

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, December 11, 1985

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their full name for the record.
 - A. Robert Lawrence, Hillsboro Security
 - B. Ray Miller, former County Commissioner. Presentation for the Study of the Regional Convention center.
Wes Myllenbeck, Chairman, County Commission
- *3. Bills for approval (enclosed, page 3).
- *4. October 1985 Financial Recap (enclosed, page 4.)
- *5.
 - A. November 6, 1985 Fair Board Minutes (enclosed, pages 5-9).
 - B. November 20, 1985 Fair Board Minutes (enclosed, pages 10 & 11).
 - C. November 22, 1985 Fair Board Minutes (enclosed, page 12).
- *6.
 - A. November, 1985 Off-Season Calendar (enclosed, page 13).
 - B. December, 1985 Activities Calendar (enclosed, page 14).
- *7. Correspondence:
 - A. Washington County Community Action Organization. Fairgrounds wood donation (enclosed, page 15).

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or anyone from the audience.
8. Fair Organizations Report:
 - A. Fairgrounds Boosters
 1. November 6 meeting notes (enclosed, page 16).
 - B. Rodeo Board
 1. December 2 Minutes (enclosed, pages 17 & 18)
 2. Court selection Sunday, December 8, 1:00 p.m., McKay Creek Farms
9. Fair Board Chairman's Report:
 - A. Roping box bids
 1. Valley Sales Co. (enclosed, page 19).
 2. W-W Livestock Equipment (enclosed, page 20);
 3. Powder River Enterprises (enclosed, page 21);
 4. Rodeo Board recommendation (enclosed, page 22).

- B. Recruitment Update (enclosed, page 23).
- C. Arena spectator barriers
 - 1. Rodeo meeting notes, October 26, 1985 (enclosed, 24).
 - 2. Derby meeting notes, October 28, 1985 (enclosed, 25).
 - 3. List of Barriers (enclosed, page 26).
 - 4. Safety meeting notes, November 25, 1985 (enclosed 27).
 - 5. Barrier tests (scheduled for 2 p.m., December 11) and recommendation.
- D. Soft Drink Proposals
 - 1. Coca-cola (enclosed, pages 28 & 29).
 - 2. Pepsi-cola (enclosed, pages 30 & 31).
 - 3. 7-up (enclosed, page 32 - 35).
 - 4. Fact sheet and recommendation (enclosed, page 36).
- E. 1986 Premium Book and Fair Program publishers.
- F. Carnival Update
- G. Proposed Entertainment format for 1986 Fair (enclosed, page 37 & 38).
- H. Cloverleaf Building Parking lot, Main Entrance, and Landscaping
 - 1. Peterson Land Surveying meeting in January
 - 2. Landscape contest - Portland Community College
 - 3. Land, Use & Transportation Department meeting
- I. Proposed Rose Garden by Soroptimist International Club of Hillsboro
- J. Shower/toilet trailers.

10. Operations Superintendent Report:

- A. November Projects:
 - 1. Painted and repaired livestock panels.
 - 2. R.V. storage
 - 3. Built new box for water valve at horse barn and faucets by drinking fountain.
 - 4. Metro Roofing completed reroof on 4-H Livestock Barn.
 - 5. Constructed derby test barrier.
- B. December Projects:
 - 1. Store R.V.'s.
 - 2. Paint and repair livestock panels
 - 3. Build ribbon boxes

11. Old Business:

- A. City of Hillsboro Planning Department meetings, November 12, 1985 and November 26, 1985 (enclosed, pages 39 & 40).

12. New Business:

- A. P.I. breakfast and resolution from Hillsboro Chamber of Commerce, (enclosed, page 41).
- B. Open Class superintendent meetings (enclosed, page 42).

13. Non-Agenda Items:

- A. Card to Irene Mickelberry - wife of Lester, Rabbit Judge, died November 8, 1985.
- B. Card to Don Helwig, Tillamook Fair Manager, hospitalized.
- C. Christmas card signing

14. Announcements:

- A. Newspaper articles regarding fair (enclosed, page 43).
- B. Fair Board members are invited to attend the Extension Service Christmas Open House, December 19, 4-6 p.m.
- C. Next regular Fair Board meeting will be January 8, 1986, 4:30 p.m., at the fairgrounds.

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board held December 11, 1985, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Homer Speer
Margaret Sprecher

Staff

Jamie Hammack
Ron McAuley

Guests

Wes Myllenbeck
Ray Miller
Rocky Williams
Robert Lawrence

PUBLIC WELCOME

Robert Lawrence of Hillsboro Security was introduced to Fair Board members and was available for any questions concerning random security check of the fairgrounds.

CONSENT AGENDA

Corrections were made to the November 6, 1985 Board Minutes showing Lloyd Baron as voting no to changing the fair dates. John Meek suggested recording individual votes. The November 22, 1985 Board Minutes were corrected to show Rennia Meek and Shaena Meek as guests.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN MEEK TO ACCEPT THE BILLS FOR APPROVAL, NOVEMBER 6, 1985 FAIR BOARD MINUTES AS CORRECTED, NOVEMBER 20, 1985 FAIR BOARD MINUTES, NOVEMBER 22, 1985 FAIR BOARD MINUTES AS CORRECTED, NOVEMBER 1985 OFF-SEASON CALENDAR, DECEMBER 1985 ACTIVITIES CALENDAR, AND CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

DONATION

Sprecher advised the board that two barrier logs which were too large for use had been cut by community corrections crews and given to needy families. The logs were originally given to the fairgrounds by Stimson Lumber and were unusable.

REGIONAL CONVENTION STUDY

A presentation was made by Wes Myllenbeck and Ray Miller regarding a regional study for trade, spectator and convention facilities. The board inquired as to participating industries, cost of survey, accomodations, engineering and financing. The procedure used to request the funding was also discussed.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO ALLOCATE \$2,500 AS REIMBURSEMENT TO WASHINGTON COUNTY FOR THE STUDY FOR REGIONAL TRADE, SPECTATOR, AND CONVENTION FACILITIES. MOTION CARRIED. YES VOTES - SPEER, LEESON, BARON. NO VOTES - MEEK.

FAIRGROUND BOOSTERS

Sprecher recapped the booster meeting held November 6, 1985. Their board will meet sometime in January and the next regular meeting will be in February.

RODEO BOARD

The Rodeo Board minutes were corrected to show the P.I. had not contacted the fairgrounds but a chamber organization. Rocky Williams noted the correction and said the official minutes would be corrected.

Court selection took place Sunday, December 8, 1985. Michelle Holmes was selected as Queen, Jodi Carlson, princess and Kris LaFollet as princess. The alternate is Gretchen Jones. The contest was very successful. The coronation dance is scheduled for April 12, 1986.

The Rodeo Board requested the Fair Board pay Rocky Williams travel expense to the IPRA Convention in Tulsa, Oklahoma in January. He will be able to talk to and hopefully secure national sponsors.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO PAY THE RODEO BOARD CHAIRMAN'S, ROCKY WILLIAMS, TRAVEL EXPENSE, NOT TO EXCEED \$300, TO THE IPRA CONVENTION IN TULSA, OKLAHOMA. MOTION CARRIED UNANIMOUSLY.

ROPING BOX

The Rodeo Board obtained 3 bids for a new roping box. They recommended the lowest bid, Valley Sales Co. (\$1,435.00).

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON, TO ACCEPT THE RODEO BOARD'S RECOMMENDATION OF VALLEY SALES CO. FOR A NEW ROPING BOX. MOTION CARRIED UNANIMOUSLY.

EXECUTIVE DIRECTOR RECRUITMENT

Sprecher reported to board members on progress of the Executive Director recruitment.

ARENA BARRIERS

A recap of all safety meetings concerning spectator barriers in the arena was presented. The test barrier was successful. Rocky Williams, Rodeo Board Chairman, noted the barrier wouldn't contain a bull as he would simply jump over it, but that it was needed for motorized events held in the arena. The board briefly discussed continuance of derbies. It was suggested a derby committee be formed, similar to the rodeo board.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON, TO ACKNOWLEDGE RECEIPT OF THE FAIR BOARD CHAIRMAN'S REPORT ON SPECTATOR BARRIERS FOR THE ARENA. MOTION CARRIED UNANIMOUSLY.

It was suggested that Sprecher write thank you letters to all members of the safety committee.

SOFT DRINK PROPOSALS

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK, TO ACCEPT THE PROPOSAL SUBMITTED BY 7-UP, PORTLAND BOTTLING COMPANY FOR SOFT DRINK EXCLUSIVE AT THE 1986 WASHINGTON COUNTY FAIR & RODEO. MOTION CARRIED UNANIMOUSLY.

PREMIUM BOOK PUBLISHERS

Sprecher explained some confusion concerning a long term contract for publishing the premium book with University Publishing. Apology letters and phone calls were made to those firms contacted regarding a proposal.

CARNIVAL

The carnival contract was reviewed by county counsel and an addendum was suggested and was agreed to by Ron Burback of Funtastic Shows. A telephone call was made to the Davisés which was followed up by a letter.

ENTERTAINMENT FORMAT

A proposed entertainment format was presented to the board by Sprecher. The draft horse show may be moved to Wednesday, Senior Day, and the truck pull moved to Tuesday, opening day of the fair.

Suggestions for activities surrounding the "pioneer square" area were made to Sprecher by volunteers and she is looking into the possibility.

Carnival specials and promotions were also discussed and will be confirmed in January when Sprecher meets again with Ron Burback.

MAIN ENTRANCE, CLOVERLEAF BUILDING PARKING LOT, AND LANDSCAPING

A meeting is scheduled for December 12, 1985, with Consulting Engineering Services and Development & Construction Services concerning the main entrance, Cloverleaf Community Building parking lot and landscaping.

Sprecher has met with Ross Von Loo of Washington County Land Use & Transportation Department, regarding landscaping. He suggested a landscape contest through PCC and Sprecher is researching the idea. Local landscapers were suggested as possible judges.

SHOWER/TOILET TRAILERS

Sprecher is investigating the possibility of obtaining shower/toilet trailers from an auction held at Rancho Rajneesh. At this time the assets are frozen due to the large amount of creditors. More information will be available to the fairgrounds in a few days.

OPERATIONS REPORT

Projects completed in November include painted and repaired livestock panels, moved in R.V.'s, built new box for water valve at horse barn and faucets by drinking fountain, Metro Roofing reroofed 4-H Livestock Barn, and constructed the derby test barrier.

December projects will consist of storing more R.V.'s, painting and repairing livestock panels and building ribbon boxes.

It was noted that the Land Products freezer should be looked at for possible repair.

Sprecher complimented McAuley on the great job he did constructing the test barrier, especially during R.V. storage and the winter weather.

CITY PLANNING MEETINGS

Sprecher and Baron attended the first meeting held November 12, 1985 and minutes were provided from the November 26, 1985 meeting in which they discussed a zone change with conditional use for an area adjacent to the southeast corner of the fairgrounds.

P.I.E.

Bob Herb, Chamber of Commerce president, is scheduling a visit to the fairgrounds for those involved with the Pacific International Livestock Exhibition Show. Sprecher attended a breakfast meeting concerning the livestock show and recapped the fairgrounds master plan.

PREMIUM BOOK

Meetings with Open Class department superintendents have been scheduled for December 17 and December 19, to review premium book copy. The Fair Board is invited to attend. All superintendents have agreed to serve for 1986 with the exception of Mike Jansen, Dairy Cattle Superintendent. Two people have expressed an interest in filling that position.

ANNOUNCEMENTS

A card was sent to Irene Mickelberry whose husband, Lester, died November 8, 1985. He served as Open Class Poultry/Rabbit judge. A card was also sent to Don Helwig, Tillamook County Fair manager, who was recently hospitalized.

Fair Board members were provided with copies of articles concerning the county auction at the fairgrounds, the gold medallion, and fair dates.

The Fair Board was invited to attend the Extension Service Christmas Open House, December 19, from 4 - 6 p.m.

The next regular Fair Board meeting will be January 18, 1986, 4:30 p.m. at the fairgrounds.

LOTTERY PROJECT

Baron and Sprecher attended a workshop during the OFA convention which outlined regulations pertaining to the lottery funds available to fairs. After attending, they believe the board should take another look at the projects identified for these funds. The board will schedule a special meeting during the first of January to prioritize projects, review financial capabilities and to make a decision in order to meet the February deadline.

EXECUTIVE DIRECTOR RECRUITMENT

Inquiry was made as to whether board members could screen the applications submitted to the county. Sprecher advised it was permissible so long as there was not a quorum present.

Sprecher was complimented by the other board members on the great job she was doing managing the fairgrounds during the recruitment process.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY LLOYD BARON TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned 6:10 p.m.

Respectfully submitted,

Jamie Hammack
Secretary