

**MINUTES OF FAIR BOARD MEETING
JANUARY 6, 1993**

FAIR BOARD

John Thomas
Dave Lintz
Kathy Christy
Marla Warren

STAFF

Cal Wade
Ron McAuley
Patti Poe
Sue Oxendine

GUESTS

Jeanne Leeson
George Otten
Eric Apalategui
Dick Eagle

A tour of the FairPlex was conducted by Wade and other staff members beginning at 3:40 p.m.

The meeting was formally called to order at 4:30 p.m. by Chairman John Thomas.

CONSENT AGENDA

Wade stated that major readjustments will be needed for the budget. Hotel/Motel tax is looking very favorable. Deficiencies in payroll and OPE exist due to a rise in benefit costs, and an extra employee hired during the fiscal year. Wade will have more to report in February.

He believes the budget will balance OK but a new Floral Building will have to be put on hold. A consultant has been hired to help with the building's design. The building will cost closer to \$40,000 than the \$20,000 budgeted.

MOTION: MOVED BY KATHY CHRISTY, SECONDED BY DAVE LINTZ, TO APPROVE THE CONSENT AGENDA. MOTION PASSED.

RODEO BOARD

The new Rodeo Board members will be chosen during today's Executive Session. Dick Eagle, Rodeo Board Chairman, and Wade attended the PRCA Convention in Las Vegas. The clown, announcer, and stock contractor are all signed for this year's rodeo. For safety reasons an extra bull fighter will be hired. The stock contractor provides one.

Another electronic scoreboard has been located. It has removable panels that can be sold for advertising and sponsorships. The board agreed that it would be a good alternative to the Copenhagen scoreboard.

BOOSTERS

The boosters will not meet until February. The boosters have money to contribute to improvements and would like ideas from staff and fair board.

MARKETING

Poe reviewed the November and December use days report in the agenda.

Tom Cribbens, event staff, worked 480 hours during one quarter while supervising 620 hours from community service and restitution workers. Cribben's crew painted the inside of the Main

Exhibit Building and are building round tables.

A Bouvier Des Flandres Dog Show has booked in October 1994.

Digitype Graphic & Printing is printing a quarterly pocket size calendar free of charge. The FairPlex is paying them to put together a marketing brochure.

Christy suggested inserting event flyers in the Chamber news and Thomas suggested the Washington County Libraries as a source.

Christy also suggested becoming involved with the mentor program for teens. Poe said there is a problem with supervision.

MAINTENANCE

McAuley reported November and December projects included a new concrete ramp for the Meeting Room in compliance with ADA requirements. Other projects included plumbing the hose bibs on all the barns and installing automatic shut off valves, miscellaneous equipment maintenance, installing new 1000 watt floodlights in preparation for electrical work, laying new flooring in the livestock restrooms, and removing a walk in cooler from a downtown Hillsboro floral shop and bringing it back to the FairPlex. Plans call for it to be installed in the Chuckwagon.

Electrical bids are being submitted. So far McAuley has received two bids both well under the \$25,000 cap requiring formal bids. Lintz suggested New Tech Electric if the third bid is not received.

1993 FAIR UPDATE

Western Fairs Association has awarded the Washington County Fair first place awards for Most Improved Exhibitor Handbook and Fair Programs. The Fair also received a Honorable Mention for Innovative Management. Wade complimented Oxendine on her work. Oxendine gave credit to Colleen McNally, FairPlex secretary/receptionist and resident artist for her assistance and expertise.

Offers are out for 1993 entertainment: Tuesday, Restless Heart; Wednesday, Merle Haggard; Thursday, The Lugnuts; Friday, Confederate Railroad; and Saturday, George Thorogood. The Oregon Trail Pageant has been signed for Sunday. Marv and Rindy Ross of Quarterflash are the producers and among the cast members. The fair will be the final stop on the state wide tour for the pageant.

Wade noted that not only is this the 150th Anniversary of the Oregon Trail and 100th Birthday of the Ferris Wheel, but also is the 150th Anniversary for Washington County. All three celebrations will be noted during the fair.

Christy suggested coming up with a logo to register and market along with the Oregon Trail items. Wade explained our failure in past years to market fair memorabilia. Staff will take the suggestion under consideration.

The Armory has been booked for 1993 and plans are underway to increase the number of hands-on kid's activities and environmental displays. Christy has talked with a legislator regarding the proposed armory closures. She is pushing to have the Hillsboro Armory closed and the National Guard staff moved to Forest Grove.

ELIMINATION OF FAIR FUNDING FROM STATE PARA MUTUAL

Governor Roberts has proposed eliminating the fair funding and turning the money over to General Fund. This amounts to approximately \$53,000 for the 1992 fair which is 10% of the fair budget. The money is marked for premiums. For smaller counties the para mutual monies represent 90% of their budget.

Oregon Fairs Association is fighting the proposal and is organizing a letter writing campaign to legislators asking for their support to save the fair funds.

Wade is drafting a letter to county representatives telling them of the economic impact the fair and FairPlex has on the county.

CHUCKWAGON LETTER

A letter has been received from the 4-H Extension office relinquishing rights to the Chuckwagon during fair. 4-H is the beneficiary from an estate. The monies received from the interest on the estate will offset the revenue lost from the Chuckwagon. Wade had met with the Tigard Chamber to see if they would be interested in running the booth. They expressed interest and may talk with the Tualatin and Wilsonville Chamber about a joint venture.

CFSE GRANT

A grant on been applied for the graveling and improving of the parking area adjacent to the paved Cloverleaf parking. Poe worked on the grant and the Board of County Commissioners gave their approval for pursuing the grant.

MOTION: MOVED BY MARLA WARREN, SECONDED BY KATHY CHRISTY, TO PROCEED WITH THE GRANT, HAVE CHAIRMAN THOMAS SIGN IT, AND SUBMIT IT TO THE STATE. MOTION PASSED 4-0

AIR SHOW

The Air Show dates are July 16, 17, and 18. The Canadian Snow Birds will be the featured act and the July dates were the only available time the Snow Birds had on their schedule. The Air Show may stay in July because of the chance for better weather.

A full shuttle service will be run which will cut down on the number of cars parked at the FairPlex. The FairPlex will do all the parking for Friday's show.

\$30,000 projected income will be lost for this fiscal year due to the date change.

RESIGNATION OF KATHY CHRISTY

Kathy Christy submitted her resignation letter to the fair board. The new appointment will be made January 12 since the public announcement was made December 22.

MOTION: MOVED BY MARLA WARREN, SECONDED BY DAVE LINTZ, TO ACCEPT WITH REGRET THE RESIGNATION OF KATHY CHRISTY FROM THE FAIR BOARD. MOTION PASSED 4-0.

ELECTION OF OFFICERS

MOTION: MOVED BY MARLA WARREN, SECONDED BY DAVE LINTZ, TO NOMINATE JOHN THOMAS AS CHAIRMAN OF THE FAIR BOARD. MOTION PASSED 4-0.

MOTION: MOVED BY KATHY CHRISTY, SECONDED BY DAVE LINTZ, TO NOMINATE MARLA WARREN VICE CHAIRMAN. MOTION PASSED 4-0.

MOTION: MOVED BY MARLA WARREN, SECONDED BY KATHY CHRISTY, TO NOMINATE DAVE LINTZ AS TREASURER. MOTION PASSED 4-0.

MOTION: MOVED AND SECONDED TO ADJOURN INTO EXECUTIVE SESSION PURSUANT TO ORS. 192.610-192.690

Respectfully submitted,
Sue Oxendine
Secretary

David Lintz left the meeting as he had a time conflict.

EXECUTIVE SESSION

Board member Ken Leahy joined the board by telephone. There was a discussion of the Rodeo Board applications and by consensus agreed upon the Board.

The Fair Board adjourned the Executive Session and returned to open session at 6:58 p.m.

Kathy Christy moved we appoint the following people to the Rodeo Board with the term being drawn on a lottery basis. Marlene Spadt (3 yr.), Claude Werner (2 yr.), George Kneese (2 yr.), and Rocky Williams (1 yr.). The Board shall be limited to four persons plus the Chairperson. Seconded by Marla Warren. Motion passed 4-0.

The Board then discussed the rest of the committee. Marla Warren moved the term "associate member" would no longer exist. Each board member would chair a committee(s) and from the interested volunteers a committee would be appointed. Recommendations for policy changes will be made by the designated committee and subcommittees to the Rodeo Board for approval. Seconded by Ken Leahy. Motion passed 4-0.

The Fair Board drew term lots as noted in () behind each name.

The Board requested Cal Wade write letters to all concerned parties regarding the Board appointments and explain we need help from all non-board parties in order to make up the committees to produce a quality rodeo.

The Board also requested Cal Wade contact Lynn Fienhauer and explain that due to his failure to respond to the previous letter, we regretfully could not use him in any capacity.

The Fair Board asked Wade about board representation at Rodeo Board meetings. Wade suggested he attend most of the Rodeo Board meetings. Fair Board members would always be welcome to attend and in the event Wade could not attend he would ask one of the Fair Board members to attend. The Board felt that was a good plan and asked Wade to follow that policy.

The Fair Board instructed Wade to make sure the Rodeo Board Chairman be given full staff support and that the FairPlex maintenance staff include the arena in their normal maintenance duties.

Respectfully submitted,
Cal Wade
Executive Director

