

NOTICE OF MEETING

Washington County Fair Complex Board of Directors

Wednesday, January 7, 2009, at 4:30 p.m.

MAIN EXHIBIT HALL-SOUTH – Washington County Fair Complex

873 NE 34th Avenue, Hillsboro, OR 97124

Herbert Hirst, Chair

Don McCoun, Vice Chair

Renee Cannon, Secretary

Dan Logan, Treasurer

Kathy Christy, Board Member

Matt Pihl, Board Member

Standing Committees

Air Show & Airport Interface

Don McCoun, Board Member

Booster/Coalition Liaison

Dan Logan, Board Member

Development Committee

Dan Logan, Board Member

Herbert Hirst, Board Member

Fair & Facilities Management Committee

Kathy Christy, Board Member

Herbert Hirst, Board Member

Don McCoun, Board Member

Executive Director Position

Renee Cannon, Board Member

Dan Logan, Board Member

Don McCoun, Board Member

Competitive Exhibits Committee

Dan Logan, Board Member

Renee Cannon, Board Member

Matt Pihl, Board Member

The Washington County Fair Complex Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The Fair Complex Board has the exclusive management of the grounds, and all other property owned, leased, used or controlled by the County and devoted to the use of the Fair Complex, and is entrusted and charged with the entire business management, and financial and other affairs of the Fair Complex.

The Fair Complex, a division of the County, produces the annual County Fair & Rodeo and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Complex Board meets monthly or as necessary, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities. The Fair Complex's day-to-day activities are the responsibility of the Complex Executive Director, who serves at the pleasure of the Fair Board.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All public meetings are recorded.

Current Meeting Schedule

Unless otherwise noted, Fair Complex Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Floral Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

Regular Business Meetings

Regular business meetings are the time during which the Fair Complex Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

Quorum

To take formal action on any agenda item, at least four (4) Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion.

The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

Executive Sessions

There are times when the Fair Complex Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the agenda. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of the Fair Complex, Washington County and its residents.

Once the Regular Business Meeting Begins

The Fair Complex Board's formal meetings typically include the following elements:

1. Call to Order: At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.

2. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit): This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual. The maximum time for Oral Communications is 15 minutes. Individuals providing written testimony are requested to provide 15 copies.

3. Consent Agenda: The items on the Consent Agenda are considered routine and will be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

4. Regular Agenda Items: Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.

5. Adjournment: At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business.

Meeting Protocol

The Fair Complex Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, home address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.
4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.
5. Individuals providing written testimony are requested to provide 15 copies.

AGENDA

NOTICE OF MEETING

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Wednesday, January 7, 2009 at 4:30 p.m.
MAIN EXHIBIT HALL-SOUTH – Washington County Fair Complex
873 NE 34th Avenue, Hillsboro, OR 97124

Herbert Hirst, Chair
Don McCoun, Vice Chair Kathy Christy, Board Member
Renee Cannon, Secretary Matt Pihl, Board Member
Dan Logan, Treasurer

Standing Committees

Air Show & Airport Interface

Don McCoun, Board Member

Booster/Coalition Liaison

Dan Logan, Board Member

Development

Dan Logan, Board Member
Herbert Hirst, Board Member

Fair & Facility Management

Kathy Christy, Board Member
Don McCoun, Board Member
Herbert Hirst, Board Member

Executive Director Position

Renee Cannon, Board Member
Dan Logan, Board Member
Don McCoun, Board Member

Competitive Exhibits Committee

Dan Logan, Board Member
Renee Cannon, Board Member
Matt Pihl, Board Member

A. Call to Order

B. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit)

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C. Consent Agenda

The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

1. Board Minutes – December, 2008 (Minutes not completed in time for packet publication. Will be handed out at the meeting.)
2. Facility Use Schedule – January, 2009 (PDF)
3. Other, if any

D. Special Reports

1. Air Show & Airport Interface Committee – Don McCoun, Board Member
2. Fair & Facility Management Committee – Kathy Christy, Board Member
3. Executive Director Position Committee – Renee Cannon, Board Member

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4. Booster/Coalition Liaison – Dan Logan, Board Member
5. Treasurer’s Report – Dan Logan, Board Member
 - A. Financial Statements (PDF)
 - Monthly Financial Reports & Balance Sheets – November 2008 (PDF)
 - Other, if any
6. Competitive Exhibits Committee-Dan Logan, Board Member
7. 4-H Report
8. Operations Report – Staff (PDF)
9. Other, if any

E. Old Business

1. Update on status of Facilities Consultant search.
2. Other, if any

F. New Business

1. Presentation of Budget
2. 2009 Event Calendar Update (PDF)
3. Election of officers

G. Announcements

1. Calendar of Events (PDF)
2. Other, if any

H. Correspondence

1. Letters and Cards, if any (PDF)
2. Other, if any

I. Board Oral Communications

J. Other Matters of Information

1. Boosters Meeting Minutes – December 2008 (Minutes were not provided in time for packet publication)
2. Newspaper Articles (PDF)
3. Other, if any

K. Executive Session

In accordance with ORS 192.660 (2) (h), to consult with counsel concerning the legal rights and duties of the Board with regard to litigation or litigation likely to be filed; in accordance with ORS 192.660 (2) (e), to deliberate with persons designated by the Board to negotiate real property transactions; and/or in accordance with ORS 192.660 (2) (a), (b), (h), or (i), to discuss, review and evaluate employee-related matters. Pursuant to ORS 192.660 (3), it is Board’s request that the items discussed not be disclosed by media representatives or others.

L. Adjourn

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CONSENT ITEMS

**WASHINGTON COUNTY FAIR COMPLEX
FACILITY SCHEDULE-January 2009**
(Highlighted events are no-charge)

Wednesday, January 07, 2009

****Main Exhibit-South Fair Board Meeting**

****Main Exhibit-South Booster Meeting**

****Entire Complex 4-H Night**

Sunday, January 11, 2009

Cloverleaf Building Private Function

Wednesday, January 14, 2009

****Entire Complex 4-H Night**

Friday, January 16, 2009

Main Exhibit Hall Gem Faire

Saturday, January 17, 2009

Main Exhibit Hall Gem Faire

Sunday, January 18, 2009

****Floral Bldg. 4-H Meeting**

Main Exhibit Hall Gem Faire

Wednesday, January 21, 2009

Main Exhibit-North Dog Obedience Class

****Cloverleaf Bldg. 4-H Wagon Train**

****Entire Complex 4-H Night**

Saturday, January 24, 2009

Main Exhibit Hall Glass Show

Sunday, January 25, 2009

Main Exhibit Hall Glass Show

Wednesday, January 28, 2009

Main Exhibit-North Dog Obedience Class

****Entire Complex 4-H Night**

SPECIAL REPORTS

FULL FAIR COMPLEX FINANCIALS-98100



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981000 (Fair Complex)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Taxes						
41025 Transient lodgings tax		(48,169.19)	(250,309.55)	(680,000.00)	(429,690.45)	36.8%
TOTAL		(48,169.19)	(250,309.55)	(680,000.00)	(429,690.45)	36.8%
Intergovernmental revenue						
43156 Dept Agriculture Lottery Fund		(49,404.72)	(49,404.72)	(46,000.00)	3,404.72	107.4%
TOTAL		(49,404.72)	(49,404.72)	(46,000.00)	3,404.72	107.4%
Charges for seivces						
44511 Camping Fees		20.00	(4,050.00)	(4,000.00)	50.00	101.3%
44512 Truck Pull Revenue		0.00	(22,005.00)	(17,500.00)	4,505.00	125.7%
44513 Demo Derby Revenue		0.00	(26,481.00)	(38,700.00)	(12,219.00)	68.4%
44514 Commercial Booth Rentals		0.00	(94,850.00)	(86,500.00)	8,350.00	109.7%
44515 Parking Fees		(1,170.00)	(100,570.21)	(109,000.00)	(8,429.79)	92.3%
44516 Admission Fees		(19,050.99)	(133,339.47)	(130,000.00)	3,339.47	102.6%
44517 Sponsorship Fees		0.00	(70,600.00)	(87,500.00)	(16,900.00)	80.7%
44518 Carnival Fees		0.00	(102,412.27)	(90,000.00)	12,412.27	113.8%
44522 Entry Fees		0.00	(3,710.00)	(4,000.00)	(290.00)	92.8%
44526 Monster Truck Revenue		0.00	(22,885.00)	(27,000.00)	(4,115.00)	84.8%
44527 Rodeo Revenue		0.00	(16,469.00)	(27,000.00)	(10,531.00)	61.0%
TOTAL		(20,200.99)	(597,371.95)	(621,200.00)	(23,828.05)	96.2%
Miscellaneous revenues						
48105 Invest interest income-genera		(1,611.86)	(8,595.79)	(22,500.00)	(13,904.21)	38.2%
48195 Reimbursement of expenses (op		(35,929.63)	(35,929.63)	0.00	35,929.63	n/m
48200 Rental income		(5,686.00)	(30,105.25)	(200,000.00)	(169,894.75)	15.1%
48205 Concessions		(943.35)	(108,468.29)	(92,000.00)	16,468.29	117.9%
48225 Other miscellaneous revenue-o		(775.30)	(14,367.05)	(25,750.00)	(11,382.95)	55.8%
Total		(44,946.14)	(197,466.01)	(340,250.00)	(142,783.99)	58.0%
Total Revenues		(162,721.04)	(1,094,552.23)	(1,687,450.00)	(592,897.77)	64.9%
Personal Services						
51105 Wages and salaries		25,222.40	129,072.08	375,895.00	246,822.92	34.3%
51110 Temporary salaries		2,744.01	18,943.38	9,776.00	(9,167.38)	193.8%
51115 Overtime and other pay		38.59	8,173.22	0.00	(8,173.22)	n/m
51125 FICA		2,081.19	11,289.92	29,506.00	18,216.08	38.3%
51135 Employer paid work day tax		14.59	82.61	221.00	138.39	37.4%



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981000 (Fair Complex)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
51140	Pers contribution	3,614.10	19,593.06	60,141.00	40,547.94	32.6%
51150	Health insurance	4,918.20	24,345.09	74,592.00	50,246.91	32.6%
51155	Life and long term disability	64.36	337.12	1,167.00	829.88	28.9%
51160	Unemployment insurance	118.44	610.81	1,643.00	1,032.19	37.2%
51165	Tri-Met tax	170.02	922.31	2,569.00	1,646.69	35.9%
51199	Misc Personal Services	0.00	0.00	14,883.00	14,883.00	0.0%
TOTAL		38,985.90	213,369.60	570,393.00	357,023.40	37.4%
Materials and Supplies						
51205	Supplies-office, general	278.25	835.20	4,250.00	3,414.80	19.7%
51210	Supplies- general	1,811.36	27,236.05	46,000.00	18,763.95	59.2%
51285	Services -professional servic	123,283.22	231,419.79	170,250.00	(61,169.79)	135.9%
51295	Advertising and public noti	12,836.00	126,700.89	138,750.00	12,049.11	91.3%
51300	Printing and duplicating	0.00	0.00	500.00	500.00	0.0%
51305	Communications-services	615.37	1,542.56	800.00	(742.56)	192.8%
51310	Utilities	8,534.41	31,668.72	77,500.00	45,831.28	40.9%
51320	Repair & maint services-gener	3,172.84	14,118.03	59,200.00	45,081.97	23.8%
51340	Lease and rentals - space	3,201.75	19,210.50	0.00	(19,210.50)	n/m
51345	Lease and rentals - equipment	40.00	8,335.51	24,000.00	15,664.49	34.7%
51350	Dues and membership	600.00	617.00	2,500.00	1,883.00	24.7%
51355	Training and education	0.00	250.00	4,000.00	3,750.00	6.3%
51360	Travel expense	43.00	1,030.84	4,000.00	2,969.16	25.8%
51365	Private mileage	97.49	362.29	700.00	337.71	51.8%
51420	Insurance	0.00	34,408.46	30,000.00	(4,408.46)	114.7%
51465	Postage and freight- Internal	0.00	89.41	800.00	710.59	11.2%
51475	Printing- Internal	0.00	803.88	1,000.00	196.12	80.4%
51495	Telephone monthly- internal	206.94	3,009.70	7,000.00	3,990.30	43.0%
51550	Other materials and services	307.37	1,372.53	4,500.00	3,127.47	30.5%
TOTAL		155,028.00	503,011.36	575,750.00	72,738.64	87.4%
Other Expenditures						
52005	Bank Service Charge	1,103.56	4,004.64	3,500.00	(504.64)	114.4%
52045	Taxes, assessments, and lien	0.00	287.95	0.00	(287.95)	n/m
52130	Other Special Expenditures	7,199.72	10,892.86	35,650.00	24,757.14	30.6%
52146	Entertainment Expenses	0.00	86,547.09	105,000.00	18,452.91	82.4%
52147	Open Class Expenses	125.00	42,522.53	30,000.00	(12,522.53)	141.7%
52148	4-H Expenses	0.00	22,819.17	16,000.00	(6,819.17)	142.6%



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981000 (Fair Complex)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
52149 FFA Expenses		100.00	10,485.45	4,000.00	(6,485.45)	262.1%
52150 Truck Pull Expenses		0.00	10,404.94	12,000.00	1,595.06	86.7%
52151 Demo Derby Expenses		0.00	18,597.30	22,000.00	3,402.70	84.5%
52152 Monster Truck Expenses		0.00	20,750.06	22,000.00	1,249.94	94.3%
52153 Rodeo Expenses		0.00	19,931.61	22,000.00	2,068.39	90.6%
55110 Other debt principal		0.00	2,240.89	107,720.00	105,479.11	2.1%
56110 Other debt interest payments		0.00	274.86	8,341.00	8,066.14	3.3%
Total		8,528.28	249,759.35	388,211.00	138,451.65	64.3%
Interdepartmental Charges						
53010 Interdpt chg-indirect charges		3,389.42	16,947.10	41,020.00	24,072.90	41.3%
53015 Interdpt chg-legal services		1,787.50	5,326.75	9,000.00	3,673.25	59.2%
53055 Interdpt chg-general		0.00	209.00	0.00	(209.00)	n/m
Total		5,176.92	22,482.85	50,020.00	27,537.15	44.9%
Transfers to Other Funds						
54195 Transfer to Miscellaneous Deb		14,175.00	28,350.00	0.00	(28,350.00)	n/m
TOTAL		14,175.00	28,350.00	0.00	(28,350.00)	n/m
Capital Outlay						
57115 Machinery and equipment over		0.00	35,908.49	40,000.00	4,091.51	89.8%
57135 Other capital outlay		0.00	14,457.86	35,000.00	20,542.14	41.3%
TOTAL		0.00	50,366.35	75,000.00	24,633.65	67.2%
Contingency						
59010 Contingency		0.00	0.00	858,105.00	858,105.00	0.0%
TOTAL		0.00	0.00	858,105.00	858,105.00	0.0%
Total Expenditures		221,894.10	1,067,339.51	2,517,479.00	1,450,139.49	42.4%

Interim Program 981005



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Taxes						
41025 Transient lodgings tax		(48,169.19)	(250,309.55)	(680,000.00)	(429,690.45)	36.8%
TOTAL		(48,169.19)	(250,309.55)	(680,000.00)	(429,690.45)	36.8%
Charges for sevicees						
44515 Parking Fees		(1,170.00)	(19,658.35)	(31,000.00)	(11,341.65)	63.4%
TOTAL		(1,170.00)	(19,658.35)	(31,000.00)	(11,341.65)	63.4%
Miscellaneous revenues						
48105 Invest interest income-genera		(1,611.86)	(8,595.79)	(22,500.00)	(13,904.21)	38.2%
48200 Rental income		(5,686.00)	(30,105.25)	(200,000.00)	(169,894.75)	15.1%
48205 Concessions		0.00	(4,820.57)	(3,000.00)	1,820.57	160.7%
48225 Other miscellaneous revenue-o		(614.30)	(7,979.55)	(15,000.00)	(7,020.45)	53.2%
Total		(7,912.16)	(51,501.16)	(240,500.00)	(188,998.84)	21.4%
Total Revenues		(57,251.35)	(321,469.06)	(951,500.00)	(630,030.94)	33.8%
Personal Services						
51105 Wages and salaries		17,479.78	89,033.38	260,927.00	171,893.62	34.1%
51110 Temporary salaries		2,387.22	9,727.91	0.00	(9,727.91)	n/m
51115 Overtime and other pay		33.57	5,088.42	0.00	(5,088.42)	n/m
51125 FICA		1,492.04	7,793.31	19,962.00	12,168.69	39.0%
51135 Employer paid work day tax		10.52	56.40	140.00	83.60	40.3%
51140 Pers contribution		2,501.68	13,422.87	41,747.00	28,324.13	32.2%
51150 Health insurance		3,368.94	16,676.00	50,937.00	34,261.00	32.7%
51155 Life and long term disability		44.26	231.24	789.00	557.76	29.3%
51160 Unemployment insurance		84.29	403.25	1,050.00	646.75	38.4%
51165 Tri-Met tax		122.11	636.90	1,739.00	1,102.10	36.6%
51199 Misc Personal Services		0.00	0.00	10,069.00	10,069.00	0.0%
TOTAL		27,524.41	143,069.68	387,360.00	244,290.32	36.9%
Materials and Supplies						
51205 Supplies-office, general		278.25	450.07	4,000.00	3,549.93	11.3%
51210 Supplies- general		743.22	6,060.56	25,000.00	18,939.44	24.2%
51285 Services -professional servic		712.95	7,420.48	30,500.00	23,079.52	24.3%
51295 Advertising and public noti		0.00	1,975.00	1,750.00	(225.00)	112.9%
51300 Printing and duplicating		0.00	0.00	500.00	500.00	0.0%
51305 Communications-services		615.37	1,286.12	500.00	(786.12)	257.2%



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
51310 Utilities		8,534.41	18,667.60	65,000.00	46,332.40	28.7%
51320 Repair & maint services-gener		2,780.65	11,454.06	57,000.00	45,545.94	20.1%
51340 Lease and rentals - space		3,201.75	19,210.50	0.00	(19,210.50)	n/m
51345 Lease and rentals - equipment		40.00	848.80	5,000.00	4,151.20	17.0%
51350 Dues and membership		300.00	317.00	1,500.00	1,183.00	21.1%
51355 Training and education		125.00	125.00	2,000.00	1,875.00	6.3%
51360 Travel expense		152.91	152.91	0.00	(152.91)	n/m
51365 Private mileage		66.46	150.61	500.00	349.39	30.1%
51420 Insurance		0.00	17,332.43	15,000.00	(2,332.43)	115.5%
51465 Postage and freight- Internal		0.00	89.41	500.00	410.59	17.9%
51495 Telephone monthly- internal		206.94	2,229.19	6,000.00	3,770.81	37.2%
51550 Other materials and services		501.87	1,178.03	4,500.00	3,321.97	26.2%
TOTAL		18,259.78	88,947.77	219,250.00	130,302.23	40.6%
Other Expenditures						
52005 Bank Service Charge		1,103.56	3,754.64	3,500.00	(254.64)	107.3%
52045 Taxes, assessments, and lien		0.00	287.95	0.00	(287.95)	n/m
52130 Other Special Expenditures		60.78	86.84	32,000.00	31,913.16	0.3%
55110 Other debt principal		0.00	2,240.89	107,720.00	105,479.11	2.1%
56110 Other debt interest payments		0.00	274.86	8,341.00	8,066.14	3.3%
Total		1,164.34	6,645.18	151,561.00	144,915.82	4.4%
Interdepartmental Charges						
53010 Interdpt chg-indirect charges		1,694.71	8,473.55	20,510.00	12,036.45	41.3%
53015 Interdpt chg-legal services		1,787.50	5,326.75	8,000.00	2,673.25	66.6%
Total		3,482.21	13,800.30	28,510.00	14,709.70	48.4%
Transfers to Other Funds						
54195 Transfer to Miscellaneous Deb		14,175.00	28,350.00	0.00	(28,350.00)	n/m
TOTAL		14,175.00	28,350.00	0.00	(28,350.00)	n/m
Capital Outlay						
57115 Machinery and equipment over		0.00	35,908.49	40,000.00	4,091.51	89.8%
57135 Other capital outlay		0.00	14,457.86	35,000.00	20,542.14	41.3%
TOTAL		0.00	50,366.35	75,000.00	24,633.65	67.2%
Contingency						
59010 Contingency		0.00	0.00	858,105.00	858,105.00	0.0%
TOTAL		0.00	0.00	858,105.00	858,105.00	0.0%



Monthly Financial Report
Washington County
Current Period: NOV-08

Date:2008-

Currency: USD
Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Total Expenditures		64,605.74	331,179.28	1,719,786.00	1,388,606.72	19.3%

Fair Program 981010



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Intergovernmental revenue						
43156 Dept Agriculture Lottery Fund		(49,404.72)	(49,404.72)	(46,000.00)	3,404.72	107.4%
TOTAL		(49,404.72)	(49,404.72)	(46,000.00)	3,404.72	107.4%
Charges for sevicees						
44511 Camping Fees		20.00	(4,050.00)	(4,000.00)	50.00	101.3%
44512 Truck Pull Revenue		0.00	(22,005.00)	(17,500.00)	4,505.00	125.7%
44513 Demo Derby Revenue		0.00	(26,481.00)	(38,700.00)	(12,219.00)	68.4%
44514 Commercial Booth Rentals		0.00	(94,650.00)	(86,500.00)	8,150.00	109.4%
44515 Parking Fees		0.00	(80,911.86)	(78,000.00)	2,911.86	103.7%
44517 Sponsorship Fees		0.00	(68,100.00)	(72,500.00)	(4,400.00)	93.9%
44518 Carnival Fees		0.00	(102,412.27)	(90,000.00)	12,412.27	113.8%
44522 Entry Fees		0.00	(3,710.00)	(4,000.00)	(290.00)	92.8%
44526 Monster Truck Revenue		0.00	(22,885.00)	(27,000.00)	(4,115.00)	84.8%
44527 Rodeo Revenue		0.00	(16,469.00)	(27,000.00)	(10,531.00)	61.0%
TOTAL		20.00	(441,674.13)	(445,200.00)	(3,525.87)	99.2%
Miscellaneous revenues						
48205 Concessions		0.00	(102,704.37)	(87,500.00)	15,204.37	117.4%
48225 Other miscellaneous revenue-o		0.00	(4,352.55)	(10,000.00)	(5,647.45)	43.5%
Total		0.00	(107,056.92)	(97,500.00)	9,556.92	109.8%
Total Revenues		(49,384.72)	(598,135.77)	(588,700.00)	9,435.77	101.6%
Personal Services						
51105 Wages and salaries		7,742.62	40,038.70	114,968.00	74,929.30	34.8%
51110 Temporary salaries		356.79	9,215.47	9,776.00	560.53	94.3%
51115 Overtime and other pay		5.02	3,084.80	0.00	(3,084.80)	n/m
51125 FICA		589.15	3,496.61	9,544.00	6,047.39	36.6%
51135 Employer paid work day tax		4.07	26.21	81.00	54.79	32.4%
51140 Pers contribution		1,112.42	6,170.19	18,394.00	12,223.81	33.5%
51150 Health insurance		1,549.26	7,669.09	23,655.00	15,985.91	32.4%
51155 Life and long term disability		20.10	105.88	378.00	272.12	28.0%
51160 Unemployment insurance		34.15	207.56	593.00	385.44	35.0%
51165 Tri-Met tax		47.91	285.41	830.00	544.59	34.4%
51199 Misc Personal Services		0.00	0.00	4,814.00	4,814.00	0.0%
TOTAL		11,461.49	70,299.92	183,033.00	112,733.08	38.4%



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Materials and Supplies						
51205		0.00	385.13	250.00	(135.13)	154.1%
51210		28.49	17,316.22	15,000.00	(2,316.22)	115.4%
51285		0.00	95,747.97	62,250.00	(33,497.97)	153.8%
51295		0.00	97,377.69	107,000.00	9,622.31	91.0%
51305		0.00	256.44	300.00	43.56	85.5%
51310		0.00	13,001.12	12,500.00	(501.12)	104.0%
51320		0.00	2,271.78	2,200.00	(71.78)	103.3%
51345		0.00	7,486.71	19,000.00	11,513.29	39.4%
51350		300.00	300.00	1,000.00	700.00	30.0%
51355		(125.00)	125.00	2,000.00	1,875.00	6.3%
51360		(109.91)	877.93	4,000.00	3,122.07	21.9%
51365		31.03	211.68	200.00	(11.68)	105.8%
51420		0.00	17,076.03	15,000.00	(2,076.03)	113.8%
51465		0.00	0.00	300.00	300.00	0.0%
51475		0.00	803.88	1,000.00	196.12	80.4%
51495		0.00	780.51	1,000.00	219.49	78.1%
51550		(194.50)	194.50	0.00	(194.50)	n/m
TOTAL		(69.89)	254,212.59	243,000.00	(11,212.59)	104.6%
Other Expenditures						
52005		0.00	250.00	0.00	(250.00)	n/m
52130		0.00	2,776.70	650.00	(2,126.70)	427.2%
52146		0.00	86,547.09	105,000.00	18,452.91	82.4%
52147		125.00	42,522.53	30,000.00	(12,522.53)	141.7%
52148		0.00	22,819.17	16,000.00	(6,819.17)	142.6%
52149		100.00	10,485.45	4,000.00	(6,485.45)	262.1%
52150		0.00	10,404.94	12,000.00	1,595.06	86.7%
52151		0.00	18,597.30	22,000.00	3,402.70	84.5%
52152		0.00	20,750.06	22,000.00	1,249.94	94.3%
52153		0.00	19,931.61	22,000.00	2,068.39	90.6%
Total		225.00	235,084.85	233,650.00	(1,434.85)	100.6%
Interdepartmental Charges						
53010		1,694.71	8,473.55	20,510.00	12,036.45	41.3%
53015		0.00	0.00	1,000.00	1,000.00	0.0%
53055		0.00	209.00	0.00	(209.00)	n/m



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Total		1,694.71	8,682.55	21,510.00	12,827.45	40.4%
Total Expenditures		13,311.31	568,279.91	681,193.00	112,913.09	83.4%

Frite Lites Program 981020



Monthly Financial Report
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex), Program=981020 (Fair -Frite Lites)

Account	Fun	NOV-08	YTD-Actual	Budget	Remaining Budget	% Use
Charges for sevicees						
44514 Commercial Booth Rentals		0.00	(200.00)	0.00	200.00	n/m
44516 Admission Fees		(19,050.99)	(133,339.47)	(130,000.00)	3,339.47	102.6%
44517 Sponsorship Fees		0.00	(2,500.00)	(15,000.00)	(12,500.00)	16.7%
TOTAL		(19,050.99)	(136,039.47)	(145,000.00)	(8,960.53)	93.8%
Miscellaneous revenues						
48195 Reimbursement of expenses (op		(35,929.63)	(35,929.63)	0.00	35,929.63	n/m
48205 Concessions		(943.35)	(943.35)	(1,500.00)	(556.65)	62.9%
48225 Other miscellaneous revenue-o		(161.00)	(2,034.95)	(750.00)	1,284.95	271.3%
Total		(37,033.98)	(38,907.93)	(2,250.00)	36,657.93	%
Total Revenues		(56,084.97)	(174,947.40)	(147,250.00)	27,697.40	118.8%
Materials and Supplies						
51210 Supplies- general		1,039.65	3,859.27	6,000.00	2,140.73	64.3%
51285 Services -professional servic		122,570.27	128,251.34	77,500.00	(50,751.34)	165.5%
51295 Advertising and public noti		12,836.00	27,348.20	30,000.00	2,651.80	91.2%
51320 Repair & maint services-gener		392.19	392.19	0.00	(392.19)	n/m
TOTAL		136,838.11	159,851.00	113,500.00	(46,351.00)	140.8%
Other Expenditures						
52130 Other Special Expenditures		7,138.94	8,029.32	3,000.00	(5,029.32)	267.6%
Total		7,138.94	8,029.32	3,000.00	(5,029.32)	267.6%
Total Expenditures		143,977.05	167,880.32	116,500.00	(51,380.32)	144.1%

Balance Sheet



Balance Sheet
 Washington County
 Current Period: NOV-08

Date:2008-

Currency: USD
 Fund=200 (Fairplex)

	NOV-08 YTD - Actual	NOV-07 YTD - Actual	Variance	Variance %
Assets:				
Cash and investments	925,837.27	837,014.03	88,823.24	10.61
Cash restricted	0.00	0.00	0.00	n/m
Property taxes receivable	0.00	0.00	0.00	n/m
Assessments receivable	0.00	0.00	0.00	n/m
Accounts receivable	41,140.62	6,456.00	34,684.62	537.25
Investment interest receivable	0.00	0.00	0.00	n/m
Contracts receivable	0.00	0.00	0.00	n/m
Due from other funds	(10.00)	(10.00)	0.00	0.00
Other assets	27,220.32	14,614.12	12,606.20	86.26
Assets held for resale	0.00	0.00	0.00	n/m
Total Assets	994,188.21	858,074.15	136,114.06	15.86
Liabilities, Fund Equity and Other Credits				
Liabilities:				
Accounts payable	632.01	508.75	123.26	24.23
Accrued payroll liabilities	0.00	0.00	0.00	n/m
Accrued self-insurance	0.00	0.00	0.00	n/m
Accrued OHP IBNR Reserve	0.00	0.00	0.00	n/m
Amounts held in trust	801.50	801.50	0.00	0.00
Due to other funds	0.00	0.00	0.00	n/m
Tenants and other deposits	600.00	0.00	600.00	n/m
Deferred revenue	19,779.80	15,767.80	4,012.00	25.44
Other long-term obligations	0.00	0.00	0.00	n/m
Total Liabilities	21,813.31	17,078.05	4,735.26	27.73
Fund equity:				
Fund balances:				
Unserviced fund balances:				
Undesignated	972,374.90	840,996.10	131,378.80	15.62
Total fund equity	972,374.90	840,996.10	131,378.80	15.62



Balance Sheet
Washington County
Current Period: NOV-08

Date:2008-

Currency: USD
Fund=200 (Fairplex)

	NOV-08 YTD - Actual	NOV-07 YTD - Actual	Variance	Variance %
Total liabilities, fund equity an	994,188.21	858,074.15	136,114.06	15.86

OLD BUSINESS

NEW BUSINESS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
lisad@faircomplex.com
www.faircomplex.com

MEMORANDUM

Date: December 30, 2008

To: Fair Board
Washington County Fair Complex

From: Lisa DuPre'
Marketing & Events Manager

Re: 2009 Event Update

As we move into the 2009 calendar year, we have added a number of new events for the facility.

This includes:

- A cooking show in March
- A bird show coming in March produced by a newly-formed bird club which developed after the Rose City Exotic Bird Club stopped doing its Expo.
- A large children's resale event that is coming in April with plans to do another event in October.
- A new Hillsboro Summer Kick-off outdoor event
- The addition of a third 3-day Gem Faire in August
- The return of the 3-day Portland Regional Gem Show in October.

In addition talks are underway with promoters for a new biking event to attract 1,200 to 1,500 participants in October, and for a new Oktoberfest-style event.

January and February generally are the months when private parties for the remainder of the year start to be scheduled, however we already have several months where the Cloverleaf Building is down to having only one available Saturday left as a rental option.v

ANNOUNCEMENTS

***Calendar of Events
January 2009 – June 2009***

Date	Event	Location
<i>January</i>		
1	New Years Day	Office Closed
7	Board Meeting	Main Exhibit Hall-South (4:30 PM)
7	Booster Meeting	Main Exhibit Hall-South(7:00 PM)
9-11	Oregon Fairs Association Convention	Salem Convention Center
19	Martin Luther King Jr. Holiday	Office Closed
<i>February</i>		
4	Board Meeting	Floral Building (4:30 PM)
4	Booster Meeting	Floral Building (7:00 PM)
16	Presidents Day Holiday	Office Closed
<i>March</i>		
4	Board Meeting	Floral Building (4:30 PM)
4	Booster Meeting	Floral Building (7:00 PM)
<i>April</i>		
1	Board Meeting	Floral Building (4:30 PM)
1	Booster Meeting	Floral Building (7:00 PM)
<i>May</i>		
6	Board Meeting	Floral Building (4:30 PM)
6	Booster Meeting	Floral Building (7:00 PM)
25	Memorial Day	Office Closed
<i>June</i>		
3	Board Meeting	Floral Building (4:30 PM)
3	Booster Meeting	Floral Building (7:00 PM)

Subject to Change Monthly

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Jeff Mapes on Politics

- [Does Lieberman really owe Merkley one now?](#) 4:27 p.m. PT

Elections Blog

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OREGON POLITICS

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NW HEADLINES

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Disdain for fairgrounds bond spread countywide Voters not willing to foot building bill

Wednesday, November 26, 2008

By Kurt Eckert
The Hillsboro Argus

The Argus

Precinct-by-precinct analysis of the vote on the Washington County Fair Complex bond issue Nov. 4 revealed a massive lack of support countywide, rather than a concentration of negative votes from specific areas as officials had hoped.

The county asked voters for a 30-year bond of \$44 million at 5 percent interest that would collect 6 cents per \$1,000 property value in the first year, and go down after that.

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HAND
TO ONE
INFLUENCE
THE CONDITION
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The 146, 830 to 62,073 vote in opposition was fairly equally distributed, though western precincts in and around Hillsboro tended closer to a 2 to 1 margin than the rest of the county. In the urban and rural east, and the rural west, the margin was closer to 4 to 1, according to numbers provided by the Washington County Department of Elections Monday.

Additionally, more than 29,000 voters failed to fill out any vote at all for the bond issue, and 76 voted both yes and no.

Previously, the task force's co-chairs, county commissioner Tom Brian and Hillsboro Mayor Tom Hughes, were tentatively planning a January meeting of the task force in an e-mail to members just after the election.

"We have a good master plan that seemed to address most of the issues and needs for our community," Brian wrote. He continued with "now we need to determine the best course of action going forward."

Fair Board President Herb Hirst says the board has snapped back to reality, and will re-assume the mantle of making maximum improvements to the fairgrounds property and facilities with maximum efficiency, with or without taxpayer help.

That means identifying which buildings are salvageable, and which buildings where repair would be akin to "throwing money down a rathole." Hirst has also charged the rest of the board with thinking "outside the box," to try to find new sources of revenue for the complex.

"We haven't thrown the idea of the (master) plan out, but it's obvious we don't have the money to put it together," he said.

SEARCH EVENTS LISTINGS

Title

City Event Type

Next 7 Days



YOUR COMMENTS

Latest comments from the Breaking News Blog

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- [Bjaffalo -- Thanks Killerkops for getting ...](#) 8:32 a.m. PT
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While working closely as possible with the county and the task force, the board is "mindful of the fact we have a responsibility to keep the facilities as full as possible," Hirst said. "We're back to square one, and we don't have a hell of a lot of choice."

Hughes, Brian, fair board member Don McCoun and task force members Tino Ornelas and Andy Duyek did not respond to e-mail requests for comment about the vote distribution by press time Tuesday.

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NEWS VIDEOS

BEAVERTON VALLEYTIMES

What's next for the Washington County Fairgrounds?

After voters shot down a tax to revamp the complex, boosters and administrators puzzle over next steps

BY CHRISTIAN GASTON

The Beaverton Valley Times, Nov 27, 2008

Reeling from a strong rebuke at the ballot box, administrators and supporters of the Washington County fair complex are scratching their heads and wondering, "what's next?"

In November's election, 70 percent of county voters shot down a \$39 million bond to build an event center on the Hillsboro fairgrounds.

The event center was billed as the linchpin in a master plan drafted by the county that would have dramatically revamped the site but with public money nowhere to be found, county officials are back to the drawing board.

"There are more questions than answers at this point," said Washington County Commissioner Andy Duyck.

When Washington County formed a task force last year to tackle what to do with its struggling fairgrounds, the stakes were high.

A deal with a private developer went down in flames in 2006 after strong community backlash, and talks with organizers of a medieval fair seemed to be drawing the same ire.

But the task force, stacked with political heavyweights and longtime fair boosters, managed to draw up a master plan for rebuilding the grounds.

That master plan will stay in place. But how much of it can be accomplished without the bond is still up in the air.

"Where we go from here, I don't know," said Herb Hirst, president of the fair's governing board. "We're looking at what kind of repairs we can do looking at safety issues more than anything else and what we can do for the future. Anybody got any bright ideas?"

Lyle Spiesschaert might.

Spiesschaert sat on the Washington County Revitalization Task Force. He says that when the task force reconvenes in January, they'll start looking for private donations that can fund at least partial renovation of some of the buildings on the grounds.

"We're going to stay with the master plan," Spiesschaert said. "This just delays the building of an event center."

Spiesschaert said he'd like Hirst's board to look into setting aside some of the county hotel-motel taxes that are dedicated to the fairgrounds for renovations and new construction.

"I think some of us would like to see a major portion of that dedicated to capital projects," Spiesschaert said.

But Hirst said that the tax money, which amounted to about \$600,000 last year, isn't enough to make more than minor fixes to the fairgrounds' sagging infrastructure.

"We're certainly looking at the budget to see if there's anything else we can do," Hirst said. "But you start looking at the problems that we have and you're not looking at \$30,000 or \$40,000 items, you're looking at \$100,000 items."

Without money to invest in fixing the buildings, the fair board has a hard time selling its facilities to event promoters.

"We're constantly being called by promoters who want to put on shows," Hirst said. "But when they find out what kind of facilities we have to offer, we get cancelled out because we don't have what they want."

Dave Rohrer, who also sat on the revitalization task force, thinks that the coming year could offer an opportunity to seriously reconsider the structure of the fairground operation.

"The fair is pretty much paying its own way, but the operation other than fair time is not because of not as many people renting as we used to have," Rohrer said.

Rohrer thinks that by lowering the rental rates for the buildings at the fairgrounds, the fair board could generate more revenue, relying on smaller community-oriented events.

But Hirst isn't so sure. He says that the fairgrounds don't have the kind of amenities that people look for when they're hunting for a small venue for something like a wedding.

Rohrer also hopes that the Hirst's board can be pushed to reduce some of the operating overhead, which could free up some of the hotel-motel tax for capital improvements.

"I think that we're awful heavy on salaries for the fairgrounds and I think we really need to take a look at that, I think the board has to take a look at that," Rohrer said. "I think we could do much better with a lot less salaries and more volunteerism."

That may pan out in January, when the task force meets again to drum up support for the fairgrounds. But whatever course is decided, without the bond, it'll take time to get the grounds into shape.

"The master plan is a very good plan," Hirst said. "Is everything going to be built in my lifetime? I doubt it."

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Fair Board must deal with complex future

Friday, December 12, 2008

By Kurt Eckert

The Hillsboro Argus

The Argus

With a month behind them to digest Washington County voters' overwhelming rejection of a bond to pay for the first phase of fairgrounds reconstruction, members of the Fair Complex Board of Directors met Dec. 3 to face the fact they could hedge no more based on the outcome of the election.

With the new year right around the corner, the aging structures on the 101-acre property south of Cornell road still need repair, and drainage and electrical systems still need shoring up. Without the bond, the fair board will have to allocate funds from the budget to pay for as many repairs as possible, while at the same time figuring out how to maximize revenue, Board President Herb Hirst said.

Member Kathy Christy said the board needs to seriously consider hiring a new executive director, starting by petitioning county commissioners to make the new employee answer directly to the board.

Soon after former Executive Director Don Hillman retired in March, the board named members Dan Logan, Renee Cannon and Don McCoun to a committee to formulate a position description for his possible replacement.

But with the uncertainty of the bond looming, staff members Lisa Dupre and Leah Perkins-Hegele were named as interim co-directors.

Christy said she appreciated the fine work Dupre and Perkins-Hegele have done, but said things were easier in the early 1990s, when an executive director hand-picked by the fair board had autonomy as a department head.

The executive director had authority to work directly with the city of Hillsboro, greatly increasing productivity, she said.

Hirst, in turn, said things were still too uncertain to commit to a director, and suggested the board lobby county commissioners to hire a private consultant. Specific repair decisions should be made by someone with a solid background in facilities management, he said.

For instance, if the board believes the key to drainage problems lies underneath one of the barns, is it wise to tear it down only to find the theory was wrong?

"It's incumbent upon us not to make repairs willy-nilly. Vague ideas about cost aren't going to fly anymore. We need a professional approach that is more

ironclad," Hirst said. "If we can parlay \$30,000 or \$40,000 into \$3 million or \$4 million, I say that's money well spent."

Cannon agreed it might be premature to hire an executive director, but the grounds definitely need a facilities manager, because revenues are being hurt by the substandard buildings.

Fair Booster Dave Rohrer suggested the complex temporarily boost rental rates to recoup some of the losses.

McCoun dismissed that idea as "nonsense," and said the board must move forward with repairs.

The next meeting of the fair board has been postponed until Jan. 14, 2009, for further discussion on management matters.



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Fair Board, Boosters clash on rent reduction versus repairs to shore up fairground coffers

Tuesday, December 16, 2008

The Hillsboro Argus

The Fair Boosters, a decades-old Washington County organization dedicated to the preservation of the traditional county fair and fairgrounds, want the sitting Fair Board to decrease rents for vendors on the property.

Booster spokesman Dave Rohrer said a temporary decrease could lure disenfranchised customers back to buildings that are no longer up to snuff with the competition.

It's the steady rental increases, not the quality of the facilities, that have driven away small, mom-and-pop operations like the annual Gem Show, Rohrer said.

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Eventually, more customers, even at the lower rental rates, would lead to recouping some of the financial losses at the Washington County Fair Complex, Rohrer said.

Fair staff has estimated the fairgrounds runs as much as \$200,000 in the red each year. Members of the Fair Board generally believe the facilities at the complex must be improved to bring in more and higher quality vendors, while reducing rents accomplishes little or nothing.

Tacoma, WA - Monday, December 8, 2008

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Disease kills 19 cattle shown at Puyallup Fair

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State veterinarians have found that 19 cattle exhibited during the final days of the Puyallup Fair later died of a fever caused by a type of herpes virus.

The cattle contracted malignant catarrhal fever after being exposed to sheep infected with a strain of herpes, according to a news release issued Thursday by the Western Washington Fair Association, the group that runs the fair every September.

The infected cattle can't spread the disease to humans or other animals, so no quarantine actions have been taken, said Mike Louisell, spokesman for the Washington state Department of Agriculture.

"Humans and other cattle are not at risk," Louisell said. "There's no human health or food safety concerns involved in this incident."

He said the MCF outbreak is the biggest the state has ever dealt with, but that there's little risk of it spreading further.

Fair spokeswoman Karen LaFlamme said it's the biggest rash of cattle deaths related to MCF ever traced to a fair or similar event, nationally or internationally.

"We've never seen anything like this," LaFlamme said.

Of the 19 cattle that died, 16 belonged to student members of the FFA, the group formerly known as Future Farmers of America. Those animals originated from Fife, Rainier, Elma, Centralia, Arlington, Lynden and Sequim.

The other three cattle fatally infected were Puyallup Fair demonstration animals that came from Buckley.

All were displayed in the Dairy Barn Complex during the last five days of the fair. A total of 133 cattle occupied the barn.

Sheep can spread the virus to other animals through nasal secretions, Louisell said. The fever has no effect on sheep, but can be fatal when passed to cattle, deer or bison.

There is no known vaccination or treatment.

Louisell said state officials are dismayed that such a large outbreak occurred under conditions that are typical of fairs around Washington state and the rest of the country. State officials were still studying the circumstances surrounding the outbreak.

"You've had sheep and cattle be at close proximity at other fairs and this hasn't happened," Louisell said. "It's a mystery that's being investigated."

The fever takes 30 to 60 days to incubate, so the animals had returned home by the time their owners discovered they were infected.

Symptoms include fever, nasal and eye secretions, and bloody diarrhea. Some cattle showed few symptoms and died suddenly, Louisell said.

The first report came from a veterinarian in Lynden, who notified the State Veterinarian's Office on Nov. 13 that seven cattle in the 7 County town had died. The animals were owned by a local FFA member who'd shown them at the Puyallup Fair.

State officials determined after several days of testing that the animals died of MCF, and notified animal exhibitors and veterinarians throughout the state.

Statewide, agriculture teachers and FFA members were shaken up by the outbreak, said Bob Brown, faculty adviser for the FFA chapter at Arlington High School. Members of his chapter lost three cattle to MCF.

He said it's too early to say whether the disease will discourage students from showing their animals at fairs in the future.

"I think it caught everyone off guard," Brown said. "Some of the kids may be affected by it, and say, 'I don't want to be involved with that.' Others will probably go ahead and do it anyway."

When its investigation is complete, the State Veterinarian's Office will develop a protocol and educational materials to prevent future outbreaks, Louisell said.

Meanwhile, the Puyallup Fair will develop rules of its own, LaFlamme said. Those could include separating sheep and cattle exhibitions, as well as holding cattle and sheep exhibits during separate times of the fair.

"The important thing is the safety of the animals," LaFlamme said. "We're just hoping at this point that this is the end of it."

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