

WASHINGTON COUNTY FAIR

A Special Meeting of Fair Board
Held August 24, 1977

CALL TO ORDER
AND ATTENDANCE

The meeting was called to order at 8:10 by Vice-Chairman Jerry Boyer with the following in attendance:

BOARD

Jim Springer
Joe Evers
Jerry Boyer
Ralph Holland

MANAGEMENT & STAFF

Adeline Hesse
Sue Price

GUEST

Ed Wolfe, Hillsboro Soccer League

ABSENT

Charles Colegrove

HAUNTED CAVES
CONTRACT

It was reported by Mrs. Hesse that she has negotiated a contract with Harley Crowder of the Active 20/30 Club for the Haunted Caves Event October 21 - November 2. In addition to rent, the 20/30 Club will pay for power used during that period

SOCCER LEASE

Ed Wolfe attended the meeting to discuss the leasing of the property on the northeast corner for use by the Hillsboro Soccer Club. He reported there are several soccer fields in surrounding communities but facilities are very limited in Hillsboro for both youth and adult. Hillsboro Soccer Club consists of 35 teams. The Fair Board reminded Mr. Wolfe that all Washington County residents will be paying for the field and it will not be accessible to all residents.

It was decided that a chain be constructed across the diagonal road inside fairgrounds entrance so as to dissuade any vehicle traffic on the field. In the event of the fairgrounds needing extra parking, the fair event will have precedence over use of the field for parking. Mr. Wolfe was told to submit a schedule of events as soon as possible.

MOTION. MOVED BY RALPH HOLLAND, SECONDED BY JIM SPRINGER, TO TABLE THE ISSUE OF SIGNING A LEASE WITH HILLSBORO SOCCER CLUB UNTIL THE BOARD HAS RESULTS OF THE G.O. BOND. MOTION CARRIED.

EVENTS & FACILITY
CONTRACT

Mrs. Hesse reported on several interviews Don Jewell had with local persons to determine the market for community services. The Fair Board okayed the contract, signed by Jerry Boyer, with Don Jewell, Event & Facility Consultants.

APPROVAL OF MINUTES

MOTION. MOVED BY JIM SPRINGER, SECONDED BY JERRY BOYER TO ACCEPT THE JULY 19 MINUTES AS PRINTED AND MAILED. MOTION CARRIED.

BILLS APPROVED

The following bills were presented to the Board for approval:

July payroll \$3,381.39

786 - Willamette Hi-Grade Concrete Co. - \$69.50
787 - Washington County Leaders Assn. - \$1,000.00
788 - Dan Kelsey - \$237.00
789 - The Woodyard - \$66.00

BILLS (CONTINUED)

- 790 - Betty Morrison - \$36.40
- 791 - John Miken - \$105.00
- 792 - State Accident Insurance Fund - \$220.59
- 793 - A-1 Silk Screen Products - \$389.50
- 794 - Linda Lovell - \$13.68
- 795 - The Sherwin-Williams Co. - \$58.90
- 796 - Clyde List - \$75.00
- 797 - Sprouse Reitz - \$14.01
- 798 - Public Employees Retirement Fund - \$156.09
- 799 - Void
- 800 - Void
- 801 - Mel Vandehey - \$90.00
- 802 - Ralph Calloway - \$158.00
- 803 - Washington County Fair Youth Auction - \$700.00
- 804 - Helen's Costume Shop - \$65.00
- 805 - Grimms - \$90.00
- 806 - Sue Price - \$9.87
- 807 - Alpha Upsilon - \$25.00
- 808 - Chris Cullen - \$12.20
- 809 - Francis Evers - \$48.00
- 810 - Ben Faber Electric, Inc. - \$306.25
- 811 - Modern Interiors - \$29.40
- 812 - Sonya Simpson - \$24.35
- 813 - Edwards Building Supply - \$17.90
- 814 - Dennis Griffin - \$35.00
- 815 - Betty Morrison - \$33.80
- 816 - Mr. Plywood - \$28.85
- 817 - Dorothy Klock - \$37.60
- 818 - Gloria Bennett - \$33.00
- 819 - Pauline Lewis - \$68.40
- 820 - Mary Lou Woalley - \$36.80
- 821 - Pam Curnutt - \$35.00
- 822 - Carolyn Studer - \$34.40
- 823 - Marion Marine - \$38.60
- 824 - Hillsboro Lock & Key - \$11.00
- 825 - Sue Price - \$13.64
- 826 - Cash (gate change) - \$4,000.00
- 827 - Petty Cash - \$50.00
- 828 - Bee Hive - Srs. Forest Grove - \$50.00
- 829 - Western Business Builders, Inc. - \$54.55
- 830 - Hillsboro Implement Co. - \$368.38
- 831 - Hillsboro Postmaster - \$26.00
- 832 - Rushlow-Busch Insurance, Inc. - \$287.00
- 833 - Robert A. Schmidt - \$36.00
- 834 - W. Wayne Roberts - \$36.60
- 835 - Washington County Leaders Association - \$500.00
- 836 - Hillsboro Garbage Disposal - \$132.25
- 837 - Albert Patecky - \$30.00
- 838 - Kenneth Patecky - \$32.80
- 839 - Ray Mohr - \$35.00
- 840 - Donald Kabler - \$46.80
- 841 - Mildred Virgin - \$22.75
- 842 - Canyon Greenhouses - \$90.00
- 843 - Carol Wheeler - \$100.00
- 844 - Ed Engel - \$42.80
- 845 - Mrs. R. E. Townsend - \$38.00
- 846 - Elsa Mann - \$33.00
- 847 - Cathy Laird - \$35.00

BILLS (CONTINUED)

848 - Avis Herrmann - \$55.00
849 - Western Business Builders - \$129.28
850 - Glenda Brosh - \$37.00
851 - Ed Evey - \$100.00
852 - Susan Stevens - \$40.00
853 - Sweet Adelines - Sally Reed - \$35.00
854 - KUIK - \$225.00
855 - Lester Mickelberry - \$50.00
856 - Mrs. Hugh Henry - \$15.00
857 - Joan Curry - \$30.00
858 - Mrs. Harry Leeding - \$30.00
859 - Mrs. Edward Donohue - \$30.00
860 - Iris O'Mills - \$15.00
861 - Evelyn Mill - \$30.00
862 - Mrs. A. Mason - \$30.00
863 - Kraig Ohloing - \$137.87
864 - The Community Press - \$106.47
865 - Brian Decker - \$53.00
866 - Winslow - Tom Klobas - \$150.00
867 - Ackerley Communications, Inc. - \$890.40
868 - City of Hillsboro Utilities Commission - \$32.00
869 - Gayle Anthony - stop payment - lost check (20.00)
870 - Pepper Farrens - \$8.00
871 - Dorothy Hall - Clown Serendipity - \$230.00
872 - Middle East Dance Cultural - \$20.00
873 - Washington County 4-H Leaders Assn. - \$1,000.00
874 - Void
875 - Schulz Sanitary Service, Inc. - \$108.00
876 - Leipelt and Son - \$184.00
877 - Associated Janitor & Paper Supply Co. - \$524.54
878 - The Times Publications - \$43.20
879 - The Times - \$164.76
880 - Friberg Electric Co. - \$65.00
881 - Gate Change - \$1,000.00
882 - Baker Rock Crushing Co. - \$59.99
883 - Casey Tractor & Equipment Co. - \$7.80
884 - Don's Plumbing & Heating - \$5.25
885 - Ireland's True Value Hardware - \$29.90
886 - Hillsboro Argus - \$78.00
887 - The Pihas, Schmidt, Westerdahl Company - \$1,842.15
888 - Marj McCornack - \$54.50
889 - Don Carter - \$100.00
890 - Dan Josi - \$127.50
891 - Bonnie Steinborn - \$42.93
892 - Blooming 4-H Livestock Club - \$100.00
893 - Ribbon Specialties - \$96.75
894 - Bruce Moos - \$45.00
895 - Ribbon Specialties - \$256.80
896 - Jonie Pascuzzi - \$14.00
897 - Wanda Mulholland - \$150.00
898 - Larry Wyatt - NRA Contractor - \$5,000.00
899 - Mrs. Victor Christensen - \$150.00
900 - Patricia Watts - \$150.00
901 - JoAnn Burton - \$150.00
902 - William Farrell - \$230.00
903 - Mildred Ellis - \$150.00
904 - Deloris Hutcheon - \$150.00
905 - Wilbur Burkhart - \$25.00

BILLS (CONTINUED)

906 - Earl Knight - \$150.00
 907 - Sunshine Pizza Exchange - \$39.40
 908 - Carolyn Jackson - \$69.09
 909 - Sharon Olberg - \$182.50
 910 - Washington County Drop Box Service, Inc. - \$66.30
 911 - Copeland Lumber Yards - \$10.31
 912 - Richard Jossy - \$200.00
 913 - Dan Kelsey - \$231.00
 914 - J. Thayer Co. - \$11.32
 915 - Lloyd Junken - \$308.27
 916 - Florence Hesse - \$25.00
 917 - Dan Kelsey - \$159.00
 918 - The Sherwin Williams Co. - \$125.40
 919 - First National Bank - \$148.80
 920 - Petty Cash - \$23.73
 921 - Hillsboro Post Office - \$26.00
 922 - Washington County Sheriffs Reserve - \$1,094.00
 923 - Portland General Electric - \$911.30
 924 - Jay Meeuwssen - \$32.50
 925 - First National Bank - \$596.00
 926 - Susan Price - \$100.00
 927 - Dan Kelsey - \$120.00
 928 - Vicki Lewis - \$12.00
 929 - Nancy Renish - \$75.00
 930 - Oregon State Employment Division - \$596.00
 931 - Linda Leffel - \$7.00
 932 - Elizabeth Henry - \$17.50
 933 - Void
 934 - Hillsboro Farm Equipment Co. - \$7.85
 935 - Pool-Gardner Lumber Co. - \$191.21
 936 - Bonnie Taylor - \$75.00
 937 - Hillsboro Office Supply Co. - \$59.31
 938 - Northwest Natural Gas - \$14.54
 939 - Robert C. Ganger - \$192.00
 940 - Union 76 - \$166.15
 941 - Portland General Electric - \$7.92
 942 - Portland General Electric - \$10.00
 943 - General Telephone Co. - \$130.23
 944 - General Telephone Co. - \$63.68
 945 - Gayle Anthony - \$20.00 (see #869 - lost check)
 946 - Oregon Employes Retirement Fund - \$156.09
 947 - Buck Ambulance Service - \$120.00
 948 - Hillsboro Garbage Disposal - \$367.50
 949 - Washington County Central Services - \$27.71
 950 - Valley Office Equipment - \$58.00
 951 - Washington County Drop Box Service - \$66.30
 952 - General Telephone Co. - \$72.56
 953 - Senior Citizens News - \$3.50

MOTION. MOVED BY JIM SPRINGER, SECONDED BY JERRY BOYER, THAT ALL BILLS MAILED FOR STUDY, READ AND SUBMITTED BE APPROVED FOR SIGNING. MOTION CARRIED.

LIFETIME PASS

MOTION. MOVED BY RALPH HOLLAND, SECONDED BY JERRY BOYER THAT A LIFETIME PASS BE AWARDED TO ERNEST BENNETT. MOTION CARRIED.

GRAVEL

Mrs. Hesse reported to the Board that 1,000 yards of dirt and gravel were obtained free from the Armory construction. Cascade Construction did the hauling, packing and leveling.

REZONING
FAIRGROUNDS

Mrs. Hesse will meet with the City of Hillsboro and County Counsel August 25 at 10:00 a.m. to begin procedures for rezoning the fairgrounds.

1977 FAIR REPORT

A report was given by Mrs. Hesse that the 1977 Washington County Fair was a success. Off-season usage was up \$3,600.00 which was double 1976 figures. Fair attendance was up 5,750. Paid premiums were down in 4-H but remained the same for open class. The increased revenue was attributed to the success of the rodeo and destruction derby. The 1978 Fair 53 will have the theme of "Sunshine Days" and Mrs. Hesse will begin meeting with the department heads soon (August 25) to evaluate the 1977 fair and commence planning the 1978 fair.

After the Manager's report was completed, the following motion was made and passed:

MOTION. MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND TO THANK AND COMMEND FAIR MANAGER, ADDY HESSE, FOR AN OUTSTANDING 1977 COUNTY FAIR. MOTION CARRIED UNANIMOUSLY.

THANK YOU
RESOLUTION

MOTION. MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND THAT: BE IT RESOLVED THAT GWEN CLYMORE AND SHEILA WELTON BE RECOGNIZED AND THANKED FOR OUTSTANDING SERVICE TO 4-H AND WASHINGTON COUNTY FAIR BY EFFICIENTLY AND ECONOMICALLY RUNNING THE 4-H AND CHUCK WAGON. MOTION CARRIED UNANIMOUSLY.

POLICY ON
MANAGER EXPENSES

As requested at a previous meeting, the Fair Board was sent the Washington County policy on trip expense allowance and reimbursement for use of private vehicles on County business. After study and discussion, the County policy was adopted.

MOTION. MOVED BY JERRY BOYER, SECONDED BY RALPH HOLLAND THAT MANAGER TRIP EXPENSE AND REIMBURSEMENT FOR USE OF PRIVATE VEHICLES BE ADOPTED AS FOLLOWS: 1. USE OF PRIVATE VEHICLES ON OFFICIAL BUSINESS AT 15 CENTS PER MILEAGE. NOT TO INCLUDE REIMBURSEMENT FOR TRAVEL TO AND FROM WORK, 2. WHENEVER THE MANAGER IS REQUIRED TO TRAVEL ON OFFICIAL BUSINESS OR ATTEND OFFICIAL MEETINGS, HE SHALL, IN ADDITION TO HIS REGULAR COMPENSATION, BE REIMBURSED FOR HIS ACTUAL NECESSARY EXPENSE. A. LODGING...ACTUAL COST B. CARRIER SERVICES, INCLUDING TAXICABS, CAR RENTAL AND STORAGE...ACTUAL COST C. MEALS FOR 1 DAY MAXIMUM \$20.00...BREAKFAST \$3.00, LUNCH \$5.00 & DINNER \$12.00 D. REGISTRATION FEES...ACTUAL COST. MOTION CARRIED.

APPRECIATION
POTLUCK

A thank you potluck dinner will be held Wednesday, September 14, at 7:00 p.m. for all department heads, 4-H Agents, Rodeo Board members, County Commissioners, fair employes, Steering Committee members, and their families. Chicken and beverage will be furnished by Fair Board. Board will be assigned tasks.

L

EXECUTIVE SESSION When item #12 was reached on the agenda, an executive session was required and called to order by Chairman Joe Evers at 9:30 p.m.

The Board was presented with an itinerary for how Mrs. Hesse would like to improve on the management of the Fair. Board members concurred that to run the Fair properly, they must be willing to pay people fairly.

MOTION: MOVED BY JERRY BOYER, SECONDED BY JIM SPRINGER, THAT THE FAIR BOARD MEMBERS STUDY ITINERARY AND EMPLOYMENT AGREEMENT AND FURTHER DISCUSS AND MAKE RECOMMENDATIONS AT THE NEXT REGULAR BOARD MEETING TO BE HELD SEPTEMBER 7. MOTION CARRIED.

Chairman Joe Evers adjourned the executive session at 10:00 p.m

**TRUCK PURCHASE
& DONATION**

The Fair Board accepted the Beaverton Foods, Inc., donation of \$2,000.00 off the 1960 Chevrolet truck purchase price of \$2,700.00. A check for \$700.00 and donation letter will be sent Beaverton Foods, Inc.

ADJOURNMENT

MOTION. MOVED BY RALPH HOLLAND, SECONDED BY JERRY BOYER, TO ADJOURN THE REGULAR MEETING AT 10:20 P.M. MOTION CARRIED.

Respectfully submitted,

Susan Price

Susan Price, Secretary
Washington County Fair .

Washington County Fair
Agenda

Wednesday, August 24, 1977
8:00 p.m.

1. Board review of proposed lease agreement from Hillsboro Soccer League
2. Guests -- 8:30 p.m. -- Ed Wolfe from Hillsboro Soccer League -- to review soccer lease
3. Event and Facility Consultants contract (enclosed for review)
4. July 19, 1977 minutes for Board consideration and approval
5. Bills and payroll (list enclosed for review)
6. Recommend Board award lifetime pass to Ernest Bennett
7. 1,000 yards of gravel and dirt obtained free - from Armory construction. Cascade Construction is hauling, packing, leveling, etc.
8. Have meeting scheduled with City of Hillsboro persons, County Counsel, and self -- October 25 at 10:00 a.m.
9. Manager report on 1977 Fair
10. Policy on trip expense and reimbursement use of private vehicles (enclosed)
11. Any other Board input
12. Recommend executive session regarding future employment
13. Reopen meeting and establish results in minutes
14. Adjournment

If you will be late or unable to attend the July 20 meeting, please call the office at 648-1416 or 628-1610.