

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, January 3, 1996

4:30 p.m.

1. Call to order.
2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. A. Bills for approval & detail of income received, December 1995 (enc., pages 3 - 7)
- *4. A. Financial position, November 30, 1995 (enc., page 8)
B. Financial recap, December, 1995 (enc., pages 9 - 13)
- *5. A. Fair Board minutes - December 6, -1995 (enc., pages 14 - 17)
- *6. A. Activities calendar, January 1996 (enc., page 18)
B. Facility use, December 1995 (enc., page 19)
C. 4-H / Extension Office facility use, November 1995 (handout)

*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board Report (no minutes submitted)
- B. Boosters' report *Tom Gordon*

8. FAIR COMPLEX MARKETING REPORT:

- A. Patti Lamborn

9. MAINTENANCE REPORT:

- A. Maintenance Team Member - Jim Jordan

10. OLD BUSINESS:

- A. Rodeo Board appointments (enc. page 20)
- B.
- C.

11. NEW BUSINESS:

- ~~A.~~ Audit report (enc. pages 21 - 24)
- ~~B.~~ Storm sewer - Tri-Met (enc. pages 25 - 28)
- C. BMX track - Tri-Met (enc. pages 29 -31)
- ~~D.~~ Speedway racing - Grandstand (Patti Lamborn)
- E. Report on windstorm
- ~~F.~~ ME building
- G. FRE Inc.
- H. Election process*

12. ANNOUNCEMENTS:

A.

LINE ITEM REPORT
12/1/95 Through 12/31/95

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
C-Dedicated Fund				
9 Hotel-Motel Tax				
478	12/28/95	Wash. Co. Finance Division	Hotel/Motel Tax	36,529.24
				<u>36,529.24</u>
Total C-Dedicated Fund				<u>36,529.24</u>
D-Interim Use Income				
10 Rent & Storage				
436	12/4/95	Carol Bump	A & C Build. Dec. 2	319.50
437	12/4/95	Product Development Corp.	A & C Mtg. Rm. Nov. 3, 4, 5.	1,590.00
438	12/4/95	Robert Mead	CCB Dec. 16	251.00
440	12/4/95	Specialty Directory Distribution	Armory Beg. Nov. 13-Dec. 22	930.00
441	12/4/95	Kiwanis Club of Hillsboro	Armory rent swap meet 11/11	21.25
442	12/6/95	RV Camping	RV Camping (\$640.00)	845.00
443	12/6/95	Marsha Stigers	Floral Dec. 25 '95	97.00
444	12/6/95	Lynn Dale	CCB Dec. 10 '95	226.00
445	12/6/95	Forest Hills Black Powder	ME Nov. 11 & 12	500.00
446	12/6/95	Pro Photo Supply	ME Nov. 11 & 12	1,148.95
447	12/6/95	Tualatin Valley Living Center	CCB Dec. 12 T.V. Living Center	100.00
449	12/7/95	Every Husband's Nightmare Bazaar	ME Nov. 13-27	3,126.00
450	12/7/95	Radio Control Car Club	Nov. races	55.00
451	12/7/95	Intel Corporation	CCB Dec. 2 paid by Wallace Dunn	210.00
452	12/8/95	Forest Hills Black Powder	Dep. for '96 trade show	100.00
453	12/8/95	Hillsboro Auto Swap Meet	Facility rental	546.69
454	12/8/95	Parents Without Partners	Armory Dec. 31	188.00
455	12/8/95	RV Camping	RV Camping (\$80.00)	220.00
457	12/11/95	Dept. Of Environmental Quality	Smoke School Oct. 11, 12, 25, 26	320.00
458	12/11/95	RV Camping	RV Camping (\$180.00)	180.00
459	12/12/95	Intel Corporation	Friendship Sq. Oct. 13	150.00
461	12/12/95	Joanne Danzer	CCB Dec. 14	84.00
462	12/12/95	Craig Brookhart	Boat storage deposit	75.00
463	12/12/95	RV Camping	RV Camping (\$430.00)	430.00
464	12/15/95	Parents Without Partners	Stage & tables armory Dec. 31	150.00
465	12/15/95	Collector's West	Final payment Nov. 30-Dec. 1	302.50
466	12/15/95	Gem Faire	ME rent 5/22-5/26	600.00
467	12/15/95	RV Camping	RV Camping (\$120.00)	120.00
468	12/18/95	ATV Institute	Rental	125.00
469	12/18/95	Intel Corporation	Friendship Sq. & armory Oct. 8	561.80
470	12/18/95	Oregon Orchid Society	Floral & CCB Nov. 4 & 5	651.00
471	12/21/95	Northland Auctions	Armory Jan. 27	100.00
472	12/21/95	David Deming	Boat Deposit	75.00
473	12/21/95	Pacific NW Poultry Assoc.	November 18 & 19 Show	480.00
474	12/21/95	Randy King	Floral Dec. 16	232.00
475	12/22/95	RV Camping	RV Camping (\$590.00)	620.00
476	12/22/95	La Casa Del Futro	Armory Dec. 16	173.00
477	12/22/95	Teach Me Please Dog Series	July, Aug Sep Oct 95	96.00
479	12/28/95	Beverly Coble	CCB lease Dec. 22	95.00
480	12/28/95	Portland Jaycees	ME Rental 7/14	926.20
481	12/28/95	Kathleen Kossler	Arts & Crafts June dates	30.00
482	12/28/95	Reedville Cafe	Dance 12/16-Beer %	354.38
483	12/28/95	RV Camping	RV Camping (\$440.00)	560.00
				<u>17,965.27</u>
17 Misc Income				
439	12/4/95	Hank Lott	Destroyed trash can	10.00
440	12/4/95	Specialty Directory Distribution	Armory portion of lease	930.00
441	12/4/95	Kiwanis Club of Hillsboro	Armory rent swap meet-11/11	125.00
445	12/6/95	Forest Hills Black Powder	DWA rental	240.50
454	12/8/95	Parents Without Partners	Armory rental	125.00
456	12/11/95	GTE	Refund for Bingo phone	5.59

LINE ITEM REPORT
12/1/95 Through 12/31/95

Num	Date	Payee	Memo	Amount
461	12/12/95	Joanne Danzer	Deposit	60.00
469	12/18/95	Intel Corporation	Armory rental	125.00
474	12/21/95	Randy King	Refund for rounds	18.00
476	12/22/95	La Casa Del Futro	Armory pay	125.00
				<u>1,764.09</u>
Total D-Interim Use Income				<u>19,729.36</u>
E-Fair Income				
32 Concessions-Booths				
460	12/12/95	Soba Express	Fair booth 7/30-8/4	300.00
				<u>300.00</u>
34 Advertising sold				
448	12/7/95	Friberg Electric	For full page ad	800.00
				<u>800.00</u>
39 Rodeo Sponsorships				
448	12/7/95	Friberg Electric	'95 rodeo sponsor	11,200.00
				<u>11,200.00</u>
Total E-Fair Income				<u>12,300.00</u>
TOTAL INCOME CATEGORIES				<u>68,558.60</u>
EXPENSE CATEGORIES				
A-Personnel				
101 Salaries				
20296	12/7/95	Volt Services Group	For Receptionist	(90.44)
20306	12/8/95	Wash. Co. Finance Division	Payroll	(10,361.29)
20313	12/12/95	Volt Services Group	For Receptionist	(179.18)
20334	12/22/95	Wash. Co. Finance Division	Payroll	(10,458.35)
				<u>(21,089.26)</u>
102 O.P.E.				
20306	12/8/95	Wash. Co. Finance Division	Benefits	(1,669.72)
20334	12/22/95	Wash. Co. Finance Division	Benefits	(4,928.25)
				<u>(6,597.97)</u>
Total A-Personnel				<u>(27,687.23)</u>
B-Interim Operations				
107 Office Expense				
20287	12/7/95	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(58.50)
20293	12/7/95	Accutech Northwest	Printer repair	(140.00)
20311	12/12/95	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(12.40)
				<u>(210.90)</u>
108 Telephone				
20274	12/4/95	AT & T Wireless Services	Cal's cell phone	(71.83)
20312	12/12/95	AT & T	Long Distance	(96.19)
20314	12/12/95	GTE	Phone bill	(577.58)
				<u>(745.60)</u>
109 Printing				
20307	12/8/95	LAZERQUICK	Business cards	(119.33)
				<u>(119.33)</u>
110 Postage				
20304	12/7/95	United States Postmaster	Bulk mailing- Dec.	(93.07)
20305	12/7/95	U.S. Postmaster	Postage Meter	(300.00)

LINE ITEM REPORT
12/1/95 Through 12/31/95

Num	Date	Payee	Memo	Amount
20322	12/13/95	U.S. Postal Service	Christmas card mailing	(137.97)
				(531.04)
111 Equip. & Bldg. Rental				
20268	12/4/95	Automated Office Systems	Copier Rental	(172.75)
				(172.75)
112 Utilities				
20271	12/4/95	Ferrellgas	Acct#500378 gas	(100.57)
20300	12/7/95	Hillsboro Garbage	Close Date 11/30/95	(864.00)
20308	12/8/95	PGE	Electric	(2,088.35)
VOID	12/12/95	Ferrellgas	Propane for Office	(172.60)
20321	12/12/95	Northwest Natural Gas	Gas	(731.75)
20326	12/22/95	PGE	Electric	(138.04)
				(3,922.71)
113 Repair & Maintenance				
20265	12/4/95	Allied Heating/Air Conditioning	Service Call: No heat	(283.00)
20269	12/4/95	Profess. Lock Suppliers	Locks for RV camp area	(33.15)
20276	12/4/95	Hillsboro Pump Service	Sump pump repl.& cap 4 water tr	(326.92)
20289	12/7/95	A-Boy Supply	Locks for elec panel & rep light	(164.24)
20290	12/7/95	Plumbing Materials Supply Inc.	ME building men's bathroom	(207.95)
20291	12/7/95	Fisher Implement	AMT #2 Repair	(202.14)
20292	12/7/95	HILLSBORO AUTO PARTS	Repair and maint. - supplies	(158.41)
20295	12/7/95	PLATT ELECTRIC	Elec. repair maint.	(168.35)
20301	12/7/95	Allied Heating/Air Conditioning	Planned Maint. filters	(110.00)
20310	12/8/95	Jim Jordan	Vacuum filters	(35.98)
20315	12/12/95	SUPPLY ONE	Misc. repair & maint.	(91.26)
				(1,781.40)
114 General Supplies				
20266	12/4/95	All MRO Products	Shop Supplies	(105.40)
20267	12/4/95	Bob Nagel Distributing	Janitorial Supplies	(233.68)
20269	12/4/95	Profess. Lock Suppliers	Spare pad lock for gates & build	(44.34)
20275	12/4/95	POOL-GARDNER LUMBER CO.	General Supplies- Maint.	(22.57)
20277	12/4/95	True Value Hardware	Office mouse food	(8.29)
20286	12/7/95	Denco Sales Co.	Readerboard Materials	(20.40)
20288	12/7/95	BRETTHAUER OIL CO	Gas/Diesel	(417.68)
20289	12/7/95	A-Boy Supply	Elect. sup. & mouse traps	(23.14)
20295	12/7/95	PLATT ELECTRIC	Elect. supplies	(169.10)
20320	12/12/95	Upbeat, Inc.	Ash receptacle (5)	(193.40)
20329	12/22/95	Easterday Janitorial Supply	Cleaning Supplies	(128.36)
20335	12/28/95	CORNELL SQUARE LAUNDRY	Mops	(18.70)
				(1,385.06)
119 Legal Fee to County				
20330	12/22/95	County Counsel	Legal Services Oct..	(66.00)
				(66.00)
121 Professional Svc.				
20317	12/12/95	Fire Extinguisher Svc Center	Back flow & sprinkler testing	(241.00)
				(241.00)
124 Car Allowance				
VOID	12/4/95	Sue Oxendine	Car Allowance	(75.00)
20279	12/4/95	Patti Lamborn	Car Allowance	(100.00)
20280	12/4/95	Cal Wade	Car Allowance	(325.00)
VOID	12/6/95	Sue Oxendine	Car Allowance	(70.00)
20298	12/7/95	Sue Oxendine	Car Allowance	(65.00)
				(490.00)
131 Advertising & P.R.				
20272	12/4/95	US West	Directory Advertising	(123.55)
20294	12/7/95	Hillsboro Argus	Weekly Ad	(251.20)
VOID	12/12/95	U.S. Bankcard Division	Chamber/Rotary	(23.94)

LINE ITEM REPORT
12/1/95 Through 12/31/95

Num	Date	Payee	Memo	Amount
				(374.75)
132 Board Expense				
20273	12/4/95	AWARD SPECIALTIES	Thank you: Bob Herb	(13.03)
20281	12/5/95	Walmart	Fair Board Meeting Supplies	(61.90)
20325	12/21/95	Round Table Pizza	Staff Pizza Party	(30.90)
				<u>(105.83)</u>
133 Dues, Licenses, Fees				
20302	12/7/95	THE OREGONIAN	Subscription	(14.50)
20331	12/22/95	IAFE	Membership dues	(175.00)
	12/29/95	Account Maintenance	Wire fee to First Trust N.A.	(20.00)
				<u>(209.50)</u>
150 Refunds				
20282	12/6/95	Hillsboro Nat. Gd. Family Program	Trailer fees for phone book dist	(180.00)
20309	12/8/95	Oregon Military Dept.	Armory Usage-Booked by Fair Comp	(1,721.05)
20332	12/22/95	Randy King	Paid for rounds, none avail.	(18.00)
				<u>(1,919.05)</u>
Total B-Interim Operations				<u>(12,274.92)</u>
C-Fair Operations				
179 Professional Svcs.				
20297	12/7/95	McKinney Johnson Amato	Commission Terry Amato	(5,025.00)
20299	12/7/95	ERNIE BENNETT	Fair Security	(250.00)
				<u>(5,275.00)</u>
Total C-Fair Operations				<u>(5,275.00)</u>
D-Exhibits & Comp				
231 Awards Open Class				
20333	12/22/95	AWARD SPECIALTIES	Niftiest Needler Award	(19.50)
				<u>(19.50)</u>
Total D-Exhibits & Comp				<u>(19.50)</u>
E-Rodeo				
316 Promotion				
20270	12/4/95	Pro Rodeo Cowboys Association	NW Connection Rodeo Advt.	(315.00)
				<u>(315.00)</u>
318 Board Expense				
20319	12/12/95	Fred Boyles	Rodeo convention exp.	(151.45)
				<u>(151.45)</u>
319 Other(Dues & Fees)				
20284	12/6/95	W.P.R.A.	Rodeo sanction fee	(125.00)
20285	12/6/95	Pro Rodeo Cowboys Association	1996 Rodeo Sanction Fee	(500.00)
				<u>(625.00)</u>
320 Queen				
20337	12/29/95	EVELYN HODGIN	Christina's outfit	(175.00)
				<u>(175.00)</u>
Total E-Rodeo				<u>(1,266.45)</u>
J-Capital Outlay				
510 Purchase-Lease R.E.				
20336	12/28/95	US Bank	Payment on quadrant prop	(18,156.25)
				<u>(18,156.25)</u>

LINE ITEM REPORT
12/1/95 Through 12/31/95

Num	Date	Payee	Memo	Amount
511 Land Improvements				
20328	12/22/95	Sunset Electric	Electrical RV permit	(56.60)
				<u>(56.60)</u>
512 Building & Structure				
20303	12/7/95	Copeland Lumber Yards, Inc.	Lama barn door trim/track	(101.42)
20327	12/22/95	VanDomelen/Looijenga/McGarrigle/	ME Hall evaluation & const.	(987.45)
				<u>(1,088.87)</u>
Total J-Capital Outlay				<u>(19,301.72)</u>
TOTAL EXPENSE CATEGORIES				<u>(65,824.82)</u>
TRANSFERS				
POOL #4486				
	12/22/95	Gov't Pool		9,000.00
Total POOL #4486				<u>9,000.00</u>
TOTAL TRANSFERS				<u>9,000.00</u>
GRAND TOTAL				<u>11,733.78</u>

LINE ITEM REPORT
11/1/95 Through 11/30/95

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
A-State Funds				
3A Dept. of Econ. Dev.				
428	11/28/95	State of Oregon	95-97 2nd Qrt. lotry distr.	11,111.11
				<u>11,111.11</u>
Total A-State Funds				<u>11,111.11</u>
C-Dedicated Fund				
9 Hotel-Motel Tax				
406	11/14/95	Wash. Co. Finance Division	Hotel/Motel Tax	101,015.21
				<u>101,015.21</u>
Total C-Dedicated Fund				<u>101,015.21</u>
D-Interim Use Income				
10 Rent & Storage				
379	11/1/95	Jim Piestrak	95-96 Boat Storage Deposit	75.00
381	11/1/95	TAP Enterprises Inc.	A & C 10/30 Base + extras	205.00
383	11/1/95	Tom Smothers	95-96 Boat Storage Deposit	75.00
384	11/1/95	Oregon State Bulldog Club	10/20 CCB Rental	305.00
385	11/1/95	Easter Seals	Complex Rental 9/9-10	3,461.75
386	11/1/95	Phil Davis	95-96 Boat Storage	75.00
388	11/1/95	Kiki Byars	95-96 Boat Storage	75.00
389	11/1/95	RV Camping	RV Camping (\$405)	795.00
390	11/1/95	ATV Institute	Dog Leg Area Rental	300.00
391	11/8/95	RV Camping	RV Camping (\$330)	490.00
392	11/8/95	All-Sports Supply	ME rental fall '95	3,286.50
393	11/8/95	Esmeralda Salazar	Armory rental 11/18/95	313.00
394	11/8/95	Candi Jones-Tefft	Floral Rental 11/18/95	234.00
395	11/8/95	W.V. Samoyed Fanciers	ME Rental 02/17	100.00
396	11/8/95	Joy Delaney	CCB 11/18	163.00
397	11/8/95	Dept. Of Environmental Quality	Smoke School 9/20	80.00
398	11/10/95	OSU Extension Service	Floral Building 11 days	880.00
399	11/10/95	Active 20/30 Club	ME - 10/17-11/3	1,450.00
400	11/10/95	RV Camping	RV Camping (\$120)	130.00
401	11/10/95	Barbara Barker	95-96 Boat Storage	75.00
402	11/14/95	Home Depot	CCB 10/16-17 - Full	108.00
403	11/14/95	Pacific Harvest	Lease CCB Nov 1	53.00
404	11/14/95	Basenji Club	ME Hall Sept. 26-Oct 1	4,209.97
407	11/14/95	RV Camping	RV Camping (\$190.00)	315.00
408	11/15/95	RV Camping	RV Camping (\$140.00)	255.00
409	11/15/95	Specialty Directory Distribution	Armory Beg. Nov. 13-Dec. 22	80.00
410	11/16/95	Unitarian Universalist Church	CCB Feb. 24	260.00
411	11/16/95	Chuck The Peddler	Dep. for 2-11/6-2/9-8 1996	300.00
412	11/17/95	Anthony D. Cox	Boat Storage	75.00
413	11/17/95	Vynn Berg	Boat Storage	75.00
414	11/17/95	Pacific NW Poultry Assoc.	November 18 & 19 Show	700.00
415	11/20/95	James Schaefer	Boat Deposit	75.00
416	11/20/95	RV Camping	RV Camping (\$75.00)	155.20
417	11/22/95	Vicki Miglioretto	Boat Storage Deposit	75.00
419	11/22/95	Rose City Exotic Bird Club	ME Nov. 4 & 5	2,311.48
420	11/22/95	Larry Potts	Boat Storage Deposit	75.00
421	11/22/95	COLLECTORS WEST	ME Main Sec. Nov. 30 & Dec 1	700.00
422	11/22/95	RV Camping	RV Camping (\$420.00)	625.00
423	11/22/95	Mud Volleyball	Rodeo Grounds	471.00
424	11/22/95	Rose City Exotic Bird Club	RV Parking Bird Club	25.00
425	11/27/95	Beverly Coble	CCB lease & tables Nov. 23	112.00
426	11/28/95	All-Sports Supply	ME rental fall '95	161.82
427	11/28/95	T.V. Railroad Club	Armory rental Nov. 11	146.25
429	11/28/95	RV Camping	RV Camping (\$220.00)	475.00

LINE ITEM REPORT
11/1/95 Through 11/30/95

Num	Date	Payee	Memo	Amount
430	11/29/95	Kathy Nadgwick	Food Bird & Photo. Show	283.87
433	11/29/95	RV Camping	RV Camping (\$160.00)	195.00
434	11/30/95	RV Camping	RV Camping (\$50.00)	100.00
				<u>24,985.84</u>
14 Interest				
	11/1/95	Interest (October)		740.24
	11/1/95	Interest (October)		17.92
				<u>758.16</u>
17 Misc Income				
382	11/1/95	AT & T	Phone Commission (Qtr.7/95-9/95)	208.24
385	11/1/95	Easter Seals	Sports Complex Light Rental	60.00
393	11/8/95	Esmeralda Salazar	Armory rental 11/18/95	125.00
405	11/14/95	GTE	Refund for Phone	5.59
409	11/15/95	Specialty Directory Distribution	Armory Beg. Nov. 13-Dec. 22	540.00
430	11/29/95	Kathy Nadgwick	Food Bird Show	160.28
431	11/29/95	Earl Bemis	Reimbursement for misc. A-Boy	6.32
432	11/29/95	CORNELL SQUARE LAUNDRY	Overpayment for mops	16.75
435	11/30/95	Office Depot	Overpayment for toner	23.20
				<u>1,145.38</u>
Total D-Interim Use Income				<u>26,889.38</u>
E-Fair Income				
39 Rodeo Sponsorships				
387	11/1/95	Wash. Co. Rodeo Board	Skyline Realty Sponsorship	350.00
				<u>350.00</u>
Total E-Fair Income				<u>350.00</u>
Income - Unassigned				
407	11/14/95	RV Camping	NSF Check RV Camping	20.00
Total Income - Unassigned				<u>20.00</u>
TOTAL INCOME CATEGORIES				<u>139,385.70</u>
EXPENSE CATEGORIES				
A-Personnel				
101 Salaries				
20219	11/9/95	Wash. Co. Finance Division	Payroll	(10,622.62)
20253	11/24/95	Wash. Co. Finance Division	Payroll	(11,065.49)
20255	11/28/95	Virginia Boje	Weekend Work	(67.50)
20263	11/29/95	Volt Services Group	For Receptionist	(400.81)
				<u>(22,156.42)</u>
102 O.P.E.				
20219	11/9/95	Wash. Co. Finance Division	Benefits	(1,712.02)
20253	11/24/95	Wash. Co. Finance Division	Benefits	(5,333.20)
				<u>(7,045.22)</u>
Total A-Personnel				<u>(29,201.64)</u>
B-Interim Operations				
107 Office Expense				
20208	11/7/95	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(89.28)
20214	11/7/95	Accutech Northwest	Cleaning of all comp. & print.	(120.00)
20247	11/22/95	Safeguard Business Systems	Checks US Bank Accts.	(203.43)
20260	11/29/95	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(308.03)

LINE ITEM REPORT
11/1/95 Through 11/30/95

Num	Date	Payee	Memo	Amount
				(720.74)
108 Telephone				
20238	11/14/95	AT&T	Telephone Long Distance	(85.27)
20242	11/16/95	GTE	Phone Service	(774.01)
				(859.28)
109 Printing				
20259	11/29/95	Digitype Imaging & Design	Fair Com. Letterhead and Env.	(405.00)
				(405.00)
112 Utilities				
20213	11/7/95	Ferrellgas	Acct#500378 gas	(75.65)
20223	11/9/95	PGE	Electric	(2,094.78)
20224	11/9/95	Northwest Natural Gas	Gas	(278.65)
20237	11/14/95	PGE	Electric	(113.80)
20239	11/14/95	Hillsboro Garbage	Close Date 10/31/95	(864.00)
20256	11/28/95	PGE	Electric	(24.08)
20257	11/28/95	CITY OF HILLSBORO	Water/Sewer	(3,500.03)
				(6,950.99)
113 Repair & Maintenance				
20201	11/7/95	Sunset Electric	Amphitheater Breakers	(1,547.00)
20202	11/7/95	Copeland Lumber Yards, Inc.	Repair & Maintenance	(103.81)
20204	11/7/95	Van Dyke Seed Co.	Grass Seed for Canvial Grds.	(600.00)
20206	11/7/95	True Value Hardware	Office Sink	(5.67)
20207	11/7/95	A-Boy Supply	Replacement Light & misc.	(63.85)
20209	11/7/95	Hillsboro Vac & Sew	Vac. Cleaner Office	(22.99)
20210	11/7/95	PLATT ELECTRIC	Repairs to shop heat sys.	(101.55)
20216	11/8/95	VanDomelen/Looijenga/McGarrigle/	ME Hall Roof	(98.25)
20225	11/9/95	Western Power & Equipment	Repair Case Trencher	(609.88)
20226	11/9/95	Oregon Hood Steam Cleaning	Cleaned hood -Chuck Wagon	(145.00)
20230	11/9/95	T.V. Irrigation Co.	Lawn vac. repair	(4.00)
20233	11/9/95	Fisher Implement	AMT Repair	(28.33)
20234	11/9/95	Cudahy Lumber Company	Weatherization	(284.36)
20235	11/9/95	HILLSBORO AUTO PARTS	Misc. repair & maint.	(34.52)
20252	11/22/95	Forest Grove Honda	Red & White Honda	(8.42)
20254	11/28/95	CORNELL SQUARE LAUNDRY	Mops cleaned	(42.50)
				(3,700.13)
114 General Supplies				
20202	11/7/95	Copeland Lumber Yards, Inc.	Keys Copied	(8.91)
20206	11/7/95	True Value Hardware	Misc. Supplies	(13.83)
20207	11/7/95	A-Boy Supply	Elect. Supplies	(44.76)
20210	11/7/95	PLATT ELECTRIC	Elect. supplies	(624.03)
20229	11/9/95	Plumbing Materials Supply Inc.	Plumbing Supplies	(60.00)
20235	11/9/95	HILLSBORO AUTO PARTS	Shop supplies	(20.71)
20236	11/14/95	Scot Custodial Supply	Janitorial Supplies	(406.36)
20246	11/22/95	PACIFIC AIRGAS	Welding Supplies	(5.00)
				(1,183.60)
118 Travel & Training				
20200	11/6/95	Oregon Fairs Association	Staff OFA Convention Expenses	(289.00)
				(289.00)
119 Legal Fee to County				
20264	11/29/95	County Counsel	Legal Services Sep.	(19.00)
				(19.00)
121 Professional Svc.				
20212	11/7/95	Landerman-Moore Associates	Consulting Services	(2,319.14)
20221	11/9/95	Windsor Security Systems	Service Call	(60.00)
				(2,379.14)
124 Car Allowance				

LINE ITEM REPORT
11/1/95 Through 11/30/95

Num	Date	Payee	Memo	Amount
14815	11/1/95	Cal Wade	Car Allowance	(325.00)
14816	11/1/95	Patti Lamborn	Car Allowance	(100.00)
14817	11/1/95	Sue Oxendine	Car Allowance	(75.00)
				<u>(500.00)</u>
131 Advertising & P.R.				
20205	11/7/95	AWARD SPECIALTIES	Armory thank you plaque	(12.36)
20211	11/7/95	US West	Directory Advertising	(140.98)
20222	11/9/95	Hillsboro Argus	Weekly Ad	(184.00)
20241	11/16/95	PAC WEST BLUEPRINT	Jr High Trade Fair	(4.25)
20243	11/17/95	U.S. Bankcard Division	Chamber/Rotary	(23.94)
				<u>(365.53)</u>
132 Board Expense				
20200	11/6/95	Oregon Fairs Association	Fair Board OFA Convention Exp.	(150.00)
20231	11/9/95	Horton's Sav-On Office Supply	Volunteer dessert name tags	(4.74)
20262	11/29/95	Reedville Cafe	Boxed Lunches Fair Board-Nov.	(48.65)
				<u>(203.39)</u>
133 Dues, Licenses, Fees				
20200	11/6/95	Oregon Fairs Association	Member dues	(600.00)
20215	11/7/95	Portland Oregon Visitors Assoc.	Annual membership dues	(250.00)
20227	11/9/95	THE OREGONIAN	Subscription	(14.50)
	11/27/95	Account Maintenance	NSF fee	(3.00)
20261	11/29/95	OR Dep. of Consumer & Business	Permit fee for Elev. Operating	(74.08)
				<u>(941.58)</u>
149 Misc. Matl & Svcs.				
20217	11/8/95	CITY OF HILLSBORO	Easter Seals light use	(60.00)
20242	11/16/95	GTE	All Sport ME phone	(161.82)
20248	11/22/95	DWA Show Decorating Services	Photo Show & Blk. Powder tables	(520.00)
20250	11/22/95	Patti Lamborn	Joan's food	(13.50)
				<u>(755.32)</u>
150 Refunds				
20244	11/22/95	All Sport Supply	Refund Deposit	(450.00)
20249	11/22/95	Gentelco	Refund	(17.00)
20251	11/22/95	Rose City Exotic BIRD Club	Food	(160.28)
				<u>(627.28)</u>
151 County-Indirect Cost				
20220	11/9/95	Wash. Co. Finance Division	County Indirect	(4,440.25)
				<u>(4,440.25)</u>
Total B-Interim Operations				<u>(24,340.23)</u>
E-Rodeo				
320 Queen				
20240	11/15/95	Washington County Rodeo Board	Leather and Silver for chaps	(218.37)
				<u>(218.37)</u>
Total E-Rodeo				<u>(218.37)</u>
J-Capital Outlay				
511 Land Improvements				
20203	11/7/95	Hillsboro Pump Service	Sprinkler flags for Cornell berm	(6.80)
20241	11/16/95	PAC WEST BLUEPRINT	Drawing of RV Park & Rodeo	(7.65)
				<u>(14.45)</u>
512 Building & Structure				
20202	11/7/95	Copeland Lumber Yards, Inc.	Lama Barns	(816.02)
20228	11/9/95	AG West Supply	Lama conversion	(26.95)
20232	11/9/95	Schlegel Barkdust	Sand-Eagle Scout Proj.	(22.00)

LINE ITEM REPORT
11/1/95 Through 11/30/95

<u>Num</u>	<u>Date</u>	<u>Payee</u>	<u>Memo</u>	<u>Amount</u>
20234	11/9/95	Cudahy Lumber Company	Lama barns	(284.36)
				<u>(1,149.33)</u>
Total J-Capital Outlay				<u>(1,163.78)</u>
Expense - Unassigned				
	11/27/95	Account Maintenance	NSF check 11/14/95	(20.00)
Total Expense - Unassigned				<u>(20.00)</u>
TOTAL EXPENSE CATEGORIES				<u>(54,944.02)</u>
TRANSFERS				
POOL #4486				
	11/9/95	Gov't Pool		7,000.00
	11/15/95	Gov't Pool #4486		(106,000.00)
	11/22/95	Gov't Pool		<u>11,000.00</u>
Total POOL #4486				<u>(88,000.00)</u>
U.S. BANK				
	11/9/95	Gov't Pool		(7,000.00)
	11/15/95	Gov't Pool #4486		106,000.00
	11/22/95	Gov't Pool		<u>(11,000.00)</u>
Total U.S. BANK				<u>88,000.00</u>
TOTAL TRANSFERS				<u>0.00</u>
GRAND TOTAL				<u>84,441.68</u>

Washington County Fair Complex
FINANCIAL POSITION
 November 30, 1995

CHECKING ACCOUNTS	U.S. Bank	First Interstate	Bingo
Beginning Balance	14,241.65	1,028.04	2,810.56
Income	138,627.54	0.00	0.00
From Government Pool	<u>18,000.00</u>	<u>0.00</u>	<u>0.00</u>
	170,869.19	1,028.04	2,810.56
Less Checks	54,944.02	0.00	0.00
To Government Pool	<u>106,000.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Balance	\$9,925.17	\$1,028.04	\$2,810.56
TOTAL COMBINED CHECKING			\$13,763.77
SAVINGS ACCOUNTS			
Investment Pool			
Beginning Balance	140,862.49		
Interest for Month	740.24		
From Checking	106,000.00		
To Checking	<u>18,000.00</u>		
Ending Balance	\$229,602.73		
EXPO ACCOUNT			
Beginning Balance	3,556.92		
Interest for Month	<u>17.92</u>		
Ending Balance	\$3,574.84		
TOTAL COMBINED SAVINGS			<u>\$233,177.57</u>
TOTAL RESOURCES			\$246,941.34

November 1995
9-10

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
NOVEMBER 1 - 30, 1995

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
STATE FUNDS									
24,000	34,722	0	1	Racing Commission	0	0	0.00	0.00	0.00
29,545	0	0	2	Apportionment	0	0	0.00	0.00	0.00
17,345	10,818	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	0	34,722	3A	Dept. of Econ. Dev.	34,700	34,700	11,111.11	22,222.22	(12,477.78)
70,890	45,540	34,722			34,700	34,700	11,111.11	22,222.22	(12,477.78)
SPECIAL FUNDS									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
0	0	0			0	0	0.00	0.00	0.00
DEDICATED FUNDS									
0		0	8	Development Fund	0	0	0.00	0.00	0.00
330,856	354,125	397,775	9	Hotel/Motel Tax	375,000	375,000	101,015.21	214,508.40	(160,491.60)
330,856	354,125	397,775			375,000	375,000	101,015.21	214,508.40	(160,491.60)
INTERIM INCOME									
116,040	163,541	175,904	10	Rent & Storage	140,000	140,000	24,985.84	76,324.84	(63,675.16)
205	540	700	11	Damage Deposits	3,000	3,000	0.00	220.00	(2,780.00)
0	0	0	12	Advertising Sold	0	0	0.00	0.00	0.00
3,460	5,500	11,250	13	Gate Change	11,250	11,250	0.00	5,500.00	(5,750.00)
10,117	5,881	9,672	14	Interest	5,000	5,000	758.16	4,239.80	(760.20)
47,567	5,665	9,381	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
5,771	31,609	27,747	16	Parking Fees	25,000	25,000	0.00	27,707.86	2,707.86
20,262	20,589	24,652	17	Miscellaneous Income	20,000	20,000	1,145.38	4,067.80	(15,932.20)
203,422	233,324	259,306			304,250	304,250	26,889.38	118,060.30	(186,189.70)

WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
NOVEMBER 1 - 30, 1995

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR INCOME									
30,950	27,097	32,506	30	Youth Admission	35,000	35,000	0.00	33,102.00	(1,898.00)
237,657	191,870	231,152	31	Other Admission	235,000	235,000	0.00	215,331.05	(19,668.95)
100,302	101,325	121,028	32	Concessions/Booths	110,000	110,000	0.00	64,093.51	(45,906.49)
53,359	49,546	43,220	33	Sponsorships	45,000	45,000	0.00	31,855.00	(13,145.00)
8,135	6,908	3,430	34	Advertising Sold	8,000	8,000	0.00	4,570.00	(3,430.00)
11,500	0	0	35	Gate Change	11,500	11,500	0.00	0.00	(11,500.00)
55,472	44,310	45,619	36	Carnival Income	51,000	51,000	0.00	51,430.00	430.00
3,815	3,482	3,879	37	Entry Fees	3,500	3,500	0.00	2,932.25	(567.75)
37,379	32,277	35,470	38	Parking Fees	53,000	53,000	0.00	48,431.47	(4,568.53)
2,300	25,706	32,000	39	Rodeo Sponsorships	30,000	30,000	350.00	15,925.00	(14,075.00)
3,723	6,678	4,498	40	Horse Show	0	0	0.00	0.00	0.00
3,958	4,100	5,635	41	Miscellaneous	4,500	4,500	0.00	6,802.84	2,302.84
	0	0	42	Rodeo Admissions	10,000	10,000	0.00	8,217.76	(1,782.24)
	0	76,503	43	Main Stage	80,000	80,000	0.00	49,191.02	(30,808.98)
		0.00	44	Arena Admissions	2,000	2,000	0.00	1,189.30	(810.70)
<u>548,550</u>	<u>493,298</u>	<u>634,940</u>			<u>678,500</u>	<u>678,500</u>	<u>350.00</u>	<u>533,071.20</u>	<u>(145,428.80)</u>
BINGO									
		12,072	70	Sessions	0	0	0.00	0.00	0.00
		2,852	71	Food	0	0	0.00	0.00	0.00
		2,019	72	Operating Change	0	0	0.00	0.00	0.00
<u>0</u>	<u>63,153</u>	<u>16,942</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
BEGINNING BALANCE									
283,429	256,786	222,793	99	Cash on Hand	175,000	175,000	0.00	196,041.50	21,041.50
<u>283,429</u>	<u>256,786</u>	<u>222,793</u>			<u>175,000</u>	<u>175,000</u>	<u>0.00</u>	<u>196,041.50</u>	<u>21,041.50</u>
<u>1,437,147</u>	<u>1,446,227</u>	<u>1,566,478</u>			<u>1,567,450</u>	<u>1,567,450</u>	<u>139,365.70</u>	<u>1,083,903.62</u>	<u>(483,546.38)</u>

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
NOVEMBER 1 -30, 1995

ACTUAL 1992-1993	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
PERSONNEL									
246,903	260,786	290,008	101	Salaries	290,000	290,000	22,156.42	146,917.54	143,082.46
84,688	99,007	119,423	102	O.P.E.	110,000	110,000	7,045.22	43,487.84	66,512.16
<u>331,591</u>	<u>359,793</u>	<u>409,431</u>			<u>400,000</u>	<u>400,000</u>	<u>29,201.64</u>	<u>190,405.38</u>	<u>209,594.62</u>
INTERIM OPERATIONS									
2,792	3,797	3,774	107	Office Expense	4,000	4,000	720.74	1,560.46	2,439.54
8,084	9,401	10,486	108	Telephone	10,800	10,800	859.28	3,979.62	6,820.38
885	958	405	109	Printing	500	500	405.00	405.00	95.00
2,894	3,400	3,628	110	Postage	4,000	4,000	0.00	1,456.82	2,543.18
2,149	2,781	2,372	111	Equip/Bldg Rental	2,000	2,000	0.00	880.00	1,120.00
48,770	54,106	59,335	112	Utilities	64,000	64,000	6,950.99	28,896.48	35,103.52
44,886	37,440	57,232	113	Repair & Maintenance	35,000	35,000	3,700.13	22,745.20	12,254.80
12,189	14,568	17,876	114	General Supplies	15,000	15,000	1,183.60	6,979.79	8,020.21
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
3,460	5,500	11,250	116	Gate Charge	11,500	11,500	0.00	5,500.00	6,000.00
573	9,779	4,327	117	Parking	6,000	6,000	0.00	5,932.39	67.61
4,220	5,394	3,398	118	Travel & Training	4,000	4,000	289.00	536.00	3,464.00
892	1,198	674	119	Legal fee to County	500	500	19.00	19.00	481.00
7,864	10,031	50,667	121	Professional Svcs.	5,000	5,000	2,379.14	4,572.62	427.38
6,521	5,708	8,509	122	Insurance & Bond	8,500	8,500	0.00	6,677.60	1,822.40
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,340	5,790	124	Car Allowance	5,940	5,940	500.00	2,480.00	3,460.00
6,801	8,343	7,494	131	Advertising & P.R.	7,000	7,000	365.53	2,408.90	4,591.10
3,965	3,059	3,637	132	Board Expense	4,000	4,000	203.39	1,502.23	2,497.77
3,002	2,283	2,606	133	Dues, Licenses, Fees	3,000	3,000	941.58	1,494.87	1,505.13
2,756	4,877	4,187	149	Misc. materials & Svcs.	5,000	5,000	755.32	2,227.15	2,772.85
1,697	1,930	6,522	150	Refunds	4,000	4,000	627.28	2,940.78	1,059.22
11,721	11,101	14,919	151	County-Indirect cost	17,761	17,761	4,440.25	8,880.50	8,880.50
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
<u>181,461</u>	<u>200,994</u>	<u>279,087</u>			<u>217,501</u>	<u>217,501</u>	<u>24,340.23</u>	<u>112,075.41</u>	<u>105,425.59</u>

WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
 NOVEMBER 1 - 30, 1995

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR OPERATIONS									
12,334	10,815	10,751	175	Printing	11,910	11,910	0.00	6,926.24	4,983.76
5,861	7,030	7,311	176	Utilities	7,500	7,500	0.00	8,199.15	(699.15)
11,500	0	0	177	Gate Change	11,500	11,500	0.00	0.00	11,500.00
4,602	4,538	5,649	178	Parking	6,000	6,000	0.00	5,611.30	388.70
48,836	42,213	42,313	179	Professional Svcs.	41,000	41,000	0.00	30,674.57	10,325.43
50,002	50,752	57,977	180	Advertising	60,000	60,000	0.00	63,068.73	(3,068.73)
323	426	2,528	181	Refunds	2,300	2,300	0.00	783.25	1,516.75
2,391	5,093	3,405	182	Miscellaneous	3,000	3,000	0.00	5,563.17	(2,563.17)
6,416	2,106	4,900	183	Decorations	3,000	3,000	0.00	2,547.91	452.09
8,455	6,359	6,520	184	Equipment Rental	3,200	3,200	0.00	4,793.66	(1,593.66)
12,942	13,160	13,056	186	Restroom Service	13,500	13,500	0.00	15,353.24	(1,853.24)
0	0	2,165	187	Repair & Maintenance	4300	4300	0.00	751.32	3548.68
<u>163,662</u>	<u>142,492</u>	<u>156,574</u>			<u>167,210.00</u>	<u>167,210.00</u>	<u>0.00</u>	<u>144,272.54</u>	<u>22,937.46</u>
EXHIBITS/COMPETITIONS									
2,834	2,851	2,382	211	Awards FFA	2,500	2,500	0.00	3,301.05	(801.05)
1,439	815	1,345	212	Personnel FFA	1,350	1,350	0.00	1,493.58	(143.58)
496	331	915	213	Other FFA	900	900	0.00	1,145.30	(245.30)
10,574	7,694	8,414	221	Awards 4-H	8,400	8,400	0.00	7,133.12	1,266.88
7,749	6,364	6,259	222	Personnel 4-H	6,300	6,300	0.00	7,984.34	(1,684.34)
2,492	3,257	3,495	223	Other 4-H	3,500	3,500	0.00	4,059.39	(559.39)
35,119	38,627	37,983	231	Awards Open Class	40,000	40,000	0.00	37,572.23	2,427.77
3,957	4,521	3,995	232	Personnel Open	5,000	5,000	0.00	7,290.29	(2,290.29)
2,910	5,046	5,276	233	Other Open Class	5,000	5,000	0.00	4,950.07	49.93
<u>67,570</u>	<u>69,506</u>	<u>70,063</u>			<u>72,950.00</u>	<u>72,950.00</u>	<u>0.00</u>	<u>74,929.37</u>	<u>(1,979.37)</u>
RODEO									
21,000	28,000	33,033	311	Prize Money	31,500	31,500	0.00	32,700.00	(1,200.00)
5,541	11,585	10,723	312	Announcer/Contractor	12,000	12,000	0.00	14,464.29	(2,464.29)
14,000	13,000	15,900	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	0	314	Special Awards	800	800	0.00	318.00	482.00
0	0	0	315	Special Kid's Rodeo	1,000	1,000	0.00	0.00	1,000.00
0	0	397	316	Promotion	1,400	1,400	0.00	0.00	1,400.00
2,218	4,305	3,730	317	Materials & Supplies	4,500	4,500	0.00	4,966.50	(466.50)
2,622	704	2,252	318	Board Expense	2,500	2,500	0.00	1,076.70	1,423.30
974	995	2,295	319	Other (Fees & Dues)	1,500	1,500	0.00	802.80	697.20
82	1,410	367	320	Queen	2,000	2,000	218.37	1,400.30	599.70
0	0	0	321	Rental Equipment	3,525	3,525	0.00	4,860.00	(1,335.00)
<u>46,437</u>	<u>59,999</u>	<u>68,697</u>			<u>77,225.00</u>	<u>77,225.00</u>	<u>218.37</u>	<u>77,088.59</u>	<u>136.41</u>

WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
 NOVEMBER 1 -30, 1995

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
HORSE SHOWS									
2,352	1996	1,890	322	Personnel	0	0	0.00	0.00	0.00
3,573	4569	3,572	323	Other	0	0	0.00	0.00	0.00
5,925	6,565	5,462			0	0	0.00	0.00	0.00
FAIR: ENTERTAINMENT									
76,000	82,580	106850	324	Main Stage	120,000	120,000	0.00	106,300.00	13,700.00
61,517	50,757	48695	325	Grounds Entertainment	55,000	55,000	0.00	54,446.26	553.74
31,804	30,784	33620.7	326	Associated Costs	34,500	34,500	0.00	36,056.69	(1,556.69)
1,871	1,953	1859.7	327	Touch & See	2,000	2,000	0.00	1,971.50	28.50
171,192	166,073	191,025			211,500	211,500	0.00	198,774.45	12,725.55
INTERIM ENTERTAINMENT									
47,725	5,062	7,989	375	Interim shows	100,000	100,000	0.00	611.00	99,389.00
47,725	5,062	7,989			100,000	100,000	0.00	611.00	99,389.00
BINGO									
		11,652	401	Personnel	0	0	0.00	0.00	0.00
		2,464	402	Supplies	0	0	0.00	0.00	0.00
		0	403	Mileage	0	0	0.00	0.00	0.00
		1,961	404	Food	0	0	0.00	0.00	0.00
		4,245	405	Advertising	0	0	0.00	0.00	0.00
		0	406	Equipment Rental	0	0	0.00	0.00	0.00
		435	407	Operating Change	0	0	0.00	0.00	0.00
		1,216	408	Dues, Licenses, Fees	0	0	0.00	20.00	(20.00)
	58,762	21,972			0	0	0.00	20.00	(20.00)
CAPITAL OUTLAY									
86,352	58,224	55419.89	510	Purchase/Lease	56,000	56,000	0.00	34,955.75	21,044.25
17,285	8,264	124.28	511	Land Improvements	0	0	14.45	906.07	(906.07)
26,854	49,784	83571.23	512	Bldg. & Structure	6,564	6,564	1,149.33	1,149.33	5,414.67
34,680	12,359	20520	513	Equipment	6,000	6,000	0.00	1,800.79	4,199.21
0	25,559	500	514	Equipment-Bingo	0	0	0.00	0.00	0.00
165,171	154,189	160,135			68,564	68,564	1,163.78	38,811.94	29,752.06
CONTINGENCY									
210,000	222,793	196,042	600	Contingency	252,500	252,500	0.00	0.00	252,500.00
210,000	222,793	196,042			252,500	252,500	0.00	0.00	252,500.00
1,390,734	1,446,228	1,566,477			1,567,450	1,567,450	54,924.02	836,988.68	730,461.32

**FAIR BOARD MINUTES
DECEMBER 6, 1995**

FAIR BOARD

John Thomas
George Otten
Linda Gray
Ken Leahy

STAFF

Cal Wade
Patti Lamborn
Mike Wold
Sue Oxendine

GUESTS

Joanne Fisher
Fred Boyles
Rocky Williams
Jim & Karen Debbs
Larry Gast
John Robinson
Tom Gordon

CONSENT AGENDA

Wade handed out the revised budget figures. The hotel/motel tax was \$20,000 - \$22,000 short on the last pay out because a couple of hotels hadn't paid as of the date it was sent.

The All Sports Show is moving to the Coliseum. The Fair Complex facility is too small to handle the show any longer.

Gray mentioned that the annual audit will be presented December 12 at the Board of County Commissioners' work session.

Gray also questioned what the Skyline Realty payment was for under rodeo sponsorships. This was a late sponsor payment.

Gray complimented staff on the annual calendar of events.

MOTION: MOVED BY LINDA GRAY, SECONDED BY GEORGE OTTEN, TO ADOPT THE CONSENT AGENDA. MOTION PASSED.

RODEO

The rodeo board has received a \$5,000 commitment from Damerow Ford. They are giving Dodge the chance to make a counter offer.

Board members attended the PRCA Convention. They signed Steve Tomac for the clown act, Growney Brothers as stock contractor, and Joe Bumgardner and Rodney Barry as bullfighters.

December 9 the rodeo committee will start re-siding the old office.

At the last board meeting they decided they would like to add at least two additional directors to the board. They would also like to have input in selecting the rodeo directors. Boyles discussed issues with Dennis Fellows, a board director, at the convention.

The sanction forms are filled out and ready to be submitted with checks.

Lamborn told the rodeo board members she would be sending a memo to them on arena bookings for the months of June and July.

Gray requested the discussion of adding directors to the rodeo board be placed on the January agenda.

BOOSTERS

No formal report. New officers are Tom Gordon, President; Wayne Salisbury, Vice President; and Sharon Cornish, Treasurer. Wally Crawford will remain as membership chairman.

MARKETING

Lamborn will begin including the 4-H informational billings in the agenda packets. With this information she is still hoping to write a grant to offset some of the expenses. November was a good month. The final tally shows that November 1995 was within \$4 of November 1994.

The maintenance team really helped out with the tear-down of Haunted Caves. Lamborn gave special credit to Mike Wold and Jim Jordan for their assistance.

She is trying to develop a computer program to help keep better record of the facility bookings.

MAINTENANCE

Mike Wold gave this month's report. Rock has been spread along the RV park drive. He has been working on upgrading the 28th Street reader board. He is installing new tracking and the letters will be interchangeable with those on 34th Street. Wold also re-seeded the carnival area and repaired the chain link fence someone had driven through.

Jordan has installed new lights in the Meeting Room, two new lights on the west side of the Poultry/Rabbit Barn for better walkway lighting, and has added porch cell lights at the Floral Building. He is currently installing a new vacuum switch in the milking parlor.

Bemis is in the midst of a major plumbing repair in the Main Exhibit Building. He is still waiting for information from the engineers on the seismic upgrade.

Jerry Wood and Albert Flanagan have been busy with events. They are also helping out as needed by the rest of the team.

Green Thumb worker, Ginny Boje, has supervised a crew of restitution workers to clean gutters and landscaping.

4-H HORSE

Thomas asked if Joanne Fisher, representative from the 4-H Horse Advisory, had anything she wished to discuss. She said their next meeting will be next Tuesday. A committee has been formed to discuss the stalling issue.

ME BUILDING

The engineers are behind in getting the information to Bemis. They have promised to have the final engineering report by the January meeting.

The county has agreed to help with financing. There are three different options: 1) internal borrowing which is the simplest and easiest, 2) COP's which would not be available until Spring, and 3) a line of credit with a bank that the county would underwrite.

Wade suggested waiting until the final cost figures are in from the engineers.

RV SITES

The additional sites adjacent to the rodeo office did not get in this fall. The City of Hillsboro held up the permits and now the rain has completely put a stop to the job. Wade and staff will re-evaluate the need for the sites in the spring.

Three permits are required: electrical, water, and RV park.

ENTERTAINMENT LAWSUIT

In July an agent threatened to sue because of restriction of trade. The entertainment contracts have clauses which restrict an entertainer from performing within a certain radius. This is common practice. The agent is also suing State Fair.

FLOOR SCRUBBING MACHINE

Lamborn presented a request for the purchase of a new floor scrubbing machine for the Main Exhibit Building.

Currently the building is being hand moped and dirt is being moved from place-to-place. Lamborn stated that it takes four hours to mop a 20,000 square foot area. The machine would do it in 47 minutes. The machine would also do a much better job. She has been receiving far too many complaints recently on the building maintenance. If the building is not cleaned better bookings will drop off.

Lamborn has also researched the materials needed for stripping, sealing, and floor finishing the ME.

The machine would cost \$6,800 and she estimates it will pay for itself within one year.

MOTION: MOVED BY GEORGE OTTEN, SECONDED BY LINDA GRAY, TO AUTHORIZE STAFF TO STAY WITHIN THE \$6,800 BUDGET FOR A FLOOR MACHINE. MOTION PASSED.

FAIR SUPERINTENDENTS

Thomas had requested and has received a list of fair superintendents from Oxendine. He is going to call each one to see if all is well in their department.

ENTERTAINMENT

Wade attended the International Fairs Convention for the purpose of developing an entertainment circuit.

Offers have been sent to Chris LeDoux for \$20,000, Tracy Laurence for \$25,000 and Emilio for \$15,000. These would be Wednesday, Saturday, and Sunday concerts. The Lugnuts would continue to perform on Thursday night. Their cost is \$4,000.

Wade mentioned that many of the artists want to do only one show. Laurence is one of these and the schedule will have to be adjusted so the entertainment does not interfere with rodeo.

He stated he is trying to keep the entertainment costs down to cover the added rodeo money.

RODEO BOARD APPOINTMENTS

The board decided to postpone the Executive Session to make the appointments until the entire board was present. Leahy and Gray both felt the appointments could be done as a regular agenda item rather than Executive Session. Wade said in the past the appointments have been done in Executive Session to give the board freedom to talk about the different personalities applying for the rodeo board. Thomas said he prefers to do Executive Session.

MOTION: MOVED TO ADJOURN THE MEETING. MEETING ADJOURNED AT 5:35 PM.

Respectfully submitted,
Sue Oxendine
Secretary

Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124
 Ph. 648-1416 Fax 648-7208

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 FLORAL Civil Air Patrol Meeting MEETING ROOM 4-H meeting	2 CLOVERLEAF Bingo FLORAL Master Gardners class MAIN EXHIBIT HALL Dog Training	3 ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training	4	5	6 DOG LEG AREA ATV safety training
7 DOG LEG AREA ATV safety training	8 FLORAL Civil Air Patrol Meeting MAIN EXHIBIT HALL Dog Training	9 CLOVERLEAF Bingo FLORAL Master Gardners class MAIN EXHIBIT HALL Dog Training	10 CLOVERLEAF Assoc. of Riding Clubs ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training	11 MEETING ROOM 4-H meeting	12 MAIN EXHIBIT HALL Gun show	13 MAIN EXHIBIT HALL Gun show 4-H BARN RCCC races ARMORY Hispanic dance
14 MAIN EXHIBIT HALL Gun show	15 FLORAL Civil Air Patrol Meeting MAIN EXHIBIT Dog Training MEETING ROOM 4-H meeting	16 CLOVERLEAF Bingo FLORAL Master Gardners class MAIN EXHIBIT HALL Dog Training	17 MAIN EXHIBIT HALL Dog Training ARTS & CRAFTS Dog Training MAIN EXHIBIT-SOUTH Dog Training MAIN EXHIBIT-MAIN OSU Surplus auction	18 CLOVERLEAF Private dinner MAIN EXHIBIT-MAIN OSU Surplus auction	19 MAIN EXHIBIT-MAIN OSU Surplus auction	20 CLOVERLEAF Private reception MAIN EXHIBIT-MAIN OSU Surplus auction DOG LEG AREA ATV safety training ARMORY Pygora goat show
21 DOG LEG AREA ATV safety training	22 FLORAL Civil Air Patrol Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training	23 CLOVERLEAF Bingo FLORAL Master Gardners class MAIN EXHIBIT HALL Dog Training	24 ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training	25 MAIN EXHIBIT HALL Glass show	26 MAIN EXHIBIT HALL Glass show ARMORY Antique auction	27 MAIN EXHIBIT HALL Glass show 4-H BARN RCCC races ARMORY Antique auction
28 MAIN EXHIBIT HALL Glass show	29 FLORAL Civil Air Patrol Meeting ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training	30 CLOVERLEAF Bingo FLORAL Master Gardners class	31 CLOVERLEAF 4-H Wagon train ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL Dog Training	17th continued MEETING ROOM 4-H meeting	SUBJECT TO CHANGE	

December 1 - 30, 1995

WASHINGTON COUNTY FAIRPLEX

DATES	ORGANIZATION	ATTENDANCE	FUNCTION	FACILITIES USED	RENTAL CHARGE
2	Intel Corp.	200	Christmas party	Cloverleaf	\$210.00
2	NW Adoptive Families	210	Christmas party	Arts & Crafts	\$320.00
1,2	Oregon Garden Products	700	Christmas party	Main Exhibit-South	\$0.00
2,3,16,17	ATV Safety Institute	80	Safety training	Dog leg area	\$100.00
2,16	Radio Control Car Club	100	Remote car races	4-H Barn	\$50.00
4,18	Aloha Trailriders 4-H	20	4-H meeting	Meeting Room	\$0.00
4,11,18	Civil Air Patrol	90	Meetings	Floral Building	\$0.00
4,5	KenLee Associates	250	Optometry exams	Floral/Cloverleaf	\$523.00
4,11	Pet Consultants	20	Dog training	Arts & Crafts	\$0.00
4,11,18	FairHaven Farms 4-H	30	4-H dog training	Main Exhibit	\$0.00
5	4-H Guide dogs	25	4-H guide dog training	Main Exhibit	\$0.00
5,12,19	4-H Mixed Mutts	30	4-H dog training	Main Exhibit	\$0.00
5,12,19	4-H Kids N K-9's	30	4-H dog training	Main Exhibit	\$0.00
6	Intel Corp.	100	Intel party	Cloverleaf	\$169.00
6,13,20,27	Animal School	100	Dog training	Main Exhibit	\$180.00
7,8,9	Reser's Fine Foods	800	Company party	Main Exhibit	\$1,531.00
9	Draft Horse Assoc.	15	Meeting	Floral	\$0.00
10	Amber Tillman	150	Reception	Cloverleaf	\$226.00
13	High School Rodeo Assoc.	15	Meeting	Floral	\$0.00
14	JoAnne Danzer	75	Funeral reception	Cloverleaf	\$84.00
15	Tropical Promotions	350	Hispanic Dance	Armory	\$661.00
16	House of the Future	200	Fundraising dance	Armory	\$298.00
16	Leupold & Stevens	500	Company party	Main Exhibit	\$1,139.00
16	Liz Summers	100	Reception	Floral	\$218.00
16	Robert Mead	150	Reception	Cloverleaf	\$251.00
25	Beverly Coble	50	Private dinner	Cloverleaf	\$95.00
25	Marsha Stiger	50	Private dinner	Floral	\$97.00
31	Parents without Partners	150	New Years Dance	Armory	\$338.00
1-31	Directory Distributors (SDDS)	1550	Phone book distribution	Armory	\$1,265.00

80 days

6,140

\$7,755.00

RV Camping \$2,435.00 (as of 12/27/95)

Payment to Armory for phone book distributors of \$1,265

FAIR COMPLEX

PRESS RELEASE

For release:
December 21, 1995

For additional information, contact:
Colleen McNally, Fair Complex
Ph. (503)648-1416

RODEO BOARD VACANCIES

Hillsboro, OR -- The Washington County Fair Board is re-announcing two Washington County Rodeo Board vacancies. The current board members' terms expire December 31, 1995. The positions will be appointed at the fair board regular meeting on February 7, 1996.

The Washington County Rodeo Board and Committee produce the rodeo at the annual Washington County Fair. The rodeo is approved by the Professional Rodeo Cowboys Association and considered one of the top rodeos in Oregon.

Those interested may pick up applications at the Fair Complex office or call (503)648-1416 for details. Applications are due in the Fair Complex office by 5:00 p.m., January 27, 1996. Those who applied for the openings in December need not re-apply.

-- 30 --

20

Peat Marwick LLP

Suite 2000
1211 South West Fifth Avenue
Portland, OR 97204

Telephone 503 221 6500

Telefax 503 796 7650

Post-It* Fax Note		7671	Date	12/19/95	# of pages	3
To	CAL WADE		From	ELLEN COOPER		
Co./Dept.	FAIRPLEX		Co.	W.K. Co.		
Phone #			Phone #	648-8655		
Fax #	648 7208		Fax #			

CONFIDENTIAL

The Board of Commissioners
Washington County, Oregon
155 North First Avenue
Hillsboro, Oregon 97124

Dear Members of the Board:

We have audited the general purpose financial statements of Washington County, Oregon (the County) for the year ended June 30, 1995, and have issued our report thereon dated October 13, 1995. In planning and performing our audit of the financial statements of Washington County, Oregon, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure. We have not considered the internal control structure since the date of our report.

A material weakness is a condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. However, we noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

During our audit, we noted certain other matters that are presented for your consideration. These comments and recommendations, all of which have been discussed with the appropriate members of management, are intended to improve the internal control structure or result in operating efficiencies.

The Board of Commissioners
Washington County, Oregon
October 13, 1995
Page 2

RECORDING OF CASH RECEIPTS AND CASH DISBURSEMENTS

Observation

We noted an instance in which Fair Fund cash receipts from concessions were not being reflected on the general ledger of the County. In addition, cash payments out of the petty cash fund were not properly recorded on the general ledger. Estimated receipts from concessions is approximately \$1,000 per year. Controls do not appear to be in place to ensure that every deposit is properly recorded or that every cash payment is properly recorded.

Recommendation

Due to the decentralized nature of the County's operations and the fact that most departments receive cash payments from the public in some form, we recommend the County develop formal written procedures to ensure that cash activity within all departments is appropriately recorded, reconciled on a timely basis and used for appropriate purposes.

REVIEW OF LEASE AGREEMENTS

Observation

Departments throughout the County have the authority to enter into capital and operating lease agreements. Due to the complexity of lease accounting, most departments do not have adequate accounting resources to determine how to properly account for the leases.

Recommendation

All leases are currently reviewed by the purchasing department prior to acceptance by the operating department. We recommend that the finance or accounting department review all leases prior to acceptance to ensure that the leases will be properly reflected in the financial statements of the County.

The Board of Commissioners
Washington County, Oregon
October 13, 1995
Page 3

MONITORING OF FEDERAL AND STATE
FINANCIAL AID

Observation

The County does not have a centralized system for monitoring federal and state financial aid received and expended. Each department has the authority to file for and receive federal or state grants. Accepting such grants obligate the grantee to specific reporting requirements. We noted an instance in which a report of expenditures was sent from an operating department to the state confirming the total expenditures under a specific program. The expenditures report was not reviewed by the finance department or agreed to the County's general ledger causing the report to be incorrect.

Recommendation

We recommend that one department or group be designated as the County's technical resource on state and federal grant financial matters. The resource department should then ensure that all County departments obtain adequate information such that periodic reports are complete, accurate and filed in a timely manner.

All reports sent from the County to the grantor agency should be reviewed by the finance department and or a designated reviewer and reconciled to the general ledger prior to issuance.

CONCLUSION

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in policies or procedures that may exist.

This report is intended solely for the information and use of the Board of Commissioners, management and others within Washington County, Oregon.

Very truly yours,

KPMG Peat Marwick LLP

CITY OF HILLSBORO

Light Rail Project Office



205 SE Third, Suite 100, Hillsboro, OR
Mail: 123 West Main, Hillsboro, OR 97123
Phone: 503/681-8400 FAX: 503/681-6277

FACSIMILE COVER SHEET

DATE December 8, 1995

TO Cal Wade

COMPANY Washington County Fair Board

FAX NUMBER 648-7208

FROM Marion Hemphill

Number of pages (including cover sheet) 4

We finally got the estimate for upgrading the Storm sewer system to accommodate bulldout of the Fair Master plan. The following pages describe the methodology and cost estimate done by Tri-Met.

I'll call you in a few minutes to discuss the estimate and the process that you need to go through in order to make a decision on this issue. If we are to proceed, Tri-Met would like to get the revised drawings into the bid package scheduled to go out in mid-January.

25

TIME TO REORDER FROM BOISE

file: 00111111 + Park & Hill

BRW Memorandum
WESTSIDE LIGHT RAIL PROJECT - Hillsboro Extension
830 N.E. Holladay Street
Portland, Oregon 97232

DATE: November 20, 1995 HDC600.1002
 TO: Mel Sears, Tri-Met HDC726.1401
 THROUGH: John Lackey, BRW *[Signature]* DocC# 042906
 FROM: Simon Cooper, BRW *[Signature]*
 SUBJECT: Westside Hillsboro Extension
 Storm Drainage upsizing at Fair Complex
 COPY TO: Mike *[Signature]* Edlin, Tri-Met; Ken Krieger, Otak

BACKGROUND

An existing storm sewer line is currently located under proposed track alignment adjacent the Fair Complex and east to Dawson Creek (Eb stn. 178+00 to 213+35).

Current design shows replacing this line to the north using pipe size and grade to match existing capacity thereby mitigating Tri-Met's utility conflict.

Don Odermott (COH), after discussion with the Fair Complex, is presenting a scenario in which the Fair would allocate funds toward upsizing the proposed storm system. The basis of cost allocation would be the difference in pipe size from the 'base' design and an upsized pipe system, designed to convey storm water after full site build-out.

Otak undertook the hydrological modeling, calculating both the base flows and the future build out flows.

Pipe hydraulics for both systems are based on a pipe roughness coefficient (N value of 0.012) which corresponds to that of concrete pipe. This design assumption allows the submittal of different pipe materials.

The Base design and the upsized pipe system is shown below in Tables 1 & 2 respectively. An estimate of the cost differential between the two systems is shown on Table 3.

FROM BOISE TIME TO REORDER FROM BOISE

TABLE 1

FAIRPLEX STORM PIPE REPLACEMENT IN KIND

MANHOLE	DIAMETER	SLOPE (%)	LENGTH	EXISTING CAPACITY*	REPLACEMENT CAPACITY*
FC 1	18"	0.35	205	6	6
FC 2	18"	0.14	415	4	4
A	24"	0.17	173	9	10
B	24"	0.16	198	6	10
C	24"	0.16	361	9	10
D	30"	0.16	168	9	10
E	36"	0.30	500	14	10
F	36"	0.75	353	30	17
G	36"	1.00	469	65	39
H	36"	0.70	552	68	65
I	36"	0.70	500	75	72
J	36"	0.70	279	75	60**
					60**

TABLE 2

FAIRPLEX STORM PIPE INCREASED CAPACITY

MANHOLE	DIAMETER	SLOPE (%)	LENGTH	REQUIRED CAPACITY***	ACTUAL CAPACITY*
FC 1	27"	0.30	205	18	18
FC 2	30"	0.30	415	23	24
A	36"	0.26	173	26	24
B	36"	0.18	198	26	31
C	36"	0.18	361	26	31
D	36"	0.18	163	31	31
E	36"	0.50	500	31	31
F	36"	0.50	353	31	31
G	36"	0.60	469	37	31
H	36"	0.60	552	46	31
I	36"	0.60	500	57	51
J	36"	0.60	260	57	57

* Based on N = 0.012.
 ** Extra capacity not required.
 *** As supplied by Otak.

ESTIMATE

The cost estimate for the difference between base design and the future upsized system is shown below:
TABLE 3

**FAIRPLEX STORM PIPE
COST DIFFERENTIAL**

MANHOLE	REPLACE IN		INCREASED CAPACITY		RATE CHANGE	LENGTH (LF)	TOTAL \$
	DIA.	KIND	DIA.	RATE (LF)			
FC 1	18"		27"	\$92.00	\$26.00	205	\$5,330.00
FC 2	18"		30"	\$100.00	\$34.00	415	\$14,110.00
A	24"		30"	\$100.00	\$15.00	173	\$2,595.00
B	24"		36"	\$123.00	\$38.00	198	\$7,524.00
C	24"		36"	\$123.00	\$38.00	361	\$13,718.00
D	24"		36"	\$123.00	\$38.00	163	\$6,194.00
E	30"		36"	\$123.00	\$23.00	500	\$11,500.00
F	36"		36"	\$123.00	\$0.00	353	--
G	36"		36"	\$123.00	\$0.00	469	--
H	36"		36"	\$123.00	\$0.00	552	--
I	36"		36"	\$123.00	\$0.00	500	--
J	36"		36"	\$123.00	\$0.00	279	--
MANHOLE	48"		72"	\$4,000.00	\$1,000.00	3 No.	\$3,000.00
Total Cost Change							\$63,971.00

SUMMARY

Design costs

\$ 68,971

The estimated cost to construct a pipe system design to convey water to future Fairplex build out conditions is \$63,971.00.
The cost estimate is prepared for a comparative study only. Rates are based on PVC pipe, granular bedding and granular pipe zone and native backfill.

If you have any questions, please call me at 797 - 2341.

Bid price - Not Contractor