

WASHINGTON COUNTY FAIR COMPLEX

Board Meeting

January 13, 2004
Floral Building

Regular Session – 4:30 p.m.
Executive Session – 6:00 p.m.

AGENDA

NOTICE OF MEETING

Washington County Fair Board
Regular Meeting: Tuesday, January 13, 2004, at 4:30 p.m.
Executive Session: Tuesday, January 13, 2004, at 6:00 p.m.*
Fair Complex Floral Building
Hillsboro, Oregon

Kathy Christy, President
A. Richard Vial, Vice President Jane Willhoite, Member
Sheila Day, Member Ken Leahy, Member

194 Days to the 2004 Washington County Fair & Rodeo

- A. ***Call the Regular Meeting to Order:*** All matters noticed and listed on this agenda, in any category, may be considered for action in any order at the discretion of the Board President. Items not so noticed may be discussed at the discretion of the Board President, but cannot be considered for action.
- B. ***Public Welcome – Audience Time:*** This time is provided for members of the audience to comment on any item(s) not on the regular agenda. At the discretion of the Board President, each individual's comments may be limited to two minutes. Audience members, when recognized by the Board President, may also comment at the time agenda topics are being discussed by the Board. It is requested that those addressing the Board state their full name, address and organization represented.
- C. ***Consent Agenda:*** All Consent Agenda items shall be approved without discussion and with one motion except those items removed from the Consent Agenda by a Board member or a member of the public attending the meeting so requesting. If a matter is removed, it shall then be considered, discussed and voted on individually, after the Consent Agenda has been approved.
 - 1. Financial Statements
 - A. Budget Overview – October 2003
 - B. Line Item Report – October 2003
 - C. Balance Sheet – October 2003
 - D. Other, if any
 - 2. Minutes
 - A. Fair Board Minutes – December 2003
 - B. Other, if any
 - A. Facility Use Schedule – January 2004
 - B. Other, if any

D. Special Reports

1. Rodeo Committee Report – Cody Feinauer, Rodeo Committee Chair
2. 4-H Report – John Baggott, OSU Extension Service
3. Fair Boosters Report – Bill Duerden, Booster President
4. Operations Report – Don G. Hillman, Executive Director
5. Other, if any

E. Old Business

1. Redevelopment Update, if any
2. Cottonwood Trees – Ongoing status report
3. Other, if any

F. New Business

1. Evaluation and Selection Committee Findings – If Available
2. Proposal Recommendation to County Commissioners
3. RV Rates
4. Arena Riding Rates
5. 2004-05 Budget –Draft
6. Other, if any

G. Announcements

1. Calendar of Events
2. Other, if any

H. Correspondence

1. Letters and Cards, if any
2. Other, if any

I. Board Communications

J. Other Matters of Information

1. December Rodeo Committee and Associates Member Minutes
2. Newspaper Articles, if any
3. Website Activity
4. Other, if any

L. Adjourn

*Executive Session pursuant to ORS 192.610-192.690 to discuss Personnel issues immediately following the regular Fair Board meeting if deemed necessary.

CONSENT ITEMS

County of Washington

Washington County Fair Complex
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FAX MEMORANDUM

Date: January 2, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: October 2003 Financial Statements

Find attached the October 2003 Financial Statements.

A couple of observations regarding the October financial statements. First, Interim Temporary Salaries and Wages (Line Item 17) are higher than budgeted. In an attempt to control payroll costs, we are continuing to use temporary employees to cover some of the interim events. We are also having to hire a temporary electrician to address ongoing electrical issues. As an aside, the Maintenance Repair Worker position previously held by Kelly Goodin has been partially replaced with the hiring of Jose Rodriguez. Mr. Rodriguez was hired as a part-time employee (0.50 FTE) permitting us to use temporary employees as the need arises.

Secondly, Legal Fee to County (Line Item 29) is running ahead of budget estimates due to our re-development efforts. Staff expects this category to increase further before the end of the fiscal year.

Thirdly, Professional Services (Line Item 30) is higher than budgeted. This category has been impacted by the use of a temp agency to secure the services of temporary employees. Staff will attempt to re-categorize such charges as Interim Temporary Salaries and Wages as requested by Treasurer Day.

Fourthly, Hotel/Motel taxes (Line Item 114) continue to be collected at levels less than experienced in 2002. For the first four months of FYE 6/30/04, our share of Hotel/Motel taxes receipts are approximately \$20,000 less than the same four month period for FYE 6/30/03. Staff will continue to monitor this situation and trim expenses as necessary.

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview October 2003

Mission Statement - The mission of the Washington County Fair Complex is to provide excellent facilities and services in a self-supporting manner for the following purposes:

- | | |
|---|---|
| 1. Preserve the annual County Fair & Rodeo and its' heritage. | 2. Promote the "World-Class" agriculture of the County. |
| 3. Provide a welcoming environment for all volunteers. | 4. Commitment to life-long learning with a special emphasis on youth. |
| 5. Promote year-round facilities for consumer trade shows, public expos | 6. Promote a sense of community among County residents. |

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
1		Beginning Fund Balance - July 1	\$ 357,171	\$ 328,352	\$ 328,352	\$ 357,171	\$ 305,426	117%
Revenues								
2		Interim Revenues	\$ 24,882	\$ 28,985	\$ 92,935	\$ 93,373	\$ 215,994	43%
3		Frite Lites Revenues	111,763	-	-	111,763	100,000	112%
4		Fairtime Revenues	1,837	-	590,813	559,123	618,050	90%
5		Non-Operating Revenues	135,053	148,833	287,223	267,508	543,000	49%
Total Revenues			\$ 273,535	\$ 177,818	\$ 970,971	\$ 1,031,767	\$ 1,477,044	70%
Total Revenues & Beg. Fund Balance			\$ 630,706	\$ 506,170	\$ 1,299,323	\$ 1,388,938	\$ 1,782,470	78%
Expenses								
6		Interim Expenses	\$ 47,618	\$ 23,921	\$ 190,605	\$ 194,527	\$ 501,251	39%
7		Frite Lites Expenses	90,679	-	-	96,275	100,000	96%
8		Fairtime Expenses	23,399	13,114	544,688	549,952	804,537	68%
9		Non-Operating Expenses					69,867	0%
Total Expenses			\$ 161,696	\$ 37,035	\$ 735,293	\$ 840,754	\$ 1,475,655	57%
10		Contingency					\$ 306,815	
Total Expenses and Ending Fund Balance							\$ 1,782,470	

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
11	10	Interim Operating Revenues Rent & Storage	\$ 14,271	\$ 23,124	\$ 47,853	\$ 53,918	\$ 180,894	30%
12	16	Parking Fees	\$ 7,487	\$ -	\$ 32,358	\$ 26,370	9,000	293%
13	17	Miscellaneous Income	\$ 2,044	\$ 702	\$ 2,239	\$ 2,305	10,000	23%
14	18	RV Park	\$ 1,080	\$ 5,130	\$ 10,134	\$ 10,780	15,350	70%
15	20	ATM Fees	\$ -	\$ 29	\$ 351	\$ -	750	0%
Total Interim Operating Revenues			\$ 24,882	\$ 28,985	\$ 92,935	\$ 93,373	\$ 215,994	43%
16	100	Interim Personnel Expenses Interim Permanent Full-Time Positions	\$ 24,019	\$ -	\$ 95,328	\$ 66,107	\$ 198,451	33%
17	101	Interim Temporary Salaries and Wages	\$ 1,543	\$ -	\$ -	\$ 4,131	3,075	134%
18	102	Interim O.P.E.	\$ 10,344	\$ 973	\$ 24,868	\$ 26,843	93,808	29%
Total Interim Personnel Expenses			\$ 35,906	\$ 973	\$ 120,196	\$ 97,081	\$ 295,334	33%
19	107	Interim Operating Expenses Office Expense	\$ 330	\$ 676	\$ 3,532	\$ 1,664	\$ 4,000	42%
20	108	Telephone	\$ 711	\$ 1,001	\$ 5,503	\$ 1,088	9,000	12%
21	109	Printing	\$ -	\$ 199	\$ 248	\$ -	1,000	0%
22	110	Postage	\$ 218	\$ 432	\$ 1,134	\$ 218	1,750	12%
23	111	Equipment & Building Rental	\$ 764	\$ 949	\$ 1,356	\$ 2,690	5,000	54%
24	112	Utilities	\$ 2,926	\$ 13,930	\$ 14,915	\$ 17,471	70,000	25%
25	113	Repair & Maintenance	\$ 2,998	\$ 1,695	\$ 9,673	\$ 19,850	45,000	44%
26	114	General Supplies	\$ 1,399	\$ 99	\$ 3,255	\$ 7,074	18,000	39%
27	178	Parking	\$ -	\$ -	\$ -	\$ -	-	0%
28	118	Travel & Training	\$ 48	\$ 815	\$ 1,734	\$ 97	500	19%
29	119	Legal Fee to County	\$ -	\$ -	\$ -	\$ 3,685	1,200	307%
30	121	Professional Services	\$ 514	\$ 1,958	\$ 3,992	\$ 19,476	10,000	195%
31	122	Insurance & Bonding	\$ -	\$ -	\$ 19,459	\$ 12,351	12,100	102%
32	123	Private Mileage	\$ -	\$ 48	\$ 381	\$ 127	500	25%
33	124	Car Allowance	\$ -	\$ -	\$ -	\$ -	-	0%
34	131	Advertising & Public Relations	\$ 489	\$ 618	\$ 2,183	\$ 1,547	6,000	26%
35	132	Board Expense	\$ 50	\$ -	\$ -	\$ 55	750	7%
36	133	Due, Licenses, Fees	\$ 656	\$ 228	\$ 1,168	\$ 992	1,125	88%
37	149	Misc. Materials & Services	\$ 256	\$ -	\$ 360	\$ 1,841	2,500	74%
38	151	County Indirect Cost	\$ -	\$ -	\$ 792	\$ 6,244	14,992	42%
39	154	RV Park Repair & Maintenance	\$ 185	\$ -	\$ -	\$ 410	1,000	41%
40	154B	RV Park Hotel/Motel Tax	\$ 168	\$ 300	\$ 558	\$ 566	1,000	57%
41	155	ATM Fees	\$ -	\$ -	\$ 166	\$ -	500	0%
Total Interim Operating Expenses			\$ 11,712	\$ 22,948	\$ 70,409	\$ 97,446	\$ 205,917	47%
Total Interim Expenses			\$ 47,618	\$ 23,921	\$ 190,605	\$ 194,527	\$ 501,251	39%
Net Interim Revenues/Expenses			\$ (22,736)	\$ 5,064	\$ (97,670)	\$ (101,154)	\$ (285,257)	35%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
Frite Lites								
42	15	Frite Lites Revenue	\$ 111,763	\$ -	\$ -	\$ 111,763	\$ 100,000	112%
43	375	Frite Lites Expenses	\$ 90,679	\$ -	\$ -	\$ 96,275	100,000	96%
Net Frite Lites Revenues/Expenses			\$ 21,084	\$ -	\$ -	\$ 15,488	\$ -	0%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
Fair Revenues								
44	4	State Sources - Dept. of Agriculture	\$ -	\$ -	\$ -	\$ -	\$ 41,000	0%
45	30	Youth Admissions	\$ -	\$ -	\$ 37,886	\$ 26,645	37,500	71%
46	31	Other Admissions	\$ 1,816	\$ -	\$ 213,820	\$ 205,149	210,000	98%
47	32	Concessions/Booths	\$ -	\$ -	\$ 120,695	\$ 116,956	120,000	97%
48	33	Sponsorships	\$ -	\$ -	\$ 57,625	\$ 55,415	57,500	96%
49	34	Advertising Sold	\$ -	\$ -	\$ 1,800	\$ 1,150	2,500	46%
50	36	Carnival Income	\$ -	\$ -	\$ 50,946	\$ 47,865	50,500	95%
51	37	Entry & Bedding Fees	\$ -	\$ -	\$ 2,468	\$ 2,334	2,500	93%
52	38	Parking Fees	\$ -	\$ -	\$ 40,491	\$ 42,792	40,000	107%
53	39	Rodeo Sponsorships	\$ -	\$ -	\$ 29,090	\$ 26,186	29,000	90%
54	41	Miscellaneous	\$ 21	\$ -	\$ 26,418	\$ 10,713	15,000	71%
55	42	Rodeo Admissions	\$ -	\$ -	\$ 4,870	\$ 19,839	4,800	413%
56	43	Main Stage	\$ -	\$ -	\$ -	\$ -	-	0%
57	45	Amphitheater Merchandise	\$ -	\$ -	\$ 697	\$ 769	500	154%
58	46	Rodeo Miscellaneous	\$ -	\$ -	\$ 1,740	\$ 1,937	1,750	111%
59	48	ATM Fees	\$ -	\$ -	\$ 2,267	\$ 1,373	2,500	55%
60	49	Rodeo Queen Activities	\$ -	\$ -	\$ -	\$ -	3,000	0%
Total Fair Revenues			\$ 1,837	\$ -	\$ 590,813	\$ 559,123	\$ 618,050	90%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
Fairtime Personnel Expenses								
61	103	Fair Permanent Full-Time Positions	\$ 12,077	\$ -	\$ -	\$ 27,331	\$ 117,349	23%
62	104	Fair Temporary Salaries and Wages	\$ 344	\$ -	\$ -	\$ 4,117	3,747	110%
63	105	Fair O.P.E.	\$ 4,570	\$ -	\$ -	\$ 10,564	\$ 59,444	18%
Total Fairtime Personnel Expenses			\$ 16,991	\$ -	\$ -	\$ 42,012	\$ 180,540	23%
Fair Operations								
64	190	Telephone	\$ 407	\$ -	\$ -	\$ 2,322	\$ 3,000	77%
65	191	Car Allowance	\$ -	\$ -	\$ -	\$ -	-	0%
66	175	Printing	\$ -	\$ -	\$ 6,652	\$ 5,837	7,500	78%
67	192	Postage	\$ -	\$ -	\$ -	\$ 609	1,000	61%
68	193	Travel & Training	\$ 318	\$ -	\$ -	\$ 318	4,500	7%
69	194	Legal Fees to County	\$ -	\$ -	\$ -	\$ -	1,200	0%
70	195	Insurance and Bonding	\$ -	\$ -	\$ -	\$ 12,351	12,100	102%
71	196	Board Expense	\$ 84	\$ -	\$ -	\$ 84	750	11%
72	197	County Indirect Costs	\$ 2,499	\$ -	\$ -	\$ 6,244	14,992	42%
73	176	Utilities	\$ -	\$ -	\$ 11,616	\$ 12,557	13,000	97%
74	198	Dues, Licenses and Fees	\$ -	\$ -	\$ -	\$ 205	1,125	18%
75	178	Parking	\$ -	\$ -	\$ 5,185	\$ 5,507	5,200	106%
76	179	Professional Services	\$ -	\$ -	\$ 27,754	\$ 61,146	76,215	80%
77	180	Advertising, Promotions, etc.	\$ -	\$ 300	\$ 74,101	\$ 78,607	79,000	100%
78	182	Miscellaneous	\$ 390	\$ (444)	\$ 15,901	\$ 4,659	16,500	28%
79	183	Decorations	\$ 2,000	\$ -	\$ 4,083	\$ 3,025	4,000	76%
80	184	Equipment Rental	\$ 36	\$ 368	\$ 4,923	\$ 6,170	13,500	46%
81	186	Restroom Service	\$ -	\$ -	\$ 11,915	\$ 14,302	15,500	92%
82	187	Repair & Maintenance	\$ -	\$ 4,891	\$ 7,115	\$ 59	7,000	1%
83	188	Materials & Supplies	\$ 246	\$ -	\$ 12,302	\$ 12,032	10,500	115%
84	189	ATM Fees	\$ -	\$ -	\$ -	\$ -	250	0%
Total Fair Operations			\$ 5,980	\$ 5,115	\$ 181,547	\$ 226,034	\$ 286,832	79%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
Exhibits & Competitions								
85	211	Awards FFA	\$ -	\$ -	\$ 2,575	\$ 2,126	\$ 2,340	91%
86	212	Personnel FFA	\$ -	\$ 33	\$ 632	\$ 663	585	113%
87	213	Other FFA	\$ -	\$ -	\$ 1,361	\$ 493	1,215	41%
88		Total FFA	\$ -	\$ 33	\$ 4,568	\$ 3,282	\$ 4,140	79%
89	221	Awards 4-H	\$ -	\$ 5,519	\$ 5,806	\$ 4,598	\$ 5,400	85%
90	222	Personnel 4-H	\$ -	\$ 33	\$ 5,912	\$ 6,359	5,310	120%
91	223	Other 4-H	\$ -	\$ -	\$ 9,945	\$ 4,295	8,955	48%
		Total 4-H	\$ -	\$ 5,552	\$ 21,663	\$ 15,252	\$ 19,665	78%
92	231	Awards Open Class	\$ -	\$ -	\$ 25,778	\$ 20,186	\$ 23,400	86%
93	232	Personnel Open Class	\$ -	\$ 33	\$ 2,052	\$ 1,757	1,845	95%
94	233	Other Open Class	\$ -	\$ 20	\$ 3,627	\$ 1,472	3,265	45%
		Total Open Class	\$ -	\$ 53	\$ 31,457	\$ 23,415	\$ 28,510	82%
		Total Exhibits & Competitions	\$ -	\$ 5,638	\$ 57,688	\$ 41,949	\$ 52,315	80%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
Rodeo								
95	311	Prize Money	\$ -	\$ -	\$ 45,000	\$ 34,500	\$ 45,000	77%
96	312	Announcer/Contractors/Personnel	\$ -	\$ -	\$ 18,871	\$ 15,685	16,600	94%
97	313	Stock Contract	\$ -	\$ -	\$ 28,012	\$ 20,000	27,000	74%
98	314	Special Awards	\$ -	\$ -	\$ 816	\$ 1,000	500	200%
99	315	Exceptional Kid's Rodeo	\$ -	\$ 91	\$ 712	\$ 236	2,000	12%
100	316	Promotion	\$ -	\$ -	\$ 5,323	\$ 4,424	5,500	80%
101	317	Materials & Supplies	\$ -	\$ 98	\$ 2,957	\$ 4,086	3,000	136%
102	318	Board Expense	\$ 428	\$ 1,382	\$ 1,990	\$ 466	2,000	23%
103	319	Other (Fees & Dues)	\$ -	\$ -	\$ 2,522	\$ -	2,500	0%
104	320	Queen	\$ -	\$ 419	\$ 1,198	\$ 1,190	4,000	30%
105	321	Rental Equipment	\$ -	\$ 371	\$ 3,110	\$ 8,978	7,500	120%
106	322	Money Raising Projects	\$ -	\$ -	\$ 1,691	\$ 2,566	1,750	147%
107	333	Sponsorship Fees	\$ -	\$ -	\$ 1,125	\$ -	-	
Total Rodeo			\$ 428	\$ 2,361	\$ 113,327	\$ 93,131	\$ 117,350	79%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
		Fair Entertainment						
108	324	Main Stage (Artist Fees)	\$ -	\$ -	\$ 76,500	\$ 46,350	\$ 63,000	74%
109	325	Grounds Entertainment	\$ -	\$ -	\$ 57,224	\$ 39,317	42,500	93%
110	326	Associated Costs - Main	\$ -	\$ -	\$ 22,447	\$ 28,263	32,000	88%
111	327	Associated Costs - Grounds	\$ -	\$ -	\$ 15,732	\$ 18,423	15,000	123%
112	328	Touch & See	\$ -	\$ -	\$ 3,000	\$ 2,500	2,500	100%
113	329	Special Exhibit	\$ -	\$ -	\$ 17,223	\$ 11,973	12,500	96%
		Total Fair Entertainment	\$ -	\$ -	\$ 192,126	\$ 146,826	\$ 167,500	88%
		Total Fairtime Expenses	\$ 23,399	\$ 13,114	\$ 544,688	\$ 549,952	\$ 804,537	68%
		Net Fairtime Income/Loss	\$ (21,562)	\$ (13,114)	\$ 46,125	\$ 9,171	\$ (186,487)	-5%

Line Item	Acct No.	Description	October 2003	October 2002	Year to Date FYE 6/30/03	Year to Date FYE 6/30/04	Adopted 2003-04	%
Non-Operating Revenues								
114	9	Dedicated Funds - Hotel/Motel Tax	\$ 134,624	\$ 148,365	\$ 285,209	\$ 265,499	\$ 538,000	49%
115	14	Interest	\$ 429	\$ 468	\$ 2,014	\$ 2,009	5,000	40%
Total Non-Operating Revenues			\$ 135,053	\$ 148,833	\$ 287,223	\$ 267,508	\$ 543,000	49%
Non-Operating Expenses								
116	510	Purchase/Lease	\$ -	\$ -	\$ 37,505	\$ 37,954	\$ 42,667	89%
117	511	Land Improvements	\$ -	\$ -	\$ -	\$ -	-	0%
118	512	Building & Structures	\$ -	\$ -	\$ -	\$ -	-	0%
119	513	Equipment	\$ 613	\$ 613	\$ 613	\$ 5,730	27,200	21%
120	514	Development Reserve	\$ -	\$ -	\$ 10,000	\$ -	-	0%
Total Non-Operating Expenses			\$ 613	\$ 613	\$ 48,118	\$ 43,684	\$ 69,867	63%

01/08/04

Washington County Fair Complex

Line Item Report

October 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
Income					
C - DEDICATED FUNDS					
009 - Hotel/Motel Tax					
10/30/2003		Washington County Finance Department	October 2003	134,624.12	134,624.12
Total 009 - Hotel/Motel Tax					134,624.12
Total C - DEDICATED FUNDS					134,624.12
D - INTERIM INCOME					
010 - Rent & Storage					
010B - Main Exhibit Hall					
10/03/2003	032903-...	Portland Regional Gem & Mineral Show	Base Lease	1,800.00	1,800.00
10/03/2003	032903-...	ERA-PNW	MEH-North Oct 2003	625.00	625.00
10/09/2003	032903-...	D & K Enterprises	MEH- Doll House Miniature Show - October 2003	1,200.00	1,200.00
10/13/2003	032903-...	Unique Animal Expo	Remaining Base Lease on MEJ for October 2003	1,125.00	1,125.00
10/20/2003	2001-395	ERA-PNW	10/08/03	765.90	765.90
10/31/2003	2001-400	Collector's West	Base Lease, Inventory & Labor	1,851.50	1,851.50
10/31/2003		D & K Enterprises	MEH October 2003	300.00	300.00
10/31/2003		Pacific NW Fenton Association	MEH Final Base Payment Oct. 2003	1,775.00	1,775.00
Total 010B - Main Exhibit Hall					9,442.40
010C - Cloverleaf Building					
10/03/2003	032903-...	Greater Clark Co. Kennel Club		295.00	295.00
10/06/2003	032903-...	Polencio Rebolledo	2 Hours in CCB on 10/1/03	64.00	64.00
10/13/2003	2001-390	Oregon Ki Society	October 2003	128.00	128.00
10/19/2003	032903-...	Eulogio Rebolledo	2 hours in CCB on 10/8/03	64.00	64.00
10/20/2003	032903-...	Cascade APBT Club	Base lease for 10/31 to 11/02 2003	450.00	450.00
Total 010C - Cloverleaf Building					1,001.00
010G - Grounds/General					
10/03/2003	032903-...	Greater Clark Co. Kennel Club		806.00	806.00
10/03/2003	032903-...	Amusement Consulting Services	Remaining amount owed	313.20	313.20
10/19/2003	032903-...	Jan Herinckx	Large Covered Showring	192.00	192.00
10/20/2003	2001-385	IABCAA	Base lease of Friendship Plaza & inventory less ...	79.50	79.50
Total 010G - Grounds/General					70
010J - RV/Boat Storage/Barns					
10/01/2003	032903-...	Howard Hudson	RV Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Ray Petermeyer	Boat Storage-deposit	75.00	75.00
10/01/2003	032903-...	Jeff Schilling	RV Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Steve Laskowski	RV Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Melinda Tesar	Boat Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Robert Cena	Boat Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Robert Cena	Boat Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Ralph Moberly	Winter Boat Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Henry Jay	Winter Boat Storage-Deposit	75.00	75.00
10/01/2003	032903-...	Chris Perry	Winter Boat Storage-Deposit	75.00	75.00
10/06/2003	032903-...	Dan L Goodrich	Boat Storage-Deposit	75.00	75.00
10/08/2003	032903-...	Daniel Johnson	Boat Storage-Deposit	75.00	75.00
10/08/2003	032903-...	Vance Taylor	Boat Storage-Deposit	75.00	75.00
10/10/2003	032903-...	Richard Berry	Boat Storage-Deposit	75.00	75.00
10/10/2003	032903-...	Terri Wippel	Boat Storage-Deposit	75.00	75.00
10/13/2003	032903-...	Stephen Kuemper	Boat/RV Storage Fee	75.00	75.00
10/13/2003	032903-...	Al Seaman	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	Gerald Sweet	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	Vynn Berg	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	Robert Brander	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	Michelle Concannon	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	Gary Smith	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	Nancy Morgan	Boat/RV Storage Fee	75.00	75.00
10/19/2003	032903-...	John Lepschat	Boat/RV Storage Fee	75.00	75.00
10/27/2003	032903-...	Howard Nolte	Boat/RV Storage Fee	75.00	75.00
Total 010J - RV/Boat Storage/Barns					1,875.00
010K - Interim Use Concessions					
10/31/2003	032903-...	Padres Inc.	Interim Use Concessions Beer Percentage for F...	561.60	561.60
Total 010K - Interim Use Concessions					561.60
Total 010 - Rent & Storage					14,270.70
014 - Interest Income					
10/31/2003		Columbia Community Bank	October 2003	335.57	335.57
10/31/2003		Washington County Finance Department	October Interest	93.67	7
Total 014 - Interest Income					429.24
016 - Parking Fees					
10/03/2003	032903-...	Amusement Consulting Services	Parking Revenue from Fourth of July event	7,486.81	7,486.81
Total 016 - Parking Fees					7,486.81

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Date	Num	Name	Memo	Original Amount	Paid Amount
017 - Miscellaneous Income					
10/03/2003	032903-...	Amusement Consulting Services	Safeway Scaffolding Rental	2,000.00	2,000.00
10/19/2003	032903-...		Fax Use for Mike Wold	8.00	8.00
10/20/2003	032903-...	Pepsi Bottling Group	Vending machine commission	36.30	36.30
Total 017 - Miscellaneous Income					2,044.30
018 - RV Parking					
018A - RV Parking/Short Term					
10/01/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
10/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	20.00	20.00
10/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	20.00	20.00
10/08/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/10/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
10/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	20.00	20.00
10/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	90.00	90.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	40.00	40.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	60.00	60.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	60.00	60.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
10/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	20.00	20.00
10/31/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
Total 018A - RV Parking/Short Term					1,080.00
Total 018 - RV Parking					1,080.00
D - INTERIM INCOME - Other					
10/03/2003	2001-383	Amish Country Traditions	Base lease of MEH & inventory less paid deposits	1,293.00	1,293.00
Total D - INTERIM INCOME - Other					1,293.00
Total D - INTERIM INCOME					28,604.05
E - FAIR INCOME					
030 - Discount Admission					
10/31/2003	2001-364	Reser's Fine Foods	Admission Vouchers per Agreement	1,816.00	1,816.00
Total 030 - Discount Admission					1,816.00
041 - Miscellaneous					
10/09/2003	2001-389	Baker Rock	Fair Miscellaneous Income	21.03	21.03
Total 041 - Miscellaneous					21.03
Total E - FAIR INCOME					1,837.03
F - Frite Lites Income					
50 - Loan Proceeds					
10/29/2003			Second LFAS payment	83,058.00	83,058.00
10/29/2003			Storage Unit Purchase	5,933.03	5,933.03
Total 50 - Loan Proceeds					88,991.03
51 - Admission - Cash					
10/06/2003			10/3 to 10/5	1,116.50	1,116.50
10/13/2003			10/10/03 to 10/12/03	1,003.95	1,003.95
10/20/2003			10/17 - 10/19	3,664.75	3,664.75
10/27/2003			10/24 to 10/26 2003	4,015.50	4,015.50
10/31/2003			Deposit	2,532.38	2,532.38
Total 51 - Admission - Cash					12,333.08

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Date	Num	Name	Memo	Original Amount	Paid Amount
52 - Admissions - Credit Card					
10/06/2003			10/3 to 10/5 Visa	45.00	45.00
10/06/2003			10/3 to 10/5 Mastercard	35.00	35.00
10/06/2003			10/3 to 10/5 AMEX	30.00	30.00
10/11/2003			10/11/03 Visa	45.00	45.00
10/12/2003			Visa 10/12/03	50.00	50.00
10/12/2003			AMEX 10/12/03	10.00	10.00
10/17/2003			10/17/03	32.50	32.50
10/17/2003			10/17/03	77.50	77.50
10/18/2003			10/18/03	277.50	277.50
10/18/2003			10/18/03	10.00	10.00
10/19/2003			10/19/03	17.50	17.50
10/19/2003			10/19/03	50.00	50.00
10/27/2003			10/24 Visa	107.50	107.50
10/27/2003			10/24 Mastercard	10.00	10.00
10/27/2003			10/24 AMEX	12.50	12.50
10/27/2003			10/25 Visa	125.00	125.00
10/27/2003			10/25 Mastercard	35.00	35.00
10/27/2003			10/26 Visa	152.50	152.50
10/27/2003			10/26 Mastercard	15.00	15.00
10/27/2003			10/26 AMEX	25.00	25.00
10/31/2003			10/27 to 10/31 2003	195.00	195.00
10/31/2003			10/27 to 10/31 2003	45.00	45.00
10/31/2003			10/27 to 10/31 2003	40.00	40.00
Total 52 - Admissions - Credit Card					1,442.50
54 - Sponsorship					
10/28/2003		Washington County Fair & Rodeo Boosters		4,000.00	4,000.00
10/28/2003		Tuality Healthcare		4,000.00	4,000.00
Total 54 - Sponsorship					8,000.00
57 - Miscellaneous					
10/06/2003			10/3 to 10/5 Glow Sticks	148.50	148.50
10/13/2003			Glow Sticks 10/10 to 10/12/03	75.50	75.50
10/20/2003			Glowsticks 10/17- 10/19	357.00	357.00
10/27/2003			Glow Sticks 10/24 to 10/26	315.10	315.10
10/31/2003			Deposit	99.50	99.50
Total 57 - Miscellaneous					995.60
Total F - Frite Lites Income					111,762.21
Total Income					274,827.41
Gross Profit					274,827.41
Expense					
AE - PERSONNEL					
100 - Interim Permanent F/T Salaries					
10/01/2003		Washington County Finance Department	PP0319	7,488.01	7,488.01
10/23/2003	40783	Washington County Finance Department	PP0320	7,956.63	7,956.63
10/31/2003		Washington County Finance Department	PP0321	8,574.70	8,574.70
Total 100 - Interim Permanent F/T Salaries					24,019.34
101 - Interim Temp Salaries & Wages					
10/01/2003		Washington County Finance Department	PP0319	220.80	220.80
10/10/2003		Employers Overload	Temp Services	317.48	317.48
10/22/2003		Anytime Labor	Hardy/Tommy	116.02	116.02
10/22/2003	Inv# P-1...	Employers Overload	Temp Services	335.10	335.10
10/22/2003		Anytime Labor	Electrician to check RV park	112.28	112.28
10/23/2003	40783	Washington County Finance Department	PP0320	220.80	220.80
10/31/2003		Washington County Finance Department	PP0321	220.80	220.80
Total 101 - Interim Temp Salaries & Wages					1,543.28
102 - Interim O.P.E.					
10/01/2003		Washington County Finance Department	PP0319	2,742.20	2,742.20
10/01/2003		Washington County Finance Department	PP0319	160.00	160.00
10/01/2003		Washington County Finance Department	PP0319	46.63	46.63
10/10/2003		Employers Overload	Temp Services	211.65	211.65
10/22/2003	Inv# P-1...	Employers Overload	Temp Services	223.40	223.40
10/22/2003		Anytime Labor	Hardy/Tommy	77.34	77.34
10/22/2003		Anytime Labor	Electrician to check RV park	74.85	74.85
10/23/2003	40783	Washington County Finance Department	PP0320	3,265.40	3,265.40
10/23/2003	40783	Washington County Finance Department	PP0320	59.92	59.92
10/31/2003		Washington County Finance Department	PP0321	3,482.28	3,482.28
Total 102 - Interim O.P.E.					10,343.67

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Date	Num	Name	Memo	Original Amount	Paid Amount
103 - Fair Permanent Full-Time Salary					
10/01/2003		Washington County Finance Department	PP0319	3,731.69	3,731.69
10/23/2003	40783	Washington County Finance Department	PP0320	4,200.32	4,200.32
10/31/2003		Washington County Finance Department	PP0321	4,144.86	4,144.86
Total 103 - Fair Permanent Full-Time Salary					12,076.87
104 - Fair Temporary Salaries					
10/23/2003	40783	Washington County Finance Department	PP0320	164.00	164.00
10/31/2003		Washington County Finance Department	PP0321	180.00	180.00
Total 104 - Fair Temporary Salaries					344.00
105 - Fair O.P.E.					
10/01/2003		Washington County Finance Department	PP0319	1,312.97	1,312.97
10/01/2003		Washington County Finance Department	PP0319	16.82	16.82
10/23/2003	40783	Washington County Finance Department	PP0320	1,609.60	1,609.60
10/23/2003	40783	Washington County Finance Department	PP0320	17.17	17.17
10/31/2003		Washington County Finance Department	PP0321	1,613.58	1,613.58
Total 105 - Fair O.P.E.					4,570.14
Total AE - PERSONNEL					52,897.30
BE - INTERIM OPERATIONS					
107 - Office Expense					
10/28/2003		Office Depot	Printer Cartridges	330.31	330.31
Total 107 - Office Expense					330.31
108 - Telephone					
10/10/2003		T-Mobile		42.78	42.78
10/22/2003		Integra		668.20	668.20
Total 108 - Telephone					710.98
110 - Postage					
10/10/2003		Employers Overload	Temp Services	217.58	217.58
Total 110 - Postage					217.58
111 - Equip/Bldg Rental					
111A - Equipment Rental					
10/08/2003		Sierra Springs/Brewed Hot Coffee	Rental	5.00	5.00
10/10/2003		Pitney Bowes	Rental	192.02	192.02
10/22/2003		Citicorp Vendor Finance, Inc.	Copier rental	238.97	238.97
10/22/2003		Pitney Bowes	Electronic Scale rental	32.25	32.25
10/23/2003		Home Depot	Auger Rental	46.20	46.20
Total 111A - Equipment Rental					514.44
111B - Armory Rental					
10/10/2003		Oregon Military Department	May Armory Rental-Reissue	250.00	250.00
Total 111B - Armory Rental					250.00
Total 111 - Equip/Bldg Rental					764.44
112 - Utilities					
10/10/2003		NW Natural	8/29/03	23.94	23.94
10/10/2003		NW Natural	9/30/03	15.13	15.13
10/10/2003		NW Natural	8/29/03	15.13	15.13
10/10/2003		NW Natural	8/29/03	15.13	15.13
10/10/2003		Portland General Electric	9/30/03	10.30	10.30
10/10/2003		Portland General Electric	9/30/03	2,393.54	2,393.54
10/10/2003		Portland General Electric	9/30/03	158.41	158.41
10/22/2003		Portland General Electric	9/30/03	43.27	43.27
10/22/2003		Hillsboro Garbage Disposal	9/30	222.00	222.00
10/22/2003		Portland General Electric	9/12/2003 to 10/13/2003	29.52	29.52
Total 112 - Utilities					2,926.37
113 - Repair & Maintenance					
113G - Grounds/General R & M					
10/01/2003		Home Depot	Casoron/ZipTies/Poly Sheets	144.69	144.69
10/01/2003		Home Depot	Aluminum Channel/Motion Detector	35.16	35.16
10/23/2003	Inv# C-0...	Familian NW Hillsboro #3207	Credit	(127.18)	(127.18)
10/23/2003		Home Depot	Misc. Tools, Supplies, Lumber	477.87	477.87
10/23/2003		Familian NW Hillsboro #3207	Misc Supplies & parts	42.04	7.31
10/23/2003		Familian NW Hillsboro #3207	Catch Basin	194.63	33.86
10/28/2003		Home Depot	gutter Guards & Electrical Boxes	340.65	340.65
10/28/2003		A-Boy Supply Company	Water Heater element & rope	13.88	13.88
Total 113G - Grounds/General R & M					926.24

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Date	Num	Name	Memo	Original Amount	Paid Amount
113L - Equipment R & M					
10/05/2003		Fred Meyer	Vacuum Cleaner Bell	2.99	2.99
10/08/2003		Sunset Auto Parts	Return Fuel Pump	(326.59)	(150.27)
10/08/2003		Sunset Auto Parts	Return Manual	(19.59)	(9.01)
10/08/2003		Sunset Auto Parts	Fuel Pump - Dodge Van	378.60	173.74
10/08/2003		Sunset Auto Parts	credit	(31.43)	(14.46)
10/10/2003		Bi-Mart	Delco Motor Oil	38.16	38.16
10/22/2003	#452284	Gratteri Tire & Wheel	Heavy Duty Tubes/Calcium	30.62	30.62
10/22/2003		Patterson's Repair Service	Repair Tractor	1,204.29	1,204.29
10/23/2003		Hometown Hearth & Grill	Gas Line for Fork Lift	14.50	14.50
10/28/2003		Sunset Auto Parts	Return Fuel Pump	(326.59)	(176.32)
10/28/2003		Sunset Auto Parts	Return Manual	(19.59)	(10.58)
10/28/2003		Sunset Auto Parts	New Fuel Pump - Dodge Ram	189.88	188.04
10/28/2003		Sunset Auto Parts	Manual - Dodge Ram	15.99	15.83
10/28/2003		Sunset Auto Parts	credit	(31.43)	(16.97)
Total 113L - Equipment R & M					1,290.56
113 - Repair & Maintenance - Other					
10/06/2003		Bretthauer Oil Co.	Diesel/Gas	781.30	781.30
Total 113 - Repair & Maintenance - Other					781.30
Total 113 - Repair & Maintenance					2,998.10
114 - General Supplies					
10/02/2003		Lowe's	Wasp Spray-Credit Card	64.49	64.49
10/02/2003		Lowe's	Flashlights	53.42	53.42
10/06/2003		U-Haul	Acct# 114	20.00	20.00
10/08/2003		Home Depot	General Supplies-GFI's	156.81	156.81
10/13/2003	013036	Home Depot	Misc. Light Bulbs, Motion Detectors, etc.	109.93	109.93
10/19/2003		Lowe's	Keys & Graphite Lubricant	7.63	7.63
10/20/2003	020628	Home Depot	Ear Plugs, Safety Glasses, keys, Poly Sheeting	154.31	154.31
10/20/2003	020987	Home Depot	Door Closer	6.19	6.19
10/22/2003	Inv# 079...	Familian NW Hillsboro #3207	Ametek Green Lid	2.07	2.07
10/22/2003	Inv# 079...	Familian NW Hillsboro #3207	Acct# 114	20.84	20.84
10/22/2003		Ferrellgas	76.9 gallons-Inv# 240306	45.00	0
10/22/2003		Cintas First Aid & Safety	Re-fill Shop First Aid Kit	73.10	10
10/22/2003		Platt Electric	General Electrical Supplies	159.08	159.08
10/22/2003		Platt Electric	Supplies for repair broken junction boxes	59.51	59.51
10/22/2003		Platt Electric	Ballasts & Flex Glue	114.02	114.02
10/22/2003		United Rentals, Inc.	Concrete for Seatwall - Chamber project	352.89	352.89
Total 114 - General Supplies					1,399.29
118 - Travel & Training					
10/23/2003		Washington County Historical Society	Ticket for Annual banquet	47.50	47.50
Total 118 - Travel & Training					47.50
121 - Professional Svcs.					
10/03/2003		Hillsboro Computer Service	New server setup/install	480.00	480.00
10/03/2003	032903-...	ERA-PNW	Security	(180.00)	(180.00)
10/22/2003		Coast to Coast Event Services		213.88	213.88
Total 121 - Professional Svcs.					513.88
131 - Advertising & P.R.					
10/22/2003		Hillsboro Argus	Sept Ads	457.35	457.35
10/22/2003		Qwest Dex	Yellow Pages	31.70	31.70
Total 131 - Advertising & P.R.					489.05
132 - Board Expense					
10/22/2003		Don Hillman-	Reimbursement for Gift Basket Items for WC Hist...	50.31	50.31
Total 132 - Board Expense					50.31
133 - Dues, Licenses, Fees					
10/01/2003		Oregon Secretary of State	Corporation Renewal	20.00	20.00
10/02/2003		Merchant Solutions	Merchant Percentage Fees	31.48	31.48
10/03/2003		Hillsboro Chamber	Membership dues	595.00	595.00
10/31/2003		Columbia Community Bank	Analysis Fee	9.90	9.90
Total 133 - Dues, Licenses, Fees					656.38
149 - Misc. Materials & Svcs.					
10/02/2003		Lowe's	Adaptor-Concession Stand	38.76	38.76
10/02/2003		Home Depot	Zip Ties	41.30	41.30
10/06/2003		Don Hillman-	Paint	23.59	23.59
10/06/2003		Don Hillman-	Acct# 149	20.70	0
10/08/2003		Home Depot	Bee Spray & Hazard Paint	99.02	2
10/22/2003		U-Haul	Propane	32.48	32.48
Total 149 - Misc. Materials & Svcs.					255.85

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Date	Num	Name	Memo	Original Amount	Paid Amount
151 - County Indirect Cost					
10/06/2003		Washington County Finance Department	October	1,249.50	1,249.50
10/23/2003	40783	Washington County Finance Department	PP0320	1,249.50	1,249.50
Total 151 - County Indirect Cost					2,499.00
154 - RV Park					
154A - RV Park Repair & Maint.					
10/10/2003		RonJons Unlimited, Incorp	Airshow Portable Restroom	185.00	185.00
Total 154A - RV Park Repair & Maint.					185.00
154B - RV Park Hotel/Motel Tax					
10/10/2003		Washington County Finance Department	1st Qtr 03/04	168.00	168.00
Total 154B - RV Park Hotel/Motel Tax					168.00
Total 154 - RV Park					353.00
Total BE - INTERIM OPERATIONS					14,212.04
CE - FAIR OPERATIONS					
182 - Miscellaneous					
10/22/2003		Wil-Rene Farms	2003 Milking Income	39.00	39.00
10/22/2003		George Marsh-	2003 Milking Income	39.00	39.00
10/22/2003		Robin Marsh-	2003 Milking Income	39.00	39.00
10/22/2003		Brandi Marsh-	2003 Milking Income	39.00	39.00
10/22/2003		Anna Marsh-	2003 Milking Income	39.00	39.00
10/22/2003		Will Marsh-	2003 Milking Income	39.00	39.00
10/22/2003		TMK Farm	2003 Milking Income	39.00	39.00
10/22/2003		Bevi-Joe Farms	2003 Milking Income	39.00	39.00
10/22/2003		Joe Twigg-	2003 Milking Income	39.00	39.00
10/22/2003		Mathias Schmidkofer	2003 Milking Income	39.00	39.00
Total 182 - Miscellaneous					390.00
183 - Decorations					
10/10/2003		Viking Plants	Fair Decorations	2,000.00	2,000.00
Total 183 - Decorations					2,000.00
184 - Equipment Rental					
10/22/2003		United Rentals, Inc.	Rent Lawn Roller	36.48	36.48
Total 184 - Equipment Rental					36.48
188 - Materials & Supplies					
10/22/2003		Mike & Debbie Duyck	123 Straw Bales	246.00	246.00
Total 188 - Materials & Supplies					246.00
190 - Fair Telephone					
10/03/2003		Integra	Phone service, LongDistance, DSL	407.04	407.04
Total 190 - Fair Telephone					407.04
193 - Fair Travel & Training					
10/14/2003		International Assoc. of Fairs and Expo's	IAFE Convention	225.00	225.00
10/16/2003		Hilton Hotels	IAFE Hotel Deposit	92.65	92.65
Total 193 - Fair Travel & Training					317.65
196 - Board Expense					
10/10/2003		Sheila Day	Volunteer Dinner	83.89	83.89
Total 196 - Board Expense					83.89
197 - Fair County Indirect Cost					
10/06/2003		Washington County Finance Department	October	1,249.50	1,249.50
10/23/2003	40783	Washington County Finance Department	PP0320	1,249.50	1,249.50
Total 197 - Fair County Indirect Cost					2,499.00
Total CE - FAIR OPERATIONS					5,980.06
EE - RODEO					
318 - Board Expense					
10/10/2003		PRCA Properties, Inc.	Annual Convention registration	235.00	235.00
10/10/2003		New Redmond Hotel	Circuit Finals Hotel - Feinauer	192.93	192.93
Total 318 - Board Expense					427.93
Total EE - RODEO					427.93

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Date	Num	Name	Memo	Original Amount	Paid Amount
HE - Frite Lites Expense					
375 - Major Expenditures					
10/01/2003		Home Depot	Power Cords	89.94	89.94
10/02/2003		Lowe's	Cords-Frite Lites	139.72	139.72
10/02/2003		Lowe's	Cords-Frite Lites	54.95	54.95
10/03/2003		Fred Meyer	Outdoor Character	54.99	54.99
10/05/2003		Fred Meyer	Cords & Inflatables Characters	129.96	129.96
10/05/2003		Lowe's	Cords & Connections-Frite Lites	46.83	46.83
10/06/2003		Lights for All Seasons	Remainder 3/10, 6/10 & 6/9 Contract	83,058.00	83,058.00
10/06/2003		Stargate Costumes	Costumes	401.92	401.92
10/06/2003		Fred Meyer	Inflatables & Electrical Cords	348.88	348.88
10/06/2003		Target	CD Player	49.99	49.99
10/06/2003		Home Depot	Electrical	86.13	86.13
10/06/2003		Home Depot	Electrical	33.54	33.54
10/06/2003		Home Depot	Electrical & Ticket Bins	207.72	207.72
10/06/2003		Home Depot	Electrical	(69.00)	(69.00)
10/08/2003		Home Depot	Faulty Light/Motion Detector	(26.97)	(26.97)
10/08/2003		Fred Meyer	Return Halloween Dec	(19.99)	(19.99)
10/10/2003		Bi-Mart Corporation	Extension Cords-Frite Lites	77.90	77.90
10/10/2003		Target	Additional CD Player	49.99	49.99
10/16/2003		Stargate Costumes	Costumes	30.97	30.97
10/16/2003		Stargate Costumes	Costumes	542.50	542.50
10/19/2003		Lowe's	50' electrical cords	53.82	53.82
10/19/2003		Fred Meyer	Inflatable Spider	39.99	39.99
10/19/2003		Fred Meyer	Fog Machine	17.99	17.99
10/20/2003	020628	Home Depot	50' Electrical Cords	39.90	39.90
10/22/2003		Don Hillman-	Reimbursement for 2 Frite Lites Inflatables	79.98	79.98
10/23/2003		Party City of Hillsboro	Backup Fog Machine	69.99	69.99
10/23/2003		Party City of Hillsboro	Fog Machine	69.99	69.99
10/23/2003		Familian NW Hillsboro #3207	Plastic Tube for Hay Slide	494.40	86.01
Total 375 - Major Expenditures					85,745.64
378 - Professional Services					
10/22/2003	Inv# 209...	Washington County Finance Department	Graphic Services-Frite Lites	256.50	256.50
10/22/2003		Employers Overload	Frite Lites Staff	401.86	96
Total 378 - Professional Services					36
380 - Miscellaneous					
10/03/2003		ASCAP	Payment	1,326.00	1,326.00
10/07/2003		Oriental trading Company	Candy for Halloween Night	793.50	793.50
10/10/2003	Inv# 242...	United Parcel Service	Light Sequences	85.00	85.00
10/15/2003		Oriental trading Company	Tatoos	75.40	75.40
10/16/2003		Oriental trading Company	Candy	375.05	375.05
10/19/2003		Fred Meyer	Costume Assessories	11.22	11.22
10/19/2003		Fred Meyer	Fog Oil	9.99	9.99
10/21/2003		Oriental trading Company	Tatoos	102.15	102.15
10/30/2003		Home Depot	Misc. Supplies for Frite Lites	189.98	189.98
Total 380 - Miscellaneous					2,968.29
382 - Materials & Supplies					
10/01/2003		Home Depot	Light Bulb-Frite Lites	47.70	47.70
10/02/2003		Home Depot	Plugs-Frite Lite Display	58.80	58.80
10/03/2003		Mike & Debbie Duyck	Strawbales/Pumpkins/Corn Stalks	295.00	295.00
10/06/2003		Spirit Halloween Superstores	Creepy Cafe Decorations	31.88	31.88
10/06/2003		Office Depot	Invitations & Envelopes	20.73	20.73
10/06/2003		Office Depot	Tally Counters	25.54	25.54
10/06/2003		Target	Creepy Cafe Decorations	19.12	19.12
10/10/2003		Mike & Debbie Duyck	Strawbales (100)	200.00	200.00
10/10/2003	313407	Mike & Debbie Duyck	Strawbales	354.00	354.00
10/14/2003	014620	Home Depot	Candy Buckets	46.62	46.62
10/22/2003		Familian NW Hillsboro #3207	Pipe for Electrical Cords	56.69	56.69
10/23/2003		Gi Joes	Wax	7.99	7.99
10/23/2003		Party City of Hillsboro	Fog Liquid	19.99	19.99
10/28/2003		Target	Fog Liquid	8.00	8.00
10/28/2003		Spirit Halloween Superstores	Fog Liquid	39.98	39.98
10/28/2003		Target	Fog Liquid	32.00	32.00
10/28/2003		Pizza Schmizza	Piza for volunteers & staff	42.48	42.48
Total 382 - Materials & Supplies					1,306.52
Total HE - Frite Lites Expense					90,678.81

01/08/04

Washington County Fair Complex
Line Item Report

October 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
JE - CAPITAL OUTLAY					
513 - Equipment					
10/16/2003		Textron Financial Corp	Mower Lease	613.07	613.07
Total 513 - Equipment					613.07
Total JE - CAPITAL OUTLAY					613.07
Total Expense					164,809.21
Net Income					110,018.20

Washington County Fair Complex
Balance Sheet Prev Year Comparison
 As of October 31, 2003

	<u>Oct 31, 03</u>	<u>Oct 31, 02</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	0.00	14,462.59	(14,462.59)	(100.0)%
0950 · West Coast Bank-Premium	0.00	(5,314.23)	5,314.23	100.0%
1-1 · C.C.B. - General Checking	19,555.43	0.00	19,555.43	100.0%
1-3 · C.C.B. - Money Market Account	205,573.23	0.00	205,573.23	100.0%
1-4 · C.C.B. - ATM Acct	2,420.00	0.00	2,420.00	100.0%
1040 · Petty Cash	242.75	650.00	(407.25)	(62.7)%
1080 · Washington County Fund 200	187,159.48	351,650.68	(164,491.20)	(46.8)%
910 · West Coast Money Market	0.00	130,028.71	(130,028.71)	(100.0)%
Total Checking/Savings	414,950.89	491,477.75	(76,526.86)	(15.6)%
Accounts Receivable				
1200 · Accounts Receivable	11,766.50	1,032.40	10,734.10	1,039.7%
Total Accounts Receivable	11,766.50	1,032.40	10,734.10	1,039.7%
Other Current Assets				
1499 · Undeposited Funds	15.00	0.00	15.00	100.0%
2170 · Show Opening & Ending Cash	12,003.15	0.00	12,003.15	100.0%
2175 · ATM Suspense Account	(2,300.00)	0.00	(2,300.00)	(100.0)%
Total Other Current Assets	9,718.15	0.00	9,718.15	100.0%
Total Current Assets	436,435.54	492,510.15	(56,074.61)	(11.4)%
Fixed Assets				
220 · Equipment	10,487.06	0.00	10,487.06	100.0%
Total Fixed Assets	10,487.06	0.00	10,487.06	100.0%
TOTAL ASSETS	<u>446,922.60</u>	<u>492,510.15</u>	<u>(45,587.55)</u>	<u>(9.3)%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	26,453.35	7,932.39	18,520.96	233.5%
Total Accounts Payable	26,453.35	7,932.39	18,520.96	233.5%

Washington County Fair Complex
Balance Sheet Prev Year Comparison
 As of October 31, 2003

	<u>Oct 31, 03</u>	<u>Oct 31, 02</u>	<u>\$ Change</u>	<u>% Change</u>
Credit Cards				
01 · Home Depot	2,048.51	0.00	2,048.51	100.0%
03 · Office Depot	330.31	29.00	301.31	1,039.0%
05 · WCB Visa-Card# 1	2,274.43	2,312.99	(38.56)	(1.7)%
06 · WCB Visa - Don	524.26	0.00	524.26	100.0%
07 · - Lowe's	61.25	0.00	61.25	100.0%
Total Credit Cards	<u>5,238.76</u>	<u>2,341.99</u>	<u>2,896.77</u>	<u>123.7%</u>
Other Current Liabilities				
2053 · Deferred Commercial Exhibit ...	(50.00)	0.00	(50.00)	(100.0)%
2059 · Deferred Sponsorship Income	6,000.00	0.00	6,000.00	100.0%
2064 · Defered Facilities Rental	3,545.00	0.00	3,545.00	100.0%
2065 · Rental Refundable Deposits	1,717.70	231.35	1,486.35	642.5%
Total Other Current Liabilities	<u>11,212.70</u>	<u>231.35</u>	<u>10,981.35</u>	<u>4,746.6%</u>
Total Current Liabilities	<u>42,904.81</u>	<u>10,505.73</u>	<u>32,399.08</u>	<u>308.4%</u>
Long Term Liabilities				
2200 · Loan - Columbia Community B...	130,790.91	0.00	130,790.91	100.0%
Total Long Term Liabilities	<u>130,790.91</u>	<u>0.00</u>	<u>130,790.91</u>	<u>100.0%</u>
Total Liabilities	<u>173,695.72</u>	<u>10,505.73</u>	<u>163,189.99</u>	<u>1,553.3%</u>
Equity				
3000 · Opening Bal Equity	(2,204.84)	0.00	(2,204.84)	(100.0)%
3900 · Retained Earnings	65,898.91	266,811.02	(200912.11)	(75.3)%
Net Income	209,532.81	215,193.40	(5,660.59)	(2.6)%
Total Equity	<u>273,226.88</u>	<u>482,004.42</u>	<u>(208777.54)</u>	<u>(43.3)%</u>
TOTAL LIABILITIES & EQUITY	<u><u>446,922.60</u></u>	<u><u>492,510.15</u></u>	<u><u>(45,587.55)</u></u>	<u><u>(9.3)%</u></u>

Minutes
Washington County Fair Board
Wednesday, December 9, 2003

Convened: 4:31 pm

FAIR BOARD:

President Kathy Christy
Vice President Rich Vial
Treasurer Sheila Day
Board Member Ken Leahy
Board Member Jane Willhoite

STAFF:

Don Hillman, Executive Director
Lisa DuPre, Marketing/Events Director
Leah Perkins, Fair Coordinator

GUESTS:

John Baggott
William Flag

PRESS:

Laura Gunderson, *The Oregonian*
Ellen Ast, *The Hillsboro Argus*

President Christy called the meeting to order at 4:31 p.m., welcomed everyone and called for additions to the Agenda. No additions were requested.

President Christy introduced new Board Member, William Flagg, as John Leper's appointment.

1. Consent Agenda

President Christy asked the board and the public if any items were requested to be removed from the Consent Agenda.

Motion by Vice President Vial to approve Consent Agenda. Second by Treasurer Day. Motion carried 5-0.

2. Special Reports

- A. **Rodeo Report** – Rodeo Chairman Feinauer absent. Nothing to report.
- B. **4-H Report** – John Baggott reported that re-enrollment is in process for 2004.
- C. **Boosters Report** – Bill Duerden was absent. Nothing to report.
- D. **Operations Report** – Executive Director Hillman reported that there is no written report, but the light pieces have been picked up and stored. Much of the staff will be taking comp time this month. A New Year's Eve dance will be held and phone book delivery is being staged from the parking lot.
- E. **Other** – None

3. **Old Business**

- A. **Redevelopment Update** – Executive Director Hillman reported that the two companies made their presentations. The committee felt there was not enough time allotted to have questions answered adequately and will meet again in January. Discussion ensued.
- B. **Cottonwood Tree Status**– No Update at this time.
- C. **Revision to Policy 401 – Establishment and Operation of Rodeo Committee**– Reviewed changes, Discussion ensued.

Motion by Vice President Vial to adopt Policy 401 as amended. Second by Treasurer Day. Motion carried 5-0.

- D. **Other – Board Member Replacements** – Executive Director Hillman reported that the County had reported that the current members that are up cannot serve after December 31st and new appointments will not be confirmed until January 6th. Vice President Vial requests to seek advice from County Council regarding members serving until new appointments and discussed re-appointment statue.

4. **New Business**

- A. **Receive Evaluation and Selection Committee Findings** – None
- B. **Forward Proposal Recommendation to County Commissioners** - None
- C. **2004-2005 Budget Discussions** – Executive Director Hillman referred to page 27. Reviewed and discussed.

D. **Board and Executive Director Goals for 2004** – Reviewed handout from Executive Director Hillman. Discussion ensued.

E. **Other, if any** - None

5. **Announcements** – None

6. **Correspondence** - None other than what was in the packet

7. **Board Communications** - Board Member Willhoite announced resignation.

8. **Other Matters of Information** -

A. **Non-Paid Use of Fair Complex Facilities**

B. **November Rodeo Committee & Associated Member minutes**

C. **November Booster Minutes**

D. **Newspaper Articles, if any**

E. **Website Activity**

F. **Other, if any**

With no further business before the Board, President Christy adjourned the meeting at 5:39 pm.

Don G. Hillman
Recording Secretary

Kathy Christy
Board President

Washington County **FAIR COMPLEX**

Fair Complex Facility Schedule January-2004

Saturday, January 03, 2004

Main Exhibit Hall Auto Swap Meet/Gun Show

Saturday, January 24, 2004

Main Exhibit Hall Glass Show

Sunday, January 04, 2004

Main Exhibit Hall Auto Swap Meet/Gun Show
Corner of 34th/Cornell Christmas Tree Collection

Sunday, January 25, 2004

Main Exhibit Hall Glass Show
Floral Building 4-H Club Meeting

Monday, January 05, 2004

Main Exhibit-South 4-H Club Meeting
Cloverleaf Building 4-H Guide Dog Meeting
Main Exhibit-North 4-H Club Meeting

Monday, January 26, 2004

Main Exhibit-South 4-H Dog Club Meeting
Main Exhibit-North 4-H Club Meeting
Covered Show Ring 4-H Archery Meeting

Tuesday, January 06, 2004

Cloverleaf Building 4-H Guide Dog Meeting
Floral Building Committee Meeting

Wednesday, January 28, 2004

Main Exhibit-South 4-H Dog Club Meeting
Main Exhibit-North Dog Training
Cloverleaf Building Martial Arts Class

Wednesday, January 07, 2004

Cloverleaf Building Martial Arts Class
Main Exhibit-South 4-H Dog Club Meeting

Saturday, January 31, 2004

Main Exhibit-North UKC Dog Show

Saturday, January 10, 2004

Main Exhibit-South Pygora Goat Show
Cloverleaf Bldg. Rodeo Queen's Coronation

Sunday, January 11, 2004

Floral Building 4-H Club Meeting

Monday, January 12, 2004

Covered Show Ring 4-H Archery Meeting
Main Exhibit-South 4-H Dog Club Meeting
Main Exhibit-North 4-H Club Meeting

Wednesday, January 14, 2004

Cloverleaf Building Martial Arts Class
Main Exhibit-South 4-H Dog Club Meeting

Wednesday, January 21, 2004

Main Exhibit-South 4-H Dog Club Meeting
Cloverleaf Building Martial Arts Class

SPECIAL REPORTS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: January 2, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: December Operations Report

With December being a slow month for facility rentals and fair-related activities, most of the staff enjoyed time-off to be with family and friends. Many of the staff uses their comp time earned in July associated with the setup and teardown of the annual County Fair & Rodeo.

Despite the minimal staff, the Main Exhibit Hall gables have been repaired. The gables will be painted as soon as the weather permits.

Staff has also installed seven-day programmable thermostats in the Main Exhibit Hall allowing us to better manage the heating systems. Staff can now pre-program the building's heating needs based upon starting and ending time of scheduled events over a seven day period. New thermostats are planned for the Cloverleaf and Floral Building.

An electrical storm in November apparently knocked out the Main Exhibit Hall fire alarm system requiring the installation of a new fire alarm controller box. This incident has given consideration of having a surge breaker installed in the building's main electrical box that will prevent future repairs due to electrical storms and their resulting power surges.

The Complex's Clark forklift is currently being overhauled which should extend it usefulness another 4-5 years. The Complex's Ford tractor is scheduled next for an overhaul.

NEW BUSINESS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: January 2, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: RV Rate Revision

Effective January 1, 2004, the transient occupancy taxes will increase 1% to support statewide tourism efforts. This brings the Washington County total transient occupancy tax to 8%.

For more than ten years, and ever since the Fair Complex has operated the RV park, the overnight fee has been \$15.00 with a six-night maximum. The \$15 overnight fee includes the transient occupancy taxes resulting in a net overnight fee of \$14.02 and a transient occupancy taxes of \$0.98.

To cover the increased transient occupancy taxes and utility charges over the last ten years, staff recommends that we increase the overnight rate to \$17.50, which would include the 8% (\$1.30) transient occupancy taxes.

As an aside, the recommended \$17.50 overnight RV rate is well under current RV rates, however, our RV park is limited to water and electricity only and no dump station is available.

County of Washington

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FAX MEMORANDUM

Date: January 2, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: Arena Riding Privileges - Rate Recommendation

The Fair Complex does not currently permit members of the public to ride their horses in the rodeo arena.

Rodeo arena riding privileges have been restricted to Washington County 4-H Horse Clubs, Washington County Sheriff's Posse and the Washington County Rodeo Committee drill team (Fly Girls). In each case there is a master agreement or liability waivers in affect to cover their use.

Staff recommends that we authorize the general public to use the Rodeo Arena, when available and as conditions and weather permits, at a rate of \$30 per hour. Members of the public could request such use of the Rodeo Arena for riding privileges during regular business hours upon paying the appropriate fees and signing applicable waivers of liability. Riding privileges would be limited to availability, and as conditions and weather permits.

If approved, staff will take appropriate measures to control access to the Rodeo Arena and post appropriate signs as to its availability to the general public.

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

2004-05 PROPOSED BUDGET SUMMARY

Mission Statement - The mission of the Washington County Fair Complex is to provide excellent facilities and services in a self-supporting a manner for the following purposes:

- | | |
|---|---|
| 1. Preserve the annual County Fair & Rodeo and its' heritage.
3. Provide a welcoming environment for all volunteers.
5. Promote year-round facilities for consumer trade shows, public expositions, and special gatherings. | 2. Promote the "World-Class" agriculture of the County.
4. Commitment to life-long learning with a special emphasis on youth.
6. Promote a sense of community among residents of Washington County. |
|---|---|

Line Item	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
1	Beginning Fund Balance - July 1	\$ 470,215	\$ 388,937	\$ 305,426	\$ 340,649	\$ 363,235	Reflects lower hotel/motel tax receipts
Revenues							
2	Interim Revenues	\$ 239,432	\$ 232,446	\$ 215,994	\$ 233,114	\$ 232,744	Total interim revenues.
3	Frite Lites	-	41,800	100,000	135,000	60,500	Total revenue from Frite Lites event.
4	Fairtime Revenues	561,546	638,847	618,050	604,123	\$ 639,650	Total fairtime revenues.
5	Non-Operating Revenues	548,047	529,757	543,000	523,000	523,000	Hotel/Motel taxes and interest.
	Total Revenues	\$ 1,349,025	\$ 1,442,850	\$ 1,477,044	\$ 1,495,237	\$ 1,455,894	
	Total Revenues & Beg. Balance	\$ 1,819,240	\$ 1,831,787	\$ 1,782,470	\$ 1,835,886	\$ 1,819,129	
Expenses							
6	Interim Expenses	\$ 477,617	\$ 511,422	\$ 501,251	\$ 507,102	\$ 521,657	Total Interim personnel costs, services and materials.
7	Frite Lites	-	45,911	100,000	133,750	57,500	Total expenses from Frite Lites Event.
8	Fairtime Expenses	860,214	874,904	804,537	756,432	753,309	Total Fairtime personnel costs, services and materials.
9	Non-Operating Expenses	92,472	58,901	69,867	75,367	114,084	Lease payments, equipment purchases, development efforts.
	Total Expenses	\$ 1,430,303	\$ 1,491,138	\$ 1,475,655	\$ 1,472,651	\$ 1,446,550	
11	Ending Fund Balance - June 30	\$ 388,937	\$ 340,649	\$ 306,815	\$ 363,235	\$ 372,579	
	Total Expenses and Ending Cash	\$ 1,819,240	\$ 1,831,787	\$ 1,782,470	\$ 1,835,886	\$ 1,819,129	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
		Interim Operating Revenues						
12	10	Rent & Storage	\$ 190,589	\$ 163,145	\$ 180,894	\$ 180,894	\$ 180,894	Includes rate adjustments. BINGO ceased 1/03.
13	-	Damage Deposits	6,939	-	-	-	-	Not a budget category.
14	16	Parking Fees	13,900	32,358	9,000	26,370	26,000	Fourth of July and Air Show.
15	17	Miscellaneous Income	9,091	13,155	10,000	10,000	10,000	Estimated at 2003-04 levels.
16	18	RV Park	18,194	23,132	15,350	15,350	15,350	Estimated at 2003-04 levels.
17	20	ATM Fees	719	656	750	500	500	New ATM as of July 2003.
Total Interim Operating Revenues			\$ 239,432	\$ 232,446	\$ 215,994	\$ 233,114	\$ 232,744	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
Organization Unit 120
County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
18	101	Interim Personnel Expenses Permanent Full-Time Positions	\$ 199,424	\$ 226,820	\$ 201,526	\$ 201,526	\$ 210,673	Reduced FTEs in FYE 04.
20	102	O.P.E.	68,102	95,213	93,808	93,808	98,173	FICA; Tri-Met; Unemployment; PERS (17.18%); Health & Dental.
Subtotal			\$ 267,526	\$ 322,033	\$ 295,334	\$ 295,334	\$ 308,846	
21	107	Interim Operating Expenses Office Expense	\$ 8,653	\$ 7,792	\$ 4,000	\$ 4,000	\$ 4,000	Office Supplies, etc.
22	108	Telephone	8,710	7,713	9,000	7,500	6,500	September - May Local Service and Long Distance.
23	109	Printing	1,190	1,069	1,000	1,000	1,000	Letterhead, etc.
24	110	Postage	1,690	1,460	1,750	1,500	1,600	September - May Postage, etc.
25	111	Equipment Rental	2,353	3,201	5,000	6,000	6,000	Photocopier, postage meter, etc.
26	112	Utilities	67,551	67,352	70,000	70,000	77,000	Gas, Water, Sewer, Garbage and Electricity (10% Increase).
27	113	Repair & Maintenance	39,690	34,992	45,000	45,000	45,000	On-going repairs/maintenance and deferred maintenance.
28	114	General Supplies	8,924	7,294	18,000	18,000	18,000	Janitorial Supplies, First Aid Supplies, etc.
29	-	Parking	-	-	-	-	-	No expenditures expected.
30	118	Travel & Training	5,874	-	500	400	400	Staff to attend local meetings and training opportunities.
31	119	Legal Fee to County	172	605	1,200	7,500	5,000	Legal Advice from County Counsel.
32	121	Professional Services	16,398	17,640	10,000	10,000	8,000	Event Security (reimbursable), web site update, etc.
33	122	Insurance & Bonding	8,695	11,313	12,100	12,351	13,250	50% of estimated costs. Estimate 10% increase.
34	123	Private Mileage	38	508	500	200	300	Reimbursement of staff mileage using personal vehicles.

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
35	124	Car Allowance	\$ 178	\$ 1,243	\$ -	\$ -	\$ -	Considered as wages per County.
36	131	Advertising & Public Relations	11,863	5,024	6,000	6,000	6,000	Chamber directories, Weekly Argus Ads, etc
37	132	Board Expense	2,171	121	750	750	750	Travel expenses, per diem, retreat expenses, service awards.
38	133	Due, Licenses, Fees	1,175	3,121	1,125	1,125	1,125	Chamber dues, etc.
39	149	Misc. Materials & Services	506	2,906	2,500	2,500	2,500	Miscellaneous materials and supplies.
40	-	Refunds	9,423	-	-	-		Not a budget category.
41	151	County Indirect Cost	9,905	14,465	14,992	14,992	13,936	50% of County allocated services.
42	154	RV Park Repair & Maintenance	1,788	240	1,000	1,500	1,000	Signage, gravel, plumbing and electrical repairs, etc.
43	154B	RV Park Hotel/Motel Tax	1,004	1,164	1,000	1,200	1,200	Based upon average occupancy.
44	155	ATM Fees	2,140	166	500	250	250	New ATM beginning July 2003.
Total Interim Operations			\$ 210,091	\$ 189,389	\$ 205,917	\$ 211,768	\$ 212,811	
Total Interim Expenses			\$ 477,617	\$ 511,422	\$ 501,251	\$ 507,102	\$ 521,657	
Net Revenues/Expenses			\$ (238,185)	\$ (278,976)	\$ (285,257)	\$ (273,988)	\$ (288,913)	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
		Frite Lites						
45	15	Event Revenue	\$ -	\$ 41,800	\$ 100,000	\$ 135,000	\$ 60,500	Sponsorships (\$38K); Admissions (\$20K); Misc (\$2.5K)
46	375	Event Expenses	-	45,911	100,000	133,750	57,500	Loan (\$17K); Staff (\$3K); Maze/Pumkins (\$5K); Advertising (\$25)
Net Revenues/Expenses			\$ -	\$ (4,111)	\$ -	\$ 1,250	\$ 3,000	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
		Fair Revenues						
47	4	State Sources - Dept. of Agriculture	\$ 43,056	\$ 40,868	\$ 41,000	\$ 42,000	\$ 38,000	Expecting Reduced State Support.
48	30	Youth Admissions	35,779	37,886	37,500	26,645	26,600	Based upon 2003 levels.
49	31	Other Admissions	200,085	213,820	210,000	205,149	220,000	Non-Child Admission increased by \$0.50.
50	32	Concessions/Booths	62,341	120,695	120,000	116,956	118,000	Based upon 2003 levels plus cost of outside canopies.
51	33	Sponsorships	49,175	57,625	57,500	55,415	55,500	Based upon 2003 levels.
52	34	Advertising Sold	2,300	1,800	2,500	1,150	1,500	Requires special efforts.
53	36	Carnival Income	49,672	50,946	50,500	47,865	48,000	New Five Year Contract to be awarded in 2004.
54	37	Entry & Bedding Fees	3,328	2,912	2,500	2,334	2,300	Based upon 2003 levels.
55	38	Parking Fees	39,951	40,491	40,000	42,792	42,000	Based upon 2003 levels. Carpool rate still in effect.
56	39	Rodeo Sponsorships	34,490	29,290	29,000	26,186	50,600	Title @ \$20K; Chute @ \$20.4K and Event @ \$10.2K
57	41	Miscellaneous Income	11,099	26,418	15,000	10,713	10,800	Picnic (\$5,000), Camping (\$1,500), Carnival (\$5,000), Fry (\$500).
58	42	Rodeo Admissions	4,964	4,870	4,800	19,839	19,800	Three Performances. GA \$4 - Grandstand \$7.50.

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
59	43	Main Stage	\$ 21,197	\$ -	\$ -	\$ -	\$ -	No hard-ticketed entertainment planned.
60	45	Amphitheater Merchandise	1,039	697	500	769	500	No major artists planned.
61	46	Rodeo Miscellaneous	3,070	4,321	1,750	1,937	1,750	Based upon 2003 actual. Merchandise, Member Dues, Donations.
62	48	ATM Fees	-	2,267	2,500	1,373	1,300	Two ATM machines planned (one rented).
63	49	Rodeo Queen Activities	-	3,941	3,000	3,000	3,000	Based upon 2004 Queen Contract.
Total Fair Operations			\$ 561,546	\$ 638,847	\$ 618,050	\$ 604,123	\$ 639,650	
Fairtime Personnel Expenses								
64	101	Salary and Wages	\$ 169,622	\$ 193,212	\$ 121,096	\$ 121,096	\$ 123,327	Prorated full-time staff salaries and temp employee wages.
66	102	O.P.E.	\$ 45,246	61,918	\$ 59,444	\$ 59,444	\$ 57,471	FICA; Tri-Met; Unemployment; PERS (17.18%); Health & Dental.
Total Fairtime Personnel Expenses			\$ 214,868	\$ 255,130	\$ 180,540	\$ 180,540	\$ 180,798	
Fair Operations								
67	108	Telephone	\$ 2,903	\$ 2,577	\$ 3,000	\$ 2,500	\$ 2,500	June, July and August Telephone Charges.
68	124	Car Allowance	177	1243	-	-		Considered as wages per County.
69	109	Printing	4,214	7596	7,500	6,000	6,000	Roll Tickets (\$500); Letterhead (\$1,000); Entry Tags (\$650);
70	110	Postage	1,000	486	1,000	900	900	Daily Sheets (\$1,500); Fun Passes (\$750); Gate Tickets (\$2,000). (Split) June, July and August Postage Charges.
71	118	Travel & Training	3,500	4881	4,500	4,500	4,500	OFA, WFA and IAFE Meetings and Conventions.
72	119	Legal Fees to County	1,200	605	1,200	200	500	Legal Advice from County Counsel regarding fair activities.
73	122	Insurance and Bonding	8,695	11313	12,100	12,351	13,250	50% of estimated costs. Estimate 10% increase.
74	132	Board Expense	2,172	122	750	375	375	50% of estimated costs.

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
Organization Unit 120
County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
75	151	County Indirect Costs	\$ 9,905	\$ 14,464	\$ 14,992	\$ 14,992	\$ 13,936	50% of estimated costs.
76	112	Utilities	14,807	11,647	13,000	12,557	14,000	Estimated at 2003 Levels plus 10% - Water, Sewer.
77	133	Dues, Licenses and Fees	1,207	1,125	1,125	750	750	OFA, WFA and IAFE Dues.
78	178	Parking	12,654	5,185	5,200	5,507	5,600	Sheriff's Posse (\$750); Ticket Printing (\$500);
79	179	Professional Services	45,352	30,488	76,215	63,000	66,000	Parking Attendants/Sellers (\$3,000); Shuttle Buses (\$1000).
80	180	Advertising, Promotions, etc.	77,917	76,380	79,000	80,500	83,500	Grounds Cleanup (\$3,000); Security (\$12,000); EMTs (\$1,500);
81	-	Refunds	1,189	-	-	-	-	Fair Staff/Organizations (\$39,000); Sponsorship Fees (\$12,000);
82	182	Miscellaneous	7,357	16,793	16,500	16,000	16,000	Radio, MAX, TV and Newspaper Advertising (\$75,000);
83	183	Decorations	3,735	4,147	4,000	4,500	10,000	Fair & Pre-Fair Promotions (\$6,000) Hispanic Concert (\$2,500). Not a Budget category.
84	184	Equipment Rental	14,293	11,513	13,500	8,000	9,000	Tents/Canopies (\$8,000); Ice (\$2,000); Picnics (\$5,000);
85	186	Restroom Service	17,410	11,915	15,500	15,302	16,000	Steak Fry Canopy (\$500); Steak Fry Reimbursements (\$400).
86	187	Repair & Maintenance	13,312	7,115	7,000	2,500	2,500	Pipe/Drapes (\$1,500); Plants (\$500); Miscellaneous (\$3,500).
87	188	Materials & Supplies	21,991	19,200	10,500	12,500	12,500	Includes Party Favors for Themed Days.
88	189	ATM Fees	105	-	250	175	175	Bleachers/ADA Platform (\$5,600); Radios (\$1,200); Chairs (\$750);
Total Fair Operations			\$ 265,095	\$ 238,795	\$ 286,832	\$ 263,109	\$ 277,986	Fencing (\$750); Computers (\$600); Ticketing (\$2,750).

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
		Exhibits & Competitions						
89	211	Awards FFA	\$ 2,672	\$ 2,575	\$ 2,340	\$ 2,126	\$ 2,200	Based upon 2003 expenses.
90	212	Personnel FFA	968	632	585	663	700	Based upon 2003 expenses.
91	213	Other FFA	1,081	1,361	1,215	1,987	2,000	Based upon 2003 expenses.
		Total FFA	\$ 4,721	\$ 4,568	\$ 4,140	\$ 4,776	\$ 4,900	
92	221	Awards 4-H	\$ 7,490	\$ 5,980	\$ 5,400	\$ 5,000	\$ 5,000	Based upon 2003 expenses.
93	222	Personnel 4-H	6,043	5,912	5,310	6,500	6,500	Based upon 2003 expenses.
94	223	Other 4-H	7,760	9,945	8,955	4,591	4,600	Based upon 2003 expenses. Includes shaving and restrooms.
		Total 4-H	\$ 21,293	\$ 21,837	\$ 19,665	\$ 16,091	\$ 16,100	
95	231	Awards Open Class	\$ 32,926	\$ 25,778	\$ 23,400	\$ 20,186	\$ 20,500	Based upon 2003 expenses.
96	232	Personnel Open Class	4,267	2,052	1,845	1,757	1,800	Based upon 2003 expenses.
97	233	Other Open Class	5,400	3,718	3,265	2,830	2,850	Based upon 2003 expenses.
		Total Open Class	\$ 42,593	\$ 31,548	\$ 28,510	\$ 24,773	\$ 25,150	
		Total Exhibits & Competitions	\$ 68,607	\$ 57,953	\$ 52,315	\$ 45,640	\$ 46,150	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
Organization Unit 120
County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
Rodeo								
98	311	Prize Money	\$ 46,000	\$ 45,000	\$ 45,000	\$ 34,500	\$ 34,500	\$4,500 added per event plus \$1,000 day money/performance.
99	312	Announcer/Contractors/Personnel	21,634	18,871	16,600	16,600	16,375	Announcer, clown, timer, judges, bullfighters, scoreboard, etc.
100	313	Stock Contract	25,430	28,012	27,000	21,000	22,000	Rough stock, hay and hotel for contractor. No cattle drive.
101	314	Special Awards	402	816	500	1,000	1,000	Awards for all-around cowboy and special winners.
102	315	Exceptional Kid's Rodeo	897	712	2,000	236	2,000	Event similar to Special Olympics rodeo-style.
103	316	Promotion	6,262	5,507	5,500	4,800	5,000	Cowboy hospitality and VIP incentives.
104	317	Materials & Supplies	3,354	2,957	3,000	4,100	3,000	Arena and staging area maintenance, cell phone reimbursement.
105	318	Board Expense	1,971	3,525	2,000	1,500	2,000	Attendance at NFR/CRC Convention, etc.
106	319	Other (Fees & Dues)	4,287	3,930	2,500	1,200	2,500	Sanction fees with PRCA and WPRA, ambulance.
107	320	Queen	3,576	3,906	4,000	4,000	4,000	Expenses to promote queen, travel, clothes closet, etc.
108	321	Rental Equipment	6,523	8,142	7,500	9,000	10,000	Generator, tent, and shared cost of bleachers, ADA platform.
109	322	Money Raising Projects	2,013	2,872	1,750	2,996	2,000	Merchandise and canopy, Queens coronation, Poker ride, etc.
110	333	Sponsorship Fees	-	1,125	-	-	-	Contractor fee to secure rodeo related sponsors.
Total Rodeo			\$ 122,349	\$ 125,375	\$ 117,350	\$ 100,932	\$ 104,375	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	2004-05	Line Item Explanation
		Fair Entertainment						
112	324	Main Stage (Artist Fees)	\$ 75,100	\$ 80,210	\$ 63,000	\$ 58,350	\$ 58,000	\$12,500 per day plus Sunday Hispanic Artist @ \$8,000
114	325	Grounds Entertainment	61,097	57,224	42,500	39,319	35,000	Draft Horse (\$5,000); Truck Pull (\$6,000); Demo Derby (\$6,000); Jest-In-Time (\$5,000); Calliope (\$2,000); Hypnotist (\$5,500); Reptile Exhibit (\$5,500).
114	326	Associated Costs - Main	41,417	23,712	32,000	30,435	28,500	Stage/Sound/Lights (\$15,000); Sound/Catering-Sunday (\$1,500); Stagehands (\$1,000); Chairs/Fence (\$2,000); TBA (\$4,000); Aguilar (\$1,500); Hospitality (\$1,000) Miscellaneous (\$2,500).
115	327	Associated Costs - Grounds	9,734	16,282	15,000	23,634	7,500	Tent (\$1750); Chairs (\$500); Friendship Square Sound (\$3,500);
116	328	Touch & See	1,947	3,000	2,500	2,500	2,500	Seek Local Contractor.
117	329	Special Exhibit	-	17,223	12,500	11,973	12,500	Special Show on Grass Near Livestock Restrooms
Total Fair Entertainment			\$ 189,295	\$ 197,651	\$ 167,500	\$ 166,211	\$ 144,000	
Total Fairtime Expenses			\$ 860,214	\$ 874,904	\$ 804,537	\$ 756,432	\$ 753,309	
Net Fairtime Income/Loss			\$ (298,668)	\$ (236,057)	\$ (186,487)	\$ (152,309)	\$ (113,659)	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2001-02	Actual 2002-03	Adopted 2003-04	Mid-Year Estimate	Requested 2004-05	Line Item Explanation
		Non-Operating Revenues						
118	9	Dedicated Funds - Hotel/Motel Tax	\$ 538,376	\$ 523,655	\$ 538,000	\$ 518,000	\$ 518,000	Represents reduced level of receipts.
119	14	Interest	9,671	6,102	5,000	5,000	5,000	Expect continued low returns for 2003-04.
		Total Non-Operating Revenues	\$ 548,047	\$ 529,757	\$ 543,000	\$ 523,000	\$ 523,000	
		Non-Operating Expenses						
120	510	Purchase/Lease	\$ 55,950	\$ 42,709	\$ 42,667	\$ 42,667	\$ 41,684	Debt Service on 34th Ave. property. \$277K Balance as of 6/04.
121	511	Land Improvements	1,177	-	-	-		No expenditures planned.
122	512	Building & Structures	-	-	-	-		No expenditures planned.
123	513	Equipment	345	6,192	27,200	25,200	22,400	Mower Lease (\$7400), Replacement Vehicles, Computers, etc.
124	514	Development Activities	35,000	10,000	-	7,500	50,000	On-going activities regarding proposed re-development.
		Total Non-Operating Expenses	\$ 92,472	\$ 58,901	\$ 69,867	\$ 75,367	\$ 114,084	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Personnel Distribution	Total	Interim	Fairtime	
125	Permanent Full-time Positions Executive Director	\$ 86,309	\$ 43,155	\$ 43,155	Split 50% between each program.
126	Groundskeeper (Reduce to 0.50 FTE)	38,216	19,108	19,108	Split 50% between each program.
127	Facilities Maintenance Worker (2)	74,166	57,664	16,502	1.5 employees split 87% and 13%. 0.5 employee split 50% each.
128	Sr. Administrative Specialist	36,532	5,480	31,052	Split 15% to interim and 85% to fairtime.
129	Management Analyst	51,389	44,708	6,681	Split 87% to interim and 13% to fairtime.
130	Senior Facilities Maintenance Worker	43,308	37,678	5,630	Split 87% to interim and 13% to fairtime.
131	Temporary Position Facilities Maintenance Worker	4,080	2,880	1,200	384 Interim Hours - 160 Fairtime Hours
Total		\$ 334,000	\$ 210,673	\$ 123,327	
O.P.E.		\$ 155,644	\$ 98,173	\$ 57,471	46.6% - FICA; Tri-Met; Unemployment; PERS; Health & Dental.
Total Permanent Full-Time Positions		\$ 489,644	\$ 308,846	\$ 180,798	

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
 Organization Unit 120
 County Fairgrounds Fund 150

Line Item	Temporary Positions				
132	Chief of Security (1 position)	(Salary - requires pre-fair involvement)	\$	900	Paid via a Temp Service Agency
133	Electrician (2 position)	(140 hours @ \$30.00/hour)		4,200	Paid via a Temp Service Agency
134	Office Staff/Interns (1 -2 positions)	(180 hours each at \$8.00/hour)		2,880	Paid via a Temp Service Agency
136	Shuttle Drivers (4 positions)	(40 hours each at \$8.50/hour)		1,360	Paid via a Temp Service Agency
137	Stage Manager (1 position)	(Salary - requires pre-fair involvement)		900	Paid via a Temp Service Agency
138	Fair Superintendents (22 positions)	(\$100 stipend)		2,200	Paid via a Temp Service Agency
139	Chief of Admissions (1 position)	(Salary - requires pre-fair involvement)		900	Paid via a Temp Service Agency
140	Ticket Sellers	(Service Group)		2,000	Paid via a Temp Service Agency
141	Ticket Takers	(Service Group)		1,000	Paid via a Temp Service Agency
142	Cashiers (4 positions)	(40 hours each at \$10.00/hour)		1,600	Paid via a Temp Service Agency
143	Clerks (6 positions)	(40 hours each at \$8.50/hour)		2,040	Paid via a Temp Service Agency
144	Chief of Parking (1 position)	(Salary - requires pre-fair involvement)		900	Paid via a Temp Service Agency
145	Maintenance Workers (5 positions)	(200 hours each at \$8.00/hour)		8,000	Paid via a Temp Service Agency
147	Accounting Assistant (1 position)	(300 hours at \$10/hour)		3,000	Paid via a Temp Service Agency
Total Fair Temporary Positions			\$	31,880	\$ - \$ 31,880
O.P.E.			\$	6,376	\$ - \$ 6,376
Total Personnel Positions			\$	38,256	\$ - \$ 38,256

Estimated at 20% (FICA, Medicare, Unemployment, Processing).

ANNOUNCEMENTS

Calendar of Events
January - April 2004

Date	Event	Location
<i>January</i>		
1	Holiday	Office Closed
5-9	Western Fair Association Convention	San Diego, California
9-11	Oregon Fairs Association Convention	Valley River Inn, Eugene
10	Rodeo Queen Coronation	Cloverleaf Building
13	Board Meeting	Floral Building (4:30 PM)
19	Holiday	Office Closed
<i>February</i>		
4	Board Meeting	Floral Building (4:30 PM)
16	Holiday	Office Closed
<i>March</i>		
2	Rodeo Committee Meeting	Floral Building (7:00 PM)
2	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
3	Board Meeting	Floral Building (4:30 PM)
3	Boosters Meeting	Main Office (7:00 PM)
<i>April</i>		
6	Rodeo Committee Meeting	Floral Building (7:00 PM)
6	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
7	Board Meeting	Floral Building (4:30 PM)
7	Boosters Meeting	Main Office (7:00 PM)

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CORRESPONDENCE

MARSH

Youlanda E. Frazer

Client Representative

Marsh USA Inc.
111 SW Columbia, Suite 500
Portland, OR 97201
503 248 1241 Fax 503 248 6594
Youlanda.E.Frazer@marsh.com
www.marsh.com

December 10, 2003

Ms. Tami Cockeram, ARM
Risk Management Analyst
Washington County
155 N. First Avenue, #320
Hillsboro, OR 97124

Subject:

Public Employee Honesty/Faithful Performance of Duty Coverage

Carrier: Old Republic Surety Company

Policy Number: YPE 215202

Policy Period: January 1, 1999 Until Cancelled

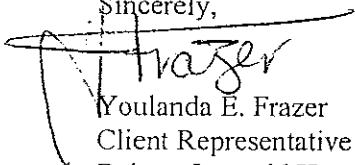
Dear Don:

The reference policy, written by Old Republic Surety Company has a renewal date of January 1, 2004. Coverage is written on a "continuous until cancelled" basis with coverage extended only by payment of premium. The bond limit continues at \$10,000 with no deductible. The payment to extend coverage to January 1, 2005 is \$359 as indicated by our enclosed invoice.

In keeping with procedures, the premium invoice is forwarded to you for payment rather than to the Washington County Fair Complex. By copy of this letter, we are advising the Fair Complex of this upcoming renewal.

If you have any questions or concerns, give us a call.

Sincerely,



Youlanda E. Frazer
Client Representative assisting
Debora Leopold Hutchins, ARM, CPIW
Vice President

Copy:

Mr. Don G. Hillman, Executive Director
Washington County Fair Complex

Enclosure

COMMUNICATIONS

OTHER MATTERS OF INFORMATION

Washington County Fair & Rodeo Rodeo Associates Meeting

Date: December 16, 2003

Present: Cody F, Larry B, Mike S, Kelly B, Brian L, Lynn H, Laurel F, Pat B, Brian F, Nick G, Angela M, Jenny S, Lonna P, Rod S, Erin S, Synda S, Joyce V, Sandee W, Brandi W, Don H, Dean C, Bert D, Christina G, Todd K, Paula M, Jill S, Stephanie C, Amber D, Lacey P, Sean W, Kristen D

Excused: Brian A, Jack P

New Faces in the crowd: Rita Degroen – Queen Mom, Roger & Debbie Mesenbrink

Next Meeting: January 6th, 2003 in the Floral Bldg

Item #	Topic	Discussion	Action/Decision	Follow-up
1.	Miscellaneous Notes	<ul style="list-style-type: none"> Cody called the meeting to order @ 7:30 p.m. Lynn H made a motion to approve the minutes, seconded by Mike S. Minutes were approved with no changes. 		
2.	Old Business	<ul style="list-style-type: none"> NFR Report: Kelly went to the Special Kids Rodeo and said that what they put on is very similar to our Special Kids Rodeo; she did see some things that she would like to do at ours. We will definitely need a lot of help this year so be prepared to help out in any way!! Lynn let us know that our Miss Rodeo Oregon Marla Meadows place 10th in the Miss Rodeo America pageant and this is the best finish from Miss Rodeo Oregon since 1999. Great Job Marla!! Cody confirmed that Keith Isely would be our clown act this year. Brian L talked about a promotional event that he learned about that could help us our income this year; it's called the Buckle Club. He said that basically what it entails is getting someone to sponsor \$130.00 and this gets him or her in to the rodeo with special seating and a few other perks. It's something that he would like to take a closer look at and see if we could implement it. He also let us know that he found out that according to the PRCA it is against their regulations to let anyone take pictures at a PRCA rodeo who is not approved by them. It's not 		

Minutes Submitted by: Laurel Fallick
Washington County Fair & Rodeo

Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
		<p>something that they have regulated a lot in the past, but will be starting to crack down on it.</p> <ul style="list-style-type: none"> Cody let us know that Kelly B was the only one who applied for the one director position that was available. Cody made a motion to accept Kelly's application; everyone present approved it. He will submit her application to the Fair Board for their approval to have her reappointed for the next 3-year term. Congrats Kelly! 		
3.	New Business	<ul style="list-style-type: none"> During the talk regarding our budget for 2004 Cody asked what area could we possibly cut back in and Merchandise was brought up. We have lost money in this area every year so the question was posed that should we get rid of this and move the money to a different area. A proposal was made that we keep it this year and if we don't see at least a 20% profit then we decide if it will be back next year. A suggestion was made to get some new merchandise in and maybe the sales would be better. Lynn H suggested that we table the discussion until Brian A could be there to provide a little better input. Cody talked about the committees and wanted to know if there was some that could be combined with others so that we only have 5 sub-committees. After much discussion the new committees and their directors will be as follows: <ul style="list-style-type: none"> BBQ / VIP / Humane / Merchandise: Brian Anderson Contracts / Sponsorship / Grounds: Cody Feinauer Drill Team / Queen / PR / Grand Entry: Lynn Haynes Parking / Security / Committee Passes: Brian Love Special Kids / Poker Ride / Awards: Kelly Bauer Lynn H made a motion to approve all the new committees and the directors appointed to them, seconded by Kelly with the 		

Minutes Submitted by: Laurel Fallick
Washington County Fair & Rodeo

Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
		<p>notion that we will table the Merchandise issue until Brian A can be present.</p> <ul style="list-style-type: none"> • This is the time that we need to decide on a Chairman and Vice-Chairman. Kelly made a motion to appoint Cody as the Chairman, seconded by Lynn. Everyone voted and approved. Brian L made a motion to appoint Lynn as the Vice Chairman, seconded by Cody. Everyone voted and approved. <u>Cody will once again be our Chairman with Lynn H as our new Vice Chair.</u> • Kelly B brought up the issue about ID badges and maybe bringing back the plastic badge instead of the bracelets. It was decided that this issue would be tabled until the April meeting. • Amber D made a suggestion regarding the committees, the director who is in charge of the committee sit down with everyone who signed up for it and go over what all needs to be done, make a list and assign a job and then when we meet at the next meeting go over what all has been done. This way the director will be more involved and everyone will have something to do and hopefully everything will get done. This will be discussed again once we resume our meetings in April. • Budget -- everyone's favorite discussion. Cody said that he has already worked on the budget and cut it down from \$118,000.00 from last year to \$104,000.00 for 2004. He asked the board and the committee if anyone could see any areas that could be cut more. After looking at it further it was decided that we submit the budget proposal to the Fair Board as is. Lynn H motion to submit as it, seconded by Kelly B. Cody will present this to the Fair Board at the next meeting in January. • And finally Lynn brought up the up coming Queen's Coronation on January 10th. Since we will be encouraging our Sponsors to join us we have decided to have a little more formal meal. We will be having a roasted pig and asking the committee members 		

Minutes Submitted by: Laurel Fallick
Washington County Fair & Rodeo

Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
		<p>to bring side dishes and salads. Lonna and Sandee have generously agreed to make twice-baked potatoes. Lynn said that she needs help with the following, several people to sit at the door and collect the money as people come in, help with the silent auction. Any one who wants to come early that day can help set up and just a reminder that we are all on the clean up committee. We hope to see everyone there.</p> <ul style="list-style-type: none"> Do we want to participate in the Starlight Parade this year?? Everyone said yes and so Lynn will submit the application. 		
4.	Meeting Adjourned	<ul style="list-style-type: none"> For the very last time Larry B made the motion to adjourn the meeting, seconded by Mike S. The meeting adjourned at 9:00 P.M. A special Thanks need to go to Larry and Mike for all your hard work, you guys will be missed on the board. 		
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Minutes Submitted by: Laurel Fallick
Washington County Fair & Rodeo



MEET YOUR NEIGHBOR People in the community

01/01/04

A family tradition, a fair to remember

Sheila Day ends six years with Washington County Fair board Name: Sheila Day Longing for the fair: The oldest of seven in a hard-working Washington County farming family, Sheila Day longed each summer for the county fair.

"We considered it our vacation," said Day, who was active in 4-H and has yet to miss a chance to enter her work at the county fair. In recent years, she has submitted her photographs and sewing projects, swapping blue ribbons from year to year with competitors.

Day's father, a strong supporter of the fair, helped construct some of the original buildings at the county fairgrounds. She says it was that long tradition of support -- and her work as a volunteer and 4-H leader for 25 years -- that led her to serve on the county's Fair Board beginning in 1997.

"I didn't have any big, lofty goals," said Day, whose most recent term on the board expired at the end of 2003. She did not apply for another term.

"I just wanted to make the fair happen and make it continue to happen in the future." Proud of her work: Through her six-year tenure, Day and fellow board members faced financial crunches and a parade of fair managers.

The board set a goal to make the fairgrounds profitable. But because of a collection of changes, from shortening the length of the fair in 2002 to recent negotiations for a million-dollar fairground makeover, board members have struggled to gain support from many fair loyalists.

Day acknowledges the existing fair buildings are rundown, but she's not sure she agrees with the board's plan to sell or lease the fairgrounds to a private developer to make the money for renovations. Amid all the changes and ideas to cut costs, Day said, she is pleased she was able to help keep the rodeo, which often runs a deficit, as a part of the fair.

"The rodeo has a wonderful group of people and they're successful, even though it is an expensive endeavor," Day said. The rodeo does not pay for itself but is supported through general fair proceeds and sponsorships.

"I like that we've been able to keep 4-H and FFA, even though it's becoming more difficult with less livestock in Washington County," said Day, who plans to remain active with the Fair Boosters.

"I've liked being a part of the fair, a more integral part," Day said. "It's nice to be a part of the fair activities." More time for walking: Day has been active for the past 20 years with Volkssport, an international group that organizes walking clubs and events. Day walks as many as 18 miles a week, and this year she reached her goal of walking in all 50 states.

"It airs out your brain and keeps you healthy," said Day, who leads and organizes walks as president of the Hillsboro-based Tualatin Valley Volks.

She plans to volkswalk her way across Scandinavia during a three-week vacation this summer.

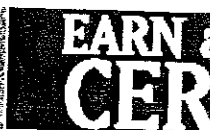
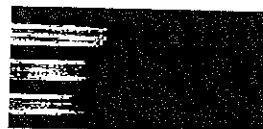
Day figures that without the monthly fair meetings, she'll have more time for walking, sewing, quilting and volunteering with a local recycling program and the Friends of Historic Banks.

"I'm eliminating one nighttime activity, but I'm sure it will get filled with something else," Day said. "I don't stay home as much as I should -- there's never a dull day in my life." -- Laura Gunderson

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Changes in County's 4-H program coming as result of state budget cuts

12/21/03

By Ellen Ast

The Argus

Representatives from Washington County's Oregon State University Extension Service discussed changes that will take place within the County's 4-H program, due to state budget cuts, during a recent worksession.

"The changes that are proposed largely involve a mix of reduced faculty time, more volunteer time or elimination of activities," said Chal Landgren. He is the Washington County Extension Staff Chair and Forestry Agent.

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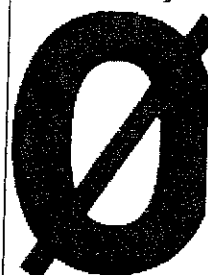
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John Baggot, a 4-H Youth Development faculty member, said staffing within the Extension Service's 4-H department was reduced to one full-time position. The department still employs a full-time, privately-funded faculty member.

Baggot said no project areas will be dropped

Yet in order to keep some project areas, leaders and members of some

4-H programs and activities may need to take on responsibilities previously held by 4-H faculty, said Baggot.

Such areas include the Small Animal Learning Day, which was not held this fall for the first time in 18 years because of a lack of volunteer coordination, added Baggot.

"We have a combination of needs and interests and commitment of volunteers to carry out those activities," Baggot said. "We are working with volunteers and empowering them to take on new activities. If we don't have volunteers step forward, it won't happen."

Other changes may include online notices and newsletters and combining Learning days and project workshops. 4-H'ers from Washington, Yamhill, Marion, Multnomah and Polk Counties will share space during programs at the 4-H Resident Camp near Salem.

In addition, Washington County 4-H has been working to accommodate 4-H members transferring from Multnomah County after its Extension Service and 4-H program was cut this year due to budget cuts.

The new non-Washington County members will be allowed to exhibit projects and animals during next year's Washington County Fair and Rodeo.

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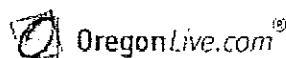
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County fair board rife with discord

Disagreements over the direction of the Fair Complex divide the group as two terms end and a third member decides to leave

12/19/03

LAURA GUNDERSON

HILLSBORO -- One wants back on.

One wants to retire.

And another, more frustrated, member of the Washington County Fair and Rodeo Board plans to pack her bags and follow her dreams to Eastern Oregon.

A majority of seats on the fair board will sit empty as of Dec. 31. At year's end, the two-year terms of longtime members Sheila Day and Ken Leahy expire. And the newest member, Jane Willhoite, is resigning, saying she did more good for the fair as a volunteer 4-H beef superintendent than as a board member.

"There is no balance. The fair has tipped entirely away from agriculture, which is a major part of Washington County," said Willhoite. "People who are coming to the fair aren't coming for the flashy entertainment; they're coming because it's the county fair and that's what they want to see."

The fair board flux comes as the board prepares to make a decision on the future of the 101-acre Washington County Fair Complex in Hillsboro. Board members hope to sell or lease the fairgrounds to a private developer in a partnership that improves fair facilities and makes them more profitable year-round with conventions, trade shows, community events and concerts.

It's a controversial issue that divides fairgoers and the fair board.

"We do need change; the fairgrounds do need work," said Willhoite, who this month completed her first year on the board. "But I don't feel comfortable with the direction the board is going."

Willhoite's concern echos those of some longtime fairgoers who worry the annual event has become too glitzy in its attempt to attract folks from all over Washington County. Day, who is not seeking reappointment, also criticizes proposals to sell or lease the fairgrounds.

"The board is not at all working as a team; it's very dysfunctional," said Day, who has been on the board since 1997. "I question if every avenue has been pursued in ways to fix up our buildings in lieu of giving up the land."

After interviewing two developers with multimillion-dollar plans in early December, an evaluation committee that includes fair board member Rich Vial and Chairwoman Kathy Christy delayed its recommendation until next month.

Washington County commissioners, who make appointments to the board, plan to vote on replacements for Day and Leahy at their Jan. 6 meeting; Willhoite's seat will likely be filled in late February.

The fair board's next meeting is Jan. 13, when members hope to select between fairground development proposals from Opus Northwest of Portland and SCM of Astoria.

Fair board members hired Don Hillman as executive director in 2001 with a mission to make the fair more solvent. The county fair relies heavily on its portion of the state's hotel/motel tax. Last summer, the fair raised \$618,000 but had to use \$186,000 in motel tax proceeds to cover \$804,000 in expenditures, Hillman said.

"We're not going to lose the flavor of the fair; we're going to transition to allow more variety in things that can be done there," said Leahy, who has served a decade on the board. "The limited use we have there doesn't make good economic sense."

Leahy, who originally said he would not reapply, changed his mind in November and added his name to the list of eight candidates for open seats. Of the board's last 11 monthly meetings, minutes show Leahy missed four.

Washington County Commissioner John Leeper has said he likely will appoint William Rafe Flagg, an Intel manager who lives in Beaverton. Commissioner Tom Brian has yet to make a selection for Day's at-large position.

Single and without children, Willhoite, 33, said her move to Ontario, is a chance to further her interest in working with cattle. She could have stayed on the board until spring, but said she felt hobbled as a member in the voting minority.

Willhoite said she was frustrated the board is discussing major cuts in fair financing to find as much as \$100,000 to pay for consulting services on the development project.

She doesn't agree with a proposal to cut \$10,000 from the fair's rodeo, which received a \$50,000 subsidy from the fair this summer. In recent years, the rodeo deficit has been as much as \$80,000.

She also disagrees with an idea to save money by eliminating cash pay-outs for prizewinners.

Willhoite, who said she's been involved with the fair since her family moved to Sherwood 25 years ago, plans to help out at the Malheur County Fair after her move.

She'll do anything, she said, but serve on the fair board.

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Fair board considers two 'trade' proposals

12/11/03

By Ellen Ast

The Argus

Two private companies want to build new facilities at the Washington County Fair Complex in northeast Hillsboro in exchange for being given the right to develop private businesses on adjacent land.

The Washington County Fair Board hopes to choose one of the two proposals next month, says Don Hillman, fair executive director.

Representatives from the companies -- OPUS Northwest, LLC of Portland and SCM, LLC of Lincoln City -- met with the fair's "evaluation committee" for the first time Tuesday to explain their proposals and to answer questions from the committee.

Committee members include members of the fair board, private citizens and Tom Brian, chairman of the Washington County Board of Commissioners.

Hillman, one of the evaluation committee members, says the group asked for more information and plans to meet with the two development companies again next month for further discussions.

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The fair board may hold an additional meeting next month to choose the final proposal, that would then be presented to Washington County Commissioners, Hillman added.

Washington County voters in November 2002 rejected a proposed \$40 million property tax levy to build new facilities at the fair, so the board turned to the private sector.

The board sent an advertisement to companies, requesting them to submit proposals, including facilities able to increase exhibit space at the fair by 25 percent.

The chosen company would be allowed to develop vacant land owned by the Fair Complex in exchange for costs to build the new facilities.

Close to 160 acres, including property owned by the Fair Complex, Port of Portland and Tri-Met, is included in the site available for development.

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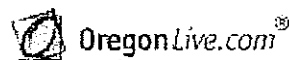
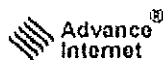


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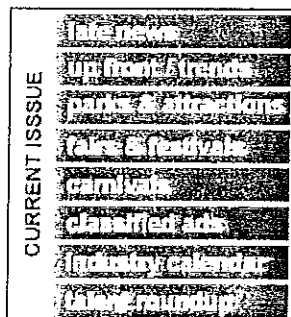
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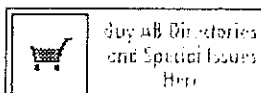
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The Oklahoma State Fair will scale back from 17 days to 11 days in 2004, with an aim of putting on a bigger party in a shorter amount of time.

"We think we could have saved \$600,000-\$700,000, but the reality is we'll be investing that money back into the presentation, so we can produce a bigger, more spectacular fair," said GM Skip Wagner.

The 2003 fair garnered in excess of \$1 million in revenues, Wagner noted.

"We don't need to make more money," he said. "We have the good fortune of being able to reinvest into the presentation."

New fair dates will be Sept. 16-26, noted Wagner, who announced the change Nov. 19.

Shortening the fair will accomplish a few different ends, including eliminating the overlap with the Tulsa (Okla.) State Fair, 100 miles away, which will run Sept. 30-Oct. 10. This will appease vendors and exhibitors who wanted to set up booths or take livestock to both fairs, Wagner noted.

"Exhibitor turnover was high, especially among Oklahoma companies, because we overlapped with Tulsa and they couldn't play both, unless they got up and left, which they weren't supposed to do," Wagner said.

Denny Tuttle, GM of the Tulsa State Fair, said the news pleases him.

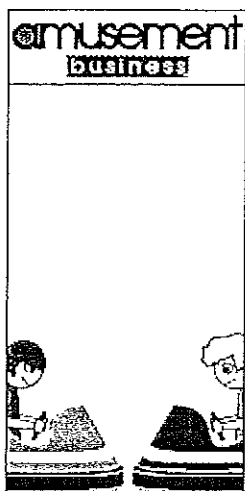
"I see there are some possibilities that we could route exhibits," Tuttle said. "There also may be certain exhibitors that may be interested in an Oklahoma route because they would have two excellent state fairs back to back coming through our state."

Joint marketing, especially through the state department of agriculture, also may be a possibility, Wagner said.

"The department does a lot of things to support both fairs," he said. "They are ecstatic, not having people split between the two at once."

Looking at the bigger picture, the date change also perfectly positions the Oklahoma State Fair between two of the biggest fairs in the continent, the Minnesota State Fair, St. Paul, an admitted stretch 800 miles to the north, and the State Fair of Texas, a more manageable 210 miles south.

In addition to routing exhibitors or entertainment through those areas, Wagner hopes the fairs might be able to get together and purchase equipment that would be prohibitively costly for just one fair.



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"Like with Conklin [Shows] and the e-ticketing system — we went over to [the] South Carolina [State Fair] and saw the system in use," Wagner said. "I think technology is advancing fast enough, that it's not going to be 2004, but maybe in 2005 or 2006, we'll be able to use that technology to improve our gate and ticketing operation."

The idea for shortening the fair came after Wagner hit the books and studied the history of the Oklahoma State Fair.

"This fair was most successful financially when it was 10 days long, from '75 to '86," Wagner said. "In continuing to connect the dots, this seems to make sense to me."

The State Fair of Texas, the largest North American fair with an attendance of more than 3 million, can accommodate that figure in the Dallas market of approximately 4.5 million, Wagner noted.

"The whole state of Oklahoma is 3.6 million, which is 20% less than that," he said. "Now what we have in Oklahoma between Oklahoma City and Tulsa, we will now have 22 state fair days."

Carnival provider Frank Zaitshik, owner of Spring Hill, Fla.-based Wade Shows, played the fair back when it was 10 days long.

"I understand and appreciate the numerous benefits of the 10-day fair," he said. "We'll be decreasing our operating costs, while at the same time, maximizing revenue."

Zaitshik hopes to fill the week that will be left open by the shorter fair. While the week remains open, Zaitshik noted he will be able to jump his show from Oklahoma City to Montgomery for the Alabama National Fair more cheaply.

"There is substantial transportation expenses that we wouldn't have to incur if we had an extra week," he said.

While some fairs recently have added days in order to spread out attendance, including the Orange County Fair, Costa Mesa, Calif., and the Southwestern Expo & Livestock Show, Fort Worth, Texas, Wagner noted that his fairgrounds can accommodate more people.

"We have 435 acres, which is just huge," he said. "And the way our grounds are laid out, we have a lot of buildings that are a moderate size — 75,000 square feet — so we have a tremendous amount of space to work with."

Officials studied aerial photos and noted that "even on our heaviest day, we weren't coming close to filling up the parking lots," which Wagner estimated can accommodate 25,000 vehicles.

As for vendors and exhibitors at the Oklahoma State Fair, Wagner expects mostly positive reaction.

"When we were getting complaints from vendors, it was always Monday through Wednesday or Monday through Thursday," Wagner said. "They didn't have enough business to keep them from complaining. I heard from them that 17 days was too long."

Written by: *Mary Wade Burnside*

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AT TOP 50 FAIRS

Despite Record Numbers For Some, Aggregate Numbers Down

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In spite of record attendance and/or revenues at some of the biggest fairs in 2003, aggregate attendance at the Top 50 fairs in North America has dropped to a figure even lower than that of 2001, when fairs experienced a direct impact from the Sept. 11 terrorist attacks.

Aggregate attendance at the Top 50 fairs came to 43,222,299. That's 729,735, or 1.6%, less than last year's 43,952,034. The 2003 figure even drops below the 2001 number of 43,226,811 by a small margin, 4,512.

See chart on Page 22

However, the Illinois State Fair, Springfield, accounted for a large portion of the 729,735 drop — 539,750 to be exact. Deputy Director Mark Kolaz, taking over for former General Manager Bud Ford, apparently used a different method to arrive at his attendance figure of 725,000, a 42.7% drop over last year's 1,264,750. However, the fair experienced only a \$300 drop in sales tax revenue.

Two other fairs that experienced large decreases more than made up the difference for the overall drop. The Canadian National Exhibition, Toronto, was down more than 200,000 over last year because the fair began four days late when a huge blackout affected portions of the northern United States and Ontario. And the Florida Strawberry Festival & Fair, Plant City, was down 180,000.

Otherwise, some of the top fairs reported some of the best numbers ever, including the one that has remained in the No. 1 spot now for a decade, the State Fair of Texas, Dallas. Even though fair officials quit releasing attendance a few years ago, the three million-plus fair reported record-breaking food and midway revenues of \$24.5 million, shattering the previous record, in 2001, of \$21,398,576.

Also, the No. 2 fair, the Houston Livestock Show & Rodeo, which faced 11 days of rain in new \$662 million facilities, had an 11.6% increase over 2001 for a record fair.

The Houston Livestock Show switched positions with the previous year's No. 2, the Minnesota State Fair, St. Paul, which fell to No. 3 in spite of posting the second best attendance, of 1,741,825, a 2.86% increase over the previous year.

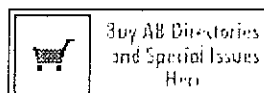
The other top 10 fair to set an attendance record was the San Diego County Fair, Del

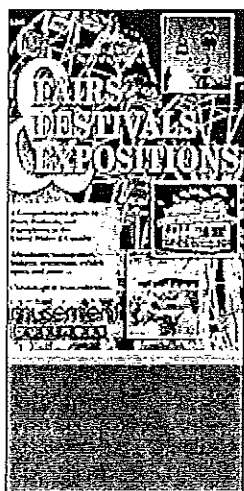
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Mar, Calif., which did so for the second year in a row with 1,196,643, a 2.3% increase over 2002, when the fair was expanded to 24 days with Mondays off.

Other fairs that did well were the Iowa State Fair, Des Moines, which surpassed the one million mark for the first time last year and set another record in 2003 with 1,012,309 attendees. The Ohio State Fair, Columbus, joined that club in 2003, hitting 1,011,331 in the first one million-plus outing since fair officials began auditing attendance 10 years ago.

And the Indiana State Fair, Indianapolis, also posted record attendance at 878,114, a 10.25% increase over last year.

Twenty-six fairs reported attendance increases, to 22 that reported decreases. The State Fair of Texas and Oklahoma State Fair do not reveal exact attendance, but both posted revenue gains.

But while some fairs had very good years, others had some definite problems. The blackout that postponed the Canadian National Exhibition, Toronto, also affected other fairs on the chart, including the Central Canada Exhibition, Ottawa, which experienced an 8% decrease in attendance, going from 601,020 in 2002 to 552,903 in 2003.

Also, last year's No. 50 fair on the chart, the Michigan State Fair, Detroit, lost that position and fell off completely, with attendance falling into the mid-300,000 range after the blackout struck on opening day.

Other large fluctuations in attendance could be accounted for by different accounting methods. For instance, after Kolaz's accounting contributed to a 42.7% drop in attendance at the Illinois State Fair, that fair dropped 22 points on the chart, from No. 6 to No. 28.

Similarly, the fair at No. 29, the New Mexico State Fair, Albuquerque, rose to that position from No. 42, an increase of 13 points, after new General Manager Mike Cerletti decided to add credentialed attendance into the mix, something his predecessor did not do. Cerletti even went back and reconfigured 2002's numbers, so the official attendance count for the past two years stands at 641,000 for 2002 and 712,257 for 2003.

Those two fairs reflect the biggest jumps on the chart for returning fairs.

One fair made a new appearance in the top 10 — the Arizona State Fair, Phoenix — which has held a steady chart space in the mid-teens for a couple of decades.

The fair achieved that feat even though attendance dropped slightly over last year, from 1,067,459 to 1,060,086. That represents a nice turn of events from earlier in the year, when fair officials feared the state would sell off the fairgrounds because of a fiscal crisis.

In order to claim the No. 9 spot, the fair leapt over the Eastern States Exposition, West Springfield, Mass., which was at No. 10, claiming a place in the top 10 left vacant by the Illinois State Fair.

In addition to the Michigan State Fair, other fairs that fell off the list included the Greater Westchester County Fair, Yonkers, N.Y., which was not held due to construction on the fairgrounds. Also, the free Du Quoin (Ill.) State Fair saw a huge attendance drop, from last year's record 500,854 to 271,000 with a new general manager doing the calculating. Revenues went up 5% at the free fair in spite of the apparent attendance decrease.

Finally, the Topsfield (Mass.) Fair changed to releasing only paid attendance in an effort to thwart attempts by the city to raise the admission cost as a tax on the fair. The

move essentially halved the attendance figure from last year's 415,302 to just around 200,000.

New fairs on the list include the Maryland State Fair, Timonium, which dropped off in 2002 after a washout; and the Arkansas State Fair, Little Rock, which missed breaking an attendance record but posted a 13% gain over last year.

Last year, 18 fairs posted attendance of one million or more. Now that Skip Wagner, the outgoing general manager at the Oklahoma State Fair, Oklahoma City, has been releasing an estimated figure of one million each year, it serves as the unofficial marker of where that list ends.

This year, the Oklahoma State Fair came in at No. 15, meaning three fewer fairs hit the one million mark. Fairs that achieved that last year but dipped below it this year include the California State Fair, Sacramento; the New York State Fair, Syracuse; and the Tulsa (Okla.) State Fair.

The region of the fair did not necessarily have much of an impact on attendance. For example, Tulsa State Fair officials blamed a 10% drop on the economy and bad weather, but the nearby Oklahoma State Fair, while technically reporting the same attendance, had a better year revenue-wise over last year.

Likewise, the Western Washington Fair, Puyallup, experienced a slight decrease in attendance, and Mark Campbell, GM of the Evergreen State Fair, Monroe, Wash., expected the same thing because of the state's high unemployment rate. But Campbell posted a 4.5% increase in attendance at his fair.

And, unlike in 2002, when attendance at the No. 50 fair dropped by 5,000 over the last fair on the chart in 2001, going from 415,000 to 410,000, that number rose a bit — to 412,000 — in 2003.

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