

M I N U T E S

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held February 3, 1982, in the Fairgrounds Office beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Charles Colegrove
John Love
Margaret Sprecher
Mike Swan
Homer Speer, absent

Staff

Adeline Hesse
Valerie Bentley

Guests

Lyle Spiesschaert, Extension Agent
Caroline Cannon, Extension Agent
Stan Rickard, Architect

ARCHITECT

Architect Stanley Rickard presented preliminary working drawings for the addition to the existing 4-H restroom/showers and kitchen facility. Rickard thinks the bids may come in over budget, so he is now rethinking the plans to get the same results for less money. He suggests using stucco-type exterior finish rather than a metal finish. The stucco finish will be more attractive and increase the building's marketability. The preliminary plans include a metal roof, typical gutters, and independent windows and doors.

Rickard sent information to the State Buildings Codes Division in order to petition for exceptions to building requirements. He included objectives and explained the limited budget. The Building Codes Division granted the exceptions, and Rickard did not have to go to Salem. Rickard will now contact the City of Hillsboro regarding handicap requirements. One could easily spend 25 percent of budget on these requirements.

The bid package may be large and cumbersome but will be to the Fair Board's advantage to get best bids and options. Rickard has been receiving many inquiries about construction of the new building.

Rickard recommends a pleko system for the exterior finish. It will not fade, chalk, crack, or discolor for 20 years. It is a three coat application and comes in any color.

The kitchen area will be 24' x 20'. Counters will be designed for the least interruption. Caroline Cannon, Extension Agent, suggested opening up the kitchen to the multi-purpose room as much as possible.

The Fair Board may want to paint the interior walls to cut down costs. Rickard suggested using a 2" x 10" covering which would be placed at about 9' up the walls and go around the entire room. This covering will allow hanging articles for exhibition without damaging the walls.

There will be a clear sealer over the concrete floor. Spiesschaert suggested consulting the energy extension agent on possible mechanical systems.

The kitchen will not have cooking facilities. Food functions will be catered. The Board discussed what appliances should be included in the kitchen.

Plans and specifications should be complete by the first week in March and bidding will open after that. A metal construction building could be completed in eight weeks. Rickard is doing an excellent job working with the Board's limited budget. The Fair Board thanked Mr. Rickard for attending the meeting.

3523	Christy's Deli	\$13.65	Fair Board meeting
3524	Albertsons	6.85	Fair Board meeting
3525	West Union Feed & Hardware	145.06	Rodeo supplies
3526	Pacific Coca-Cola	197.40	Soft drink for D. Derby
3527	Finance & Administration	7.95	Xerox copies
3528	Sunset Electric	12.00	Friendship Square door
3529	Hillsboro Implement	21.95	twine to stake up trees
3530	Copeland Lumber	67.80	Friendship Square door & stantions
3531	J. Thayer	3.00	Office supplies
3532	Pool-Gardner Lumber	11.03	Sawblades
3533	Don's Plumbing & Heating	1.30	Repairs & Maintenance
3534	Pepsi Cola Bottling Co.	36.00	Special Events - cups
3535	Adeline Hesse	112.73	WFA meeting - OFA centerpiece
3536	Stanley Rickard	300.00	Architect Community Room
3537	General Telephone	140.83	Telephone
3538	Western Farmers Assoc.	79.20	Paint
3539	Northwest Natural Gas	87.58	Utilities
3540	Postmaster	60.00	Postage
3541	Petty Cash	21.82	Office expense
3542	Check 'n Balance	37.50	Bookkeeper
3543	Christy's Deli	13.65	Fair Board meeting
3544	P. G. E.	284.35	Utilities
3545	Waremart	14.50	Fair Board expense

The Wenatchee Youth Circus has confirmed the August 10 evening performance. Spiesschaert has agreed to clear the arena by 4:15 p.m. The budget for the circus is \$3,000. Performance will begin at 8 p.m. and last 1 hour, 15 minutes.

PREMIUM
BOOK

Hesse received a written proposal from the "Times Publications" for the Premium Book of \$4,765.20, and she received an oral proposal from the "Argus" for \$7,800. This is for 55,000 copies of a 32 page tabloid to be inserted in the paid subscriptions of "Times Publications" and "Hillsboro Argus." The Times has decided not to sell the advertising because of the soft economy and a new sales staff. Ann Hart, retired ad saleswoman for the Times, has agreed to sell the advertising for 14 percent commission of all sales and \$100 for lodging if necessary.

MOTION: MOVED BY MIKE SWAN, SECONDED BY JOHN LOVE TO ACCEPT THE "TIMES PUBLICATIONS" BID OF \$4,765.20 FOR THE TAB STYLE PREMIUM BOOK AS OUTLINED ABOVE. MOTION CARRIED.

BUDGET

The Board reviewed the 1982-83 budget which includes changes as discussed at the previous meeting.

MOTION: MOVED BY MIKE SWAN, SECONDED BY MARGARET SPRECHER TO APPROVE THE 1982-83 BUDGET AS PRESENTED. MOTION CARRIED.

Budget is due to the county on February 19.

SMALL
CLAIMS

The Board received notice of hearing in small claims court for Eldon Carroll, who operated a mechanical bull during the 1981 fair. Carroll "stopped payment" on his check for percentage of net owed to the Fair Board. Carroll filed a motion to dismiss the claim because there has been too long a wait for a court date. The hearing is to address this motion. Hearing is scheduled for Tuesday, February 16, 1982, at 2 p.m. Colegrove, Swan, and Hesse will attend the hearing. (Hearing was later cancelled; trial date will be set.)

BOOSTER
MEETING

The Fairgrounds Boosters will be meeting February 17, at 7:30 p.m. in the fairgrounds office. Board members are encouraged to attend. The Boosters are dedicated to improving the fairgrounds.

PLAQUE

Retired Fair Board member Ralph Holland did not receive a plaque of recognition for serving on the Fair Board from 1974-1979. Hesse will order a plaque for Mr. Holland.

SPECIAL
MEETINGS

Several retired Board members will be meeting informally with present members to discuss fairgrounds long and short range goals.

Special meeting to discuss name for new building Thursday, February 11, at 5:30 p.m.

REGULAR
MEETING

Next regular meeting will be Wednesday, March 3, 1982, beginning at 4:30 p.m. in the fairgrounds office.

Meeting adjourned at 6:50 p.m.

Respectfully submitted,

Valerie Bentley

8. Approval of the 1982 Fair Format for grandstand.

Tuesday, August 10, 8 p.m.	Wenatchee Youth Circus
Wednesday, August 11	Destruction Derby
Thursday, August 12, 7:30 p.m.	Rodeo
Friday, August 13, 7:30 p.m.	Rodeo
Saturday, August 14, 1:30 & 7:30 p.m.	Rodeo

9. Premium Book update

10. Final review and approval of budget (enclosed). You will note changes because we will have to sell ads for premium book.

11. Board discussion on official name of the Community Room of the 4-H Building. As this is a sensitive issue, I request board action. Dedication will be opening day, August 10, of the fair.

** If you are unable to attend or will be late, call 648-1416.

vjb