

NOTICE OF MEETING

Washington County Fair Board
Executive Session: Tuesday, December 10, 2002 at 4:00 p.m.
Regular Meeting: Tuesday, December 10, 2002 at 4:30 p.m.
Fair Complex Floral Building
Hillsboro, Oregon

Kathy Christy, President
A. Richard Vial, Vice President Lyle Spiesschaert, Treasurer
Sheila Day, Member Ken Leahy, Member

196 Days to the 2003 Washington County Fair & Rodeo

- A. ***Call the Regular Meeting to Order:*** All matters noticed and listed on this agenda, in any category, may be considered for action in any order at the discretion of the Board President. Items not so noticed may be discussed at the discretion of the Board President, but cannot be considered for action.
- B. ***Executive Session – Executive Director Evaluation:*** Executive Session pursuant to ORS 192.610-192.690 to discuss Personnel issues.
- C. ***Public Welcome – Audience Time:*** This time is provided for members of the audience to comment on any item(s) not on the regular agenda. At the discretion of the Board President, each individual's comments may be limited to two minutes. Audience members, when recognized by the Board President, may also comment at the time agenda topics are being discussed by the Board. It is requested that those addressing the Board state their full name, address and organization represented.
- D. ***Consent Agenda:*** All Consent Agenda items shall be approved without discussion and with one motion except those items removed from the Consent Agenda by a Board member or a member of the public attending the meeting so requesting. If a matter is removed, it shall then be considered, discussed and voted on individually, after the Consent Agenda has been approved.
 - 1. Financial Statements
 - A. Budget Overview – October 2002
 - B. Line Item Report – October 2002
 - C. Balance Sheet – October 2002
 - D. Other, if any
 - 2. Minutes
 - A. Fair Board Minutes – November 2002
 - B. Rodeo Committee Minutes – November 2002
 - C. Fair Booster Meeting Minutes – November 2002
 - 4. Facility Use Schedule – December 2002
 - 5. Other, if any

In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

E. *Special Reports*

1. Rodeo Committee Report – Cody Feinauer, Rodeo Committee Chair
2. 4-H Report – John Baggott, 4-H Extension Service
3. Fair Boosters Report – Bill Duerden, Booster President
4. Operations Report – Alex Brander, Operations Manager
5. Other, if any

F. *Old Business*

1. Redevelopment Update, if any
2. Glencoe Football BINGO Update
3. Policy Resolution – Determination of Fair Dates (Tabled in November)
4. Other, if any

G. *New Business*

1. Contribution to the Old County Jail Project – Action Required
2. Draft Policy – Non-Paid Usage of Fair Complex Facilities (Discussion Only)
3. Draft Policy – Volunteers (Discussion Only)
4. Draft Policy – Board Retreat (Discussion Only)
5. Board Appointments – Discussion Only
6. Budget Discussions – FYE June 30, 2004
7. Other, if any

H. *Announcements*

1. Calendar of Events
2. Other, if any

I. *Correspondence*

1. Letters and Cards, if any
2. Other, if any

J. *Board Communications*

K. *Other Matters of Information*

1. Newspaper Articles, if any
2. Oregon Fairs Association Convention Registration
3. Website Activity
4. Other, if any

M. *Adjourn*

**Executive Session pursuant to ORS 192.610-192.690 to discuss Personnel issues immediately following the regular Fair Board meeting if deemed necessary.

*** Executive Session pursuant to ORS 610-192.690 to discuss Real Estate matters immediately following the regular Fair Board meeting if deemed necessary.

In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

CONSENT AGENDA

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: December 5, 2002

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: October 2002 Financial Statements

Find attached the October 2002 Financial Statements.

Line 4 – Hotel Tax: Although October 2002 receipts were greater than October 2003, this revenue is expected to track behind levels received in 2001-2002. For the unforeseeable future, the vacant accounting position will remain unfilled with these duties reassigned to existing staff.

Line 36 – Rodeo Sponsorships: This account does not reflect approximately \$1,700 in sponsorship revenues that have not yet been received. The sponsor has been notified regarding this matter.

Line 37 – Miscellaneous: This account is expected to be higher than budgeted based upon additional revenues received from corporate picnics and miscellaneous carnival revenue.

Line 49 – Total Personnel: With regards to the October 2002 Financial Statements, staff recently processed a payroll payment of \$84,768.57 which will not be posted until the November 2002 Financial Statements. These payroll payments would have applied to August and September 2002. As previously reported, payroll payments were delayed due to difficulties with the County's new payroll system.

Line 58 – Utilities to date are tracking higher than the same period last year. This account will be reviewed to identify any noted variances.

Line 87 – Parking: This account includes parking services contracted with SAMBA totaling \$3,394.50. The approved budget noted that temporary staff would provide these services, however, in discussion with SAMBA, it was determined that these services could be provided more efficiently via a contract. Total Parking expenses are expected to exceed budgeted amounts, however, Personnel expenses will be less than budgeted.

Line 88 – Professional Services: This account includes grounds cleanup services contracted with the Hillsboro Optimist Club amounting to \$2,700. The approved budget noted that temporary staff would provide these services, however, in discussion with the Hillsboro Optimist Club, it was determined that these services could be provided more efficiently via a contract. Total Professional Services expenses are expected to exceed budgeted amounts, however, Personnel expenses will be less than budgeted.

Line 91 – Miscellaneous: This account is expected to be higher than budgeted based upon additional expenses associated with the corporate picnics. However, additional revenues offset these additional expenses.

Line 105 – Awards 4-H: Premiums checks totaling \$5,519 were prepared in October and mailed in November.

Line 128 – Main Stage: This line item will be greater than budgeted based upon scheduling an Amphitheatre concert on Friday night, however other line items in this series (Grounds Entertainment, Special Exhibits) are expected to be less than budgeted,

Line 132 – Touch & See: This account will be higher than budgeted since a contractor was used this year.

Line 134 – TOTAL SHOWS & ENTERTAINMENT: This overall category will be greater than budgeted by approximately \$5,000 when all related expenses are paid. As noted above, an Amphitheatre concert was scheduled on Friday night. Final entertainment charges applicable to Sunday's Hispanic programming were paid in November.

Line 142 – Development Reserve: This amount represents the additional payment to fund ongoing redevelopment efforts. This payment was approved last spring.

BALANCE SHEET - This statement was prepared on the accrual basis. The Premium Account shows a negative amount as of October 31, 2002, in that the 4-H premium checks were written in October, but not issued until November. Funds were transferred to the Premium Account in November once the premium checks were issued.

Please don't hesitate to ask if there are any questions or concerns.

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview October 2002

	A	C	D	E	F	G	H
1		October	October	Year to Date	Year to Date	Budget	Percent
2	INCOME	2002	2001	July-Oct 2002	July-Oct 2001	FYE Jun 30/02	of Budget
3	STATE FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 43,056	0%
4	DEDICATED FUNDS - Hotel Tax	\$146,314	\$107,741	\$265,892	\$256,791	\$600,000	44%
5	INTERIM INCOME						
6	010B · Main Exhibit Hall	\$ 13,753	\$ 13,352	\$ 25,950	\$ 23,327	\$ 86,894	30%
7	010C · Cloverleaf Building	1,842	2,374	4,905	7,576	25,000	20%
8	010D · Arts & Crafts Building	2,692	784	3,717	2,796	5,000	74%
9	010E · Friendship Square	200	-	844	1,242	2,000	42%
10	010F · Floral Building	225	50	225	2,010	2,000	11%
11	010G · Grounds/General	2,873	1,898	9,849	7,540	10,000	98%
12	010H · Main Arena	-	-	450	4,487	3,000	15%
13	010J · RV/Boat Storage/Barns	1,350	2,475	2,100	2,775	10,000	21%
14	010K · Interim Use Concessions	447	407	594	923	2,000	30%
15	010 - Rent & Storage Other	-	-	-	-	10,000	0%
16	Total Rent & Storage	\$ 23,382	\$ 21,340	\$ 48,634	\$ 52,676	\$ 155,894	31%
17	014 · Interest Income	\$153	\$96	\$1,700	\$9,280	\$8,000	21%
18	015 · Shows/Entertainment	-	-	-	-	100,000	0%
19	016 · Parking Fees	-	-	32,358	13,876	17,000	190%
20	017 · Miscellaneous Income	702	156	14,367	3,056	12,000	120%
21	020 · ATM Fees	29	72	351	72	300	117%
22	Total Miscellaneous Income	\$ 884	\$ 324	\$ 48,776	\$ 26,284	\$ 137,300	36%
23	018A · RV Parking/Short Term	\$4,860	\$1,430	\$9,685	\$7,430	\$17,000	57%
24	018B · RV Parking/Long Term	300	700	629	830	3,000	21%
25	Total RV Parking	\$ 5,160	\$ 2,130	\$ 10,314	\$ 8,260	\$ 20,000	52%
26	TOTAL INTERIM INCOME	\$ 175,740	\$ 131,535	\$ 373,616	\$ 344,011	\$ 956,250	39%
27	FAIR INCOME						
28	030 - Youth Admissions	\$ -	\$ -	\$ 37,886	\$ 35,779	\$ 35,500	107%
29	031 · Other Admission	-	-	213,820	199,966	200,000	107%
30	032 · Concessions/Booths	-	-	120,695	62,341	109,000	111%
31	033 · Sponsorships	-	-	57,625	48,925	50,000	115%
32	034 · Advertising Sold	-	-	1,800	2,300	15,000	12%
33	036 · Carnival Income	-	-	50,946	49,672	50,000	102%
34	037 · Entry Fees	-	-	2,468	2,941	5,500	45%
35	038 · Parking Fees	-	-	40,491	39,804	55,500	73%
36	039 · Rodeo Sponsorships	-	-	29,090	34,490	44,800	65%
37	041 · Miscellaneous	-	104	18,530	5,712	10,700	173%
38	042 · Rodeo Admissions	-	-	4,870	4,964	5,000	97%
39	043 · Main Stage	-	-	-	21,197	-	0%
40	045 · Amphitheater Concessions	-	-	697	1,039	1,000	70%
41	046 · Rodeo Miscellaneous	-	-	1,740	1,467	3,000	58%
42	048 · ATM Fees	-	-	2,267	2,687	2,500	91%
43	050 · Rodeo Queen Activities	-	-	-	-	3,000	0%
44	TOTAL FAIR INCOME	\$ -	\$ 104	\$ 582,925	\$ 513,284	\$ 590,500	99%
45	TOTAL INTERIM & FAIR INCOME	\$ 175,740	\$ 131,639	\$ 956,541	\$ 857,295	\$ 1,546,750	62%
46	PERSONNEL						
47	101 · Salaries	\$ -	\$ 20,049	\$ 76,397	\$ 139,988	\$ 433,066	18%
48	102 · O.P.E.	973	9,001	24,115	38,072	158,808	15%
49	TOTAL PERSONNEL	\$ 973	\$ 29,050	\$ 100,512	\$ 178,060	\$ 591,874	17%

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WASHINGTON COUNTY FAIR COMPLEX
Budget Overview October 2002

	A	C	D	E	F	G	H
50		October	October	Year to Date	Year to Date	Budget	Percent
51	Expenses-Cont.	2002	2001	July-Oct 2002	July-Oct 2001	FYE Jun 30/02	of Budget
52	INTERIM OPERATIONS						
53	107 · Office Expense	\$676	\$344	\$3,532	\$1,032	\$4,300	82%
54	108 · Telephone	1,001	863	5,503	3,409	14,100	39%
55	109 · Printing	199	149	248	363	1,450	17%
56	110 · Postage	432	149	1,134	1,143	2,750	41%
57	111A · Equipment Rental	949	215	1,356	937	6,200	22%
58	112 · Utilities	13,930	2,769	22,559	14,218	70,300	32%
59	113B · Main Exhibit Hall R & M	-	-	-	1,443	1,000	0%
60	113C · Cloverleaf R & M	-	-	-	402	2,500	0%
61	113D · Arts & Crafts R & M	-	-	-	77	300	0%
62	113E · Friendship Square R & M	-	-	-	-	100	0%
63	113F · Floral Building R & M	-	-	-	253	2,000	0%
64	113G · Grounds/General R & M	474	895	6,260	4,256	15,000	42%
65	113H · Main Arena R & M	-	30	-	2,301	100	0%
66	113J · Barns R & M	-	-	-	1,438	2,000	0%
67	113L · Equipment R & M	1,221	1,268	3,413	4,247	20,000	17%
68	114 · General Supplies	99	109	3,255	5,359	18,050	18%
69	118 · Travel & Training	815	-	1,734	-	5,500	32%
70	119 · Legal Fees	-	-	-	-	3,600	0%
71	121 · Professional Svcs.	1,958	6,755	3,992	6,755	12,000	33%
72	122 · Insurance & Bond	-	-	19,459	17,390	18,500	105%
73	123 · Private Mileage	48	-	381	40	500	76%
74	124 · Car Allowance	-	-	-	-	4,260	0%
75	131 · Advertising & P.R.	618	1,558	2,183	3,901	9,500	23%
76	132 · Board Expense	-	-	-	99	3,500	0%
77	133 · Dues, Licenses, Fees	278	353	1,202	389	2,250	53%
78	149 · Misc. Materials & Svcs.	-	12	360	1,801	4,250	8%
79	151 · County Indirect Cost	-	-	792	-	25,811	3%
80	154A · RV Park Repair & Maint.	-	-	-	1,148	1,000	0%
81	154B · RV Park Hotel/Motel Tax	300	-	558	283	800	70%
82	155 · ATM Expenses	-	18	166	1,328	300	55%
83	TOTAL INTERIM OPERATIONS	\$ 22,998	\$ 15,487	\$ 78,087	\$ 74,012	\$ 251,921	31%
84	FAIR OPERATIONS						
85	175 · Printing	\$ -	\$ -	\$ 6,652	\$ 3,629	\$ 8,000	83%
86	176 · Utilities	-	-	11,616	15,914	15,000	77%
87	178 · Parking	-	-	5,185	11,804	2,000	259%
88	179 · Professional Svcs.	-	-	27,754	46,202	24,000	116%
89	180 · Advertising	300	-	74,101	77,842	75,000	99%
90	181 · Refunds	-	-	-	1,189	-	0%
91	182 · Miscellaneous	(444)	60	15,901	7,353	10,000	159%
92	183 · Decorations	-	-	4,083	3,735	4,000	102%
93	184 · Equipment Rental	368	400	9,623	14,293	10,000	96%
94	186 · Restroom Service	-	-	11,915	17,410	17,000	70%
95	187 · Repair & Maintenance	4,891	-	7,115	13,574	7,250	98%
96	188 · Materials & Supplies	1,125	6	13,427	21,991	20,000	67%
97	189 · ATM Expenses	-	105	-	105	250	0%
98	TOTAL FAIR OPERATIONS	\$6,240	\$571	\$187,372	\$235,041	\$192,500	97%

WASHINGTON COUNTY FAIR COMPLEX
Budget Overview October 2002

	A	C	D	E	F	G	H
99	Expenses-Cont.	October	October	Year to Date	Year to Date	Budget	Percent
100		2002	2001	July-Oct 2002	July-Oct 2001	FYE Jun 30/02	of Budget
101	EXHIBITS/COMPETITIONS						
102	211 · Awards FFA	\$ -	\$ -	\$ 2,575	\$ 2,672	\$ 2,750	94%
103	212 · Personnel FFA	33	-	632	968	1,000	63%
104	213 · Other FFA	-	-	1,361	1,081	1,200	113%
105	221 · Awards 4-H	5,519	-	5,806	7,490	7,750	75%
106	222 · Personnel 4-H	33	-	5,912	5,654	6,000	99%
107	223 · Other 4-H	-	-	9,945	7,705	8,000	124%
108	231 · Awards Open Class	-	-	25,778	32,766	34,000	76%
109	232 · Personnel Open	33	-	2,052	4,267	4,500	46%
110	233 · Other Open Class	20	-	3,627	5,315	5,750	63%
111	TOTAL EXHIBITS/COMPETITIONS	\$ 5,638	\$ -	\$ 57,688	\$ 67,918	\$ 70,950	81%
112	RODEO						
113	311 · Prize Money	\$ -	\$ -	\$ 45,000	\$ 46,000	\$ 46,000	98%
114	312 · Personnel	-	-	18,871	21,634	21,300	89%
115	313 · Stock Contract	-	-	28,012	25,430	30,080	93%
116	314 · Special Awards	-	55	816	237	1,200	68%
117	315 · Exceptional Kid's Rodeo	91	-	712	657	2,000	36%
118	316 · Promotions	-	464	5,323	6,040	5,700	93%
119	317 · Materials & Supplies	98	779	2,957	2,727	3,500	84%
120	318 · Board Expense	1,382	-	1,990	217	3,000	66%
121	319 · Other (Fees & Dues)	-	-	2,522	2,856	2,825	89%
122	320 · Queen	419	369	1,198	1,213	4,000	30%
123	321 · Rental Equipment	371	456	7,810	6,343	6,500	120%
124	322 · Money Raising Projects	-	-	1,691	2,013	2,000	85%
125	333 · Sponsorship Fees	-	-	1,125	-	2,000	56%
126	TOTAL RODEO	\$2,361	\$2,123	\$118,027	\$115,367	\$130,105	91%
127	SHOWS & ENTERTAINMENT						
128	324 · Main Stage	\$ -	\$ -	\$ 76,500	\$ 75,100	\$ 50,000	153%
129	325 · Grounds Entertainment	-	-	57,224	61,097	75,000	76%
130	326 · Associated Costs-Main	-	-	22,691	41,417	32,000	71%
131	327 · Associated Costs-Grounds	-	-	15,732	9,734	13,500	117%
132	328 · Touch & See	-	-	3,000	1,947	2,000	150%
133	329 · Special Exhibit	-	-	17,223	-	25,000	69%
134	TOTAL SHOWS & ENTERTAINMENT	\$ -	\$ -	\$ 192,370	\$ 189,295	\$ 197,500	97%
135	TOTAL FAIR	\$14,239	\$2,694	\$555,457	\$607,621	\$591,055	94%
136	INTERIM ENTERTAINMENT					\$100,000	0%
137	CAPITAL OUTLAY						
138	510 · Purchase/Lease	\$ -	\$ -	\$ 37,505	\$ 40,906	\$ 42,709	88%
139	511 · Land Improvements	-	-	-	1,177	-	0%
140	512 · Bldg. & Structure	-	-	-	-	10,000	0%
141	513 · Equipment	613	-	613	345	10,000	6%
142	514 · Development Reserve	-	-	10,000	25,000	-	0%
143	TOTAL CAPITAL OUTLAY	\$ 613	\$ -	\$ 48,118	\$ 67,428	\$ 62,709	77%
144	TOTAL EXPENSES	\$ 38,823	\$ 47,231	\$ 782,174	\$ 927,121	\$ 1,597,559	49%
145	NET INCOME	\$136,917	\$84,408	\$174,367	\$ (69,826)	\$ (50,809)	0%

Washington County Fair Complex Line Item Report October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
Income					
C - DEDICATED FUNDS					
009 - Hotel/Motel Tax					
10/03/2002		Washington County Finance ...	Payment	1,199.83	1,199.83
10/03/2002		Washington County Finance ...	Refund of penalties for delinquent ...	(1,375.37)	(1,375.37)
10/08/2002		Washington County Finance ...	Payment	1,512.90	1,512.90
10/09/2002		Washington County Finance ...	Payment	1,010.08	1,010.08
10/10/2002		Washington County Finance ...	Payment	1,857.82	1,857.82
10/15/2002		Washington County Finance ...	Payment	8,435.24	8,435.24
10/16/2002		Washington County Finance ...	Payment	1,561.27	1,561.27
10/16/2002		Washington County Finance ...	Payment	37,717.96	37,717.96
10/17/2002		Washington County Finance ...	Payment	7,945.80	7,945.80
10/18/2002		Washington County Finance ...	Payment	6,058.19	6,058.19
10/21/2002		Washington County Finance ...	Payment	10,679.21	10,679.21
10/23/2002		Washington County Finance ...	Payment	34,053.26	34,053.26
10/24/2002		Washington County Finance ...	Payment	13,179.22	13,179.22
10/28/2002		Washington County Finance ...	Payment	3,270.81	3,270.81
10/28/2002		Washington County Finance ...	Payment	8,238.00	8,238.00
10/30/2002		Washington County Finance ...	Payment	10,970.05	10,970.05
Total 009 - Hotel/Motel Tax					146,314.27
Total C - DEDICATED FUNDS					146,314.27
D - INTERIM INCOME					
010 - Rent & Storage					
010B - Main Exhibit Hall					
10/03/2002		Forest Hills Black Powder Bri...	Main Exhibit Hall-Applied Deposit	200.00	200.00
10/03/2002		Dolls 4 All	Main Exhibit Hall-Applied Deposit	150.00	150.00
10/03/2002		Collector's West	Main Exhibit Hall-North	740.70	740.70
10/03/2002		Collector's West	Main Exhibit Hall	1,848.90	1,848.90
10/03/2002		ERA-PNW	Main Exhibit Hall	674.00	674.00
10/14/2002		Portland Regional Gem & Mi...	Main Exhibit Hall	1,695.00	1,695.00
10/14/2002		Hardy Plant Society of Oregon	Main Exhibit Hall	3,090.70	3,090.70
10/14/2002		Unique Animal Expo	Remainder of base lease on Main ...	1,125.00	1,125.00
10/23/2002		Basenji Club of America	Main Exhibit Hall	900.00	900.00
10/23/2002		D & K Enterprises	Main Exhibit Hall	1,500.00	1,500.00
10/24/2002		Electronic Manufactures Ass...	Main Exhibit Hall	470.70	470.70
10/28/2002		PWCCA Specialty Account	Main Exhibit Hall	1,358.11	1,358.11
Total 010B - Main Exhibit Hall					13,753.11
010C - Cloverleaf Building					
10/03/2002		S.C.A.-The Shire of Dragons...	Cloverleaf Building-Base Lease	375.00	375.00
10/14/2002		Oregon Ki Society	October payment for the Cloverlea...	200.00	200.00
10/24/2002		CG Construction Service	Cloverleaf Building-Deposit	200.00	200.00
10/24/2002		Glencoe Football Bingo	Cloverleaf Building	1,200.00	1,200.00
10/28/2002		S.C.A.-The Shire of Dragons ...	Overpayment	(133.40)	(133.40)
Total 010C - Cloverleaf Building					1,841.60
010D - Arts & Crafts Building					
10/14/2002		Portland Regional Gem & Mi...	Arts & Crafts Building	525.00	525.00
10/14/2002		Hardy Plant Society of Oregon	Arts & Crafts Building	574.00	574.00
10/14/2002		Markus & Markus Auctioneers	Base Lease of Arts & Crafts Buildi...	262.50	262.50
10/24/2002		northwest Adoptive Families	Arts & Crafts Building	400.75	400.75
10/24/2002		Tap Enterprises, Inc.	Arts & Crafts Building	580.00	580.00
10/24/2002		Cascade Budgerigar Society	Arts & Crafts Building-Base Lease.	350.00	350.00
Total 010D - Arts & Crafts Building					2,692.25
010E - Friendship Square					
10/03/2002	2418	John & Lucinda Booker	Deposit	200.00	200.00
Total 010E - Friendship Square					200.00
010F - Floral Building					
10/24/2002		Centro Cultural	Floral Building	225.00	225.00
Total 010F - Floral Building					225.00

Washington County Fair Complex Line Item Report October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
010G - Grounds/General					
10/03/2002		Garret K. Dong	General Grounds	761.40	761.40
10/24/2002		Laura Wilson	Large Covered Showing- Rent	49.00	49.00
10/24/2002		Centro Cultural	Amphitheater	1,663.00	1,663.00
10/24/2002		State of Oregon Department ...	Friendship Plaza	300.00	300.00
10/24/2002		Oregon Rally Group	Rental of Quadrant Property	300.00	300.00
10/29/2002	30524	Oregon Rally Group	Overpayment	(200.00)	(200.00)
Total 010G - Grounds/General					2,873.40
010J - RV/Boat Storage/Barns					
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	75.00	75.00
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	75.00	75.00
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	75.00	75.00
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	150.00	150.00
10/14/2002		Chris Perry	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Richard Berry	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Stephen Kuemper	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Nancy Morgan	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Eric Friedman	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Vance Taylor	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Ralph Moberly	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Rebecca Pearsall	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Robert Brander	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Terri Wippel	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Steve Laskowske	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Bill Spisak	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Gerald Sweet	Boat/RV Storage Fee	75.00	75.00
Total 010J - RV/Boat Storage/Barns					1,350.00
010K - Interim Use Concessions					
10/14/2002		Headwaters Cafe	20% food sales from Portland Agili...	100.00	100.00
10/14/2002		Headwaters Cafe	20% of food sales from Hardy Pla...	280.00	280.00
10/17/2002		Portland Agility Club C/O Ka...	10% cut of the Food sales from He...	(50.00)	(50.00)
10/17/2002		The Hardy Plant Society of O...	10% Cut Food Sales from Headwa...	(140.00)	(140.00)
10/17/2002		Garret Dong	10% Cut of Concessions paid by S...	(60.00)	(60.00)
10/25/2002		sweet tweets Java & Catering	20% concessions for 3 events	276.00	276.00
10/28/2002		Pepsi Bottling Group	Pepsi Machine Income	40.80	40.80
Total 010K - Interim Use Concessions					446.80
Total 010 - Rent & Storage					23,382.16
014 - Interest Income					
10/31/2002			Interest	153.41	153.41
Total 014 - Interest Income					153.41
017 - Miscellaneous Income					
10/03/2002		Pepsi Bottling Group	Miscellaneous Income	161.76	161.76
10/03/2002		The St. Paul Insurance	Misc. Interim Income	420.83	420.83
10/14/2002			Donations for the Save the Jail pro...	14.00	14.00
10/15/2002			Change from fountain for save the ...	31.45	31.45
10/24/2002		AT&T	Misc. reimbursement from A T & T	1.17	1.17
10/25/2002	711810...	Verizon Northwest	Final Account Refund	2.50	2.50
10/30/2002		Washington County Finance ...	Merchant Receipts in for October ...	70.00	70.00
Total 017 - Miscellaneous Income					701.71

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Date	Num	Name	Memo	Original Amount	Paid Amount
018 - RV Parking					
018A - RV Parking/Short Term					
10/01/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/01/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/02/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/03/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/07/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/09/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/09/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/14/2002			Short Term RV Parking	15.00	15.00
10/14/2002			Short Term RV Parking	90.00	90.00
10/14/2002			Short Term RV Parking	15.00	15.00
10/14/2002			Short Term RV Parking	30.00	30.00
10/14/2002			Short Term RV Parking	15.00	15.00
10/16/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/18/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/18/2002		RV Parking Fee	Short Term RV Parking	60.00	60.00
10/22/2002		RV Parking Fee	Short Term RV Parking	60.00	60.00
10/22/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/23/2002		RV Parking Fee	Short Term RV Parking	105.00	105.00
10/23/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/24/2002		RV Parking Fee	Short Term RV Parking	105.00	105.00
10/24/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/25/2002		RV Parking Fee	Short Term RV Parking	45.00	45.00
10/25/2002		RV Parking Fee	Short Term RV Parking	45.00	45.00
10/25/2002		RV Parking Fee	Short Term RV Parking	45.00	45.00
10/25/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/28/2002			Short Term RV Parking	30.00	30.00
10/28/2002		PWCCA Specialty Account	Short Term RV Parking	3,945.00	3,945.00
Total 018A - RV Parking/Short Term					4,860.00
018B - RV Parking/Long Term					
10/23/2002		RV Parking Fee	Long Term RV Parking	300.00	300.00
Total 018B - RV Parking/Long Term					300.00
018 - RV Parking - Other					
10/04/2002		Marianne Bulger	Paid twice for RV Space	(30.00)	(30.00)
Total 018 - RV Parking - Other					(30.00)
Total 018 - RV Parking					5,130.00
020 - ATM Fees Income - Interim					
10/03/2002		Samsar ATM	Fees received from Samsar for AT...	28.50	28.50
Total 020 - ATM Fees Income - Interim					28.50
Total D - INTERIM INCOME					29,395.78
Total Income					175,710.05
Gross Profit					175,710.05
Expense					
AE - PERSONNEL					
102 - O.P.E.					
10/17/2002		SAIF Corp.	Premium Installment	973.00	973.00
Total 102 - O.P.E.					973.00
Total AE - PERSONNEL					973.00

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Date	Num	Name	Memo	Original Amount	Paid Amount
BE - INTERIM OPERATIONS					
107 - Office Expense					
10/04/2002		Office Depot Credit Plan	Folders,letter	9.99	9.99
10/04/2002		The Oregonian	Daily Delivery	15.00	15.00
10/07/2002		Citicorp Vendor Finance, Inc.	Sharp Copier System	239.73	239.73
10/17/2002		Cintas First Aid & Safety	Replenish First Aid Kit	52.07	52.07
10/17/2002		The Oregonian	Daily Delivery	15.00	15.00
10/17/2002		Citicorp Vendor Finance, Inc.	Sharp Copier System	215.00	215.00
10/18/2002		Amusement Business	Subscription	129.00	129.00
Total 107 - Office Expense					675.79
108 - Telephone					
10/04/2002	Septem...	Integra	Sept.-Phone service, LongDistanc...	282.00	282.00
10/07/2002	Cell Ph...	T-Mobile	Cell Phone-Sept	42.96	42.96
10/28/2002		Integra	Oct-Phone service, LongDistance,...	603.04	603.04
10/28/2002		Verizon Northwest	ATM Line	13.40	13.40
10/28/2002		Dabuke Internet Service	Internet Service - Quarterly Payment	60.00	60.00
Total 108 - Telephone					1,001.40
109 - Printing					
10/17/2002		Kinko's Inc.	Re-Dev. Postcards, Volunteer dinn...	198.50	198.50
Total 109 - Printing					198.50
110 - Postage					
10/28/2002		Pitney Bowes	Postage Meter	32.25	32.25
10/28/2002		Postal Privilege	September Postage Payment	400.00	400.00
Total 110 - Postage					432.25
111 - Equip/Bldg Rental					
10/08/2002		United Rentals, Inc.	Non-Fair:Skid loader, Auger, Swe...	948.98	948.98
Total 111 - Equip/Bldg Rental					948.98
112 - Utilities					
10/04/2002		Portland General Electric	Service thru 09/19/02	31.32	31.32
10/04/2002		Portland General Electric	Service thru 09/19/02	162.22	162.22
10/07/2002		Hillsboro Garbage Disposal	Will Call	900.00	900.00
10/07/2002		NW Natural	September Statement Gas Service	135.46	135.46
10/07/2002		Portland General Electric	Service thru 09/19/02	31.32	31.32
10/07/2002		City of Hillsboro	Water/Sewer/Storm Drain	5,844.92	5,844.92
10/17/2002		Portland General Electric	Service thru 10/18/02	54.68	54.68
10/17/2002		Portland General Electric	Streetlights	324.44	324.44
10/17/2002		Portland General Electric	Service thru 10/18/02	31.54	31.54
10/28/2002		Portland General Electric	Service period 7/30/02-10/03/02	6,413.87	6,413.87
Total 112 - Utilities					13,929.77
113 - Repair & Maintenance					
113G - Grounds/General R & M					
10/08/2002		Morse Bros.	Repair & Maintenance	39.00	39.00
10/17/2002		allMRO Products	Hose Clamps, capscrews, hexnut	35.31	35.31
10/28/2002		Hillsboro Drop Box	Drop Box Service	399.37	399.37
Total 113G - Grounds/General R & M					473.68
113L - Equipment R & M					
10/04/2002		Familian NW Hillsboro	Cradle Guidance	140.00	140.00
10/07/2002		Adams Auto Repair	Dodge Van Repair	219.81	219.81
10/07/2002		Adams Auto Repair	Ford Ranger	214.00	214.00
10/08/2002		A-Best Appliance	Repairs to Range in MEH	36.00	36.00
10/17/2002		Washco Power Equipment	Carbuerator, repair on Lawn mower	232.50	232.50
10/17/2002		Gratteri Tire & Wheel	Tire repair & maintenance.	163.76	163.76
10/28/2002		MC Machinery	Wheel & Tire for Jacobsen Mower	82.44	82.44
Total 113L - Equipment R & M					1,088.51

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Date	Num	Name	Memo	Original Amount	Paid A
113 · Repair & Maintenance - Other					
10/04/2002		Windsor Security	Central Monitoring fire, burg	131.70	131.70
Total 113 · Repair & Maintenance - Other					131.70
Total 113 · Repair & Maintenance					1,693.81
114 · General Supplies					
10/07/2002		Visa	Ford Meter & Battery	53.88	53.88
10/08/2002		Ferreilgas	Tank Rent	45.00	45.00
Total 114 · General Supplies					98.88
118 · Travel & Training					
10/14/2002		International Assoc. of Fairs ...	Convention Registration	225.00	225.00
10/16/2002		Southwest Airlines	Don Hillman	303.50	303.50
10/19/2002		Hilton Hotels	Don Hillman - 1st night pre-pay	92.65	92.65
10/24/2002		Washington County Historica...	Annual Gala	42.50	42.50
10/28/2002		Don G. Hillman	Various Reimbursements from 6/0...	151.58	151.58
Total 118 · Travel & Training					815.23
121 · Professional Svcs.					
10/04/2002		Coast to Coast Event Services	Girl Scout Meeting 9/13/02	141.38	141.38
10/04/2002		Coast to Coast Event Services	Quinceanera Araceli Reyes	442.25	442.25
10/04/2002		Coast to Coast Event Services	Monster Truck Show Security	344.38	344.38
10/08/2002		Coast to Coast Event Services	Security for AirShow RV Parking	993.25	993.25
10/27/2002	30504	Pedro Lopez	security	36.25	36.25
Total 121 · Professional Svcs.					1,957.51
123 · Private Mileage					
10/04/2002		Alex Brander	Alex Brander-Mileage Reimburse...	48.44	48.44
Total 123 · Private Mileage					48.44
131 · Advertising & P.R.					
10/04/2002	Display...	Hillsboro Argus	Display Ad	288.00	288.00
10/04/2002	Adverti...	Qwest Dex	Directory Listing	164.80	164.80
10/17/2002		Qwest	August Directory Advertising	164.80	164.80
Total 131 · Advertising & P.R.					617.60
133 · Dues, Licenses, Fees					
10/21/2002		Oregon Department of Cons...	Elevator Inspection and Permit	205.36	205.36
10/30/2002		Washington County Finance ...	Merchant Fee for September 2002	15.38	15.38
10/30/2002		Washington County Finance ...	Merchant Machine Charge Octobe...	34.00	34.00
10/30/2002		Washington County Finance ...	Merchant Fee for October	2.89	2.89
10/31/2002			Service Charge	19.95	19.95
Total 133 · Dues, Licenses, Fees					277.58
154 · RV Park					
154B · RV Park Hotel/Motel Tax					
10/14/2002		Washington County Finance ...	Hotel/Motel Tax Quarterly Payment	300.00	300.00
Total 154B · RV Park Hotel/Motel Tax					300.00
Total 154 · RV Park					300.00
Total BE · INTERIM OPERATIONS					22,995.82
CE · FAIR OPERATIONS					
180 · Advertising & Promotion					
10/04/2002	Display...	Hillsboro Argus	Fair Results Display	300.00	300.00
Total 180 · Advertising & Promotion					300.00

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Date	Num	Name	Memo	Original Amount	Paid Amount
182 · Miscellaneous					
10/04/2002	Voice...	VisionsQuest Communications	Programming of VoiceMail System	125.00	125.00
10/08/2002		All Star Tents	Corporate Picnic Canopy	1,248.00	1,248.00
10/17/2002		VisionsQuest Communications	Programming of VoiceMail System	75.00	75.00
10/28/2002			Reimbursement for overpayment	(1,892.00)	(1,892.00)
Total 182 · Miscellaneous					(444.00)
184 · Equipment Rental					
10/08/2002		United Rentals, Inc.	Generator, Fuel	368.40	368.40
Total 184 · Equipment Rental					368.40
187 · Repair & Maintenance					
10/04/2002		Hillsboro Drop Box	Drop Box Service	3,795.00	3,795.00
10/17/2002		Parr Lumber	General Expenses	121.06	121.06
10/17/2002		Parr Lumber	General Expenses - Boss Hogg, F...	333.53	333.53
10/28/2002		Schlegel Bark Dust	3 Units Fir	335.00	335.00
10/28/2002		Schlegel Bark Dust	20 Yds Fir	306.00	306.00
Total 187 · Repair & Maintenance					4,890.59
188 · Materials & Supplies					
10/08/2002		Abiqua Forest Products, Inc.	Removal of Straw/Sawdust/Shavin...	1,125.00	1,125.00
Total 188 · Materials & Supplies					1,125.00
Total CE · FAIR OPERATIONS					6,239.99
DE · EXHIBITS/COMPETITIONS					
212 · Personnel FFA					
10/07/2002		Tom Weimer	FFA Personnel-Beef Cattle Judge	33.33	33.33
Total 212 · Personnel FFA					33.33
221 · Awards 4-H					
10/14/2002	9508	Ellynn Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9509	Emily Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9510	Emmett Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9511	Ethan Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9512	Amanda Adlesich	2002 4H Premium	24.96	24.96
10/14/2002	9513	John Adlesich	4-H Premium	8.32	8.32
10/14/2002	9514	Ashley Albee	4H Premium	2.56	2.56
10/14/2002	9515	Jessica Aldrich	4H Premium	15.36	15.36
10/14/2002	9516	Lauren Allgaier	4H Premium	4.16	4.16
10/14/2002	9517	Adrian Amabisca	4H Premium	7.04	7.04
10/14/2002	9518	Elizabeth Anderson	4H Premium	8.96	8.96
10/14/2002	9519	Amanda Antell	4H Premium	4.48	4.48
10/14/2002	9520	Shara Armstrong	4H Premium	3.20	3.20
10/14/2002	9521	Julie Asla	4H Premium	7.68	7.68
10/14/2002	9522	Megan Asuncion	4H Premium	4.48	4.48
10/14/2002	9523	Jennifer Avery	4H Premium	8.32	8.32
10/14/2002	9524	Janet Bailey	4H Premium	2.88	2.88
10/14/2002	9525	William Bailey	4H Premium	4.80	4.80
10/14/2002	9526	Katie Baker	4H Premium	12.80	12.80
10/14/2002	9527	Stephanie Barker	4H Premium	35.84	35.84
10/14/2002	9528	Tony Barnard	4H Premium	33.28	33.28
10/14/2002	9529	Haley Barno	4H Premium	7.68	7.68
10/14/2002	9530	Ella Barrett	4-H Premium	4.48	4.48
10/14/2002	9531	Alex Bazor	4H Premium	4.48	4.48
10/14/2002	9532	Laurin Becker	4H Premium	29.44	29.44
10/14/2002	9533	Nathan Becker	4H Premium	1.60	1.60
10/14/2002	9534	Courtney Beierle	4H Premium	3.84	3.84
10/14/2002	9535	Brian Bellinger	4H Premium	5.12	5.12
10/14/2002	9536	Kevin Bellinger	4H Premium	5.12	5.12
10/14/2002	9537	Emily Berkey	4H Premium	12.16	12.16
10/14/2002	9538	Christina Bernards	4H Premium	26.88	26.88
10/14/2002	9539	Ariel Bettis	4H Premium	3.84	3.84
10/14/2002	9540	Alicia Bevins	4-H Premium	2.56	2.56
10/14/2002	9541	Codi Binkerd	4H Premium	28.80	28.80
10/14/2002	9542	Zachary Binkerd	4H Premium	10.24	10.24
10/14/2002	9543	Ashley Blanchard	4H Premium	6.72	6.72

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Date	Num	Name	Memo	Original Amount	Paid Amount
10/14/2002	9544	Catherine Blatner	4H Premium	5.76	5.76
10/14/2002	9545	Kelsey Bogden	4H Premium	18.56	18.56
10/14/2002	9546	Christa Boinay	4H Premium	4.48	4.48
10/14/2002	9547	Emily Bonebrake	4H Premium	2.56	2.56
10/14/2002	9548	Kayla Borden	4H Premium	2.88	2.88
10/14/2002	9549	Brian Bortvedt	4H Premium	2.56	2.56
10/14/2002	9550	Eric Bortvedt	4H Premium	2.56	2.56
10/14/2002	9551	Karen Bortvedt	4H Premium	10.24	10.24
10/14/2002	9552	Sarah Bortvedt	4-H Premium	16.96	16.96
10/14/2002	9553	Corey Boser	4-H Premium	4.48	4.48
10/14/2002	9554	Michael Boyd	4H Premium	5.12	5.12
10/14/2002	9555	Cassie Brandes	4-H Premium	12.80	12.80
10/14/2002	9556	Joe Brandes	4-H Premium	14.40	14.40
10/14/2002	9557	Aliceson Brandt	4-H Premium	47.68	47.68
10/14/2002	9558	Holley Brandt	4H Premium	12.48	12.48
10/14/2002	9559	Alletta Brenner	4-H Premium	21.44	21.44
10/14/2002	9560	Lauren Brock	4-H Premium	8.32	8.32
10/14/2002	9561	Erin Bronleewe	4-H Premium	3.52	3.52
10/14/2002	9562	Suzanne Bronleewe	4-H Premium	11.52	11.52
10/14/2002	9563	Allison Brooks	4H Premium	14.72	14.72
10/14/2002	9564	Morgan Carey	4H Premium	5.12	5.12
10/14/2002	9565	Zoe Carpenter	4H Premium	22.40	22.40
10/14/2002	9566	Sarah Caswell	4H Premium	8.00	8.00
10/14/2002	9567	Stephen Chalmers	4-H Premium	2.88	2.88
10/14/2002	9568	Katrina Chamberlain	4-H Premium	9.60	9.60
10/14/2002	9569	Patrick Chamberlain	4-H Premium	11.20	11.20
10/14/2002	9570	Lindsay Chamberlin	4H Premium	14.72	14.72
10/14/2002	9571	Rachel Chapman	4-H Premium	5.12	5.12
10/14/2002	9572	Sarah Chapman	4-H Premium	8.32	8.32
10/14/2002	9573	Sarah Chapman	4-H Premium	0.00	0.00
10/14/2002	9574	Kiersten Charlton	4H Premium	6.40	6.40
10/14/2002	9575	Candice Check	4-H Premium	15.36	15.36
10/14/2002	9576	Nick Cnossen	4H Premium	5.12	5.12
10/14/2002	9577	Meghan Coffey	4-H Premium	24.00	24.00
10/14/2002	9578	Shannon Coffey	4H Premium	5.44	5.44
10/14/2002	9579	Catherine Conklin	4-H Premium	5.12	5.12
10/14/2002	9580	Janel Coussens	4H Premium	5.76	5.76
10/14/2002	9581	Jessica Croke	4-H Premium	24.32	24.32
10/14/2002	9582	Kelsey Cross	4H Premium	4.80	4.80
10/14/2002	9583	Ashley Cullinan	4-H Premium	4.48	4.48
10/14/2002	9584	Katie Curtis	4-H Premium	14.72	14.72
10/14/2002	9585	Mariah Dalebroux	4H Premium	4.48	4.48
10/14/2002	9586	Devon Damon	4-H Premium	5.12	5.12
10/14/2002	9587	Kelsii Dana	4-H Premium	13.44	13.44
10/14/2002	9588	Ashley Danielson	4-H Premium	163.64	163.64
10/14/2002	9589	Ian Davies	4H Premium	4.48	4.48
10/14/2002	9590	Chavaugn Delvalle	4-H Premium	4.48	4.48
10/14/2002	9591	K'rene Delplanche	4H Premium	2.88	2.88
10/14/2002	9592	Laura Delplanche	4-H Premium	5.12	5.12
10/14/2002	9593	Elise Demarinis	4-H Premium	8.96	8.96
10/14/2002	9594	Jessica Denio	4-H Premium	4.48	4.48
10/14/2002	9595	Cathy Denniston	4H Premium	2.88	2.88
10/14/2002	9596	Annika Dixon	4H Premium	9.60	9.60
10/14/2002	9597	Stephen Dornan	4-H Premium	7.68	7.68
10/14/2002	9598	Emilie Dorondo	4-H Premium	3.84	3.84
10/14/2002	9599	Erica Dorondo	4-H Premium	0.96	0.96
10/14/2002	9600	Kayleen Drake	4-H Premium	4.48	4.48
10/14/2002	9601	Tiffany Drake	4-H Premium	5.12	5.12
10/14/2002	9602	Emily Duyck	4-H Premium	12.80	12.80
10/14/2002	9603	Kristine Duyck	4-H Premium	4.48	4.48
10/14/2002	9604	Madeline Burke	4H Premium	0.00	0.00
10/14/2002	9605	Patrick Duyck	4-H Premium	4.48	4.48
10/14/2002	9606	Nicholas Edwards	4H Premium	3.20	3.20
10/14/2002	9607	Justine Ekman	4H Premium	2.56	2.56
10/14/2002	9608	Brett Eldridge	4-H Premium	16.64	16.64
10/14/2002	9609	Mitch Engeseth	4H Premium	5.12	5.12
10/14/2002	9610	Olivia Ettinger	4H Premium	7.04	7.04
10/14/2002	9611	Satoya Evans	4-H Premium	14.72	14.72
10/14/2002	9612	Amanda Evers	4-H Premium	5.12	5.12

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Date	Num	Name	Memo	Original Amount	Paid Amount
10/14/2002	9613	Gus Evers	2001 4-H Premium	11.20	11.20
10/14/2002	9614	Kimber Evers	4-H Premium	6.40	6.40
10/14/2002	9615	Rachel Evers	4H Premium	4.48	4.48
10/14/2002	9616	Rebecca Evers	4H Premiums	12.16	12.16
10/14/2002	9617	Rogina Evers	4H Premium	14.72	14.72
10/14/2002	9618	Ryan Evers	4-H Premium	11.52	11.52
10/14/2002	9619	Zack Evers	4H Premium	7.68	7.68
10/14/2002	9620	Marin Ewing	4H Premium	5.12	5.12
10/14/2002	9621	Chelsea Felker	4H Premium	21.76	21.76
10/14/2002	9622	Nicholas Felker	4-H Premium	18.56	18.56
10/14/2002	9623	Haley Ferguson	4-H Premium	5.44	5.44
10/14/2002	9624	Kelsey Ferguson	4-H Award	42.88	42.88
10/14/2002	9625	Hannah Filicky	4H Premium	4.48	4.48
10/14/2002	9626	Nikki Finch	4H Premium	10.88	10.88
10/14/2002	9627	Casey Finney	4-H Premium	5.44	5.44
10/14/2002	9628	Lindsay Finney	4-H Premium	11.20	11.20
10/14/2002	9629	Kori Flanagan	4-H Premium	6.40	6.40
10/14/2002	9630	Libby Foelker	4H Premium	6.08	6.08
10/14/2002	9631	Paige Foelker	4-H Premium	6.40	6.40
10/14/2002	9632	Joe Fort	4H Premium	4.48	4.48
10/14/2002	9633	Christine Fowler	4-H Premium	13.44	13.44
10/14/2002	9634	Rozlyn Fox	4-H Premium	9.60	9.60
10/14/2002	9635	Tracy Francis	4-H Premium	18.56	18.56
10/14/2002	9636	Jocelyn Franck	4H Premium	5.12	5.12
10/14/2002	9637	Teala Furukawa	4-H Premium	4.48	4.48
10/14/2002	9638	Joiee Gaede	4H Premium	5.76	5.76
10/14/2002	9639	Alexandra Gamez	4-H Premium	8.96	8.96
10/14/2002	9640	Pilar Gamez	4H Premium	1.92	1.92
10/14/2002	9641	Becky George	4H Premium	8.32	8.32
10/14/2002	9642	Robert Glass	4-H Premium	9.60	9.60
10/14/2002	9643	Jamie Goemmel	4H Premium	13.44	13.44
10/14/2002	9644	Annett Goetz	4-H Premium	17.28	17.28
10/14/2002	9645	Brandon Goldbeck	4-H Premium	4.48	4.48
10/14/2002	9646	Corey Goldbeck	4-H Premium	4.48	4.48
10/14/2002	9647	Leslie Goldbeck	4-H Premium	5.12	5.12
10/14/2002	9648	Tim Gonzales	4-H Premium	1.92	1.92
10/14/2002	9649	Alex Granat	4-H Premium	1.28	1.28
10/14/2002	9650	Christopher Granat	4-H Premium	6.08	6.08
10/14/2002	9651	Rubyjean Grice	4H Premium	7.68	7.68
10/14/2002	9652	Melissa Gross	4-H Premium	21.44	21.44
10/14/2002	9653	Dan Grossen	4H Premium	3.84	3.84
10/14/2002	9654	Kristi Grossen	4-H Premium	10.56	10.56
10/14/2002	9655	Julie Grunes	4-H Premium	4.16	4.16
10/14/2002	9656	Robbie Guillory	4H Premium	3.20	3.20
10/14/2002	9657	Alyssa Guzman	4H Premium	7.04	7.04
10/14/2002	9658	Neal Hammond	4-H Premium	5.12	5.12
10/14/2002	9659	Alexandra Hampton	4-H Premium	2.88	2.88
10/14/2002	9660	Andrea Harbin	4-H Premium	4.16	4.16
10/14/2002	9661	Allyson Harer	4-H Premium	12.80	12.80
10/14/2002	9662	Stacie Harper	4H Premium	7.68	7.68
10/14/2002	9663	Kelsie Haskins	4-H Premium	8.96	8.96
10/14/2002	9664	Micheile Hatch	4H Premium	11.52	11.52
10/14/2002	9665	Katy Heasty	4-H Premium	2.56	2.56
10/14/2002	9666	Emily Heatherington	4H Premium	4.48	4.48
10/14/2002	9667	Patty Heintz	4-H Premium	19.52	19.52
10/14/2002	9668	Rowena Held	4-H Premium	9.28	9.28
10/14/2002	9669	Essie Hengeveld	4-H Premium	22.08	22.08
10/14/2002	9670	Monica Herinckx	4-H Premium	26.24	26.24
10/14/2002	9671	Cashly Herman	4H Premium	2.24	2.24
10/14/2002	9672	Bruce Herrold	4-H Premium	22.72	22.72
10/14/2002	9673	Faiihe Herrold	4-H Premium	38.72	38.72
10/14/2002	9674	Grace Herrold	4-H Premium	1.28	1.28
10/21/2002	9675	Alexander Hetu	4-H Premium	6.40	6.40
10/21/2002	9676	Athena Hinkie		9.60	9.60
10/21/2002	9677	Elizabeth Hinton	4-H Premium	4.48	4.48
10/21/2002	9678	Emilee Hinton	4-H Premium	4.48	4.48
10/21/2002	9679	Rachael Holland	4-H Premium	4.48	4.48
10/21/2002	9680	Micah Holmes	4-H Premium	5.44	5.44
10/21/2002	9681	Peter Holmes	4-H Premium	5.76	5.76

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10/21/2002	9682	Alex Holsclaw	4H Premium	2.88	2.88
10/21/2002	9683	Miranda Horne		4.16	4.16
10/21/2002	9684	Carlee Hoshowski		2.24	2.24
10/21/2002	9685	Kelsey Hoth		1.28	1.28
10/21/2002	9686	Emily Houle		12.80	12.80
10/21/2002	9687	Jennifer Houle		20.48	20.48
10/21/2002	9688	Randall Howe		3.20	3.20
10/21/2002	9689	David Hudspeth		4.48	4.48
10/21/2002	9690	J.W. Hudspeth		4.48	4.48
10/21/2002	9691	Ashley Hughes		1.28	1.28
10/21/2002	9692	Jordan Hughes		2.56	2.56
10/21/2002	9693	Stephanie Hummel		1.60	1.60
10/21/2002	9694	Erika Hylton		12.16	12.16
10/21/2002	9695	Amy Irwin		10.88	10.88
10/21/2002	9696	Anna Marie Isaacson		15.04	15.04
10/21/2002	9697	Amy Jacobs		7.68	7.68
10/21/2002	9698	Katie Jacobs		10.24	10.24
10/21/2002	9699	Megan Jacobson		4.48	4.48
10/21/2002	9700	Richard Jacobson		6.08	6.08
10/21/2002	9701	Michelle Janik		21.12	21.12
10/21/2002	9702	Christine Jarlstrom		1.60	1.60
10/21/2002	9703	Summer Jette-Gray		5.12	5.12
10/21/2002	9704	Linzie Joerres		3.52	3.52
10/21/2002	9705	Lia Joerres		3.20	3.20
10/21/2002	9706	Alex Johnson		5.76	5.76
10/21/2002	9707	Alisha Jones		12.16	12.16
10/21/2002	9708	Isaac Jones		26.56	26.56
10/21/2002	9709	Laney Jones		10.56	10.56
10/21/2002	9710	Mariah Jones		43.52	43.52
10/21/2002	9711	Megan Jones		59.52	59.52
10/21/2002	9712	Melissa Jossy		9.60	9.60
10/21/2002	9713	Richard Jossy		5.44	5.44
10/21/2002	9714	Megan Jurasek		22.40	22.40
10/21/2002	9715	Heba Kanso	4-H Premium	5.44	5.44
10/21/2002	9716	Mariam Kanso		6.72	6.72
10/21/2002	9717	Dominique Kaplan		3.20	3.20
10/21/2002	9718	Kelsea Kaplan		18.56	18.56
10/21/2002	9719	Tabatha Karvia		13.12	13.12
10/21/2002	9720	Lindsey Kasmeyer		1.60	1.60
10/21/2002	9721	Kimberlea Kelly		5.44	5.44
10/21/2002	9722	Elizabeth Kennedy		3.20	3.20
10/21/2002	9723	Tyler Keup		5.12	5.12
10/21/2002	9724	Laura Kinkade		5.12	5.12
10/21/2002	9725	Rachel Klein		8.96	8.96
10/21/2002	9726	Mariah Knight		3.20	3.20
10/21/2002	9727	Abigail Knopp		13.12	13.12
10/21/2002	9728	Kyrissa Koch		7.68	7.68
10/21/2002	9729	John Koski		6.40	6.40
10/21/2002	9730	Stephanie Krahmer	4-H Premium	4.48	4.48
10/21/2002	9731	Nina Kramer		3.20	3.20
10/21/2002	9732	Emily Kuenzi		4.48	4.48
10/21/2002	9733	Tyler Lang		10.88	10.88
10/21/2002	9734	Heather Lanphier		17.60	17.60
10/21/2002	9735	Robert Lechner		18.56	18.56
10/21/2002	9736	Chris Lederbrand		4.48	4.48
10/21/2002	9737	Steve Lederbrand		4.48	4.48
10/21/2002	9738	Annie Lee		4.48	4.48
10/21/2002	9739	Chelsea Lee		10.24	10.24
10/21/2002	9740	Janna Lee		12.80	12.80
10/21/2002	9741	Kara Lee		4.48	4.48
10/21/2002	9742	Teagan Lee		4.48	4.48
10/21/2002	9743	Kristen Leeman		27.52	27.52
10/21/2002	9744	Travis Leeman		1.92	1.92
10/21/2002	9745	Scott LeSage		6.40	6.40
10/21/2002	9746	Suzanne Lesage		20.48	20.48
10/21/2002	9747	Becky Leshner		19.52	19.52
10/21/2002	9748	Beth Leshner		45.12	45.12
10/21/2002	09749	A.J. Lewis		5.12	5.12
10/21/2002	9750	Marghee Lewis		5.12	5.12

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10/21/2002	9751	Sarah Liggett		12.80	12.80
10/21/2002	9752	Megan Lillegard		12.80	12.80
10/21/2002	9753	Taylor Linse		10.88	10.88
10/21/2002	9754	Erika Lippert		7.04	7.04
10/21/2002	9755	Josh Lippert		4.48	4.48
10/21/2002	9756	Blake Little		4.48	4.48
10/21/2002	9757	Ariel Liyod		2.56	2.56
10/21/2002	9758	Michael Logan		4.48	4.48
10/21/2002	9759	Christina Lorenz		26.24	26.24
10/21/2002	9760	Danielle Lorenz		23.04	23.04
10/21/2002	9761	Jessica Lundin		13.44	13.44
10/21/2002	9762	Mikayla MacKay		4.16	4.16
10/21/2002	9763	Kaitlin MacMillan		12.16	12.16
10/21/2002	9764	Anna Marsh		20.48	20.48
10/21/2002	9765	Caitlin Marsh	4-H Premium	4.48	4.48
10/21/2002	9766	George Marsh		11.52	11.52
10/21/2002	9767	Jason Marsh	4-H Premium	4.48	4.48
10/21/2002	9768	Zachary Marsh		5.12	5.12
10/21/2002	9769	Anthony Martell		7.04	7.04
10/21/2002	9770	Isaac Martell		11.20	11.20
10/21/2002	9771	Lisa Martell		9.92	9.92
10/21/2002	9772	Stacey Martell		19.52	19.52
10/21/2002	9773	Hannah Martin		8.00	8.00
10/21/2002	9774	Jordan Martin		11.52	11.52
10/21/2002	9775	Lucia Martinez		9.60	9.60
10/21/2002	9776	Sami Masero		8.64	8.64
10/21/2002	9777	Lisa Mason		15.68	15.68
10/21/2002	9778	Laura Mast		1.60	1.60
10/21/2002	9779	Cassi Mayer		15.68	15.68
10/21/2002	9780	Shannon Mayer		14.08	14.08
10/21/2002	9781	Molly McCarter		13.44	13.44
10/21/2002	9782	Ashley McDonald		18.24	18.24
10/21/2002	9783	Spencer McDonald		5.12	5.12
10/21/2002	9784	Joseph McEuin		7.04	7.04
10/21/2002	9785	Kayla McGillivray		1.92	1.92
10/21/2002	9786	Samantha McKelvey		10.24	10.24
10/21/2002	9787	Emily McLain		4.48	4.48
10/21/2002	9788	Melissa McLain		5.12	5.12
10/21/2002	9789	Audrey McLaughlin		15.36	15.36
10/21/2002	9790	Chelsea McLennan	4-H Premium	5.76	5.76
10/21/2002	9791	Mitchell McLeod		2.88	2.88
10/21/2002	9792	Cheyenne Mead		2.56	2.56
10/21/2002	9793	Joe Mead		1.60	1.60
10/21/2002	9794	Mary Meadows		21.44	21.44
10/21/2002	9795	Morgan Meeuwssen		14.00	14.00
10/21/2002	9796	Melissa Meler		21.12	21.12
10/21/2002	9797	Abigail Merkel	2001 4-H Premium	8.32	8.32
10/21/2002	9798	Katie Merrill		13.44	13.44
10/21/2002	9799	Amanda Meyer		12.80	12.80
10/21/2002	9800	Stephanie Michael		12.16	12.16
10/21/2002	9801	Anna Miller		12.16	12.16
10/21/2002	9802	Rocheile Miller		26.24	26.24
10/21/2002	9803	Sarah Miller		16.00	16.00
10/21/2002	9804	Melody Mitchell		1.28	1.28
10/21/2002	9805	BreeAnne Moore		22.40	22.40
10/21/2002	9806	Katelyn Moorman		1.28	1.28
10/21/2002	9807	Amanda Moreno	4-H Premium	21.12	21.12
10/21/2002	9808	Jacqueline Morgon		12.48	12.48
10/21/2002	9809	Emily Morilon		2.56	2.56
10/21/2002	9810	Shane Morin		19.20	19.20
10/21/2002	9811	Jessica Mottram		10.88	10.88
10/21/2002	9812	Sarah Moyle		4.80	4.80
10/21/2002	9813	Stephanie Moyle		4.48	4.48
10/21/2002	9814	Amy Nakatani		11.52	11.52
10/21/2002	9815	Heidi Narver		21.76	21.76
10/21/2002	9816	Carley Nash		1.60	1.60
10/21/2002	9817	Jessica Newcomer		4.16	4.16
10/21/2002	9818	Troy Nichols		11.52	11.52
10/21/2002	9819	Stacy Nihart		4.48	4.48

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Date	Num	Name	Memo	Original Amount	Paid Amount
10/21/2002	9820	Chalise Nordstrom		10.88	10.88
10/21/2002	9821	Kristen Norton		3.20	3.20
10/21/2002	9822	Caitie Oakes		8.32	8.32
10/21/2002	9823	Marissa Ochsner		10.24	10.24
10/21/2002	9824	Megan O'Connell	4-H Premium	8.96	8.96
10/21/2002	9825	Catherine O'Conner		4.48	4.48
10/21/2002	9826	Alex Olson		5.12	5.12
10/21/2002	9827	Dianna Olson		8.96	8.96
10/21/2002	9828	Kelsey Olson		5.12	5.12
10/21/2002	9829	Erin O'Mahony		12.16	12.16
10/21/2002	9830	Hank Parlow		1.92	1.92
10/21/2002	9831	Joshua Patten		2.24	2.24
10/21/2002	9832	Jacob Patterson		11.52	11.52
10/21/2002	9833	Jenifer Patterson		16.64	16.64
10/21/2002	9834	Josh Patterson		17.28	17.28
10/21/2002	9835	Amy Pearce		29.44	29.44
10/21/2002	9836	Jordan Pearce		10.88	10.88
10/21/2002	9837	Danielle Perry		20.48	20.48
10/21/2002	9838	Aubrey Peters		4.48	4.48
10/21/2002	9839	Damian Peters		4.48	4.48
10/21/2002	9840	Moriah Peters		13.44	13.44
10/21/2002	9841	JESSIE PETERSON		4.16	4.16
10/21/2002	9842	Tabitha Petsche		40.32	40.32
10/21/2002	9843	Tracy Petsche	4-H Premium	23.68	23.68
10/21/2002	9844	Kevin Pettijohn		1.28	1.28
10/21/2002	9845	Caroline Pierce		43.84	43.84
10/21/2002	9846	Christa Pierce		44.48	44.48
10/21/2002	9847	Blake Pieren		4.48	4.48
10/21/2002	9848	Katee Poe		12.16	12.16
10/21/2002	9849	Melodee Poe		12.16	12.16
10/21/2002	9850	Jaclyn Polich		10.88	10.88
10/21/2002	9851	Jessyca Polich		1.28	1.28
10/21/2002	9852	Sami Posch		12.80	12.80
10/21/2002	9853	Katie Prentice		15.36	15.36
10/21/2002	9854	Kelsey Prentice		14.72	14.72
10/21/2002	9855	Joey Price		25.28	25.28
10/21/2002	9856	Shelby Radelet		5.76	5.76
10/21/2002	9857	Samantha Radtke	VOID:	0.00	0.00
10/21/2002	9858	Jimmy Ramsey		3.84	3.84
10/21/2002	9859	Tina Ramsey		13.44	13.44
10/21/2002	9860	Steven Ranf		8.64	8.64
10/21/2002	9861	Andrea Rawson		19.84	19.84
10/21/2002	9862	Brooke Brown	VOID:	0.00	0.00
10/21/2002	9863	Leanne Rawson		28.80	28.80
10/21/2002	9864	Katherine Redd		4.80	4.80
10/21/2002	9865	Ryan Reese		4.48	4.48
10/21/2002	9866	Sylvianne Reichen		5.76	5.76
10/21/2002	9867	Andrew Rice		7.36	7.36
10/21/2002	9868	Jocelyn Riggins		14.72	14.72
10/21/2002	9869	Rochelle Riggins		4.48	4.48
10/21/2002	9870	Kimmy Ritcheson		3.84	3.84
10/21/2002	9871	Nicholas Robbins		3.20	3.20
10/21/2002	9872	Melissa Roberts		7.68	7.68
10/21/2002	9873	Bryan Roegner		2.56	2.56
10/21/2002	9874	Elizabeth Rollock		16.00	16.00
10/21/2002	9875	Alex Rooke		12.48	12.48
10/21/2002	9876	Natalie Rooke		153.68	153.68
10/21/2002	9877	Taylor Rosenbalm-Fabrao		5.12	5.12
10/21/2002	9878	Heather Ross		17.92	17.92
10/21/2002	9879	Jacob Royster		5.12	5.12
10/21/2002	9880	Kelly Royster		4.80	4.80
10/21/2002	9881	Maxwell Royster		10.24	10.24
10/21/2002	9882	Samuel Royster		7.68	7.68
10/21/2002	9883	Emily Rychlick		8.96	8.96
10/21/2002	9884	Janelle Rychlick		35.84	35.84
10/21/2002	9885	Kendra Rychlick		22.40	22.40
10/21/2002	9886	Nicolle Rychlick		25.60	25.60
10/21/2002	9887	Aaron Salisbury		6.40	6.40
10/21/2002	9888	Johanna Sanfilippo		7.68	7.68

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10/21/2002	9889	Victoria Sanfilippo		7.04	7.04
10/21/2002	9890	Sarah Sargent		13.76	13.76
10/21/2002	9891	Rachel Saville		4.48	4.48
10/21/2002	9892	Travis Schaal		9.28	9.28
10/21/2002	9893	Kaylyn Schrabber		7.04	7.04
10/21/2002	9894	Cassandra Schade		17.92	17.92
10/21/2002	9895	Hannah Schaus		6.40	6.40
10/31/2002	9896	Oliver Schaus		12.16	12.16
10/31/2002	9897	Lyndsay Schlegel		22.40	22.40
10/31/2002	9898	Lauren Schliebe		4.48	4.48
10/31/2002	9899	Allina Schmeltzer		3.84	3.84
10/31/2002	9900	Logan Schmeltzer		3.84	3.84
10/31/2002	9901	Michael Schmeltzer		3.84	3.84
10/31/2002	9902	Qwyncee Schmeltzer		3.84	3.84
10/31/2002	9903	Ariel Schmidlin		25.92	25.92
10/31/2002	9904	Kristin Schmidlin		20.16	20.16
10/31/2002	9905	Kelsey Schmunk		11.52	11.52
10/31/2002	9906	Nick Schoeppner		10.24	10.24
10/31/2002	9907	Rosie Schoeppner		13.44	13.44
10/31/2002	9908	Charles Schultz		4.48	4.48
10/31/2002	9909	Megan Schultz		15.36	15.36
10/31/2002	9910	Courtney Scott		7.04	7.04
10/31/2002	9911	Kendra Scott		4.16	4.16
10/31/2002	9912	Bethani Secrest		5.76	5.76
10/31/2002	9913	Rachael Seibert		8.96	8.96
10/31/2002	9914	Washoo Shadowhawk		5.44	5.44
10/31/2002	9915	Tonya Shappell		5.12	5.12
10/31/2002	9916	Courtney Sheely		5.76	5.76
10/31/2002	9917	James Sheely		2.88	2.88
10/31/2002	9918	Joan Shepherd	VOID:	0.00	0.00
10/31/2002	9919	Margaret Shepherd		3.52	3.52
10/31/2002	9920	Rachel Shooter		16.64	16.64
10/31/2002	9921	Aurora Siegler		0.96	0.96
10/31/2002	9922	Jami Simmons		0.96	0.96
10/31/2002	9923	Kayla Simson		4.80	4.80
10/31/2002	9924	Janelle Sires		1.28	1.28
10/31/2002	9925	Heather Sittel		7.36	7.36
10/31/2002	9926	Matthew Skach		1.60	1.60
10/31/2002	9927	Jenny Smith		4.80	4.80
10/31/2002	9928	Allison Solanki		32.64	32.64
10/31/2002	9929	Emma Solanki		33.28	33.28
10/31/2002	9930	Lauren Sprague		12.80	12.80
10/31/2002	9931	Sabrina Stamper		9.60	9.60
10/31/2002	9932	Jamie Steele		12.80	12.80
10/31/2002	9933	Jessica Steele		21.12	21.12
10/31/2002	9934	John Steinbach		1.60	1.60
10/31/2002	9935	Katharine Stevens		3.20	3.20
10/31/2002	9936	Larree Stevens		8.96	8.96
10/31/2002	9937	Jacob Steward		3.84	3.84
10/31/2002	9938	Sara Steward		3.84	3.84
10/31/2002	9939	Brieanne Stone		3.84	3.84
10/31/2002	9940	Kelly Stone		5.12	5.12
10/31/2002	9941	Cara Strever		42.88	42.88
10/31/2002	9942	Zachary Strever		40.64	40.64
10/31/2002	9943	Melissa Sullivan		8.96	8.96
10/31/2002	9944	Julie Surface		6.40	6.40
10/31/2002	9945	Erin Suss		5.44	5.44
10/31/2002	9946	Tyler Sydenstricker		4.48	4.48
10/31/2002	9947	Stephanie Sykora		37.76	37.76
10/31/2002	9948	Andrea Tardio		9.60	9.60
10/31/2002	9949	Jessica Teufel		5.12	5.12
10/31/2002	9950	Amanda Thompson		40.96	40.96
10/31/2002	9951	Kelley Thompson		8.96	8.96
10/31/2002	9952	Kylee Timmel		9.60	9.60
10/31/2002	9953	Alyssa Tischler	4-H Premium	12.16	12.16
10/31/2002	9954	Rebecca Tischler		14.40	14.40
10/31/2002	9955	Carlie Townsend		9.60	9.60
10/31/2002	9956	Corie Townsend		8.96	8.96
10/31/2002	9957	Elizabeth Tracy	4-H Premium	14.72	14.72

12/05/02

Washington County Fair Complex Line Item Report October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
10/31/2002	9958	Kaitlyn True		4.48	4.48
10/31/2002	9959	Kristen True		6.40	6.40
10/31/2002	9960	Brandy Tuchscherer		14.72	14.72
10/31/2002	9961	Nicole Turner		7.04	7.04
10/31/2002	9962	Joseph Twigg		10.24	10.24
10/31/2002	9963	Lisa Twigg		16.64	16.64
10/31/2002	9964	Drew Underwood		4.48	4.48
10/31/2002	9965	Megan Ussery		4.48	4.48
10/31/2002	9966	Traci Vanaken		7.04	7.04
10/31/2002	9967	Jacob VanBemmel		4.48	4.48
10/31/2002	9968	Johnathon VanBemmel		5.12	5.12
10/31/2002	9969	Gabrielle Vandehey		6.40	6.40
10/31/2002	9970	Kayla Vandehey		4.16	4.16
10/31/2002	9971	Melynn Ann Vandehey		10.24	10.24
10/31/2002	9972	Kelsey Vanderzanden		16.64	16.64
10/31/2002	9973	Cayla VanDyke		10.24	10.24
10/31/2002	9974	Darcie VanDyke		9.60	9.60
10/31/2002	9975	Carol Vangrunsvan		9.60	9.60
10/31/2002	9976	Drew VanRoekel		7.68	7.68
10/31/2002	9977	Nathan Vanroekel		7.68	7.68
10/31/2002	9978	Carly Verboort		4.16	4.16
10/31/2002	9979	Sarah Verboort		3.52	3.52
10/31/2002	9980	Nathan Vial		3.84	3.84
10/31/2002	9981	Jayne Vincent		8.32	8.32
10/31/2002	9982	Sara Vollmer		17.92	17.92
10/31/2002	9983	Cleo VonRenchler		4.48	4.48
10/31/2002	9984	Cassidy Walker		7.68	7.68
10/31/2002	9985	Angela Ward		14.72	14.72
10/31/2002	9986	Rachel Webber		1.92	1.92
10/31/2002	9987	Eric Weinbender		16.64	16.64
10/31/2002	9988	Kelli Weinbender		14.40	14.40
10/31/2002	9989	Alex Weldon		28.16	28.16
10/31/2002	9990	Missy Weldon		41.28	41.28
10/31/2002	9991	John West		4.48	4.48
10/31/2002	9992	Hannah White		23.68	23.68
10/31/2002	9993	Jessica White		12.80	12.80
10/31/2002	9994	Bethany Wilcox		16.00	16.00
10/31/2002	9995	Renee Wilkinson		12.80	12.80
10/31/2002	9996	Kylie Williams		8.96	8.96
10/31/2002	9997	Kathryn Willingham		11.52	11.52
10/31/2002	9998	Luke Wilson	4-H Premium	4.48	4.48
10/31/2002	9999	Brianna Wilson		6.40	6.40
10/31/2002	10000	Sarah Wilson		16.64	16.64
10/31/2002	10001	Walter Wilson		9.28	9.28
10/31/2002	10002	Kathleen Woodruff		2.24	2.24
10/31/2002	10003	Bryan Woods		5.12	5.12
10/31/2002	10004	Alexandra Woolery		9.60	9.60
10/31/2002	10005	Kate Wortman		8.96	8.96
10/31/2002	10006	Ariel Wrobel		12.16	12.16
10/31/2002	10007	Kelley Young		7.68	7.68
10/31/2002	10008	Jacob Younger		3.20	3.20
10/31/2002	10009	Emily Zellmer		30.40	30.40
10/31/2002	10010	Hannah Zellmer		45.44	45.44
10/31/2002	10011	Blake Zetter		14.72	14.72
10/31/2002	10012	Whitney Zetter		10.24	10.24
10/31/2002	10013	Megan Zimmer		10.24	10.24
Total 221 - Awards 4-H					5,518.52
222 - Personnel 4-H					
10/07/2002		Tom Weimer	4H Personnel-Beef Cattle Judge	33.33	33.33
Total 222 - Personnel 4-H					33.33
232 - Personnel Open					
10/07/2002		Tom Weimer	OC Personnel-Beef Cattle Judge	33.34	33.34
Total 232 - Personnel Open					33.34

Washington County Fair Complex

Line Item Report

October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
233 · Other Open Class					
10/17/2002		Award Specialties	Master Showman Medallions	20.00	20.00
Total 233 · Other Open Class					20.00
Total DE · EXHIBITS/COMPETITIONS					5,638.52
EE · RODEO					
315 · Exceptional Kid's Rodeo					
10/04/2002	Reimbu...	Patty Crop	Supplies	91.06	91.06
Total 315 · Exceptional Kid's Rodeo					91.06
317 · Materials & Supplies					
10/17/2002		Kinko's Inc.	Rodeo Envelopes	97.87	97.87
Total 317 · Materials & Supplies					97.87
318 · Board Expense					
10/15/2002		Alaska Air	Mike Seavy	178.50	178.50
10/15/2002		Riviera Hotel	Mike Seavy	296.48	296.48
10/23/2002		Riviera Hotel	Brian Love	309.56	309.56
10/23/2002		Southwest Airlines	Brian Love	179.50	179.50
10/29/2002		Southwest Airlines	Winnie Daniels	208.50	208.50
10/31/2002	30542	Cody Feinauer	Reimbursement for room & tax at ...	209.64	209.64
Total 318 · Board Expense					1,382.18
320 · Queen					
10/08/2002		Lynn Haynes	Misc. Food & Supplies for Queen ...	121.91	121.91
10/08/2002		Kelly Bauer	Food for Queen Contest	24.99	24.99
10/08/2002		FarmGro Supply	Queen Supplies	87.08	87.08
10/08/2002	Reimbu...	Linda Gilbert	Gifts for Judges	34.58	34.58
10/08/2002		Shooter Enterprises, Inc.	Marla Pictures	150.00	150.00
Total 320 · Queen					418.56
321 · Rental Equipment					
10/08/2002		United Rentals, Inc.	Fuel, Power box, Cord	370.88	370.88
Total 321 · Rental Equipment					370.88
Total EE · RODEO					2,360.55
JE · CAPITAL OUTLAY					
513 · Equipment					
10/08/2002	Lease ...	Textron Financial Corp	Lease Payment on Mower	613.07	613.07
Total 513 · Equipment					613.07
Total JE · CAPITAL OUTLAY					613.07
Total Expense					38,820.95
Net Income					136,889.10

Washington County Fair Complex
Balance Sheet Prev Year Comparison

As of October 31, 2002

	Oct 31, 02	Oct 31, 01	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	13,460.04	173,736.89	(160,276.85)	(92.3)%
0925 · West Coast Bank-ATM Accou...				
1050 · ATM Machine	0.00	15,000.00	(15,000.00)	(100.0)%
0925 · West Coast Bank-ATM Acc...	0.00	11,300.00	(11,300.00)	(100.0)%
Total 0925 · West Coast Bank-ATM ...	0.00	26,300.00	(26,300.00)	(100.0)%
0950 · West Coast Bank-Premium	(5,314.23)	244.29	(5,558.52)	(2,275.4)%
1020 · Pool #4486	0.00	32,658.87	(32,658.87)	(100.0)%
1040 · Petty Cash	650.00	0.00	650.00	100.0%
1080 · Washington County Fund 200	336,225.16	135,765.00	200,460.16	147.7%
910 · West Coast Money Market	130,028.71	0.00	130,028.71	100.0%
Total Checking/Savings	475,049.68	368,705.05	106,344.63	28.8%
Accounts Receivable				
1200 · Accounts Receivable	5,519.47	9,273.57	(3,754.10)	(40.5)%
Total Accounts Receivable	5,519.47	9,273.57	(3,754.10)	(40.5)%
Total Current Assets	480,569.15	377,978.62	102,590.53	27.1%
TOTAL ASSETS	480,569.15	377,978.62	102,590.53	27.1%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	7,932.39	0.00	7,932.39	100.0%
Total Accounts Payable	7,932.39	0.00	7,932.39	100.0%
Credit Cards				
05 · WCB Visa	2,312.99	0.00	2,312.99	100.0%
Total Credit Cards	2,312.99	0.00	2,312.99	100.0%
Other Current Liabilities				
2065 · Rental Deposits Payable	169.60	0.00	169.60	100.0%
Total Other Current Liabilities	169.60	0.00	169.60	100.0%
Total Current Liabilities	10,414.98	0.00	10,414.98	100.0%
Total Liabilities	10,414.98	0.00	10,414.98	100.0%
Equity				
3900 · Retained Earnings	309,005.51	428,472.33	(119,466.82)	(27.9)%
Net Income	161,148.66	(50,493.71)	211,642.37	419.2%
Total Equity	470,154.17	377,978.62	92,175.55	24.4%
TOTAL LIABILITIES & EQUITY	480,569.15	377,978.62	102,590.53	27.1%

Minutes
Washington County Fair Board
Wednesday, November 6th, 2002

Convened: 4:35pm

FAIR BOARD:

President Kathy Christy
Board Member Rich Vial – Vice President
Board Member Lyle Spiesschaert – Treasurer
Board Member Ken Leahy
Board Member Sheila Day

STAFF:

Don Hillman, Executive Director
Lisa DuPre, Marketing/Events Director
Leah Perkins, Fair Coordinator
Alex Brander, Operations Manager

GUESTS:

John Baggott, 4H Extension Agent
Bill Duerden, Boosters President
Ed Kristovich, Booster
Larry Eisenberg, Washington County Facilities Manager

PRESS:

Laura Gunderson, *The Oregonian*
Web Ruble, *The Hillsboro Argus*

President Christy called the meeting to order at 4:35 p.m., welcomed everyone and called for additions to the Agenda. No additions were requested.

1. Consent Agenda

President Christy asked the Board and the public if any items were requested to be removed from the Consent Agenda. None were requested.

Motion by Board Member Vial to approve Consent Agenda. Second by Board Member Spiesschaert. Motion carried 5-0.

2. Special Reports

A. **Rodeo Report** – Cody Feinauer, Rodeo Committee Chair, was absent but reported through Executive Director Hillman that the previous evening the Rodeo Committee had a meeting and held their annual election. Kelly Bauer was elected as Secretary/Treasurer, Larry Bellamy, Vice-Chair and Cody Feinauer was re-elected as Chair. A report from Rodeo Chair Feinauer will be available for the December meeting.

B. **4-H Report** – John Baggott, 4-H Extension Agent, had nothing to report at this time.

C. **Boosters Report** – Bill Duerden, Booster President, had nothing to report at this time.

D. **Maintenance Report** – Operations Manager Brander referred the Board to the report in their packet and added that that afternoon it was discovered that the Floral Building had a possible water line break and over 20,000 gallons of water was under the building. It was discovered while staff was checking the buildings heating system.

Board Member Spiesschaert inquired about the lawn seeding project and how it is proceeding and which areas had been focused on. Operations Manager Brander responded that it is coming along slowly, and has currently stopped due to sweeping up leaves. The fill areas that have been done to date now have established grass and that the areas by the Dog Ring and the that center circles area would be focused on next.

3. Old Business

A. **Re-Development Update** – President Christy indicated that the ballot measure went down in defeat, but out of the defeat came a lot of positive comments. President Christy proceeded to read in to the record an email from Tom Brian, Chair, Washington County Board of Commissioners, as follows:

Good Morning Everyone:

I will try to keep this short but would like to pass on some observations. Of course, we lost 68-32%. This was not a good night for virtually any measure that was not a law enforcement or fire fighter issue, perhaps except for Multnomah County. Throughout the rest of the State, by far most measures lost, even school measures. This is truly nationally, in fact.

So, we learned that the accumulative effect of the economy, the international issues, threats of terrorism, serial killings and other things have put people on edge, and not in a generous mood. I firmly believe that NO campaign that we could reasonably have

done (i.e.: triple the budget, a huge letter to the editor campaign, etc.) could have changed the outcome much.

But there is good news, in my opinion:

- 1) We have brought sharper focus on what the need and potential is on the property;
- 2) We have learned a lot about what we want for buildings and upgrades on the property and about what it would cost;
- 3) We have learned a lot about who is interested in the improvements to the property, and what is important to various perspectives;
- 4) We have learned a lot about the need to communicate and have started a better working relationship with the various perspectives;
- 5) We learned that when any of us had a chance to explain what the Event Center proposal was and what it would cost, we usually made a friend and supporter; and
- 6) We have stronger relationships between the Fair Board and their executive and the Board of Commissioners and County Administrator.

I am sure you can add to the list of "silver linings."

SO, WHERE DO WE GO FROM HERE?

I don't think we need to rush to any conclusions. Usually it is good to take some time, perhaps a few weeks, to reflect. Then, we perhaps should have a meeting to talk about a strategy. For example, the next election where a double majority is not required is two years from now. Is that a target date to try it again? Well, probably only if the economy has improved markedly and we have some evidence that another election would have a better result. There are a lot of options, but like I said, personally, I want to reflect a few weeks and would enjoy a meeting to debrief and talk over our options then.

Meanwhile, we should feel pretty good about what our under-funded rag-tag campaign group got accomplished in a short period of time. We were consumed by a number of events and circumstances beyond our control, but things will get better.

Best wishes,

Tom

President Christy agreed with the comments made by County Chair Brian and noted that in November 2001, when the Task Force commissioned a survey, 61% said they were in favor of an improvement at the Fair Complex; but unfortunately, a lot of economic problems affected us since then. President Christy further

noted that she does not want to see us stop the momentum of this project and requested that the Board ratify that, as a group, are still interested in proceeding forward.

Motion by Board Member Vial to instruct the Executive Director to continue dialog with the appropriate county officials; to continue allocating a reasonable amount of his time helping this project move forward; and that re-development be kept as an agenda item until it is removed by Board direction so as to keep this issue in front of the Board. Second by Board Member Spiesschaert.

Board Member Vial commented on County Chair Brian's email and noted appreciation on the positive attitudes. Board Member Vial also noted that this was not the first time that this issue had been placed before the voters and given the outcome, believes that there is a message from the voters that the citizens of this community recognize that this is a really important issue and they wanted to support this type of public activity, but given a choice, they are not willing to dig in to their pockets to fund it.

Board Member Vial further commented that the Board must move forward and recognize that other means of financing this project will be necessary and that it would be a mistake not to move forward using all the things we have learned to date.

Board Member Day noted that there was a big difference with this bond measure in that the County was fully supportive and understood the need for the improvements.

Board Member Spiesschaert noted that he was comfortable with the motion and wants to keep the issue on the table since re-development is still needed. Board Member Spiesschaert also noted that we should stand back for a while to digest what had happened and to also see where the Yes/No votes were dispersed throughout the County.

President Christy noted that the re-development task force had looked at different funding options and the need to research those options.

President Christy call for the vote. Motion carries 5-0.

Larry Eisenberg, Washington County Facilities Manager, provided input on funding options that may be available.

Board Member Vial inquired about an RFP process that had previously been used by the County and the amount of work involved in preparing the RFP. Mr. Eisenberg responded that there was a lot of staff time involved in the RFP process.

Board Member Leahy inquired if this project couldn't piggyback on the Durham Project as to development of an RFP. Larry Eisenberg responded that their previous work on the Durham Project would certainly be helpful.

Board Member Vial asked the County to share copies of the Durham Project RFP so as to begin to think about how ours should look.

President Christy noted a need to keep the Task Force informed as to any progress and keeping communications open for them to participate, if necessary.

President Christy requested that a copy of the resolution be provided to the Board of Commissioners.

B. Other – None

4. New Business

A. Policy Resolution – Determination of Fair Dates – After discussion regarding conflicts with Clark County and Deschutes County fair dates and rodeo conflicts with Joseph and Cheyenne, the Board agreed to table this discussion until Rodeo Chair Feinauer could be present.

B. Glencoe Football Rental Rates Revision Consideration – After reviewing a report from Marketing/Events Director DuPre' and discussion regarding labor time, set-up/tear-down and other opportunity costs, the Board agreed to have staff make any decision regarding the rate revision consideration for Glencoe Community BINGO.

Motion by Treasurer Spiesschaert to have staff make a decision regarding rental rate revision regarding Glencoe Community BINGO, seconded by Board Member Vial. Motion carried 5-0.

C. Board Retreat – Scheduled for November 20, 2002, 9 to 5 at the West Coast Hotel.

D. Other – Reviewed report from Board Member Day regarding the Volunteer Appreciation Dinner.

Motion by Board Member Spiesschaert to reimburse Board Member Day for out-of-pocket expenses related to the Volunteer Appreciation Dinner. Seconded by Board Member Vial. Motion carried 4-0 (Board Member Day abstained from voting on the motion).

5. Announcements – None

6. Correspondence - None
7. Board Communications - None
8. Other Matters of Information -
 - A. **Old County Jail** - None other than what was in the packet.
 - B. **Newspaper Articles** - None other than what was in the packet.
 - C. **Oregon Fairs Association Convention Registration** – Nominations were discussed for the O.F.A. Local Fair Supporter Award and the Youth Project Nomination. Staff will write up nominations for Ag-West, Dave Barno D.V.M. and the Youth Art Mural Project.

With no further business before the Board, President Christy adjourned the meeting at 6:05 pm.

Don G. Hillman
Recording Secretary

Kathy Christy
Board President

**Washington County Fair & Rodeo
Rodeo Associates Meeting
November 5, 2002**

In Attendance: Cody F., Larry B., Lynn H., Brian A., Winnie D., Brian L., Brandi W., Nick G., Stephanie H., Kim V., Carol S., Jill & Rod S., Yvonne L., Brian & Laurel F., Gary M., Angela M., Christina M., Pat & Kelly B., Alex B., Don H., Mike B., Lynn F., Tara F., Joyce & Albert V., Richard K., Candace D., Todd K., Paula M., Corey A., Lonna P., Amanda L., Jack P., Jen B., Bert D., Erin S., Synda S.
Absent/Excused: Mike S.

Cody F. called the meeting to order at 7:33pm.

The October meeting minutes were approved with no changes. Motion to approve by Lynn H., and seconded by Larry B.

Announcements: * Columbia River Circuit Finals are this weekend...Nov. 8-10 in Redmond.

****REMINDER...**Next month's meeting is the 2nd Tuesday of the month...DEC. 10th, as some of the directors will be at NFR the first week of December.

*Queen Marla's coronation for Miss Rodeo Oregon 2003 will be 1/18/03 in St. Helens...see Lynn H. for more details.

*Brian Love announced his Annual Christmas party will be 12/21/02, everyone is invited and more details will be available next month. Also, he had Toy & Joy Turkey raffle tickets for sale again.

We voted for next year's director positions that were open...however, there were only 3 applicants for the 3 open positions, so the following people will be appointed or re-appointed as directors for 2003: Mike Seavey-grounds committee director; Brian Love-sponsorship/parking committee director; and Kelly Bauer-exceptional kids/museum/poker ride committee director. The associate body was in favor of these choices, with the exception of Corey Andrews, who was opposed to Mike and Brian's re-appointment. Also, Pat Bauer was opposed to his wife, Kelly, being a director. ☺

Voting took place to elect our chairman, vice chairman, and treasurer for 2003. Re-elected were: Cody Feinauer-chairman; Larry Bellamy-vice chairman; & Lynn Haynes-treasurer. Don Hillman and Alex Brander from the Fair Board counted the votes for us, and Don made the announcement of the "winners". Larry suggested that one of the other directors should consider doing the vice-chair position, as this will be his last year and it's a good opportunity for someone else to do it that may be around longer.

However, the associate body had already voted and this will not be changed until the time comes to vote for 2004 positions.

Cody announced again that the secretary position is open for 2003, as Candace cannot do it anymore due to her work schedule. In the meantime, Kelly Bauer is filling in as the temporary secretary. Winnie reminded everyone that this is a good way to get more involved, it is a very rewarding position, and a good way to meet people and build confidence as well. If you are interested, contact Cody as soon as possible.

Lynn reminded everyone that the 2003 Queen Coronation and Dance/Silent Auction is on 1/11/03 in the Cloverleaf Bldg, @ 7:30pm, for our 2003 Queen-Kim Vanderzanden. Prices are: \$3.00 per person, \$5.00/couple, or \$8.00/family. Music will be provided by Mike & Sandy Vanoudenhaegen. Snacks will be provided, with beer/wine/soda available to purchase. The silent auction proceeds will be going to help cover Kim's expenses for the year, so if you have any donations...please contact Lynn H. or Kim. Also, Lynn needs people to help at this event, please let her know if you can help. Everyone is welcome to attend and/or help.

Reminder...next month's meeting will be committee sign up time! You must sign up for at least one committee...so be thinking about which committee you'd like to be involved with. The committees are: contracts; sponsorship; P.R.; queen; drill team; merchandising; marketing; BBQ; V.I.P.; exceptional kids; museum; poker ride; parking/security; awards; cowboy comfort; grounds; and humane.

Larry B. motioned to adjourn the meeting, seconded by Brian L. Cody adjourned the meeting at 7:55pm.

Next meeting—December 10th, 7:30pm, Floral Bldg.

Minutes submitted by Kelly Bauer
Washington County Fair & Rodeo
November 5, 2002.

October 4, 2002

Dear Potential Supporter,

It is a pleasure to introduce myself to you as the 2003 Washington County Fair and Rodeo Queen Hillsboro Oregon. My name is Kim Vanderzanden and I am a 2001 graduate of Banks High School. I am currently a sophomore at Oregon State University where I am working toward a degree in animal science and have a pre-veterinary option.

One of my first duties as lady-in-waiting is to gather donations for the silent auction to be held at my coronation on Jan. 11, 2003. I am well aware that businesses, such as yours, get many requests for donations from various organizations. However, it is my hope, that you will still be able to provide some form of support as I represent Washington County Fair and Rodeo throughout Oregon during my reign.

Any donation, large or small, would be appreciated very much. It could be in the form of cash, gift certificates, merchandise, services or anything else. Donations can be sent to my attention at 4938 NW Visitation Rd, Forest Grove, OR 97116. You can also arrange to have it picked up by calling me at 503-357-9388.

Sincerely,

Kim Vanderzanden
2003 Washington County Fair and Rodeo Queen
Hillsboro Oregon

Washington County Fair Boosters Club

Minutes for 6 Nov. Meeting

In Attendance: Don Hillman, Irene Barnes, Ed Kristovich, Sheila Day, Dale Scheller, Bill Duerden, Al Goldman, ~~Jeanne Leeson~~, Jim Godfrey. *Dave Russell*

Prior Meeting Minutes: Lost in the remodel.

Treasurer's Report: Approved and accepted. A total of \$7,600 was given to Friends of the Event Center. The Boosters paid \$118.08 as their share of the Fair Volunteer dinner held on October 3.

Old Business:

Fair Board Meeting: Don Hillman expressed the disappointment of the Fair Board at the loss of the ballot measure. There will be a continuing discussion on improving the physical facilities. The Fair Board is committed to work on some new options.

The Old Jail: An anonymous donor has pledged \$25,000 as a match for a fund-raising project that is planned. \$50,000 is needed by the Washington County Historical Society to remove the building from it's current site and restore it.

The Volunteer Dinner: This dinner was a great success. About 100 volunteers attended. Thanks to Sheila Day for all of her hard work.

The Next Meeting: Wednesday, Feb. 5, 2003 at 7:00 p.m, at the Fair Office.

There will be no meetings in December and January.

HAVE A NICE HOLIDAY SEASON.

Washington County Fair Boosters Year of 2002

- Jan:** We had a well-attended informational meeting with our new Fair Manager, Don Hillman. He outlined many of his new plans for the Fair in July. Some of these were: a 4-day Fair, more daytime entertainment, more MAX access, big-name entertainers and ways to bring East County residents to attend the Fair. He also updated us on the redevelopment plans for the bond issue that would come in November.
- Feb:** Jailhouse and Log Cabin renovation was discussed. \$3,500 had been given for the Fountain area beautification project. Fred and Dale Scheller were honored as outstanding Fair supporters for 50 years of service by the Oregon Fairs Association.
- Mar:** Fair planning continued. The Boosters motor home has been removed from the grounds. We will have a tent set up at the South end of the grandstand near the new 'Cowboy Venue'.
- Apr:** Fairgrounds redevelopment continued. Sheila Day was our person scheduling all ~~volunteers~~ for the Fair.
- May:** The Fair Board voted 4-0 to send the Task Force recommendations to the County Commissioners with additional requests: 1) If the measure passes, no land will be sold. 2) The Fair and Rodeo will have a permanent home. 3) The facility will have the same uses as before, i.e. 4-H free weekday use. 4) The public will have input on the final design.
- Jun:** Fairgrounds redevelopment continued. The Boosters submitted an 'Argument in Favor' statement for the Voters Pamphlet. Fair planning continued. The new Booster tent was against the South end of the grandstand....a 10' by 20' wooden floor with power, water and refrigerators. This booth will be open during activities in the arena. Two Fair passes for each working Booster member, plus tickets for the days they work were offered.
- Jul:** Fairgrounds redevelopment continued. During the Fair, both booths were busy during the time of the events in the Arena. The Key Club youth were excellent. The net sales profit was \$3,260.
- Sep:** The Boosters booth was successful during the Fair under the leadership of Bill Duerden and Sheila Day. Redevelopment continued with the County Board of Commissioners placing the Events Center proposal on the November ballot. A new group called 'The Friends of the Event Center' was organized. The Boosters voted to give up to \$9,000 for their support.
- Oct:** The Volunteer Dinner, under the direction of Sheila Day and her committee, was very successful, serving about 100 people. It was a nice evening to honor the many volunteers who give so much time to the Fair.
- Nov:** Don Hillman expressed the disappointment of the Fair Board at the loss of the ballot measure. A committee will continue to look for other options. The next meeting will be Feb 5, 2003.
Election of officers will be held. Submit nominations to Bill Duerden by Jan 20, 2003.

Fair Boosters Treasurer's Report:

Checkbook Balance:	\$ 704.12
Investments:	\$25,782.78

Washington County **FAIR COMPLEX**

Facility Schedule-December, 2002

Sunday, December 01, 2002

Main Exhibit-North Oregon Collectors Market
Meeting Room 4-H Rabbit Club Meeting
Main Exhibit-South Gun & Knife Show
East Edge of 34th Parking of Phone Book Trucks

Monday, December 02, 2002

Arts & Crafts Building 4-H Guide Dog Training
Main Exhibit-South 4-H Dog Club
East Edge of 34th Parking of Phone Book Trucks
Meeting Room 4-H Dog Club Meeting

Tuesday, December 03, 2002

Covered Show Ring Dog Flyball Practice
East Edge of 34th Parking of Phone Book Trucks
Arts & Crafts Building 4-H Guide Dog Training
Floral Building Rodeo Committee Meeting
Main Exhibit-South Dog Training
Cloverleaf Building Glencoe Football Bingo

Wednesday, December 04, 2002

Main Exhibit-Hall 4-H Dog Club Meeting
Cloverleaf Building Martial Arts Class
East Edge of 34th Parking of Phone Book Trucks
Meeting Room 4-H Horses Unlimited Meeting

Thursday, December 05, 2002

East Edge of 34th Parking of Phone Book Trucks

Friday, December 06, 2002

East Edge of 34th Parking of Phone Book Trucks

Saturday, December 07, 2002

Covered Show Ring 4-H Leader Ground Training
Main Exhibit Hall Mt. Man Trade Show
Arts & Crafts Building Holiday Event
East Edge of 34th Parking of Phone Book Trucks

Sunday, December 08, 2002

East Edge of 34th Parking of Phone Book Trucks
Main Exhibit Hall Mt. Man Trade Show
Floral Building 4-H Club Meeting
Cloverleaf Building Private Party

Monday, December 09, 2002

Meeting Room 4-H Dog Club Meeting
East Edge of 34th Parking of Phone Book Trucks
Main Exhibit-South 4-H Dog Club

Tuesday, December 10, 2002

Covered Show Ring Dog Flyball Practice
Cloverleaf Building Glencoe Football Bingo
East Edge of 34th Parking of Phone Book Trucks

Wednesday, December 11, 2002

Cloverleaf Building Martial Arts Class
Main Exhibit Hall 4-H Dog Club Meeting
East Edge of 34th Parking of Phone Book Trucks

Thursday, December 12, 2002

East Edge of 34th Parking of Phone Book Trucks

Friday, December 13, 2002

East Edge of 34th Parking of Phone Book Trucks

Saturday, December 14, 2002

East Edge of 34th Parking of Phone Book Trucks

Sunday, December 15, 2002

East Edge of 34th Parking of Phone Book Trucks

Monday, December 16, 2002

Main Exhibit Hall 4-H Dog Club Meeting
East Edge of 34th Parking of Phone Book Trucks
Main Exhibit-South 4-H Dog Club

Tuesday, December 17, 2002

East Edge of 34th Parking of Phone Book Trucks
Cloverleaf Building Glencoe Football Bingo
Covered Show Ring Dog Flyball Practice

Wednesday, December 18, 2002

East Edge of 34th Parking of Phone Book Trucks
Cloverleaf Building Martial Arts Class
Main Exhibit 4-H Dog Club Meeting

Thursday, December 19, 2002

East Edge of 34th Parking of Phone Book Trucks

Friday, December 20, 2002

East Edge of 34th Parking of Phone Book Trucks

Saturday, December 21, 2002

East Edge of 34th Parking of Phone Book Trucks

Sunday, December 22, 2002

Floral Building 4-H Club Meeting

East Edge of 34th Parking of Phone Book Trucks

Monday, December 23, 2002

Main Exhibit-North 4-H Dog Club Meeting

Main Exhibit-South 4-H Dog Club Meeting

East Edge of 34th Parking of Phone Book Trucks

Tuesday, December 24, 2002

East Edge of 34th Parking of Phone Book Trucks

Wednesday, December 25, 2002

East Edge of 34th Parking of Phone Book Trucks

Thursday, December 26, 2002

East Edge of 34th Parking of Phone Book Trucks

Friday, December 27, 2002

East Edge of 34th Parking of Phone Book Trucks

Saturday, December 28, 2002

East Edge of 34th Parking of Phone Book Trucks

Arts & Crafts Building Tool Sale

Sunday, December 29, 2002

East Edge of 34th Parking of Phone Book Trucks

Arts & Crafts Building Tool Sale

Monday, December 30, 2002

East Edge of 34th Parking of Phone Book Trucks

Main Exhibit-North 4-H Dog Club Meeting

Main Exhibit-South 4-H Dog Club Meeting

Tuesday, December 31, 2002

Cloverleaf Building Glencoe Football Bingo

East Edge of 34th Parking of Phone Book Trucks

SPECIAL REPORTS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Ore. 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
alexbr@fairplex.com
www.faircomplex.com

MEMORANDUM

Date: December 4, 2002

To: Board Members
Washington County Fair Board

From: Alex Brander, Operations Manager
Washington County Fair Complex

Re: November Operations Report

Here is a list of tasks staff has completed for the month of November.

Building Maintenance Repairs:

1. The livestock shower rooms were spot sealed and painted. Lighting repairs to both restrooms and the replacement of the heater and thermostat in the Men Restroom. The last repair was to the Men Restroom door and the replacement of the keypad lock that was vandalized.
2. The repairs to the Main Exhibit Building consisted of replacing all the sinks in the bathrooms and maintenance to all the doors so they open, closed and locked with ease. Staff informs me that to their knowledge, this has not been done since the remodel of the building.
3. Checking and repairing all the sink faucets in the Cloverleaf Building, Floral Building, Main Exhibit Building, Arts & Crafts Building and the Livestock Restroom.
4. Replacing the porch light on the Meeting Room. The light was replaced with a more energy-efficient light.
5. Rogers Locksmith replaced the broken panic bar arm on the front door of the Cloverleaf Building and removed a broken key in the Main Exhibit Building main entrance door. The locksmith is in the process of replacing all the locks and putting dead bolts in all the exterior doors in the office. The locks and dead bolts meet all the safety codes.

Monthly Building Maintenance:

1. The maintenance of 87 Fire Extinguishers and 15 Emergency Lighting Systems that are in the Cloverleaf Building, Floral Building, ME Building, Arts & Crafts Building and the Meeting Room.
2. Checking and replacing all the furnace filters. The buildings that have filters are the Cloverleaf Building, Floral Building and the Office.
3. Checking all ten thermostat safety covers. There were two missing and two damaged beyond repair that were replaced.
4. Staff is now using a monthly building maintenance checklist. These lists are put in a binder by building for reference purposes.

Equipment Repairs Completed:

1. Patterson Repair Service did repairs to the JD Tractor. These repairs consisted of replacing the ignition switch, light bar in the hood, repairing the three-point control arm, and servicing the tractor.
2. Marks Lift Service did repairs to the Clark Forklift. These repairs consisted of fixing a severe leak to the power steering system.

Grounds Maintenance Completed by the Groundskeeper:

1. Spreading lime as weather permits. The areas that have been concentrated on were the carnival area and around Friendship Square.
2. Filling holes and seeding grass as weather and time permits.
3. Removal of leaves from the grounds. To this point we have removed 100 yards of leaves in the last 30 days. This task is done on a daily basis.
4. Fall cleaning of rain gutters. They have completed the first cleaning of the Main Exhibit Building, Arts & Crafts Building, Office and the Homestead (Amigo's). This task will take some time to complete since it will have to be done twice in some areas.

Other Information:

1. Staff has been working very hard at keeping energy costs down. They turn the heat down when the buildings are unoccupied and shut lights off when events are out for the evening.

OLD BUSINESS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
lisad@faircomplex.com
www.faircomplex.com

MEMORANDUM

Date: December 5, 2002

To: Fair Board
Washington County Fair Complex

From: Lisa DuPre', Marketing/Events Director
Washington County Fair Complex

Re: Decision from Glencoe Community Football, Inc.

I met with Mr. John DuVall with Glencoe Community Football, Inc. regarding negotiations on a price reduction for their rental of the Cloverleaf Building for their Tuesday night Bingo Program.

It was explained to Mr. DuVall that we are willing to offer the group a rate reduction, if, in return, their organization could offer us some relief in relation to the labor hours spent on the event, either in the set-up or the tear-down, whichever would be easier for the group. Such a reduction could therefore be justified to others who lease the facility, in that we gave the price-cut because his particular group was willing to compromise and ease some of our costs connected with the event.

Upon consideration of the offer, Mr. DuVall said he didn't feel his group had the manpower or the time to deal with the set-up or the teardown, as they barely have enough workers to run Bingo itself, and were now having to pay most of them. As a result, he said they would opt to go ahead with their original plan to pursue other less time-consuming fundraisers, and discontinue Bingo at the end of December, 2002. He offered his thanks for our willingness to try and work with them, and for the years of support for their program.

NEW BUSINESS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: December 4, 2002

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: Contribution to Old County Jail Project

The Washington County Historical Society is continuing their efforts to raise funds for the repair and relocation of the Old County Jail. As reported previously, the Historical Society has received a challenge grant from an anonymous donor for up to \$25,000 (50% of the estimated project cost) in matching funds.

President Christy and staff have had previous conversations with the Historical Society regarding possible contributions from the Fair Complex for this project. Staff is supportive of a commitment of a contribution of up to \$5,000 paid in no more than three annual installments.

If approved by Board action, the Fair Complex would make a contribution of \$1,000 on or before January 15, 2003.

As an aside, staff has submitted a grant request to the Greater Hillsboro Chamber of Commerce for \$5,000 towards this project as well. Staff will also make a request to the Fair Boosters to match any contribution made by the Fair Complex.

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: December 4, 2002

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Draft Policies

Find attached three new policies for Board consideration.

Non-Paid Usage of Fair Complex Facilities – This policy attempts to memorialize existing practices of the Fair Complex regarding facility usage by various groups and associations that support the annual County Fair & Rodeo. The proposed policy is limited to the rental value of the Fair Complex facilities and provides that the Fair Complex may charge for expenses of associated with a non-paid event if said expenses are material. As noted in the proposed policy, such expenses may include garbage removal, janitorial services and supplies, additional or excess utilities usage, staff time to set-up, teardown or load-out events and staff overtime to cover extended hours. Attached to the proposed policy is the 2003 Contract for the OSU Extension Service as an example contract and a report to be included in the Board packet when such contracts are executed.

Volunteers – This policy is taken in large part from a volunteer policy used by the Washington County Sheriff's Office and attempts to memorialize those policies applicable for those volunteering during the annual County Fair & Rodeo. Among other things, this policy clarifies issues regarding insurance coverage applicable to volunteers and establishes reasonable rules of conduct and dress codes.

Board Retreat – This policy attempts to provide for an annual Board Retreat in November of each year for the purpose of discussing the Board's effectiveness and to address the organization's short-term and long-term goals.

WASHINGTON COUNTY FAIR BOARD

Policy Resolution 301

Non-Paid Use of Fair Complex Facilities

RECITALS

- A. WHEREAS, the Washington County Fair Board is vested with the authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex; and
- B. WHEREAS, the Washington County Fair Board believes that it is in the best interest of the Fair Complex and the management of Fair Complex facilities to determine when non-paid use of Fair Complex Facilities shall be authorized.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

Rental income of Fair Complex facilities and equipment is a major source of revenue for the Washington County Fair Complex. Non-paid use of Fair Complex facilities and equipment should be provided only in cases when such non-paid usage is essential to support programs and activities that directly support the annual Washington County Fair & Rodeo. Accordingly, the following policies and procedures are adopted:

I. CONDITIONS: Non-paid usage of Fair Complex facilities may be provided under the following conditions.

- A. Organizations requesting non-paid usage of Fair Complex facilities are limited to those non-profit organizations whose activities directly support the annual Washington County Fair & Rodeo. These non-profit organizations include, but are not limited to, Rodeo Committee, Fair Boosters, 4H, FFA, Washington County Livestock Association, Washington County Sheriff's Posse, Washington County Master Gardeners.
- B. Fair Complex approval to an organization to use its facilities and/or equipment on a non-paid basis is limited to the rental of the facility and/or equipment only. The Fair Complex may charge for expenses associated with a non-paid event if said expenses are material. Such expenses include, but not limited to, garbage removal, janitorial services and supplies, additional or excess utilities usage, staff time to set-up, tear-down or load-out event, staff overtime to cover extended event hours, etc.
- C. Non-paid usage of Fair Complex facilities shall be evidenced by a Washington County Fair Complex Facility and Equipment Rental Contract (Exhibit I) signed by authorized representatives of both parties. The Fair Complex may exempt the Fair Boosters and the Rodeo Committee from this requirement.

- D. Use of Fair Complex facilities by such organizations shall support or be in connection with the organization's activities associated with the annual Washington County Fair & Rodeo.
- E. Organizations allowed to use Fair Complex facilities at no charge shall not use such facilities for the purpose of raising funds unless said funds directly support activities associated with the annual Washington County Fair & Rodeo.
- F. Approval by the Fair Complex for non-paid usage shall be based upon availability of facilities.
- G. Fair Complex may withdraw its permission to permit an organization to use its facilities under this policy should said facilities be subsequently requested for paid usage. Such withdrawal by the Fair Complex shall not occur within 60 days of the organization's scheduled event.
- H. Organizations authorized to use of Fair Complex facilities and/or equipment shall return the Fair Complex facilities and/or equipment in the same or better condition than received from the Fair Complex. Should the Fair Complex finds that its facilities and/or equipment was not returned in the same or better condition, the Fair Complex may make necessary repairs at the organization's expense.
- I. Fair Complex may limit the number of non-paid events approved for each organization.

II. NOTIFICATION: Staff shall report all contracts where non-paid use is approved at the next regularly scheduled Board Meeting. Such report shall include the fair market value of the Fair Complex facilities and/or equipment used.

III. REPORTS: Following each non-paid event, the organization shall file a report with the Fair Complex noting the total number of individuals attending the non-paid event and the total funds raised, if any.

Dated this ____ day of _____, 2002.

Directors: _____

Contract # _____

WASHINGTON COUNTY FAIR COMPLEX FACILITY AND EQUIPMENT RENTAL CONTRACT

THIS AGREEMENT, made and entered into by and between the WASHINGTON COUNTY FAIR BOARD, 873 N.E. 34th, Hillsboro, Oregon, 97124 (648-1416), Lessor and State of Oregon acting by and through the State Board of Higher Education on behalf of Oregon State University, represented by Brian Thorsness, Contract Officer Lessee.

In consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Lessor hereby agrees to lease to Lessee and Lessee hereby agrees to lease from Lessor the following items or property, as is:

Various areas of the facility, as needed and based upon availability, for the Washington County 4-H Program

**NO PARKING IS ALLOWED IN THE INTERIOR OF THE FAIR COMPLEX EXCEPT FOR
LOADING AND UNLOADING.**

2. The term of the Agreement shall be: January 1, 2003 through December 31, 2003

3. Lessee shall, on execution of this lease, pay to Lessor, -0- and/or N/A of the gross receipts, as rent for the term of this Agreement in the following manner, -0-, on execution and delivery of this contract, WHICH SHALL BE FORFEITED IF LESSEE CANCELS THIS AGREEMENT) and the balance of said payment as follows: -0- and if for any reason said rental is not paid as aforesaid, it is agreed that any box office receipts in the possession of Lessor may be applied to the payment of said rent and Lessee waives all rights to that portion of the box office receipts necessary to pay said rental.

4. That Lessee shall comply with all applicable statutes, laws, ordinances, rules and regulations adopted by the State, County, City, Fair Board or other political body, which pertains to the use of said premises or any provisions of this lease.

5. Lessee agrees to cause no damage to the leased premises or property and at the termination of this lease, to return the lease premises or property in the same condition they were at the time of Lessee's taking possession. Lessee will be charged for any and all damage resulting during this lease agreement.

6. This lease shall not be assigned or sublet without the written consent of Lessor.

7. Lessee shall save and hold harmless Lessor, Washington County and their employees and agents jointly, severally, and privately and defend the same from all claims of damages, suits and actions of every kind arising out of Lessee's occupancy or use of the premises or property.

8. The Lessee shall furnish satisfactory evidence of general liability insurance, including a copy of the endorsement adding **Washington County, Fair Board, its officers and employees as additional insured**. The minimum limits of liability shall be: \$500,000 per occurrence for each bodily injury and property damage. Lessee will not do, or permit to be done, anything in or upon any portion of the premises or bring or keep anything therein or thereon which will in any way conflict with the conditions of any insurance policy upon the building or any part thereof, or in any way increase any rate of insurance upon the building or on property kept there; nor shall Lessee without the written consent of the Lessor, put up or operate any engine or motor or machinery on the premises or use oils, burning fluids, camphene, kerosene.

Contract # _____

propane, naphtha or gasoline for either mechanical or other purposes or any agent other than electricity for illumination of the premises.

9. Parking will be permitted in assigned areas only.
10. The purpose of this contract is to permit the Lessee to conduct the following business only:
The Washington County 4-H Program events
11. Failure to comply with any of the terms of this Agreement shall be deemed a breach of this contract and shall cause the full amount of the contract to become due and payable and shall work a revocation and forfeiture of all rights and privileges granted to Lessee under this Agreement.
12. If intoxicating beverages will be consumed on the premises during the period of this lease, Lessee will display an appropriate Oregon Liquor Control Commission (OLCC) license prior to occupying the facility. No visibly intoxicated person shall be served. Lessee shall not permit any game or amusement on said premises contrary to the laws of the State of Oregon.
13. Lessor and its agents shall have the right to enter upon said premises at reasonable times during the term of this lease for the purpose of inspecting said premises or property, but inspection shall be done in a reasonable manner and at such times as will disturb the business of the Lessee as little as possible.
14. Venue for any action arising from this lease shall be in Washington County District or Circuit Court. The prevailing party shall be entitled to costs and a reasonable attorney's fee, including any appeal.
15. Further Agreements: By mention hereof, the following items become a part of this contract.
- A. Fire and Police safety regulations shall be adhered to as designated by the City of Hillsboro Fire and Police Departments.

IN WITNESS WHEREOF, the parties have hereunto set their hands and have read and understood in entirety all of said guidelines and regulations set forth by the Lessor, known as the WASHINGTON COUNTY FAIR BOARD.

**State of Oregon acting by and through the State
Board of Higher Education on behalf of Oregon
State University**

Lessee

By _____
Brian Thorsness, Contract Officer

Send to John Baggott at:

18640 N.W. Walker Road #1400

Address

Beaverton OR 97006

City State Zip
(503) 725-2111

Home phone Work phone

WASHINGTON COUNTY FAIR BOARD

Lessor

By _____
Lisa R. DuPre'

Date _____

APPROVED AS TO FORM



For Washington County Oregon

**PLEASE RETURN SIGNED GREEN (ORIGINAL) COPY OF RENTAL CONTRACT TO:
WASHINGTON COUNTY FAIR COMPLEX**

873 NE 34TH STREET

HILLSBORO OREGON 97124

503-648-1416--FAX: 503-648-7208--E-mail: lisad@faircomplex.com

Washington County Fair Complex
December 2002
Non-Paid Rental Contracts

Date(s) of Use	User	Description of Facilities Used	Estimated Rental Value
2003	OSU Extension Service	Annual Contract for use of Various Facilities	\$14,865

WASHINGTON COUNTY FAIR BOARD

Policy Resolution 302

Volunteer Policies

RECITALS

- A. WHEREAS, the Washington County Fair Board is vested with the authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex; and
- B. WHEREAS, the Washington County Fair Board recognizes the importance of using volunteers during the Washington County Fair & Rodeo, it also recognizes the importance of establishing a policy regarding the role and responsibilities of volunteers as well as a code of conduct.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

The Washington County Fair Complex encourages members of the community to volunteer their services to enhance programming at the annual Washington County Fair & Rodeo and during interim period throughout the year. Members of the community can volunteer their service in many ways, including but not limited to, participating in activities sponsored by the Fair Booster, the Rodeo Committee or by participating directly with Fair Complex staff regarding activities at all levels of fairtime preparation as well as during the annual Washington County Fair & Rodeo.

1. EQUAL EMPLOYMENT OPPORTUNITIES

It is the policy and practice of Washington County Fair Complex (Fair Complex) to ensure equal employment opportunity and affirmative action for applicants, employees, and volunteers without regard to race, color, gender, religion, national origin, age, handicap, sexual orientation, or veteran status. An exception exists when, after reasonable accommodation has been made, age or handicap substantially limits the volunteer's ability to meet or perform legitimate service standards or poses a safety or security hazard.

2. HARASSMENT

Consistent with Fair Complex policy of providing equal employment opportunity for all, the Fair Complex volunteer programs are committed to providing a work environment free of tension, anxiety, and degradation associated with harassment.

A volunteer who believes he or she has been the subject of harassment will immediately report the alleged act to the volunteer's supervisor. If the volunteer is uncomfortable reporting the alleged act to the immediate supervisor, the employee may report the alleged act to any Fair Complex staff, who are outside the volunteer's own department. The Fair Complex will

investigate all such complaints and will take appropriate corrective action, including strong disciplinary measure when justified, to remedy all violations of this policy.

Definition - Fair Complex defines harassment as insulting, intimidating, or exploitive treatment. Specifically, this includes unwanted physical contact, degrading comments, propositions, or offensive pranks, threats that your job assignment or advancement is dependent upon submitting to sexual demands or tolerating harassment, or a hostile working environment created by acts or conduct related to sexual behavior, age, gender, religion, or sexual orientation.

Reporting Procedure - Volunteers are obligated to report alleged acts of harassment where the alleged perpetrator is a coworker, supervisor, volunteer, or non-employee who does business with the Fair Complex.

Investigation - In order to protect your rights, the Fair Complex has established a procedure specifically designed to allow investigation and resolution of any claims of harassment, whether by other employees, managers, supervisors, board members, or other citizens or visitors.

3. INSURANCE AND INDEMNIFICATION

Washington County Fair Complex, a department of Washington County, does NOT provide workers compensation for volunteers.

Medical Insurance - The County has purchased separate medical insurance to cover medical claims from volunteers injured on the job. This is a secondary insurance. Specifically, volunteers must utilize their personal insurance program. Only after the volunteer's insurance is exhausted, can Washington County's medical insurance be considered. The County's insurance limit is \$25,000 per claim. Volunteers are **STRONGLY** encouraged to have their own medical insurance before volunteering.

Indemnification - Volunteers are indemnified under the Oregon Tort Claims Act ORS 30.260 – 30.300 against any claims that may be made against them arising out of the course and scope of their duties in service to the Fair Complex. This obligation may be rejected by Washington County if the claim arises from a volunteer's malfeasance in office or willful or wanton neglect of duty.

Vehicle Insurance - When Fair Complex assigns a volunteer to drive a vehicle owned, leased, or rented by the Fair Complex, the volunteer will be protected by Washington County liability insurance. When a volunteer drives a privately owned vehicle, the owner of that vehicle assumes responsibility, and Washington County vehicle liability and physical damage insurance does not apply.

Volunteers who drive their own vehicles to transport equipment, passengers, or property must provide proof of insurance to the volunteer programs coordinator.

4. EMERGENCY NOTIFICATION

If a volunteer is injured while working under Fair Complex employee supervision, the volunteer will immediately notify his or her supervisor who will enact the Fair Complex emergency procedures.

5. DISMISSAL OF VOLUNTEERS

Volunteers serve at the direction of the Fair Complex. The Fair Complex Executive Director or appointed designee retains the discretion to curtail, postpone, or discontinue the services of a volunteer or volunteer organization.

Conduct or performance of an individual volunteer is subject to review and discipline that may lead up to and include dismissal of the volunteer.

6. VOLUNTEER REPORTING STRUCTURE

Volunteers are responsible to the immediate supervisor on the job. If a problem arises, you are encouraged to discuss the issue with your immediate supervisor. If the issue remains unresolved, your next resource will be the volunteer programs coordinator or Fair Complex staff. If you have any questions, please do not hesitate to contact the Fair Complex staff at 648-1416.

7. ORIENTATION

Ideally, orientation by the Fair Complex Office will occur before volunteer duties begin. Most positions have on-the-job training.

8. CREDENTIALS AND PARKING PASSES

The Fair Complex will provide credentials and parking passes to volunteers, if deemed necessary and appropriate.

9. VOLUNTEER CODE OF CONDUCT AND DRESS CODE

Volunteers are held to high standards and as such, will conduct and dress themselves according to the **VOLUNTEER CODE OF CONDUCT AND DRESS CODE** (attached).

10. NOTIFICATION

Volunteers will be notified of these policies by receiving a copy of said policies when the volunteer agrees to provide services to the Fair Complex.

Dated this ____ day of _____, 2002.

Directors: _____

WASHINGTON COUNTY FAIR COMPLEX

VOLUNTEER CODE OF CONDUCT

- I will conduct myself in the discharge of my duties, and in my relations with the public, and other members of the Washington County Fair Complex Office (Fair Complex), in a diplomatic and professional manner, in accordance with the laws of the United States, the State of Oregon, the ordinances of Washington County, and the policies of the Fair Complex.
- I agree to work with the Fair Complex to create an atmosphere of trust between the Fair Complex Board, Fair Complex Office and the community. I will not incite negative feelings about the Fair Complex Board or staff through negative comments or actions, while on or off duty.
- I will be courteous in the performance of my duties. I will not use profane, insolent, or offensive language when conducting business with citizens, Fair Complex Board or staff, or their business partners or vendors. I will, even in the face of great provocation, maintain control of temper and endeavor to foster a professional relationship with the public.
- I understand that as a volunteer I am a member of the public and have no status as an employee of the Fair Complex.
- I will not act beyond the scope of my authority and understand that I may be held personally liable for my actions if I do.
- I will not remove, make copies, divulge, alter, enter false data, or make personal use of any records; reports; letters; documents; audio or video tapes; pictures; files; lists of names, addresses or phone numbers; or any other official business of the Fair Complex. Nor will I utilize any equipment for personal reasons unless authorized by law, or as directed by the Fair Complex staff.
- I will not smoke or use tobacco products when actually engaged in close contact with the public. I will not attend any official event or report for duty with the odor of alcohol on my breath, nor will I consume alcohol while on duty.
- I will not use or illegally possess any controlled substance as defined by Oregon law, except as duly prescribed and necessary for health. I understand my use of a non-prescribed controlled substance or an unauthorized use of a prescribed controlled substance, whether on or off duty, will be cause for dismissal.
- I understand that while on duty, or when acting in an official capacity, or using an official title, or while wearing any Fair Complex identification, I will not solicit funds or otherwise act to influence, interfere with, or affect the results of a candidate's campaign or election, or the passage of any ballot measure.

- I will not authorize use of, or use for the benefit or advantage of any person or organization, the name, emblem, endorsement, services, or property of the Fair Complex without written permission from the Fair Complex.
- I will not accept or seek on my behalf, or for any other person or organization, any financial advantage or gain because of my Fair Complex affiliation.
- I will not make statements or spread rumors in regard to Fair Complex policies, activities, individual Board members, employees or volunteers, or make statements regarding public events, unless specifically authorized to do so by the Fair Complex Executive Director or his designee.
- Any logo, computer program, brochure, or other intellectual property designed for the Fair Complex volunteer program will be considered property wholly owned by the Fair Complex.
- Any physical property donated to the Fair Complex volunteer program will become property of the Fair Complex.
- I understand that I serve solely at the direction of the Fair Complex. The Fair Complex Executive Director or his designee retains the discretion to curtail, postpone, or discontinue my services at any time.

WASHINGTON COUNTY FAIR COMPLEX

VOLUNTEER DRESS CODE

Volunteers should wear clean clothing that is in good repair. Slacks or pants of all types (including khakis and blue jeans) may be worn. Good taste should always be used and in particular, these items may not be worn:

- Shorts or cutoffs where pant legs are shorter than three inches above the knees
- Halter or tube tops
- Mini skirts
- T-shirts or tank tops (polo shirts with collars, sleeveless blouses, and tank tops underneath shirts or blouses are allowed)
- Gang-related attire
- Clothing bearing commercial or sports team logos.
- Clothing depicting sexual acts or nude body parts, alcohol, tobacco, or other drugs.
- Clothing with offensive language or symbols.
- Clothing that exposes cleavage or an undue amount of flesh on the back, chest, thigh, or mid-section.
- See-through or tight-fitting clothing
- If form-fitting pants are worn, a loose top, with the torso length to the fingertip must be worn over them.

Please remember that you are representing the Fair Complex and the government of Washington County. Our guests and constituents represent a wide range of cultures. While we want you to be comfortable, a somewhat conservative approach in dress should offend no one. Choose hairstyles, makeup, and jewelry accordingly.

WASHINGTON COUNTY FAIR BOARD

Policy Resolution 105

Fair Board Retreat Policy

RECITALS

- a. WHEREAS, the Washington County Fair Board is vested with the authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex; and
- b. WHEREAS, the Washington County Fair Board believes that it will benefit the Fair Complex to establish policy regarding hold an annual Board Retreat;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Washington County Fair Board shall schedule and hold an annual Board Retreat for the purpose of discussing matters relative to the Washington County Fair Complex, including, but not limited to:
 - a. Assessing the effectiveness of the Board;
 - b. Addressing the organization's short-term and long-term goals and objectives;
 - c. Reviewing the organization's current financial condition;
 - d. Reviewing Board Policies;
 - e. Reviewing the organization's plans for continued re-development; and
 - f. Revising the organization's mission statement, if necessary.
2. Unless determined by a majority vote of the Board, the Board Retreat will be held in the month of November at a time and location determined by the Board President.
3. The date of the Board Retreat will be determined no later than the October Regular Board Meeting.
4. The Board Retreat will use the services of a facilitator selected by the Board President.
5. Attendance at the Board Retreat will include the Washington County Fair Complex Executive Director, and may include chairs of advisory and volunteer committees such as the Rodeo Committee and Fair Boosters.

Dated this ____ day of _____, 2002.

Directors: _____

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: December 4, 2002

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Board Appointments

We have been advised that the County Board of Commissioners will make their appointments to Washington County Fair Board at their regularly scheduled Board meeting on Tuesday, December 17, 2002.

Attached is the Agenda Item provided by the County.

Applicants have received an invitation to attend the December 10th Board Meeting.

Attachment

AGENDA

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Boards and Commissions (All CPOs)

Agenda Title: MAKE TWO APPOINTMENTS TO THE WASHINGTON
COUNTY FAIR BOARD

Presented by: Don Hillman, Executive Director, Washington County Fair Complex

SUMMARY (Attach Supporting Documents if Necessary)

Through this agenda item the Board of County Commissioners (the Board) will make two appointments to the Washington County Fair Board, which is comprised of five members. The Fair Board meets monthly, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities.

Terms for two of the five Fair Board members expire on December 31, 2002. One of those members is retiring, while the other is one of the eight individuals interested in serving on the Fair Board from whom the County has received applications.

On October 1, 2002 the Board directed the County Administrative Office to announce the vacancies and invite applications for appointment to the Fair Board. A filing deadline of November 12, 2002 was established. An announcement of the vacancies was sent to Chambers of Commerce, area newspapers, TV and radio stations, and to the CPO coordinator for inclusion in the CPO newsletter. Staff provided the Board with a briefing on the recruitment process in the November 28, 2002 worksession.

A summary of the applicants and current Fair Board membership is attached.

DEPARTMENT'S REQUESTED ACTION:

Appoint two candidates to fill the vacant Fair Board positions.

COUNTY ADMINISTRATOR'S RECOMMENDATION:

I concur with the requested action.

Agenda Item No. _____

Date: 12/17/02

1
(55)

Description The Fair Board is comprised of five members appointed by the Board of County Commissioners. The Fair operation, a division of the County, produces the annual County Fair & Rodeo and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Board meets monthly, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities.

Members 5

Length of Term 3 years

Current Vacancies 2

Applicants 8

Candidates	District (Represents District)	Term Expires	First Appointed
<u>Current members seeking re-appointment</u>			
Kathy Christy	2 (1)	12/31/02	1998
<u>New Applicants</u>			
Eric Sahnaw	4		
Jane Willhoite	4		
Joe Evers	4		
Kathy Schmidtkofer	4		
Edmin Kristovich	4		
Lynelle Morgan	4		
Jim Clymore	4		

Continuing Members

Richard Vial	4 (3)	12/31/04	1999
Sheila Day	4 (At-Large)	12/31/03	1998
Kenneth Leahy	4 (2)	12/31/03	1991

Retiring Members

Lyle Speissschaert	4 (4)	12/31/02	1997
--------------------	-------	----------	------

County of Washington

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FAX MEMORANDUM

Date: December 4, 2002

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: 2003/04 Budget Preparation

The County will commence their 2003/04 budget preparation cycle on Wednesday, December 11, 2002, with an orientation at the Public Service Building. The Board recommended budget will likely be filed with the CAO Office in February giving the Board and staff only the next two Board meetings to shape our financial future for upcoming budget year.

That said, staff intends to approach the 2003/04 budget based upon the following recommendations:

1. Reformat the proposed budget to better isolate revenues and expenses associated with the Fair Complex interim rental program and the annual County Fair & Rodeo. This will include allocating personnel costs between these two programs as well as indirect costs such as County Indirect Costs, Insurance, Board Expenses, etc.
2. Decrease overall spending levels to account for the continuing decrease in Hotel/Motel Tax revenue. Budget reductions will be sought across-the-board in the interim rental program as well as costs associated fair related programming.
3. Identify areas of possible reduction in fair related programming based upon the possibility of the State reducing significantly, or eliminating altogether, local fair funding. This amount currently is currently budgeted at \$43,056.

4. Adjust interim rental rates, where necessary, to account for the increased costs related to the interim rental program.
5. Implement changes in the stage entertainment program to decrease reliance on big-name artists and the related financial risks involved in such programming. This may include moving the major stage entertainment to a more central location.
6. Implement an automated ticketing system for the annual County Fair & Rodeo to increase the efficiency of the ticketing and admission programs.
7. Identify those facilities, if any, which have out-lived their usefulness and consider their removal, if appropriate and necessary.
8. Consider the purchase of exhibitor entry system software to streamline the entry process and reduce temporary staffing.
9. Discuss with other area fairs as to establishing a Joint Equipment Purchase Program to purchase fair related equipment (ticketing system, ATM machines, canopies, stages, barricades, etc.) common to each fair.

Other suggestions are welcome from the Board.

ANNOUNCEMENTS

Calendar of Events
December 2002 - March 2003

Date	Event	Location
December		
2-5	IAFE Convention - Las Vegas	Las Vegas, Nevada
10	Rodeo Committee Meeting	Floral Building (7:30 PM)
10	Board Meeting	Floral Building (4:30 PM)
25	Christmas Day	Office Closed
January		
1	New Years Holiday	Office Closed
6 - 9	Western Fair's Annual Convention	San Diego, CA
7	Rodeo Committee Meeting	Floral Building (7:30 PM)
10 - 12	Oregon Fair's Convention	Portland, OR
11	Rodeo Queen Coronation	Cloverleaf Building
15	Board Meeting	Floral Building (4:30 PM)
February		
4	Rodeo Committee Meeting	Floral Building (7:30 PM)
5	Board Meeting	Floral Building (4:30 PM)
5	Booster Meeting	Board Room (7:00 PM)
March		
4	Rodeo Committee Meeting	Floral Building (7:30 PM)
5	Board Meeting	Floral Building (4:30 PM)
5	Booster Meeting	Board Room (7:00 PM)
25-28	IAFE Zone Meeting	White Fish, Montana

CORRESPONDENCE

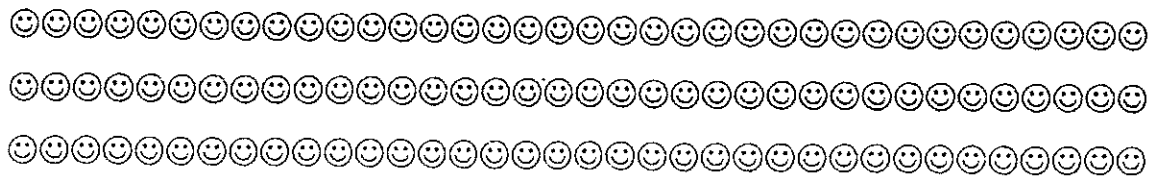
December 1, 2002

Dear Washington County Fair Board,

Thank you so much for all the hard work and effort you put in to make this year at fair a great one! This year is my second year in horse 4-h and I felt that fair was very successful and everyone had a great time! Thank you for the check in the mail and I hope next year is as successful or better.

Sincerely,

Renee Wilkinson – Ranch Riders



Dear Washington County Fair Board and Staff,

Thank you very much for your support in the 4-H program. I greatly appreciated the time you and other volunteers gave to make sure we all had fun and had our moment to shine with our animals.

I am proud to say I am in my 9th year in the dog 4-H program and my 4th in the Cavy division. It has been so much fun showing at all the fun matches and at fair!

Thank you for all your time and effort that made the 2002 Washington County Fair and Rodeo what it was!
Sincerely,

~Jackie Morgon

Jackie Morgon



Dear Washington County
Fair Board & staff, ~*~

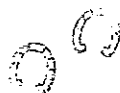
Thank you for sponsoring
the 2002 County Fair, it was
a blast! I had a lot of fun
being with my friends and
caring for animals too. It has
made a special memory in
my heart. And I had so much
fun I am going to do fair
again, so I hope you sponsor
us again. Thanks again,
* Kimberly Seery *



Dear Wash. Co. Fair Board
and Staff,

Thank you for making the
Washington County 4-H Horse
Fair of 2022 a success. I
also wanted to thank you for
our premiums. I greatly
appreciate your efforts.

Kelsi & Cheyenne



"Rest in the Lord, and wait patiently for Him...."
PSALM 37:7 KJV

COMMUNICATIONS

OTHER MATTERS OF INFORMATION



Fair Board angles for bond alternative

11/14/02

LAURA GUNDERSON

HILLSBORO -- The evening after Election Day, members of the Washington County Fair Board were disappointed and displaced.

The board's \$40 million event center bond measure had tanked at the polls, and the group was forced to gather in the 4-H Building for its monthly meeting, instead of the usual spot in the Floral Building. A water line had burst earlier that day under the Floral Building, sending 20,000 gallons of water gushing under the floorboards.

▼ From Our Advertiser

"We obviously still need these improvements," said Kathy Christy, chairwoman of the board, which had planned to use \$1 million from the bond measure to fix aging fair buildings.

"But we're not tucking our tail and running," she added.

Convinced that county residents like the idea of an event center and year-round use of the fairgrounds, Fair Board members voted unanimously to search for other ways to pay for it.

"People say the fairground is an important public facility, an important public activity," said board member Richard Vial. "But when given the choice, most are unwilling to dig into their pockets to pay for it."

More than 65 percent of voters declined a plan to spend \$1 million for remodeling and \$39 million to build two exhibit halls totaling 136,000 square feet and an arena/amphitheater to hold 5,500 people at the Hillsboro fairgrounds. The bond measure would have cost property owners 9.5 cents for every \$1,000 of assessed property value for the next 20 years, or \$14.25 a year on a \$150,000 home.

Fair boosters blame the measure's failure on the expense in tight economic times. A similar sentiment comes from supporters of the county's \$49.9 million Cooperative Library Services levy, which appears to have failed. But with ballots still to be counted and the library measure gaining votes each day, supporters say it's too close to call.

Fair Board members are discussing a way to put their plan before voters again in the 2004 general election, when the economy might be better and when the passage of a bond measure wouldn't be subject to Oregon's double-majority rule. To win under that rule, which does not apply to general elections, a tax measure must earn a majority of votes in an election with a turnout of

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more than 50 percent.

Other ways to pay Larry Eisenberg, the county's facility manager, gave the board a few new ideas last week on how to pay for and build the event center.

One is to create a nonprofit organization, which would hire a developer to build a hotel and event center paid for through bonds or a loan held by the nonprofit. When the loan is paid off from proceeds of the hotel and event center, ownership of the complex would revert to the county. Public agencies in Michigan, Georgia and Kansas have used that method.

The nonprofit aspect works, Eisenberg said, because the county, which is also a nonprofit, controls all assets when the deal is complete.

Another possibility is to team with a private developer, similar to as the county's joint venture with Opus Northwest to build office and retail space at the Durham Quarry property in Tigard. Eisenberg said the fair board could lease the fairgrounds to a developer, who could build something that would provide a revenue stream to pay for the event center.

"It was intriguing when these folks came to us and said there's another way to do this sort of thing," Eisenberg said. "This is simply food for thought, but it's clear there are other possible choices out there."

Trend against libraries Although some library supporters aren't willing to admit defeat, a failure of the county library levy would fit into a statewide election trend in which voters chose money measures for law enforcement and firefighters over those for libraries, schools or parks.

Multnomah County was one of few areas to buck that trend; Portland's park and library levies passed.

Tigard voters passed a \$13 million bond to build a new library, but Hillsboro voters opted not to pay \$30 million for construction of two new libraries.

Ginny Kingsley, Washington County elections manager, said it would be unlikely for the library measure to pull ahead and win. But, she added quickly, she could be surprised.

Kingsley said it might take until the state's Nov. 20 deadline for her office to count and verify all ballots.

If the library measure fails, it would be the first time in nearly three decades. Without the money, the 13 libraries within the cooperative probably will have to cut hours and purchases of books and materials. The 5-year levy would cost property owners 26 cents per \$1,000 of assessed value, or \$39 on a \$150,000 home.

"No one in the library community thinks that this vote reflects a notion that people don't value library services," said Eva Calcagno, manager of library services. "We know they do; they're coming in every day by the thousands." Laura Gunderson: 503-294-5958; lauragunderson@news.oregonian.com



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News

Events Center proponents ponder next move

11/12/02

By Web Ruble

Which way to go?

That's the question members of a subdued Washington County Fair Board are asking themselves this week after voters last Tuesday soundly rejected the fair's proposed \$40 million general obligation bond proposal to redevelop Washington County's aging fairgrounds.

The controversial fair redevelopment proposal called the Event Center plan took a 60-40 shelling.

The voter rejection barrage was so devastating it blew asunder any hopes fair supporters had of getting taxpayer support for anything soon.

Rather the board will do some soul searching and probably explore other funding options. Some of them could involve some kind of joint venture between the public sector and private enterprise.

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"We received a e3-mail" after the election, said board chairman Kathy Christy when she introduced the redevelopment subject at last week's meeting. Christy said e-mailers advised here, "voters voted their pocket books. People are on edge and not in a generous mood."

Some realizations:

Building an event center to save the fair is at least a galaxy away from taxpayers' minds in these times of economic downturn and concern for public safety.

This mood extends beyond Washington Cou and is almost statewide.

The timing of the event center proposal election was unfortunate.

Perhaps the nature of the event center proposal was flawed in that it provided voters little vision.

"Unless it had to do with police or fire something in public safety the voter wasn't interested," said board treasurer Lyle Spiesschaert.

Nevertheless, Christy said, "some good news" exists. "We brought proper focus on needs" for upgrading the fairgrounds and what the loss of the fair would mean. Because of the strong effort, "there are now stronger relations between the fair board and others. We should not rush to any conclusions or doubts. We should feel good on what we accomplished. Things will get better."

"This is not the first negative response," Spiesschaert said of the 2-1 election result. He was referring to the controversy last summer when members of Washington County's agriculture and fair-exhibiting communities questioned whether planners might be sacrificing the true fair in favor of an event center and said they felt left out of the planning process.

As fences were mended in part, "we've come a long way and believed we had a shot at winning," Spiesschaert said of the election. "Voters were given a chance to fund (the project) from their pockets." Now, he said, the board may go in another direction.

Larry Eisenberg, Washington County facilities director, advised the board other funding options exist, including the aforementioned mix of public and private enterprise.

One such adventure is under way, he said, in an on-going development project on property at Durham.

The board took his comments under advisement and vowed to mull options for several weeks before setting on a course of action. Hillman said the voter rejection probably delayed building a center by three to six months. He said if he, the fair board, and the county stay on task they could develop a new event center proposal within six to nine months.

In other action, the board discussed future scheduling of Washington County's four-day fair, saying the plan is to avoid head-to-head competition with the huge, 14-day Clark County Fair just off I-5, north of Vancouver. Wash.. and at the same time avoid scheduling the

Washington County Fair so much later the fair's rodeo bumps against huge international rodeos like the one in Cheyenne, Wyo., which draws the world's top cowboys.

In so discussing the fair scheduling, however, the board set dates for the next two fairs at the same general time as this year's: July 24 to 27 in 2003 and July 29 to Aug. 1 in 2004.

The board also set the fair's location at the Events Center, which is the site of the fair's rodeo. The board also set the fair's location at the Events Center, which is the site of the fair's rodeo.

OREGON FAIRS ASSOCIATION
2003 CONVENTION REGISTRATION FORM
 January 9-12 • Doubletree Jantzen Beach • Portland, Oregon

Fair Name _____

Name of Delegate(s) (Please type or print as you would like it to appear on nametag)	Check voting delegate	Check if first time attendee	Friday Lunch \$10	Friday Welcome Banquet \$23	Saturday Lunch \$17	Saturday Dinner \$26	Sunday Breakfast \$16	Spouse's First Name	Friday Lunch \$10	Friday Welcome Banquet \$23	Saturday Lunch \$17	Saturday Dinner \$26	Sunday Breakfast \$16	Total

Registration Fee \$ 100.00
 Total Meals _____
 Total This payment _____
 Balance Due _____

**Dues must be
 paid prior to or
 with
 registration**

I am paying by: ☐ Cash ☐ Check/Money Order
 or charge my: ☐ Visa ☐ Mastercard
 Credit Card # _____ Exp. Date _____
 Signature _____

REGISTRATION FORM DUE JANUARY 2, 2003

Return to:
 Oregon Fairs Association
 PO Box 771
 Salem, OR 97308

Make a copy of the completed registration form for your records.

(503) 370-7019
 Fax: (503) 587-8063

2003 OFA Advance Convention Program
Doubletree—Jantzen Beach
Portland, Oregon

Thursday, January 9

2:00 Convention Committee Meeting
5:00-7:00 Registration Open
7:00 Board Meeting

Friday, January 10

8:00 -6:00 Registration Opens
8:00-9:00 First Time Attendees Orientation
9:00-10:00 Roundtables
10:00-11:00 Workshops (2)
11:00-Noon Committee Meetings
Noon Lunch—One Showcase Act
1:00 Opening Session—Larry Helms, Keynote Speaker
2:00-5:30 Exhibits Open—No Host Bar/Refreshment Bar
6:00 Welcome Dinner
7:00 4 Showcases—Kimlai, Mistress of Ceremonies
9:00 Visit Service Member Hospitality Suites

Saturday, January 11

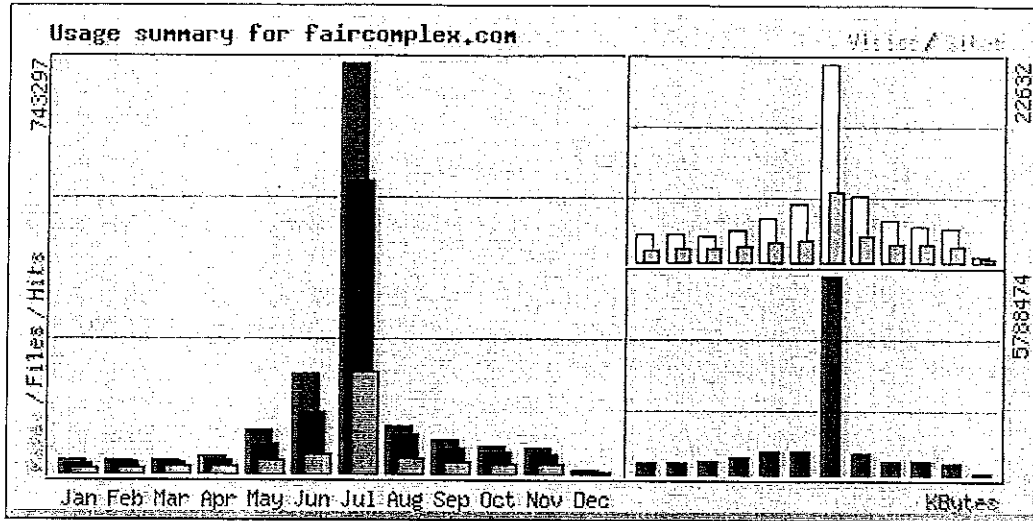
8:00-5:00 Registration Desk and Coffee Bar Open
9:00 Area Meetings/Service Member Annual Meeting
10:00-11:30 Exhibits Open
10:00 County Fair Commission Meeting
11:30 Luncheon, Introduction of Service Members and 2 Showcase Acts
1:30 Annual OFA Business Meeting; Election of Officers
2:30-3:30 Workshops
3:30-4:30 Repeat Workshops
4:30 Silent Auction Opens/Auction Preview/2 Showcases
5:30 Silent Auction Ends
5:30 Oral Auction
7:00 Dinner, Awards Presentations and 2 Showcase Acts Distinguished Service Award,
Drew Peterson, Master of Ceremonies
9:00 Past President's Reception

Sunday, January 12

8:30 Buffet Breakfast
Community Service Award
Youth Support Award
10:00 Board Meeting

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Month	Daily Avg					Monthly Totals				
	Pages	Visits	Sites	Visits	Pages	Visits	Pages	Visits	Pages	Visits
Dec 2002	883	703	351	116	339	35027	582	1757	3515	4417
Nov 2002	1550	1204	542	126	1752	326165	3796	16284	36136	46514
Oct 2002	1612	1246	543	131	2054	376505	4088	16837	38630	49997
Sep 2002	1997	1561	687	154	2013	404058	4645	20612	46846	59933
Aug 2002	2787	2261	933	238	2887	621372	7407	28950	70108	86401
Jul 2002	23977	17050	5950	730	7853	5788474	22632	184459	528578	743297
Jun 2002	6073	3727	1153	221	2500	701228	6642	34601	111815	182200
May 2002	2504	1704	744	157	2305	677318	4873	23077	52853	77643
Apr 2002	1085	849	439	119	1746	480348	3594	13182	25479	32570
Mar 2002	820	639	363	96	1472	402881	2997	11255	19827	25425
Feb 2002	899	706	378	108	1537	350067	3045	10607	19792	25184
Jan 2002	745	574	314	98	1358	316873	3040	9741	17815	23096
Totals						10480316	67341	371362	971394	1356677

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416 Ext. 205
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

MEMORANDUM

Date: November 13, 2002

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman
Executive Director



Re: Upcoming Board Retreat

Find attached the agenda for the upcoming Board Retreat scheduled for Wednesday, November 20, beginning at 9:00 am, in the Willamette Room, Farmhouse Restaurant, West Coast Hotel.

Also attached is a Board Effectiveness Assessment to be completed prior to your arrival to the Board Retreat; October 2002 Financial Statements; and two pie charts that help visualize 2002-03 Revenues and Expenditures categories.

With regards to the October 2002 Financial Statements, staff recently processed a payroll payment of \$84,768.57 which will not be posted until the November 2002 Financial Statements. These payroll payments would have applied to August and September 2002. As previously reported, payroll payments were delayed due to difficulties with the County's new payroll system.

Attachments

WASHINGTON COUNTY FAIR COMPLEX

Board Retreat

Date: Wednesday, November 20, 2002

Time: 9:00 AM to 3:00 PM

Location: Willamette Room, Farmhouse Restaurant, West Coast Hotel

- Agenda -

9:00 AM - Call to Order

9:05 AM - Board Assessment

- a. Self-Evaluation Form
- b. Discussion

9:30 AM - Financial Review

- a. Interim and Fairtime Operations (July - October Actual)
- b. Fairtime Discussion - Upcoming budget preparation
- c. Interim Discussion - Rate increase discussion

10:00 AM - Review Board Policies

- a. Review existing policies
- b. Discuss new policies

10:30 AM - Review Board Goals and Set Board Objectives

- a. Short-term (one year)
- b. Long-term (three - five years)

12:00 Noon - Lunch (order off the menu)

12:30 PM - Redevelopment Discussion

- a. Options
- b. Process

3:00 PM - Adjourn

BOARD EFFECTIVENESS ASSESSMENT

Rate each of the following statements using this scale

1.....2.....3.....4.....5

disagree

somewhat
agree

agree

Our board prepares to do its job by ...

1. Conducting a thorough orientation for all board members _____
2. Integrating new members into the team as quickly as possible _____
3. Attending board development conferences _____
4. Providing monthly board development activities for all board members _____
5. Performing an annual self-evaluation of board operations _____
6. Providing all board members with copies of the mission statement, bylaws,
long-range plan, and all other important documents of the organization _____
7. Touring all facilities at least once a year _____

Our board ensures good meetings by ...

1. Limiting most meetings to two hours or less _____
2. Providing a comfortable meeting room conducive to business _____
3. Convening and adjourning on time _____
4. Sticking to the prepared agenda _____
5. Working for consensus rather than fighting for majority _____
6. Following a business-like system of parliamentary rules _____
7. Including the Executive Director as a resource for all deliberations _____

8. Confining all discussions to policy issues and avoiding management issues _____
9. Allowing/encouraging all board members to participate in discussions _____

Individual board members ...

1. Attend at least 90% of all board meetings and committee meetings to which they are assigned _____
2. Come to meetings prepared to discuss agenda issues _____
3. Come to meetings on time _____
4. See themselves as part of a team effort _____
5. Act as lobbyists for the organizations _____
6. Know their responsibilities as trustees of the organization _____
7. Attempt to exercise authority only during official meetings of the board _____
8. Represent the board interest of the organization and all constituents, not special interests _____
9. Understand the most efficient ways to govern is to delegate management to the Executive Director _____

Our board plans for the future of the organization by ...

1. Annually reviewing and approving the mission statement _____
2. Annually reviewing progress towards the long-range plan and modifying the long-range plan _____
3. Operating from opportunity to opportunity rather than crisis to crisis _____

Reinforcements and solutions:

1. In which of the major categories above does your board show real strength?
2. In which of the major categories above does your board need improvement?

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview October 2002

	A	C	D	E	F	G	H
1		October	October	Year to Date	Year to Date	Budget	Percent
2	INCOME	2002	2001	July-Oct 2002	July-Oct 2001	FYE Jun 30/03	of Budget
3	STATE FUNDS	\$0	\$0	\$0	\$0	\$43,056	0%
4	DEDICATED FUNDS - Hotel Tax	\$146,314	\$107,741	\$265,892	\$256,791	\$600,000	44%
5	INTERIM INCOME						
6	010B · Main Exhibit Hall	\$13,753	\$13,352	\$25,515	\$23,327	\$86,894	29%
7	010C · Cloverleaf Building	\$1,842	\$2,374	\$5,039	\$7,576	\$25,000	20%
8	010D · Arts & Crafts Building	\$2,692	\$784	\$3,717	\$2,796	\$5,000	74%
9	010E · Friendship Square	\$200	\$0	\$844	\$1,242	\$2,000	42%
10	010F · Floral Building	\$225	\$50	\$225	\$2,010	\$2,000	11%
11	010G · Grounds/General	\$2,873	\$1,898	\$17,324	\$7,540	\$10,000	173%
12	010H · Main Arena	\$0	\$0	\$450	\$4,487	\$3,000	15%
13	010J · RV/Boat Storage/Barns	\$1,350	\$2,475	\$2,100	\$2,775	\$10,000	21%
14	010K · Interim Use Concessions	\$447	\$407	\$594	\$923	\$2,000	30%
15	010 - Rent & Storage Other	\$0	\$0	\$0	\$0	\$10,000	0%
16	Total Rent & Storage	\$23,382	\$21,340	\$55,808	\$52,676	\$155,894	36%
17	011 · Damage Deposits	\$0	\$800	\$0	\$2,600	\$0	0%
20	014 · Interest Income	\$153	\$96	\$1,700	\$9,280	\$8,000	21%
21	015 · Shows/Entertainment	\$0	\$0	\$0	\$0	\$100,000	0%
22	016 · Parking Fees	\$0	\$0	\$32,358	\$13,876	\$17,000	190%
23	017 · Miscellaneous Income	\$702	\$156	\$14,367	\$3,056	\$12,000	120%
24	020 - ATM Fees	\$29	\$72	\$351	\$72	\$300	117%
25	Total Miscellaneous Income	\$884	\$1,124	\$48,776	\$28,884	\$137,300	36%
26	018A · RV Parking/Short Term	\$4,830	\$1,430	\$9,685	\$7,430	\$17,000	57%
27	018B · RV Parking/Long Term	\$300	\$700	\$629	\$830	\$3,000	21%
28	Total RV Parking	\$5,130	\$2,130	\$10,314	\$8,260	\$20,000	52%
29	TOTAL INTERIM INCOME	\$175,710	\$132,335	\$380,790	\$346,611	\$956,250	40%
30	FAIR INCOME						
31	030 - Youth Admissions	\$0	\$0	\$37,886	\$35,779	\$35,500	107%
32	031 · Other Admission	\$0	\$0	\$213,820	\$199,966	\$200,000	107%
33	032 · Concessions/Booths	\$0	\$0	\$120,695	\$62,341	\$109,000	111%
34	033 · Sponsorships	\$0	\$0	\$57,625	\$48,925	\$50,000	115%
35	034 · Advertising Sold	\$0	\$0	\$1,800	\$2,300	\$15,000	12%
37	036 · Carnival Income	\$0	\$0	\$50,946	\$49,672	\$50,000	102%
38	037 · Entry Fees	\$0	\$0	\$2,468	\$2,941	\$5,500	45%
39	038 · Parking Fees	\$0	\$0	\$40,491	\$39,804	\$55,500	73%
40	039 · Rodeo Sponsorships	\$0	\$0	\$29,090	\$34,490	\$44,800	65%
41	041 · Miscellaneous	\$0	\$104	\$18,530	\$5,712	\$10,700	173%
42	042 · Rodeo Admissions	\$0	\$0	\$4,870	\$4,964	\$5,000	97%
43	043 · Main Stage	\$0	\$0	\$0	\$21,197	\$0	0%
44	045 · Amphitheater Concessions	\$0	\$0	\$697	\$1,039	\$1,000	70%
45	046 · Rodeo Miscellaneous	\$0	\$0	\$1,740	\$1,467	\$3,000	58%
46	048 · ATM Fees	\$0	\$0	\$2,267	\$2,687	\$2,500	91%
47	050 · Rodeo Queen Activities	\$0	\$0	\$0	\$0	\$3,000	0%
48	TOTAL FAIR INCOME	\$0	\$104	\$582,924	\$513,284	\$590,500	99%
49	TOTAL INTERIM & FAIR INCOME	\$175,710	\$132,439	\$963,714	\$859,895	\$1,546,750	62%
50	PERSONNEL						
51	101 · Salaries	\$0	\$20,049	\$76,397	\$139,988	\$433,066	18%
52	102 · O.P.E.	\$973	\$9,001	\$24,115	\$38,072	\$158,808	15%
53	TOTAL PERSONNEL	\$973	\$29,050	\$100,512	\$178,060	\$591,874	17%

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview October 2002

	A	C	D	E	F	G	H
54		October	October	Year to Date	Year to Date	Budget	Percent
55	Expenses-Cont.	2002	2001	July-Oct 2002	July-Oct 2001	FYE Jun 30/03	of Budget
56	INTERIM OPERATIONS						
57	107 · Office Expense	\$547	\$344	\$3,403	\$1,032	\$4,300	79%
58	108 · Telephone	\$941	\$863	\$5,443	\$3,409	\$14,100	39%
59	109 · Printing	\$199	\$149	\$248	\$363	\$1,450	17%
60	110 · Postage	\$432	\$149	\$1,134	\$1,143	\$2,750	41%
61	111A · Equipment Rental	\$949	\$215	\$1,356	\$937	\$6,200	22%
62	112 · Utilities	\$8,085	\$2,769	\$16,714	\$14,218	\$70,300	24%
63	113B · Main Exhibit Hall R & M	\$0	\$0	\$0	\$1,443	\$1,000	0%
64	113C · Cloverleaf R & M	\$0	\$0	\$0	\$402	\$2,500	0%
65	113D · Arts & Crafts R & M	\$0	\$0	\$0	\$77	\$300	0%
66	113E · Friendship Square R & M	\$0	\$0	\$0	\$0	\$100	0%
67	113F · Floral Building R & M	\$0	\$0	\$0	\$253	\$2,000	0%
68	113G · Grounds/General R & M	\$5,364	\$895	\$11,151	\$4,256	\$15,000	74%
69	113H · Main Arena R & M	\$0	\$30	\$0	\$2,301	\$100	0%
70	113J · Barns R & M	\$0	\$0	\$0	\$1,438	\$2,000	0%
71	113L · Equipment R & M	\$1,138	\$1,268	\$3,331	\$4,247	\$20,000	17%
72	114 · General Supplies	\$99	\$109	\$3,255	\$5,359	\$18,050	18%
76	118 · Travel & Training	\$152	\$0	\$1,070	\$0	\$5,500	19%
77	119 · Legal Fees	\$0	\$0	\$0	\$0	\$3,600	0%
78	121 · Professional Svcs.	\$1,958	\$6,755	\$3,992	\$6,755	\$12,000	33%
79	122 · Insurance & Bond	\$0	\$0	\$19,459	\$17,390	\$18,500	105%
80	123 · Private Mileage	\$48	\$0	\$381	\$40	\$500	76%
81	124 · Car Allowance	\$0	\$0	\$0	\$0	\$4,260	0%
82	131 · Advertising & P.R.	\$618	\$1,558	\$2,183	\$3,901	\$9,500	23%
83	132 · Board Expense	\$0	\$0	\$0	\$99	\$3,500	0%
84	133 · Dues, Licenses, Fees	\$72	\$353	\$997	\$389	\$2,250	44%
85	149 · Misc. Materials & Svcs.	\$0	\$12	\$360	\$1,801	\$4,250	8%
86	150 · Refunds	\$163	\$688	\$163	\$1,812	\$0	#DIV/0!
87	151 · County Indirect Cost	\$0	\$0	\$792	\$0	\$25,811	0%
88	153 · Petty Cash	\$0	\$0	\$0	\$0	\$0	0%
89	154A · RV Park Repair & Maint.	\$0	\$0	\$0	\$1,148	\$1,000	0%
90	154B · RV Park Hotel/Motel Tax	\$300	\$0	\$558	\$283	\$800	70%
91	155 · ATM Expenses	\$0	\$18	\$166	\$1,328	\$300	0%
92	TOTAL INTERIM OPERATIONS	\$21,065	\$16,175	\$76,156	\$75,824	\$251,921	30%
93	FAIR OPERATIONS						
94	175 · Printing	\$0	\$0	\$6,652	\$3,629	\$8,000	83%
95	176 · Utilities	\$5,845	\$0	\$17,461	\$15,914	\$15,000	116%
97	178 · Parking	\$0	\$0	\$5,185	\$11,804	\$2,000	259%
98	179 · Professional Svcs.	\$0	\$0	\$27,754	\$46,202	\$24,000	116%
99	180 · Advertising & Promotion	\$300	\$0	\$74,101	\$77,842	\$75,000	99%
100	181 · Refunds	\$0	\$0	\$0	\$1,189	\$0	0%
101	182 · Miscellaneous	-\$444	\$60	\$15,901	\$7,353	\$10,000	159%
102	183 · Decorations	\$0	\$0	\$4,083	\$3,735	\$4,000	102%
103	184 · Equipment Rental	\$368	\$400	\$9,623	\$14,293	\$10,000	96%
104	186 · Restroom Service	\$0	\$0	\$11,915	\$17,410	\$17,000	70%

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview October 2002

	A	C	D	E	F	G	H
105		October	October	Year to Date	Year to Date	Budget	Percent
106	Expenses-Cont.	2002	2001	July-Oct 2002	July-Oct 2001	FYE Jun 30/03	of Budget
107	187 · Repair & Maintenance	\$0	\$0	\$2,224	\$13,574	\$7,250	31%
108	188 · Materials & Supplies	\$1,426	\$571	\$13,728	\$21,991	\$20,000	69%
109	189 · ATM Expenses	\$0	\$105	\$0	\$0	\$250	0%
110	TOTAL FAIR OPERATIONS	\$7,495	\$1,135	\$188,627	\$234,936	\$192,500	98%
111	EXHIBITS/COMPETITIONS						
112	211 · Awards FFA	\$0	\$0	\$2,575	\$2,672	\$2,750	94%
113	212 · Personnel FFA	\$33	\$0	\$632	\$968	\$1,000	63%
114	213 · Other FFA	\$0	\$0	\$1,361	\$1,081	\$1,200	113%
115	221 · Awards 4-H	\$5,545	\$0	\$5,833	\$7,490	\$7,750	75%
116	222 · Personnel 4-H	\$33	\$0	\$5,912	\$5,654	\$6,000	99%
117	223 · Other 4-H	\$0	\$0	\$9,945	\$7,705	\$8,000	124%
118	231 · Awards Open Class	\$0	\$0	\$25,778	\$32,766	\$34,000	76%
119	232 · Personnel Open	\$33	\$0	\$2,052	\$4,267	\$4,500	46%
120	233 · Other Open Class	\$20	\$0	\$3,627	\$5,315	\$5,750	63%
121	TOTAL EXHIBITS/COMPETITIONS	\$5,664	\$0	\$57,714	\$67,918	\$70,950	81%
122	RODEO						
123	311 · Prize Money	\$0	\$0	\$45,000	\$46,000	\$46,000	98%
124	312 · Personnel	\$0	\$0	\$18,871	\$21,634	\$21,300	89%
125	313 · Stock Contract	\$0	\$0	\$28,012	\$25,430	\$30,080	93%
126	314 · Special Awards	\$0	\$55	\$176	\$237	\$1,200	15%
127	315 · Exceptional Kid's Rodeo	\$91	\$0	\$712	\$657	\$2,000	36%
128	316 · Promotions	\$0	\$464	\$5,323	\$6,040	\$5,700	93%
129	317 · Materials & Supplies	\$0	\$779	\$4,031	\$2,727	\$3,500	115%
130	318 · Board Expense	\$0	\$0	\$608	\$217	\$3,000	20%
131	319 · Other Miscellaneous	\$98	\$0	\$2,088	\$2,856	\$4,825	43%
132	320 · Queen	\$419	\$369	\$1,198	\$1,213	\$4,000	30%
133	321 · Rental Equipment	\$371	\$456	\$7,810	\$6,343	\$6,500	120%
134	322 · Money Raising Projects	\$0	\$0	\$0	\$2,013	\$2,000	0%
135	323 · Sponsorship Fees	\$0	\$0	\$1,125	\$0	\$2,000	56%
136	324 Rodeo Other	\$0	\$0	\$1,691	\$0	\$0	0%
137	TOTAL RODEO	\$979	\$2,123	\$116,646	\$115,367	\$132,105	88%
138	SHOWS & ENTERTAINMENT						
139	324 · Main Stage	\$0	\$0	\$76,500	\$75,100	\$50,000	153%
140	325 · Grounds Entertainment	\$0	\$0	\$57,224	\$60,797	\$75,000	76%
141	326 · Associated Costs-Main	\$0	\$0	\$22,691	\$41,417	\$32,000	71%
142	327 · Associated Costs-Grounds	\$0	\$0	\$15,732	\$9,734	\$13,500	117%
143	328 · Touch & See	\$0	\$0	\$3,000	\$1,947	\$2,000	150%
144	329 · Special Exhibit	\$0	\$0	\$17,223	\$0	\$25,000	69%
145	TOTAL SHOWS & ENTERTAINME	\$0	\$0	\$192,370	\$188,995	\$197,500	97%
146	TOTAL FAIR	\$14,138	\$3,258	\$555,357	\$607,216	\$593,055	94%
147	INTERIM ENTERTAINMENT					\$100,000	0%
148	CAPITAL OUTLAY						
149	510 · Purchase/Lease	\$0	\$0	\$37,505	\$40,906	\$42,079	89%
150	511 · Land Improvements	\$0	\$0	\$0	\$1,177	\$0	0%
151	512 · Bldg. & Structure	\$0	\$0	\$0	\$0	\$10,000	0%
152	513 · Equipment	\$613	\$0	\$613	\$345	\$10,000	0%
153	514 · Development Reserve	\$0	\$0	\$10,000	\$25,000	\$0	0%
154	TOTAL CAPITAL OUTLAY	\$613	\$0	\$48,118	\$67,428	\$62,079	78%
155	TOTAL EXPENSES	\$36,790	\$47,815	\$780,139	\$1,029,934	\$1,596,929	49%
156	NET INCOME	\$139,084	\$85,065	\$183,425	(\$54,042)	(\$50,179)	-366%

Washington County Fair Complex Line Item Report October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
Income					
C - DEDICATED FUNDS					
009 - Hotel/Motel Tax					
10/03/2002		Washington County Finance ...	Payment	1,199.83	1,199.83
10/03/2002		Washington County Finance ...	Refund of penalties for delinquent ...	(1,375.37)	(1,375.37)
10/08/2002		Washington County Finance ...	Payment	1,512.90	1,512.90
10/09/2002		Washington County Finance ...	Payment	1,010.08	1,010.08
10/10/2002		Washington County Finance ...	Payment	1,857.82	1,857.82
10/15/2002		Washington County Finance ...	Payment	8,435.24	8,435.24
10/16/2002		Washington County Finance ...	Payment	1,561.27	1,561.27
10/16/2002		Washington County Finance ...	Payment	37,717.96	37,717.96
10/17/2002		Washington County Finance ...	Payment	7,945.80	7,945.80
10/18/2002		Washington County Finance ...	Payment	6,058.19	6,058.19
10/21/2002		Washington County Finance ...	Payment	10,679.21	10,679.21
10/23/2002		Washington County Finance ...	Payment	34,053.26	34,053.26
10/24/2002		Washington County Finance ...	Payment	13,179.22	13,179.22
10/28/2002		Washington County Finance ...	Payment	3,270.81	3,270.81
10/28/2002		Washington County Finance ...	Payment	8,238.00	8,238.00
10/30/2002		Washington County Finance ...	Payment	10,970.05	10,970.05
Total 009 - Hotel/Motel Tax					146,314.27
Total C - DEDICATED FUNDS					146,314.27
D - INTERIM INCOME					
010 - Rent & Storage					
010B - Main Exhibit Hall					
10/03/2002		Forest Hills Black Powder Bri...	Main Exhibit Hall-Applied Deposit	200.00	200.00
10/03/2002		Dolls 4 All	Main Exhibit Hall-Applied Deposit	150.00	150.00
10/03/2002		Collector's West	Main Exhibit Hall-North	740.70	740.70
10/03/2002		Collector's West	Main Exhibit Hall	1,848.90	1,848.90
10/03/2002		ERA-PNW	Main Exhibit Hall	674.00	674.00
10/14/2002		Portland Regional Gem & Mi...	Main Exhibit Hall	1,695.00	1,695.00
10/14/2002		Hardy Plant Society of Oregon	Main Exhibit Hall	3,090.70	3,090.70
10/14/2002		Unique Animal Expo	Remainder of base lease on Main ...	1,125.00	1,125.00
10/23/2002		Basenji Club of America	Main Exhibit Hall	900.00	900.00
10/23/2002		D & K Enterprises	Main Exhibit Hall	1,500.00	1,500.00
10/24/2002		Electronic Manufactures Ass...	Main Exhibit Hall	470.70	470.70
10/28/2002		PWCCA Specialty Account	Main Exhibit Hall	1,358.11	1,358.11
Total 010B - Main Exhibit Hall					13,753.11
010C - Cloverleaf Building					
10/03/2002		The Shire of Dragons Mist	Cloverleaf Building-Base Lease	375.00	375.00
10/14/2002		Oregon Ki Society	October payment for the Cloverlea...	200.00	200.00
10/24/2002		CG Construction Service	Cloverleaf Building-Deposit	200.00	200.00
10/24/2002		Glencoe Football Bingo	Cloverleaf Building	1,200.00	1,200.00
10/28/2002		S.C.A-The Shire of Dragons ...	Deposit Refund	(133.40)	(133.40)
Total 010C - Cloverleaf Building					1,841.60
010D - Arts & Crafts Building					
10/14/2002		Portland Regional Gem & Mi...	Arts & Crafts Building	525.00	525.00
10/14/2002		Hardy Plant Society of Oregon	Arts & Crafts Building	574.00	574.00
10/14/2002		Markus & Markus Auctioneers	Base Lease of Arts & Crafts Buildi...	262.50	262.50
10/24/2002		northwest Adoptive Families	Arts & Crafts Building	400.75	400.75
10/24/2002		Tap Enterprises, Inc.	Arts & Crafts Building	580.00	580.00
10/24/2002		Cascade Budgerigar Society	Arts & Crafts Building-Base Lease.	350.00	350.00
Total 010D - Arts & Crafts Building					2,692.25
010E - Friendship Square					
10/03/2002	2418	John & Lucinda Booker	Deposit	200.00	200.00
Total 010E - Friendship Square					200.00
010F - Floral Building					
10/24/2002		Centro Cultural	Floral Building	225.00	225.00
Total 010F - Floral Building					225.00

11/13/02

Washington County Fair Complex

Line Item Report

October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
010G · Grounds/General					
10/03/2002		Garret K. Dong	General Grounds	761.40	761.40
10/24/2002		Laura Wilson	Large Covered Showring- Rent	49.00	49.00
10/24/2002		Centro Cultural	Amphitheater	1,663.00	1,663.00
10/24/2002		State of Oregon Department ...	Friendship Plaza	300.00	300.00
10/24/2002		Oregon Rally Group	Rental of Quadrant Property	300.00	300.00
10/29/2002	30524	Oregon Rally Group	Deposit Refund	(200.00)	(200.00)
Total 010G · Grounds/General					2,873.40
010J · RV/Boat Storage/Barns					
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	75.00	75.00
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	75.00	75.00
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	75.00	75.00
10/03/2002		RV Parking Fee	Boat/RV Storage Fee	150.00	150.00
10/14/2002		Chris Perry	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Richard Berry	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Stephen Kuemper	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Nancy Morgan	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Eric Friedman	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Vance Taylor	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Ralph Moberly	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Rebecca Pearsall	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Robert Brander	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Terri Wippel	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Steve Laskowske	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Bill Spisak	Boat/RV Storage Fee	75.00	75.00
10/14/2002		Gerald Sweet	Boat/RV Storage Fee	75.00	75.00
Total 010J · RV/Boat Storage/Barns					1,350.00
010K · Interim Use Concessions					
10/14/2002		Headwaters Cafe	20% food sales from Portland Agili...	100.00	100.00
10/14/2002		Headwaters Cafe	20% of food sales from Hardy Pla...	280.00	280.00
10/17/2002		Portland Agility Club C/O Ka...	10% cut of the Food sales from He...	(50.00)	(50.00)
10/17/2002		The Hardy Plant Society of O...	10% Cut Food Sales from Headwa...	(140.00)	(140.00)
10/17/2002		Garret Dong	10% Cut of Concessions paid by S...	(60.00)	(60.00)
10/25/2002		sweet tweets Java & Catering	20% concessions for 3 events	276.00	276.00
10/28/2002		Pepsi Bottling Group	Pepsi Machine Income	40.80	40.80
Total 010K · Interim Use Concessions					446.80
Total 010 · Rent & Storage					23,382.16
014 · Interest Income					
10/31/2002			Interest	153.41	153.41
Total 014 · Interest Income					153.41
017 · Miscellaneous Income					
10/03/2002		Pepsi Bottling Group	Miscellaneous Income	161.76	161.76
10/03/2002		The St. Paul Insurance	Misc. Interim Income	420.83	420.83
10/14/2002			Donations for the Save the Jail pro...	14.00	14.00
10/15/2002			Change from fountain for save the ...	31.45	31.45
10/24/2002		AT&T	Misc. reimbursement from A T & T	1.17	1.17
10/25/2002	711810...	Verizon Northwest	Final Account Refund	2.50	2.50
10/30/2002		Washington County Finance ...	Merchant Receipts In for October ...	70.00	70.00
Total 017 · Miscellaneous Income					701.71

Washington County Fair Complex Line Item Report October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
018 - RV Parking					
018A - RV Parking/Short Term					
10/01/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/01/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/02/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/03/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/07/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/09/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/09/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/14/2002			Short Term RV Parking	15.00	15.00
10/14/2002			Short Term RV Parking	90.00	90.00
10/14/2002			Short Term RV Parking	15.00	15.00
10/14/2002			Short Term RV Parking	30.00	30.00
10/14/2002			Short Term RV Parking	15.00	15.00
10/16/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/18/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/18/2002		RV Parking Fee	Short Term RV Parking	60.00	60.00
10/22/2002		RV Parking Fee	Short Term RV Parking	60.00	60.00
10/22/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/23/2002		RV Parking Fee	Short Term RV Parking	105.00	105.00
10/23/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/24/2002		RV Parking Fee	Short Term RV Parking	105.00	105.00
10/24/2002		RV Parking Fee	Short Term RV Parking	15.00	15.00
10/25/2002		RV Parking Fee	Short Term RV Parking	45.00	45.00
10/25/2002		RV Parking Fee	Short Term RV Parking	45.00	45.00
10/25/2002		RV Parking Fee	Short Term RV Parking	45.00	45.00
10/25/2002		RV Parking Fee	Short Term RV Parking	30.00	30.00
10/28/2002			Short Term RV Parking	30.00	30.00
10/28/2002		PWCCA Specialty Account	Short Term RV Parking	3,945.00	3,945.00
Total 018A - RV Parking/Short Term					4,860.00
018B - RV Parking/Long Term					
10/23/2002		RV Parking Fee	Long Term RV Parking	300.00	300.00
Total 018B - RV Parking/Long Term					300.00
Total 018 - RV Parking					5,160.00
020 - ATM Fees Income - Interim					
10/03/2002		Samsar ATM	Fees received from Samsar for AT...	28.50	28.50
Total 020 - ATM Fees Income - Interim					28.50
Total D - INTERIM INCOME					29,425.78
Total Income					175,740.05
Gross Profit					175,740.05
Expense					
AE - PERSONNEL					
102 - O.P.E.					
10/17/2002		SAIF Corp.	Premium Installment	973.00	973.00
Total 102 - O.P.E.					973.00
Total AE - PERSONNEL					973.00
BE - INTERIM OPERATIONS					
107 - Office Expense					
10/04/2002		Office Depot Credit Plan	Folders,letter	9.99	9.99
10/04/2002		The Oregonian	Daily Delivery	15.00	15.00
10/07/2002		Citicorp Vendor Finance, Inc.	Sharp Copier System	239.73	239.73
10/17/2002		Cintas First Aid & Safety	Replenish First Aid Kit	52.07	52.07
10/17/2002		The Oregonian	Daily Delivery	15.00	15.00
10/17/2002		Citicorp Vendor Finance, Inc.	Sharp Copier System	215.00	215.00
Total 107 - Office Expense					546.79

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Date	Num	Name	Memo	Original Amount	Paid Amount
108 · Telephone					
10/04/2002	Septem...	Integra	Sept.-Phone service, LongDistanc...	282.00	282.00
10/07/2002	Cell Ph...	T-Mobile	Cell Phone-Sept	42.96	42.96
10/28/2002		Integra	Oct-Phone service, LongDistance,...	603.04	603.04
10/28/2002		Verizon Northwest	ATM Line	13.40	13.40
Total 108 · Telephone					941.40
109 · Printing					
10/17/2002		Kinko's Inc.	Re-Dev. Postcards, Volunteer dinn...	198.50	198.50
Total 109 · Printing					198.50
110 · Postage					
10/28/2002		Pitney Bowes	Postage Meter	32.25	32.25
10/28/2002		Postal Privilege	September Postage Payment	400.00	400.00
Total 110 · Postage					432.25
111 · Equip/Bldg Rental					
10/08/2002		United Rentals, Inc.	Non-Fair:Skid loader, Auger, Swe...	948.98	948.98
Total 111 · Equip/Bldg Rental					948.98
112 · Utilities					
10/04/2002		Portland General Electric	Service thru 09/19/02	31.32	31.32
10/04/2002		Portland General Electric	Service thru 09/19/02	162.22	162.22
10/07/2002		Hillsboro Garbage Disposal	Will Call	900.00	900.00
10/07/2002		NW Natural	September Statement Gas Service	135.46	135.46
10/07/2002		Portland General Electric	Service thru 09/19/02	31.32	31.32
10/17/2002		Portland General Electric	Service thru 10/18/02	54.68	54.68
10/17/2002		Portland General Electric	Streetlights	324.44	324.44
10/17/2002		Portland General Electric	Service thru 10/18/02	31.54	31.54
10/28/2002		Portland General Electric	Service period 7/30/02-10/03/02	6,413.87	6,413.87
Total 112 · Utilities					8,084.85
113 · Repair & Maintenance					
113G · Grounds/General R & M					
10/04/2002		Hillsboro Drop Box	Drop Box Service	3,795.00	3,795.00
10/08/2002		Morse Bros.	Repair & Maintenance	39.00	39.00
10/17/2002		Parr Lumber	Grounds General Expense	121.06	121.06
10/17/2002		Parr Lumber	Grounds General Expense-Boss H...	333.53	333.53
10/17/2002		allMRO Products	Hose Clamps, capscrews, hexnut	35.31	35.31
10/28/2002		Schlegel Bark Dust	3 Units Fir	335.00	335.00
10/28/2002		Schlegel Bark Dust	20 Yds Fir	306.00	306.00
10/28/2002		Hillsboro Drop Box	Drop Box Service	399.37	399.37
Total 113G · Grounds/General R & M					5,364.27
113L · Equipment R & M					
10/04/2002		Familian NW Hillsboro	Cradle Guidance	140.00	140.00
10/07/2002		Adams Auto Repair	Dodge Van Repair	219.81	219.81
10/07/2002		Adams Auto Repair	Ford Ranger	214.00	214.00
10/08/2002		A-Best Appliance	Repairs to Range in MEH	36.00	36.00
10/17/2002		Washco Power Equipment	Carbuerator, repair on Lawn mower	232.50	232.50
10/17/2002		Gratteri Tire & Wheel	Tire repair & maintenance.	163.76	163.76
Total 113L · Equipment R & M					1,006.07
113 · Repair & Maintenance - Other					
10/04/2002		Windsor Security	Central Monitoring fire, burg	131.70	131.70
Total 113 · Repair & Maintenance - Other					131.70
Total 113 · Repair & Maintenance					6,502.04
114 · General Supplies					
10/07/2002		Visa	Ford Meter & Battery	53.88	53.88
10/08/2002		Ferrellgas	Tank Rent	45.00	45.00
Total 114 · General Supplies					98.88

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Date	Num	Name	Memo	Original Amount	Paid Amount
118 - Travel & Training					
10/28/2002		Don G. Hillman	Various Reimbursements from 6/0...	151.58	151.58
Total 118 - Travel & Training					151.58
121 - Professional Svcs.					
10/04/2002		Coast to Coast Event Services	Girl Scout Meeting 9/13/02	141.38	141.38
10/04/2002		Coast to Coast Event Services	Quinceanera Araceli Reyes	442.25	442.25
10/04/2002		Coast to Coast Event Services	Monster Truck Show Security	344.38	344.38
10/08/2002		Coast to Coast Event Services	Security for AirShow RV Parking	993.25	993.25
10/27/2002	30504	Pedro Lopez	security	36.25	36.25
Total 121 - Professional Svcs.					1,957.51
123 - Private Mileage					
10/04/2002		Alex Brander	Alex Brander-Mileage Reimburse...	48.44	48.44
Total 123 - Private Mileage					48.44
131 - Advertising & P.R.					
10/04/2002	Display...	Hillsboro Argus	Display Ad	288.00	288.00
10/04/2002	Adverti...	Qwest Dex	Directory Listing	164.80	164.80
10/17/2002		Qwest	August Directory Advertising	164.80	164.80
Total 131 - Advertising & P.R.					617.60
133 - Dues, Licenses, Fees					
10/30/2002		Washington County Finance ...	Merchant Fee for September 2002	15.38	15.38
10/30/2002		Washington County Finance ...	Merchant Machine Charge Octobe...	34.00	34.00
10/30/2002		Washington County Finance ...	Merchant Fee for October	2.89	2.89
10/31/2002			Service Charge	19.95	19.95
Total 133 - Dues, Licenses, Fees					72.22
154 - RV Park					
154A - RV Park Repair & Maint.					
10/04/2002		Marianne Bulger	Paid twice for RV Space	30.00	30.00
Total 154A - RV Park Repair & Maint.					30.00
154B - RV Park Hotel/Motel Tax					
10/14/2002		Washington County Finance ...	Hotel/Motel Tax Quarterly Payment	300.00	300.00
Total 154B - RV Park Hotel/Motel Tax					300.00
Total 154 - RV Park					330.00
Total BE - INTERIM OPERATIONS					20,931.04
CE - FAIR OPERATIONS					
176 - Utilities					
10/07/2002		City of Hillsboro	Water/Sewer/Storm Drain	5,844.92	5,844.92
Total 176 - Utilities					5,844.92
180 - Advertising & Promotion					
10/04/2002	Display...	Hillsboro Argus	Fair Results Display	300.00	300.00
Total 180 - Advertising & Promotion					300.00
182 - Miscellaneous					
10/04/2002	Voicem...	VisionsQuest Communications	Programming of VoiceMail System	125.00	125.00
10/08/2002		All Star Tents	Corporate Picnic Canopy	1,248.00	1,248.00
10/17/2002		VisionsQuest Communications	Programming of VoiceMail System	75.00	75.00
10/28/2002			Reimbursement for overpayment	(1,892.00)	(1,892.00)
Total 182 - Miscellaneous					(444.00)
184 - Equipment Rental					
10/08/2002		United Rentals, Inc.	Generator, Fuel	368.40	368.40
Total 184 - Equipment Rental					368.40

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188 - Materials & Supplies					
10/08/2002		Abiqua Forest Products, Inc.	Removal of Straw/Sawdust/Shavin...	1,125.00	1,125.00
Total 188 - Materials & Supplies					1,125.00
Total CE - FAIR OPERATIONS					7,194.32
DE - EXHIBITS/COMPETITIONS					
212 - Personnel FFA					
10/07/2002		Tom Welmer	FFA Personnel-Beef Cattle Judge	33.33	33.33
Total 212 - Personnel FFA					33.33
221 - Awards 4-H					
10/14/2002	9508	Ellynn Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9509	Emily Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9510	Emmett Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9511	Ethan Ackerlund	2002 4H Premium	5.12	5.12
10/14/2002	9512	Amanda Adlesich	2002 4H Premium	24.96	24.96
10/14/2002	9513	John Adlesich	4-H Premium	8.32	8.32
10/14/2002	9514	Ashley Albee	4H Premium	2.56	2.56
10/14/2002	9515	Jessica Aldrich	4H Premium	15.36	15.36
10/14/2002	9516	Lauren Allgaier	4H Premium	4.16	4.16
10/14/2002	9517	Adrian Amabisca	4H Premium	7.04	7.04
10/14/2002	9518	Elizabeth Anderson	4H Premium	8.96	8.96
10/14/2002	9519	Amanda Antell	4H Premium	4.48	4.48
10/14/2002	9520	Shara Armstrong	4H Premium	3.20	3.20
10/14/2002	9521	Julie Asla	4H Premium	7.68	7.68
10/14/2002	9522	Megan Asuncion	4H Premium	4.48	4.48
10/14/2002	9523	Jennifer Avery	4H Premium	8.32	8.32
10/14/2002	9524	Janet Bailey	4H Premium	2.88	2.88
10/14/2002	9525	William Bailey	4H Premium	4.80	4.80
10/14/2002	9526	Katie Baker	4H Premium	12.80	12.80
10/14/2002	9527	Stephanie Barker	4H Premium	35.84	35.84
10/14/2002	9528	Tony Barnard	4H Premium	33.28	33.28
10/14/2002	9529	Haley Barno	4H Premium	7.68	7.68
10/14/2002	9530	Ella Barrett	4-H Premium	4.48	4.48
10/14/2002	9531	Alex Bazor	4H Premium	4.48	4.48
10/14/2002	9532	Laurin Becker	4H Premium	29.44	29.44
10/14/2002	9533	Nathan Becker	4H Premium	1.60	1.60
10/14/2002	9534	Courtney Beierle	4H Premium	3.84	3.84
10/14/2002	9535	Brian Bellinger	4H Premium	5.12	5.12
10/14/2002	9536	Kevin Bellinger	4H Premium	5.12	5.12
10/14/2002	9537	Emily Berkey	4H Premium	12.16	12.16
10/14/2002	9538	Christina Bernards	4H Premium	26.88	26.88
10/14/2002	9539	Ariel Bettis	4H Premium	3.84	3.84
10/14/2002	9540	Alicia Bevins	4-H Premium	2.56	2.56
10/14/2002	9541	Codi Binkerd	4H Premium	28.80	28.80
10/14/2002	9542	Zachary Binkerd	4H Premium	10.24	10.24
10/14/2002	9543	Ashley Blanchard	4H Premium	6.72	6.72
10/14/2002	9544	Catherine Blatner	4H Premium	5.76	5.76
10/14/2002	9545	Kelsey Bogden	4H Premium	18.56	18.56
10/14/2002	9546	Christa Boinay	4H Premium	4.48	4.48
10/14/2002	9547	Emily Bonebrake	4H Premium	2.56	2.56
10/14/2002	9548	Kayla Borden	4H Premium	2.88	2.88
10/14/2002	9549	Brian Bortvedt	4H Premium	2.56	2.56
10/14/2002	9550	Eric Bortvedt	4H Premium	2.56	2.56
10/14/2002	9551	Karen Bortvedt	4H Premium	10.24	10.24
10/14/2002	9552	Sarah Bortvedt	4-H Premium	16.96	16.96
10/14/2002	9553	Corey Boser	4-H Premium	4.48	4.48
10/14/2002	9554	Michael Boyd	4H Premium	5.12	5.12
10/14/2002	9555	Cassie Brandes	4-H Premium	12.80	12.80
10/14/2002	9556	Joe Brandes	4-H Premium	14.40	14.40
10/14/2002	9557	Aliceson Brandt	4-H Premium	47.68	47.68
10/14/2002	9558	Holley Brandt	4H Premium	12.48	12.48
10/14/2002	9559	Alletta Brenner	4-H Premium	21.44	21.44
10/14/2002	9560	Lauren Brock	4-H Premium	8.32	8.32
10/14/2002	9561	Erin Bronleewe	4-H Premium	3.52	3.52
10/14/2002	9562	Suzanne Bronleewe	4-H Premium	11.52	11.52
10/14/2002	9563	Allison Brooks	4H Premium	14.72	14.72

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Date	Num	Name	Memo	Original Amount	Paid Amount
10/14/2002	9564	Morgan Carey	4H Premium	5.12	5.12
10/14/2002	9565	Zoe Carpenter	4H Premium	22.40	22.40
10/14/2002	9566	Sarah Caswell	4H Premium	8.00	8.00
10/14/2002	9567	Stephen Chalmers	4-H Premium	2.88	2.88
10/14/2002	9568	Katrina Chamberlain	4-H Premium	9.60	9.60
10/14/2002	9569	Patrick Chamberlain	4-H Premium	11.20	11.20
10/14/2002	9570	Lindsay Chamberlin	4H Premium	14.72	14.72
10/14/2002	9571	Rachel Chapman	4-H Premium	5.12	5.12
10/14/2002	9572	Sarah Chapman	4-H Premium	8.32	8.32
10/14/2002	9573	Sarah Chapman	4-H Premium	8.32	8.32
10/14/2002	9574	Kiersten Charlton	4H Premium	6.40	6.40
10/14/2002	9575	Candice Check	4-H Premium	15.36	15.36
10/14/2002	9576	Nick Cnossen	4H Premium	5.12	5.12
10/14/2002	9577	Meghan Coffey	4-H Premium	24.00	24.00
10/14/2002	9578	Shannon Coffey	4H Premium	5.44	5.44
10/14/2002	9579	Catherine Conklin	4-H Premium	5.12	5.12
10/14/2002	9580	Janel Coussens	4H Premium	5.76	5.76
10/14/2002	9581	Jessica Croke	4-H Premium	24.32	24.32
10/14/2002	9582	Kelsey Cross	4H Premium	4.80	4.80
10/14/2002	9583	Ashley Cullinan	4-H Premium	4.48	4.48
10/14/2002	9584	Katie Curtis	4-H Premium	14.72	14.72
10/14/2002	9585	Mariah Dalebroux	4H Premium	4.48	4.48
10/14/2002	9586	Devon Damon	4-H Premium	5.12	5.12
10/14/2002	9587	Kelsii Dana	4-H Premium	13.44	13.44
10/14/2002	9588	Ashley Danielson	4-H Premium	163.64	163.64
10/14/2002	9589	Ian Davies	4H Premium	4.48	4.48
10/14/2002	9590	Chavaugn Delvalle	4-H Premium	4.48	4.48
10/14/2002	9591	Krene Delplanche	4H Premium	2.88	2.88
10/14/2002	9592	Laura Delplanche	4-H Premium	5.12	5.12
10/14/2002	9593	Elise Demarinis	4-H Premium	8.96	8.96
10/14/2002	9594	Jessica Denio	4-H Premium	4.48	4.48
10/14/2002	9595	Cathy Denniston	4H Premium	2.88	2.88
10/14/2002	9596	Annikka Dixon	4H Premium	9.60	9.60
10/14/2002	9597	Stephen Dornan	4-H Premium	7.68	7.68
10/14/2002	9598	Emilie Dorondo	4-H Premium	3.84	3.84
10/14/2002	9599	Erica Dorondo	4-H Premium	0.96	0.96
10/14/2002	9600	Kayleen Drake	4-H Premium	4.48	4.48
10/14/2002	9601	Tiffany Drake	4-H Premium	5.12	5.12
10/14/2002	9602	Emily Duyck	4-H Premium	12.80	12.80
10/14/2002	9603	Kristine Duyck	4-H Premium	4.48	4.48
10/14/2002	9604	Madeline Burke	4H Premium	5.12	5.12
10/14/2002	9605	Patrick Duyck	4-H Premium	4.48	4.48
10/14/2002	9606	Nicholas Edwards	4H Premium	3.20	3.20
10/14/2002	9607	Justine Ekman	4H Premium	2.56	2.56
10/14/2002	9608	Brett Eldridge	4-H Premium	16.64	16.64
10/14/2002	9609	Mitch Engeseth	4H Premium	5.12	5.12
10/14/2002	9610	Olivia Ettinger	4H Premium	7.04	7.04
10/14/2002	9611	Satoya Evans	4-H Premium	14.72	14.72
10/14/2002	9612	Amanda Evers	4-H Premium	5.12	5.12
10/14/2002	9613	Gus Evers	2001 4-H Premium	11.20	11.20
10/14/2002	9614	Kimber Evers	4-H Premium	6.40	6.40
10/14/2002	9615	Rachel Evers	4H Premium	4.48	4.48
10/14/2002	9616	Rebecca Evers	4H Premiums	12.16	12.16
10/14/2002	9617	Rogina Evers	4H Premium	14.72	14.72
10/14/2002	9618	Ryan Evers	4-H Premium	11.52	11.52
10/14/2002	9619	Zack Evers	4H Premium	7.68	7.68
10/14/2002	9620	Marin Ewing	4H Premium	5.12	5.12
10/14/2002	9621	Chelsea Felker	4H Premium	21.76	21.76
10/14/2002	9622	Nicholas Felker	4-H Premium	18.56	18.56
10/14/2002	9623	Haley Ferguson	4-H Premium	5.44	5.44
10/14/2002	9624	Kelsey Ferguson	4-H Award	42.88	42.88
10/14/2002	9625	Hannah Filicky	4H Premium	4.48	4.48
10/14/2002	9626	Nikki Finch	4H Premium	10.88	10.88
10/14/2002	9627	Casey Finney	4-H Premium	5.44	5.44
10/14/2002	9628	Lindsay Finney	4-H Premium	11.20	11.20
10/14/2002	9629	Kori Flanagan	4-H Premium	6.40	6.40
10/14/2002	9630	Libby Foelker	4H Premium	6.08	6.08
10/14/2002	9631	Paige Foelker	4-H Premium	6.40	6.40
10/14/2002	9632	Joe Fort	4H Premium	4.48	4.48

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Date	Num	Name	Memo	Original Amount	Paid Amount
10/14/2002	9633	Christine Fowler	4-H Premium	13.44	13.44
10/14/2002	9634	Rozlyn Fox	4-H Premium	9.60	9.60
10/14/2002	9635	Tracy Francis	4-H Premium	18.56	18.56
10/14/2002	9636	Jocelyn Franck	4H Premium	5.12	5.12
10/14/2002	9637	Teala Furukawa	4-H Premium	4.48	4.48
10/14/2002	9638	Jolee Gaede	4H Premium	5.76	5.76
10/14/2002	9639	Alexandra Gamez	4-H Premium	8.96	8.96
10/14/2002	9640	Pilar Gamez	4H Premium	1.92	1.92
10/14/2002	9641	Becky George	4H Premium	8.32	8.32
10/14/2002	9642	Robert Glass	4-H Premium	9.60	9.60
10/14/2002	9643	Jamie Goemmel	4H Premium	13.44	13.44
10/14/2002	9644	Annett Goetz	4-H Premium	17.28	17.28
10/14/2002	9645	Brandon Goldbeck	4-H Premium	4.48	4.48
10/14/2002	9646	Corey Goldbeck	4-H Premium	4.48	4.48
10/14/2002	9647	Leslie Goldbeck	4-H Premium	5.12	5.12
10/14/2002	9648	Tim Gonzales	4-H Premium	1.92	1.92
10/14/2002	9649	Alex Granat	4-H Premium	1.28	1.28
10/14/2002	9650	Christopher Granat	4-H Premium	6.08	6.08
10/14/2002	9651	Rubyjean Grice	4H Premium	7.68	7.68
10/14/2002	9652	Melissa Gross	4-H Premium	21.44	21.44
10/14/2002	9653	Dan Grossen	4H Premium	3.84	3.84
10/14/2002	9654	Kristi Grossen	4-H Premium	10.56	10.56
10/14/2002	9655	Julie Grunes	4-H Premium	4.16	4.16
10/14/2002	9656	Robbie Guillory	4H Premium	3.20	3.20
10/14/2002	9657	Alyssa Guzman	4H Premium	7.04	7.04
10/14/2002	9658	Neal Hammond	4-H Premium	5.12	5.12
10/14/2002	9659	Alexandra Hampton	4-H Premium	2.88	2.88
10/14/2002	9660	Andrea Harbin	4-H Premium	4.16	4.16
10/14/2002	9661	Allyson Harer	4-H Premium	12.80	12.80
10/14/2002	9662	Stacie Harper	4H Premium	7.68	7.68
10/14/2002	9663	Kelsie Haskins	4-H Premium	8.96	8.96
10/14/2002	9664	Michelle Hatch	4H Premium	11.52	11.52
10/14/2002	9665	Katy Heasty	4-H Premium	2.56	2.56
10/14/2002	9666	Emily Heatherington	4H Premium	4.48	4.48
10/14/2002	9667	Patty Heintz	4-H Premium	19.52	19.52
10/14/2002	9668	Rowena Held	4-H Premium	9.28	9.28
10/14/2002	9669	Essie Hengeveld	4-H Premium	22.08	22.08
10/14/2002	9670	Monica Herinckx	4-H Premium	26.24	26.24
10/14/2002	9671	Cashly Herman	4H Premium	2.24	2.24
10/14/2002	9672	Bruce Herrold	4-H Premium	22.72	22.72
10/14/2002	9673	Faith Herrold	4-H Premium	38.72	38.72
10/14/2002	9674	Grace Herrold	4-H Premium	1.28	1.28
10/21/2002	9675	Alexander Hetu	4-H Premium	6.40	6.40
10/21/2002	9676	Athena Hinkle		9.60	9.60
10/21/2002	9677	Elizabeth Hinton	4-H Premium	4.48	4.48
10/21/2002	9678	Emilee Hinton	4-H Premium	4.48	4.48
10/21/2002	9679	Rachael Holland	4-H Premium	4.48	4.48
10/21/2002	9680	Micah Holmes	4-H Premium	5.44	5.44
10/21/2002	9681	Peter Holmes	4-H Premium	5.76	5.76
10/21/2002	9682	Alex Holsclaw	4H Premium	2.88	2.88
10/21/2002	9683	Miranda Horne		4.16	4.16
10/21/2002	9684	Carlee Hoshowski		2.24	2.24
10/21/2002	9685	Kelsey Hoth		1.28	1.28
10/21/2002	9686	Emily Houle		12.80	12.80
10/21/2002	9687	Jennifer Houle		20.48	20.48
10/21/2002	9688	Randall Howe		3.20	3.20
10/21/2002	9689	David Hudspeth		4.48	4.48
10/21/2002	9690	J.W. Hudspeth		4.48	4.48
10/21/2002	9691	Ashley Hughes		1.28	1.28
10/21/2002	9692	Jordan Hughes		2.56	2.56
10/21/2002	9693	Stephanie Hummel		1.60	1.60
10/21/2002	9694	Erika Hylton		12.16	12.16
10/21/2002	9695	Amy Irwin		10.88	10.88
10/21/2002	9696	Anna Marie Isaacson		15.04	15.04
10/21/2002	9697	Amy Jacobs		7.68	7.68
10/21/2002	9698	Katie Jacobs		10.24	10.24
10/21/2002	9699	Megan Jacobson		4.48	4.48
10/21/2002	9700	Richard Jacobson		6.08	6.08
10/21/2002	9701	Michelle Janik		21.12	21.12

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10/21/2002	9702	Christine Jarlstrom		1.60	1.60
10/21/2002	9703	Summer Jette-Gray		5.12	5.12
10/21/2002	9704	Linzie Joerres		3.52	3.52
10/21/2002	9705	Llia Joerres		3.20	3.20
10/21/2002	9706	Alex Johnson		5.76	5.76
10/21/2002	9707	Alisha Jones		12.16	12.16
10/21/2002	9708	Isaac Jones		26.56	26.56
10/21/2002	9709	Laney Jones		10.56	10.56
10/21/2002	9710	Mariah Jones		43.52	43.52
10/21/2002	9711	Megan Jones		59.52	59.52
10/21/2002	9712	Melissa Jossy		9.60	9.60
10/21/2002	9713	Richard Jossy		5.44	5.44
10/21/2002	9714	Megan Jurasek		22.40	22.40
10/21/2002	9715	Heba Kanso		5.44	5.44
10/21/2002	9716	Mariam Kanso		6.72	6.72
10/21/2002	9717	Dominique Kaplan		3.20	3.20
10/21/2002	9718	Kelsea Kaplan		18.56	18.56
10/21/2002	9719	Tabatha Karvia	4-H Premium	13.12	13.12
10/21/2002	9720	Lindsey Kasmeyer		1.60	1.60
10/21/2002	9721	Kimberlea Kelly		5.44	5.44
10/21/2002	9722	Elizabeth Kennedy		3.20	3.20
10/21/2002	9723	Tyler Keup		5.12	5.12
10/21/2002	9724	Laura Kinkade		5.12	5.12
10/21/2002	9725	Rachel Klein		8.96	8.96
10/21/2002	9726	Mariah Knight		3.20	3.20
10/21/2002	9727	Abigail Knopp		13.12	13.12
10/21/2002	9728	Kyrissa Koch		7.68	7.68
10/21/2002	9729	John Koski		6.40	6.40
10/21/2002	9730	Stephanie Krahmer	4-H Premium	4.48	4.48
10/21/2002	9731	Nina Kramer		3.20	3.20
10/21/2002	9732	Emily Kuenzi		4.48	4.48
10/21/2002	9733	Tyler Lang		10.88	10.88
10/21/2002	9734	Heather Lanphier		17.60	17.60
10/21/2002	9735	Robert Lechner		18.56	18.56
10/21/2002	9736	Chris Lederbrand		4.48	4.48
10/21/2002	9737	Steve Lederbrand		4.48	4.48
10/21/2002	9738	Annie Lee		4.48	4.48
10/21/2002	9739	Chelsea Lee		10.24	10.24
10/21/2002	9740	Janna Lee		12.80	12.80
10/21/2002	9741	Kara Lee		4.48	4.48
10/21/2002	9742	Teagan Lee		4.48	4.48
10/21/2002	9743	Kristen Leeman		27.52	27.52
10/21/2002	9744	Travis Leeman		1.92	1.92
10/21/2002	9745	Scott LeSage		6.40	6.40
10/21/2002	9746	Suzanne Lesage		20.48	20.48
10/21/2002	9747	Becky Leshner		19.52	19.52
10/21/2002	9748	Beth Leshner		45.12	45.12
10/21/2002	09749	A.J. Lewis		5.12	5.12
10/21/2002	9750	Marghee Lewis		5.12	5.12
10/21/2002	9751	Sarah Liggett		12.80	12.80
10/21/2002	9752	Megan Lillegard		12.80	12.80
10/21/2002	9753	Taylor Linse		10.88	10.88
10/21/2002	9754	Erika Lippert		7.04	7.04
10/21/2002	9755	Josh Lippert		4.48	4.48
10/21/2002	9756	Blake Little		4.48	4.48
10/21/2002	9757	Ariel Liyod		2.56	2.56
10/21/2002	9758	Michael Logan		4.48	4.48
10/21/2002	9759	Christina Lorenz		26.24	26.24
10/21/2002	9760	Danielle Lorenz		23.04	23.04
10/21/2002	9761	Jessica Lundin		13.44	13.44
10/21/2002	9762	Mikayla MacKay		4.16	4.16
10/21/2002	9763	Kaitlin MacMillan		12.16	12.16
10/21/2002	9764	Anna Marsh		20.48	20.48
10/21/2002	9765	Caitlin Marsh	4-H Premium	4.48	4.48
10/21/2002	9766	George Marsh		11.52	11.52
10/21/2002	9767	Jason Marsh	4-H Premium	4.48	4.48
10/21/2002	9768	Zachary Marsh		5.12	5.12
10/21/2002	9769	Anthony Martell		7.04	7.04
10/21/2002	9770	Isaac Martell		11.20	11.20

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10/21/2002	9771	Lisa Martell		9.92	9.92
10/21/2002	9772	Stacey Martell		19.52	19.52
10/21/2002	9773	Hannah Martin		8.00	8.00
10/21/2002	9774	Jordan Martin		11.52	11.52
10/21/2002	9775	Lucia Martinez		9.60	9.60
10/21/2002	9776	Sami Masero		8.64	8.64
10/21/2002	9777	Lisa Mason		15.68	15.68
10/21/2002	9778	Laura Mast		1.60	1.60
10/21/2002	9779	Cassi Mayer		15.68	15.68
10/21/2002	9780	Shannon Mayer		14.08	14.08
10/21/2002	9781	Molly McCarter		13.44	13.44
10/21/2002	9782	Ashley McDonald		18.24	18.24
10/21/2002	9783	Spencer McDonald		5.12	5.12
10/21/2002	9784	Joseph McEuin		7.04	7.04
10/21/2002	9785	Kayla McGillivray		1.92	1.92
10/21/2002	9786	Samantha McKelvey		10.24	10.24
10/21/2002	9787	Emily McLain		4.48	4.48
10/21/2002	9788	Melissa McLain		5.12	5.12
10/21/2002	9789	Audrey McLaughlen		15.36	15.36
10/21/2002	9790	Chelsea McLennan	4-H Premium	5.76	5.76
10/21/2002	9791	Mitchell McLeod		2.88	2.88
10/21/2002	9792	Cheyenne Mead		2.56	2.56
10/21/2002	9793	Joe Mead		1.60	1.60
10/21/2002	9794	Mary Meadows		21.44	21.44
10/21/2002	9795	Morgan Meeuwsen		14.00	14.00
10/21/2002	9796	Melissa Meier		21.12	21.12
10/21/2002	9797	Abigail Merkel	2001 4-H Premium	8.32	8.32
10/21/2002	9798	Katie Merrill		13.44	13.44
10/21/2002	9799	Amanda Meyer		12.80	12.80
10/21/2002	9800	Stephanie Michael		12.16	12.16
10/21/2002	9801	Anna Miller		12.16	12.16
10/21/2002	9802	Rochelle Miller		26.24	26.24
10/21/2002	9803	Sarah Miller		16.00	16.00
10/21/2002	9804	Melody Mitchell		1.28	1.28
10/21/2002	9805	BreeAnne Moore		22.40	22.40
10/21/2002	9806	Katelyn Moorman		1.28	1.28
10/21/2002	9807	Amanda Moreno	4-H Premium	21.12	21.12
10/21/2002	9808	Jacqueline Morgon		12.48	12.48
10/21/2002	9809	Emily Morilon		2.56	2.56
10/21/2002	9810	Shane Morin		19.20	19.20
10/21/2002	9811	Jessica Mottram		10.88	10.88
10/21/2002	9812	Sarah Moyle		4.80	4.80
10/21/2002	9813	Stephanie Moyle		4.48	4.48
10/21/2002	9814	Amy Nakatani		11.52	11.52
10/21/2002	9815	Heidi Narver		21.76	21.76
10/21/2002	9816	Carley Nash		1.60	1.60
10/21/2002	9817	Jessica Newcomer		4.16	4.16
10/21/2002	9818	Troy Nichols		11.52	11.52
10/21/2002	9819	Stacy Nihart		4.48	4.48
10/21/2002	9820	Chalise Nordstrom		10.88	10.88
10/21/2002	9821	Kristen Norton		3.20	3.20
10/21/2002	9822	Caitie Oakes		8.32	8.32
10/21/2002	9823	Marissa Ochsner		10.24	10.24
10/21/2002	9824	Megan O'Connell	4-H Premium	8.96	8.96
10/21/2002	9825	Catherine O'Conner		4.48	4.48
10/21/2002	9826	Alex Olson		5.12	5.12
10/21/2002	9827	Dianna Olson		8.96	8.96
10/21/2002	9828	Kelsey Olson		5.12	5.12
10/21/2002	9829	Erin O'Mahony		12.16	12.16
10/21/2002	9830	Hank Partlow		1.92	1.92
10/21/2002	9831	Joshua Patten		2.24	2.24
10/21/2002	9832	Jacob Patterson		11.52	11.52
10/21/2002	9833	Jenifer Patterson		16.64	16.64
10/21/2002	9834	Josh Patterson		17.28	17.28
10/21/2002	9835	Amy Pearce		29.44	29.44
10/21/2002	9836	Jordan Pearce		10.88	10.88
10/21/2002	9837	Danielle Perry		20.48	20.48
10/21/2002	9838	Aubrey Peters		4.48	4.48
10/21/2002	9839	Damian Peters		4.48	4.48

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10/21/2002	9840	Moriah Peters		13.44	13.44
10/21/2002	9841	JESSIE PETERSON		4.16	4.16
10/21/2002	9842	Tabitha Petsche		40.32	40.32
10/21/2002	9843	Tracy Petsche	4-H Premium	23.68	23.68
10/21/2002	9844	Kevin Pettijohn		1.28	1.28
10/21/2002	9845	Caroline Pierce		43.84	43.84
10/21/2002	9846	Christa Pierce		44.48	44.48
10/21/2002	9847	Blake Pieren		4.48	4.48
10/21/2002	9848	Katee Poe		12.16	12.16
10/21/2002	9849	Melodee Poe		12.16	12.16
10/21/2002	9850	Jaclyn Polich		10.88	10.88
10/21/2002	9851	Jessyca Polich		1.28	1.28
10/21/2002	9852	Sami Posch		12.80	12.80
10/21/2002	9853	Katie Prentice		15.36	15.36
10/21/2002	9854	Kelsey Prentice		14.72	14.72
10/21/2002	9855	Joey Price		25.28	25.28
10/21/2002	9856	Shelby Radelet		5.76	5.76
10/21/2002	9857	Samantha Radtke		3.84	3.84
10/21/2002	9858	Jimmy Ramsey		3.84	3.84
10/21/2002	9859	Tina Ramsey		13.44	13.44
10/21/2002	9860	Steven Ranf		8.64	8.64
10/21/2002	9861	Andrea Rawson		19.84	19.84
10/21/2002	9862	Brooke Brown		8.32	8.32
10/21/2002	9863	Leanne Rawson		28.80	28.80
10/21/2002	9864	Katherine Redd		4.80	4.80
10/21/2002	9865	Ryan Reese		4.48	4.48
10/21/2002	9866	Sylvianne Reichen		5.76	5.76
10/21/2002	9867	Andrew Rice		7.36	7.36
10/21/2002	9868	Jocelyn Riggins		14.72	14.72
10/21/2002	9869	Rochelle Riggins		4.48	4.48
10/21/2002	9870	Kimmy Ritcheson		3.84	3.84
10/21/2002	9871	Nicholas Robbins		3.20	3.20
10/21/2002	9872	Melissa Roberts		7.68	7.68
10/21/2002	9873	Bryan Roegner		2.56	2.56
10/21/2002	9874	Elizabeth Rollock		16.00	16.00
10/21/2002	9875	Alex Rooke		12.48	12.48
10/21/2002	9876	Natalie Rooke		153.68	153.68
10/21/2002	9877	Taylor Rosenbalm-Fabrao		5.12	5.12
10/21/2002	9878	Heather Ross		17.92	17.92
10/21/2002	9879	Jacob Royster		5.12	5.12
10/21/2002	9880	Kelly Royster		4.80	4.80
10/21/2002	9881	Maxwell Royster		10.24	10.24
10/21/2002	9882	Samuel Royster		7.68	7.68
10/21/2002	9883	Emily Rychlick		8.96	8.96
10/21/2002	9884	Janelle Rychlick		35.84	35.84
10/21/2002	9885	Kendra Rychlick		22.40	22.40
10/21/2002	9886	Nicolle Rychlick		25.60	25.60
10/21/2002	9887	Aaron Salisbury		6.40	6.40
10/21/2002	9888	Johanna Sanfilippo		7.68	7.68
10/21/2002	9889	Victoria Sanfilippo		7.04	7.04
10/21/2002	9890	Sarah Sargent		13.76	13.76
10/21/2002	9891	Rachel Saville		4.48	4.48
10/21/2002	9892	Travis Schaal		9.28	9.28
10/21/2002	9893	Kaylyn Schrabber		7.04	7.04
10/21/2002	9894	Cassandra Schade		17.92	17.92
10/21/2002	9895	Hannah Schaus		6.40	6.40
10/31/2002	9896	Oliver Schaus		12.16	12.16
10/31/2002	9897	Lyndsay Schlegel		22.40	22.40
10/31/2002	9898	Lauren Schliebe		4.48	4.48
10/31/2002	9899	Allina Schmeltzer		3.84	3.84
10/31/2002	9900	Logan Schmeltzer		3.84	3.84
10/31/2002	9901	Michael Schmeltzer		3.84	3.84
10/31/2002	9902	Qwyncee Schmeltzer		3.84	3.84
10/31/2002	9903	Ariel Schmidlin		25.92	25.92
10/31/2002	9904	Kristin Schmidlin		20.16	20.16
10/31/2002	9905	Kelsey Schmunk		11.52	11.52
10/31/2002	9906	Nick Schoeppner		10.24	10.24
10/31/2002	9907	Rosie Schoeppner		13.44	13.44
10/31/2002	9908	Charles Schultz		4.48	4.48

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10/31/2002	9909	Megan Schultz		15.36	15.36
10/31/2002	9910	Courtney Scott		7.04	7.04
10/31/2002	9911	Kendra Scott		4.16	4.16
10/31/2002	9912	Bethani Secrest		5.76	5.76
10/31/2002	9913	Rachael Seibert		8.96	8.96
10/31/2002	9914	Washoo Shadowhawk		5.44	5.44
10/31/2002	9915	Tonya Shappell		5.12	5.12
10/31/2002	9916	Courtney Sheely		5.76	5.76
10/31/2002	9917	James Sheely		2.88	2.88
10/31/2002	9918	Joan Shepherd		1.28	1.28
10/31/2002	9919	Margaret Shepherd		3.52	3.52
10/31/2002	9920	Rachel Shooter		16.64	16.64
10/31/2002	9921	Aurora Siegler		0.96	0.96
10/31/2002	9922	Jami Simmons		0.96	0.96
10/31/2002	9923	Kayla Simson		4.80	4.80
10/31/2002	9924	Janelle Sires		1.28	1.28
10/31/2002	9925	Heather Sittel		7.36	7.36
10/31/2002	9926	Matthew Skach		1.60	1.60
10/31/2002	9927	Jenny Smith		4.80	4.80
10/31/2002	9928	Allison Solanki		32.64	32.64
10/31/2002	9929	Emma Solanki		33.28	33.28
10/31/2002	9930	Lauren Sprague		12.80	12.80
10/31/2002	9931	Sabrina Stamper		9.60	9.60
10/31/2002	9932	Jamie Steele		12.80	12.80
10/31/2002	9933	Jessica Steele		21.12	21.12
10/31/2002	9934	John Steinbach		1.60	1.60
10/31/2002	9935	Katharine Stevens		3.20	3.20
10/31/2002	9936	Larree Stevens		8.96	8.96
10/31/2002	9937	Jacob Steward		3.84	3.84
10/31/2002	9938	Sara Steward		3.84	3.84
10/31/2002	9939	Brieanne Stone		3.84	3.84
10/31/2002	9940	Kelly Stone		5.12	5.12
10/31/2002	9941	Cara Strever		42.88	42.88
10/31/2002	9942	Zachary Strever		40.64	40.64
10/31/2002	9943	Melissa Sullivan		8.96	8.96
10/31/2002	9944	Julie Surface		6.40	6.40
10/31/2002	9945	Erin Suss		5.44	5.44
10/31/2002	9946	Tyler Sydenstricker		4.48	4.48
10/31/2002	9947	Stephanie Sykora		37.76	37.76
10/31/2002	9948	Andrea Tardio		9.60	9.60
10/31/2002	9949	Jessica Teufel		5.12	5.12
10/31/2002	9950	Amanda Thompson		40.96	40.96
10/31/2002	9951	Kelley Thompson		8.96	8.96
10/31/2002	9952	Kylee Timmel		9.60	9.60
10/31/2002	9953	Alyssa Tischler	4-H Premium	12.16	12.16
10/31/2002	9954	Rebecca Tischler		14.40	14.40
10/31/2002	9955	Carlie Townsend		9.60	9.60
10/31/2002	9956	Corie Townsend		8.96	8.96
10/31/2002	9957	Elizabeth Tracy	4-H Premium	14.72	14.72
10/31/2002	9958	Kaitlyn True		4.48	4.48
10/31/2002	9959	Kristen True		6.40	6.40
10/31/2002	9960	Brandy Tuchscherer		14.72	14.72
10/31/2002	9961	Nicole Turner		7.04	7.04
10/31/2002	9962	Joseph Twigg		10.24	10.24
10/31/2002	9963	Lisa Twigg		16.64	16.64
10/31/2002	9964	Drew Underwood		4.48	4.48
10/31/2002	9965	Megan Ussery		4.48	4.48
10/31/2002	9966	Traci Vanaken		7.04	7.04
10/31/2002	9967	Jacob VanBemmel		4.48	4.48
10/31/2002	9968	Johnathon VanBemmel		5.12	5.12
10/31/2002	9969	Gabrielle Vandehey		6.40	6.40
10/31/2002	9970	Kayla Vandehey		4.16	4.16
10/31/2002	9971	Melynn Ann Vandehey		10.24	10.24
10/31/2002	9972	Kelsey Vanderzanden		16.64	16.64
10/31/2002	9973	Cayla VanDyke		10.24	10.24
10/31/2002	9974	Darcie VanDyke		9.60	9.60
10/31/2002	9975	Carol Vangrunsvon		9.60	9.60
10/31/2002	9976	Drew VanRoekel		7.68	7.68
10/31/2002	9977	Nathan Vanroekel		7.68	7.68

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Date	Num	Name	Memo	Original Amount	Paid Amount
10/31/2002	9978	Carly Verboort		4.16	4.16
10/31/2002	9979	Sarah Verboort		3.52	3.52
10/31/2002	9980	Nathan Vial		3.84	3.84
10/31/2002	9981	Jayme Vincent		8.32	8.32
10/31/2002	9982	Sara Vollmer		17.92	17.92
10/31/2002	9983	Cleo VonRenchler		4.48	4.48
10/31/2002	9984	Cassidy Walker		7.68	7.68
10/31/2002	9985	Angela Ward		14.72	14.72
10/31/2002	9986	Rachel Webber		1.92	1.92
10/31/2002	9987	Eric Weinbender		16.64	16.64
10/31/2002	9988	Kelli Weinbender		14.40	14.40
10/31/2002	9989	Alex Weldon		28.16	28.16
10/31/2002	9990	Missy Weldon		41.28	41.28
10/31/2002	9991	John West		4.48	4.48
10/31/2002	9992	Hannah White		23.68	23.68
10/31/2002	9993	Jessica White		12.80	12.80
10/31/2002	9994	Bethany Wilcox		16.00	16.00
10/31/2002	9995	Renee Wilkinson		12.80	12.80
10/31/2002	9996	Kylie Williams		8.96	8.96
10/31/2002	9997	Kathryn Willingham		11.52	11.52
10/31/2002	9998	Luke Wilson	4-H Premium	4.48	4.48
10/31/2002	9999	Brianna Wilson		6.40	6.40
10/31/2002	10000	Sarah Wilson		16.64	16.64
10/31/2002	10001	Walter Wilson		9.28	9.28
10/31/2002	10002	Kathleen Woodruff		2.24	2.24
10/31/2002	10003	Bryan Woods		5.12	5.12
10/31/2002	10004	Alexandra Woolery		9.60	9.60
10/31/2002	10005	Kate Wortman		8.96	8.96
10/31/2002	10006	Ariel Wrobel		12.16	12.16
10/31/2002	10007	Kelley Young		7.68	7.68
10/31/2002	10008	Jacob Younger		3.20	3.20
10/31/2002	10009	Emily Zellmer		30.40	30.40
10/31/2002	10010	Hannah Zellmer		45.44	45.44
10/31/2002	10011	Blake Zetter		14.72	14.72
10/31/2002	10012	Whitney Zetter		10.24	10.24
10/31/2002	10013	Megan Zimmer		10.24	10.24
Total 221 · Awards 4-H					5,545.40
222 · Personnel 4-H					
10/07/2002		Tom Weimer	4H Personnel-Beef Cattle Judge	33.33	33.33
Total 222 · Personnel 4-H					33.33
232 · Personnel Open					
10/07/2002		Tom Weimer	OC Personnel-Beef Cattle Judge	33.34	33.34
Total 232 · Personnel Open					33.34
233 · Other Open Class					
10/17/2002		Award Specialties	Master Showman Medallions	20.00	20.00
Total 233 · Other Open Class					20.00
Total DE · EXHIBITS/COMPETITIONS					5,665.40
EE · RODEO					
315 · Exceptional Kid's Rodeo					
10/04/2002	Reimbu...	Patty Crop	Supplies	91.06	91.06
Total 315 · Exceptional Kid's Rodeo					91.06
319 · Other Miscellaneous					
10/17/2002		Kinko's Inc.	Rodeo Envelopes	97.87	97.87
Total 319 · Other Miscellaneous					97.87

11/13/02

Washington County Fair Complex
Line Item Report
 October 2002

Date	Num	Name	Memo	Original Amount	Paid Amount
320 - Queen					
10/08/2002		Lynn Haynes	Misc. Food & Supplies for Queen ...	121.91	121.91
10/08/2002		Kelly Bauer	Food for Queen Contest	24.99	24.99
10/08/2002		FarmGro Supply	Queen Supplies	87.08	87.08
10/08/2002	Reimbu...	Linda Gilbert	Gifts for Judges	34.58	34.58
10/08/2002		Shooter Enterprises, Inc.	Marla Pictures	150.00	150.00
Total 320 - Queen					418.56
321 - Rental Equipment					
10/08/2002		United Rentals, Inc.	Fuel, Power box, Cord	370.88	370.88
Total 321 - Rental Equipment					370.88
Total EE - RODEO					978.37
JE - CAPITAL OUTLAY					
513 - Equipment					
10/08/2002	Lease ...	Textron Financial Corp	Lease Payment on Mower	613.07	613.07
Total 513 - Equipment					613.07
Total JE - CAPITAL OUTLAY					613.07
Total Expense					36,355.20
Net Income					139,384.85

11:41 AM
11/13/02

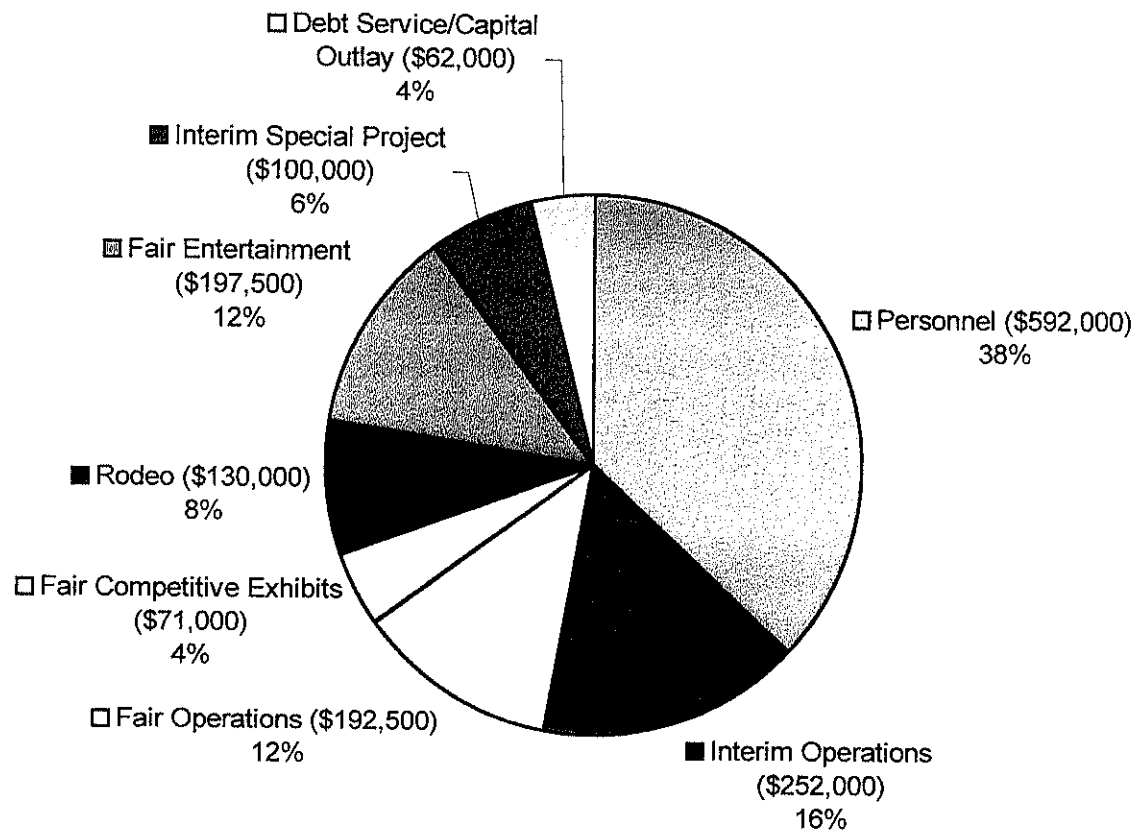
Cash Basis

Washington County Fair Complex
Balance Sheet Prev Year Comparison

As of October 31, 2002

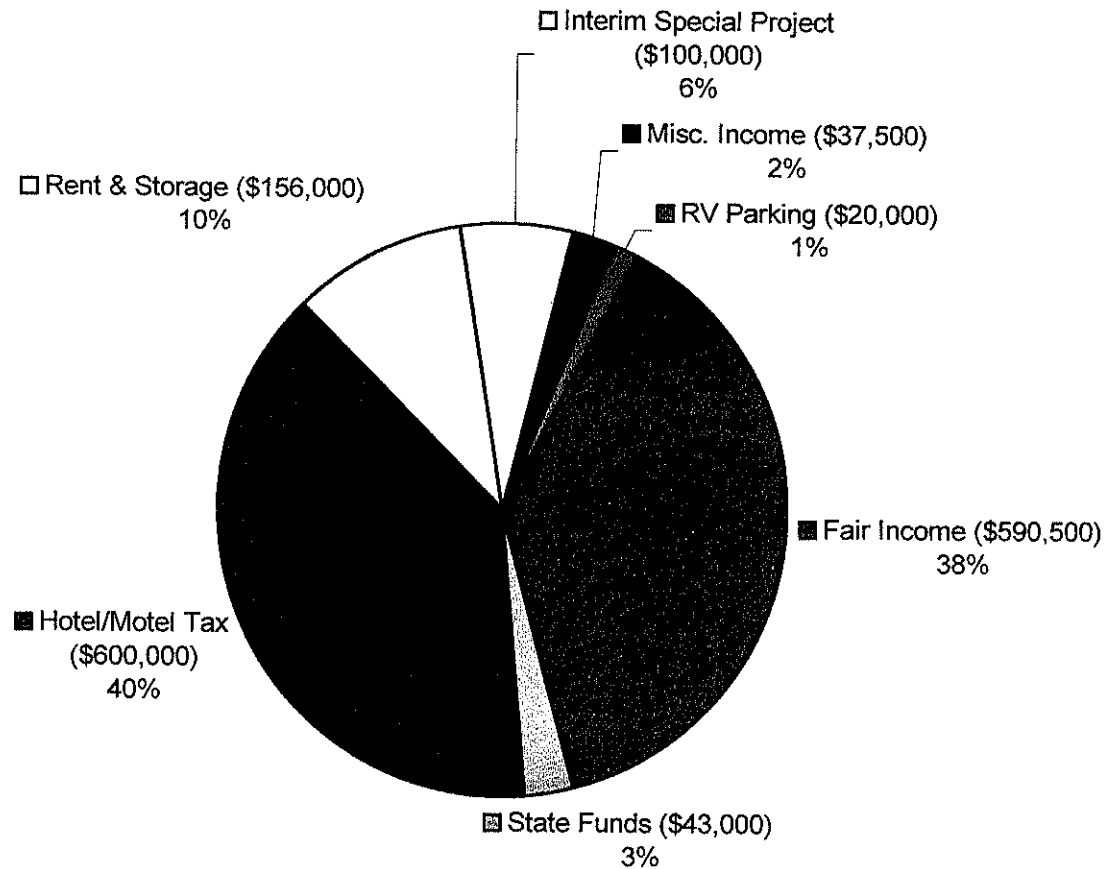
	Oct 31, 02	Oct 31, 01	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	13,182.68	173,736.89	(160,554.21)	(92.4)%
0925 · West Coast Bank-ATM Account				
1050 · ATM Machine	0.00	15,000.00	(15,000.00)	(100.0)%
0925 · West Coast Bank-ATM Acco...	0.00	11,300.00	(11,300.00)	(100.0)%
Total 0925 · West Coast Bank-ATM ...	0.00	26,300.00	(26,300.00)	(100.0)%
0950 · West Coast Bank-Premium	(5,341.11)	244.29	(5,585.40)	(2,286.4)%
1020 · Pool #4486	0.00	32,658.87	(32,658.87)	(100.0)%
1040 · Petty Cash	650.00	0.00	650.00	100.0%
1080 · Washington County Fund 200	336,225.16	135,765.00	200,460.16	147.7%
910 · West Coast Money Market	130,028.71	0.00	130,028.71	100.0%
Total Checking/Savings	474,745.44	368,705.05	106,040.39	28.8%
Accounts Receivable				
1200 · Accounts Receivable	(3,761.33)	(1,360.90)	(2,400.43)	(176.4)%
Total Accounts Receivable	(3,761.33)	(1,360.90)	(2,400.43)	(176.4)%
Total Current Assets	470,984.11	367,344.15	103,639.96	28.2%
TOTAL ASSETS	470,984.11	367,344.15	103,639.96	28.2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Credit Cards				
04 · West Coast Bank Visa	(461.98)	0.00	(461.98)	(100.0)%
Total Credit Cards	(461.98)	0.00	(461.98)	(100.0)%
Other Current Liabilities				
2065 · Rental Deposits Payable	(5,061.30)	0.00	(5,061.30)	(100.0)%
Total Other Current Liabilities	(5,061.30)	0.00	(5,061.30)	(100.0)%
Total Current Liabilities	(5,523.28)	0.00	(5,523.28)	(100.0)%
Total Liabilities	(5,523.28)	0.00	(5,523.28)	(100.0)%
Equity				
3000 · Opening Bal Equity	(28,758.12)	0.00	(28,758.12)	(100.0)%
3900 · Retained Earnings	321,840.51	421,385.98	(99,545.47)	(23.6)%
Net Income	183,425.00	(54,041.83)	237,466.83	439.4%
Total Equity	476,507.39	367,344.15	109,163.24	29.7%
TOTAL LIABILITIES & EQUITY	470,984.11	367,344.15	103,639.96	28.2%

**2002/2003 Budget Expense
\$1,597,000**



Personnel (\$592,000)	Interim Operations (\$252,000)	Fair Operations (\$192,500)
Fair Competitive Exhibits (\$71,000)	Rodeo (\$130,000)	Fair Entertainment (\$197,500)
Interim Special Project (\$100,000)	Debt Service/Capital Outlay (\$62,000)	

2002/2003 Budget Income
\$1,546,750



State Funds (\$43,000)	Hotel/Motel Tax (\$600,000)	Rent & Storage (\$156,000)	Interim Special Project (\$100,000)
Misc. Income (\$37,500)	RV Parking (\$20,000)	Fair Income (\$590,500)	

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: November 4, 2002

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director



Re: September 2002 Balance Sheet and October Board Minutes

Find attached the September 2002 Balance Sheet and October Board Minutes. With regards to the September 2002 Balance Sheet, please note the following:

West Coast Bank – ATM Account - The ATM Account was closed in September after the last of the two ATM machines ceased operating. We are currently researching the purchase or lease of another ATM machine.

Pool #4486 – Upon advice from the County, this account with the State Treasury was closed in June and the balance was transferred to our Washington County Fund 200 Account that also holds our Hotel/ Motel tax receipts and VISA/MasterCard activities.

West Coast Money Market – Upon advice of from the County, this account was opened in September in lieu of a sweep account so as to continue to have some interest earnings for funds held with West Coast Bank.

Please don't hesitate to ask if there are any questions or concerns.

Washington County Fair Complex

Balance Sheet Prev Year Comparison

As of September 30, 2002

	Sep 30, 02	Sep 30, 01	% Change
ASSETS			
Current Assets			
Checking/Savings			
0900 · West Coast Bank	8,639.34	195,859.00	(95.6)%
0925 · West Coast Bank-ATM Account			
1050 · ATM Machine	0.00	15,000.00	(100.0)%
1051 · ATM Cash in Bank	0.00	0.00	0.0%
0925 · West Coast Bank-ATM Account - Other	0.00	10,860.00	(100.0)%
Total 0925 · West Coast Bank-ATM Account	0.00	25,860.00	(100.0)%
0950 · West Coast Bank-Premium	204.29	244.29	(16.4)%
1000 · US Bank	0.00	0.00	0.0%
1010 · Wells Fargo	0.00	0.00	0.0%
1020 · Pool #4486	0.00	32,565.62	(100.0)%
1030 · EXPO	0.00	0.00	0.0%
1040 · Petty Cash	500.00	0.00	100.0%
1080 · Washington County Fund 200	224,893.16	28,023.83	702.5%
910 · West Coast Money Market	129,965.46	0.00	100.0%
Total Checking/Savings	364,202.25	282,552.74	28.9%
Accounts Receivable			
1200 · Accounts Receivable	(3,711.33)	(123.40)	(2,907.6)%
Total Accounts Receivable	(3,711.33)	(123.40)	(2,907.6)%
Other Current Assets			
1120 · Inventory Asset	0.00	0.00	0.0%
1499 · Undeposited Funds	186.00	(150.00)	224.0%
Total Other Current Assets	186.00	(150.00)	224.0%
Total Current Assets	360,676.92	282,279.34	27.8%
Fixed Assets			
200 · Buildings	0.00	0.00	0.0%
210 · Land	0.00	0.00	0.0%
220 · Equipment	0.00	0.00	0.0%
300 · Accumulated Depreciation	0.00	0.00	0.0%
Total Fixed Assets	0.00	0.00	0.0%
Other Assets	0.00	0.00	0.0%
TOTAL ASSETS	360,676.92	282,279.34	27.8%
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	0.00	0.00	0.0%
Total Accounts Payable	0.00	0.00	0.0%
Credit Cards			
01 · Home Depot	0.00	0.00	0.0%
02 · United Grocers	0.00	0.00	0.0%
03 · Office Depot	0.00	0.00	0.0%
04 · West Coast Bank Visa	(461.98)	0.00	(100.0)%
Total Credit Cards	(461.98)	0.00	(100.0)%
Other Current Liabilities			
2050 · Deferred Advertising Income	0.00	0.00	0.0%
2052 · Deferred AirShow Income	0.00	0.00	0.0%
2053 · Deferred Commercial Exhibit Rev	0.00	0.00	0.0%
2056 · Deferred Concession Revenue	0.00	0.00	0.0%
2059 · Deferred Sponsorship Income	0.00	0.00	0.0%
2065 · Rental Deposits Payable	(598.65)	0.00	(100.0)%
2100 · Payroll Liabilities	0.00	0.00	0.0%
Total Other Current Liabilities	(598.65)	0.00	(100.0)%
Total Current Liabilities	(1,060.63)	0.00	(100.0)%

11/01/02

Washington County Fair Complex
Balance Sheet Prev Year Comparison
 As of September 30, 2002

	Sep 30, 02	Sep 30, 01	% Change
Long Term Liabilities	0.00	0.00	0.0%
Total Liabilities	(1,060.63)	0.00	(100.0)%
Equity			
3000 - Opening Bal Equity	(444.11)	0.00	(100.0)%
3900 - Retained Earnings	321,840.51	421,385.98	(23.6)%
Net Income	40,341.15	(139,106.64)	129.0%
Total Equity	361,737.55	282,279.34	28.2%
TOTAL LIABILITIES & EQUITY	360,676.92	282,279.34	27.8%

Minutes
Washington County Fair Board
Wednesday, October 2, 2002

Convened: 4:35pm

FAIR BOARD:

President Kathy Christy
Board Member Rich Vial – Vice-President
Board Member Lyle Spiesschaert – Treasurer
Board Member Ken Leahy - Excused
Board Member Sheila Day

STAFF:

Don Hillman, Executive Director
Lisa DuPre, Marketing/Events Director
Leah Perkins, Fair Coordinator
Cindy Rodriguez, Office Manager
Alex Brander, Fair Operations Manager

GUESTS:

Cody Feinauer, Rodeo Committee Chair
John Baggott, 4H Extension Agent
Bill Duerden, Boosters President
Ed Kristovich, Booster

PRESS:

Laura Gunderson, *The Oregonian*

President Christy called the meeting to order at 4:35 p.m., welcomed everyone and called for additions to the Agenda. No additions were requested.

1. Consent Agenda

President Christy asked if any items were requested to be removed from the Consent Agenda.

Board Member Spiesschaert request the financial statements be removed from the Consent Agenda.

Motion by Board Member Vial to approve Consent Agenda with Financial Statements removed. Second by Board Member Spiesschaert. Motion carried 4-0.

Financial Statements - Executive Director Hillman noted that the first three pages of the financials were inaccurate due to a few formula errors in Column "E" that were noticed after the financials had been sent out and Office Manager Rodriguez had corrected them and made new copies for the Board. Executive Director Hillman reminds the Board that the only changes are to Column "E" and nothing else in the financials changed.

Vice-President Vial asked Executive Director Hillman what would happen to the budget if the bond levy doesn't pass, would it change anything. Executive Director responded that he felt that it would not affect the budget but is mindful of the hotel/motel tax income being down which does affect the budget.

Board Member Spiesschaert inquired about Line Item 184, Equipment Rental for bleachers for \$4,700.00 and on page 13 it appears again. Was this item divided between the two line items? Executive Director Hillman noted that was correct. The cost of bleachers is split with the Rodeo budget. Board Member Spiesschaert also inquired about page 14, Line Item 329: chairs for the shark exhibit. Did we not have chairs that we could have used? Executive Director Hillman explained that we used all of our chairs and had to rent about 600 more.

Board Member Day inquired about Line Item 80 for private mileage, who was it for. Executive Director Hillman responded it was for Operations Manager Brander going back and forth to Salem to pickup equipment from the Oregon State Fair.

Motion by Board Member Vial to approve Financial Statement. Second by Board Member Day. Motion carried 4-0.

2. Special Reports

A. Rodeo Report – Cody Feinauer, Rodeo Committee Chair, reported that they are negotiating contracts and preparing to go to Circuit Finals in November. The 2003 Queen has been selected, Kim Vanderzanden from Banks.

B. 4-H Report – John Baggott, 4-H Extension Agent, reported that he had been calculating premiums based on what was left in the budget. In the past \$.50 was paid per point. This year they would be paid at \$.32 due to the amount remaining in the budget. John Baggott noted that there were 580 exhibitors, 3129 entries. Postage was also taken into account as to not go over budget.

Board President Christy inquired as to who was paid premiums at the fair. Executive Director Hillman noted that Open Class and FFA are paid their premiums the day after fair.

Board Member Spiesschaert commented that they have encouraged 4-H to develop a system where they can get paid at the fair. John Baggott noted that if they had paid out the premiums at fair at the standard \$.50 per point they would have gone over budget.

Board Member Spiesschaert inquired why the awards section gets cut. John Baggott responded that it was the only place you can have flexibility at the end. Board Member Spiesschaert wondered where the budgeting went wrong. John Baggott noted that expenses vary from year to year. This year there was a \$3,000 expense for shavings and \$900 for port-a-potties for horse fair, which they do not want for next year.

Board Member Spiesschaert inquired why the event was being billed for restroom. Executive Director Hillman commented that the portable restrooms were ordered specifically for that event and same thing for shavings. Board Member Spiesschaert commented that budgeting in the future should reflect actual expenses such as shavings and restrooms because those items were not anticipated in the budget and the kids paid the price with lower premiums.

John Baggott concurred and also noted that this is the first time in eight years that the premiums have been reduced because they had always been allowed them to go over budget in years past in order to pay at \$0.50 per point.

Board Member Spiesschaert commented that the way we pay out the premiums involved a lot of bookwork and there should be a way to simplify and get the kids paid at the fair. John Baggott said they were working to make it an easier process.

Board Member Spiesschaert inquired who did the work in getting the checks out. John Baggott said that the extension office addresses and stuffs the envelopes and the fair office enters the names and amounts into QuickBooks and prints the checks and runs them through the postage meter.

Board Member Spiesschaert commented that this seemed like a big job.

C. Boosters Report – Bill Duerden, Booster President, reports that the Boosters have provided \$9,000 to the event center's political action committee.

D. Maintenance Report – Fair Operations Manager Brander referred the Board to his report in their packet and added that he had talked to the state surplus office in Salem and would start shipping the surplus equipment out.

Board Member Spiesschaert inquired about the proposed list of maintenance projects, what are they, is there a list or created as we go. Operations Manager Brander said they were being created as we go depending on the budget at this point in time. It's an ongoing situation from a budget standpoint.

Board Member Spiesschaert wanted to know what areas are being focused on as far as leveling the grass. Operations Manager Brander responded that fill work has been started and start seeding some grass soon. However, spraying for dandelions needs to be done before seeding.

Board President Christy inquired if yellow jackets have been a problem this year. Operations Manager Brander noted that there were some in the crowd's nest in the rodeo arena, but nowhere else.

Board Member Day noted that the Boosters had gotten rid of a couple of nests in the Booster concession booth.

Board Member Spiesschaert pointed out to President Christy that in the line item report that there was a \$47 charge for yellow jacket spray.

3. Old Business

A. Re-Development Update – President Christy noted that *The Oregonian* was endorsing the proposed event center and the County is doing a double-sided supplement (dink) in *The Oregonian*.

Board member Spiesschaert inquired if the dink was also going into the community newspapers. Executive Director Hillman said he would check on that with Walt Peck at the County.

Board President Christy also commented that the website was a good informational tool.

Board Member Day noted that the website had a problem with clicking on the map and also wondered why the map was still showing as situated in the east side of 34th. Executive Director Hillman noted that he would talk to the webmaster at the County to try and get it fixed.

B. 4-H Horse Fair Dates – Board President Christy reported that staff has made a recommendation to leave the 4-H Horse Fair dates as they are.

C. Proposed Future Board Meeting Dates – President Christy reported that there are a few options.

Option A is keeping the dates on the first Wednesday of the month as they are now and not having updated financials and have to change two meeting dates.

Option B is having the meetings on the third Wednesday of the month and only changing one meeting date, but not having updated financials at a majority of the meetings.

Option C is the last Wednesday of the month and would have to change two meeting dates, but have current financials.

President Christy recommended going with Option C and asked for comments.

Board Member Spiesschaert did not find a lot of advantage to changing and Vice-President Vial agreed.

Board President Christy stated she saw no reason to change then.

Board Member Spiesschaert asked if the two dates that need to be changed could be done now.

President Christy agreed and Executive Director Hillman recommended December 10th and January 15th. Board Member's Day and Spiesschaert agreed that these dates work for them.

4. New Business

A. Rodeo Committee Request to Change Fair & Rodeo Dates – President Christy reported that the Rodeo Committee had submitted a letter requesting a change in Fair & Rodeo dates.

President Christy inquired that when the change of dates was made before, did we not know that we would be on top of Cheyenne and Joseph. Rodeo Committee Chair Feinauer noted that we did and Vice-President Vial concurred.

Rodeo Committee Chair Feinauer said he was against the change from the beginning.

Vice-President Vial noted that they had been convinced by a former employee, that going up against Clark County Fair was not a good thing for us, but now is no longer convinced. This is based on evidence of questioning people about where they come from and now feels that Clark County is not a conflict.

Vice-President Vial asked Board Member Spiesschaert if he thought that a lot of our exhibitors went to Clark County. Board Member Spiesschaert thought not, but noted that there were other levels besides exhibitors such as vendors.

President Christy asked Executive Director Hillman if he thought that Clark County being later this year helped us. Executive Director Hillman reported it did from a marketing standpoint and agrees that we don't lose a lot of exhibitors or guests to Clark County, but we enjoyed a better media exposure due to being in front of them and not having our media competing head-to-head.

Executive Director Hillman also commented that he wished there was a better economic incentive or advantage to move the dates such as an increase in revenues or decrease in expenses, but doesn't see that as being the case.

Vice-President Vial asked if there was an economic disadvantage and if we moved the dates to be on top of Clark County again, would it cause a problem. Executive Director Hillman responded only with regards to media, however there are vendors and exhibitors that do participate at Clark and Deschutes County.

Vice-President Vial asked Rodeo Committee Chair Feinauer if it was just a concern of getting better cowboys and contractors. Rodeo Committee Chair Feinauer responded it was not the contractors, but the cowboys.

Vice-President Vial asked if the average rodeo fan was conscious of cowboy quality. Rodeo Committee Chair Feinauer responded that name quality was not important, but seeing nine out of ten cowboys not stay on for eight seconds is.

Board Member Day mentioned that she agrees with the fact the cowboy's weren't as good this year and the crowd didn't seem enthused, but also having the fair later would benefit the livestock and land products exhibitors.

Vice-President Vial agreed that one-week does make a difference in finishing an animal.

Board Member Spiesschaert commented he would like to see the fair even later maybe by three weeks.

Board President Christy noted that nothing could be decided tonight because there would have to be a change in policy and thirty days to vote and accept.

President Christy will ask staff to come back with a recommendation for a change in the policy for the next meeting. President Christy also inquired as to where the dates for 2003 are published. Executive Director Hillman said that it was only published in a few places, such as O.F.A. and W.F.A.

Board Member Spiesschaert mentioned that he didn't realize we were talking about 2003.

Rodeo Committee Chair Feinauer indicated that's what he wanted. Board Member Spiesschaert asked about the policy and Board President Christy agreed that it was supposed to be announced 18 months in advance and that we have already set the dates for 2003.

Executive Director Hillman indicated we could consider the date change for 2004.

Board President Christy said that the policy would have to be changed because it currently states that the fair and rodeo will be held during a six-day period beginning on a Tuesday and ending on a Sunday and including the last Friday of the month of July.

Rodeo Committee Chair Feinauer reminded the Board that the policy had already been suspended last year in changing the fair to four days.

Vice-President Vial suggested tabling this discussion until February 2003.

President Christy said the policy needs to be changed and would like staff to draft a revised policy to consider to vote on in January 2003.

B. **Other New Business** - President Christy asked if there was any other new business. None Reported.

5. **Announcements** – None other than what was in the packet.

6. **Correspondence** – None.

7. **Board Communications** - None

8. **Other Matters of Information** - None

With no further business before the Board, President Christy adjourned the meeting at 5:40 pm.

Don G. Hillman
Recording Secretary

Kathy Christy
Board President