

**Washington County Fair Board
Regular Meeting
Wednesday, January 3, 2001
4:30p.m.
Fair Complex Office
Conference Room**

Washington County Fair Board
Wednesday, January 3, 2001
4:30 p.m. Regular Meeting
Fair Complex Office Conference Room

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Fair Board state their full name for the record.
3. Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.
 - A. Bills for approval and detail of income received.
 1. Line Item Report for December, 2000 (pgs. 3-8)
 2. Income & Expense Summary Report for December, 2000 (pgs. 9-13)
 3. Balance Sheet Comparison, December, 2000 (pg. 14)
 4. Budget Overview, December, 2000 (pgs. 15-17)
 - B. Minutes
 1. Fair Board Minutes – December 6, 2000 (pgs. 18-26)
 2. Rodeo Committee Minutes – December 4, 2000 (pgs. 27-28)
 - C. Facility Use Schedule – January, 2001 (pgs. 29-30)
 - D. Maintenance Report (pg. 31)
4. Fair Organization's Report
 - A. Rodeo Committee - Cody Feinauer

5. Old Business

- A. Revised Master Plan Site Update, Ken Leahy & Rich Vial
- B. Policy Resolution – A. Richard Vial (Policy Resolution 401 – Establishment & Operation of Rodeo Committee) Final approval & signatures (pgs. 32-33)
- C. Revenue Enhancement-Fair 2001 – Final decision by Board
- D. PGE Proposal

6. New Business

- A. Airshow Discussion – McKinley, Aschenbrenner, Willey
- B. Mid-Year Review Worksheet (pg. 34)

7. General Correspondence (pg. 35)

(4-H Thank-You's available for review)

8. Announcements

- A. Next Fair Board meeting – February 7, 2001 at 4:30pm in the Conference Room
- B. General Meetings
 - 1. Rodeo Committee Meetings – Jan. 8th, Feb. 5th, Mar. 5th at 7:30pm in the Cloverleaf Building
 - 2. January 5-7, 2001 – O.F.A., Portland, OR (schedule on pg. 46)
 - 3. January 20, 2001 – Rodeo Queen Coronation in the Cloverleaf Building at 7:30pm
 - 4. January 21-24, 2001 – W.F.A. Convention, Reno, NV

9. Board Communications

***Executive Session pursuant to ORS 192.610 – 192.690 to discuss Personnel and Real Estate issues immediately following the regular Fair Board meeting.**

Washington County Fair Complex
Line Item Report
December 2000

12/28/00

Date	Num	Name	Memo	Paid Amount
Income				
C · DEDICATED FUNDS				
009 · Hotel/Motel Tax				
12/1/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	659.08
12/1/2000		Washington County Finance Depa...	Refund by County/Sandra Wayman	(8.09)
12/5/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	241.93
12/6/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	267.83
12/15/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	438.34
12/18/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	512.50
Total 009 · Hotel/Motel Tax				2,111.59
Total C · DEDICATED FUNDS				2,111.59
D · INTERIM INCOME				
010 · Rent & Storage				
010B · Main Exhibit Hall				
12/4/2000	2256	Jan Herinckx	Rental of MEH for dog classes	212.50
12/4/2000	2257	Paws N' Roses Cat Show	Deposit for MEH/North on 4/28/2001	125.00
12/8/2000	2000-112	Pro Photo Supply Inc.	Base Lease of Main Exhibit Hall on 11/11...	409.20
12/8/2000	2000-112	Pro Photo Supply Inc.	Tables	708.00
12/8/2000	2000-112	Pro Photo Supply Inc.	200 Plastic chairs, 50 free w/rental	75.00
12/8/2000	2000-112	Pro Photo Supply Inc.	Padded Chairs	75.00
12/8/2000	2000-112	Pro Photo Supply Inc.	Public Address System	25.00
12/8/2000	2000-112	Pro Photo Supply Inc.	Fair Complex dumpster at direct cost	86.40
12/8/2000	2000-112	Pro Photo Supply Inc.	Labor Hours to clean building	200.00
12/8/2000	2000-112	Pro Photo Supply Inc.	Inventory for MEH/North rental on 12/11/00	263.75
12/18/2000	2282	FEI Company	Base Lease of MEH/North on 12/11/00	500.00
12/18/2000	2283	FEI Company	Add'l Inventory from 12/12/00 rental	100.00
12/19/2000	28323	FEI Company	Deposit for MEH on 4/14-15/2001	375.00
12/28/2000	2291	Hardy Plant Society of Oregon		
Total 010B · Main Exhibit Hall				3,154.85
010C · Cloverleaf Building				
12/4/2000	2247	Su Casa Imports	Inventory for CCB rental on 12/13/00	137.50
12/4/2000	2248	Su Casa Imports	Base Lease of CCB on 12/13/00	225.00
12/8/2000	2267	Glencoe Football Bingo	Rental of CCB for Tuesday Bingo Sessio...	1,200.00
12/8/2000	2268	Fiji Association of Oregon	Balance due for CCB rental on 12/16/00	306.00
12/19/2000	28322	Su Casa Imports	Credit on building use overcharge	(50.00)
12/28/2000	2292	Fiji Association of Oregon	Additional Inventory for CCB rental	39.00
12/28/2000	2293	Beverly Coble	CCB rental on 12/25/00	157.00
Total 010C · Cloverleaf Building				2,014.50
010D · Arts & Crafts Building				
12/4/2000	2252	Western Bigfoot Society	Arts & Crafts Building rental on 5/5-5/6/20...	200.00
12/4/2000	2254	Western Bigfoot Society	Inventory for Arts & Crafts Building rental ...	75.00
12/8/2000	2000-116	Columbia River Girl Scout Council	Base Lease of the Arts & Crafts Building ...	150.00
12/8/2000	2000-116	Columbia River Girl Scout Council	Tables	36.00
12/8/2000	2000-116	Columbia River Girl Scout Council	60 Metal Padded Chairs, 50 free w/rental	7.50
12/8/2000	2000-116	Columbia River Girl Scout Council	Stage Section	25.00
12/8/2000	2000-116	Columbia River Girl Scout Council	Room Dividers	20.00
12/8/2000	2270	Antonio Morales	Balance due for Arts & Crafts rental on 1...	297.50
12/28/2000	2290	Metro New Holland, Inc.	Base Lease & Inventory for Arts & Crafts ...	199.00
Total 010D · Arts & Crafts Building				1,010.00
010F · Floral Building				
12/18/2000	2280	Pioneer Heritage Academy	December rental of Floral Building	1,036.00
Total 010F · Floral Building				1,036.00
010G · Grounds/General				
12/8/2000	2000-100	N.W. Holland Lop Rabbit Club	Base Lease of Large Covered Show Ring...	24.24
12/8/2000	2000-100	N.W. Holland Lop Rabbit Club	Tables	7.76
12/28/2000	2000-103	ATV Safety Institute	Use of Quadrant property pit area on the f...	50.00
12/28/2000	2000-103	ATV Safety Institute	Use of Quadrant property pit area on the f...	75.00
12/28/2000	2000-124	ATV Safety Institute	Credit for three cancelled classes	(75.00)
Total 010G · Grounds/General				82.00

12/28/00

Washington County Fair Complex
Line Item Report
December 2000

Date	Num	Name	Memo	Paid Amount
010J · RV/Boat Storage/Barns				
12/4/2000	2255	Dave Dent	Boat/RV Storage Fee	75.00
12/8/2000	2271	Bach Kasmeyer	Boat/RV Storage Fee	75.00
Total 010J · RV/Boat Storage/Barns				150.00
Total 010 · Rent & Storage				7,447.35
011 · Damage Deposits				
12/4/2000	2253	Western Bigfoot Society	Rental Deposit Fee for Arts & Crafts Build...	200.00
12/8/2000	2264	Miguel Sanchez Duarte	Rental Deposit Fee for CCB	200.00
12/8/2000	2269	Portland Agility Club	Rental Deposit Fee for Arts & Crafts Build...	200.00
12/18/2000	2279	Juvenal Mora-Maciel	Rental Deposit Fee for CCB on 2/24/2001	200.00
12/18/2000	2281	TimiSue Abbott	Rental Deposit Fee for CCB on 5/5/2001	200.00
12/18/2000	2282	FEI Company	Rental Deposit Fee for MEH/North on 12/...	200.00
Total 011 · Damage Deposits				1,200.00
014 · Interest Income				
12/1/2000		Pool #4486	Interest (11/00)	197.31
12/1/2000		Washington County Finance Depa...	Interest (11/00)	292.82
Total 014 · Interest Income				490.13
018 · RV Parking				
018A · RV Parking/Short Term				
12/4/2000	2251	RV Parking Fee	RV #3 11/29-30/00	30.00
12/4/2000	2258	RV Parking Fee	RV #8 11/27/00	15.00
12/4/2000	2259	RV Parking Fee	RV #9 11/27-12/2/00	90.00
12/4/2000	2260	RV Parking Fee	RV Parking 11/24-25/00	30.00
12/4/2000	2261	RV Parking Fee	RV #3 11/28/00	15.00
12/8/2000	2000-112	Pro Photo Supply Inc.	RV sites	90.00
12/8/2000	2262	RV Parking Fee	RV #3 12/3-5/00	45.00
12/8/2000	2263	RV Parking Fee	RV #3 12/6-8/00	45.00
12/8/2000	2266	RV Parking Fee	RV #5 12/7/00	15.00
12/12/2000	2273	RV Parking Fee	RV #13 12/10-12/00	45.00
12/12/2000	2274	RV Parking Fee	RV #3 12/9-15/00	105.00
12/18/2000	2278	RV Parking Fee	RV #13 12/13-17/00	75.00
12/21/2000	2288	RV Parking Fee	RV #1 12/20/00	15.00
12/28/2000	2295	RV Parking Fee	RV #13 12/18/00	15.00
12/28/2000	2296	RV Parking Fee	RV #7 12/27-28/00	30.00
Total 018A · RV Parking/Short Term				660.00
018B · RV Parking/Long Term				
12/4/2000	2249	Eliyahu Skoczylas	Long Term RV Parking/Dec. rent	300.00
12/4/2000	2250	Ted Keller	Long Term RV Parking/Dec. rent	200.00
12/8/2000	2265	Ted Keller	Long Term RV Parking/Bal. of Dec. 00	100.00
12/12/2000	2272	Garry Davidson	Long Term RV Parking/Partial Dec. 00	150.00
12/18/2000	2276	Garry Davidson	Long Term RV Parking/Partial Dec 00	150.00
12/18/2000	2277	William Justham	Long Term RV Parking/Partial Dec 00	150.00
12/21/2000	2289	William Justham	Long Term RV Parking/Bal. of Dec. 00	150.00
12/28/2000	2294	Danna Ransier	Long Term RV Parking/Bal. of Dec. 00	150.00
Total 018B · RV Parking/Long Term				1,350.00
Total 018 · RV Parking				2,010.00
Total D · INTERIM INCOME				11,147.48
E · FAIR INCOME				
031 · Other Admission				
12/4/2000	2000-79	Reser's Fine Foods	Sunday Admission	2,290.00
Total 031 · Other Admission				2,290.00
032 · Concessions/Booths				
12/21/2000	2284	Portland Watch Company	Vendor Booth Fee OS-42/43	650.00
12/21/2000	2286	Deborah Politi	Vendor Booth Fee OS-32	325.00
12/21/2000	2287	Tualatin Valley Water District	Vendor Booth Fee ME-20A	375.00
Total 032 · Concessions/Booths				1,350.00

12/28/00

Washington County Fair Complex
Line Item Report
 December 2000

Date	Num	Name	Memo	Paid Amount
039 · Rodeo Sponsorships				
12/18/2000	2275	Emmons General Contracting, Inc.	2000 Rodeo Sponsorship/Partial Payment	1,700.00
Total 039 · Rodeo Sponsorships				1,700.00
041 · Miscellaneous				
12/21/2000	2285	Portland Watch Company	Fair Vendor RV Parking OS-42/43	30.00
Total 041 · Miscellaneous				30.00
Total E · FAIR INCOME				5,370.00
Total Income				18,629.07
Gross Profit				18,629.07
Expense				
AE · PERSONNEL				
101 · Salaries				
12/1/2000	28267	Washington County Finance Depa...	Payroll 11/11-11/24/00	15,074.68
12/15/2000	28317	Washington County Finance Depa...	Payroll 11/25-12/8/00	14,996.64
12/29/2000	28336	Washington County Finance Depa...	Payroll 12/9-12/22/00	15,523.70
Total 101 · Salaries				45,595.02
102 · O.P.E.				
12/1/2000	28267	Washington County Finance Depa...	Payroll 11/11-11/24/00	7,287.65
12/11/2000	28308	SAIF Corporation	Quarterly Payment/Policy #48994	679.00
12/15/2000	28317	Washington County Finance Depa...	Payroll 11/25-12/8/00	2,878.34
12/29/2000	28336	Washington County Finance Depa...	Payroll 12/9-12/22/00	7,376.40
Total 102 · O.P.E.				18,221.39
Total AE · PERSONNEL				63,816.41
BE · INTERIM OPERATIONS				
107 · Office Expense				
12/11/2000	28315	Visa	Publication	10.00
12/19/2000	28329	Office Depot	Misc Office Supplies	289.21
Total 107 · Office Expense				299.21
108 · Telephone				
12/1/2000	28269	A T & T Wireless	Cell Phone Service	14.30
12/11/2000	28291	A T & T	Long Distance Charges	18.91
12/11/2000	28315	Visa	E-mail Service	40.00
12/19/2000	28334	Verizon Internet Solutions	Internet Service (12/1-12/31/00)	89.00
Total 108 · Telephone				162.21
110 · Postage				
12/11/2000	28314	United States Postal Service	Postage Machine Refill	200.00
Total 110 · Postage				200.00
111 · Equip/Bldg Rental				
111A · Equipment Rental				
12/1/2000	28271	Citicorp Vendor Finance, Inc.	Copier Rental/Insurance/Tax	260.64
12/11/2000	28311	United Rentals	Chipper	133.32
Total 111A · Equipment Rental				393.96
Total 111 · Equip/Bldg Rental				393.96
112 · Utilities				
12/1/2000	28279	Portland General Electric	October Statement	23.43
12/11/2000	28300	Hillsboro Garbage Disposal	Garbage/Drop Box Service	518.40
12/11/2000	28304	NW Natural	November Statements	1,630.56
Total 112 · Utilities				2,172.39

12/28/00

Washington County Fair Complex
Line Item Report
December 2000

Date	Num	Name	Memo	Paid Amount
113 - Repair & Maintenance				
113B - Main Exhibit Hall R & M				
12/11/2000	28292	A-Boy Supply Company	MEH/Doors	3.60
12/11/2000	28292	A-Boy Supply Company	MEH/Doors	3.60
12/19/2000	28328	John's Custom Garage Door Sales...	Adjust Doors in MEH	75.00
Total 113B - Main Exhibit Hall R & M				82.20
113F - Floral Building R & M				
12/1/2000	28268	A-Boy Supply Company	Lighting Repairs	0.00
12/1/2000	28276	McClenny Refrigeration	Floral Building Repairs	541.26
12/1/2000	28280	Platt Electric	Floral Building Repair parts	114.00
12/11/2000	28292	A-Boy Supply Company	Floral Building/Lights	5.00
Total 113F - Floral Building R & M				660.26
113G - Grounds/General R & M				
12/1/2000	28273	Forest Grove Industrial Supply	Raise drains/CBB Parking	125.00
12/1/2000	28274	Familian NW Hillsboro	Plumbing Repair Supplies	14.18
12/1/2000	28276	McClenny Refrigeration	Office Furnace Repairs	61.00
12/1/2000	28283	City of Hillsboro	Permit for ADA Ramp construction	60.27
12/1/2000	28284	Fred Meyer	Landscaping Supplies	98.55
12/11/2000	28295	B & B Lock & Key	Lock/Re-key/Installation	188.21
12/11/2000	28309	Sign Pro	Readerboard Supplies/Lettering	209.00
Total 113G - Grounds/General R & M				756.21
113L - Equipment R & M				
12/1/2000	28270	Bob Nagel Distributing Co.	Floor Scrubber Repairs	37.32
12/1/2000	28272	Fire Extinguisher Service Center	Extinguisher Maintenance	22.38
12/1/2000	28275	Metro New Holland	Ford Tractor Repairs	30.36
12/11/2000	28294	Bob Nagel Distributing Co.	Floor Machine Repair Parts	36.06
12/11/2000	28298	Gratteri Tire & Wheel	Tire Maint. & Repair	26.30
12/11/2000	28301	Home Depot	Floral Building Repairs	17.76
12/11/2000	28313	Day Wireless Systems, Inc.	Radio Repairs	99.40
12/11/2000	28316	Hillsboro Auto Parts	Equipment Repair	91.57
12/19/2000	28324	Fire Extinguisher Service Center	Extinguisher Maintenance	98.85
Total 113L - Equipment R & M				460.00
Total 113 - Repair & Maintenance				1,958.67
114 - General Supplies				
12/1/2000	28280	Platt Electric	Misc Supplies	67.97
12/1/2000	28281	Sierra Springs/Brewed Hot Coffee	Bottled Water Supplies	139.00
12/1/2000	28285	Grainger	Hard Hats	107.60
12/11/2000	28290	A & I Paint & Decorating Inc.	Rags	9.95
12/11/2000	28292	A-Boy Supply Company	Batteries	3.29
12/11/2000	28292	A-Boy Supply Company	Credit/Batteries	(2.69)
12/11/2000	28293	allMRO Products	Shop Supplies	29.69
12/11/2000	28297	Eoff Electric Company	Electrical Supplies	29.60
12/11/2000	28301	Home Depot	Lightbulbs	22.68
12/11/2000	28312	U-Haul	Propane	16.50
12/11/2000	28316	Hillsboro Auto Parts	Misc Shop Supplies	75.21
12/19/2000	28333	Sierra Springs/Brewed Hot Coffee	Bottled Water Supplies	10.00
Total 114 - General Supplies				508.80
118 - Travel & Training				
12/4/2000	28287	Visa	IAFE/WFA/Seminars	931.29
12/8/2000	28289	McKinley, William	Ground Transport. at IAFE/Las Vegas	34.00
12/11/2000	28296	DuPre', Lisa	Parking/IAFE	48.00
12/11/2000	28315	Visa	Seminar	125.00
Total 118 - Travel & Training				1,138.29
121 - Professional Svcs.				
12/11/2000	28302	LRS Architects	Development Services	400.23
12/11/2000	28303	Meadowlark Partners, LLC	Development Services	450.00
Total 121 - Professional Svcs.				850.23

12/28/00

Washington County Fair Complex
Line Item Report
December 2000

Date	Num	Name	Memo	Paid Amount
122 · Insurance & Bond				
12/18/2000	28321	Providence St. Vincent Medical Ce...	Emergency Services (Tyler & Kristine Ro...	458.00
Total 122 · Insurance & Bond				458.00
124 · Car Allowance				
12/15/2000	28317	Washington County Finance Depa...	December 00/Garza	325.00
Total 124 · Car Allowance				325.00
131 · Advertising & P.R.				
12/11/2000	28299	Hillsboro Argus	Display Advertising	276.00
12/11/2000	28306	Qwest	Directory Advertising	162.00
Total 131 · Advertising & P.R.				438.00
132 · Board Expense				
12/6/2000	28288	Pasta Pronto	Board Mtg Meals 12/6/00	43.40
12/19/2000	28326	Hill Florist & Gifts	Flowers/Aberg	50.00
Total 132 · Board Expense				93.40
133 · Dues, Licenses, Fees				
12/1/2000	28277	Oregon Fairs Association	2001 OFA Dues	600.00
12/1/2000	28278	Oregon State Sheriffs' Association	2001 Membership Renewal	40.00
12/1/2000		Pool #4486	Monthly Maint. Fee	3.00
12/11/2000	28305	Portland Oregon Visitors Association	Membership Dues	275.00
12/19/2000	28325	Green Thumb Inc.	Program Participation	300.00
12/19/2000	28327	IAFE	2001 IAFE Membership Dues	175.00
Total 133 · Dues, Licenses, Fees				1,393.00
149 · Misc. Materials & Svcs.				
12/1/2000	28282	Wold, Mike	Optimist Club Meal Reimb.	15.00
12/1/2000	28286	Mr. Formal	Rental/McKinley	176.93
12/11/2000	28315	Visa	Meals/Chamber/Rotary	97.57
Total 149 · Misc. Materials & Svcs.				289.50
150 · Refunds				
12/18/2000	28319	Antonio Morales	Refund Rental Deposit	200.00
12/18/2000	28320	Fiji Association of Oregon	Refund Rental Deposit	200.00
12/19/2000	28322	Su Casa Imports	Refund Rental Deposit	200.00
12/19/2000	28323	FEI Company	Refund Rental Deposit	200.00
Total 150 · Refunds				800.00
Total BE · INTERIM OPERATIONS				11,480.66
EE · RODEO				
317 · Materials & Supplies				
12/11/2000	28307	Dar Rosauer	Postage Stamps/Rodeo	33.00
Total 317 · Materials & Supplies				33.00
318 · Board Expense				
12/11/2000	28315	Visa	Credit/Riviera-Las Vegas	(245.25)
12/18/2000	28318	Gary McVey	Queen Dance Expenses	350.00
12/19/2000	28330	Winnie Daniels	2000 NFR Expense Reimb.	325.00
12/19/2000	28331	Cody Feinauer	2000 NFR Expense Reimb.	150.00
12/19/2000	28332	Mike Baker	2000 NFR Expense Reimb.	335.00
12/20/2000	28335	Brian Anderson	2000 NFR Expense Reimb.	335.00
Total 318 · Board Expense				1,249.75
Total EE · RODEO				1,282.75

12/28/00

Washington County Fair Complex
Line Item Report
December 2000

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
JE · CAPITAL OUTLAY				
	510 · Purchase/Lease			
12/11/2000	28310	US Bank Trust N.A.	Lease Purchase Obligation	14,656.25
	Total 510 · Purchase/Lease			14,656.25
	Total JE · CAPITAL OUTLAY			14,656.25
	Total Expense			91,236.07
	Net Income			<u>(72,607.00)</u>

12/28/00

Washington County Fair Complex
Income & Expense
December 2000

	Dec '00	Dec '99
Income		
A · STATE FUNDS		
001 · Racing Commission	0.00	0.00
002 · Apportionment	0.00	0.00
003 · Merit Rate	0.00	0.00
004 · Dept. of Economic Development	0.00	0.00
A · STATE FUNDS - Other	0.00	0.00
Total A · STATE FUNDS	0.00	0.00
B · SPECIAL FUNDS		
005 · Grants	0.00	0.00
006 · Funds Borrowed	0.00	0.00
007 · RE Sold/Leased	0.00	0.00
B · SPECIAL FUNDS - Other	0.00	0.00
Total B · SPECIAL FUNDS	0.00	0.00
C · DEDICATED FUNDS		
008 · Horse Stall Construction Fund	0.00	0.00
009 · Hotel/Motel Tax	2,111.59	2,919.39
C · DEDICATED FUNDS - Other	0.00	0.00
Total C · DEDICATED FUNDS	2,111.59	2,919.39
D · INTERIM INCOME		
010 · Rent & Storage		
010A · National Guard Armory	0.00	70.00
010B · Main Exhibit Hall	3,154.85	12,403.80
010C · Cloverleaf Building	2,014.50	936.00
010D · Arts & Crafts Building	1,010.00	993.10
010E · Friendship Square	0.00	0.00
010F · Floral Building	1,036.00	240.00
010G · Grounds/General	82.00	577.00
010H · Main Arena	0.00	0.00
010J · RV/Boat Storage/Barns	150.00	0.00
010K · Interim Use Concessions	0.00	0.00
010 · Rent & Storage - Other	0.00	0.00
Total 010 · Rent & Storage	7,447.35	15,219.90
011 · Damage Deposits	1,200.00	500.00
012 · Advertising Sold	0.00	0.00
013 · Gate Changes	0.00	0.00
014 · Interest Income	490.13	828.06
015 · Shows/Entertainment	0.00	0.00
016 · Parking Fees	0.00	0.00
017 · Miscellaneous Income	0.00	507.49
018 · RV Parking		
018A · RV Parking/Short Term	660.00	765.00
018B · RV Parking/Long Term	1,350.00	250.00
018 · RV Parking - Other	0.00	0.00
Total 018 · RV Parking	2,010.00	1,015.00
D · INTERIM INCOME - Other	0.00	0.00
Total D · INTERIM INCOME	11,147.48	18,070.45

12/28/00

Washington County Fair Complex
Income & Expense
December 2000

	Dec '00	Dec '99
E · FAIR INCOME		
030 · Youth Admission	0.00	0.00
031 · Other Admission	2,290.00	0.00
032 · Concessions/Booths	1,350.00	5,400.00
033 · Sponsorships	0.00	0.00
034 · Advertising Sold	0.00	0.00
035 · Gate Charge	0.00	0.00
036 · Carnival Income	0.00	0.00
037 · Entry Fees	0.00	0.00
038 · Parking Fees	0.00	0.00
039 · Rodeo Sponsorships	1,700.00	16,500.00
040 · Horse Show	0.00	0.00
041 · Miscellaneous	30.00	35.00
042 · Rodeo Admissions	0.00	0.00
043 · Main Stage	0.00	0.00
044 · Arena Admissions	0.00	0.00
045 · Amphitheater Concessions	0.00	0.00
046 · Rodeo Miscellaneous	0.00	0.00
047 · Horse Stall Rentals	0.00	0.00
E · FAIR INCOME - Other	0.00	0.00
Total E · FAIR INCOME	5,370.00	21,935.00
G · BINGO		
070 · Sessions	0.00	1,500.00
071 · Food	0.00	0.00
072 · Operating Charges	0.00	0.00
G · BINGO - Other	0.00	0.00
Total G · BINGO	0.00	1,500.00
Total Income	18,629.07	44,424.84
Cost of Goods Sold		
5000 · Cost of Goods Sold	0.00	0.00
Total COGS	0.00	0.00
Gross Profit	18,629.07	44,424.84
Expense		
6999 · Uncategorized Expenses	0.00	0.00
AE · PERSONNEL		
101 · Salaries	45,595.02	42,718.72
102 · O.P.E.	18,221.39	16,240.37
AE · PERSONNEL - Other	0.00	0.00
Total AE · PERSONNEL	63,816.41	58,959.09
BE · INTERIM OPERATIONS		
107 · Office Expense	299.21	367.93
108 · Telephone	162.21	947.31
109 · Printing	0.00	0.00
110 · Postage	200.00	0.00
111 · Equip/Bldg Rental		
111A · Equipment Rental	393.96	484.46
111B · Armory Rental	0.00	231.25
111 · Equip/Bldg Rental - Other	0.00	0.00
Total 111 · Equip/Bldg Rental	393.96	715.71
112 · Utilities	2,172.39	3,861.35

12/28/00

**Washington County Fair Complex
Income & Expense
December 2000**

	Dec '00	Dec '99
113 · Repair & Maintenance		
113B · Main Exhibit Hall R & M	82.20	0.00
113C · Cloverleaf R & M	0.00	0.00
113D · Arts & Crafts R & M	0.00	0.00
113E · Friendship Square R & M	0.00	6.85
113F · Floral Building R & M	660.26	0.00
113G · Grounds/General R & M	756.21	1,822.11
113H · Main Arena R & M	0.00	0.00
113J · Barns R & M	0.00	49.95
113L · Equipment R & M	460.00	1,260.53
113 · Repair & Maintenance - Other	0.00	0.00
Total 113 · Repair & Maintenance	1,958.67	3,139.44
114 · General Supplies	508.80	1,654.83
115 · Legal Notices	0.00	0.00
116 · Gate Change	0.00	0.00
117 · Parking	0.00	0.00
118 · Travel & Training	1,138.29	46.27
119 · Legal Fees	0.00	0.00
121 · Professional Svcs.	850.23	0.00
122 · Insurance & Bond	458.00	0.00
123 · Private Mileage	0.00	26.97
124 · Car Allowance	325.00	325.00
131 · Advertising & P.R.	438.00	363.79
132 · Board Expense	93.40	297.92
133 · Dues, Licenses, Fees	1,393.00	1,023.88
149 · Misc. Materials & Svcs.	289.50	722.01
150 · Refunds	800.00	1,256.40
151 · County Indirect Cost	0.00	0.00
153 · Petty Cash	0.00	0.00
154 · RV Park		
154A · RV Park Repair & Maint.	0.00	0.00
154B · RV Park Hotel/Motel Tax	0.00	0.00
154 · RV Park - Other	0.00	0.00
Total 154 · RV Park	0.00	0.00
BE · INTERIM OPERATIONS - Other	0.00	0.00
Total BE · INTERIM OPERATIONS	11,480.66	14,748.81
CE · FAIR OPERATIONS		
175 · Printing	0.00	378.77
176 · Utilities	0.00	0.00
177 · Gate Change	0.00	0.00
178 · Parking	0.00	0.00
179 · Professional Svcs.	0.00	0.00
180 · Advertising	0.00	0.00
181 · Refunds	0.00	0.00
182 · Miscellaneous	0.00	0.00
183 · Decorations	0.00	0.00
184 · Equipment Rental	0.00	0.00
185 · Horse Stall Rental	0.00	0.00
186 · Restroom Service	0.00	0.00
187 · Repair & Maintenance	0.00	0.00
188 · Materials & Supplies	0.00	0.00
CE · FAIR OPERATIONS - Other	0.00	0.00
Total CE · FAIR OPERATIONS	0.00	378.77



12/28/00

**Washington County Fair Complex
Income & Expense
December 2000**

	Dec '00	Dec '99
DE · EXHIBITS/COMPETITIONS		
211 · Awards FFA	0.00	0.00
212 · Personnel FFA	0.00	0.00
213 · Other FFA	0.00	0.00
221 · Awards 4-H	0.00	0.00
222 · Personnel 4-H	0.00	0.00
223 · Other 4-H	0.00	0.00
231 · Awards Open Class	0.00	0.00
232 · Personnel Open	0.00	0.00
233 · Other Open Class	0.00	0.00
DE · EXHIBITS/COMPETITIONS - Other	0.00	0.00
Total DE · EXHIBITS/COMPETITIONS	0.00	0.00
EE · RODEO		
311 · Prize Money	0.00	0.00
312 · Personnel	0.00	0.00
313 · Stock Contract	0.00	(916.10)
314 · Special Awards	0.00	0.00
315 · Special Kid's Rodeo	0.00	0.00
316 · Promotion	0.00	0.00
317 · Materials & Supplies	33.00	0.00
318 · Board Expense	1,249.75	0.00
319 · Other (Fees & Dues)	0.00	0.00
320 · Queen	0.00	0.00
321 · Rental Equipment	0.00	0.00
322 · Money Raising Projects	0.00	0.00
323 · Petty Cash	0.00	0.00
EE · RODEO - Other	0.00	0.00
Total EE · RODEO	1,282.75	(916.10)
GE · SHOWS & ENTERTAINMENT		
324 · Main Stage	0.00	0.00
325 · Grounds Entertainment	0.00	0.00
326 · Associated Costs-Main	0.00	0.00
327 · Associated Costs-Grounds	0.00	0.00
328 · Touch & See	0.00	0.00
GE · SHOWS & ENTERTAINMENT - Other	0.00	0.00
Total GE · SHOWS & ENTERTAINMENT	0.00	0.00
HE · INTERIM ENTERTAINMENT		
375 · Interim Shows	0.00	0.00
HE · INTERIM ENTERTAINMENT - Other	0.00	0.00
Total HE · INTERIM ENTERTAINMENT	0.00	0.00
IE · BINGO-EXPENSE		
401 · Personnel	0.00	0.00
402 · Supplies	0.00	0.00
403 · Mileage	0.00	0.00
404 · Food	0.00	0.00
405 · Advertising	0.00	0.00
406 · Equipment Repairs	0.00	0.00
407 · Operating Change	0.00	0.00
408 · Dues, Licenses, Fees	0.00	0.00
IE · BINGO-EXPENSE - Other	0.00	0.00
Total IE · BINGO-EXPENSE	0.00	0.00

12/28/00

Washington County Fair Complex
Income & Expense
December 2000

	<u>Dec '00</u>	<u>Dec '99</u>
JE · CAPITAL OUTLAY		
510 · Purchase/Lease	14,656.25	15,531.25
511 · Land Improvements	0.00	0.00
512 · Bldg. & Structure	0.00	0.00
513 · Equipment	0.00	15,048.05
514 · Development Reserve	0.00	0.00
515 · Horse Stalls	0.00	0.00
JE · CAPITAL OUTLAY - Other	0.00	0.00
Total JE · CAPITAL OUTLAY	<u>14,656.25</u>	<u>30,579.30</u>
Total Expense	<u>91,236.07</u>	<u>103,749.87</u>
Net Income	<u>(72,607.00)</u>	<u>(59,325.03)</u>

12/28/00

Washington County Fair Complex
Balance Sheet Comparison
As of December 31, 2000

	<u>Dec 31, '00</u>	<u>Nov 30, '00</u>	<u>\$ Change</u>	<u>Dec 31, '99</u>
ASSETS				
Current Assets				
Checking/Savings				
0800 - West Coast Bank	36,362.00	286,567.72	(250,205.72)	202,812.29
0950 - West Coast Bank-Premium	120.34	120.34	0.00	115.96
1020 - Pool #4486	211,770.03	36,575.72	175,194.31	23,807.65
1080 - Washington County Fair Fund	81,562.90	79,158.49	2,404.41	76,282.43
Total Checking/Savings	<u>329,815.27</u>	<u>402,422.27</u>	<u>(72,607.00)</u>	<u>303,018.33</u>
Total Current Assets	<u>329,815.27</u>	<u>402,422.27</u>	<u>(72,607.00)</u>	<u>303,018.33</u>
TOTAL ASSETS	<u><u>329,815.27</u></u>	<u><u>402,422.27</u></u>	<u><u>(72,607.00)</u></u>	<u><u>303,018.33</u></u>
LIABILITIES & EQUITY				
Equity				
3900 - Retained Earnings	348,131.39	348,131.39	0.00	358,886.79
Net Income	(18,316.12)	54,290.88	(72,607.00)	(55,868.46)
Total Equity	<u>329,815.27</u>	<u>402,422.27</u>	<u>(72,607.00)</u>	<u>303,018.33</u>
TOTAL LIABILITIES & EQUITY	<u><u>329,815.27</u></u>	<u><u>402,422.27</u></u>	<u><u>(72,607.00)</u></u>	<u><u>303,018.33</u></u>

12/28/00

Washington County Fair Complex Budget Overview July through December 2000

	Jul - Dec '00	Budget	% of Budget
Income			
A · STATE FUNDS			
004 · Dept. of Economic Development	41,976.35	41,976.00	100.0%
Total A · STATE FUNDS	41,976.35	41,976.00	100.0%
C · DEDICATED FUNDS			
009 · Hotel/Motel Tax	348,105.14	600,000.00	58.0%
Total C · DEDICATED FUNDS	348,105.14	600,000.00	58.0%
D · INTERIM INCOME			
010 · Rent & Storage			
010B · Main Exhibit Hall	43,257.50		
010C · Cloverleaf Building	11,507.25		
010D · Arts & Crafts Building	4,289.00		
010E · Friendship Square	2,399.45		
010F · Floral Building	5,067.60		
010G · Grounds/General	7,109.59		
010H · Main Arena	448.00		
010J · RV/Boat Storage/Barns	4,100.00		
010K · Interim Use Concessions	671.35		
010 · Rent & Storage - Other	0.00	208,000.00	0.0%
Total 010 · Rent & Storage	78,849.74	208,000.00	37.9%
011 · Damage Deposits	6,400.00	12,000.00	53.3%
013 · Gate Changes	0.00	5,500.00	0.0%
014 · Interest Income	6,813.88	12,000.00	56.8%
015 · Shows/Entertainment	0.00	100,000.00	0.0%
016 · Parking Fees	17,668.87	25,500.00	69.3%
017 · Miscellaneous Income	7,594.71	12,000.00	63.3%
018 · RV Parking			
018A · RV Parking/Short Term	8,570.00		
018B · RV Parking/Long Term	6,200.00		
018 · RV Parking - Other	0.00	25,000.00	0.0%
Total 018 · RV Parking	14,770.00	25,000.00	59.1%
Total D · INTERIM INCOME	132,097.20	400,000.00	33.0%
E · FAIR INCOME			
030 · Youth Admission	29,075.25	29,000.00	100.3%
031 · Other Admission	206,346.90	210,000.00	98.3%
032 · Concessions/Booths	80,566.24	123,000.00	65.5%
033 · Sponsorships	50,000.00	60,000.00	83.3%
034 · Advertising Sold	2,625.00	5,000.00	52.5%
035 · Gate Change	15,000.00	15,000.00	100.0%
036 · Carnival Income	54,463.29	60,000.00	90.8%
037 · Entry Fees	2,716.25	4,000.00	67.9%
038 · Parking Fees	39,924.12	48,000.00	83.2%
039 · Rodeo Sponsorships	58,971.00	70,621.00	83.5%
041 · Miscellaneous	13,207.94	10,000.00	132.1%
042 · Rodeo Admissions	5,981.00	5,000.00	119.6%
045 · Amphitheater Concessions	1,074.00	800.00	134.3%
046 · Rodeo Miscellaneous	1,491.00	3,500.00	42.6%
Total E · FAIR INCOME	561,441.99	643,921.00	87.2%
Total Income	1,083,620.68	1,685,897.00	64.3%
Gross Profit	1,083,620.68	1,685,897.00	64.3%
Expense			
AE · PERSONNEL			
101 · Salaries	242,659.91	441,059.00	55.0%
102 · O.P.E.	73,111.74	127,826.00	57.2%
Total AE · PERSONNEL	315,771.65	568,885.00	55.5%

12/28/00

Washington County Fair Complex Budget Overview July through December 2000

	Jul - Dec '00	Budget	% of Budget
BE · INTERIM OPERATIONS			
107 · Office Expense	1,615.83	4,200.00	38.5%
108 · Telephone	4,783.38	13,000.00	36.8%
109 · Printing	824.45	2,200.00	37.5%
110 · Postage	2,377.63	3,000.00	79.3%
111 · Equip/Bldg Rental			
111A · Equipment Rental	1,803.62		
111 · Equip/Bldg Rental - Other	0.00	9,000.00	0.0%
Total 111 · Equip/Bldg Rental	1,803.62	9,000.00	20.0%
112 · Utilities	29,608.81	70,500.00	42.0%
113 · Repair & Maintenance			
113B · Main Exhibit Hall R & M	206.52		
113C · Cloverleaf R & M	2,273.56		
113D · Arts & Crafts R & M	8.00		
113E · Friendship Square R & M	4.76		
113F · Floral Building R & M	1,627.19		
113G · Grounds/General R & M	10,232.49		
113H · Main Arena R & M	138.25		
113J · Barns R & M	2,542.64		
113L · Equipment R & M	10,640.25		
113 · Repair & Maintenance - Other	0.00	51,000.00	0.0%
Total 113 · Repair & Maintenance	27,673.66	51,000.00	54.3%
114 · General Supplies	12,027.38	24,000.00	50.1%
116 · Gate Change	0.00	5,500.00	0.0%
117 · Parking	0.00	7,000.00	0.0%
118 · Travel & Training	2,264.29	5,500.00	41.2%
119 · Legal Fees	2,246.75	2,500.00	89.9%
121 · Professional Svcs.	14,885.23	15,000.00	99.2%
122 · Insurance & Bond	15,075.00	15,000.00	100.5%
123 · Private Mileage	85.25	1,200.00	7.1%
124 · Car Allowance	1,950.00	3,900.00	50.0%
131 · Advertising & P.R.	5,145.37	9,500.00	54.2%
132 · Board Expense	1,034.36	6,000.00	17.2%
133 · Dues, Licenses, Fees	2,255.16	3,600.00	62.6%
149 · Misc. Materials & Svcs.	4,274.25	7,000.00	61.1%
150 · Refunds	4,237.65	12,000.00	35.3%
153 · Petty Cash	0.00	200.00	0.0%
154 · RV Park			
154A · RV Park Repair & Maint.	65.20	1,000.00	6.5%
154B · RV Park Hotel/Motel Tax	710.66	1,000.00	71.1%
Total 154 · RV Park	775.86	2,000.00	38.8%
Total BE · INTERIM OPERATIONS	134,943.93	272,800.00	49.5%
CE · FAIR OPERATIONS			
175 · Printing	4,836.72	11,000.00	44.0%
176 · Utilities	16,305.69	13,500.00	120.8%
177 · Gate Change	15,000.00	15,000.00	100.0%
178 · Parking	12,335.75	13,500.00	91.4%
179 · Professional Svcs.	41,751.85	45,000.00	92.8%
180 · Advertising	77,389.17	70,000.00	110.6%
181 · Refunds	100.00	1,000.00	10.0%
182 · Miscellaneous	6,959.59	6,000.00	116.0%
183 · Decorations	4,262.34	3,500.00	121.8%
184 · Equipment Rental	15,749.36	14,000.00	112.5%
185 · Restroom Service	19,806.00	19,000.00	104.2%
187 · Repair & Maintenance	6,444.82	8,500.00	75.8%
188 · Materials & Supplies	13,763.88	13,000.00	105.9%
Total CE · FAIR OPERATIONS	234,705.17	233,000.00	100.7%

12/28/00

Washington County Fair Complex
Budget Overview
July through December 2000

	Jul - Dec '00	Budget	% of Budget
DE · EXHIBITS/COMPETITIONS			
211 · Awards FFA	3,129.60	3,500.00	89.4%
212 · Personnel FFA	877.49	1,000.00	87.7%
213 · Other FFA	616.15	1,500.00	41.1%
221 · Awards 4-H	9,206.45	10,500.00	87.7%
222 · Personnel 4-H	5,496.50	5,500.00	99.9%
223 · Other 4-H	3,627.79	3,600.00	100.8%
231 · Awards Open Class	33,216.88	40,000.00	83.0%
232 · Personnel Open	4,235.01	5,000.00	84.7%
233 · Other Open Class	2,208.73	4,000.00	55.2%
Total DE · EXHIBITS/COMPETITIONS	62,614.60	74,600.00	83.9%
EE · RODEO			
311 · Prize Money	46,000.00	46,000.00	100.0%
312 · Personnel	19,150.00	20,790.00	92.1%
313 · Stock Contract	21,179.52	22,490.00	94.2%
314 · Special Awards	992.75	1,000.00	99.3%
315 · Special Kid's Rodeo	2,479.50	2,000.00	124.0%
316 · Promotion	7,660.15	6,750.00	113.5%
317 · Materials & Supplies	3,402.30	4,000.00	85.1%
318 · Board Expense	2,579.13	3,120.00	82.7%
319 · Other (Fees & Dues)	2,046.85	3,100.00	66.0%
320 · Queen	3,707.46	3,000.00	123.6%
321 · Rental Equipment	5,239.50	6,500.00	80.6%
322 · Money Raising Projects	1,796.55	2,000.00	89.8%
Total EE · RODEO	116,233.71	120,750.00	96.3%
GE · SHOWS & ENTERTAINMENT			
324 · Main Stage	66,100.00	95,000.00	69.6%
325 · Grounds Entertainment	59,995.00	65,000.00	92.3%
326 · Associated Costs-Main	37,035.25	35,000.00	105.8%
327 · Associated Costs-Grounds	8,146.02	11,000.00	74.1%
328 · Touch & See	1,840.99	2,000.00	92.0%
Total GE · SHOWS & ENTERTAINMENT	173,117.26	208,000.00	83.2%
HE · INTERIM ENTERTAINMENT			
375 · Interim Shows	0.00	100,000.00	0.0%
Total HE · INTERIM ENTERTAINMENT	0.00	100,000.00	0.0%
JE · CAPITAL OUTLAY			
510 · Purchase/Lease	56,437.50	56,000.00	100.8%
511 · Land Improvements	0.00	15,000.00	0.0%
512 · Bldg. & Structure	5,792.00	22,300.00	26.0%
513 · Equipment	2,320.98	20,000.00	11.6%
514 · Development Reserve	0.00	25,000.00	0.0%
Total JE · CAPITAL OUTLAY	64,550.48	138,300.00	46.7%
Total Expense	1,101,936.80	1,716,335.00	64.2%
Net Income	(18,316.12)	(30,438.00)	60.2%

MINUTES

WASHINGTON COUNTY FAIR BOARD MEETING

DECEMBER 6, 2000

CONVENED **4:30**

FAIR BOARD:

Chairman: Lyle Spiesschaert
Member: Rich Vial
Member: Sheila Day
Member: Kathy Christy
Member: Ken Leahy

FAIR COMPLEX STAFF:

Executive Director: Margaret Garza
Events Coordinator: Paige Payne

GUESTS:

Ed Kristovich: Boosters
Bill Duerden: Boosters
Cody Feinauer: Rodeo Committee
Dave Anderson: Oregonian
Ian Rollins: Argus

Chairman Lyle Spiesschaert calls the meeting to order at 4:30PM with a welcome to the public.

1.Consent Agenda: Margaret Garza gives the report; Garza reviews, comments and explains the Fair Complex financial position for the month of November.

Rich Vial moves to accept the November consent agenda. Kathy Christy seconds the motion. The motion passes.

2.Rodeo Report: Cody Feinauer gives the report. Feinauer states that the Washington County Rodeo Committee won the Columbia River Circuit Women's Professional Rodeo Association (WPRA) "Committee of the Year" award for the second year in a row. Justin Boots has a "best footing award" category in which the Rodeo took second and will be receiving a check for \$350. Feinauer gave a list of the Rodeo contracts to Margaret Garza to give to Bill McKinley to have them mailed out. Just for information, Growney Brothers received the award for the best stock contractor of the year. Joe Bumgartner won "bull fighter of the year". Keith Isley performed at Canby last year and he will be here next year. He won "clown act of the year". Feinauer mentioned that Jerry Jensen had not been paid for his work on Sunday of the Fair last year. Garza asked if he had invoiced

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE TWO**

the Fair for his Sunday work. Feinauer said he believed that Jensen and McKinley had worked out the details on compensation. Garza said she would do a follow up on the issue. The Queen coronation dance is scheduled for January 20th in the Cloverleaf building at 7:30PM. Kathy Christy asked about the budget item that provided for the Rodeo dinners during rodeo under the tent. Feinauer mentioned that they service each night between 600 to 800 people that include sponsors, fair board members, staff, rodeo committee members, our contractors and the cowboys. Ken Leahy asked how many sponsors do we have. Kathy Christy asked how the Rodeo Committee knew who were invited to eat? Feinauer said, "well they know that they like the draft horse folks can send 20 people a night". Christy asked if there was a ticket that they had to have. Feinauer said "no" but they are going to do something about tickets this next year. Feinauer said he even saw Curtis Trailer people eating in the rodeo area. Christy said she had no idea that this event was happening. Feinauer said that the budget for all four nights is \$4,000. And that also includes a Saturday lunch for the cowboys doing "slack" and special kids rodeo. Discussion. Rich Vial asked Feinauer approximately how much would it would cost to hire a rodeo management company to do this for us? Feinauer said approximately \$60,000 not including prize money. Vial concludes that the Fair is getting a good deal with the present rodeo presentation put on by the Association. Spiesschaert concurs.

3.Old Business: (A) Revised Master Plan Site Update, Ken Leahy & Rich Vial. Discussion about the next meeting with the County Commissioners concerning the Development Plan. Spiesschaert encourages Garza to press the County Commissioners for a follow up meeting. Vial speaks of funding issues related to the development plan. Discussion. Ed Kristovich said that he and the Boosters want to be involved to a greater extent in what's happening in regards to Development Planning by the Fair Board. Kristovich said that they have an alternate plan and believe that within their group they can find the financing necessary for their plan in the same way that they were able to procure land for the Fair in the first place. He said that whatever buildings are constructed will have to pay for themselves. Kristovich said further, that they could build a 60,000 square foot building here on this part of the property for around 2 million dollars. Kristovich said that he sees the Boosters being asked to sell hot dogs at fair time but are essentially disregarded on substantive matters such as the Development Plan. Spiesschaert posed that a representative from the Boosters perhaps join in the development process. Vial expressed the concern that inclusion of the Boosters in the process opens the question to other interest groups and he doesn't see an end to where it may expand too. Kristovich said in his discussion with County Board of Commissioner Chair Tom Brain, that Brian thought it was a good idea to have Booster representation in the development planning. Feinauer said that if the Boosters are at the table, then why isn't the Rodeo Committee involved also? Vial said that he understood Tom Brian well enough to know where that comment came from. Vial said that he was confident that Brian had not thought through all these other groups that have that same sort of interest.

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE THREE**

Spiesschaert said that he and the other Fair Board members would always be willing to meet with any or all the groups. Vial concurred on that sentiment. Sheila Day said maybe the Boosters feel like decisions will be made without their knowledge. Kristovich said "yes, absolutely". Kathy Christy said that we have not established an advisory committee yet where that input can be made by the various groups. Garza said that she believes that the Boosters on one hand, are advancing the 60,000 sq. ft. building, and the development committee is proposing a sweeping re-development that is much more comprehensive. Garza suggested that the Boosters and the Development Committee including Rich Vial and Ken Leahy get together. Spiesschaert said he believed that idea would give a chance for all this information to be consolidated. Spiesschaert stresses that all parties are going to have to compromise. Ken Leahy said we have hired a professional to give us an overview of what we need, and with variation through workshops or whatever we then need to persuade the County Commissioners as to the plan. Vial said that he would certainly like to meet with that group of Boosters. Again, Garza said that it would be a good idea for Leahy and Vial to meet with the Boosters. Spiesschaert ask Vial if he would take the lead in arranging a meeting with the Boosters. Vial said he would.

(B) Policy Resolution (Policy Resolution #401) - Rich Vial leads the discussion. Vial distributes a Revised Version of Policy #401 – Establishment & Operation of Rodeo Committee.

Rich Vial moves that Resolution #401 be adopted. Kathy Christy seconded the motion. Discussion. The motion carries.

(C) 2001 Fair Objectives - Margaret Garza and Paige Payne lead discussion. Garza mentioned that the Fair Objectives of last September and then again of last month have been reviewed by herself, McKinley and Payne and attempted to put some dollar figures where we would see an impact. Garza said that she had discussions with Spiesschaert as to what some of the priorities should be for Fair 2001, and Spiesschaert has a synopsis of that. Spiesschaert said in regard to a proposed increase of draft horse exhibitors, we have met with them and they are very excited about the prospect. Spiesschaert said that with equipment that later can be put on display and with a revised show format, everyone is excited. The 20th annual 4-H Wagon Train encampment here at the Fairgrounds has the Board excited. Spiesschaert said, he believes there will be eight to ten wagons present. Paige Payne and Spiesschaert walked the grounds today trying to find a good spot for them. The expanded showcase of agriculture is another exhibit that we are trying to find a good display area for. Continuing beautification of the Fairgrounds is on-going. Spiesschaert said in reference to the Fairgrounds beautification program that Garza and he agree that some of these things will probably be done, and some will be done over the next few years. Spiesschaert said improvement of signage around the grounds will be made, including large banners at the Armory and the Warm-up arena. The Hillsboro

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE FOUR**

citywide "promotion" is an opportunity to get a banner across the street. Improving the Guest Information Area is an objective as is the possibility of moving the first aide station. Spiesschaert said, "to keep everything good that is working well at the Fair". Spiesschaert said that he is in favor of a "revenue shift" That his proposal does not, with the same attendance, increase revenue. That with an increase in attractions on the grounds we will attract more people at the gate. Spiesschaert said that he believes in the "happy in, happy out" theory as advanced by the Disneyland people. That the Fair should be "welcoming". That the fairgoer should not have to pay at every stop once on the grounds. That you don't pay for parking, that you "roll it up into one thing". Discussion. Vial said that he would be more comfortable if the "promotions" scheme was better defined. Garza said that since we are talking revenue that we discuss at this time under New Business; item **(B)** Revenue enhancement survey & findings. Sheila Day suggested that interim activity should be advertised by a new (press) release more often than what now occurs. Vial said he agreed. Vial stated further that he would like to see some figures that in terms of promotion would somewhat guarantee the new revenue scheme as proposed. Garza said that she would work with County Public Affairs Office reviewing the promotion of Fair and it's activities. Garza said that staff and herself have worked hard to compile the data that is before you. Garza also said in terms of a price increase at the gate, we have only had four increases since 1955. We have been at the current price structure since 1991. Garza included the proposed pricing structure on things that we might want to target. Garza mentioned the many hours of researching both the Oregon and Washington Fairs have gone into the pricing analysis document that is now before the Board. Garza proceeds to define the analysis. Garza said that she differs with Spiesschaert in the charging, or not, for Fair parking. Garza produces documents and other information to emphasize her point. She said that some of the revenue enhancement dollars would go for the retirement of the Quadrant debt of about \$60,000 annually. Spiesschaert said that this is allot of information to digest and that if it is agreeable with the Board we defer to the January meeting any action on the proposals. Garza said that it was imperative that we move quickly because we have contracts and other matters of business that are being held until these issues are resolved. (item; **(D)** Update on outside projects were for the most part reviewed earlier) **(E)** Update on Joint Board Meeting. Garza said that she talked to Dennis Mulvihill and he said that we could hopefully do something in January but more probably the meeting will be in February. The board is going to have to deal with the impact of Measure #7 today and that will fully occupy them (BOC). Also Mulvihill is the legislative lobbyist for the County and he is assigned to deal with the legislature during the early parts of 2001. Mulvihill is the assigned staff by the County to help with the Development agenda. The joint BOC – Fair Board meeting of the 12th of January is now off. Spiesschaert asked if Garza was going to hammer out the joint meeting arrangements. Garza said she would.

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE FIVE**

4. New Business: (A) PGE issues on 28th /25th streets. Garza gives information. Garza had spoken to the Engineer as well as Mike Livingston who is head of Real Property at PGE. Unfortunately, Livingston has been out of town but in the past has indicated that "fair market value" would be paid for any incursion that PGE may execute. Livingston will have to have a survey group come out to verify the information and will then go from there. Vial suggests that the negotiations should also include the "affected area" not just the vault. Vial said further that they will not in all probability volunteer that. Spiesschaert asked if that has something to do with "diminished value". Vial said that it was a similar concept.

Spiesschaert mentioned that he heard that there will be an airshow this year. Garza said that she had been informed by Lila Ashenbrenner while at the ICAS convention in Las Vegas that they were going to go on June 30 - July 1. They will then be falling on one of our events, that being the 4th of July Happy Days event. "Happy Days" (Ron Burback) starts on that Saturday and concludes on the 4th. Garza said, "so we are going to be going into negotiations again this year". Last year we leased the grounds to the Airshow. Also that this comes in Fairgrounds "shut down" this year because that Fair comes earlier this year. It appears that airshow has approached Ron Burback to sublet the parking. Burback told them that he would have to re-negotiate the contract. Spiesschaert asks, "is it true that we were not aware of this"? Bill (McKinley) or you (Garza) was apart of it? Garza said we are apart of it but there is always some things that do not get to us for whatever reason. Spiesschaert said you (Garza) are apart of that committee aren't you"? Garza said that not everything that is done by these committees comes to the Board. Garza said that she heard in an informal way that they were looking at a July 7th date, and (Garza) got pretty "wild" about it and said, "stay off July 7th". Spiesschaert said that he found it hard to believe that after last year and the problems, that we are almost into it again. Spiesschaert said that maybe there is nothing we could have done, it might be a good thing. Garza said the only thing I think we need to do is tighten up on what appears to be an open ended relationship with Airshow, that they can just decide whatever days in June, July or August they can have Airshow. Garza said that we have historically left the third week in June open for them. "Now what does that mean, it means that I have left those dates open for them for a year and now what do I do with that date"? Spiesschaert said that "we need a relationship with Airshow somehow either formally or informally. Spiesschaert said that "Bill was down there wasn't he"? Garza said, "yes". Sheila Day said, "how could they not know of the 4th of July"? Garza said, "they did know". "Airshow for this year is not having a Friday show but an evening Saturday show and a regular Sunday show". Vial asked, "who was at the Chamber meetings when these things are discussed"? Garza said she had not been at any recent meetings but there was a social gathering recently to prepare for this convention (ICAS) but there was no discussion of dates because they say they cannot tell us the dates because the Department of Defense determines where the jet teams will be flying and announce it at that meeting. Garza said

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE SIX**

that every year that she has been at the Fair that we have asked for some "due diligence", so I guess they are just willing to pay for the mistakes that they make. Vial said we seem to be saying that it's their fault, "I'm not so sure it isn't our fault" "Bill (McKinley) is in Vegas right now at the Airshow convention for us. Spiesschaert asked, "is he representing the Fair"? Garza said "no" he actually been asked to monitor and work with the Warbirds. Vial asks, "whose nickel is he on". Garza said, "on theirs". "The moment the dates were called in July, July 1st, it was not on my dime". Vial said, "I'm a little bit shocked by this, Bill I thought was so interested in this, I'm also interested, and as I've said, you know, can I get a little more involved with this. And what I heard is that, it's Bill deal, Bill's very interested, Bill is going to all these meetings. Well I can tell you right now that things can get tied down in Vegas but you don't get this many people to show up and start negotiating dates all at once". "These dates have been floating around with these folks, I guarantee you, for months". "And if Bill didn't know about it, I want to know why". "That just blows me away". Garza said, "that it's a good point if you look at it that way, I'm blown away every year". Vial said it's our fault and we should not be blown away. "We should be looking at the problem that is confronting us months before an announcement is made to the public". "When an announcement is made to the public, then we have a political position that's very difficult to do anything about, because the world now knows, and if we say anything, we're the bad guys". "But if we know about it, and I know we can know about it six months ahead of time, then we have a political position that does carry some weight". Vial states, "This doesn't make any sense to me". Garza said that Lisa DuPre' and I met with Dan Aberg, the head of the "Chamber" right after Fair and he said, "what does your calendar look like for June - July dates, and I told him, and "I reminded him that I do not want Airshow anywhere in the month of July". "My preference is that you stay in the month of June and that was the indication that we also received from Dick Clark in the past". Vial said, "Margaret, I'm sorry, I really think you're missing the point", "Bill's letting us down if we don't have the ability to participate in the date discussion and negotiations months in advance of the time". "To say to them, "guys, don't mess with these dates, that's fine, but that's not a discussion, that's a presentation of these are the dates I want to keep sacred". "If Bill's supposed to be liaison to this process, then months ahead of time we should be participating in the negotiations about that date". Vial said further, "I'm not particularly disturbed about the 30th and the 1st. "What I'm disturbed about is that we don't know it until it's public". "I heard it last night and I said, "What"!, "How come we haven't heard about this"?, "and if Bill is actually participating in the process, what is he doing there if we didn't know until last night"?, "is he over, you know, looking at airplanes while they are talking dates"? "I wonder"? Garza said, "I don't think that's the situation Rich, I really don't". Garza said further, "I know that I have worked and was actually part of the Airshow committee, not this year, but the year before and that's the year that they came back and set up the event a week or a week and a half ago right before Horse Fair, and I found out indirectly and I was livid, how can it be that I'm at all these other things and I find out indirectly?"

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE SEVEN**

Spiesschaert said, "then we need to know why". Garza said, "it makes sense for them to do it at that time". Spiesschaert said, "it's the informal political power at work getting involved in this thing, and I kind of second Rich's feelings". Garza said, "well, you could blame me as well for that because I'm there at the Chamber". They should be able to pick up the phone and say,, Spiesschaert interrupts and say's "maybe we should have been "pro-active" because I've been wondering for a couple of months when are these dates coming, when are they coming, I hope we're not in the same problem, so maybe I should have done something". Vial said, "Margaret, you're saying, I go to every Chamber meeting therefore somebody should pick up the phone and tell me because they know we're interested? "I'm saying, I thought we had even a higher level of participation in that Bill was specifically assigned to attend committee meetings, manage those dates in a way that doesn't adversely affect us". "Now surely there have been some committee meetings, not just the Chamber meetings you attend, there have been some committee meetings they had had to have talked about these dates as a possible alternative, they had to". "Why didn't we hear that, why didn't at least you hear about it"? Garza said, she has not followed the Airshow in terms of the actual committee meetings. Garza said further, "I know there haven't been many and the first one that came across was the one that happened at Northwest Natural Gas". "I didn't go because it was primarily a social thing, and I knew McKinley was going". "I knew John Newell would be there and if any information that was pertinent to us, it would certainly get back to us". "The next day I ran into somebody and they said they are going to go on July 7 & 8". Garza said, "this is the way this thing is all the time, kind of a hush-hush thing and it's only a couple of people that make that decision". "Actually the committee called me from Vegas, and Bill told her (Lila Ashenbrenner) you call Margaret now because there's going to be a problem". "And Bill had told them from the get-go the same thing that I said". Spiesschaert said, "it's a repeat of last year". Garza said, "yes it is". "It's no different than in prior years but the Director of the Fair Complex always made it work. Cal (Wade) had always worked with the Airshow to the degree that if we needed to work staff endless hours we would do that". Spiesschaert said, "probably those dates are OK except for your shut down period, there will probably be good synergy between the two events". Paige Payne said that her concern is that the community cannot support both events. Payne went on to say that they will be competing in parking venues. Spiesschaert said that Happy Days has free parking, Garza said "no", they do not have free parking, they share the parking revenue with us." Sheila Day adds, "the roads are closed at key times". Kathy Christy asked, "then how will this impact the 4th?" Garza said that it starts on June 30th, not on the 4th. Spiesschaert said, "it goes for a full nine days"?, Garza said, "no". Spiesschaert said, "the show quits on the 4th?" Garza, "right". Spiesschaert said, "it's another little job we have to deal with". Christy said that "he'll (Burback) have the say, Airshow is going to have to make him happy. Spiesschaert said, "it's tragic it had to happen this way". Vial said, "our participation in for Airshow is what"? Garza, replied, "what we typically do for Airshow"? We provide the labor to park the cars for Airshow,

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE EIGHT**

and we take that revenue. Vial asks, "we get all the revenue"? Garza replies, "sure". Spiesschaert asks, "could we renegotiate Ron's (Burback) contract and take over parking for everything". Garza said, "possibly". Garza said that she has been here five years and it has been the same every year. Christy said, "I wonder if there is some way we can make it clear that if we do not know the dates ahead of time we're not sure they can't use the parking lot". Christy said, "that it sounds like with all you're doing, it isn't helping, they're just not going to give you the dates". Spiesschaert said that Dan Aberg wrote a letter, and assured it would not happen again. Garza, "yep". Spiesschaert said, "but it really needs to be proactive on our part as Rich has said, "it's got to be us that figure out how it's working and who's doing it and when". Garza said, "trust me I have been proactive". Spiesschaert said, "like Rich said, these dates, they had to have been going on in discussions somewhere". Christy said I think we need to talk to Dan (Aberg) and maybe the president of the Chamber and tell them this is unacceptable and we can't do this every year". Garza said, "I would encourage whoever on the Board that wants to re-echo the concerns that I have echoed over the last three years, I would welcome it, that we meet someone at the Chamber". Christy further stated, "I don't know if Dan Aberg is the person and it may be Bob Terry that we need to meet with, or the Executive Committee of the Chamber, but I think it needs to be done". Spiesschaert asks, "do we need action on this"? Garza, "no". Christy said, "the buck stops here, we need to talk to their (Chamber) Executive Board", and say look, this has happened and our staff has tried to find out (dates) and you won't share the information, now what are we going to do in the future because we can't let this happen the future". Spiesschaert asks, "do we invite them to our January meeting"? "Do we mean Lila" (Ashenbrenner) Garza asks. Spiesschaert said "yes", and then asked if Garza would make the invitation. Garza said she would.

Garza said that Jim Jordan informed her that our 1977 Ford Pick-up truck has "died". The vehicle has been on site for fifteen years. It is one of the vehicles that moves equipment back and forth, and that is hard usage. Garza said that she had charged Jim Jordan to go out and look at different options. One of the options was a vehicle down the street it's a "one owner" with 47,000 miles on it. Leahy asked about State Surplus". Garza said Jordan had been to Surplus and all the vehicles that were available were very high mileage. Spiesschaert said there are a "bazillion" pickups that would fit that. Garza asked if there is a limit that you want to spend? Leahy said that he would go through some Portland wholesalers to see what's available. Discussion.

Garza said to the Fair Board to be prepared at the January Board meeting to get your preliminaries on the draft for the next fiscal year budget. Plan to allot plenty of time for discussion on the subject. Garza and Spiesschaert wish all and the staff a Merry Christmas and Holiday.

**WASHINGTON COUNTY FAIR BOARD MINUTES
DECEMBER 6, 2000
PAGE NINE**

Spiesschaert said he hopes it works into this Board's plans to attend the OFA Convention. Payne said to contact her if the Board expect to attend. The registration has to be in by the 29th of December.

Chairman Lyle Spiesschaert adjourns the Meeting at 7:44PM

MINUTES APPROVED THIS 3RD DAY OF JANUARY 2001

**Bill McKinley
Recording Secretary**

**Lyle Spiesschaert
Chair**

Washington County Fair & Rodeo
Associates Meeting
December 4, 2000

In Attendance: Brian A., Cody F., Larry B., Lynn H., Winnie D., Mike B., Gary M., Corey A., Jennifer B., Amber D., Brian F., Todd K., Rich K., Yvonne L., Christina M., Kelly N., Dar R., Lacey T., Leah T., Dale Z., Sheila D. – Fair Board

Cody F. called the meeting to order at 7:32pm at the Clover Leaf Building.

I. Old Business

A. Contracts

A complete list of Contractors and expenses is attached.

B. Circuit Finals

Winnie represented Washington County at the Columbia River Circuit Finals this year. WC Rodeo won the Best Committee award and took second place for Best Footing out of 42 Rodeos. Congratulations everyone!!! Both awards were presented by the WPRA. We are taking suggestions on what to do with the \$300 prize money.

C. Budget

Cody presented the preliminary 2001 budget of \$125,030.00 for review and suggestion by the Committee. He will present this budget to the Fair Board on Wednesday, December 6. Cody noted that the stock contractor is more expensive this year. This is due to the fact that Growney Brothers had a 3 year contract with us. Incidentally, Growney won Contractor of the Year at NFR which will increase his price significantly. Sanction fees lowered due to Ambulance cost being moved to Materials & Supplies. See attached for complete listing of contractors and expenses. No objections or changes were made. Larry B. made a motion to accept the preliminary budget for presentation to the Fair Board. Mike B. seconded the motion. The motion carried with a unanimous vote in favor.

D. Vegas

All agreed that Vegas was as fun and educational as ever. Vegas reports will be given at the January meeting so come prepared. Winnie D. wanted to remind everyone that when we are at Rodeo functions (or anywhere wearing the Washington County name) we are representing our Rodeo. Please remember to act appropriately. Use judgement in everything you say and do. Rodeo is a small community and what you do and say will reflect on our Committee. Queen Stephanie did a very nice job in Vegas.

II. New Business

A. Queen Coronation Dance

The Coronation Dance will be held January 20, 2001 at 7:30. It will be at the Clover Leaf Building. The cost will be \$5 for families and couples, \$3 for singles. Dale Z. will arrange for the beer and wine. He needs pourers and token sellers. Brian A. will contact Washington County Reserves to provide security.

B. Fair & Rodeo Ticket Prices

Discussion was held regarding ticket sales and prices. Some would like to see us charge more for admission to cover the Rodeo. Others would like to see Rodeo tickets sold separately for a minimal price. Further discussion will take place in future meetings.

C. Paper Products

If you will need paper products such as paper towels, cups, plates, etc., for your projects this year, please let Lonna Perry know at the next meeting. Her employer donates these items to our Rodeo.

D. Dodge Rodeo Circuit Finals/California Circuit Finals

Dodge Rodeo- 3/14-17, Pocatello Idaho. California 2/2-3. See Kelly if you are interested in going and need more information

Cody adjourned the meeting @ 8:10.

Next Associate meeting January 8 (due to the 1st holiday), **7:30pm**, at the Clover Leaf Building.

Minutes submitted by Kelly Neal.

Washington County FAIR COMPLEX

Facility Schedule for January-2001

Tuesday, January 02, 2001

Floral Bldg. Pioneer Heritage Academy
Meeting Room 4-H Dyno-Mutts Meeting
Arts & Crafts Building 4-H Guide Dogs

Wednesday, January 03, 2001

Floral Bldg. Pioneer Heritage Academy

Thursday, January 04, 2001

Floral Bldg. Pioneer Heritage Academy

Saturday, January 06, 2001

Main Exhibit Hall Collectors West Gun Show
Arts & Crafts Bldg. Metro New Holland Mtg.

Sunday, January 07, 2001

Meeting Room Happy Hoppers 4-H Club
Main Exhibit Hall Collectors West Gun Show

Monday, January 08, 2001

Main Exhibit Hall 4-H Dog Meeting
Cloverleaf Building Rodeo Board Meeting
Main Exhibit Hall Waggin' Masters 4-H Dog

Tuesday, January 09, 2001

Arts & Crafts Bldg. 4-H Dyno-Mutts Meeting
Cloverleaf Building Glencoe Football Bingo
Floral Bldg. Pioneer Heritage Academy
Main Exhibit Hall 4-H Paw Power Club

Wednesday, January 10, 2001

Floral Bldg. Pioneer Heritage Academy
Main Exhibit Hall A. Polite Pooch Dog Training

Thursday, January 11, 2001

Floral Bldg. Pioneer Heritage Academy

Saturday, January 13, 2001

Main Exhibit Hall Manx Ltd. Cat Show
Arts & Crafts Bldg. Pygora Goat Fiber Frenzy

Sunday, January 14, 2001

Main Exhibit Hall Manx Ltd. Cat Show

Monday, January 15, 2001

Main Exhibit Hall 4-H Dog Meeting
Main Exhibit Hall A. Polite Pooch Dog Training
Main Exhibit Hall Waggin' Masters 4-H Dog

Tuesday, January 16, 2001

Main Exhibit Hall 4-H Paw Power Club
Arts & Crafts Bldg. 4-H Dyno-Mutts Meeting
Floral Bldg. Pioneer Heritage Academy
Cloverleaf Building Glencoe Football Bingo

Wednesday, January 17, 2001

Arts & Crafts Bldg. 4-H Cat Club Meeting
Floral Bldg. Pioneer Heritage Academy
Main Exhibit Hall A. Polite Pooch Dog Training

Thursday, January 18, 2001

Floral Bldg. Pioneer Heritage Academy

Saturday, January 20, 2001

Cloverleaf Building Rodeo Queen's Coronation

Sunday, January 21, 2001

Main Exhibit Hall Oregon Collectors Market
Meeting Room Happy Hoppers 4-H Club

Monday, January 22, 2001

Main Exhibit Hall Waggin' Masters 4-H Dog
Main Exhibit Hall 4-H Dog Club
Main Exhibit Hall A. Polite Pooch Dog Training

Tuesday, January 23, 2001

Main Exhibit Hall 4-H Paw Power Club
Floral Bldg. Pioneer Heritage Academy
Cloverleaf Building Glencoe Football Bingo
Arts & Crafts Bldg. 4-H Dyno-Mutts Meeting

Wednesday, January 24, 2001

Floral Bldg. Pioneer Heritage Academy
Arts & Crafts Bldg. A. Polite Pooch Dog Training

Thursday, January 25, 2001

Floral Bldg. Pioneer Heritage Academy

Friday, January 26, 2001

Cloverleaf Building Rain of Glass Vendor Dinner

Saturday, January 27, 2001

Main Exhibit, Arts & Crafts Portland Rain of Glass Show

Sunday, January 28, 2001

Main Exhibit, Arts & Crafts Portland Rain of Glass Show

Monday, January 29, 2001

Main Exhibit Hall Waggin' Masters 4-H Dog
Main Exhibit Hall A. Polite Pooch Dog Training

Tuesday, January 30, 2001

Arts & Crafts Building 4-H Dyno-Mutts Meeting
Main Exhibit Hall 4-H Paw Power Club
Floral Bldg. Pioneer Heritage Academy
Cloverleaf Building Glencoe Football Bingo

Wednesday, January 31, 2001

Floral Bldg. Pioneer Heritage Academy
Arts & Crafts Bldg. A. Polite Pooch Dog Training

**MAINTENANCE REPORT
DECEMBER 2000**

Jim Jordan: JJ received the water truck back from brake repair and having internal controls installed. Next month leaks will be repaired.

Mike Wold: Mike has been attending to the grounds, and hauling dirt, filling holes and is in the process of repairing with asphalt two more holes near the ME building. Mike has an estimate on the two rail vinyl fence for the warm up arena. For 560' of fence the price installed is \$4,500. Estimate half that figure with our doing the installation ourselves.

Kelly Goodin: Kelly is completing the floor repair for the Floral Building.

Albert Flanagan Sr. & Jr. Painted the inside of the Floral Building with the help of restitution workers. Set -up and tear down for interim events.

Mid-Year Review

Mid-Year Review Worksheet
By Organization Unit
SPECIAL FUND

Organization Unit Name: Fair Complex

No. 120

Fund Name: Fair Complex

No. 150

	2000-01 Budget	2000-01 Act./Est.	Over (Under)	%
Resources:				
Beginning Fund balance 7/1/00	\$314,876.00	\$348,131.00	\$33,255.00	10.56%
Revenues FY 2000-01	\$1,685,897.00	\$1,513,684.00	(\$172,213.00)	-10.21%
Total Resources FY 2000-01	\$2,000,773.00	\$1,861,815.00	(\$138,958.00)	-6.95%
Expenditures:				
Personal Services	\$568,885.00	\$604,709.00	\$35,824.00	6.30%
Materials & Supplies	\$272,800.00	\$245,175.00	(\$27,625.00)	-10.13%
Capital Outlay	\$138,300.00	\$70,000.00	(\$68,300.00)	-49.39%
Other Expenses (Fair)	\$736,350.00	\$593,572.00	(\$142,778.00)	-19.39%
Transfer to other Funds	\$0.00	\$0.00	\$0.00	0.00%
Interfund Expenses	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures 2000-01	\$1,716,335.00	\$1,513,456.00	(\$202,879.00)	-11.82%
LESS Contingency	\$284,438.00	\$0.00		
Net Expenditures 2000-01	\$1,431,897.00	\$1,513,456.00		
Ending Fund Balance 6/30/01*		\$348,359.00		

* Ending Fund Balance @ 6/30/01 is calculated by taking Total Resources minus Net Expenditures.

Explanation(s):

Please attach documentation explaining estimated budget overruns, under collection of revenues, or any other budget issues that need highlighting.



Executive Director
Dan Aberg

12/17/00

Dear Margaret -

Thank you and the Jan Board for the lovely floral arrangement. It meant so much. I am on my way to recovery. Still sore, but healing.

Thank you, your staff and Board for all their thoughts and prayers.

Dan

A Fair for All

**D
R
A
F
T**

Revenue Enhancement Proposal Washington County Fair & Rodeo

<u>Category</u>	<u>Current</u>	<u>Proposed</u>
Daily Adult	\$6.00	\$8.00
Daily Senior	\$6.00	\$6.00
Daily Youth	\$3.00	\$4.00
Daily General Parking	\$3.00	Free
Daily Preferred Parking	\$3.00	\$6.00
Season 4-H & FFA Member	\$1.00	\$5.00
Season 4-H Leader	\$1.00	\$5.00
Season 4-H & FFA Parent	\$10.00	\$10.00
Season Adult	\$30	\$30
Season Youth	\$15	\$18

Conclusions

- The total revenue received should increase approximately \$34,000 figuring no increase in attendance. Comparisons were made for the year 2000; 1999; 1998; 1997 and 1996. Total attendance revenue was compared using the current pricing structure versus the proposed structure. There will also be an expense saving from revenue collection for parking.
- The proposed 'free general parking' is factored in because:
 - Several guests have suggested that a charge for parking creates a less inviting entrance.
 - It is more cost affective to collect our admission revenue at one time.
 - Even though many events charge for parking, there are several that do not. Many of the hugely successful entertainment venues increase attendance by featuring their 'free parking'.
 - Guests wanting close-in parking may get that by paying \$5.00.

Submitted by Lyle J Spiesschaert, January 3, 2001.

knj@mtz

Washington County Fair and Event Center Development Task Force



The Washington County Fair Board appoints the following Development Task Force.

Membership shall consist of:

- Two Fair Board Members (Recommend Ken and Rich)
- Two County Commissioners (Recommend Commissioner Brian Appoint)
- One Fair Booster (Representative selected by Fair Boosters)
- One City of Hillsboro Representative (Recommend Dave Lawrence)
- One Port of Portland Representative
- One Development Specialist (Recommend Dave Lintz and/or Pam Baker)

ExOfficio Members:

- Washington County Fair Complex (Recommend Margaret R. Garza, Executive Director)
- Washington County (Recommend Larry Eisenberg)

Facilitators:

The representatives from the Washington County Fair Board will facilitate this task force.

Task:

The task for this group will be to return a recommendation to the Washington County Fairboard and Washington County Commissioners on the best method of funding a redevelopment of the necessary facilities. The scope should include a general concept of the size and general location of the new development. It should also include a clear business plan regarding the funding necessary to build the recommended facility. It should also include a plan for funding the process prior to receiving any actual revenue. The interest of all parties will need to be taken into account.

Timeline:

Recommendation to be presented to the Fairboard no later than May 1, 2001. This recommendation will then be acted on by the Washington County Fairboard and then forwarded to the Washington County Commissioners for their approval.

Next Step:

The recommendation needs to be implemented. A major part of the implementation will be to appoint a *design and review committee* to provide advise regarding the details of the facility. This committee would include several representatives from the county. Membership should include representatives from agriculture, youth, education, chamber of commerce, Fair Boosters, Rodeo Committee, high tech, current users, future users, etc.

Presented by Lyle Spiesschaert, January 3, 2001

Washington County Fair Complex

#	Line Item	Proj. Year-End	Budget 00-01	Year-To-Date	%	Changes?
Income						
004	Dept. of Econ. Dev.	\$ 41,976.00	\$ 41,976.00	\$ 41,976.35	100.00%	_____
009	Hotel/Motel Tax	\$ 597,055.00	\$ 600,000.00	\$ 348,105.14	58.02%	_____
010	Rent & Storage	\$ 174,850.00	\$ 208,000.00	\$ 78,849.74	37.91%	_____
011	Damage Deposits	\$ 12,000.00	\$ 12,000.00	\$ 6,400.00	53.33%	_____
013	Gate Change	\$ -	\$ 5,500.00	\$ -	0.00%	_____
014	Interest Income	\$ 12,000.00	\$ 12,000.00	\$ 6,813.88	56.78%	_____
015	Shows/Entertainment	\$ -	\$ 100,000.00	\$ -	0.00%	_____
016	Parking Fees	\$ 17,669.00	\$ 25,500.00	\$ 17,668.87	69.29%	_____
017	Misc. Income	\$ 12,000.00	\$ 12,000.00	\$ 7,594.71	63.29%	_____
018	RV Parking	\$ 25,000.00	\$ 25,000.00	\$ 14,770.00	59.08%	_____
	Subtotal-Interim Income	\$ 892,550.00	\$ 1,041,976.00	\$ 522,178.69	50.11%	
030	Youth Admission	\$ 29,075.00	\$ 29,000.00	\$ 29,075.25	100.26%	_____
031	Other Admission	\$ 206,347.00	\$ 210,000.00	\$ 206,346.90	98.26%	_____
032	Concessions/Booths	\$ 123,000.00	\$ 123,000.00	\$ 80,566.24	65.50%	_____
033	Sponsorships	\$ 60,000.00	\$ 60,000.00	\$ 50,000.00	83.33%	_____
034	Advertising Sold	\$ 5,000.00	\$ 5,000.00	\$ 2,625.00	52.50%	_____
035	Gate Change	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	100.00%	_____
036	Carnival Income	\$ 54,463.00	\$ 60,000.00	\$ 54,463.29	90.77%	_____
037	Entry Fees	\$ 3,000.00	\$ 4,000.00	\$ 2,716.25	67.91%	_____
038	Parking Fees	\$ 39,924.00	\$ 48,000.00	\$ 39,924.12	83.18%	_____
039	Rodeo Sponsorships	\$ 63,571.00	\$ 70,621.00	\$ 58,971.00	83.50%	_____
041	Miscellaneous	\$ 13,208.00	\$ 10,000.00	\$ 13,207.94	132.08%	_____
042	Rodeo Admissions	\$ 5,981.00	\$ 5,000.00	\$ 5,981.00	119.62%	_____
045	Amphitheater Concessions	\$ 1,074.00	\$ 800.00	\$ 1,074.00	134.25%	_____
046	Rodeo Miscellaneous	\$ 1,491.00	\$ 3,500.00	\$ 1,491.00	42.60%	_____
	Subtotal-Fair Income	\$ 621,134.00	\$ 643,921.00	\$ 561,441.99	87.19%	
	Total Income	\$ 1,513,684.00	\$ 1,685,897.00	\$ 1,083,620.68	64.28%	

Expense

101-102	Salaries & O.P.E.	\$	604,709.00	\$	568,885.00	\$	315,771.64	55.51%	_____
107	Office Expense	\$	4,200.00	\$	4,200.00	\$	1,615.83	38.47%	_____
108	Telephone	\$	13,000.00	\$	13,000.00	\$	4,783.38	36.80%	_____
109	Printing	\$	2,200.00	\$	2,200.00	\$	824.45	37.48%	_____
110	Postage	\$	3,500.00	\$	3,000.00	\$	2,377.63	79.25%	_____
111	Equip/Bldg Rental	\$	4,000.00	\$	9,000.00	\$	1,803.62	20.04%	_____
112	Utilities	\$	70,500.00	\$	70,500.00	\$	29,608.81	42.00%	_____
113	Repair & Maintenance	\$	51,000.00	\$	51,000.00	\$	27,673.66	54.26%	_____
114	General Supplies	\$	24,000.00	\$	24,000.00	\$	12,027.38	50.11%	_____
116	Gate Charge	\$	-	\$	5,500.00	\$	-	0.00%	_____
117	Parking	\$	-	\$	7,000.00	\$	-	0.00%	_____
118	Travel & Training	\$	5,500.00	\$	5,500.00	\$	2,264.29	41.17%	_____
119	Legal Fees	\$	4,000.00	\$	2,500.00	\$	2,246.75	89.87%	_____
121	Professional Svcs.	\$	15,000.00	\$	15,000.00	\$	14,885.23	99.23%	_____
122	Insurance & Bonding	\$	15,075.00	\$	15,000.00	\$	15,075.00	100.50%	_____
123	Private Mileage	\$	1,200.00	\$	1,200.00	\$	85.25	7.10%	_____
124	Car Allowance	\$	3,900.00	\$	3,900.00	\$	1,950.00	50.00%	_____
131	Advertising & P.R.	\$	9,500.00	\$	9,500.00	\$	5,145.37	54.16%	_____
132	Board Expense	\$	6,000.00	\$	6,000.00	\$	1,034.36	17.24%	_____
133	Dues, Lic. & Fees	\$	3,600.00	\$	3,600.00	\$	2,255.16	62.64%	_____
149	Misc. Materials & Svcs.	\$	7,000.00	\$	7,000.00	\$	4,274.25	61.06%	_____
150	Refunds	\$	12,000.00	\$	12,000.00	\$	4,237.65	35.31%	_____
153	Petty Cash	\$	-	\$	200.00	\$	-	0.00%	_____
154	RV Park	\$	2,000.00	\$	2,000.00	\$	775.86	38.79%	_____
	Subtotal-Interim Ops.	\$	861,884.00	\$	841,685.00	\$	450,715.57	53.55%	_____

175-188	Fair Operations	\$ 234,705.00	\$ 233,000.00	\$ 234,705.17	100.73%	_____
211-233	Exhibits/Competitions	\$ 65,000.00	\$ 74,600.00	\$ 62,614.60	83.93%	_____
311-322	Rodeo	\$ 120,750.00	\$ 120,750.00	\$ 116,233.71	96.26%	_____
324-328	Shows & Entertainment	\$ 173,117.00	\$ 208,000.00	\$ 173,117.26	83.23%	_____
375	Interim Shows	\$ -	\$ 100,000.00	\$ -	0.00%	_____
510-514	Capital Outlay	\$ 70,000.00	\$ 138,300.00	\$ 64,550.48	46.67%	_____
	Subtotal-Fair Ops.	\$ 663,572.00	\$ 874,650.00	\$ 651,221.22	74.46%	_____
	Total Expense	\$ 1,525,456.00	\$ 1,716,335.00	\$ 1,101,936.79	64.20%	

Submitted by: Margaret R. Garza, Executive Director 1/3/2001