

MINUTES

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held Wednesday, April 6, 1983, in the Fairgrounds Office beginning at 4:35 p.m.

ATTENDANCE	<u>Fair Board</u>	<u>Staff</u>	<u>Guests</u>
	Charles Colegrove	Adeline Hesse	Claudine Benson, Horse Supt.
	Jeanne Leeson	Valerie Bentley	B.J. Clausen, Rodeo Committee
	Homer Speer		Fred Boyles, Rodeo Committee
	Margaret Sprecher		Gene Seibel, Rodeo Committee
	John Love, absent		Tom Speer, Co. Planning Dept.

CONSENT AGENDA MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO APPROVE THE BILLS AS SUBMITTED, THE FEBRUARY 1983 FINANCIAL RECAP, AND THE MARCH 2, 1983, BOARD MINUTES. MOTION CARRIED. (Bills listed on page 2.)

HOTEL/MOTEL TAX The Fair Board has received its last payment of 1 percent of the hotel/motel tax of \$10,251.01.

RODEO COURT The Board received a letter expressing concern about the Rodeo Court's unsportsman-like conduct at the recent Forest Grove Gay 90's parade.

The Board noted the Rodeo Committee's January 10 and February 14, 1983, meeting minutes. The Committee would like to have the arena left in better shape after the last destruction derby of the year. Water stands all winter in the ruts, and the arena loses the benefits of the chips hauled into the arena a couple of years ago.

Hesse offered free booth space to the Board of County Commissioners, and Finance Director Marge Post said services or money needs to be exchanged between departments. Perhaps the County would be able to grade the arena after the September 10 derby.

Maggie Sprecher will take John Love's place as liaison to the Destruction Derby Committee.

HOME EC DEPT. MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO APPOINT NANCY RABER AS OPEN CLASS BAKED GOODS SUPERINTENDENT. MOTION CARRIED.

Both Nancy Raber and Food Preservation Superintendent Alana Mapes have been working hard recruiting special awards for the Home Economics Department.

EASEMENT The Board reviewed a letter from City of Hillsboro stating the City feels they should no longer pursue easement negotiations between the Fairgrounds, Port of Portland, Quadrant, and Gardner & Beedon, because the City has no direct interest in the matter. Gardner & Beedon has not participated in any of the easement meetings. Speer feels the Fair Board has kept all their options open.

VISITORS ASSOC. Speer reported the Visitors Association will be meeting again April 7, 3 p.m. From previous meetings Speer was not able to determine whether the association has any interest in increasing the hotel/motel tax. The association advocates making Washington County a vacation stopover.

Hesse reported the County budget was defeated on March 29. The public will vote on the budget again May 17. The fairgrounds portion of the general fund budget is \$25,500 in liability insurance and O.P.E.

BOOSTERS Sprecher reported that at the March 16 Booster meeting, the Boosters allocated money for a lot of the items submitted by Director Hesse. The Boosters did authorize \$50 to support an ad for the March 29 levy. Eight people attended the meeting.

ROTARY MOWER The Board reviewed a letter from Tualatin Hills Park & Recreation District recommending commercial type mowers they have found satisfactory. Board also reviewed the bid packet for commercial gas garden tractor and rotary mower deck. The specifications include trade-in allowance for the fairgrounds' 1980 Simplicity riding lawnmower.

Speer pointed out that through the bidding process the important thing is to get the tractor and mower deck you want. Hesse will ask County Counsel about the Fair Board's obligation if low bidder does not meet specifications. Perhaps it would be better to purchase a mower from quotes. Quotes can be taken instead of bids if under \$10,000.

MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO AUTHORIZE ADVERTISING FOR BIDS ON A COMMERCIAL GAS GARDEN TRACTOR AND ROTARY MOWER DECK IF THE COST WILL EXCEED \$10,000. MOTION CARRIED.

The Boosters were interested in contributing towards a mower. The Boosters did see a proposal for another Simplicity, but that mower does not meet fairgrounds specifications. Hesse will inform the Boosters of the Fair Board's direction.

The Boosters will be painting tables and benches, spraying the parking lot, purchasing ten garbage cans, looking into playground equipment and lights for the Main Exhibit Building.

DIRECTOR'S REPORT When speaking to the Cornelius Rotary Club March 8, Hesse met the new President of Washington Federal Savings & Loan. He is interested in working with the fairgrounds on 1984 entertainment.

Hesse represented the Fair at the Glencoe High School FFA Banquet on March 11.

Hesse met with Extension March 14 at 7:30 p.m. to work on Ballot Measure 4 (county budget).

The Fair Board noted Board of Commissioners minute order 83-156 approving the "Request for Qualifications" and selection schedule for a consultant to prepare a master plan for the fairgrounds. The "Request for Qualifications" was sent to over 100 firms and is due by April 11.

The Board reviewed the cover and Volunteer Appreciation page of the premium book. So far ad sales are \$9,000. Premium book will be published June 2.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY MARGARET SPRECHER TO AUTHORIZE DIRECTOR HESSE'S ATTENDANCE AT THE FAIR DIRECTORS AND MANAGERS CONFERENCE IN NEWPORT, OREGON, MAY 18-20. MOTION CARRIED.

The Rodeo Committee has located an individual who will donate \$2,000 in "added money," but the individual and Committee feel he needs some special recognition for the donation. The Fair Board and Rodeo Committee members agreed that an ad in the Fair supplement published by "The Times" would be appropriate recognition for the "added money" donation. Hesse suggested having a list of "sure" advertisers to help when presenting the free ad idea to "The Times."

Boyles showed the Board some Levi posters, buttons, and banners that are available for advertising. Quantities are available from the stock contractor.

The Fair Board did run a rodeo radio spot in 1982 and will be running one in 1983. Public Service Announcements are not available to county fairs.

The Committee will be replacing the holding pens. The Fairgrounds Boosters may be donating money for arena repairs. The Fair Board thanked Mr. Clausen, Mr. Boyles, and Mr. Seibel for attending the meeting.

FAIR
CONCESSIONS

A vineyard in Banks is interested in having a wine tasting booth at the fair. The booth would feature five Washington County wineries. The lessee would provide an OLCC license and police the booth. The lessee has done many wine tastings.

Leeson suggested calling any other fairs where the lessee has participated. The Fair Board agreed that a booth representing the Washington County wine industry would be appropriate at the fair. Director Hesse to use her judgment in locating and contracting for the wine booth.

RODEO

The Rodeo Court will be having a dance Saturday, April 9, at the Hillsboro Armory.

MEETINGS

The Fair Board will be meeting with the Board of Commissioners on Tuesday, April 19, 4:30 p.m. at the Courthouse to discuss County Counsel's findings on dedication of revenue from commercial development on fairgrounds property. (Meeting later changed to April 26, 4 p.m. at the Courthouse.)

Next regular Fair Board meeting will be Wednesday, May 4, 1983, at 4:30 p.m. in the Fairgrounds office.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Valerie Bentley

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, April 6, 1983

1. Call to Order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.

Guests: 5:00 Claudine Benson. Stallion Service Auction during the fair, probably Friday night. Entails stallion stud services donated by area horse breeders - proceeds of auction to be dedicated to purchasing portable box stalls.

5:20 Tom Spear or John Junkin, Washington County

- *3 Bills for approval (enclosed).
- *4. Financial recap for February 1983 for approval (enclosed).
- *5. Board minutes from March 2, 1983, for approval (enclosed).

* Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.

6. Correspondence:

- A. Letter from Claudine Benson re Forest Grove Gay 90's parade (enclosed).
- B. Rodeo Committee January 10 & February 14 minutes (enclosed).

7. Appointment of Nancy Raber as Open Class Baked Goods Superintendent. Board Action.
8. Easterly border easement update, March 16 meeting. City of Hillsboro letter (enclosed).
9. Visitor's Association organizational update by Speer & Sprecher.
10. Report from Sprecher on Booster meeting March 16. Next Booster meeting will be Wednesday, April 20, 7:30 p.m. Jeanne Leeson will attend.
11. Authorization from Board to request bids for an out-front rotary mower-- trade in 16 hp Simplicity. (Correspondence from T.H.P.R.D. and bid package enclosed).
12. Director's report:
 - A. Gave slide presentation to Cornelius Rotary, March 8.
 - B. Represented the Fair at the Glencoe High School FFA Banquet, March 11.
 - C. Working on Ballot Measure 4 (county levy) with Extension, meeting March 14, 7:30 p.m.
 - D. Fairgrounds development plan update. (Minute order 83-156 enclosed.)

12. Director's report, continued.
 - E. Premium Book update.
 - F. Director requests permission to attend Fair Directors & Managers Conference in Newport, May 18, 19, & 20. Approximate cost for lodging, meals & mileage - \$250.
 - G. Bob Finley called on March 30; Air Show is cancelled for 1983 due to economy and work on Cornell Road.
13. Request from Hillsboro Chamber of Commerce for a destruction derby in September 1983. Board direction. Report to Board on Destruction Derby Committee meeting held Monday, April 4, 5:30 p.m. Tentative 1983 dates: July 3, August 10, and September 10.
14. Next regular Board meeting will be held Wednesday, May 4, 1983, beginning at 4:30 p.m. in the Fairgrounds office.

** If you are unable to attend or will be late, call 648-1416.