Rental	4,215.12	8,688.00	48.5%
112 · Utilities	53,785.08	70,500.00	76.3%
113 · Repair & Maintenance			
113B · Main Exhibit Hall R & M	2,895.72		
113C · Cloverleaf R & M	586.17		
113D · Arts & Crafts R & M	108.53		
113E · Friendship Square R & M	13.85		
113F · Floral Building R & M	357.75		
113G · Grounds/General R & M	11,893.27		
113H · Main Arena R & M	137.75		
113J · Barns R & M	1,608.56		
113L · Equipment R & M	21,733.28		
113 · Repair & Maintenance - Other	0.00	50,000.00	0.0%
Total 113 · Repair & Maintenance	39,334.88	50,000.00	78.7%
114 · General Supplies	16,335.03	23,000.00	71.0%
115 · Legal Notices	0.00	0.00	0.0%
116 · Gate Change	0.00	5,500.00	0.0%
117 · Parking	899.00	7,000.00	12.8%
118 · Travel & Training	3,881.07	4,500.00	86.2%
119 · Legal Fees	488.25	1,500.00	32.6%
121 · Professional Svcs.	12,951.00	4,500.00	287.8%
122 · Insurance & Bond	14,287.26	10,000.00	142.9%
123 · Private Mileage	608.84	1,000.00	60.9%
124 · Car Allowance	2,600.00	3,900.00	66.7%
131 · Advertising & P.R.	6,817.47	7,500.00	90.9%
132 · Board Expense	2,584.52	6,000.00	43.1%
133 · Dues, Licenses, Fees	2,958.35	3,000.00	98.6%
149 · Misc. Materials & Svcs.	3,797.18	6,000.00	63.3%
150 · Refunds	9,580.00	15,000.00	63.9%
151 · County Indirect Cost	27,123.75	36,165.00	75.0%
153 · Petty Cash	0.00	200.00	0.0%

03/29/00

Washington County Fair Complex
Budget Overview
 July 1999 through March 2000

	Jul '99 - Mar '00	Budget	% of Budget
154 · RV Park			
154A · RV Park Repair & Maint.	237.51	1,000.00	23.8%
154B · RV Park Hotel/Motel Tax	951.89	1,000.00	95.2%
Total 154 · RV Park	<u>1,189.40</u>	<u>2,000.00</u>	<u>59.5%</u>
Total BE · INTERIM OPERATIONS	217,871.51	286,653.00	76.0%
CE · FAIR OPERATIONS			
175 · Printing	13,284.19	11,000.00	120.8%
176 · Utilities	13,537.01	11,000.00	123.1%
177 · Gate Change	57,000.00	15,000.00	380.0%
178 · Parking	12,366.83	13,000.00	95.1%
179 · Professional Svcs.	43,794.53	30,000.00	146.0%
180 · Advertising	80,933.54	70,000.00	115.6%
181 · Refunds	457.00	1,000.00	45.7%
182 · Miscellaneous	21,753.49	8,000.00	271.9%
183 · Decorations	1,075.64	3,500.00	30.7%
184 · Equipment Rental	12,435.04	12,000.00	103.6%
185 · Horse Stall Rental	0.00	4,550.00	0.0%
186 · Restroom Service	18,784.59	20,000.00	93.9%
187 · Repair & Maintenance	11,508.98	8,000.00	143.9%
Total CE · FAIR OPERATIONS	<u>286,930.84</u>	<u>207,050.00</u>	<u>138.6%</u>
DE · EXHIBITS/COMPETITIONS			
211 · Awards FFA	2,913.00	3,500.00	83.2%
212 · Personnel FFA	837.51	1,000.00	83.8%
213 · Other FFA	343.83	1,500.00	22.9%
221 · Awards 4-H	11,239.64	10,500.00	107.0%
222 · Personnel 4-H	5,132.50	5,500.00	93.3%
223 · Other 4-H	3,225.32	3,600.00	89.6%
231 · Awards Open Class	40,885.41	40,000.00	102.2%
232 · Personnel Open	4,307.49	7,000.00	61.5%
233 · Other Open Class	1,359.31	4,000.00	34.0%
Total DE · EXHIBITS/COMPETITIONS	<u>70,244.01</u>	<u>76,600.00</u>	<u>91.7%</u>
EE · RODEO			
311 · Prize Money	52,000.00	52,800.00	98.5%
312 · Personnel	24,888.22	21,600.00	115.2%
313 · Stock Contract	20,882.75	19,500.00	107.1%
314 · Special Awards	420.00	1,000.00	42.0%
315 · Special Kid's Rodeo	1,472.63	2,000.00	73.6%
316 · Promotion	4,952.91	6,500.00	76.2%
317 · Materials & Supplies	7,350.04	4,000.00	183.8%
318 · Board Expense	2,845.45	6,000.00	47.4%
319 · Other (Fees & Dues)	3,586.26	2,000.00	179.3%
320 · Queen	4,323.94	3,000.00	144.1%
321 · Rental Equipment	6,325.00	5,000.00	126.5%
322 · Money Raising Projects	2,480.92	3,000.00	82.7%
323 · Petty Cash	0.00	0.00	0.0%
Total EE · RODEO	<u>131,528.12</u>	<u>126,400.00</u>	<u>104.1%</u>
GE · SHOWS & ENTERTAINMENT			
324 · Main Stage	90,276.00	80,000.00	112.8%
325 · Grounds Entertainment	64,160.13	65,000.00	98.7%
326 · Associated Costs-Main	39,189.75	31,500.00	124.4%
327 · Associated Costs-Grounds	10,133.24	11,000.00	92.1%
328 · Touch & See	2,187.25	2,000.00	109.4%
Total GE · SHOWS & ENTERTAINMENT	<u>205,946.37</u>	<u>189,500.00</u>	<u>108.7%</u>
HE · INTERIM ENTERTAINMENT			
375 · Interim Shows	0.00	100,000.00	0.0%
Total HE · INTERIM ENTERTAINMENT	<u>0.00</u>	<u>100,000.00</u>	<u>0.0%</u>

03/29/00

Washington County Fair Complex
Budget Overview
 July 1999 through March 2000

	Jul '99 - Mar '00	Budget	% of Budget
IE · BINGO-EXPENSE			
401 · Personnel	0.00	0.00	0.0%
402 · Supplies	0.00	0.00	0.0%
403 · Mileage	0.00	0.00	0.0%
404 · Food	0.00	0.00	0.0%
405 · Advertising	0.00	0.00	0.0%
406 · Equipment Repairs	0.00	1,000.00	0.0%
407 · Operating Change	0.00	0.00	0.0%
408 · Dues, Licenses, Fees	0.00	0.00	0.0%
Total IE · BINGO-EXPENSE	0.00	1,000.00	0.0%
JE · CAPITAL OUTLAY			
510 · Purchase/Lease	54,265.50	56,000.00	96.9%
511 · Land Improvements	8,410.00	40,000.00	21.0%
512 · Bldg. & Structure	0.00	21,000.00	0.0%
513 · Equipment	62,422.37	20,300.00	307.5%
514 · Development Reserve	0.00	0.00	0.0%
515 · Horse Stalls	0.00	1,000.00	0.0%
Total JE · CAPITAL OUTLAY	125,097.87	138,300.00	90.5%
Total Expense	1,478,218.30	1,695,794.00	87.2%
Net Income	(59,390.35)	(21,444.00)	277.0%

MINUTES

WASHINGTON COUNTY FAIR BOARD MEETING

MARCH 1, 2000

CONVENED: 4:35 PM

FAIR BOARD:

Chairman: Lyle Spiesschaert
Member: Kathy Christy
Member: Sheila Day
Member: Ken Leahy
Member: Rich Vial

FAIR COMPLEX STAFF:

Executive Director: Margaret Garza
Fair Manager: Bill McKinley
Events Coordinator: Paige Payne
Maintenance Lead: Kelly Goodin
Maintenance: Mike Wold

GUESTS:

John Baggott 4-H Extension Rep.
Cody Feinauer Rodeo Committee Chair
Gary Price Rodeo Committee
Terry Amato Sponsorship/Advertising

Chairman Lyle Spiesschaert called the meeting to order at 4:35PM. Spiesschaert then had everyone present introduce themselves.

1.Consent Agenda: Margaret Garza gives the report. Garza reviews comments and explains the Fair Complex financial position for the month of February.

Chairman Lyle Spiesschaert calls for a motion to accept the consent agenda. Rich Vial so moves, Kathy Christy seconds the motion. The motion carries.

Margaret Garza distributes to Fair Board members, the final copies of the Budget.

2.Terry Amato presentation: Margaret Garza give an introduction and brief overview of Amato's involvement with the Fairgrounds. Amato talks about the relationship with the Fair. He mentions that the only client that he does sponsorship for is the Washington County Fair and Rodeo. And this is mainly because of the intensity of the effort in doing event sponsorship "right". Amato's philosophy is ideally to have sponsorship dollars

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MARCH 1, 2000
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cover all expenses of the event before the door opens. Covering your "nut" in case of bad weather, or if a performer cancels, or whatever, "insures" the event from potential disaster. Getting to 100% coverage for the Fair is really not possible, but nevertheless is the ultimate goal. Another advantage of sponsorship dollars is that the cost to the fair patron can be lessened at the gate or wherever by the offset of those sponsorship dollars, like not having to go from \$6 to potentially \$8 dollars to attend the fair. Amato asks the question, and then answers, "is it common for events to have sponsors, the answer is no", but is sponsorship common at *fairs*, suprisingly, no. Only Lane and Washington County have significant sponsorship programs. Amato passes hand out material to the Board Members. To the broader question of whether the floral building needs sponsorship or the cloverleaf, the answer is no. We look at fair "assets" as a whole, and where can we maximize those assets and where can we gain sponsorship dollars. The dollars go into the collective "bucket", not necessarily to the individual buildings or individual programs. Sponsors show a certain confidence in the event in expending dollars and by being willing to have their name associated with the event. And that confidence should be reflected in the attitudes of the public, it should be seen as a "positive", not as a "necessity" to finance or support a failing fair. Sponsorship participation indicates to the Fair patron that the event is "healthy", and worthy of partnership. The drawbacks?, the banners on site, logos, etc. Is it worth it in keeping our prices down? I would think the public would think it is. Spiesschaert voices his concern about having a "title" sponsor. And this concern has been brought by some of our citizens too. That is, I wish it would say that the fair was "presented" *by*, rather than, "Bi-Mart's" Washington County Fair and Rodeo. It is our facility. It is a public entity. It almost has a heavy private ownership indication that way. It sounds like Bi-Mart has more than a sponsorship interest, it's almost like the event is "theirs". Amato said that the difference between a title sponsor and a presenting sponsor is about half the value. The average person doesn't say "let's go to the Bi-Mart County Fair". Most patrons will say let's go to the Fair". Amato says that "perception" he believes has not trickled into the vernacular as of yet, and probably never will. I think it will always be "The Washington County Fair". That, what you described, is the direct trade-off that you get for a title sponsor. We try to minimize the logo and banners in size so the event name is still booming through. Spiesschaert was surprised that even our letterhead has Bi-Mart on it. Amato said that the contract reads, that in any public communication their name would be associated with the Fair. That means, radio, TV, newspaper, and internal communication like letterhead. Sheila Day asks if this contract with Bi-Mart is standard for the business. Amato said you can design a contract in any way. I fashioned this contract after the "Taste of Beaverton" contract. Day said that Bi-Mart does a lot, but to say they are sponsoring the fair is stretching it in her mind, because of the total cost (in putting on the fair). Amato said that it wouldn't be possible for the title sponsor to cover the entire expense of the event. You probably would not have a title sponsor at *any* event. Spiesschaert said that Day and I wouldn't expect that, but the public will think they (Bi-Mart) are contributing the major amount of money to

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make this happen. Day said it's my opinion that to say it's "their fair" is stretching it. Amato said that he hoped that the general public did not think that Bi-Mart was actually managing the Fair. Day said, "I don't know, they could". Rich Vial said that he was involved in the Fiesta Bowl and that he was sure that the title sponsor "Netscape" did not pick up the majority of the cost of putting on the bowl game. Also, that in a polling, it was discovered that only 8% of the fans could tell you that it was the "Netscape" Fiesta Bowl after it happened. It really doesn't diminish the identity of the true entity, which in this case is the Washington County Fair and Rodeo. Vial said if anything, I think we are selling ourselves a little bit short at \$21,500. Amato said the actual value is about \$31,000 when you count their advertising. Spiesschaert agreed, and said if it were more like \$100,000 it would be easier for him to buy. Also, that the "Taste of Beaverton" is more private, he thinks, and the Fair is more public. We are trying to base our development on the concept of "public" space and "public" activities, and public ownership. Spiesschaert said that this is a three-year contract and at the end of that time he would like to be involved in revisiting in how we do that. He thinks that if we do a title sponsor again that the Board would like to be involved in that. He thinks that Bi-Mart gets a lot of mileage out of \$22,000. "That's incredible". Ken Leahy asked if there were other title sponsor offers. Amato said no, that Bi-Mart was the only one and he based the amount of \$22,000 on what comparable venues were and are getting in our area. In the industry there is a rough formula commonly shared in terms of advertising value to venue attendance generated that drives the amount of dollars that sponsors are willing to give. Vial then asks the Rodeo representatives as to what they get in sponsorship revenue. Gary Price indicated that NICA and Friberg Electric give in excess of \$17,000 each. Garza mentioned that while attending the Western Fairs Association convention recently, she sat in on a workshop on sponsorship. She said that the consensus was that most fairs were not pursuing sponsorship opportunities for a variety of reasons. But the point was that there are dollars out there to offset costs of running a fair, if fairs are willing to seek them out. Garza thinks this is an issue that the Board needs to wrestle with and then give staff some guidance for a future sponsorship strategy. Vial asks if the vendors, exhibitors, guests have any complaints about the banners or signs. Garza said that she had not heard of any. And in her talking with Eric from the Argus she asked if he had heard of any complaints about our title sponsor or any other Fair sponsor. He said that he had not. Spiesschaert said he had heard of some. In fact, he said that they asked, "why did you choose Bi-Mart"?, that if you're going to have a title sponsor, have someone other than a discount store. Vial said, and one that doesn't appear to be doing that well. Paige Payne said that many times grounds entertainers ask if there is a sponsor that they could tie in to. Vial said he would like to tackle the sponsorship issue as a policy concern. Spiesschaert said again that he would like the Board to be involved in the next process for determining sponsorship, especially in terms of a "title" sponsor. Vial asked Amato if he was "pushing" the limit on sponsorship dollars. Amato said that he is always pushing the limit. But it really gets down to what the market will bare. Spiesschaert asks what

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Amato's firm gets for his service in sponsorships. Amato said 15%. Spiesschaert asks if that includes advertising?. Amato said no, that is billed separately.

3.Fair Report: Bill McKinley and Paige Payne give report. McKinley said that all the food concession contracts are out, except for a couple that he has held back. One stand, because of the St. Matthews situation (fire marshal code violations). We met with the St. Matthews people and presented options for them to consider in mitigating their problems. Spiesschaert asks if the option of letting them have the Chuck Wagon was offered. McKinley said, "no", and had no reason to do so given that Juan Cortez has been a good concessionaire and had made many capital improvements to the facility. Spiesschaert explains the St Matthews dilemma to those present. Spiesschaert said that St Matthews had contacted him with their concerns, and it was his impression that the Chuck Wagon was under utilized. I know that this is a sensitive matter, but I want to accommodate St. Matthews if at all possible, they have been a long time concessionaire and have been supportive of the Fair for many years. I don't want to give the impression that we don't want to work with them. They are very, very community based. They have literally hundreds of volunteers. Garza said that I don't think they had that impression when we met. Garza explained the options as being they could buy a concession trailer that we knew was available and give them a prime location on the grounds. Someone in the Parish mentioned that they potentially had a ventilation system that might be donated, but cautioned that whatever they had in mind with the donated system, it had to conform with fire marshal approval. Another option that Garza mentioned was the possibility that St. Matthews could do their preparation just outside the permanent booth as other concessionaires do under a "non-sided" canopy. Ken Leahy asked what are the costs to put in a ventilation system? McKinley said 8-10 thousand dollars. Cody Feinauer mentioned that he had talked to Juan Cortez last year and that from that conversation it was his impression that Cortez may not want to come back this year. McKinley said that from his last discussion with Cortez, that he did want to come back, and with that, issued him a contract for the coming 2000 Fair. Garza said from her conversation with Cortez that he has all intents of being on the Fairgrounds and help in any way we might need him. McKinley said, of all the concessionaires we have, he is one of the most cooperative and helpful we have. McKinley and Garza said that he has made facilities and equipment available to others when in need. McKinley said that the other stand that is being held out at the present is the sub-shop, with its high cost to profit margin and marginal popularity with the fairgoer makes it difficult on a concessionaire. McKinley said he's looking for something Italian in that spot. Entertainment is progressing. We have booked Ty Herndon opening night. Curtis Salgado contracts are in hand for Wednesday. As tradition would have, Johnny Limbo is to perform on Thursday. War is scheduled for Friday and Saturday is still open. Sunday is Hispanic music. McKinley talked about the potential for a hard ticket option. Garza asked what the Board's feeling were about an over budget hard ticket option. Vial asks if a \$25,000 act would pay as a hard ticket option. McKinley

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said, "no". Spiesschaert said that he is not excited about hard ticket because as a policy it counters our selling point in that once you pay to enter the grounds, the entertainment and most other activities are free. Vial asked that with a hard ticket sale, of say \$10, does that allow you into the Fair? Garza, "no". McKinley said that a hard ticket option is not his first choice, and that Brittany Spears last year was an anomaly. McKinley said he would prefer a free \$25,000 "known" act that the radio stations can get behind. McKinley mentions the pending sale of EJD Concert Services but assures that Ed Dougherty the president of Concert Services, that he has known for many years, is personally involved in servicing our entertainment needs. Spiesschaert mentioned that he understands that casino acts that bring in old time past performers really pack them in. Amato said the 30-40 thousand-dollar act of that type will not draw at a fair on a Friday night. Spiesschaert asks why? Amato said, people that are casino orientated will not go for "festival seating" (on the grass) Spiesschaert said that made sense. We have met with Metro West ambulance service, Winning Ticket Strategy , Art Berry on security. Professional Service contracts are about to go out. Paige Payne gives her report. The Fair Premium Books will include expanded advertising that will in part compensate for not having the Entertainment Guide published this year. Payne has secured all the Grounds entertainment for this year's event. We have an array of entertainers coming to the Fair. Buck Trout will be returning, as is Doggies of the Wild West. OMSI will also be present. We are doing the talent contest again. Joe Stoddard will also be back. Charlie Brown is a roving juggler and the Wende Bears will be our feature grounds act this year. It will be the first time they have performed in the Northwest. Payne has been working and coordinating with the various Superintendents. They had a meeting last month. We are working on filling some vacancies from retirement from last year. Spiesschaert mentioned that they wanted to express our appreciation and show support to our Superintendents in a special way. One of the ways to do that is having a social gathering with them prior to Fair. Spiesschaert said, I hope we are still planing to do that. Payne said, yes we are, and most probably a May date. Payne said Sandy Baker told her because of favorable scheduling this year there is interest with the 4-H Horse Fair participants in Showcase of Horses throughout the week. Payne said she is working with commercial vendors and has most spaces filled. Vial asks that there is mention in the fair books of our acknowledgement and appreciation of the auction buyers. Payne said she would do so in both of the books and that she has a page dedicated to do that.

4. John Baggott Extension Office: John Baggott comments and update. The next meeting for 4-H horse advisory committee is March 14, 1999 in which the 2001 dates will be an agenda item. The State changed exclusively to "numbers" on their data base system which means that all the numbering on all the classes has to be changed. The next Friends publication comes out in April, and there will be items that relate to the coming Fair in there including information concerning the silent auction. The next publication after that pretty much focuses the bulk of its content on the Fair. Vial asked how many

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steers did we weigh in? Baggott said that he didn't have the number off hand. Vial said thirty-four at last count. That's a lot.

5.Rodeo Report: Cody Feinauer gives report. The Queen income for the year, from the Queen coronation, grossed \$3,320 with \$452.13 in expenses, for a net of \$1,867.87. Spiesschaert asked if that money has been turned in. Feinauer said yes, that Melissa Williams has the money. Feinauer mentioned that they also sold \$175 in merchandise. Sponsorship letters are signed and ready to go out the first part of next week. At least the one's that Rodeo handles. I don't know about the others. Friberg is "in". NECA is "in". United Rentals, I'm not sure, and Terry Amato takes care of our title sponsor. Amato said that United Rentals has a proposal. Last year the local owner corralled the other six owners and said "we have to do this". In years past, it was done at the agency level. Now a "central" person at headquarters will "assist" these folks and make the decision. It's in "limbo" right now. Amato said that he is trying to get them to pry loose with a decision. Spiesschaert asks if the United Rentals proposition is in trouble. Amato said the whole advertising "buy" does not have one central person making the decision. We need to make a date certain for them to make a decision. Spiesschaert asked if we have any other options. Feinauer said that Prime Equipment has been involved and interested in the past. Feinauer said that Amato is responsible for the presenting and the title sponsor and that the rodeo committee is responsible for the rest. And that should amount to approximately 30% of the sponsorship dollars. Vial asked, what Rodeo's total budget was. Garza said, \$120,700. Amato mentioned that he does not take a percentage of the title or presenting sponsorship for Rodeo. And that he just charges by the hour for the management of the agreements. Vial mentioned that we're getting 50-60% of the rodeo budget covered by sponsorship dollars and that is great. Spiesschaert said lets use this as "information" at this point with the idea of making policy on sponsorship. Spiesschaert suggested that the staff can contribute in this regard. Feinauer said that these sponsorship numbers would raise considerably if we had more seating. Feinauer said, this year he asked for a little more from sponsors in the letters that went out, but said that eventually this escalation in support is going to run out. Christy asked if the rodeo is looking to provide more exposure for sponsors. Feinauer said we are working with McKinley and Payne on identifying potential new sponsors. Gary Price said that they were working on some internet options. Payne said that the major sponsors will get exposure in the Fair handbooks. Amato suggests that there should be "signage" at the entryway of the Rodeo indicating that the Rodeo is free. Garza asks if Lauri Benton is going to be in charge of the Special Kids Rodeo. Feinauer said at this point, the answer is yes.

6.Maintainence Report: Mike Wold gives report. We have all the lawn equipment ready to go. We are working on the gate system in the auction ring, it should be on line by April. The rototiller is being refurbished. The "Albert's" are doing their thing on set-up and breakdown for shows. We have been trimming trees and planting flowers. We got rid

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of most of the brush and trash from the backside. Kelly Goodin mentioned that he had built a couple of wine cases. McKinley said that we had re-established a connection with County Restitution in providing labor to the Fairgrounds thanks to Margaret Garza's intervening efforts. Spiesschaert asks if they provide supervision. McKinley said that we have to do that. Garza said that for the tasks we have, it allows for us to provide supervision and that will not be a burden. We have to be diligent in supervising, and have defined tasks assigned and provide performance reports back to Restitution, plus, our obligation in returning an individual back to Restitution that does not perform or behave as required. Spiesschaert said as a matter of communications that we plan to have a short meeting with staff before each day of the Fair. Garza said that the best time to do that would be very early before Fair opens. Mike Wold agreed, and said we get moving at 6 AM or earlier and we go straight through. Spiesschaert said that we will pick a time that works. Spiesschaert mentioned that it was brought to his attention that the loading chute for the swine barn is going to be moved. Is that something that you guys can do? Wold said he believed that Brian was going to do that. Spiesschaert asked if there was anyone here that could do that, or do we need to have volunteers to do that. It seems like that is something that the maintenance team could do. Wold said that they need to be completely torn down and rebuilt. Wold said that they (Brian) was going to bring in a volunteer crew to do it. Spiesschaert said that he had a bit different take on it and it is something to work out and if the maintenance can do it, lets try to work it out.

7.Policy Resolutions: Rich Vial goes through a review of the various policy issues to be discussed, revised, adopted and/or set aside for future action. Included, are policies # 201, 101, 102 and 401.

Rich Vial moves the adoption of Policy #201, Ken Leahy seconds the motion, and the motion carries.

Rich Vial moves that the Fair Board adjourn to executive session, Sheila Day seconds, the motion carries.

The Fair Board reconvened from executive session.

Kathy Christy moved and was seconded by Rich Vial that the Fair Board instruct Margaret Garza to meet with David Lintz to serve as our representative for the process of obtaining an RFP for program development for a new fair complex. Garza will suggest a cap on the expenditure after her discussion with David Lintz. The motion carries.

8.Old Business: Margaret Garza reports on (A) PGE Easement Update. Garza said that she obtained the numbers from the County (LUT) and the appraiser. The property in

**WASHINGTON COUNTY FAIR BOARD MINUTES
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question for the requested easement was 11,520-sq. ft. and based on 10 dollars per square foot. Our asking price was approximately \$28,800. Garza then called PGE and gave them the findings then they checked with the engineering department and they felt that was too much money and they couldn't afford it. Garza said if they change their minds please let her know. **(B) Greg Hayes Update.** Garza gives a Gregg Hayes update. There has been approximately \$25,000 paid out for his injury. The total reserve allotment will run us about \$55,880, which will provide for a total knee replacement in the future. At this time they have left the account open. Our insurance renewal will go up next year as a result of this claim. Kathy Christy asked if the Rodeo Committee was aware of the cost of this injury. Garza said she didn't think they knew the implications of the injury in terms of cost.

9. New Business: Lyle Spiesschaert reminds those of the joint Fair Board meeting with the Board of County Commissioners taking place on April 18th at noon. **(A) RFP for Programming Development for new Fair Complex.** Margaret Garza distributes to the Board copies of the RFP for Programming Development for the new Fair Complex. Garza goes over some key points and timelines contained within the RFP. Discussion. Garza said that she has instructed the staff to contact her pertaining to any major issues that develop during her maternity leave. Garza presents her maternity leave letter to the Board. Garza mentioned that in her research, she had contacted a number of fairs and collected an array of data. Spiesschaert cautioned on how we interpret this data, in that for instance, attendance is interpreted any number of ways. Rich Vial said what blew him away from the information gathered, is that we don't appear to have enough land already. Garza's general impression in talking to many experienced fair professionals throughout the state, is to not give up any land, in that we use or will use almost every square inch for the Fair. Discussion over the various options available ensued.

The meeting was adjourned by acclamation.

MINUTES APPROVED THIS 5TH DAY OF APRIL 2000

Bill McKinley
Recording Secretary

Lyle Spiesschaert
Chair

Washington County Fair & Rodeo
Associates Meeting
March 6, 2000

**Important Note:
Meetings will now begin at 7:00pm
at the Clover Leaf Building.**

In Attendance: Brian A., Corey A., Mike B., Pat B., Larry B., Laurie B., Stephanie C., Winnie D., Mike D., Brian F., Laurel F., Cody F., Lynn F., Tara F., Kelly G., Lynn H., Todd K., Yvonne L., Brian L., Paula M., Angela M., Gary M., , Lisa M., Kelly N., Brian P., Gary P., Dar R., Rod S., Lacey T., Leah T., Dale Z.

Cody F. called the meeting to order at 7:04 p.m. at the Cloverleaf Building.

I. Old Business

A. Approval of January Minutes

Lisa M. requested a change to the February minutes. The barrel racing fund raiser after the Friday rodeo will give \$2 of each riders entry fee to the Washington County Fair & Rodeo. Laurie B. made a motion to approve the minutes with this change. Mike B. seconded the motion. Motion carried.

B. Rodeo Sponsorship Dollars

The Rodeo will be responsible for 30% of the sponsorship dollars each year. This is based on the fact that the Fair staff is responsible for The title and presenting sponsors.

C. Poker Ride

The Poker Ride will be June 10th at Flying M Ranch. Money earned from this event will benefit the Special Kids Rodeo and help pay for packets and expenses for Associates wishing to go to the PRCA Convention in Las Vegas.

Note: We will hold a lottery for the NFR tickets at the next meeting. Please attend if you are interested in participating. See Larry B.

II. Committee Reports

A. Grounds

Just waiting for the weather...

B. Parking/Security

Would like to consider having one way traffic around the loop. Light Rail foot traffic may become a security issue. Mike would like to discuss this further at a meeting with the Fair. *Cody will discuss with the Fair Board the need for keeping everyone out of the back after Tuesday night.*

C. VIP/BBQ

Nothing to report

D. Special Kids/PR

We are currently looking for someone to run the Special Kids Rodeo and be responsible for sub-committees. The Poker Ride is still on for June 10th. We need lots of volunteers. Be thinking about whether we'd like to do the Starlight Parade this year...

E. Marketing/Humane

Getting ready to order T-Shirts, Caps & shot glasses.

We need to look into a "no video camera" policy. *Possibly signs at the entrances (Cody will bring this up at the next Fair meeting).* PRCA wants a survey of rodeo stock and all other animals involved in accidents during our rodeo. This needs to be filled out by the vet. All injuries must be documented.

Jan Turway with Friends of Rodeo, will be at our next meeting.

Metro West Ambulance is confirmed.

F. Queen

Queen Committee met with Margaret Garza to discuss the Queen budget.

G. Drill Team

Nothing at this time.

H. Contracts

Nothing at this time.

I. Sponsorship

Nothing at this time.

J. Flyer

A Flyer committee has been developed to present another flyer this year. It will be an 8 page flyer with the daysheet inserted inside. If you are interested in advertising or helping with this committee, please contact Kelly at 647-0527.

III. New Business

A. Friends of the Rodeo Plaque

Winnie reminded us of the Friends of the Rodeo Plaque in the Museum. This award is given to individuals our groups that have shown themselves to be valuable "friends" to our rodeo. Winnie will develop a criteria and bring it to the next meeting.

Gary M. made a motion to adjourn the meeting. Brian A. seconded the motion. The meeting adjourned at 8:12 p.m.

Next Associates meeting April 3rd, **7:00pm**, at the Cloverleaf Building.

Minutes submitted by Kelly Neal.

WASHINGTON COUNTY FAIR BOOSTERS
MEETING OF 3-1-2000
7 PM

Dave Russell - Pres.
Bill Duerden - V Pres
Liz Cardiel - Sec. 503-648-6521

Minutes of 10-12-1999 were passed out and read by members present. Correction made by Treasurer Al Goldman Time Deposit @ 5.450% is in the amount of \$7,000.00 for 90 day. And the last note: Next Booster meeting will be 1st Wed. In March @ 7:00 PM in the fair office not February. Minutes were passed with these corrections.

Treasurer Report: Switch of Time Deposit \$7,000.00 to Edward Jones is now earning 6.75% for 2 years. When the \$15,000 came due at USBank, switched it Edward Jones and is now earning 6.9% for 2 years. As long as organization has a plan or goal to use this money, it can lock it up in CD's. Should make approx. \$400.00 more by moving money to Edward Jones. \$26,952.34, there was description of the difference between the amounts at bottom of report. This was in regards to the accounting with the rodeo, fair board, and fair boosters. This has been corrected.

New Business:

Goals for this money: Money was historically set up to help the fair board pass a bond measure, save the fairgrounds and establishing funding. Considerable money spent, bond measure on rebuilding the buildings that was not passed by the voters, since then the fair boosters have changed direction and would use this money to acquire fixed assets (equipment, stalls, rodeo arena stuff, etc.) not just to pay for help to mow lawn or repair things. Fair grounds over the last couple of years had offers to move and so rather than invest in fixed assets, which would have been wasted. As of now it doesn't look like anything is going to happen here like that will happen for a few more years. The fair board is taking another perhaps better approach, instead of having developer come and say here is the great things we can do for you, the fair board is telling them this is the great things we want for the fair grounds. Question: do we need to facilitate a new booster booth? Does the fair need a particular capital need? Is HOT N NOW structure going to be brought out here? (Answer: no, has been declined by fair board and has been dismantled in North Plains). New roof is on the booster booth and wall. Consider new wooden sign for roof top.

Membership: Liz Cardiel will be taking over acting membership chairman.

Pygora Goat Show: 2nd Weekend January. Jose and Liz did the setup and run. It is a one day show that started late, Al Goldmann and Shelton Jones came to help. It is a fun show to do but not profitable, but good public relations with community. We did make \$265.00 with \$250.00 startup. We will try and get a mailing out or sign up sheet so that other people can take part.

Mailbox: New Tech Electric sent in form requiring our Tax ID #, sending this back to them would possibly get us involved with their business again. Also in the box was the restaurant license application \$80.00 if we send in early. This application covers from 1 to 13 events for the year. Al Goldmann will write check to cover this license. The fair is considered 1 event.

Question: When is the horse fair? July 14th thru the 18th, they moved it up so the air show does not interfere with it.

Question: Are we going to sell parking spaces at the air show? At this point no, with respect to doing for the fair board. The fair grounds because of the conflict just opted out and leased the space for a fee and said you run it. But there was a proposal of contacting the air show people that we (the Boosters) could do this for a fee \$5.00 to \$8.00 per hour and then turn that money over to the fair board. Is this something we would be interested in doing? Kiwanis will be doing the pancake breakfast for the air show.

Booster Booth: new roof and siding, new sign for top of roof (Jose will talk to Ross Quivey, the Sign Co.) Booster Bus is still looking good with last year paint job. Is there a possibility of getting new equipment to operate (such as crockpots, steamers, etc.)? Look at setting up time and committee together to assess what we need for up coming fair.

Paige is looking for a couple of people to be Superintendent of Land Products and Superintendent of Wine & Beer Open Class Departments. If we know of any interested persons let her know. Any one that is creative and or involved not necessarily technical knowledge.

Main Exhibit Building: Kitchen is not used during fair, it is a cold kitchen only! No fan, can check with Fire Marshall for particulars of what is needed.

We need to send a request for Dale Scheller to use his golf cart again for the transportation of ice.

Fair Board Report: Sheila Day reporting:

Establishing policy, thanks to Rich Vial, creating a professional way of documenting the rules on expenditures, dates on fair, etc. Request for proposal put out to what we do with the facilities. Want to ask the Boosters about beautifying the grounds, with flower planting, cleanups around the grounds. Will ask the TV Garden Club for ideas and commitment and possibly use funding from the Boosters. They have identified spots around the grounds for fixing up. Possibly could have some Adopt - A - Spot areas. Possibly raised beds, such as the ones behind the Cloverleaf building, put up by the Garden Club.

Some other business:

Jose brought up the lake behind booster bus, water pipe needs to be fixed and the fence hole by the electric pole needs attention.

Exhibitor passes - will be set up differently.

Margaret's due date March 26, 2000

Next Meeting will be April 5th at 7:00 PM in the fair office.

Meeting Adjourned 8:19 PM

Washington County FAIR COMPLEX

Facility Schedule for April-2000

Saturday, April 01, 2000

Armory	Quincenera
Main Exhibit	Savor The Flavor
Cloverleaf Bldg.	Quincenera
Arts & Crafts Building	4-H Rabbit Show

Monday, April 03, 2000

Cloverleaf Building	Rodeo Board Meeting
Meeting Room	4-H Kids N' Canines
Arts & Crafts Building	Paid Dog Training
Main Exhibit	A Polite Pooch Dog Class
Main Exhibit	4-H Dog Class

Tuesday, April 04, 2000

Arts & Crafts	4-H Guide Dogs
Cloverleaf Building	Glencoe Football Bingo
Main Exhibit	Dog Classes for Hillsboro Parks
Main Exhibit	4-H Paw Power Dog Club
Main Exhibit	The Pet Consultants
Floral Building	Pioneer Heritage Academy

Wednesday, April 05, 2000

Main Exhibit	A Polite Pooch Dog Training
Meeting Room	Horses Unlimited 4-H Meeting
Floral Building	Pioneer Heritage Academy

Thursday, April 06, 2000

Meeting Room	4-H Rabbit Meeting
Floral Building	Pioneer Heritage Academy

Saturday, April 08, 2000

Cloverleaf Bldg.	4-H Wagon Train Box Social
Arts & Crafts Building	Spring Variety Fair
Large Show Ring	4-H Dog Fun Match
Main Exhibit	Hardy Plant Sale (Spring)

Sunday, April 09, 2000

Meeting Room	4-H Happy Hoppers Club
Main Exhibit	Hardy Plant Sale (Spring)

Monday, April 10, 2000

Meeting Room	4-H Dog Class
Main Exhibit	4-H Kids N' Canines
Main Exhibit	A Polite Pooch Dog Class
Arts & Crafts Building	Paid Dog Training

Tuesday, April 11, 2000

Arts & Crafts Building	The Pet Consultants
Main Exhibit	Dynomults 4-H Club
Main Exhibit	Dog Classes for Hillsboro Parks
Main Exhibit	Every Husband's Nightmare Bazaar
Cloverleaf Building	Glencoe Football Bingo
Floral Building	Pioneer Heritage Academy
Main Exhibit	4-H Paw Power Dog Club

Wednesday, April 12, 2000

Main Exhibit	A Polite Pooch Dog Training
Floral Building	Pioneer Heritage Academy
Main Exhibit	Every Husband's Nightmare Bazaar

Thursday, April 13, 2000

Friendship Plaza	DEQ Smoke Plume Tests
Floral Building	Pioneer Heritage Academy
Main Exhibit	Every Husband's Nightmare Bazaar

Friday, April 14, 2000

Arts & Crafts Building	Chuck Homier Tool Sale
Main Exhibit	Every Husband's Nightmare Bazaar

Saturday, April 15, 2000

Arts & Crafts Building	Chuck Homier Tool Sale
Swine Barn	Livestock Assoc. Hog
Main Exhibit Hall North	Collectors West Gun Show
Quadrant	ATV Training
Main Exhibit	Every Husband's Nightmare Bazaar

Sunday, April 16, 2000

Quadrant	ATV Training
Main Exhibit Hail North	Collectors West Gun Show

Monday, April 17, 2000

Main Exhibit 4-H Kids N' Canines
Main Exhibit 4-H Dog Class
Arts & Crafts Building Paid Dog Training
Main Exhibit Waggin' Masters 4-H Dogs

Tuesday, April 18, 2000

Main Exhibit Dog Classes for Hillsboro Parks
Main Exhibit 4-H Paw Power Dog Club
Cloverleaf Building Glencoe Football Bingo
Floral Building Pioneer Heritage Academy
Main Exhibit The Pet Consultants
Arts & Crafts Building Dynamutts 4-H Club

Wednesday, April 19, 2000

Main Exhibit A Polite Pooch Dog Training
Meeting Room Wash. Co. Assoc. of Riding Clubs
Arts & Crafts Building Kitten Crew 4-H Club
Floral Building Pioneer Heritage Academy

Thursday, April 20, 2000

Meeting Room 4-H Rabbit Meeting
Main Exhibit County Volunteer Recognition Night
Floral Building Pioneer Heritage Academy

Saturday, April 22, 2000

Main Exhibit 4-H State BB Air Event
Large Show Ring 4-H Paw Power Dog Fun Match

Sunday, April 23, 2000

Meeting Room 4-H Happy Hoppers Club

Monday, April 24, 2000

Arts & Crafts Building Paid Dog Training
Main Exhibit A Polite Pooch Dog Class

Tuesday, April 25, 2000

Cloverleaf Building Glencoe Football Bingo
Main Exhibit 4-H Paw Power Dog Club
Main Exhibit Dog Classes for Hillsboro Parks
Floral Building Pioneer Heritage Academy
Main Exhibit The Pet Consultants
Arts & Crafts Building Dynamutts 4-H Club

Wednesday, April 26, 2000

Main Exhibit A Polite Pooch Dog Training
Cloverleaf Bldg. 4-H Wagon Train Meeting
Floral Building Pioneer Heritage Academy

Thursday, April 27, 2000

Floral Building Pioneer Heritage Academy

Saturday, April 29, 2000

Main Exhibit Paws 'N Roses Cat Show
Arts & Crafts Building Australian Shepherd Dog

Sunday, April 30, 2000

Main Exhibit Paws 'N Roses Cat Show
Arts & Crafts Building Australian Shepherd Dog



WASHINGTON COUNTY FAIR BOARD

Administrative Resolution No. 101

Creation and Use of Resolutions

RECITALS

A. WHEREAS, the Washington County Fair Board is vested with authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex;

B. In order to exercise its powers and duties as efficiently and effectively as possible, a systematic procedure to reach, record, promulgate, maintain and administer far reaching, precedent-setting actions and decisions is needed; and

C. The Fair Board desires that these procedures be fully open and the decisions readily available to all members of the public, staff and other interested parties.

BE IT RESOLVED THAT, the Board of Directors shall establish a process of creating and adopting Resolutions as follows:

1. When it deems appropriate, the Board of Directors shall create one or both of the following types of Resolutions in a format that conforms to the Model Resolution provided in Exhibit A attached hereto:

POLICY RESOLUTIONS which specifically relate to the operation of the Fair Complex, including but not limited to, actions affecting the public rights of enjoyment, conduct of users of the Fair Complex, and the protection of the Fair Complex property, or

ADMINISTRATIVE RESOLUTIONS which deal with the internal structure and operation of the Board, including but not limited to, responsibilities of committees, financial procedures, and administration of policies and rules.

2. When a need is identified, the Board of Directors shall cause a "draft" Resolution to be created, which shall be circulated to Board members for review and comment.

3. Unless an emergency is declared, the Board shall cause a reasonable period of time to lapse between the creation of a draft policy and its adoption. The purpose of this delay is to allow all interested parties, including but not limited to staff, Board members and the public to review the proposed resolution.

4. Once the Resolution is in a "final" form, the Board of Directors shall vote to either approve or disapprove it. If it is approved, the Resolution shall be "enforceable" by the Board of Directors within the mandate of its powers and duties to administer the Fair Complex.



5. A Book of Resolutions adopted by the Board shall be maintained by the Executive Director, who shall provide copies of current and additional Resolutions to any person who shall make a reasonable request.

DATED this _____ day of _____, 2000.

DIRECTORS:

Exhibit A

WASHINGTON COUNTY FAIR BOARD

(Type: Policy or Administrative) Resolution No. ____

Model Resolution Format

RECITALS

A. WHEREAS, the Washington County Fair Board is vested with authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex;

B. (One or more paragraphs providing the purpose and scope of this Resolution.)

BE IT RESOLVED THAT, (one or more paragraphs describing the specifications or actions that are the results of this Resolution.)

DATED this _____ day of _____, 2000.

ATTEST:

Board of Directors
Chairperson

WASHINGTON COUNTY FAIR BOARD

Administrative Resolution No. 102

Parliamentary Procedure

RECITALS

A. WHEREAS, the Washington County Fair Board operates as a duly appointed representative body of Washington County;

B. WHEREAS, its purposes are for the benefit of the public;

C. WHEREAS, the Board desires that its meetings and deliberations be conducted in a manner designed to maximize order and provide for meaningful input by each member of the Board and the public; and

D. WHEREAS, the Board desires that its deliberations be conducted in such a manner as to encourage full discussion.

NOW, THEREFORE, BE IT RESOLVED THAT,

1. Roberts Rules of Order, as customarily used by public and private deliberative bodies throughout the United States shall be the form of parliamentary procedure governing the deliberations of the Washington County Fair Board.

2. The Chairman of the Fair Board shall be designated the chair for all meetings of the Board unless otherwise designated by the Chairman or elected by the body.

3. It shall be the prerogative of the chair to allow for non-board member input from fair staff or others attending board meetings.

4. The Executive Director of the Washington County Fair Board shall be treated as a board member for all purposes of deliberation and participation in board meetings, except voting.

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5. Minutes of each Board meeting shall be prepared from a tape of the deliberations and shall be approved by the Board at its subsequent meeting.

DATED this _____ day of _____, 2000.

DIRECTORS:



WASHINGTON COUNTY FAIR BOARD

Policy Resolution 401

Establishment and Operation of Rodeo Committee

RECITALS

A. WHEREAS, the Washington County Fair and Rodeo has, for many years, relied on the production of a professional quality rodeo as part of its offering to the public;

B. WHEREAS, the Fair Board desires that the rodeo operation be conducted by those members of the community with specific interest in rodeo;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Washington County Fair Board shall annually appoint a seven Directors to direct the activities of a group to be called the Washington County Rodeo Committee.

2. The purpose of the Rodeo Committee shall be to produce and manage a four day rodeo each year for the Fair.

3. The Washington County Fair Board shall appoint such Committee members as in its discretion it believes would benefit the Rodeo and the Fair generally, but shall solicit recommendations from the existing Rodeo Committee prior to any such appointment.

4. The appointment of Rodeo Committee members shall be made annually at the January meeting of the Washington County Fair Board.

5. The Rodeo Committee shall follow the following operating procedures in carrying out the responsibilities established hereunder:

a. Provide to the Fair Board on or before the first fair board meeting of each calendar year a budget for the upcoming year rodeo.

b. Be responsible for the selection and oversight of the annual Rodeo and Fair Queen, who shall also serve as an ambassador for the County Fair.

c. Solicit and collect sponsorship dollars equal to at least 30% of the proposed rodeo budget, not including title and presenting sponsors.

d. Seek preapproval on all expenditures in excess of \$50 through the use of a purchase order or other appropriate documentation as may be established by Fair staff.

e. Respond in a timely fashion to all requests of the Board for information regarding Rodeo operations.

6. The members of the Rodeo Committee shall be entitled to the following benefits

in recognition of their service:

a. Free admission to the County Fair and Rodeo for all Committee members and associate members and volunteers according to the rules developed by the Rodeo Committee.

b. Payment for expenses to be used among all members of the Rodeo Committee for attendance at the National Rodeo Finals and Conference held annually in Las Vegas, Nevada.

7. The Rodeo Committee shall be authorized to conduct independent fundraisers for purposes consistent with this Resolution, provided, however, that any fundraiser or fundraising activity shall be subject to prior written approval of the Fair Board and Fair staff. All such funds shall be deposited into the Fair accounts to be credited against a budget line item.

DATED this _____ day of _____, 2000.

DIRECTORS:

WASHINGTON COUNTY FAIR BOARD

Policy Resolution 201

Determination of Fair Date

RECITALS

A. WHEREAS, it is in the interests of the Fair Board, County Commissioners, Fair Complex staff, exhibitors, and the public at large to establish a consistent means of determining the Fair date from year to year;

B. WHEREAS, it is desirable that the County Fair date be set in such a fashion that other competitive fairs, vendors and contractors, should be provided with appropriate and adequate notice of the dates of the Washington County Fair;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Washington County Fair shall be held during a six (6) day period beginning on a Tuesday and ending on the following Sunday and including the last Friday of the month of July.

2. Fair dates shall remain tentative until officially set by the Fair Board at least 18 months prior to the Fair.

DATED this _____ day of _____, 2000.

DIRECTORS:

Approved at
3/14/00 Horse
Later meeting

The Washington County 4-H Horse Fair

shall occur during a five day

period beginning on Tuesday and

ending on the following Saturday

one week before the Washington County

Fair⁴⁻¹¹ (e.g. next year, 2001 horse fair

will occur Tuesday, July 17th through

Saturday July 21st. — Washington Co.

fair will be Tuesday, July 24th - 29th.)

Washington County Fair & Rodeo

Thank you so much
for the beautiful bouquet
of flowers.
Your thoughts are greatly
appreciated.

Fred Boyles + Family

**OFFICE OF COUNTY COUNSEL
WASHINGTON COUNTY, OREGON**

DAN R. OLSEN
County Counsel

LORETTA S. SKURDAHL
ALAN A. RAPPLEYEA
WILLIAM G. BLAIR
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Assistant County Counsels

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JANET G. ANDERSON
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ANH NGUYEN
BARBARA L. BLAKE
JACQUILYN E. SAITO
Legal Assistants

DONNA E. EASON
SHARON A. BIDSTRUP
BARBARA J. CAMERON
Sr. Administrative Specialists

March 10, 2000

Ms Terri Ewing, CPO Coordinator
EXTENSION SERVICE
18640 NW Walker Road, Suite 1400
Beaverton, OR 97006-1975

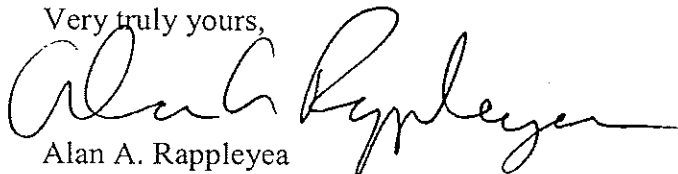
WASHINGTON COUNTY FAIR BOARD ACTIONS

Dear Terri:

I discussed with Margaret Garza, Fair Executive Director, the concerns that you raised in your letter of March 1, 2000. She informed me that the Board is aware of the executive session statutes and that, when they convene an executive session, they actually cite to the specific statute that permits the session. This did not get transferred to the minutes but Ms Garza said she will make sure that the minutes reflect this in the future. The Board is also aware that they can only discuss items in executive session that are allowed by the specific exemptions. All other discussions are in open session. Ms Garza stated that most of the discussions about the Fair redevelopment are in open session.

You mentioned Goal 1 citizen involvement for the Fair redevelopment. Beyond the open meeting laws, I do not believe that Goal 1 is implicated at this point. Certainly, if any development application is made, there will be citizen involvement through the land use permitting process. Ms Garza stated the public is welcome at all Fair Board meetings and any public interest in Fair redevelopment is appreciated.

Very truly yours,

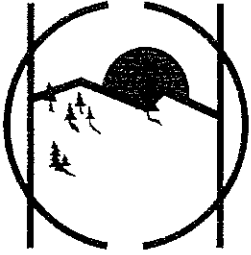


Alan A. Rappleyea
Sr. Assistant County Counsel

AR\FAIR\FAIREWINGEXCESSLTR.DOCsb

C: Margaret Garza





the
CHAMBER

THE GREATER HILLSBORO AREA CHAMBER OF COMMERCE

A/S 200

February 14, 2000

Ms Gail Lodewick
Washington County Horse Advisory Board
12825 Beef Bend Road
Tigard, OR 97224

Dear Gail:

I am in receipt of your letter dated February 9th, 2000. In your letter you are asking the Airshow to give financial support to an alternative location for the Washington County 4-H Horse Fair, should there be inclement weather on the scheduled dates of July 14-18.

In order for me to bring your request to the Airshow Finance Committee, I need to know the cost of renting an alternative site.

Please call me at 648-1102 or e-mail me at dan@hilchamber in order to facilitate your request.

Sincerely,

Dan Aberg, President
Hillsboro Chamber of Commerce

Cc: Margaret Garza ✓
Dick Clarke
Lila Ashenbrenner
Judy Willey

3/13/00

Spoked w/ John Baggott.
He's dealing with the
WA Horse Advisory.

MP



February 9th, 2000

Mr. Dan Aberg
President, Hillsboro Chamber of Commerce
334 SE Fifth ave.
Hillsboro, Or. 97123

Dear Mr. Aberg,

We appreciate the letter that you sent to us in December regarding the Chamber's position about the Airshow.

Unfortunately, now we are requesting your help.

Because the airshow and the Washington County 4-H Horse fair cannot be held simultaneously, the 4-H program has been forced to change the dates of the horse fair to July 14-18.

The horse leadership had considered moving Horse Fair to after regular fair- unfortunately this conflicts with state horse fair and many family vacations so the earlier dates are the only way that horse fair can happen this year.

The effects of this decision have rippled through our program:

- 1) The 4-H wagon train has historically been scheduled to allow the participants to also compete at horse fair; this year will not be the case. the Wagon train and Horse fair will have to be held at the same time- forcing our kids to choose between the two complementary events.
- 2) The 4-H camping program has been changed to July 8-12 to allow those kids to participate at horse camp. However, the horses going to camp usually get more than 2 days to get their energy back before fair.
- 3) The weather in Western Oregon (as you well know) is often still very moist into the first weeks of July; making the main arena at the fairgrounds unusable. This would necessitate a change of venue for the horse fair.
- 4) Moving the dates of Horse Fair has also impacted the organizational members of horse fair. The volunteer that was going to be the Horse Fair Superintendent- Linda VanFleet- now has a scheduling conflict with horse fair, and won't be able to attend. The 4-H Horse program is now scrambling to find another persons(s) to take this leadership role.

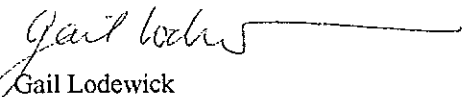
Here is where your assistance is needed:

The horse advisory board will need funds to secure and pay for another facility in the event that the Main arena is unusable due to weather. The only local facility that is large enough to handle the number of horse members is McKay Creek Farms. Mt Hood Equestrian Center and the Yamhill County Fairgrounds are two other facilities in the greater Portland area that also meet the needs of the 4-H Fair Program.

If the weather is favorable- the funds that you donate to the 4-H horse program for the wet weather facility change would then be used to purchase more stalls for the fair. The Fair Grounds is still about 30 stalls short of the number needed to safely house the 4-H horse program horses...

If you have any questions please feel free to contact Sandy Baker: (503) 628-6840

Thank you for your consideration in this matter,



Gail Lodewick
Secretary, Washington County Horse Advisory Board.

12825 SW Beech
Tigard 97224