

Minutes of a regular meeting held February 7, 1979 at the fair office.

CALL TO ORDER Meeting was called to order by Chairman Boyer at 7:35 p.m.

ATTENDANCE

FAIR BOARD

Jerry Boyer
Ralph Holland
Charles Colegrove
Agnes DeLashmutt
Jerry Pflug

DIRECTOR & SECRETARY

Adeline Hesse
Lorrie Maki

GUESTS

Larry Semm, Hillsboro Jaycees
Tim Krieck, Hillsboro Jaycees
Staff Hazelett, Hillsboro Jaycees
Nancy Hazelett
Barbara Jackson, Horse Superintendent
Marge McCornack, Horse Steward
Bill Amick, A & P Sports
Ron Ail, Valley Sports
Scott Ellsworth, Valley Sports

JAYCEE HAPPY
DAYS RENTAL

The Hillsboro Jaycees would like to use the fairgrounds for 11 days this year. They will start moving in Tuesday, June 26 along with their carnival operator, Blake. They will hold two fireworks displays this year - one on Sunday and one on the 4th of July. Hopefully the fairgrounds will be cleaned and vacated by July 6th.

The Jaycees were informed of the upcoming drainage project and of possible inconvenience to them, if the weather is uncooperative and the project cannot be completed.

Holland asked if the Jaycees are willing to donate labor or other services in lieu of rent monies. Semm responded not at this time.

Semm commented that the Jaycees are going to relocate and asked if the Fair Board would consider the possibility of a Jaycee building (50' x 75' two story structure with completely finished, heated downstairs) being located on fairgrounds property. Arrangements could be made for sharing of rental, utilities, etc. Jaycees would exclusively use the upstairs with the downstairs available for Fair Board usage and rental.

Hesse explained the Fairgrounds Boosters and Fair Board would like to hold a destruction derby and man concessions during the Happy Days event to raise money for the fairgrounds. The Boosters and Fair Board will donate their time to help make the event successful and profitable.

MOTION: MOVED BY RALPH HOLLAND AND SECONDED BY CHARLES COLEGROVE TO ACCEPT THE HILLSBORO JAYCEES RENTAL OFFER OF \$3,500 PLUS PAYMENT OF ALL POWER AND GARBAGE FOR USE OF THE FAIRGROUNDS (JUNE 26 THROUGH JULY 6), CONTINGENT ON THE FAIR BOARD HAVING EXCLUSIVE USE OF THE GRANDSTAND WITH CONCESSIONS FOR A ONE DAY MAJOR SPORTING EVENT IN CONJUNCTION WITH HAPPY DAYS. MOTION CARRIED.

HORSE SUPERINTEN- Barbara Jackson, the newly appointed Horse Superintendent, was
DENT introduced to the Fair Board.

Jackson feels the Fair Board should hold an OHA approved open class horse show. The \$1.00 charge to non-members, except in the halter, and equitation classes, will be collected by the show management. Marge McCornack, Horse Steward, clarified the OHA fees are appropriated as follows:

- 10% Convention Committee
- 15% Returned to show for prizes, ribbons, trophies, judges card, etc.
- 35% Oregon Horseman Publication - our show in included in that publication
- 45% Research and development fund at Oregon State U.

Jackson would like to set the entry fees at \$4.00 for conformation and \$5.00 for performance, with a post entry of \$2.00.

The OHA tally will be taken on Sunday and a check sent by the fair office after the tally to OHA.

Boyer felt the \$2.00 post entry fee would be disadvantageous for goodwill and collection.

Jackson commented that good quality judges are now being sought in September and wondered if her duties as superintendent were over right after the fair. Hesse commented that the superintendents' appointments are made for one year and over after fair. Boyer recommended that Jackson could recommend a judge's name to the fair office. The office will then either contact that judge or make sure the superintendent for the next year has access to the recommendation.

Because the ribbons and trophies are purchased with sponsor donations, the Fair Board recommended the superintendent keep in touch with the office as per superintendent guidelines. All contracts, bills, obligations must be approved by the Fair Director.

Hesse will recommend the premium money be raised for first, second and third places. A decision will be made during a special meeting held later in February.

A horse show secretary has been appointed, Flo Anthony; she will work closely with Jackson.

MOTION: MOVED BY RALPH HOLLAND, SECONDED CHARLES COLEGROVE TO APPROVE THE OPEN CLASS HORSE SHOW PAYMENT OF \$25.00 TO THE OREGON HORSEMEN'S ASSOCIATION. MOTION CARRIED.

POOLE REPORT Gary Poole was unable to attend and will provide an update on the multi-use arena at a later date.

**DESTRUCTION
DERBY BIDS** Bill Amick presented a proposal and Ron Ail presented a sealed bid to the Fair Board for their consideration. Numbers were drawn to decide presentation placement.

Amick, A & P Sports, after the settling of personal affairs will now have more time to devote to providing a successful destruction derby. Amick stated the cars racing during the fair derby will receive points used by the Portland Speedway. The rules are now compatible for all who race, rather than incompatible with Washington County and Portland. The rules will remain the same as in the past derbies and the area clean up will be done immediately following the event.

Ron Ail, Northwest Sports - a subsidiary of Valley Sports, related his operation of derbies in Washington, California and Oregon. He would like to give the residents of Washington County a good show - 1 hour time trials and 2 hour show. Northwest Auto Association will supervise the event. He would like to see mostly stock autos used rather than the expensive, metal reinforced ones. He will run a derby for Multnomah County Fair on Thursday and Friday - Washington County will be on Wednesday. He has operated fair destruction derbies for the Oregon State Fair, Grants Pass, Spokane and Walla Walla, Washington and the Southwest Washington Fair in Centralia. He is no longer affiliated with the Portland Speedway. He has not run a derby for a county fair in Oregon for approximately 15 years.

The Fair Board asked both men questions about safety rules, admission prices and security.

The Fair Board thanked Bill Amick and Ron Ail for their presentations and will schedule time for further discussion at the March 7 meeting.

MINUTES APPROVED MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JERRY PFLUG TO ACCEPT THE FAIR BOARD MINUTES FOR JANUARY 3 AND JANUARY 15 AS PRINTED AND MAILED. MOTION CARRIED.

PAYROLL AND BILLS MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY RALPH HOLLAND TO APPROVE THE PAYROLL AND BILLS AS PRINTED AND MAILED. MOTION CARRIED.

**DECEMBER STATE-
MENT, MID-YEAR
BUDGET REVIEW** The December financial statement and mid-year budget were reviewed by the Fair Board. Hesse gave an overview of the budget and addressed questions asked by the Fair Board about specific line items.

Bills for approval:

1591	Sunshine Exchange	13.00
1592	Oregon Department of Revenue	252.00
1593	Public Employes Retirement SAIF	723.84
1594	State Of Oregon Employment Div.	95.71
1595	State Accident Ins. Fund	151.79
1596	First National Bank	229.30
1597	Petty Cash	24.75
1598	Post Office	30.00
1599	Dolores Maki	12.20
1600	Asso Janitor and Paper	42.00
1601	Ireland's	5.19
1602	Portland General Electric	250.31
1603	Pool-Gardner Lumber	51.94
1604	N. W. Natural Gas	185.10
1605	International Business Machines	69.72
1606	General Electric	28.99
1607	Sherwin Williams Co.	16.88
1608	Montgomery Ward	33.56
1609	Sunshine Pizza	10.70
1610	Public Employes Retirement	268.14
1611	Washington County Ins.	300.00
1612	Post Office	30.00

Payroll for Approval - 1,458.92.

OPEN CLASS
SHEEP SHOW

Hesse reported letters have been received asking the Fair Board for the addition of an open class sheep show.

Hesse has been in contact with George Horner to obtain a Draft Horse Show put on by the Washington County Draft Horse Breeders. The horses will number 24 and will be on exhibition in the horse barns.

The 4-H Horse Show is over Tuesday night. Open class dairy goats enter on Wednesday.

Because of the already crowded exhibit barns (goats and horses together) it will be necessary to allow early release of the open class dairy goats. Hesse will meet 2/8/79 with superintendents of horse and dairy goat divisions and ask dairy goat exhibitor cooperation in vacating the barns on Friday noon, so that sheep exhibitors may move in afternoon Friday.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY AGNES DELASHMUTT TO APPROVE FOR A ONE YEAR TRIAL PERIOD DIVISION H DESIGNATED AS OPEN CLASS SHEEP FOR A ONE DAY SHOW FOR THE 1979 FAIR. MOTION CARRIED.

COLEGROVE
REPORTS

Colegrove reported his contact with the members of the milking parlor committee. The committee will meet February 28th at the fair office to discuss the construction of a milking parlor for the 1979 fair. Dan Lowry, Washington County Extension Service will attend along with a Surge (milking parlor building company) representative.

Joe Evers sent correspondence to Colegrove. Evers stated the Holstein Club will match premium money for youth with dairy stock as he feels the premiums are too low. He asked that the 4-H youth be allowed to show in open class - same animal. He also feels a milking parlor could be built for \$20,000 with donations from local dairyman. DeLashmutt commented that the double showing is diametrically opposed to 4-H rules and regulations. The 4-H youth may, however, show one animal in 4-H and a different one in open class and this should be encouraged. Hesse will draft a letter to Evers including Board input from this meeting.

Fair Board would like the milk parlor committee to visit the Clackamas County Fair's milk parlor facility and to present several alternatives with specific cost. Fair office will write and send out a meeting notice to the appointed milk parlor committee and other selected persons.

FAIRGROUNDS
BOOSTERS

DeLashmutt reported the Boosters are applying for a non-profit postal permit. The Boosters are actively soliciting saleable items for the auction to be held July 21st. The Auction Chairman is Wally Crawford and will be run by the Oregon Auctioneers time donation. The Boosters priority list will now include the multi-

BOOSTERS
CONTINUED

use arena. The drainage is now the top priority. DeLashmutt noted that to date the Dairy industry has not joined the Booster effort to get the drainage project accomplished.

The next Booster meeting will be February 28th - 8:00 p.m. at the fair office. The Fair Board is invited to attend and actively seek booster membership.

DeLashmutt visited with Ken Lewis and Fred Boyles to cooperate in the obtaining of a Rodeo contractor. March 10th a decision will have to be made for the contractor. She recommended the contractor be both NRA and ORA approved.

Chairman Boyer appointed DeLashmutt to handle information from the Rodeo Board, attend Rodeo Board meetings, and assist in whatever way necessary to make the Rodeo a successful one.

SUPERINTENDENT
GUIDELINES

MOTION: MOVED BY JERRY PFLUG, SECONDED BY AGNES DELASHMUTT TO APPROVE THE SUPERINTENDENT GUIDELINES FOR OPEN CLASS DEPARTMENTS AS SUBMITTED. MOTION CARRIED.

ARGUS BID

MOTION: MOVED BY JERRY PFLUG, SECONDED BY RALPH HOLLAND TO ACCEPT THE HILLSBORO ARGUS BID OF \$3,417.15 FOR THE PRINTING OF 7,000 COPIES OF THE 1979 PREMIUM BOOK. MOTION CARRIED.

SIGNATURE CARDS

MOTION: MOVED BY RALPH HOLLAND, SECONDED CHARLES COLEGROVE TO APPROVE THE ADDITION OF JERRY PFLUG, AGNES DELASHMUTT AND DOLORES MAKI ON BANK SIGNATURE CARDS OF THE GENERAL ACCOUNT. MOTION CARRIED.

HOLLAND PASS

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY CHARLES COLEGROVE TO ISSUE A LIFETIME PASS TO JANET HOLLAND AND PASS THE FOLLOWING RESOLUTION:

BE IT RESOLVED, THAT THE WASHINGTON COUNTY FAIR BOARD WISHES TO EXPRESS SINCERE APPRECIATION TO JANET HOLLAND FOR THE HUNDREDS OF HOURS DONATED TO THE FAIR AS BOOKKEEPER FOR ALL FAIR BUSINESS.

MOTION CARRIED UNANIMOUSLY.

APPOINTMENT OF
SUPERINTENDENTS

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY RALPH HOLLAND TO ACCEPT THE RESIGNATIONS OF DAN WILSON, RABBIT SUPERINTENDENT AND JOHN LEFFEL, BEEF SUPERINTENDENT; AND TO APPOINT PAM TEFFT AS RABBIT SUPERINTENDENT AND GWEN CLYMORE AS BEEF SUPERINTENDENT. MOTION CARRIED.

JUDGES FEES

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY RALPH HOLLAND TO APPROVE OPEN CLASS JUDGES FEES FOR 1979 AS \$30.00 FOR FULL DAY, 12 ¢ PER MILE, \$20.00 LODGING, NO MEALS. MOTION CARRIED.

JUDGES FEES
CONTINUED

The Fair Board clarified that if the fee is above the adopted fee, special interest groups and donations shall pay the difference.

MANAGER'S REPORT
* LOGO

The new fairgrounds logo designer has not yet submitted logos for approval.

* PGE

Hesse called Portland General Electric to assess our electrical problem in the main exhibit building. PGE feels the transformer is not a problem. The problem is old wiring and/or overwiring. Fluorescent lighting to replace the present light fixtures would be an asset.

* DRAINAGE

Hesse met with John Junken, Chief Assistant County Counsel, to discuss our drainage project funding. He felt we should submit a request to the Public Contract Review Board for a specific exemption under OA rules 127-10-160. Because of the great number of donations, it would be difficult to prepare a proposal for public bid.

MOTION: MOVED BY JERRY PFLUG, SECONDED CHARLES COLEGROVE TO ASK THE PUBLIC CONTRACT REVIEW BOARD FOR AN EXEMPTION UNDER OA 127-10-160. MOTION CARRIED.

COMMISSIONER
MEETING

Hesse has requested afternoon meeting with the Board of County Commissioners during February. No reply has been received.

CONTRACT APPROVAL MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO APPROVE THE STANDARD CONTRACT AS SUBMITTED AS APPROVED BY COUNTY COUNSEL. MOTION CARRIED.

LIVESTOCK ASSN.
DONATION

DeLashmutt reported that the Washington County Livestock Assn. has voted to donate \$1,500 to help in the construction of a livestock wash rack to be ready for Fair, 1979.

She also mentioned a Tualatin Valley 4-H group has disbanded and donated \$254.00 toward the wash rack.

WORK MEETING

A special meeting was called for February 21 - 7:30 p.m. at the fair office. The Fair 54 format, schedule of events, entertainment, gate admissions, etc., along with premium book information will be discussed.

ADJOURNMENT

The meeting was adjourned at 11:10 p.m.

Respectfully,

Lorrie Maki

Washington County Fair
Proposed Agenda

February 7, 1979
7:30 p.m.

1. Guests
 - 7:30 Hillsboro Jaycees - June 25 through July 4 (Perhaps July 5 and 6)
Topic: Rental of fairgrounds (actual operational days June 28 through July 4).
 - 8:00 Barbara Jackson, open class horse superintendent
Topic: \$1.00 fee per horse (non-member) to OHA for approval
 - 8:15 Gary Poole - update on multi-use arena
 - 8:30 Ron Ail, Valley Sports - present proposal for Destruction Derby
 - 8:45 Bill Amick, A & P Sports - present proposal for Destruction Derby
2. Approval of minutes of regular meeting held January 3 and work session meeting held January 15.
3. Approval of payroll and bills (enclosed).
4. Review and approval of monthly (December, 1978) financial recap (enclosed).
5. Mid-year 1978-1979 budget review.
6. Correspondence regarding open class sheep show.
7. Report from Charles Colegrove on Milk Parlor.
8. Update on rodeo status and booster activity from Mrs. DeLashmutt.
9. Manager's report:
 - A. Recommend adoption of the following:
 1. Superintendent guidelines
 2. Accept the bid from the HILLSBORO ARGUS for printing 7,000 copies of the premium book at a cost of \$3,417.15.
 3. Addition of Agnes DeLashmutt, Jerry Pflug and Dolores Maki on bank signature cards of general account.
 4. Present Janet Holland lifetime pass to the Washington County Fair for the hundreds of hours she donates as bookkeeper for all Fair business. Resolution from the Board is appropriate.
 5. Judges fees - \$30.00 for full day, 12¢ per mile, \$20.00 lodging, NO meals.
 6. Accept resignation of Rabbit Superintendent Dan Wilson and appoint Pam Tefft to the position (correspondence enclosed).
 7. Appoint Gwen Clymore Beef Superintendent.
 - B. View Logo developed for Fairgrounds

February 7, 1979

Proposed Agenda

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- C. Report on contact with PGE on power slacks, etc., in south end of main exhibit building.
 - D. Drainage correspondence regarding bids, etc.
 - E. Possible agenda for work meeting with Board of County Commissioners (enclosed).
10. Special meeting Wednesday, February 21 at 7:30 p.m.

The Board encourages the attendance of citizens at its Board meetings. When a person wishes to bring a particular matter to the attention of the Board, it is recommended that the matter be first discussed with the Fair Manager in order that it may be given time on the meeting agenda and also time for the Manager to gather together relative information in order that the Board may give the matter adequate attention and consideration. However, if this is not possible nor desired by the party, the Board will listen to any citizen who appears before them, but will reserve the right to postpone the decision to a subsequent meeting.