

AGENDA
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, February 4, 1987

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval (enclosed, pages 3 & 4)
- *5. A. November 1986 Balance Sheet (enclosed, page 5)
B. December 1986 Balance Sheet (enclosed, page 6)
C. January 1987 Financial Recap (enclosed, pages 7 - 12)
- *6. January 7, 1987 Fair Board Minutes (enclosed, pages 13 - 18)
- *7. A. January 1987 Off-Season Calendar (enclosed, page 19)
B. February 1987 Activities Calendar (enclosed, page 20)

* Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
8. Fair Organizations' Report:
 - A. Fairgrounds Boosters - no report, next meeting 02-04-87, 7:30 P.M.
 - B. Rodeo Board
9. Maintenance Report:
10. Old Business:
 - A. Office relocation
 - B. Block grant status
 - C. Report on premium review and changes
 - D. Derby
 - E. Report on WFA Convention in San Diego
 - F. Insurance Report
 - G. Mobile Home
 - H.
11. New Business:
 - A. Entertainment - how about big name this year?
 - B. Main Exhibit Building
 - C.
12. Non-Agenda Items:

- A. Flowers sent to Ken Leahy on behalf of Fair Board and Rodeo Board; hospitalized due to heart problem
- B.
- C.

13. Announcements:

- A. Next regular board meeting will be March 4, 1987, 4:30 p.m., at the fairgrounds office.
- B.

14. EXECUTIVE SESSION:

- A. Executive Director annual review
- B. Status of Real Estate

Washington County Fair Board

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held Wednesday, February 4, 1987, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
John Thomas
Jeanne Leeson
Rocky Williams

Staff

Cal Wade
Ron McAuley
Jamie Hammack

Guests

Judy Brooks
Bob Jansen
Jack & Addie Fisher

PUBLIC WELCOME

Baron welcomed those in attendance and invited them to speak concerning agenda items.

CONSENT AGENDA

Bills for approval were discussed.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS TO ACCEPT THE CONSENT AGENDA AS SUBMITTED. MOTION CARRIED.

RODEO BOARD

Judy Brooks, Rodeo Chairman, thanked the board for helping her to attend the IPRA Convention/Finals in Tulsa, Oklahoma. She reported that our performance was as good in quality but that we lacked a contract act.

Cal reported he attended a rodeo seminar at the WFA convention in San Diego. He found that big name entertainers help draw more spectators but we don't have seating to accommodate more people.

The Rodeo Coronation dance is Saturday, February 7, 1987, 8:00 p.m., at the Cloverleaf Building. Tuality Hospital will cater the beer and wine.

MAINTENANCE

McAuley reported January projects completed were structural

work in the Main Exhibit Building; began frame work for Floral Building addition; installed door in Arts & Crafts Building; repaired picnic tables and benches; began ground work for restroom renovation.

There was discussion concerning the location of the gazebo. Leeson suggested moving the gazebo to the present office location. There was also discussion concerning the condition of the Floral Building roof.

OFFICE RELOCATION

Wade outlined options and costs of each for relocating the office. The board discussed each alternative. They also discussed an educational display garden to put in the present office location.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS TO AUTHORIZE WADE AND WILLIAMS TO INVESTIGATE THE PURCHASE OF A USED MOBILE HOME, AND AS AN ALTERNATIVE A NEW MOBILE HOME, UP TO \$18,000 AS A NEW OFFICE. MOTION CARRIED.

BLOCK GRANT

Wade reported the job went out to bid and no one submitted a bid. Therefore, our staff will complete the job with subcontractors. Mike Wold has been hired full time on a temporary basis to assist with the project. Staff salaries cannot be charged to the grant. The total project will be approximately \$10,000 over the grant amount.

Wade reported toilets should be functional throughout the project. McAuley stated that if everything goes as scheduled, the restrooms should be completed by April 12th.

PREMIUMS

Wade reviewed the premium changes which the committee (Baron, Wade, and Thomas) recommended. He also commented that the Horse Department was undergoing some major changes. The superintendent and volunteers are trying to build a good draft/miniature show, with inclusion of breeds that have participated at past fairs. Their goal is to keep horses in the barn throughout the entire week of fair. There has been no decision on the location of the Open Class Rabbit carrying cage show.

DERBY

Wade will meet with Ron Ail, promoter for 1987 derbies, on Monday, February 9th at 10:00 a.m. if any board member is interested in attending.

WFA CONVENTION

Wade attended the Western Fairs Association Convention in San Diego, California, January 18-23. He attended seminars concerning media relations, horse shows and rodeos, auto races, and security. He briefly discussed each.

INSURANCE

A fire inspector on behalf of the insurance company recently came to the fairgrounds and made an inspection. The deep fat fryers in restaurant row buildings do not comply with their standards. The fairgrounds cannot afford the system required. They also requested that sand be considered in barns rather than straw.

Wade recommended removing those four buildings from the insurance coverage.

Wade has done some research on insuring the fairgrounds on our own. The coverage would include everything except liquor liability. He does not have a recommendation at this time. Presently, the fairgrounds are covered by the county self-insurance program. Wade has not been given information concerning cost to the fairgrounds and feels that following the selection of a new risk manager he will learn more about the program.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON, TO REMOVE THE 4 BUILDINGS ON RESTAURANT ROW FROM FIRE INSURANCE COVERAGE. MOTION CARRIED.

MOBILE HOME

Mike Wold, presently a temporary full-time employee, has expressed an interest in the job of caretaker. He would be willing to fill the position for \$1,000, pay \$200 as rent, work full time and handle after hours events. Board consensus was that Wade should work out further details with Wold to fill the position.

4-H CHUCKWAGON

Wade reported 4-H is willing to discuss the possibility of the fairgrounds purchasing the equipment inside the Chuckwagon. They have been reluctant to have the fairground rent the building because the internal equipment in the building is owned by 4-H.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY ROCKY WILLIAMS, TO AUTHORIZE WADE TO NEGOTIATE PURCHASE OF THE INTERNAL EQUIPMENT IN THE 4-H CHUCKWAGON FROM 4-H. MOTION CARRIED.

SQUARE DANCERS

Wade updated the board on the improvements being made to the Arts & Crafts Building. The Dancers haven't used the

building a lot due to lack of heat. They are interested in purchasing a heater to install and requested the fairgrounds pay half. They discussed the rental arrangements and use by other organizations. Wade indicated the use would be somewhat limited because of the wood floor. The members' consensus was that the board should pay one-half the heater cost, based on a \$500 total.

ENTERTAINMENT

The board discussed securing a big name entertainer for opening night of fair week. Wade proposed adding about \$20,000 to the existing entertainment budget. The board expressed concern regarding location, potential weather problems, gate admission, advertising dollars, and parking problems.

MOTION: MOVED BY JOHN THOMAS, SECONDED BY JEANNE LEESON, TO AUTHORIZE WADE TO NEGOTIATE TO SECURE A BIG NAME ENTERTAINER FOR OPENING NIGHT OF FAIR WEEK. MOTION CARRIED.

DEPARTMENT LOCATIONS

The board discussed the location of the Textiles/Home Ec Departments and the commercial exhibitors during fair week. The board agreed to try moving the Textiles and Home Economics Department to the south end of the building and locate the commercial exhibitors in the back section.

JOEY CHITWOOD

Wade proposed the idea of securing Joey Chitwood, stunt driver, to put on a show at the fairgrounds July 11th for a total cost of \$5,000. The boosters would be able to sell from their concession booth.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN THOMAS, TO AUTHORIZE WADE TO MEET AND SECURE JOEY CHITWOOD TO PERFORM JULY 11TH PROVIDED OUR FACILITIES ARE ADEQUATE FOR THE SHOW. MOTION CARRIED.

ENTERTAINMENT

Johnny Limbo and the Lugnuts cannot perform on Thursday evening but will be able to entertain on Friday. They discussed the possible conflict with the livestock auction.

28TH CLOSURE

Wade read a letter from the City of Hillsboro concerning a possible closure of 28th Street. The board instructed Wade to propose removing the "bumps" and allowing a left hand turn, along with any other option short of closure.

RABBIT CAGES

The ARBA national convention will be held this fall in the Memorial Coliseum. The local chapter has requested use of the cages to put the show on. Members of the board were concerned about damage and losing them amongst all of the other borrowed cages. It was suggested that they look into an insurance policy to cover the cages. Wade will discuss marking the cages and give them an option of obtaining a policy to cover the cages.

PIG RACES

Pig races will be at the 1987 Washington County Fair. Location of the races was discussed but not determined.

ST. PATRICK'S DAY PARADE

The parade is planning to end at the fairgrounds with a "garage sale" sponsored by Safeway and KUIK Radio. Wade indicated there would be no charge for this community event unless they are selling to the public or vendors.

NEXT MEETING

The next regular meeting will be Wednesday, March 4th, 1987, 4:30 p.m. at the fairgrounds.

AT THIS TIME THE REGULAR SESSION CLOSED AND THE BOARD WENT INTO EXECUTIVE SESSION.

EXECUTIVE SESSION ATTENDANCE

Lloyd Baron
Jeanne Leeson
John Thomas
Rocky Williams
Cal Wade, staff

The board discussed the annual review of the director and real estate matters concerning the fairgrounds.

Meeting adjourned 7:15 p.m.

Respectfully submitted,

Jamie Hammack, Secretary