

Washington County Fair Board
Minutes

Minutes of a regular meeting of the Washington County Fair Board held January 2, 1989, beginning at 4:30 p.m.

ATTENDANCE

Fair Board
Jeanne Leeson
Lloyd Baron
John Meek
John Thomas
Rocky Williams

Staff
Cal Wade
Ron McAuley
Sue Oxendine

Guests
Jack & Addie Fisher
Stan Dillon
Connie Potter

Chairman Leeson called the meeting to order at 4:30 p.m. and welcomed guests.

CONSENT AGENDA

Wade presented a financial re-cap. Baron questioned the workman's comp rate. Wade does not know the exact rate but is continually talking with the county to reduce the different personnel costs.

FAIR BOOSTERS

The next regularly scheduled meeting will be in February. No December or January meetings were held.

RODEO REPORT

Williams invited everyone to attend the Court tryouts scheduled for Sunday, August 8, at McKay Creek Farms.

MAINTENANCE

McAuley reported November and December projects were as follows: repaired the waterline under the Main Exhibit Building women's restroom, continued RV storage, winterized waterlines to the permanent restaurants, repaired 34th Street readerboard, cleaned catch basins, installed a new motor in the rototiller, painted the meeting room and boosters booth, and installed new vinyl flooring in the office.

PI AND NECESSARY IMPROVEMENTS

The Board discussed the letter submitted by the PI Board as a draft lease agreement. Leeson questioned the parking revenues going to the PI the first year. Wade and Meek explained this was given as an infusion to assist the PI in its move. In future years 50% or more of the parking revenues will go to the fairgrounds. The Board concurred that the first year a lot of "give and take" will be necessary to make it work. Meek suggested having a clause stating if the PI were to move after the first year they would have to reimburse the fairgrounds

for some of the expenses the fairgrounds will incur the first year. This was to be accomplished by returning 100% of parking revenue. Further, if utilities exceed a certain amount some reimbursement might be necessary. This figure could be based on a percentage of utility usage during the fair. Meek also stated a policy is needed for event set-up and tear-down. After a set number of days any additional time should be paid for, and if fairgrounds staff is involved their time should be paid. This policy would apply to any event renting the fairgrounds, not just the PI.

Necessary upgrades to the washracks and electrical system are required by the PI. The washrack improvement would extend the chip seal the length of the FFA barn and add additional washracks.

Electrical upgrades would include the 4-H Barn lighting system and supplying additional power to the Sheep & Goat Barns.

The major expense for the June & October PI will be covering the North Show Ring. Wade estimates \$20,000 will be needed.

Thomas questioned the availability and number of loading chutes. Wade will readdress the question to Murray Fretz.

The Board authorized Wade to work with the PI on a final lease agreement. The final draft will be submitted to Dan Olsen, County Counsel.

IMPROVEMENTS & PRIORITIES

Wade has estimated \$209,000 cash after operating expenses. \$64,523 of this is over the total budget. Wade recommended we do not go for supplemental budget, thus creating a cash carry forward of that amount. In addition Wade recommended an additional \$35,000 be carried forward enabling the fairgrounds to maintain a \$100,000 contingency fund in the 1989/90 budget. This leaves a balance of \$109,000 for capital purchases/improvements. Based on Wade's recommendations the Board set the following priorities:

Capital improvements/purchases already spent	\$26,000
Electrical upgrades for the PI	\$ 5,000
Upgrade washracks for the PI	\$ 2,500
Cover North Show Ring	\$20,000
Chip Seal	\$ 6,000
Plowing the fields	<u>\$ 2,500</u>
	\$62,000

New copier - Oxendine reported a
Canon can be leased for \$104/month
Board approved

In addition the following order of priorities have been set, providing funds become available.

1) Bury electrical lines	\$10,000 est
2) Complete stringing of barb wire on top of fencing	\$ 1,000 est
3) Heat Main Exhibit Building - Wade wants to install heating units and reversable fans. He will research costs and need for a building permit.	\$15,000 est
4) Lawn vacuum if the price is considerably lower than \$9,000 estimate. Renting or contracting one during fair are possibilities	
5) Low Boy trailer	\$ 1,500
6) Concrete floors, Main Exhibit Building	<u>\$35,000</u>
	\$62,500

Other items discussed:

Computer - Wade was further instructed to continue research into a computer for the office. The estimated cost for the first phase is \$3,000. If this amount were to become available the Board felt it would be wise to purchase the first phase this year.

Meek advised prioritizing the projects but to only commit funds to a project when final costs are known. Further, a new project should not be started until a higher priority projects is completed.

NEW CAMPING RULES

Because of recent long term campers a new policy has been written by office staff, limiting the stay and raising the nightly rates.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN MEEK TO APPROVE THE NEW POLICY. PASSED.

QUADRANT

There have been no further negotiations with Quadrant on the land sale. Mike Tharp has met with Wade and is pursuing motel interests.

FAIR SHOW TIMES

The major entertainment show times will be at 6:00 p.m. and 9:30 p.m. Friday night will be scheduled by Wade to accomodate the Livestock Auction.

ECONOMIC STUDY

The Board reviewed the contract submitted by Economic Resources.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO ACCEPT THE CONTRACT AS WRITTEN AFTER SHOWING IT TO COUNTY COUNSEL FOR APPROVAL AND AUTHORIZE WADE TO SIGN AFTER COUNTY COUNSEL REVIEW. PASSED.

Baron suggested inviting all three committees to hear the final

economic report. Leeson would like City Planners, Commissioners, and other key county members invited.

CRISTY LANE BILL

A letter was received from Lane's manager/husband exonerating the fair from payment or misrepresentation of the Hallmark bill.

VOTING POLICY

The present board policy does not have the chair vote except in cases of a tie.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JOHN MEEK TO HAVE THE CHAIR VOTE ON ALL MOTIONS AND DECISIONS. PASSED.

ELECTIONS OF OFFICERS

Nominated and unanimously elected:

Jeanne Leeson, Chairman
Rocky Williams, Vice-Chairman
John Thomas, Treasurer

LOTTERY FUNDS

To qualify for consideration of lottery funds for July of 1989 the Board prioritized the facilities as 1) Livestock Pavilion, 2) Arena, and 3) Multi-Purpose Pavilion.

There is now a demonstrated need for the livestock facility. Two possibilities for acquiring the needed matching funds required by the lottery are 1) having the county advance the funds by using the land a collateral or 2) asking the PI for a financial committment. The Board authorized Wade to pursue the lottery funds.

BOARD RETREATS

The Board agreed to hold the planning sessions and retreats in the county. Williams stated a planning session is needed prior to fair. A tentative all day workshop and meeting will be held in May.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JOHN THOMAS TO ADJOURN THE MEETING.

Meeting adjourned at 6:50 p.m.

The next regularly scheduled meeting will be February 1, 1989 at 4:30 p.m. Funtastic will attend to answer questions and concern regarding the carnival.

Respectively submitted,

Sue Oxendine
Secretary

AGENDA
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, January 4, 1989

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval, November (enclosure, pages 3 - 4)
Bills for approval, December (enclosure, page 5)
- *4. A. 1988 Balance Sheet
B. Financial Recap (enclosure, pages 6 - 11)
- *5. A. November 2, 1988 Fair Board Minutes (enclosure, pages 12 - 14)
- *6. A. November 1988 Off-Season Calendar (enclosure, page 15)
December 1988 Off-Season Calendar (enclosure, page 16)
B. January 1989 Activities Calendar (enclosure, page 17)
- * Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
7. Fair Organizations' Report:
 - A. Fairgrounds Booster Report
 - B. Rodeo Board Report (enclosure, page 18)
 - C.
8. Maintenance Report:
9. Old Business:
 - A. Report on PI & necessary improvements
 1. Cover north show ring
 2. Wash racks
 3. Electrical
 - B. Lawn Vacuum \$8,900.00
 - C. Update new rules RV campers
 - D. Quadrant
 - E. Show times, 6 p.m. & 9 p.m.?
 - F. Economic study
10. New Business:
 - A. Bill for Cristy Lane from Hallmark

- B. Chairman to vote?
- C.

11. Non-Agenda Items:

- A.
- B.

12. Announcements:

- A. Next regular board meeting is February 1, 1989.