

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, February 7, 1996

4:30 p.m.

1. Call to order.
 2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
 - *3. A. Bills for approval & detail of income received, January 1996 (enc., pages 3-8)
 - *4. A. Financial position, December 1995 (enc., page 9)
B. Financial recap, January, 1996 (enc., pages 10-14)
 - *5. A. Fair Board minutes - January 3, 1996 (enc., pages 15 - 19)
 - *6. A. Activities calendar, February 1996 (enc., page 20)
B. Facility use, January 1996 (enc., page 21)
C. 4-H / Extension Office facility use, Dec.1995 & Jan. 1996 (Handout)
- *Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board Report (no minutes submitted)
- B. Boosters' report ✓

8. FAIR COMPLEX MARKETING REPORT:

- A. Patti Lamborn

9. MAINTENANCE REPORT:

- A. Maintenance Team Member - Mike Wold

10. OLD BUSINESS:

- Bonnie Hays*
- A. Speedway Racing (Patti Lamborn)
 - B. Approval of Rodeo Board requests as discussed in Executive Session 1-17-96 (enc. pages 22-25)
 - C. Rodeo Board appointments (after Executive Session) (enclosed packet)

D. Approval of life rail station and Patti + Rode

11. NEW BUSINESS:

- A. 1996-97 Budget approval (enc 26 -30)
- B. Construct horse stalls *Gene & Linda*
- C. Enclosure: WFA Achievement Award letter (page 31)

12. ANNOUNCEMENTS:

- A. Next Fair Board meeting March 6, 1996

Adjourn into Executive Session pursuant to ORS 192.660 (1)(b) to discuss personnel.

Reconvene into General session for adjournment.

LINE ITEM REPORT
1/1/96 Through 1/31/96

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
D-Interim Use Income				
10 Rent & Storage				
485	1/2/96	Sunset Dog Obedience Group	A & C remaining balance Oct. Nov	45.00
486	1/3/96	RV Camping	RV Camping (\$395.00)	395.00
487	1/3/96	ATV Institute	Rental Dog leg area	100.00
488	1/3/96	KENLEE ASSOCIATES	CCB Floral 12/4-5	372.50
489	1/4/96	Pacific NW Toy Fox Terrier Club	A & C May 4 & 5 show	100.00
491	1/4/96	Kenneth Williams	Deposit- boat storage	75.00
492	1/4/96	Portland Reg. Gem & Mineral	CCB Oct.3	617.00
493	1/5/96	Howard's Catering	Leupold & Stevens X-mas 12/16	404.00
495	1/5/96	RV Camping	RV Camping (\$180.00)	460.00
496	1/9/96	Leupold & Stevens	ME Entire 12/16	382.00
502	1/9/96	NW All Ford Swap Meet	Entire June 1	375.00
507	1/10/96	Pro Photo Supply	ME Nov. 15-17 16 show	200.00
510	1/10/96	Tropical Promotions	Armory rental Dec. 15	323.70
511	1/10/96	Western Trails Rodeo	Rodeo Past. hold. pens 1/10-15	200.00
513	1/10/96	RV Camping	RV Camping (\$345.00)	345.00
515	1/11/96	AT & T	Phone Commission(Qtr.Oct-Dec95)	255.08
516	1/12/96	Intel Corporation	CCB Dec. 6	168.50
517	1/12/96	Kathleen Kossler	Bal. of June&1, 2, & 3 of 96	105.00
518	1/16/96	Reser's Fine Foods	ME Building Dec. 9	1,531.00
522	1/16/96	Cassie Van Loo	CCB Jan. 20	363.00
523	1/16/96	RV Camping	RV Camping (\$264.00)	264.00
527	1/17/96	RV Camping	RV Camping (\$140.00)	140.00
541	1/22/96	ACCESS MARKETING	ME South Oct. 14	288.00
543	1/22/96	Sca-Shire of Dragons Mist	Base lease & chair rent Feb. 2-4	460.00
544	1/23/96	Pet Consultants	A & C 1/22-2/26	20.00
547	1/23/96	Pacific northwest Fenton club	ME entire 3/27-28 show	900.00
550	1/24/96	RV Camping	RV Camping (\$300.00)	300.00
561	1/29/96	Jeffery Snow	CCB Feb. 17	300.00
563	1/29/96	Radio Control Car Club	December-4-H barn	100.50
564	1/29/96	RV Camping	RV Camping (\$360.00)	380.00
566	1/30/96	Virginia Gonzales	Armory rent Feb. 17	240.00
570	1/30/96	Rare Animal Expo	ME entire Feb. 24 & 25	300.00
577	1/31/96	Reedville Cafe	Beer % Tropical Promotions	315.62
579	1/31/96	RV Camping	RV Camping (\$90.00)	90.00
				10,914.90
14 Interest				
	1/1/96	Interest (December)		923.33
	1/1/96	Interest (December)		17.40
				940.73
17 Misc Income				
494	1/5/96	GTE	Final Account Refund Bingo	5.12
510	1/10/96	Tropical Promotions	Armory rent	125.00
534	1/22/96	Earl Bemis	Reimbursement for auto purchase	575.00
566	1/30/96	Virginia Gonzales	Armory	125.00
				830.12
Total D-Interim Use Income				12,685.75
E-Fair Income				
32 Concessions-Booths				
490	1/4/96	Fresh Scents	'96 Fair booth	137.50
497	1/9/96	Gayle Wallace	'96 Fair booth	325.00
498	1/9/96	Sea Imports	'96 Fair booth	300.00
499	1/9/96	Knaupp's Country Fudge	'96 Fair booth	150.00
500	1/9/96	Sunshine Photo Emporium	'96 Fair booth	660.00
501	1/9/96	Padres Inc.	'96 Fair booth	300.00
503	1/9/96	Home Health Education Service	'96 Fair booth	325.00

LINE ITEM REPORT
1/1/96 Through 1/31/96

Num	Date	Payee	Memo	Amount
504	1/9/96	Selco Marketing Co.	'96 Fair booth	137.50
505	1/9/96	Dollman Enterprises	'96 Fair booth	150.00
506	1/9/96	House of Silver & Gold	'96 Fair booth	300.00
508	1/10/96	Wash. Co. Republicans	'96 Fair booth	162.50
509	1/10/96	Amigo's Restaurant	'96 Fair booth	250.00
514	1/11/96	The Olive Branch	'96 Fair booth	150.00
519	1/16/96	Washington County Hospice	'96 Fair booth	325.00
520	1/16/96	Cactus Patch Ent.	'96 Fair booth	275.00
521	1/16/96	Michael Laslo	'96 Fair booth	300.00
524	1/17/96	E & G Catering	'96 Fair booth	225.00
525	1/17/96	Hillsboro Elks Lodge	'96 Fair booth	162.50
526	1/17/96	Incredible Edibles	'96 Fair booth	600.00
528	1/18/96	Kiwanis Bone Marrow Unit	'96 Fair booth	137.50
529	1/18/96	Wash. Co. Dairy Women	'96 Fair booth	250.00
530	1/18/96	Tualatin Valley Water District	'96 Fair booth	350.00
531	1/19/96	Mary Libby	'96 Fair booth	200.00
532	1/19/96	Computer Images	'96 Fair booth	325.00
533	1/19/96	Equipto Supply	'96 Fair booth	600.00
535	1/22/96	Pet ID Tags	'96 Fair booth	275.00
536	1/22/96	Sunset Junior Miss Scholarship	'96 Fair booth	450.00
537	1/22/96	Oven Fresh Pizza	'96 Fair booth	180.00
538	1/22/96	Greater Portland Bowling Council	'96 Fair booth	175.00
539	1/22/96	Hillsboro Active 20/30 Club	'96 Fair booth	412.50
540	1/22/96	ASB Enterprises	'96 Fair booth	275.00
545	1/23/96	Dorling K indesley Library	'96 Fair booth	162.50
546	1/23/96	Lutz Snyder	'96 Fair booth	162.50
548	1/24/96	C & J Enterprises	'96 Fair booth	275.00
549	1/24/96	JOAN'S CONCESSIONS	'96 Fair booth	210.00
551	1/25/96	Nichola's Restaurant	'96 Fair booth	150.00
552	1/26/96	Marsallee's Concessions	'96 Fair booth	150.00
553	1/26/96	White's Concessions	'96 Fair booth	750.00
556	1/29/96	Moments In Time	'96 Fair booth	162.50
557	1/29/96	St. Matthew Altar Society	'96 Fair booth	350.00
558	1/29/96	Watkins Concessions	'96 Fair booth	300.00
559	1/29/96	Creative Things	'96 Fair booth	50.00
560	1/29/96	Birthright of Hillsboro	'96 Fair booth	325.00
562	1/29/96	Funtime Enterprises	'96 Fair booth	150.00
565	1/30/96	1995 Amphitheater		500.00
567	1/30/96	JOAN'S CONCESSIONS	'96 Fair booth	300.00
568	1/30/96	Cindy Kaye Enterprises	'96 Fair booth	300.00
569	1/30/96	Horse Feathers	'96 Fair booth	75.00
571	1/30/96	Oddfellows	'96 Fair booth	162.50
572	1/30/96	Laverne & Gene Haaheim	'96 Fair booth	402.50
573	1/30/96	E'OLA PRODUCTS Melissa Willard	'96 Fair booth	162.50
574	1/30/96	Brooks Custom Engraving	'96 Fair booth	137.50
575	1/30/96	OHAKA INTERNATIONAL	'96 Fair booth	162.50
576	1/31/96	Anita Paul	'96 Fair booth	137.50
578	1/31/96	Trendwest	'96 Fair booth	275.00
				14,677.50
34 Advertising sold				
484	1/2/96	Out West Outfitters	'95 Fair Ad	240.00
				240.00
36 Carnival				
512	1/10/96	Funtastic Traveling Shows	1996 Capital Improvements	5,000.00
				5,000.00
41 Miscellaneous				
542	1/22/96	Box Stalls	For rented box stalls	2,990.00
554	1/26/96	Box Stalls	For rented box stalls	1,820.00
				4,810.00
Total E-Fair Income				24,727.50

LINE ITEM REPORT
1/1/96 Through 1/31/96

Num	Date	Payee	Memo	Amount
TOTAL INCOME CATEGORIES				37,413.25
EXPENSE CATEGORIES				
A-Personnel				
101 Salaries				
20338	1/2/96	Volt Services Group	For Receptionist	(298.88)
20353	1/5/96	Wash. Co. Finance Division	Payroll	(10,458.36)
20355	1/5/96	Volt Services Group	For Receptionist	(180.88)
20377	1/10/96	Volt Services Group	For Receptionist	(140.13)
20394	1/19/96	Wash. Co. Finance Division	Payroll	(10,458.37)
20400	1/22/96	Volt Services Group	For Receptionist	(186.20)
20419	1/29/96	Virginia Boje	Weekend Work 1/28/96 8 hrs	(40.00)
				<u>(21,762.82)</u>
102 O.P.E.				
20353	1/5/96	Wash. Co. Finance Division	Benefits	(1,685.94)
20357	1/5/96	SAIF Corporation	Worker's Comp.10/95-9/30/96	(2,956.64)
20394	1/19/96	Wash. Co. Finance Division	Benefits	(1,678.57)
				<u>(6,321.15)</u>
Total A-Personnel				<u>(28,083.97)</u>
B-Interim Operations				
107 Office Expense				
20369	1/5/96	Automated Office Systems	Toner	(116.76)
20373	1/9/96	Jim Jordan	Reimburs. filing cabinet repair	(17.75)
20401	1/22/96	CASCADE BUSINESS MACHINES	Typewriter maintance	(200.00)
				<u>(334.51)</u>
108 Telephone				
20341	1/2/96	AT & T Wireless Services	Cal's cell phone	(48.57)
20378	1/10/96	GTE Northwest	Phone bill	(574.61)
20405	1/22/96	GTE Paging	Albert & Patti pagers	(65.70)
20414	1/22/96	AT & T	Long Distance	(25.22)
				<u>(714.10)</u>
110 Postage				
20392	1/17/96	U.S. Postmaster	Bulk Mailing January	(100.07)
20396	1/19/96	U.S. Postmaster	Stamps	(32.00)
				<u>(132.07)</u>
111 Equip. & Bldg. Rental				
20369	1/5/96	Automated Office Systems	Copier Rental	(172.75)
20412	1/22/96	Pitney Bowes	Postage Meter Rental	(94.50)
				<u>(267.25)</u>
112 Utilities				
20362	1/5/96	Ferrellgas	Propane for Office	(200.48)
20379	1/10/96	Hillsboro Garbage	Close Date 12/31/95	(432.00)
20380	1/10/96	PGE	Electric	(2,245.95)
20388	1/16/96	Northwest Natural Gas	Gas	(478.94)
20389	1/16/96	PGE	Electric	(113.60)
20411	1/22/96	PGE	Electric	(24.41)
20415	1/22/96	CITY OF HILLSBORO	Utilities	(3,427.23)
				<u>(6,922.61)</u>
113 Repair & Maintenance				
20339	1/2/96	A-Boy Supply	ME repair to restrooms	(390.11)
20344	1/2/96	Lees Forest Grove Indust. Supply	Ladder & water truck	(100.50)
20360	1/5/96	Fisher Implement	Drill rent for seed of can. area	(50.00)
20361	1/5/96	PLATT ELECTRIC	Lights for ME meeting room	(671.13)
20364	1/5/96	HILLSBORO AUTO PARTS	Van main.	(69.02)

LINE ITEM REPORT
1/1/96 Through 1/31/96

Num	Date	Payee	Memo	Amount
20365	1/5/96	GRATTERI'S TIRE & WHEEL	Flat repair	(18.25)
20367	1/5/96	State of Oregon	USTC	(35.69)
20370	1/5/96	T.V. Irrigation Co.	Billy goat Vac.	(19.18)
20371	1/5/96	Aloha Radiator Service	GMC Van	(229.00)
20374	1/10/96	True Value Hardware	Reader board repair	(36.83)
20375	1/10/96	Plumbing Materials Supply Inc.	ME building men's bathroom	(79.06)
20376	1/10/96	Huisman Upholstery	GMC van drivers seat	(45.00)
20381	1/10/96	Cudahy Lumber Company	4H barn & reader board repair	(721.87)
20387	1/16/96	Pac West Distributing	Toro mower	(23.45)
20390	1/16/96	McClenny Refrigeration	Furnace CCB	(61.00)
20399	1/22/96	SUPPLY ONE	Misc. repair & maint.	(91.26)
20402	1/22/96	BUILDING MATERIAL SPECIALTIES	ME Building- plumbing	(56.50)
20404	1/22/96	McClenny Refrigeration	Furnace CCB	(220.80)
VOID	1/22/96	SUPPLY ONE	Misc. repair & maint.	(91.26)
20420	1/29/96	Jim Jordan	Reimburse GMC Truck #113	(8.76)
				<u>(2,927.41)</u>
114 General Supplies				
20339	1/2/96	A-Boy Supply	General supplies	(187.94)
20342	1/2/96	All MRO Products	Shop Supplies	(63.75)
20345	1/2/96	U.S. Bankcard Division	Supplies	(163.46)
20358	1/5/96	X-Ergon	Shop supply(fixall adhesive)	(53.13)
20359	1/5/96	PAC WEST BLUEPRINT	Utility map for elect.	(13.50)
20361	1/5/96	PLATT ELECTRIC	Supplies	(220.70)
20364	1/5/96	HILLSBORO AUTO PARTS	Supplies	(41.89)
20366	1/5/96	BRETTTHAUER OIL CO	Gas/Diesel	(786.78)
20374	1/10/96	True Value Hardware	Shop Supplies	(230.37)
20382	1/10/96	Bob Nagel Distributing	Janitorial supplies, scrub grit b	(889.20)
20391	1/16/96	U.S. Bankcard Division	Supply's for storm	(244.43)
20393	1/16/96	Denco Sales Co.	Readerboard Materials	(69.36)
20408	1/22/96	Denco Sales Co.	Track for readerboard	(6.12)
				<u>(2,970.63)</u>
118 Travel & Training				
20345	1/2/96	U.S. Bankcard Division	Training	(226.39)
20391	1/16/96	U.S. Bankcard Division	Sue's Conference	(448.00)
				<u>(674.39)</u>
119 Legal Fee to County				
20372	1/5/96	County Counsel	Legal Services Nov..	(171.00)
20406	1/22/96	County Counsel	Legal Services Dec..	(90.00)
				<u>(261.00)</u>
121 Professional Svc.				
20356	1/5/96	Bonnie Hays/Consulting Services	Consutations from 6/16-12/31 '95	(2,659.12)
20368	1/5/96	Landerman-Moore Associates	Consulting Services	(1,064.04)
20385	1/10/96	Windsor Security Systems	Alarm system	(45.00)
20403	1/22/96	Guardian Fire Protection	Semi-annual inspection	(72.50)
				<u>(3,840.66)</u>
124 Car Allowance				
20350	1/4/96	Cal Wade	Car Allowance	(325.00)
20351	1/4/96	Sue Oxendine	Car Allowance	(70.00)
20352	1/4/96	Patti Lamborn	Car Allowance	(100.00)
				<u>(495.00)</u>
131 Advertising & P.R.				
20340	1/2/96	US West	Directory Advertising	(120.50)
20343	1/2/96	Hillsboro Chamber of Commerce	Chamber Forum	(350.00)
20345	1/2/96	U.S. Bankcard Division	Chamber/Rotary	(140.25)
20363	1/5/96	Hillsboro Argus	Weekly Ad	(196.80)
20384	1/10/96	KUIK RADIO	Christmas music	(150.00)
20391	1/16/96	U.S. Bankcard Division	Chamber	(186.57)
				<u>(1,144.12)</u>

LINE ITEM REPORT
1/1/96 Through 1/31/96

Num	Date	Payee	Memo	Amount
132 Board Expense				
20345	1/2/96	U.S. Bankcard Division	Larry, John Rocky, Cal	(31.00)
20348	1/2/96	Walmart	Fair Board Meeting Supplies	(38.98)
20349	1/3/96	Hillsboro Sub Shop	Fair Board Meals	(34.23)
20354	1/5/96	Reedville Cafe	Boxed Lunches Fair Board-Dec.	(68.55)
				<u>(172.76)</u>
133 Dues,Licenses,Fees				
20383	1/10/96	American Poultry Association	Associate membership	(20.00)
20391	1/16/96	U.S. Bankcard Division	fees	(47.02)
				<u>(67.02)</u>
149 Misc. Matl & Svcs.				
20374	1/10/96	True Value Hardware	Shovels for equip. from armory	(80.95)
				<u>(80.95)</u>
150 Refunds				
20418	1/26/96	Tualatin Valley Living Center	Refund Got Blown out twice	(100.00)
				<u>(100.00)</u>
Total B-Interim Operations				<u>(21,104.48)</u>
C-Fair Operations				
182 Misc.				
20407	1/22/96	Jasco Inc.	Rental of portable stalls	(3,835.00)
20409	1/22/96	Jasco Inc.	Portable stalls deposit	(500.00)
20416	1/26/96	Star Seekers	Overpayment of box stalls	(15.00)
20417	1/26/96	Silver Spurs	Overpayment of box stalls	(50.00)
20421	1/29/96	Sue Oxendine	Reimbursement for fair convent.	(21.84)
				<u>(4,421.84)</u>
184 Equipment Rental				
20360	1/5/96	Fisher Implement	Tractor for 4 weeks	(400.00)
				<u>(400.00)</u>
Total C-Fair Operations				<u>(4,821.84)</u>
E-Rodeo				
318 Board Expense				
20345	1/2/96	U.S. Bankcard Division	Convention	(721.78)
20347	1/2/96	Larry Bellamy	Rodeo convention exp.	(276.48)
20391	1/16/96	U.S. Bankcard Division	Las Vegas Conference	(660.18)
				<u>(1,658.44)</u>
Total E-Rodeo				<u>(1,658.44)</u>
J-Capital Outlay				
511 Land Improvements				
20397	1/22/96	Ken Leahy Construction	Sewer work June 1995	(6,766.98)
				<u>(6,766.98)</u>
512 Building & Structure				
20346	1/2/96	CITY OF HILLSBORO	Plan review	(375.90)
VOID	1/22/96	VanDomelen/Looijenga/McGarrigle/	ME Hall drafting & engineering	(2,929.85)
20410	1/22/96	VanDomelen/Looijenga/McGarrigle/	ME Hall drafting & engineering	(2,929.85)
				<u>(3,305.75)</u>
513 Equipment				
20386	1/16/96	Bob Nagel Distributing	Speed Scrub Auto Scrubber	(6,456.00)
20395	1/19/96	Oregon State University	Truck and TV stand	(585.00)
				<u>(7,041.00)</u>

LINE ITEM REPORT
1/1/96 Through 1/31/96

Num	Date	Payee	Memo	Amount
Total J-Capital Outlay				<u>(17,113.73)</u>
TOTAL EXPENSE CATEGORIES				<u>(72,782.46)</u>
TRANSFERS				
POOL #4486				
	1/5/96	Gov't Pool		3,000.00
	1/19/96	Gov't Pool		<u>27,000.00</u>
	Total POOL #4486			30,000.00
U.S. BANK				
	1/5/96	Gov't Pool		(3,000.00)
	1/19/96	Gov't Pool		<u>(27,000.00)</u>
	Total U.S. BANK			(30,000.00)
TOTAL TRANSFERS				0.00
GRAND TOTAL				<u>(35,369.21)</u>

Washington County Fair Complex
 FINANCIAL POSITION
 December 31, 1995

CASH position

CHECKING ACCOUNTS

	U.S. Bank	First Interstate	Bingo
Beginning Balance	9,728.19	1,028.04	2,810.56
Income	68,558.60	0.00	0.00
From Government Pool	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>
	87,286.79	1,028.04	2,810.56
Less Checks	65,824.82	0.00	50.00
To Government Pool	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Balance	\$21,461.97	\$1,028.04	\$2,760.56
TOTAL COMBINED CHECKING			\$25,250.57

SAVINGS ACCOUNTS

Investment Pool			
Beginning Balance	229,602.73		
Interest for Month	923.33		
From Checking	0.00		
To Checking	<u>9,000.00</u>		
Ending Balance	\$221,526.06		
EXPO ACCOUNT			
Beginning Balance	3,574.84		
Interest for Month	<u>17.40</u>		
Ending Balance	\$3,592.24		
TOTAL COMBINED SAVINGS			<u>\$225,118.30</u>

TOTAL RESOURCES

\$250,368.87

January 1996
13-14

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
JANUARY 1 - 31, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
STATE FUNDS									
24,000	34,722	0	1	Racing Commission	0	0	0.00	0.00	0.00
29,545	0	0	2	Apportionment	0	0	0.00	0.00	0.00
17,345	10,818	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	0	34,722	3A	Dept. of Econ. Dev.	34,700	44,000	0.00	22,222.22	(21,777.78)
<u>70,890</u>	<u>45,540</u>	<u>34,722</u>			<u>34,700</u>	<u>44,000</u>	<u>0.00</u>	<u>22,222.22</u>	<u>(21,777.78)</u>
SPECIAL FUNDS									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DEDICATED FUNDS									
0	0	0	8	Development Fund	0	0	0.00	0.00	0.00
330,856	354,125	397,775	9	Hotel/Motel Tax	375,000	390,000	0.00	251,037.64	(138,962.36)
<u>330,856</u>	<u>354,125</u>	<u>397,775</u>			<u>375,000</u>	<u>390,000</u>	<u>0.00</u>	<u>251,037.64</u>	<u>(138,962.36)</u>
INTERIM INCOME									
116,040	163,541	175,904	10	Rent & Storage	140,000	170,000	10,914.90	105,205.01	(64,794.99)
205	540	700	11	Damage Deposits	3,000	3,000	0.00	220.00	(2,780.00)
0	0	0	12	Advertising Sold	0	0	0.00	0.00	0.00
3,460	5,500	11,250	13	Gate Change	11,250	5,500	0.00	5,500.00	0.00
10,117	5,881	9,672	14	Interest	5,000	8,500	940.73	6,121.26	(2,378.74)
47,567	5,665	9,381	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
5,771	31,609	27,747	16	Parking Fees	25,000	27,708	0.00	27,707.86	(0.14)
20,262	20,589	24,652	17	Miscellaneous Income	20,000	20,000	830.12	6,662.01	(13,337.99)
<u>203,422</u>	<u>233,324</u>	<u>259,306</u>			<u>304,250</u>	<u>334,708</u>	<u>12,685.75</u>	<u>151,416.14</u>	<u>(183,291.86)</u>

WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
JANUARY 1 - 31, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR INCOME									
30,950	27,097	32,506	30	Youth Admission	35,000	33,102	0.00	33,102.00	0.00
237,657	191,870	231,152	31	Other Admission	235,000	215,331	0.00	215,331.05	0.05
100,302	101,325	121,028	32	Concessions/Booths	110,000	120,000	14,677.50	79,071.01	(40,928.99)
53,359	49,546	43,220	33	Sponsorships	45,000	33,055	0.00	31,855.00	(1,200.00)
8,135	6,908	3,430	34	Advertising Sold	8,000	6,000	240.00	5,610.00	(390.00)
11,500	0	0	35	Gate Change	11,500	0	0.00	0.00	0.00
55,472	44,310	45,619	36	Carnival Income	51,000	51,430	5,000.00	56,430.00	5,000.00
3,815	3,482	3,879	37	Entry Fees	3,500	2,932	0.00	2,932.25	0.25
37,379	32,277	35,470	38	Parking Fees	53,000	48,432	0.00	48,431.47	(0.53)
2,300	25,706	32,000	39	Rodeo Sponsorships	30,000	27,125	0.00	27,125.00	0.00
3,723	6,678	4,498	40	Horse Show	0	0	0.00	0.00	0.00
3,958	4,100	5,635	41	Miscellaneous	4,500	8,290	4,810.00	11,612.84	3,322.84
	0	0	42	Rodeo Admissions	10,000	8,218	0.00	8,217.76	(0.24)
	0	76,503	43	Main Stage	80,000	49,191	0.00	49,191.02	0.02
		0.00	44	Arena Admissions	2,000	1,189	0.00	1,189.30	0.30
<u>548,550</u>	<u>493,298</u>	<u>634,940</u>			<u>678,500</u>	<u>604,295</u>	<u>24,727.50</u>	<u>570,098.70</u>	<u>(34,196.30)</u>
BINGO									
		12,072	70	Sessions	0	0	0.00	0.00	0.00
		2,852	71	Food	0	0	0.00	0.00	0.00
		2,019	72	Operating Change	0	0	0.00	0.00	0.00
<u>0</u>	<u>63,153</u>	<u>16,942</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
BEGINNING BALANCE									
283,429	256,786	222,793	99	Cash on Hand	175,000	196,042	0.00	196,041.50	(0.50)
<u>283,429</u>	<u>256,786</u>	<u>222,793</u>			<u>175,000</u>	<u>196,042</u>	<u>0.00</u>	<u>196,041.50</u>	<u>(0.50)</u>
<u>1,437,147</u>	<u>1,446,227</u>	<u>1,566,478</u>			<u>1,567,450</u>	<u>1,569,045</u>	<u>37,413.25</u>	<u>1,190,816.20</u>	<u>(378,228.80)</u>

0

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
JANUARY 1 - 31, 1996

21

ACTUAL 1992-1993	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
PERSONNEL									
246,903	260,786	290,008	101	Salaries	290,000	300,000	21,762.82	189,769.62	110,230.38
84,688	99,007	119,423	102	O.P.E.	110,000	116,000	6,321.15	56,406.96	59,593.04
<u>331,591</u>	<u>359,793</u>	<u>409,431</u>			<u>400,000</u>	<u>416,000</u>	<u>28,083.97</u>	<u>246,176.58</u>	<u>169,823.42</u>
INTERIM OPERATIONS									
2,792	3,797	3,774	107	Office Expense	4,000	4,000	334.51	2,302.85	1,697.15
8,084	9,401	10,486	108	Telephone	10,800	10,800	714.10	5,439.32	5,360.68
885	958	405	109	Printing	500	500	0.00	524.33	(24.33)
2,894	3,400	3,628	110	Postage	4,000	4,000	132.07	2,119.93	1,880.07
2,149	2,781	2,372	111	Equip/Bldg Rental	2,000	2,000	267.25	1,320.00	680.00
48,770	54,106	59,335	112	Utilities	64,000	64,000	6,922.61	39,741.80	24,258.20
44,886	37,440	57,232	113	Repair & Maintenance	35,000	45,000	2,927.41	27,454.01	17,545.99
12,189	14,568	17,876	114	General Supplies	15,000	18,000	2,970.63	11,335.48	6,664.52
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
3,460	5,500	11,250	116	Gate Change	11,500	5,500	0.00	5,500.00	0.00
573	9,779	4,327	117	Parking	6,000	6,000	0.00	5,932.39	67.61
4,220	5,394	3,398	118	Travel & Training	4,000	4,000	674.39	1,210.39	2,789.61
892	1,198	674	119	Legal fee to County	500	700	261.00	346.00	354.00
7,864	10,031	50,667	121	Professional Svcs.	5,000	15,000	3,840.66	8,654.28	6,345.72
6,521	5,708	8,509	122	Insurance & Bond	8,500	8,500	0.00	6,677.60	1,822.40
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,340	5,790	124	Car Allowance	5,940	5,940	495.00	3,465.00	2,475.00
6,801	8,343	7,494	131	Advertising & P.R.	7,000	7,500	1,144.12	3,927.77	3,572.23
3,965	3,059	3,637	132	Board Expense	4,000	3,600	172.76	1,780.82	1,819.18
3,002	2,283	2,606	133	Dues,Licenses,Fees	3,000	3,000	67.02	1,771.39	1,228.61
2,756	4,877	4,187	149	Misc. materials & Svcs.	5,000	5,000	80.95	2,308.10	2,691.90
1,697	1,930	6,522	150	Refunds	4,000	6,500	100.00	4,959.83	1,540.17
11,721	11,101	14,919	151	County-Indirect cost	17,761	17,761	0.00	8,880.50	8,880.50
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
<u>181,461</u>	<u>200,994</u>	<u>279,087</u>			<u>217,501</u>	<u>237,301</u>	<u>21,104.48</u>	<u>145,651.79</u>	<u>91,649.21</u>

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996

JANUARY 1 - 31, 1996

1.3

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR OPERATIONS									
12,334	10,815	10,751	175	Printing	11,910	11,910	0.00	6,926.24	4,983.76
5,861	7,030	7,311	176	Utilities	7,500	8,199	0.00	8,199.15	(0.15)
11,500	0	0	177	Gate Change	11,500	0	0.00	0.00	0.00
4,602	4,538	5,649	178	Parking	6,000	5,911	0.00	5,611.30	299.70
48,836	42,213	42,313	179	Professional Svcs.	41,000	32,500	0.00	35,949.57	(3,449.57)
50,002	50,752	57,977	180	Advertising	60,000	63,069	0.00	63,068.73	0.27
323	426	2,528	181	Refunds	2,300	783	0.00	783.25	(0.25)
2,391	5,093	3,405	182	Miscellaneous	3,000	5,551	4,421.84	9,975.91	(4,424.91)
6,416	2,106	4,900	183	Decorations	3,000	2,548	0.00	2,547.91	0.09
8,455	6,359	6,520	184	Equipment Rental	3,200	4,794	400.00	5,193.66	(399.66)
12,942	13,160	13,056	186	Restroom Service	13,500	18,853	0.00	15,353.24	3,499.76
0	0	2,165	187	Repair & Maintenance	4300	1,000	0.00	751.32	248.68
<u>163,662</u>	<u>142,492</u>	<u>156,574</u>			<u>167,210.00</u>	<u>155,118.00</u>	<u>4,821.84</u>	<u>154,360.28</u>	<u>757.72</u>
EXHIBITS/COMPETITIONS									
2,834	2,851	2,382	211	Awards FFA	2,500	3,301	0.00	3,301.05	(0.05)
1,439	815	1,345	212	Personnel FFA	1,350	1,494	0.00	1,493.58	0.42
496	331	915	213	Other FFA	900	1,145	0.00	1,145.30	(0.30)
10,574	7,694	8,414	221	Awards 4-H	8,400	7,133	0.00	7,137.94	(4.94)
7,749	6,364	6,259	222	Personnel 4-H	6,300	7,984	0.00	7,984.34	(0.34)
2,492	3,257	3,495	223	Other 4-H	3,500	4,059	0.00	4,059.39	(0.39)
35,119	38,627	37,983	231	Awards Open Class	40,000	37,889	0.00	37,532.73	356.27
3,957	4,521	3,995	232	Personnel Open	5,000	7,290	0.00	7,290.29	(0.29)
2,910	5,046	5,276	233	Other Open Class	5,000	4,950	0.00	4,950.07	(0.07)
<u>67,570</u>	<u>69,506</u>	<u>70,063</u>			<u>72,950.00</u>	<u>75,245.00</u>	<u>0.00</u>	<u>74,894.69</u>	<u>350.31</u>
RODEO									
21,000	28,000	33,033	311	Prize Money	31,500	32,700	0.00	32,700.00	0.00
5,541	11,585	10,723	312	Announcer/Contractor	12,000	14,464	0.00	14,464.29	(0.29)
14,000	13,000	15,900	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	0	314	Special Awards	800	318	0.00	318.00	0.00
0	0	0	315	Special Kid's Rodeo	1,000	0	0.00	0.00	0.00
0	0	397	316	Promotion	1,400	0	0.00	315.00	(315.00)
2,218	4,305	3,730	317	Materials & Supplies	4,500	4,967	0.00	4,966.50	0.50
2,622	704	2,252	318	Board Expense	2,500	2,500	1,658.44	2,886.59	(386.59)
974	995	2,295	319	Other (Fees & Dues)	1,500	1,500	0.00	1,427.80	72.20
82	1,410	367	320	Queen	2,000	2,000	0.00	1,575.30	424.70
0	0	0	321	Rental Equipment	3,525	4,930	0.00	4,860.00	70.00
<u>46,437</u>	<u>59,999</u>	<u>68,697</u>			<u>77,225.00</u>	<u>79,879.00</u>	<u>1,658.44</u>	<u>80,013.48</u>	<u>(134.48)</u>

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996

JANUARY 1 - 31, 1996

141

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
HORSE SHOWS									
2,352	1996	1,890	322	Personnel	0	0	0.00	0.00	0.00
3,573	4569	3,572	323	Other	0	0	0.00	0.00	0.00
5,925	6,565	5,462			0	0	0.00	0.00	0.00
FAIR: ENTERTAINMENT									
76,000	82,580	106850	324	Main Stage	120,000	106,300	0.00	106,300.00	0.00
61,517	50,757	48695	325	Grounds Entertainment	55,000	54,446	0.00	54,446.26	(0.26)
31,804	30,784	33620.7	326	Associated Costs	34,500	36,057	0.00	36,056.69	0.31
1,871	1,953	1859.7	327	Touch & See	2,000	1,972	0.00	1,971.50	0.50
171,192	166,073	191,025			211,500	198,775	0.00	198,774.45	0.55
INTERIM ENTERTAINMENT									
47,725	5,062	7,989	375	Interim shows	100,000	100,000	0.00	611.00	99,389.00
47,725	5,062	7,989			100,000	100,000	0.00	611.00	99,389.00
BINGO									
		11,652	401	Personnel	0	0	0.00	0.00	0.00
		2,464	402	Supplies	0	0	0.00	0.00	0.00
		0	403	Mileage	0	0	0.00	0.00	0.00
		1,961	404	Food	0	0	0.00	0.00	0.00
		4,245	405	Advertising	0	0	0.00	0.00	0.00
		0	406	Equipment Rental	0	0	0.00	0.00	0.00
		435	407	Operating Change	0	0	0.00	0.00	0.00
		1,216	408	Dues,Licenses,Fees	0	0	0.00	70.00	(70.00)
	58,762	21,972			0	0	0.00	70.00	(70.00)
CAPITAL OUTLAY									
86,352	58,224	55419.89	510	Purchase/Lease	56,000	56,000	0.00	53,112.00	2,888.00
17,285	8,264	124.28	511	Land Improvements	0	19,200	6,766.98	7,729.65	11,470.35
26,854	49,784	83571.23	512	Bldg. & Structure	6,564	11,564	3,305.75	5,543.95	6,020.05
34,680	12,359	20520	513	Equipment	6,000	6,000	7,041.00	8,841.79	(2,841.79)
0	25,559	500	514	Equipment-Bingo	0	0	0.00	0.00	0.00
165,171	154,189	160,135			68,564	92,764	17,113.73	75,227.39	17,536.61
CONTINGENCY									
210,000	222,793	196,042	600	Contingency	252,500	213,963	0.00	0.00	213,963.00
210,000	222,793	196,042			252,500	213,963	0.00	0.00	213,963.00
1,390,734	1,446,228	1,566,477			1,567,450	1,569,045	72,782.46	975,779.66	593,265.34

**FAIR BOARD MINUTES
JANUARY 3, 1996**

FAIR BOARD

John Thomas
Linda Gray
Ken Leahy
George Otten
Dave Lintz - absent

STAFF

Cal Wade
Patti Lamborn
Earl Bemis
Jim Jordan
Sue Oxendine

GUESTS

Rocky Williams
Jim Debbs
Karen Debbs
Joanne Fisher
Tom Gordon
John Robinson

CONSENT AGENDA

Wade submitted an up-to-date financial statement ending December 31, 1995. He will begin work on the new fiscal (1996-97) year budget. Personnel costs remain on track and the state funds on the income side look good.

A special meeting may be needed if the budget is not ready for approval by the February meeting.

MOTION: MOVED BY LINDA GRAY, SECONDED BY KEN LEAHY, TO ACCEPT THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

RODEO BOARD

Williams reported for the rodeo advisory board. Three rodeo board members had met with Wade and Thomas and presented a list of demands to the fair board. Williams agreed with Wade and Thomas that some could not be acted upon until 1997.

Wade met with Boyles and Wade has requested additional time to work out the differences between Boyles and the office, if indeed they can be solved.

The rodeo board gave a cut-off date of January 15 for the fair board to act on the demands. They said that the sponsors and the rodeo board members will leave if Boyles is not back as rodeo chairman and the demands are not met. According to Williams the sponsorship money is contingent upon the return of Boyles. Robinson stated that the rodeo committee had not seen the list and all he cares about is Boyles being reinstated as chairman. He said he will begin work once that happens.

Williams said they have not looked for additional sponsors to off-set costs of the added money for the rodeo. He said everything was on hold because of the Boyles issue.

Thomas reminded rodeo board members that everything must go through the fair office for continuity. To deal directly with the fair board would be time consuming and inefficient plus other groups and individuals might want to do the same.

The rodeo board asked to have the number of directors increased to seven. Leahy believes this is a good idea because of all the different areas within the rodeo. Wade asked the rodeo board to let the committee members know of openings on the rodeo board.

The rodeo board will meet Monday, January 8. Leahy, Thomas, and Otten all indicated a willingness to attend.

BOOSTERS

Gordon reported their next meeting will be in February. He and Chuck Colegrove brought a donated ice maker to the booth today.

MARKETING

December was a party month in the Main Exhibit Building. Reser's, Leupold & Stevens, and Oregon Garden Products all had large parties. Power was lost to the Fair Complex prior to the Leupold & Stevens function. A large generator was borrowed from Funtastic to power the building.

Lamborn and Jim Jordan of maintenance are working on an armory project.

MAINTENANCE

Jordan gave this month's report. Bemis and Wood have been involved with a major plumbing project at the Main Exhibit Building. Wold has been repairing the 28th Street reader board that suffered some storm damage. Flanagan was involved with the Christmas party events. Both he and Ginny Boje, the Green Thumb worker, are involved with the bingo set-up and tear-down. The new floor machine is here, but has yet to be used.

An overhead primary electrical line that services the Main Exhibit Building, Arts & Crafts, office, and shop was lost during the December wind storm. To prevent this from happening again, Jordan is consulting with PGE about back feeding the line.

All the fairgrounds electrical is underground except for the line from the gazebo to the main gate. The costs to run this underground are fairly prohibitive at this time. It was hoped this could be done when the new exhibit building is built.

Leahy offered to have Jordan come to his shop and look over some salvaged electrical items.

MAIN EXHIBIT BUILDING

Bemis has received the seismic upgrade engineering report. He is now ready to have a bid proposal formulated and the information presented to the city.

The engineering company will write the bid if requested.

SPEEDWAY RACING

Lamborn has been approached by a group who now do motorcycle racing in Clark County. They want to expand to Washington County. The races are 1 - 2 minutes in length and span a time period of 2 - 3 hours. The group would come in on Friday evening and race Saturdays starting in the middle of June to the beginning of July and then start back up again following fair. The arena would be the race track area. To protect the rodeo fencing 4' x 8' sheets of plywood would be hooked onto the fence.

Wold has given Lamborn an estimate of three hours to set up and six hours to take down and return the arena to a condition conducive for horses.

The base lease would be \$400 per race plus the Fair Complex would retain all beer and food sales. Lamborn said she was extremely concerned about the noise and the affect it might have on the neighbors. The group has assured her that special mufflers could be mounted on the bikes to cut the decibel level in half.

Clark County has received zero complaints from horsemen about the condition of the arena following a race. They allow three hours of tractor time to return the facility to its original condition.

Robinson stated that the fairgrounds does not have the proper equipment to work the arena. He said it would take an investment of between \$7,000 - \$8,000 worth of equipment to put the arena back to a condition suitable for horses following a motorcycle race. During fair the rodeo committee borrows the equipment to work the arena.

Leahy asked what the cost would be for the motorcycle group to put the arena back in shape and if they would be willing to do the work?

Lamborn said she was only making the proposal to the fair board to see if the idea was feasible. Wade said the staff was very aware of the affect the races might have on the community groups who have horses. He was also concerned about the noise factor.

Lamborn was asked to check with the motorcycle group about the feasibility of their renting or having the equipment necessary to put the arena back into shape. She was also asked to find out what type of damage deposit they would be willing to put down. She will report back in February.

AUDIT

The audit found that certain fair fund cash receipts were not properly recorded. These were from the amphitheater entertainer's paraphernalia sales. Wade agrees with the report. The auditors recommend setting up a petty cash fund with an accompanying line item in the budget.

STORM SEWER

The current storm drain will have to be moved to accommodate light rail. Tri-Met went through the city and suggested the Fair Complex look at planning for future growth as indicated by the Master Plan. The estimated cost given by the city was \$68,971 which they say might be 15% high. Leahy has looked at the estimates and had comparison averages. The city has definitely come in high according to Leahy's figures which total approximately \$48,000.

Leahy asked Wade to get a hydrology study and design layout of the drainage plan from Tri-Met and a as built for the Fair Complex's storm system.

BMX TRACK DIRT

Tri-Met has contacted Wade about the approval for the corrected station placement. They had sent out an approval form which has not been signed and returned. Wade said he had overlooked it, but was reluctant to sign it because this could mean the Fair Complex might have to take responsibility for removal of the fill. Of the estimated 15,000 - 20,000 yards of dirt dumped, about one-third has been removed by Tri-Met.

The no dumping signs were placed sometime in 1993. Wade was asked to check his records of when negotiations began with Tri-Met regarding the dirt removal commitment.

Leahy said that because the majority of the dirt was there when negotiations started, Tri-Met should take the responsibility for the dirt removal. Tri-Met wants the dirt removed by March, but they have not yet purchased the property nor have they even had an appraisal done.

Wade suggested talking with Tri-Met about taking their excess dirt from other sites in exchange for moving the dirt to where it could be used.

FRE INC.

The owners of Waterworld USA have toured the fairgrounds and met with Wade. They also build and run family entertainment centers. The gentleman who came out and viewed the property said he was impressed with the fairgrounds and appeared very interested in the site. He was going to report back to the key person of FRE Inc., Mr. Ferrell, who owns Ferrellgas. A plus for the fairgrounds site is having a Ferrellgas in Hillsboro.

The Fair Complex would be paid a percentage based on the total gross. To make the entertainment center profitable the minimum gross needed is \$2.5 million. To reach this figure there needs to be a population of 250,000 within a ten mile radius.

FRE Inc. is also talking to Clark County Fairgrounds. They would like to put in two sites, one on each side of the Columbia.

ELECTION OF OFFICERS

MOTION: MOVED BY KEN LEAHY, SECONDED BY LINDA GRAY, TO RE-ELECT THE SAME SLATE OF OFFICERS: JOHN THOMAS, CHAIRMAN, KEN LEAHY, VICE CHAIRMAN, AND DAVID LINTZ, TREASURER. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,
Sue Oxendine
Secretary

January 1 - 31, 1996

WASHINGTON COUNTY FAIRPLEX

DATES	ORGANIZATION	ATTENDANCE	FUNCTION	FACILITIES USED	RENTAL CHARGE
1,15	Aloha Traildusters	16	4-H meeting	Meeting room	\$0.00
1,8,15,22,29	Civil Air Patrol	250	Meetings	Floral Building	\$0.00
2,9,16,23,30	Glencoe Football Bingo	500	Bingo	Cloverleaf	\$1,500.00
2,9,16,23,30	OSU Extension Office	300	Master Gardner class	Floral Building	\$400.00
2,9,16,23,30	Kids N-K-9's	25	4-H Dog training	Main Exhibit-Main	\$0.00
2	Charlotte Urban	25	4-H Guide dog training	Main Exhibit-Main	\$0.00
2,9,16,23	Mixed Murfs	20	4-H dog training	Main Exhibit-Main	\$0.00
3,10,17,24,31	Paw Power	30	4-H Dog training	Main Exhibit-Main	\$0.00
3,10,17,24,31	Animal School	125	Dog training	Arts & Crafts	\$225.00
6,7,20,21	ATV Safety Institute	20	Safety training	Dog leg	\$100.00
8,15,22,29	Kathy Kossler	80	Dog Training	Main Exhibit	\$60.00
8,15,22	Fairhaven Farms	40	4-H dog training	Main Exhibit-Main	\$0.00
10	Assoc. of Riding Clubs	25	Meeting	Cloverleaf	\$0.00
11	4-H Royal Riders	15	4-H meeting	Meeting Room	\$0.00
12,13,14	Collectors West Inc.	1300	Gun show	Main Exhibit-Main	\$1,300.00
13,27	Radio Control Car Club	100	Remote car races	4-H barn	\$100.00
13	Tropical Promotions	500	Hispanic dance	Armory	\$541.00
16	4-H Hunt Club	20	4-H meeting	Meeting Room	\$0.00
17	Assoc. of Riding Clubs	25	Meeting	Meeting Room	\$0.00
17	Intel Corp.	75	Private party	Cloverleaf	\$208.00
17,18,19,20	Oregon State University	200	Auction	Main Exhibit-Main	\$945.00
20	Pygora Goat Club	300	Goat show	Armory	\$285.00
20	Cassie Vanloo	175	Reception	Cloverleaf	\$363.00
22	Pet Consultants	10	Dog training	Arts & Crafts	\$15.00
25,26,27,28	Portland Rain of glass	1000	Glass show	Main Exhibit Hall	\$1,800.00
26	Portland Rain of Glass	50	Vendor dinner	Cloverleaf	\$115.00
26,27	Northland Auctions	150	Antique auction	Armory	\$300.00
30	Intel Corp.	40	Pizza party	Armory	\$87.00
31	OSU Extension Svc.	200	4-H Wagon train meeting	Cloverleaf	\$0.00

75 days

5,616

\$8,344.00

7

**FAIR BOARD MINUTES
EXECUTIVE SESSION
JANUARY 17, 1996**

FAIR BOARD

John Thomas
Linda Gray
George Otten
Ken Leahy
David Lintz

STAFF

Cal Wade
Sue Oxendine

GUESTS

Rocky Williams
Larry Gast
Eric Apalategui

The Fair Board met in Executive Session to discuss the rodeo board requests submitted January 3, 1996.

Leahy reported he had met with the rodeo board and compromises had been reached on various items. He requested the two rodeo board members attend tonight's meeting.

RED BARN/RODEO OFFICE USE BY NON-RODEO

These two items are no longer an issue. Uses of the rodeo office will be limited to Washington County Fair & Rodeo and 4-H Horse Fair. The red barn will be used strictly for rodeo storage.

RODEO BOARD REPORT ONLY TO FAIR BOARD

The rodeo board has agreed to submit as agenda items issues they want the fair board to deal with directly. Lintz stated this is agreeable only if the issue was not an everyday operational subject that should be dealt with by office management and staff. It was agreed that the fair board would only deal with major policy and capital issues.

Gast asked for empowerment for the rodeo board to run their business. Leahy responded that things need to be coordinated through the Fair Complex office.

The rodeo board was asked to have agenda items submitted to the office two Mondays prior to the regularly scheduled monthly fair board meeting. Williams and Gast agreed.

RODEO BOARD APPOINTMENTS

The fair board agreed to give the rodeo board the applications and make their recommendations as to who should be appointed as a rodeo board director. The fair board will make the final decision on the directors. The rodeo board will be responsible for committee positions.

ENTERTAINMENT GUIDE ADVERTISING

Entertainment Guide advertisements in the rodeo section of the guide will be sold by the rodeo board. What the rodeo board can't sell will be sold through the office. Revenue from the advertising will go towards the printing budget for the Entertainment Guide and

Premium Book. The rodeo board was requested to coordinate deadlines and advertising lists with Oxendine.

CHECKING ACCOUNT/SPONSOR DOLLARS

The separate checking account was approved by a prior fair board years ago and has been continued. Leahy said there is no sense having two tax ID numbers. The money is all in the same pot. The county auditor would have to be consulted to see if a separate checking account could be set up for petty cash and what the dollar value would be, but it would still remain under the same ID number. Wade responded by saying he has always supported the need for a petty cash fund for the rodeo board, but the problem is with the auditors. Wade has talked with the County Finance Manager and County Counsel about the issue and a letter from the Finance Manager should be arriving any day explaining how the money should be handled. A petty cash account can be established under the rodeo budget line item with the fair board setting a limit of how much is in the account at any given time. Expenditures must be supported by receipts. The sponsorship line item will be raised to accommodate sponsor dollars that are now going into the rodeo checking account.

BEER SPONSORS

The rodeo board believes the size of the event warrants two beer sponsors. Wade stated he does not disagree, but the avenue that produces the most revenue for the entire fair and rodeo needs to be taken. The amount of kegs served is the deciding factor for beer sponsorship. Exclusivity is against OLCC regulations and can't be part of a contract, however it is usually honored between distributors. Further, when a producer uses the Fair Complex for an event and does not have their own beer sponsor they are encouraged to use Henrys. This helps with the overall keg count for fair.

AMATO ADVERTISING

The rodeo board requested Amato be dropped from participating with the rodeo sponsors. The office believes his presence is needed to coordinate advertising and agreements and also takes the responsibility to see that the contracts are followed through with in all aspects.

The rodeo board does not object to Amato being paid for Power Rents and Friberg advertising, but do not want him involved with sponsors he does not obtain. They would like to have "house accounts". Gast said he will contact Amato to coordinate a list of accounts.

REMOVAL OF BOOSTER BOOTH FOR ADDITIONAL SEATING

The rodeo board understands the ramifications of moving the booster booth and want to work with the boosters and fair office on a target date for the move.

EXCLUSIVE RIGHTS TO ALL CONCESSIONS

The rodeo board wants to be able to sell food, beer, soft drinks, and novelties in the grandstand and bleachers during the rodeos. They want to coordinate the food and soft

drink sales with the boosters. The boosters do not have the "young legs" needed to go into the stands and sell. The rodeo board could perhaps provide the hawkers. Novelty sales would go into the rodeo budget.

Gray suggested asking 4-H horse members to assist.

The rodeo board will meet with the boosters to discuss the plan.

NEW ENTRANCE THROUGH GRANDSTAND FENCE

The rodeo board requested a new entrance be made through the fence behind the grandstand. This is a commercial area during the fair, but the loss of the footage needed for the entrance could be made up in increased revenue for corner booth space.

The Fair Complex maintenance staff will build the new ticket booth. The width of the entrance will be determined by the fire marshall.

ADDITIONAL BLEACHERS

This is a future growth issue. The rodeo board is seeking to build ties with outside groups who will increase attendance at the rodeo. The fire marshall would have to be consulted for location and size of additional bleachers. The rodeo board is hoping 1000 seats will fit in the south end of the arena.

Lintz requested that they lay it out for the Master Plan.

CONTROL OF PIT AREA DURING RODEO

Gast stated this was a general coordination problem involving lack of security. He has met with Sheriff Spinden who has volunteered cadets to help patrol the area. Gast will be the rodeo board committee member in charge of the grounds/pit area and will coordinate with the fair office the traffic routing from the main gate.

Garbage pick-up crews and others needing to park in the pit area will be allowed to do so, but should be coordinated with the rodeo so the necessary parking credentials are given.

The fair will still supply the first guard at the pit gate.

LETTERS & OTHER DOCUMENTATION PERTAINING TO BOYLES

This issue has already been resolved.

COMPLAINTS RECEIVED REGARDING RODEO PERSONNEL

The rodeo board wants to be told immediately when a complaint is filed from staff or public regarding the rodeo board or committee member.

Lintz suggested making a two-part form that can be filled out by anyone who wants to register a complaint. Complaints will only be taken in writing.

RODEO MAIL

Oxendine requested the fair board resolve the issue of who should open the rodeo board mail. The fair office must know when contracts are returned and sponsorship checks received so the proper credit is given and the contractors are correctly paid.

The fair board agreed that all rodeo board mail, unless marked personal, will be opened by fair office staff and routed properly. Wade needs to sign contracts. The rodeo board will have the responsibility to see that their mail is picked up in a timely fashion.

BOYLES REINSTATEMENT

Leahy stated the rodeo board has agreed that Boyles would submit an application for consideration for appointment to the rodeo board. Lintz said it was never an issue that he could not apply. His application will be evaluated with the others.

Williams stated Claude Werner is nervous about applying since his removal from the board a year ago. Werner has heard it was due to his failure to introduce Trudie Brooks, who had been appointed liaison, at a rodeo board meeting. Williams said he has talked with Brooks and was told that was not the reason she had left the fair office.

Wade said he did not know that this was put out as the reason she left. Wade said that this was a fact and he had a note telling of the incident. This had been discussed when the rodeo board was reorganized a year ago. Wade further stated that he has never known the real reason why she left.

Wade was asked to have a copy of the letter in the next agenda packet. Oxendine was requested to have a copy of the minutes from the meeting where the rodeo board was appointed following reorganization.

The rodeo board has agreed to continue and put on the rodeo for 1996.

Lintz stated the biggest issue for the fair board is to make the fair the best possible for the county participants and energy needs to be re-focused to this.

The rodeo board has voted to increase the number of directors to nine. This will need the approval of the fair board.

Respectfully submitted,
Sue Oxendine
Secretary

WASHINGTON COUNTY FAIR COMPLEX

1996-97 BUDGET

ACTUAL	ACTUAL	LINE	DESCRIPTION	BUDGET	REVISED	PROJECTED	PROPOSED	TOTAL TO
1993-94	1994-95	ITEM#		1995-96	1995-96	1995-96	1996-97	DATE
STATE FUNDS								
34,722	0	1	Racing Commission	0	0	0	0	0.00
0	0	2	Apportionment	0	0	0	0	0.00
10,818	0	3	Merit Rate	0	0	0	0	0.00
0	34,722	4	Dept. of Econ. Dev.	34,700	44,000	44,000	38,000	22,222.00
45,540	34,722			34,700	44,000	44,000	38,000	22,222.00
SPECIAL FUNDS								
0	0	4	Grants	0	0	0	0	0.00
0	0	5	Funds Borrowed	0	0	0	0	0.00
0	0			0	0	0	0	0.00
DEDICATED FUNDS								
0	0	8	Development Fund	0	0	0	0	0.00
354,125	397,775	9	Hotel/Motel Tax	375,000	390,000	420,000	425,000	251,038.00
354,125	397,775			375,000	390,000	420,000	425,000	251,038.00
INTERIM INCOME								
163,541	175,894	10	Rent & Storage	140,000	170,000	145,000	145,000	98,838.00
540	700	11	Damage Deposits	3,000	3,000	3,000	3,000	220.00
0	0	12	Advertising Sold	0	0	0	0	0.00
5,500	11,250	13	Gate Change	11,250	5,500	5,500	5,500	5,500.00
5,881	9,672	14	Interest	5,000	8,500	8,500	9,000	5,182.00
5,665	9,381	15	Shows/Entertainment	100,000	100,000	100,000	100,000	0.00
31,609	27,747	16	Parking Fees	25,000	27,708	27,708	20,000	27,708.00
20,589	24,652	17	Miscellaneous Income	20,000	20,000	20,000	20,000	5,962.00
		18	RV Park			25,000	25,000	
233,324	259,296			304,250	334,708	334,708	327,500	143,410.00

WASHINGTON COUNTY FAIR COMPLEX

1996-97 BUDGET

ACTUAL	ACTUAL	LINE	DESCRIPTION	BUDGET	REVISED	PROJECTED	PROPOSED	TOTAL TO
1993-94	1994-95	ITEM#		1995-96	1995-96	1995-96	1996-97	DATE
FAIR INCOME								
27,097	32,506	30	Youth Admission	35,000	33,102	33,102	35,000	33,102.00
191,870	231,152	31	Other Admission	235,000	215,331	215,331	235,000	215,331.00
101,325	121,028	32	Concessions/Booths	110,000	120,000	120,000	120,000	68,116.00
49,546	43,220	33	Sponsorships	45,000	33,055	33,055	30,000	31,855.00
6,908	3,430	34	Advertising Sold	8,000	6,000	5,610	8,000	5,610.00
0	0	35	Gate Change	11,500	0	0	0	0.00
44,310	45,619	36	Carnival Income	51,000	51,430	56,430	60,000	56,430.00
3,482	3,879	37	Entry Fees	3,500	2,932	2,932	3,000	2,932.00
32,277	35,470	38	Parking Fees	53,000	48,432	48,432	50,000	48,432.00
25,706	32,000	39	Rodeo Sponsorships	30,000	27,125	27,125	40,500	27,125.00
6,678	4,498	40	Horse Show	0	0	0	0	0.00
4,100	5,635	41	Miscellaneous	4,500	8,290	8,290	7,000	6,803.00
0	0	42	Rodeo Admissions	10,000	8,218	8,218	8,500	8,218.00
0	76,503	43	Main Stage	80,000	49,191	49,191	60,000	49,191.00
0	0	44	Arena Admissions	2,000	1,189	1,189	1,000	1,189.00
0	0	45	Amphitheater Concessions	0	0	0	800	800
0	0	46	Rodeo Miscellaneous	0	0	0	2,000	2,000
0	0	47	Horse Stall Rentals	0	0	4,550	4,550	4,550
493,298	634,940			678,500	604,295	613,455	665,350	554,334.00
BINGO								
	10,341	70	Sessions	0	0	8,400	10,000	0.00
	2,852	71	Food	0	0	0	0	0.00
	2,019	72	Operating change	0	0	0	0	0.00
63,081	15,212			0	0	8,400	10,000	0.00
BEGINNING BALANCE								
256,786	222,793	99	Cash on Hand	175,000	196,042	196,042	249,568	196,042.00
256,786	222,793			175,000	196,042	196,042	249,568	196,042.00
1,446,154	1,564,738			1,567,450	1,569,045	1,616,605	1,715,418	1,167,046.00

WASHINGTON COUNTY FAIR COMPLEX

1996-97 BUDGET

ACTUAL	ACTUAL	ACTUAL	LINE	DESCRIPTION	BUDGET	REVISED	PROJECTED	PROPOSED	TOTAL TO
1992-93	1993-94	1994-95	ITEM #		1995-96	1995-96	1995-96	1996-97	DATE
246,903	260,786	290,008	101	Salaries	290,000	300,000	300,000	303,500	179,085.00
84,688	99,007	119,423	102	O.P.E.	110,000	116,000	116,000	136,100	54,728.00
331,591	359,793	409,431			400,000	416,000	416,000	439,600	233,813.00
PERSONNEL									
INTERIM OPERATIONS									
2,792	3,797	3,694	107	Office Expense	4,000	4,000	4,000	4,000	2,103.00
8,084	9,401	10,487	108	Telephone	10,800	10,800	10,800	10,800	5,348.00
885	958	405	109	Printing	500	500	500	700	524.00
2,894	3,400	3,629	110	Postage	4,000	4,000	4,000	4,000	1,988.00
2,149	2,781	2,372	111	Equip/Bldg Rental	2,000	2,000	2,000	2,000	1,226.00
48,770	54,106	59,335	112	Utilities	64,000	64,000	68,000	68,000	35,697.00
44,886	37,440	57,347	113	Repair & Maintenance	35,000	45,000	45,000	45,000	26,992.00
12,189	14,568	17,694	114	General Supplies	15,000	18,000	18,000	20,000	11,016.00
0	0	0	115	Legal Notices	0	0	0	0	0.00
3,460	5,500	11,250	116	Gate Change	11,500	5,500	5,500	5,500	5,500.00
573	9,779	4,237	117	Parking	6,000	6,000	6,000	6,000	5,932.00
4,220	5,394	3,398	118	Travel & Training	4,000	4,000	4,000	4,000	762.00
892	1,198	674	119	Legal fee to County	500	700	700	500	256.00
7,864	10,031	50,667	121	Professional Svcs.	5,000	15,000	15,000	5,000	8,582.00
6,521	5,708	8,509	122	Insurance & Bond	8,500	8,500	8,500	8,500	6,678.00
0	0	0	123	Private Mileage	0	0	0	0	0.00
5,340	5,340	5,790	124	Car Allowance	5,940	5,940	5,940	5,940	3,465.00
6,801	8,343	7,504	131	Advertising & P.R.	7,000	7,500	7,500	7,500	3,741.00
3,965	3,059	3,637	132	Board Expense	4,000	3,600	3,600	3,600	1,781.00
3,002	2,283	2,603	133	Dues, Licenses, Fees	3,000	3,000	3,000	3,000	1,724.00
2,756	4,877	4,187	149	Misc. materials & Svcs.	5,000	5,000	5,000	5,000	2,308.00
1,697	1,930	6,612	150	Refunds	4,000	6,500	6,500	7,000	4,860.00
11,721	11,101	14,919	151	County-Indirect cost	17,761	17,761	17,761	20,000	8,881.00
0	0	0	152	Decorations	0	0	0	0	0.00
			153	Petty Cash				800	
			154	RV Park Repair & Maint				3000	
181,461	200,994	278,948			217,501.00	237,301.00	241,301.00	239,840.00	139,364.00

Handwritten notes:
 4/20/97
 1/20/97
 2/20/97

WASHINGTON COUNTY FAIR COMPLEX

1996-97 BUDGET

ACTUAL	ACTUAL	ACTUAL	LINE	DESCRIPTION	BUDGET	REVISED	PROJECTED	PROPOSED	TOTAL TO
1992-93	1993-94	1994-95	ITEM #		1995-96	1995-96	1995-96	1996-97	DATE
FAIR OPERATIONS									
12,334	10,815	10,751	175	Printing	11,910	11,910	11,910	12,000	6,926.00
5,861	7,030	7,311	176	Utilities	7,500	8,199	8,199	8,500	8,199.00
11,500	0	0	177	Gate Change	11,500	0	0	0	0.00
4,602	4,538	5,649	178	Parking	6,000	5,911	5,911	6,000	5,611.00
48,836	42,213	42,313	179	Professional Svcs.	41,000	32,500	35,950	38,000	35,950.00
50,002	50,752	57,967	180	Advertising	60,000	63,069	63,069	65,000	63,069.00
323	426	2,528	181	Refunds	2,300	783	783	1,000	783.00
2,391	5,093	3,405	182	Miscellaneous	3,000	5,551	5,551	5,500	5,554.00
6,416	2,106	4,901	183	Decorations	3,000	2,548	2,548	3,000	2,548.00
8,455	6,359	6,520	184	Equipment Rental	3,200	4,794	5,194	5,000	5,194.00
12,942	13,160	13,056	185	Horse Stall Rental	13,500	18,853	4,335.00	4,335.00	15,353.00
	0	2,165	186	Restroom Service	4,300	1,000	15,353	16,000	16,000.00
163,662	142,491	156,564	187	Repair & Maintenance	167,210.00	155,118.00	159,803.00	165,335	149,938.00
EXHIBITS/COMPETITIONS									
2,834	2,851	2,382	211	Awards FFA	2,500	3,301	3,301	3,300	3,301.00
1,439	815	1,345	212	Personnel FFA	1,350	1,494	1,494	1,500	1,493.00
496	331	915	213	Other FFA	900	1,145	1,145	1,150	1,145.00
10,574	7,694	84,124	221	Awards 4-H	8,400	7,133	7,133	7,100	7,133.00
7,749	6,364	6,259	222	Personnel 4-H	6,300	7,984	7,984	8,000	7,984.00
2,492	3,257	3,495	223	Other 4-H	3,500	4,059	4,059	4,000	4,059.00
35,119	38,627	37,983	231	Awards Open Class	40,000	37,889	37,889	38,000	37,592.00
3,957	4,521	3,995	232	Personnel Open	5,000	7,290	7,290	7,300	7,290.00
2,910	5,046	5,276	232	Other Open Class	5,000	4,950	4,950	5,000	4,950.00
67,570	69,506	70,063			72,950.00	75,245.00	75,245.00	75,350	74,947.00
RODEO									
21,000	28,000	33,033	311	Prize Money	31,500	32,700	32,700	42,000	32,700.00
5,541	11,585	10,723	312	Announcer/Contractor	12,000	14,464	14,464	15,000	14,464.00
14,000	13,000	15,900	313	Stock Contract	16,500	16,500	16,500	16,500	16,500.00
0	0	0	314	Special Awards	800	318	318	800	318.00
0	0	397	315	Special Kids Rodeo	1,000	0	0	1,000	0.00
0	0	3,730	316	Promotion	1,400	0	0	1,400	315.00
2,218	4,305	2,252	317	Materials & Supplies	4,500	4,967	4,967	8,000	4,967.00
2,622	704	2,252	318	Board Expense	2,500	2,500	2,500	4,500	2,226.00
974	995	2,295	319	Other (Fees & Dues)	1,500	1,500	1,500	1,200	1,427.00
82	1,410	367	320	Queen	2,000	2,000	2,000	2,000	1,575.00
0	0	0	321	Rental Equipment	3,525	4,930	4,930	4,900	4,860.00
			322	Money Raising Projects				2,000	
			325	Petty Cash				2,000	
46,437	72,998	68,697			77,225.00	79,797.00	79,879.00	101,300	79,352.00

WASHINGTON COUNTY FAIR COMPLEX

1996-1997 BUDGET

ACTUAL	ACTUAL	ACTUAL	LINE	DESCRIPTION	BUDGET	REVISED	PROJECTED	PROPOSED	TOTAL TO
1992-93	1993-94	1994-95	ITEM #		1995-96	1995-96	1995-96	1996-97	DATE
HORSE SHOWS									
2,352	1,996	1,890	322	Personnel	0	0	0	0	0.00
3,573	4,569	3,572	323	Other	0	0	0	0	0.00
5,925	6,566	5,462			0	0	0.00	0	0.00
FAIR: ENTERTAINMENT									
76,000	82,580	106,850	324	Main Stage	120,000	106,300	106,300	100,000	106,300.00
61,517	50,757	48,695	325	Grounds Entertainment	55,000	54,446	54,446	55,500	54,446.00
31,804	30,784	33,621	326	Associated Costs-Main	34,500	36,057	36,057	32,800	36,057.00
			327	Associated Costs-Grounds				7000	
1,871	1,953	1,860	328	Touch & See	2,000	1,972	1,972	2,000	1,972.00
171,192	166,073	191,025			211,500	198,775	198,775.00	197,300	198,775.00
INTERIM ENTERTAINMENT									
47,725.00	5,062	7,989	375	Interim shows	100,000	100,000	100,000	100,000	0.00
47,725.00	5,062	7,989			100,000	100,000	100,000.00	100,000	0.00
BINGO									
		11,652	401	Personnel	0	0	0	0	0.00
		2,464	402	Supplies	0	0	1,200	2,200	0.00
		0	403	Mileage	0	0	0	0	0.00
		1,961	404	Food	0	0	0	0	0.00
		4,245	405	Advertising	0	0	0	0	0.00
		0	406	Equipment Repairs	0	0	2,000	5,000	0.00
		435	407	Operation Change	0	0	0	0	0.00
		1,216	408	Dues,Licenses,Fees	0	0	70	0	0.00
	58,762	21,972			0	0	3,270.00	7,200	0.00
CAPITAL OUTLAY									
86,352	58,224	55,420	510	Purchase/Lease	56,000	56,000	56,000	56,000	53,112.00
17,285	8,264	124	511	Land Improvements	0	19,200	19,200	25,000	963.00
26,854	49,784	83,571	512	Bldg. & Structure	6,564	11,564	11,564	46,493	2,614.00
34,680	12,359	20,520	513	Equipment	6,000	6,000	6,000	12,000	1,801.00
0	25,559	500	514	Equipment-Bingo	0	0	0	0	0.00
165,171	154,189	160,135			68,564	92,764	92,764.00	139,493	58,490.00
CONTINGENCY									
0	0	0	600	Contingency/Cash Fwd.	252,500	213,963	249,568	250,000	0.00
0	0	0			252,500	213,963	249,568	250,000	0.00
1,390,734	1,223,434	1,370,287			1,567,450	1,569,045	1,616,605.00	1,715,418	934,679.00

JAN 2 1996

December 29, 1995



Cal Wade
Washington County Fair
872 NE 28th Street
Hillsboro, Or 97124

Dear Cal:

CONGRATULATIONS! The Washington County Fair has won the following awards in Western Fairs Association's 1995 Achievement Awards program:

<i>Place</i>	<i>Class</i>	<i>Division</i>
Honorable Mention	15	5 New Exhibits - Non Competitive Exhibit

Your contributions to the continued improvement of the industry are very much appreciated. Winning entries will be displayed in the Trade Show during the 73rd Annual Meeting and Convention at the Disneyland Hotel, January 22-25. We hope you will plan to stop by booths 31-34 to and view your entries along with many other award winning entries on display.

First Place and Sweepstakes winners will be recognized during the Achievement Awards Dinner on Wednesday evening, January 24. We hope that one or more representatives from your fair will be able to join us at the Awards Dinner. Tickets may be purchased in advance, at the time of registration or on-site.

Following the dinner, you and the members of your staff are invited to pick up your plaques and certificates in the North Lounge where a group picture will also be taken. A complimentary 8" x 10" color photograph of your group will be mailed to you following the Convention along with instructions on how to order extra photographs.

Entries available to be returned to the fairs can be picked up in the WFA Registration Office in the South Lounge on Thursday morning, January 25, before noon.

Once again, we thank you for participating in WFA's Achievement Awards Program and we look forward to seeing you in Anaheim!

Sincerely,

LAURA C. TROUT
Assistant Executive Director

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