

**FAIR BOARD MINUTES
JANUARY 4, 1994**

FAIR BOARD

John Thomas
Ken Leahy
George Otten
David Lintz
Linda Gray

STAFF

Cal Wade
Earl Bemis
Trudie Brooks
Sue Oxendine

GUESTS

Connie Potter

Chairman John Thomas opened the meeting at 5:30 p.m. New fair board member, Linda Gray, and new staff member, Trudie Brooks were welcomed.

CONSENT AGENDA

Wade estimates the projected budget is \$5,000 - \$10,000 below where he would like it to be. This shortfall can be mostly attributed to the hiring of Brooks who has been brought on to do special events. She is currently working part time but will go to full time in February or March. The board had concurred earlier that in the long run it would be to the FairPlex's advantage to hire Brooks based on her experience.

Wade is still projecting the earlier figures for the hotel/motel income. There is a good chance the \$10,000 will be made up from higher than projected hotel/motel revenue.

Bingo has not been counted as an expense or income. Bingo is being treated separately from the regular budget.

Wade showed a report to the board Patti Poe had completed. After set up costs the bingo account is \$11,530 in the hole but Poe and Wade are fairly positive this will quickly be made up. The set up costs were higher than originally estimated due to the better quality smoke eaters.

Wade is beginning to prepare the budget for 1994-95 fiscal. He will have the budget ready for the board's approval at the February meeting.

MOTION: MOVED BY DAVID LINTZ, SECONDED BY KEN LEAHY, TO ACCEPT THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

RODEO BOARD

The rodeo board met January 3. Plans for the rodeo are progressing. One bullfighter has pulled out and the board is looking for a replacement. They committed to helping with Family Fair.

Plans to rebuild the VIP booth have been tabled until the time table for the proposed new arena facility has been decided.

BOOSTERS

The Boosters did not meet in January.

MARKETING

The original \$127,000 projection for interim use is still on. Poe has given a presentation to Benton County on bingo.

MAINTENANCE

Earl Bemis presented this month's maintenance report. He reported on the individual areas of expertise each maintenance staff member is involved with on a day to day basis. Mike Wold has been trimming trees, spreading composted manure, and will soon be attending a five week course on landscaping. Wold has also been involved with the bingo installation.

Jim Jordan, grounds electrician, has installed the wiring for the bingo equipment. Electrical improvements to the rodeo grounds are temporarily on hold until drier weather. He has also been in charge of vehicle maintenance.

Tom Cribbins, events staff, has been busy with daily events. He has also assisted with the bingo installation. A Green Thumb worker who was to help Tom was forced to go to another job out of state when the State of Oregon was slow on his paperwork. Help for events staff is needed.

Earl reported that the majority of his time has been spent on bingo installation. Flashboards and monitors were installed in the Cloverleaf and the kitchen was upgraded to comply with health department regulations. He also repaired a leak and some structural damage to the Main Exhibit roof. The engineer who was involved with the remodeling of the ME believes the damaged roof may have been caused by the earthquake in March of 1993.

The next major project is to complete the office annex. Bemis has submitted paper work to the city.

MASTER PLAN

Otten, Lintz, and Wade met with Jerry Draggoo to devise different options for the arena. Draggoo faxed two drawing over to the office showing options with 15,000 and 22,000 seating capacity. A version showing prefabricated seating was not included.

Wade has researched costs of aluminum seating. Sixteen rows with a total of 2,000 seats with a roof covering the back 16 rows of seats would cost \$364,792 or \$182/seat. This is based on the bleacher company doing all the work.

Option B would include the seats and columns for the roof constructed by the bleacher company and FairPlex staff doing the decking for the seats. Costs for option B would be \$266,000 or \$133/seat for 2,000 seats and without a completed roof.

Costs for concrete were not given. An earthen amphitheater style base has been discussed at previous meetings. The dirt should pay for itself and Lintz estimated that \$127 per seat would be left for concrete work after the costs for seats are taken out.

They will run approximately \$6.00 for bench seats made of aluminum or \$20.00 if backs are included.

Leahy and Lintz concurred that concessions would be easier to construct underneath a built up grandstand rather than dirt but costs would have to be factored in for both types of construction.

Wade stated that there is a need to proceed with the Master Plan update. The decision between earth and concrete can be made at a future date. There should be some idea of the costs but the Master Plan is mainly concerned with identifying location and size of the arena.

Draggoo has double checked the playing field size needed for soccer. The proposed options are larger than a soccer field and in Draggoo's opinion are more than adequate for Canadian football should they still be interested.

The discussion continued regarding seating capacity. Board members agreed that the arena could be built in stages with the initial stage being an L shaped configuration with 10,000 seats. Leahy suggested talking to Draggoo about locating the holding pens underneath the grandstand.

MOTION: MOVED BY DAVID LINTZ, SECONDED BY GEORGE OTTEN, TO HAVE THE MASTER PLAN SHOW A THREE PHASE ARENA WITH 30,000 SEATS WITH CHUTES UNDERNEATH ONE SIDE. MASTER PLAN TO ALSO SHOW PEDESTRIAN AND VEHICULAR CONNECTING ROADWAYS FROM THE TRANSIT STATION AND THE QUADRANT AND GARDNER BEDDON PROPERTIES. MOTION PASSED UNANIMOUSLY.

The next couple of months costs and means of construction will be determined.

WESTERN FAIRS ASSOCIATION

The office has been notified that the 1993 Washington County Fair has been awarded a second place award for Creative Management - use of theme.

WORK SESSION

The board will meet at 9:00 February 11 at the Hallmark Inn for the annual work session.

MOTION: MOVED BY GEORGE OTTEN, SECONDED BY DAVID LINTZ, TO ADJOURN. PASSED UNANIMOUSLY. MEETING ADJOURNED AT 7:00 PM.

The next regularly scheduled Fair Board meeting will be Wednesday, February 2, at 4:30 p.m.

Respectfully submitted,
Sue Oxendine
Secretary

1993 FAIR BOARD ATTENDANCE

DATE	JOHN THOMAS	MARLA WARREN	KEN LEAHY	DAVID LINTZ	GEORGE OTTEN
1/6	✓	✓		✓	✓
2/3	✓	✓	✓	✓	✓
3/3	✓	✓	✓	✓	✓
4/7	✓	✓	✓		✓
5/12	✓	✓	✓	✓	✓
6/2	✓	✓		✓	✓
7/7	✓		✓		✓
9/1	✓	✓		✓	✓
10/13	✓	✓	✓		✓
11/3	✓	✓	✓	✓	✓
11/23	✓	✓	✓	✓	✓
	<u>82.50</u>	<u>75.00</u>	<u>60.00</u>	<u>60.00</u>	<u>82.50</u>
Fair	<u>6</u>	<u>6</u>	<u>3</u>	<u>2</u>	<u>3</u>
	<u>90.00</u>	<u>90.00</u>	<u>45.00</u>	<u>30.00</u>	<u>45.00</u>
Total	\$ <u>172.50</u>	\$ <u>165.00</u>	\$ <u>105.00</u>	\$ <u>90.00</u>	\$ <u>127.50</u>

Meeting: \$7.50/each
 Fair: \$45.00/day