

A G E N D A

Washington County Fair Board  
Regular Meeting  
January 6, 1999  
4:30 PM

**WASHINGTON COUNTY FAIR BOARD**  
**Regular Meeting**  
**Wednesday, January 6, 1999**  
**4:30 PM**

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
3. a. Bills for approval and detail of income received.  
b. Line Item Reports for December, 1998 (pgs. 3-9)
4. a. Financial Position, November, 1998 - Reconciled (pg. 10)  
Financial Position, December, 1998 – Unreconciled (pg. 11)  
  
b. Financial Recap, December, 1998 (pgs. 12-17)
5. Fair Board Minutes – December 8, 1998 (pgs. 18-22)  
Rodeo Board Minutes (pgs. 23-25)
6. a. Facility Use Schedule – January, 1998 (pg. 26)  
b. 1999 Events Schedule (pg. 27-28)

\*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. Special presentation request, Myra Coe ~ 4-H Student
8. Fair Organization's Report
  - a. Rodeo Board, Cody Feinauer
  - b. 4-H Horse Fair, Sandy Baker
9. 1999 Fair Report
  - a. Bill McKinley
10. Fair Complex Marketing Report
  - a. Lisa DuPre
11. Maintenance Team Report
  - a. Earl Bemis

12. Old Business

- a. OFA Convention in Eugene on January 8-10, 1999

13. New Business

- a. Election of Officers

14. Announcements

- b. Next Fair Board Meeting – February 3, 1999

\*EXECUTIVE SESSION pursuant to ORS 192.610-192.690 to discuss Real Estate issues immediately following the regular Fair Board meeting.

**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
<b>INCOME CATEGORIES</b>				
<b>C-Dedicated Funds</b>				
<b>9 Hotel/Motel Tax</b>				
	12/30/98	Hotel/Motel Tax Deposit	Hotel/Motel Income Deposit-Dec	1,049.49
	12/30/98	Hotel/Motel Tax Deposit	Hotel/Motel Income Deposit-Dec	379.43
				<u>1,428.92</u>
<b>Total C-Dedicated Funds</b>				<u>1,428.92</u>
<b>D-Interim Use Income</b>				
<b>10A National Guard Armory</b>				
32	12/2/98	Deposit for 12/2/98	Martin Tadeo/Armory Rental 11/	655.00
32	12/2/98	Deposit for 12/2/98	Leticia Hernandez/Armory Renta	554.00
				<u>1,209.00</u>
<b>10B Main Exhibit Hall</b>				
32	12/2/98	Deposit for 12/2/98	Tualatin Valley Gem Club/MEH	175.00
32	12/2/98	Deposit for 12/2/98	Forest Hills Black Powder Brigad	100.00
32	12/2/98	Deposit for 12/2/98	Pacific NW Poultry Assoc./MEH/	1,175.00
32	12/2/98	Deposit for 12/2/98	Kathleen Kossler/Dog Classes	75.00
32	12/2/98	Deposit for 12/2/98	Gem Faire/MEH 5/21-23/99	600.00
32	12/2/98	Deposit for 12/2/98	Rose City Exotic Bird Club/MEH	300.00
32	12/2/98	Deposit for 12/2/98	Rose City Exotic Bird Club/Inv 9	2,387.90
34	12/16/98	Deposit for 12/16/98	Oregon State Bulldog Club/MEH	175.00
34	12/16/98	Deposit for 12/16/98	Jan Herinckx/Dog Classes Inv 9	210.00
34	12/16/98	Deposit for 12/16/98	Software Factory Outlet/MEH In	635.20
34	12/16/98	Deposit for 12/16/98	Every Husband's Nightmare/ME	2,650.00
34	12/16/98	Deposit for 12/16/98	Collector's West/MEH Inv# 98-1	385.70
				<u>8,868.80</u>
<b>10C Cloverleaf Building</b>				
32	12/2/98	Deposit for 12/2/98	Wallace Dunn/CCB Rental 12/1	250.00
32	12/2/98	Deposit for 12/2/98	Cynthia Biggs/Variety Fun Fair	350.00
32	12/2/98	Deposit for 12/2/98	Beverly Coble/CCB Rental 11/2	99.00
32	12/2/98	Deposit for 12/2/98	Cynthia Biggs/Variety Fun Fair i	75.00
34	12/16/98	Deposit for 12/16/98	Roberto Lopez/CCB Rental on 1	475.00
34	12/16/98	Deposit for 12/16/98	Wash.Co. Dairy Women/CCB Rental on	80.00
34	12/16/98	Deposit for 12/16/98	Su Casa Imports/CCB Rental on	66.50
34	12/16/98	Deposit for 12/16/98	Col. River Girl Scouts/Armory, FI	850.00
34	12/16/98	Deposit for 12/16/98	Garner Electric/CCB Rental on 1	471.00
				<u>2,716.50</u>
<b>10D Arts &amp; Crafts Building</b>				
32	12/2/98	Deposit for 12/2/98	NW Adoptive Families/A&C Rent	150.00
34	12/16/98	Deposit for 12/16/98	NW Adoptive Families/A&C Rent	132.50
34	12/16/98	Deposit for 12/16/98	Cindy Leung/A&C Dog Training	210.00
				<u>492.50</u>
<b>10E Friendship Square</b>				
34	12/16/98	Deposit for 12/16/98	Kim Sanders/Plaza use for stunt	100.00
				<u>100.00</u>
<b>10F Floral Building</b>				
34	12/16/98	Deposit for 12/16/98	Marci Steigers/Floral Rental on 1	396.00
				<u>396.00</u>
<b>10G Grounds/General</b>				
32	12/2/98	Deposit for 12/2/98	Bruce Campbell/Quadrant Renta	6,500.00

**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
32	12/2/98	Deposit for 12/2/98	Treva Vaile/X-mas Tree Lot	1,085.00
				<u>7,585.00</u>
<b>10J RV/Boat Storage/Barns</b>				
34	12/16/98	Deposit for 12/16/98	Paul Franzen/Storage Deposit	75.00
34	12/16/98	Deposit for 12/16/98	Chet Britten/Storage Deposit	75.00
				<u>150.00</u>
<b>11 Damage Deposits</b>				
32	12/2/98	Deposit for 12/2/98	Bruce Campbell/Deposit on Qua	2,000.00
32	12/2/98	Deposit for 12/2/98	Wallace Dunn/CCB Rental Depo	200.00
32	12/2/98	Deposit for 12/2/98	Melissa Harris/Deposit on CCB	200.00
32	12/2/98	Deposit for 12/2/98	Wesley Murdock/CCB Deposit 1	200.00
32	12/2/98	Deposit for 12/2/98	Antonio Guevare/Armory Deposi	200.00
34	12/16/98	Deposit for 12/16/98	Alliance Bible Church/Damage D	200.00
				<u>3,000.00</u>
<b>14 Interest</b>				
	12/10/98	Interest Deposit	Interest Deposit (Pool #4486)	424.29
	12/10/98	Interest Deposit	Interest Deposit (Pool #4591)	17.76
	12/10/98	Interest Deposit	Nov 98 Hotel/Motel Interest Dep	461.76
				<u>903.81</u>
<b>17 Miscellaneous Income</b>				
32	12/2/98	Deposit for 12/2/98	Award Specialties/Refund Overp	73.24
34	12/16/98	Deposit for 12/16/98	Carmelo Villardo/Electrical Hook	125.00
34	12/16/98	Deposit for 12/16/98	State of Oregon/Surplus Procee	20.00
				<u>218.24</u>
<b>18A RV Park/Short Term</b>				
32	12/2/98	Deposit for 12/2/98	RV #11/Thurman Striplin 11/20-	105.00
32	12/2/98	Deposit for 12/2/98	RV #3/Koenig 11/23-27/98	60.00
32	12/2/98	Deposit for 12/2/98	RV #6/Julie Street 11/20/98	15.00
32	12/2/98	Deposit for 12/2/98	RV #7/Tasa 11/23/98	15.00
32	12/2/98	Deposit for 12/2/98	RV #10/Debbie Csonka 11/20-2	30.00
32	12/2/98	Deposit for 12/2/98	RV #6/Julie Street 11/21/98	15.00
32	12/2/98	Deposit for 12/2/98	RV #7/Tasa 11/24/98	15.00
32	12/2/98	Deposit for 12/2/98	RV #13/Thomas Melton 11/27-2	30.00
32	12/2/98	Deposit for 12/2/98	RV #4/Gabe Gilbert 11/30/98	15.00
32	12/2/98	Deposit for 12/2/98	RV #4/Gabe Gilbert 12/1-5/98	60.00
34	12/16/98	Deposit for 12/16/98	RV #4/Sterling McLavery 12/13-	30.00
34	12/16/98	Deposit for 12/16/98	RV #3/Kirby 12/10/98	20.00
34	12/16/98	Deposit for 12/16/98	RV #3/Kirby 12/7-10/98	60.00
34	12/16/98	Deposit for 12/16/98	RV #4/Gabe Gilbert 12/5/98	15.00
34	12/16/98	Deposit for 12/16/98	RV #8/Jim Wood 12/5/98	15.00
34	12/16/98	Deposit for 12/16/98	RV #6/Bryan Jones 12/5/98	15.00
34	12/16/98	Deposit for 12/16/98	RV #10/Jim Hayden 12/5/98	15.00
34	12/16/98	Deposit for 12/16/98	RV #2/Terry Hinds 12/5/98	15.00
34	12/16/98	Deposit for 12/16/98	RV #12/Nancy Parr 12/5-6/98	30.00
34	12/16/98	Deposit for 12/16/98	RV #3/Gratreala's 12/4-5/98	30.00
34	12/16/98	Deposit for 12/16/98	RV #9/Jackson 12/5-6/98	30.00
34	12/16/98	Deposit for 12/16/98	RV #5/Margaret Evenson 12/4-	30.00
34	12/16/98	Deposit for 12/16/98	RV #7/Lisa Robinson 12/7-10/9	60.00
34	12/16/98	Deposit for 12/16/98	RV Pkg/Adria Merryman 7 night	105.00
				<u>830.00</u>
<b>18B RV Park/Long Term</b>				
32	12/2/98	Deposit for 12/2/98	Rick Meyers/Contractors Rent (9	90.00
32	12/2/98	Deposit for 12/2/98	Gary Ludwig/Contractors Rent D	100.00
34	12/16/98	Deposit for 12/16/98	Tom Taylor/Contractor Rent thru	30.00
34	12/16/98	Deposit for 12/16/98	Joe Winter/Contractor Rent Dec	180.00

**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
				400.00
<b>Total D-Interim Use Income</b>				<u>26,869.85</u>
<b>E-Fair Income</b>				
<b>30 Youth Admission</b>				
34	12/16/98	Deposit for 12/16/98	Boys & Girls Club/Fair Admissio	144.00
				<u>144.00</u>
<b>31 Other Admission</b>				
34	12/16/98	Deposit for 12/16/98	Boys & Girls Club/Fair Admissio	36.00
				<u>36.00</u>
<b>32 Concessions/Booths</b>				
32	12/2/98	Deposit for 12/2/98	Booth Fee/Wash. Co. Coop Rec	175.00
32	12/2/98	Deposit for 12/2/98	Booth Fee/TVWD ME-20A	375.00
32	12/2/98	Deposit for 12/2/98	Booth Fee/Statewide Inc OS-03	600.00
34	12/16/98	Deposit for 12/16/98	Michael Laslo/Booth Fee OS-38	325.00
34	12/16/98	Deposit for 12/16/98	Plewes Chiropractic/Booth Fee	150.00
34	12/16/98	Deposit for 12/16/98	Bags, Etc/Booth Fee ME-04	175.00
34	12/16/98	Deposit for 12/16/98	Backyards by Sundance/Booth F	325.00
34	12/16/98	Deposit for 12/16/98	Brooks Custom Engraving/Booth	406.25
34	12/16/98	Deposit for 12/16/98	Wash.Co. Hospice/Booth Fee M	350.00
34	12/16/98	Deposit for 12/16/98	AMI of Wash.Co./Booth Fee ME	175.00
34	12/16/98	Deposit for 12/16/98	Wash.Co. Health Dept./Booth Fe	175.00
				<u>3,231.25</u>
<b>33 Sponsorships</b>				
33	12/9/98	United Rentals/Power Rents	1998 Fair Sponsorship	15,000.00
				<u>15,000.00</u>
<b>Total E-Fair Income</b>				<u>18,411.25</u>
<b>G-Bingo</b>				
<b>70 Sessions</b>				
32	12/2/98	Deposit for 12/2/98	Glencoe Football Bingo/Nov Ses	1,200.00
				<u>1,200.00</u>
<b>Total G-Bingo</b>				<u>1,200.00</u>
<b>TOTAL INCOME CATEGORIES</b>				<u>47,910.02</u>
<b>EXPENSE CATEGORIES</b>				
<b>A-Personnel</b>				
<b>101 Salaries</b>				
24363	12/4/98	Washington County Finance	Payroll 11/14-11/27/98	(16,221.08)
24409	12/18/98	Washington County Finance	Payroll 11/28-12/11/98	(16,620.23)
24442	12/31/98	Washington County Finance	Payroll 12/12-12/25/98	(16,641.77)
				<u>(49,483.08)</u>
<b>102 O.P.E.</b>				
24363	12/4/98	Washington County Finance	Payroll 11/14-11/27/98	(6,749.20)
24409	12/18/98	Washington County Finance	Payroll 11/28-12/11/98	(2,547.23)
24416	12/18/98	SAIF Corporation	Quarterly Pymt	(1,655.00)
24442	12/31/98	Washington County Finance	Payroll 12/12-12/25/98	(6,477.11)
				<u>(17,428.54)</u>

**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
<b>Total A-Personnel</b>				<u>(66,911.62)</u>
<b>B-Interim Operations</b>				
<b>107 Office Expense</b>				
24410	12/17/98	Melissa Williams	Office Holiday Party Reimb.	(21.46)
**VOID**	12/18/98	Godfather's Pizza	Office Holiday Party	(53.00)
24427	12/18/98	Godfather's Pizza	Office Holiday Party	(45.25)
24434	12/29/98	The Oregonian	Delivery (12/7/98-1/31/99)	(14.50)
				<u>(81.21)</u>
<b>108 Telephone</b>				
24385	12/8/98	Payment Center	Long Distance Charges/Novemb	(73.87)
24386	12/8/98	A T & T	Long Distance	(38.65)
24423	12/18/98	GTE Northwest	November Statements	(885.94)
24426	12/18/98	A T & T	Long Distance	(6.44)
24429	12/29/98	A T & T Wireless	Long Distance Charges	(34.82)
				<u>(1,039.72)</u>
<b>110 Postage</b>				
24436	12/29/98	United States Postal Service	Meter A/C# 30196356 Postage	(300.00)
				<u>(300.00)</u>
<b>111A Equipment Rental</b>				
24431	12/29/98	Copelco Capital, Inc.	Copier Rental/Insurance 1/12/9	(212.23)
				<u>(212.23)</u>
<b>111B Armory Rental</b>				
24378	12/8/98	Oregon Military Department	Armory Rental (Nov. 1998)	(189.00)
				<u>(189.00)</u>
<b>112 Utilities</b>				
24419	12/18/98	NW Natural	12/7/98 Statements	(924.07)
24422	12/18/98	Hillsboro Garbage Disposal	Garbage Service	(518.40)
24424	12/18/98	Enron	December 1998 Statements	(2,064.18)
24435	12/29/98	PGE	December Statement	(22.65)
				<u>(3,529.30)</u>
<b>113B Main Exhibit R &amp; M</b>				
24374	12/8/98	Shute Park True Value	MEH/Repair Supplies	(6.64)
24376	12/8/98	Platt Electric Supply Company	MEH/Electrical drop replacemen	(427.50)
24391	12/8/98	A-Boy Supply Company Inc	Electrical Supplies/MEH	(22.36)
				<u>(456.50)</u>
<b>113D Arts &amp; Crafts R &amp; M</b>				
24375	12/8/98	Pool-Gardner Lumber Company	Arts & Crafts Sheetrock Repair	(44.36)
24376	12/8/98	Platt Electric Supply Company	A & C Bldg Exit Lights	(135.72)
				<u>(180.08)</u>
<b>113F Floral Bldg R &amp; M</b>				
24380	12/8/98	McClenny Refrigeration	Floral Bldg Thermostat Repairs	(329.50)
				<u>(329.50)</u>
<b>113G Grounds/General R &amp; M</b>				
24374	12/8/98	Shute Park True Value	Misc Parts/Caretaker	(44.47)
24376	12/8/98	Platt Electric Supply Company	Readerboard Repairs	(355.82)
24433	12/29/98	Larry's Tractor Sales	Repairs for water vault box	(30.00)
				<u>(430.29)</u>
<b>113L Equipment R &amp; M</b>				
24372	12/8/98	Western Tool Supply	Drill motor repair	(108.98)

**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
24376	12/8/98	Platt Electric Supply Company	Replacement cords/Easter Seals	(162.72)
24379	12/8/98	Metro New Holland	Tractor Repairs	(1,723.62)
24381	12/8/98	Hillsboro Auto Parts	Lawnvac Repair Parts	(106.51)
24384	12/8/98	Gratteri Tire & Wheel	Tire Repair & Maintenance	(29.00)
24387	12/8/98	Fisher Implement Company	Lawnvac Repair/Service	(171.20)
24406	12/15/98	Custom Equipment	Dumptruck repairs	(200.62)
24413	12/18/98	Ace Hardware	Lawnvac Repair Parts	(1.71)
24417	12/18/98	Steve's Machining	Cultipacker R & M	(674.78)
24432	12/29/98	Jim Jordan/Sears	Repair Parts reimbursement	(90.88)
				<u>(3,270.02)</u>
<b>114 General Supplies</b>				
24374	12/8/98	Shute Park True Value	Misc Shop Supplies/Repair Sup	(369.26)
24375	12/8/98	Pool-Gardner Lumber Company	Misc Shop Tools	(27.56)
24376	12/8/98	Platt Electric Supply Company	Misc Electrical Supplies	(214.87)
24381	12/8/98	Hillsboro Auto Parts	Misc Repair Supplies	(35.91)
24389	12/8/98	Copeland Lumber Yards Inc.	Misc Bldg. Supplies	(72.80)
24390	12/8/98	allMRO Products	Shop Supplies	(19.28)
24418	12/18/98	Portland Bottling Company	Pop for Shop	(201.35)
24425	12/18/98	Crystal Springs Water Co	Water Cooler/Supplies/Rental	(5.00)
24430	12/29/98	Bob Nagel Distributing	Shop Supplies/Janitorial	(496.94)
24437	12/29/98	U-Haul	Propane/Inv#1031882	(21.42)
				<u>(1,464.39)</u>
<b>118 Travel &amp; Training</b>				
24414	12/18/98	US Bancorp	ICAS Travel Expenses/McKinley	(477.95)
24414	12/18/98	US Bancorp	IAFE Travel Expenses/Wade	(285.94)
24414	12/18/98	US Bancorp	WFA/Garza	(317.82)
24414	12/18/98	US Bancorp	IAFE Travel Expenses/Garza	(272.80)
24415	12/18/98	Washington County	New Employee Orientation (Flan	(70.00)
				<u>(1,424.51)</u>
<b>119 Legal Fee to County</b>				
24388	12/8/98	Office of County Counsel	Legal Services for September 19	(93.00)
				<u>(93.00)</u>
<b>123 Private Mileage</b>				
24412	12/17/98	Melissa Williams	Nov-Dec Mileage Reimb.	(29.45)
				<u>(29.45)</u>
<b>124 Car Allowance</b>				
24363	12/4/98	Washington County Finance	Car Allowance (Wade/Garza-De	(650.00)
				<u>(650.00)</u>
<b>131 Advertising &amp; P.R.</b>				
24373	12/8/98	US West Communications	Directory Advertising	(141.44)
24383	12/8/98	Hillsboro Argus	Weekly Advertisement	(212.80)
24401	12/10/98	Friends of Extension	1/4 Page Advertisement	(185.00)
24414	12/18/98	US Bancorp	Rotary/Chamber Meal Expenses	(68.90)
24414	12/18/98	US Bancorp	Rotary/Chamber Meal Expenses	(7.00)
				<u>(615.14)</u>
<b>132 Board Expense</b>				
24368	12/8/98	Pasta Pronto	12/8/98 Board Mtg. Meals	(66.00)
24369	12/8/98	Melissa Williams	Reimb. for Board Mtg. expenses	(19.77)
24382	12/8/98	Hill Florist & Gifts	Flower Arrangements	(129.95)
24414	12/18/98	US Bancorp	Floral Arrangement	(58.00)
				<u>(273.72)</u>
<b>133 Dues/Licenses/Fees</b>				
	12/10/98	US Bank	November Service Charges	(27.15)



**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
24420	12/18/98	IAFE	1999 IAFE Membership Dues	(175.00)
24441	12/29/98	Federal Communications Commi	Radio License Renewal Fee	(75.00)
				<u>(277.15)</u>
<b>149 Misc. Materials &amp; Svcs.</b>				
24371	12/8/98	Mike Wold	Reimbursement for Meals @ Op	(31.10)
24377	12/8/98	Oregon Electric Group	Inv#86021/86020/86038 Electric	(297.00)
24421	12/18/98	John's Custom Garage Door Sal	Roll Door Repair/Paid by Leasee	(75.00)
				<u>(403.10)</u>
<b>150 Refunds</b>				
24364	12/2/98	Wash. Co. Republican Party	Refund on remaining deposit bal	(18.00)
24365	12/7/98	Martin Tadeo	Refund Deposit from 11/21/98	(180.00)
24366	12/7/98	Diane Redfield	Refund Deposit from 11/28/98 e	(200.00)
24367	12/7/98	Leticia Hernandez	Refund Deposit from 11/28/98 e	(226.00)
24392	12/8/98	NW Adoptive Families	Refund Bldg. Deposit from 12/5/	(200.00)
24393	12/8/98	Diane Palmore	Refund Bldg. Deposit from 12/5-	(200.00)
24400	12/10/98	Adrian Solis	Refund balance on deposit from	(151.00)
24402	12/10/98	Chrysler Road/Track Car Club	Refund Deposit/Event cancelled	(300.00)
24405	12/14/98	Antonio Guevara	Refund Bldg Deposit/Event Can	(200.00)
24407	12/15/98	Wallace Dunn	Refund Deposit from 12/12/98 e	(229.50)
24408	12/15/98	Su Casa Imports	Refund Deposit from 12/10/98 e	(200.00)
24428	12/22/98	Garner Electric	Refund Deposit on 12/18/98 Ren	(200.00)
24439	12/29/98	Joe Winter	Refund Balance on Contractor's	(150.00)
				<u>(2,454.50)</u>
<b>Total B-Interim Operations</b>				<u>(17,702.81)</u>
<b>C-Fair Operations</b>				
<b>182 Miscellaneous</b>				
24394	12/9/98	Sign Pro	Draft Horse Banner	(180.00)
				<u>(180.00)</u>
<b>Total C-Fair Operations</b>				<u>(180.00)</u>
<b>E-Rodeo</b>				
<b>315 Special Kid's Rodeo</b>				
24397	12/9/98	Laurie Benton	Special Kids Rodeo Pictures	(25.74)
				<u>(25.74)</u>
<b>316 Promotion</b>				
24394	12/9/98	Sign Pro	Rodeo Banners 1998	(2,165.00)
				<u>(2,165.00)</u>
<b>318 Board Expense</b>				
24370	12/2/98	Country Stitchin'	Shirts/Materials	(177.00)
24399	12/9/98	Gary McVey	Circuit Convention Expenses	(80.50)
				<u>(257.50)</u>
<b>320 Queen</b>				
24395	12/9/98	Sign Pro	Magnetics for Queen Amber De	(45.00)
24396	12/9/98	FarmGro Supply	Bracelet	(102.00)
24398	12/9/98	Christa Deming	Queen Jacket	(159.00)
				<u>(306.00)</u>
<b>Total E-Rodeo</b>				<u>(2,754.24)</u>
<b>G-Shows &amp; Entertainment</b>				

**Line Item Report**  
All Accounts  
12/1/98 Through 12/31/98

Num	Date	Payee	Memo	Amount
<b>327 Associated Costs-Grounds</b>				
24403	12/10/98	George Horner	Draft Horse Show	(200.00)
				<u>(200.00)</u>
<b>Total G-Shows &amp; Entertainment</b>				<u>(200.00)</u>
<b>I-Bingo</b>				
<b>406 Equipment R &amp; M</b>				
24440	12/29/98	ZDI Gaming	Repairs/Parts for Bingo Board	(43.25)
				<u>(43.25)</u>
<b>Total I-Bingo</b>				<u>(43.25)</u>
<b>J-Capital Outlay</b>				
<b>510 Purchase/Lease</b>				
24438	12/29/98	US Bank Trust National Assoc.	Purchase Obligation Payment	(16,231.25)
				<u>(16,231.25)</u>
<b>513 Equipment</b>				
24404	12/14/98	Staples	Accounting Software Package	(119.99)
				<u>(119.99)</u>
<b>Total J-Capital Outlay</b>				<u>(16,351.24)</u>
<b>TOTAL EXPENSE CATEGORIES</b>				<u>(104,143.16)</u>
<b>TRANSFERS</b>				
<b>POOL #4486</b>				
	12/18/98	Govt Pool #4486	Transfer Fair Fund money to LGI	(175,000.00)
	12/29/98	US Bank	Transfer From Govt Pool #4486	50,000.00
<b>Total POOL #4486</b>				<u>(125,000.00)</u>
<b>US BANK</b>				
	12/17/98	US Bank	Transfer from Fair Fund Account	(200,000.00)
	12/18/98	Govt Pool #4486	Transfer Fair Fund money to LGI	175,000.00
	12/29/98	US Bank	Transfer From Govt Pool #4486	(50,000.00)
<b>Total US BANK</b>				<u>(75,000.00)</u>
<b>WASHINGTON COUNTY FAIR FUND</b>				
	12/17/98	US Bank	Transfer from Fair Fund Account	200,000.00
<b>Total WASHINGTON COUNTY FAIR FUND</b>				<u>200,000.00</u>
<b>TOTAL TRANSFERS</b>				0.00
<b>GRAND TOTAL</b>				<u>(56,233.14)</u>

**Washington County Fair Complex  
FINANCIAL POSITION**

**November 30, 1998**

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	2,225.20	4,833.72	0.00
Income Deposits	32,772.48	0.00	0.00
From Government Pool	100,000.00	0.00	0.00
Less Checks & Adjustments	87,537.56	0.00	0.00
To Government Pool	30,000.00	0.00	0.00
<b>Ending Book Balance</b>	<b>17,460.12</b>	<b>4,833.72</b>	<b>0.00</b>
<b>TOTAL COMBINED CHECKING-BOOK BALANCE</b>			<b>22,293.84</b>
<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	<b>Co. Fair Fund</b>
<b>Book</b>			
Beginning Balance	89,696.65	4,213.99	283,066.21
Interest for Month	441.53	18.54	1,687.71
From Checking	30,000.00	0.00	22,291.15
To Checking	0.00	0.00	100,000.00
<b>Ending Book Balance</b>	<b>120,138.18</b>	<b>4,232.53</b>	<b>207,045.07</b>
<b>TOTAL COMBINED SAVINGS-BOOK BALANCE</b>			<b>331,415.78</b>
<b>TOTAL RESOURCES</b>			<b>353,709.62</b>

**Washington County Fair Complex**

**FINANCIAL POSITION**

Unreconciled as of 12/31/98

December 31, 1998

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	17,460.12	4,833.72	0.00
Income Deposits	45,577.29	0.00	0.00
From Government Pool	250,000.00	0.00	0.00
Less Checks & Adjustments	104,143.16	0.00	0.00
To Government Pool	175,000.00	0.00	0.00
<b>Ending Book Balance</b>	<b>33,894.25</b>	<b>4,833.72</b>	<b>0.00</b>
<b>TOTAL COMBINED CHECKING-BOOK BALANCE</b>			<b>38,727.97</b>
<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	<b>Co. Fair Fund</b>
<b>Book</b>			
Beginning Balance	120,138.18	4,232.53	207,045.07
Interest for Month	424.29	17.76	461.76
From Checking	175,000.00	0.00	1,428.92
To Checking	50,000.00	0.00	200,000.00
<b>Ending Book Balance</b>	<b>245,562.47</b>	<b>4,250.29</b>	<b>8,935.75</b>
<b>TOTAL COMBINED SAVINGS-BOOK BALANCE</b>			<b>258,748.51</b>
<b>TOTAL RESOURCES</b>			<b>297,476.48</b>

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

DECEMBER 1997	ACTUAL 1997-98	LINE DESCRIPTION ITEM#	BUDGET 1998-99	REVISED 1998-99	DECEMBER 1998	TO DATE 1998-99	BALANCE 1998-99
STATE FUNDS							
0.00	0.00	1 Racing Commission	0.00	0.00	0.00	0	\$0.00
0.00	0.00	2 Apportionment	0.00	0.00	0.00	0	\$0.00
0.00	0.00	3 Merit Rate	0.00	0.00	0.00	0	\$0.00
0.00	41,976.34	3A Dept. of Econ. Dev.	41,000.00	41,000.00	0.00	41,976.35	\$976.35
0.00	41,976.34		41,000.00	41,000.00	0.00	41,976.35	\$976.35
SPECIAL FUNDS							
0.00	0.00	4 Grants	0.00	0.00	0.00	0.00	\$0.00
0.00	0.00	5 Funds Borrowed	275,000.00	275,000.00	0.00	0.00	(\$275,000.00)
	0.00	7 RE Sold/Leased	520,000.00	520,000.00	0.00	229,961.15	(\$290,038.85)
0.00	0.00		795,000.00	795,000.00	0.00	229,961.15	(\$565,038.85)
DEDICATED FUNDS							
0.00	0.00	8 Horse Stall Construction	0.00	0.00	0	0.00	\$0.00
32,900.00	562,459.94	9 Hotel/Motel Tax	600,000.00	600,000.00	1,428.92	299,606.21	(\$300,393.79)
32,900.00	562,459.94		600,000.00	600,000.00	1428.92	299,606.21	(\$300,393.79)
INTERIM INCOME							
27,719.50	180,793.86	10 Rent & Storage	172,000.00	172,000.00	21,517.80	99,486.09	(\$72,513.91)
400.00	16,855.00	11 Damage Deposits	15,000.00	15,000.00	3,000.00	7,800.00	(\$7,200.00)
0.00	0.00	12 Advertising Sold	0.00	0.00	0.00	0.00	\$0.00
0.00	5,500.00	13 Gate Change	5,500.00	5,500.00	0.00	0.00	(\$5,500.00)
1,463.06	16,537.35	14 Interest	15,000.00	15,000.00	903.81	8,740.70	(\$6,259.30)
0.00	0.00	15 Shows/Entertainment	100,000.00	100,000.00	0.00	0.00	(\$100,000.00)
0.00	22,561.62	16 Parking Fees	20,000.00	20,000.00	0.00	0.00	(\$20,000.00)
237.06	62,958.62	17 Miscellaneous Income	10,000.00	10,000.00	218.24	3,296.76	(\$6,703.24)
2,340.00	33,722.00	18 RV Park	25,000.00	25,000.00	1,230.00	17,190.00	(\$7,810.00)
32,159.62	338,928.45		362,500.00	362,500.00	26,869.85	136,513.55	(\$225,986.45)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

DECEMBER 1997	TO DATE 1997-98	LINE ITEM#	DESCRIPTION	BUDGET 1998-99	REVISED 1998-99	DECEMBER 1998	TO DATE 1998-99	BALANCE 1998-99
FAIR INCOME								
0.00	28,836.00	30	Youth Admission	30,000.00	30,000.00	144.00	30,931.50	931.50
0.00	197,981.05	31	Other Admission	200,000.00	200,000.00	36.00	219,932.16	19,932.16
3,800.00	121,490.37	32	Concessions/Booths	115,000.00	115,000.00	3,231.25	75,255.61	(39,744.39)
5,000.00	45,512.95	33	Sponsorships	45,000.00	45,000.00	15,000.00	56,575.00	11,575.00
0.00	3,885.00	34	Advertising Sold	7,000.00	7,000.00	0.00	6,350.00	(650.00)
0.00	15,000.00	35	Gate Change	15,000.00	15,000.00	0.00	0.00	(15,000.00)
0.00	51,997.02	36	Carnival Income	52,000.00	52,000.00	0.00	55,561.98	3,561.98
0.00	4,001.50	37	Entry Fees	4,000.00	4,000.00	0.00	3,456.75	(543.25)
0.00	49,268.54	38	Parking Fees	50,000.00	50,000.00	0.00	48,393.00	(1,607.00)
300.00	79,250.00	39	Rodeo Sponsorships	77,800.00	77,800.00	0.00	46,800.00	(31,000.00)
0.00	0.00	40	Horse Show	0.00	0.00	0.00	0.00	0.00
0.00	5,847.31	41	Miscellaneous	5,000.00	5,000.00	0.00	2,137.64	(2,862.36)
0.00	6,892.00	42	Rodeo Admissions	7,000.00	7,000.00	0.00	7,378.00	378.00
0.00	0.00	43	Main Stage	0.00	0.00	0.00	0.00	0.00
0.00	0.00	44	Arena Admissions	0.00	0.00	0.00	0.00	0.00
0.00	0.00	45	Amphitheater Concessions	800.00	800.00	0.00	1,200.00	400.00
0.00	4,451.38	46	Rodeo Miscellaneous	4,000.00	4,000.00	0.00	0.00	(4,000.00)
0.00	195.00	47	Horse Stall Rentals	4,550.00	4,550.00	0.00	2,990.00	(1,560.00)
9,100.00	614,608.12			617,150.00	617,150.00	18,411.25	556,961.64	(60,188.36)
BINGO								
1,200.00	12,000.00	70	Sessions	14,000.00	14,000.00	1,200.00	6,900.00	(7,100.00)
0.00	0.00	71	Food	0.00	0.00	0.00	0.00	0.00
0.00	0.00	72	Operating Change	0.00	0.00	0.00	0.00	0.00
1,200.00	12,000.00			14,000.00	14,000.00	1,200.00	6,900.00	(7,100.00)
75,359.62	1,569,972.85		TOTAL INCOME CATEGORIES	2,429,650.00	2,429,650.00	47,910.02	1,271,918.90	(1,157,731.10)
BEGINNING BALANCE								
	417,330.00	99	Cash on Hand	425,274.00	425,274.00	353,709.62		
75,359.62	1,987,302.85		TOTAL INCOME/BEG CASH ON	\$2,854,924.00	\$2,854,924.00	401,619.64	3,525,303.36	670,379.36

CURRENT CASH ON HAND

297,476.48

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998 - JUNE 30, 1999

DECEMBER 1997	TO DATE 1997-98	LINE DESCRIPTION ITEM #	BUDGET 1998-99	REVISED 1998-99	DECEMBER 1998	TO DATE 1998-99	BALANCE 1998-99
PERSONNEL							
37,940.96	405,840.18	101 Salaries	460,930.00	460,930.00	49,483.08	267,693.91	(193,236.09)
11,795.41	104,719.39	102 O.P.E.	100,070.00	100,070.00	17,428.54	73,999.44	(26,070.56)
49,736.37	510,559.57		561,000.00	561,000.00	66,911.62	341,693.35	(219,306.65)
INTERIM OPERATIONS							
690.93	4,688.13	107 Office Expense	4,200.00	4,200.00	81.21	1,047.30	(3,152.70)
652.17	11,624.97	108 Telephone	12,000.00	12,000.00	1,039.72	5,870.70	(6,129.30)
0.00	554.28	109 Printing	2,000.00	2,000.00	0.00	507.70	(1,492.30)
14.19	3,235.61	110 Postage	5,000.00	5,000.00	300.00	801.00	(4,199.00)
446.95	7,466.91	111 Equip/Bldg Rental	9,500.00	9,500.00	401.23	4,122.11	(5,377.89)
3,449.40	66,394.37	112 Utilities	75,000.00	75,000.00	3,529.30	32,898.67	(42,101.33)
3,067.90	43,748.30	113 Repair & Maintenance	55,000.00	55,000.00	4,666.39	25,123.37	(29,876.63)
795.15	23,162.12	114 General Supplies	23,000.00	23,000.00	1,464.39	12,448.47	(10,551.53)
0.00	0.00	115 Legal Notices	0.00	0.00	0.00	0.00	0.00
0.00	5,600.00	116 Gate Change	5,500.00	5,500.00	0.00	0.00	(5,500.00)
0.00	3,433.61	117 Parking	7,000.00	7,000.00	0.00	300.00	(6,700.00)
1,162.10	5,247.41	118 Travel & Training	4,500.00	4,500.00	1,424.51	3,329.26	(1,170.74)
0.00	9,029.90	119 Legal fees	4,500.00	4,500.00	93.00	1,946.75	(2,553.25)
80.00	5,619.41	121 Professional Svcs.	0.00	0.00	0.00	1,029.26	1,029.26
0.00	8,818.91	122 Insurance & Bond	9,000.00	9,000.00	0.00	9,441.98	441.98
0.00	205.53	123 Private Mileage	1,000.00	1,000.00	29.45	148.80	(851.20)
550.00	4,075.00	124 Car Allowance	5,000.00	5,000.00	650.00	3,250.00	(1,750.00)
609.49	6,700.86	131 Advertising & P.R.	7,500.00	7,500.00	615.14	6,490.77	(1,009.23)
614.81	3,688.33	132 Board Expense	4,500.00	4,500.00	273.72	1,970.43	(2,529.57)
1,008.00	3,442.71	133 Dues,Licenses,Fees	3,000.00	3,000.00	277.15	2,542.00	(458.00)
111.30	10,171.64	149 Misc. materials & Svcs.	6,000.00	6,000.00	403.10	4,216.19	(1,783.81)
2,296.00	14,350.28	150 Refunds	15,000.00	15,000.00	2,454.50	7,533.43	(7,466.57)
0.00	14,799.00	151 County-Indirect cost	34,486.00	34,486.00	0.00	17,596.50	(16,889.50)
0.00	0.00	153 Petty Cash	200.00	200.00	0.00	0.00	(200.00)
0.00	567.63	154A RV Park Repair & Maint	3,000.00	3,000.00	0.00	400.35	(2,599.65)
0.00	6,798.53	154B RV Park Hotel/Motel Tax	0.00	0.00	0.00	0.00	0.00
15,548.39	263,423.44		295,886.00	295,886.00	17,702.81	143,015.04	(152,870.96)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998 -JUNE 30, 1999

DECEMBER 1,997.00	TO DATE 1997-98	LINE DESCRIPTION ITEM #	BUDGET 1998-99	REVISED 1998-99	DECEMBER 1998	TO DATE 1998-99	BALANCE 1998-99
FAIR OPERATIONS							
0.00	8,749.47	175 Printing	12,000.00	12,000.00	0.00	7,328.36	(4,671.64)
0.00	10,479.59	176 Utilities	11,000.00	11,000.00	0.00	7,726.17	(3,273.83)
0.00	15,000.00	177 Gate Change	15,000.00	15,000.00	0.00	15,000.00	0.00
0.00	9,234.97	178 Parking	10,000.00	10,000.00	0.00	12,166.38	2,166.38
48.75	35,994.95	179 Professional Svcs.	38,000.00	38,000.00	0.00	46,854.37	8,854.37
0.00	64,237.88	180 Advertising	70,000.00	70,000.00	0.00	69,790.11	(209.89)
0.00	808.00	181 Refunds	1,000.00	1,000.00	0.00	680.00	(320.00)
0.00	19,558.74	182 Miscellaneous	8,000.00	8,000.00	180.00	8,145.21	145.21
0.00	2,849.35	183 Decorations	3,500.00	3,500.00	0.00	2,469.50	(1,030.50)
0.00	11,000.27	184 Equipment Rental	6,000.00	6,000.00	0.00	12,742.39	6,742.39
0.00	2,835.00	185 Horse Stall Rental	4,550.00	4,550.00	0.00	3,900.00	(650.00)
0.00	15,541.25	186 Restroom Service	17,000.00	17,000.00	0.00	22,878.57	5,878.57
0.00	8,101.24	187 Repair & Maintenance	8,000.00	8,000.00	0.00	3,504.99	(4,495.01)
48.75	204,390.71		204,050.00	204,050.00	180.00	213,186.05	9,136.05
EXHIBITS/COMPETITIONS							
0.00	3,328.25	211 Awards FFA	3,500.00	3,500.00	0.00	2,382.00	(1,118.00)
0.00	798.33	212 Personnel FFA	1,000.00	1,000.00	0.00	1,753.37	753.37
0.00	372.21	213 Other FFA	1,500.00	1,500.00	0.00	382.12	(1,117.88)
9.04	10,014.12	221 Awards 4-H	10,500.00	10,500.00	0.00	8,098.00	(2,402.00)
0.00	5,098.33	222 Personnel 4-H	5,500.00	5,500.00	0.00	5,814.82	314.82
0.00	2,593.21	223 Other 4-H	3,600.00	3,600.00	0.00	4,987.60	1,387.60
0.00	37,567.69	231 Awards Open Class	40,000.00	40,000.00	0.00	34,997.00	(5,003.00)
0.00	4,635.34	232 Personnel Open	7,000.00	7,000.00	0.00	4,726.82	(2,273.18)
0.00	2,713.50	233 Other Open Class	4,000.00	4,000.00	0.00	2,876.97	(1,123.03)
9.04	67,120.98		76,600.00	76,600.00	0.00	66,018.70	(10,581.30)



WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

DECEMBER 1,997.00	TO DATE 1997-98	LINE DESCRIPTION ITEM #	BUDGET 1998-99	REVISED 1998-99	DECEMBER 1998	TO DATE 1998-99	BALANCE 1998-99
RODEO							
0.00	45,500.00	311 Prize Money	52,800.00	52,800.00	0.00	52,800.00	0.00
0.00	14,034.25	312 Personnel	18,600.00	18,600.00	0.00	25,037.55	6,437.55
0.00	16,500.00	313 Stock Contract	19,500.00	19,500.00	0.00	18,854.10	(645.90)
0.00	1,346.69	314 Special Awards	1,000.00	1,000.00	0.00	1,353.76	353.76
0.00	583.17	315 Special Kid's Rodeo	2,000.00	2,000.00	25.74	1,700.06	(299.94)
566.24	7,848.19	316 Promotion	6,500.00	6,500.00	2,165.00	10,814.88	4,314.88
0.00	4,060.60	317 Materials & Supplies	4,000.00	4,000.00	0.00	3,746.58	(253.42)
1,971.55	5,447.68	318 Board Expense	6,000.00	6,000.00	257.50	2,941.50	(3,058.50)
775.00	1,150.00	319 Other (Fees & Dues)	2,000.00	2,000.00	0.00	366.14	(1,633.86)
802.56	5,488.22	320 Queen	3,000.00	3,000.00	306.00	938.00	(2,062.00)
0.00	9,349.20	321 Rental Equipment	5,000.00	5,000.00	0.00	1,414.00	(3,586.00)
0.00	0.00	321A Money Raising Projects	3,000.00	3,000.00	0.00	0.00	(3,000.00)
0.00	0.00	321B Petty Cash	0.00	0.00	0.00	0.00	0.00
4,115.35	111,308.00		123,400.00	123,400.00	2,754.24	119,966.57	(3,433.43)
HORSE SHOWS							
0.00	0.00	322 Personnel	0.00	0.00	0.00	0.00	0.00
0.00	0.00	323 Other	0.00	0.00	0.00	0.00	0.00
0.00	0.00		0.00	0.00	0.00	0.00	0.00
FAIR: ENTERTAINMENT							
0.00	70,510.00	324 Main Stage	80,000.00	80,000.00	0.00	92,000.00	12,000.00
0.00	64,555.60	325 Grounds Entertainment	65,000.00	65,000.00	0.00	66,225.00	1,225.00
0.00	30,801.44	326 Associated Costs-Main	31,500.00	31,500.00	0.00	29,299.13	(2,200.87)
0.00	10,542.57	327 Associated Costs-Grounds	11,000.00	11,000.00	200.00	7,473.26	(3,526.74)
0.00	1,893.00	328 Touch & See	2,000.00	2,000.00	0.00	1,772.50	(227.50)
0.00	178,302.61		189,500.00	189,500.00	200.00	196,769.89	7,269.89
INTERIM ENTERTAINMENT							
0.00	0.00	375 Interim shows	100,000.00	100,000.00	0.00	0.00	(100,000.00)
0.00	0.00		100,000.00	100,000.00	0.00	0.00	(100,000.00)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

DECEMBER 1997	ACTUAL 1997-98	LINE DESCRIPTION ITEM #	BUDGET 1998-99	REVISED 1998-99	DECEMBER 1998	ACTUAL 1998-99	BALANCE 1998-99
		BINGO					
0.00	0.00	401 Personnel	0.00	0.00	0.00	0.00	0.00
0.00	0.00	402 Supplies	0.00	0.00	0.00	0.00	0.00
0.00	0.00	403 Mileage	0.00	0.00	0.00	0.00	0.00
0.00	0.00	404 Food	0.00	0.00	0.00	0.00	0.00
0.00	0.00	405 Advertising	0.00	0.00	0.00	0.00	0.00
0.00	0.00	406 Equipment Repairs	500.00	500.00	43.25	478.25	(21.75)
0.00	0.00	407 Operating Change	0.00	0.00	0.00	0.00	0.00
0.00	0.00	408 Dues,Licenses,Fees	0.00	0.00	0.00	0.00	0.00
0.00	0.00		500.00	500.00	43.25	478.25	(21.75)
		CAPITAL OUTLAY					
16,951.25	57,111.50	510 Purchase/Lease	696,000.00	696,000.00	16,231.25	382,735.90	(313,264.10)
0.00	23,375.00	511 Land Improvements	50,000.00	50,000.00	0.00	0.00	(50,000.00)
0.00	49,677.84	512 Bldg. & Structure	100,000.00	100,000.00	0.00	1,386.08	(98,613.92)
243.74	29,874.83	513 Equipment	25,000.00	25,000.00	119.99	5,587.46	(19,412.54)
0.00	0.00	514 Equipment-Bingo	0.00	0.00	0.00	0.00	0.00
0.00	692.25	515 Horse Stalls	1,000.00	1,000.00	0.00	0.00	(1,000.00)
17,194.99	160,731.42		872,000.00	872,000.00	16,351.24	389,709.44	(482,290.56)
		CONTINGENCY					
0.00	0.00	600 Contingency	431,988.00	431,988.00			
86,652.89	1,495,836.73	TOTAL EXPENSE	\$2,854,924.00	\$2,854,924.00	104,143.16	1,470,837.29	(1,384,086.71)

**MINUTES**

**WASHINGTON COUNTY FAIR BOARD MEETING**

**DECEMBER 8, 1998**

**CONVENED:** 4:30 PM

**FAIR BOARD:**

Member: Ken Leahy (Served as Vice-Chair)  
Member: David Lintz  
Member: Lyle Spiesschaert  
Member: Sheila Day  
Member: Kathy Christy

**FAIR COMPLEX STAFF:**

Executive Director: Margaret Garza  
Staff Executive: Cal Wade  
Marketing Director: Lisa DuPre'  
Fair Maintenance: Michael Wold  
Fair Maintenance: Albert Flanagan Sr.

**GUESTS:**

Cody Feinauer: Rodeo Board  
Eric Apalategui: Hillsboro Argus

Ken Leahy calls the meeting to order with the standard welcome to the audience.

Leahy talks about the death of Fair Board Chairman John Thomas. Reflects on how much can change from one meeting to the next. Dedicates this meeting to John, recommends naming or dedicating something in his memory. Suggests looking into that further later on. Margaret Garza suggests running through the agenda items then giving everyone the chance to reflect on John.

**1. Consent Agenda:** Margaret Garza gives report, going over November 1998 financial position. General discussion takes place regarding financial report. David Lintz comments it would be interesting to see a month-by-month chart of income & expenses. Requested the opportunity to see it for the last several months.

**Leahy calls for a motion to accept the consent agenda. Lyle Spiesschaert so moves, Sheila Day seconds, the motion passes.**

**WASHINGTON COUNTY FAIR BOARD MINUTES**  
**DECEMBER 8, 1998**  
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- 2. Rodeo Report:** Cody Feinauer says a group representing the rodeo went to Las Vegas and signed all contracts. Said in speaking to those that come to our rodeo who go to other rodeos, they think this rodeo's biggest problem is lack of promotions on the part of the Rodeo Board. Said Rodeo Board will look into ways to get the rodeo's name out more and improve that aspect, especially focusing on more than just advertising in Hillsboro, and look into getting the name out more on the Eastside. Speisschaert asks if it was participants who made these observations. Feinauer says, no, it was the announcer, stock contractors, and the like who made the comments and he said he didn't know what they based the comments on. Garza suggests before spending money on further advertising, make sure there's not duplication between what the Fair Complex staff is doing and what the Rodeo Board is doing. Feinauer says they will coordinate that effort to prevent duplication. In other matters, Feinauer says the bullfights should be back again and the bullfighters are signed, and it's a matter of waiting for the final word from Wrangler. Feinauer asks if money has come in from Power Rents. Garza confirms that the entire \$15,000 check has arrived. Feinauer says Rodeo is working on getting sponsors tied down earlier and finding more sponsors. Adds that Rooster Kirsten and Lecil Harris are the clowns that have been signed.
- 3. 4-H Horse Fair:** Garza says Sandy Baker called to say she couldn't attend this meeting, but reported things are going well.
- 4. Fair Report:** Bill McKinley is out of town, but Cal Wade reports that grounds acts are coming along great and there still are a few openings to fill. Says nothing has been confirmed yet for signing the Pirates of the Caribbean, but it's being worked on. The major entertainment is also still being looked into and will continue for some time. The carnival contract is in progress.
- 5. Marketing Report:** Lisa DuPre' reports nearly all of the 1999 contracts have been renewed and those yet to be signed are the current December events and a few others waiting to work out details. Says Fair Complex buildings are already very full for 1999. Spiesschaert asks if contracts are renewed at the same rate or if changes are made. Garza says the prices have been very constant for a number of years and she and DuPre' have been discussing pros and cons of raising costs now or waiting to see if new facility develops. DuPre' says the lease price does go up for some events because they choose to change things and lease more for the next year. Garza says, for the most part, most of those leasing, for example, the Main Exhibit Hall, are anxious to have a new, bigger facility to move into, and appear to be prepared

**WASHINGTON COUNTY FAIR BOARD MINUTES**  
**DECEMBER 8, 1998**  
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to pay more. DuPre' says most have expressed an awareness and expectation of increased costs with new buildings. Leahy asks if those who voice concerns about the new facility are worried that it will be too expensive or too big. DuPre' says most are very positive and want a new facility and simply want to get into it. Says if they have concerns, it's merely about how the transition would be done, and can they count on having a building there in the years ahead if they commit to a contract. Wade confirms DuPre's comments and says the concerns aren't negative from the tenants but more of "I'll believe it when I see it," related to getting a new facility to lease. DuPre' says a number of people are ready to bring events here and spend the money, but the available buildings and dates aren't there for them. Wade adds there are also former tenants who were forced to leave because they out-grew the facility, but eagerly want to come back. Garza says there also are a number of local organizations whom have brought their meetings to the Complex and want to bring their national organization's events here, but we just don't have the facility to do it.

- 6. Maintenance Report:** Michael Wold says a couple of pieces of equipment are back from the shop after getting repaired. Boat storage is just about complete, with still 1 or 2 to possibly arrive. Questions were posed by Lintz and Leahy about the cost to store a boat and whether tenants are allowed to work on them.
- 7. Old Business:** Garza directs the board to refer to page 29 of the meeting packet which is the County Counsel's response to the Fair Board's questions about travel allocations for Fair Board members. Garza says County Counsel says the board can go ahead with that, and choose an amount that they feel would be appropriate and cost-effective, but not to make it retroactive, and begin it on a designated date in the future. Sheila Day suggests going ahead with starting the allocation as of January 1, 1999. Speisschaert says there needs to be a definition of what a "Fair Meeting" is. Lintz says a "Fair Meeting" should be anything involving a meeting on Fair matters, not strictly the monthly Fair Board meeting. Garza says things like the OFA Convention are fully reimbursed expenses, and are different from the meeting/travel allocation issue being discussed. Speisschaert asks if mileage is included for traveling to things like the OFA Convention and Garza says yes, it always has been. Speisschaert suggests establishing a board expense policy so it will be very clear what compensation is given and how board members will receive it. Lintz proposes a flat fee of \$20, based on a \$15 fee and \$5 of expenses for local area Fair Board business-related affairs. Says this should be totally separate from fully reimbursed events like the OFA convention.

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Lintz makes a motion that any meeting for Fair Board business-related matters or events, attended by a Fair Board member, is compensated at a rate of \$20 per meeting or event, which includes a mileage expense within Washington County, therefore mileage cannot be paid for any mileage traveled within the borders of Washington County. For such Fair Board business-related matters or events happening outside of Washington County, Fair Board members will be compensated for mileage at the current government-allowed mileage rate, as measured in miles traveled to that meeting from the Washington County Fair Complex. Effective January 1, 1999, this will be established as the Fair Board Travel Policy. Further, as part of the Fair Board Travel Policy, all actual expenses shall be reimbursed and mileage paid to and from fair-related events, such as conventions. Further, the County Fair Board per diem meal allowance will follow the Washington County per diem meal allowance. Spiesschaert seconds it, the motion passes.

**7.B OFA Convention:** Garza says Speisschaert and Day have indicated an interest in attending the OFA Convention in January and the information was passed out. Garza asks for quick decisions from anyone still thinking about attending.

**7.C Audit Response to Bob Davis:** Garza says there were 2 items she responded to Davis about and copies of the response are distributed to board members. One item was in response to the accounting system. Garza says she informed Davis that the Fair Complex was moving forward in working with Jones and Roth on the new accounting software. The second item was in reference to the Fair Complex Local Government Income Pool Account (LGIP). Garza says the County had wanted the Fair Complex to put those dollars into the County fund. Garza says she did some research and spoke with Lane County, which had faced a similar situation, and the Attorney General's opinion was that once the money was distributed from the County to the Fair Board, the Board has full authority to make decisions regarding those funds and how they're used. Garza says she has the actual copy of the opinion from the Department of Justice if Board members want to look at it more closely. Says she has not heard anything at this point from Bob Davis. Wade says Washington County Counsel has backed the Attorney General's opinion. Garza and Wade comment that they haven't heard anything about the annual County audit, and no one came in October. Wade comments that an individual audit report is never given to each county department. Lintz requests to find out how much it would cost the Fair Complex to have it's own audit done. Says it might be wise to have an independent audit done for the Fair Board's own protection.

WASHINGTON COUNTY FAIR BOARD MINUTES  
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**7-D Additional Old Business:** Christy asked about letter from Committee for Citizen Involvement presented at the November 4, 1998 Board meeting by Linda Gray. Says she was approached by a Committee member who said they hadn't received a response yet. Wade says the intent was to attend an earlier meeting but he was told the agenda was full, so plans are to have a representative of the Fair Complex at their next meeting in January of 1999.

Garza says in one additional bit of old business, she has the year-end report from the Fair Boosters if any board member would like to see it. Sheila Day comments that a Fair Booster mentioned to her they don't feel that the Fair board supports them, and members don't attend booster meetings like they used to. Garza says Wade has suggested that, with his departure, some of the Fair Board members may want to become more involved with the boosters, showing some support of their activities. Wade says, reading from his departure interview, that the board members should become booster members and attend meetings whenever possible, and should realize the importance of the group to the success of the Fair Complex. He says as an effort is made to gain public support for the development programs, the boosters are a tremendous asset and through them, they can help develop public hearings, and when the Fair Complex presents public programs to groups like the CPOs the boosters can go along, and their mere presence can answer a lot of concerned questions.

Leahy says he thinks if one Fair Board member could attend the meetings, on a rotating basis, that would be helpful. Christy suggests the board members look at their calendars and at the next meeting, sign up for attending future booster meetings.

**8. Announcements:** Leahy says Christy will run out John Thomas' term as Chairman. Says she is aware of all of the issues, including the development and will be an asset to the board. Spiesschaert asks whose term on the board is expiring. Garza says it's Lintz's term that expires.

**Leahy calls for a motion for adjournment, Kathy Christy so moves, Lyle Spiessschaert seconds, motion passes. Meeting adjourned at 6:20 PM.**

**MINUTES APPROVED THIS 6<sup>TH</sup> DAY OF JANUARY, 1999**

**Lisa DuPre'/Recording Secretary**

**Ken Leahy/Member**

Washington County Rodco  
Directors Meeting  
December 7, 1998

In Attendance: Cody F., Gary P., Laurie B., Larry B., Gary M., Mike B. and Brian A. Amy W. was absent and excused. Minutes were taken by Connie P.

Meeting was held at the Washington County Fairplex Cloverleaf Building and called to order at 7:00 PM by Cody F.

Cody informed the directors that the Fair Board had received a contract signed by Leisel Harris for \$4000 to be our clown for next years rodeo. Unfortunately, Rooster Kersten has already been signed for \$3200, by Cody, in Las Vegas. Cody will speak to Bill McKinley on the Fair Board about this matter, as Cody's signature was not on the document. It was thought that unless Leisel could find another rodeo in this part of the country that we may have two clowns.

All other rodeo contracts are signed.

Cody announced that John Thomas had passed away and that Ken Layhe will replacc him as Fair Board chairman.

The Dodge contract has gone up \$159.00 from last year. There was some discussion as to how to involve the Dodge people more in the rodeo and get them coming to meetings.

The Coors proposal was sent to Mt. Hood Beverages. There was some discussion as to the benefits of our rodeo being a *Coors Shoot-out Rodeo* to draw more cowboys.

The same three bullfighters will be in attendance next year. They are Danny Newman, Loyd Ketchum, Rowdy Barry.

Cody announced that the rodeo will run from Wednesday night through Saturday night for the next two years, foregoing the previous Sunday matinee. Cody also brought up the idea of printing up and giving out a rodeo program complete with day sheets. He showed an example of one, with four pages, which could be printed at a cost of \$1000. per page to sponsors. We would pay half and the sponsors would pay half of the cost of printing. The program would be given out to all rodeo attendees.

Cody said there is a real need for *sponsor hospitality* and that we need to organize a committee to start working on this immediately. He suggested those people might be Connie Price, Julie Finauer, Laurie Benton and Kate Gregory.



Washington County Rodeo  
Associates Meeting  
December 7, 1998

**In Attendance:** Gary P., Connie P., Cody F., Pat B., Kelly G., Magrit M., Dale Z., Jeff P., Paula M., Amber D., Kelly N., Kate G., Patty C., Christa D., Todd K., Brian P., Greg H., Bert D., Jeff G., Brian F., Laurel F., John M., Naomi M., Laurie B., Brian A., Mike B., Larry B., Gary M., Lynn F., Mike S., Jenny O.,

Meeting was held at the Washington County Fairplex Cloverleaf Building and called to order at 7:30 PM. by Cody F.

Cody presented the award that was given by John Growney to the Washington County Rodeo in Las Vegas. The award was given for the rodeo "Most likely to add a few inches to the waistline". He likes the way we feed um!

Cody announced that John Thomas had passed away and that he had sent flowers from the rodeo board and attended the service. Ken Layhe is taking over as chairman of the Fair Board.

There was some discussion on the Las Vegas convention. Gary McVey was told by some that we need to promote our rodeo more. He picked up a committee guide that had suggestions on how to do that. He also said that there was a kit to be had with ideas. Gary also said that we need to invite sponsors to the convention but that this year we failed to invite them in due time. He also reiterated that everyone on the board and associate board is responsible to find rodeo sponsors, no matter how large or small. We need a \$20,000 main sponsor for next year if Power Rents bows out. One problem, Cody said, is that there are not many events left to be sponsored.

Jeff liked the Rodeo convention packet and thought it would be a good idea for our sponsors to get the same kind of thing. Also, couldn't we shuttle sponsors to the rodeo with the sponsors name on the side of the bus? At the very least if we invite sponsors to the next Las Vegas convention that we should chauffeur them and give them special treatment.

John noticed at John Growney's party that other rodeos had banners or easels with pictures of their rodeo on them for display. We could do the same thing to let people know who we are.

Cody introduced the idea of giving out a rodeo program complete with day sheets. He showed an example of one, with four pages, which could be printed at a cost of \$1000 per page to sponsors. We would split the cost of printing. The program would be given out to all rodeo attendees. Anyone who wants to be on this committee please volunteer.

Margrit was also told we need to promote ourselves better and that we need to up our advertising budget and that we spend more on our queen than we do our advertising budget. She suggested we use our queen in more ways.

Cody announced that the rodeo will run from Wednesday night through Saturday night for the next two years, foregoing the Sunday matinee. He said that the draft horses will be on Saturday with the possibility of a crash-up derby on Sunday.

Margrit mentioned John Growney's idea of bringing people behind the scenes of the rodeo to show them how the animals are treated. The problem might be getting them out before barbecue time. There was some talk of doing it during the day so that there was no conflict and exiting them out the back so that they were not in the barbecue area. We need to talk to John for some ideas.

The Columbia River Circuit Finals will be held in Redmond, Oregon for the next three years, in conjunction with the Columbia River Convention, Nov. 11-13th, 1999-2001.

There was some discussion as to whether we are in competition with other rodeos in our area on the same weekend of the summer. The consensus was that we have an advantage because we offer the cowboys day money and have more added money. That is what keeps them coming to our rodeo.

We need to concentrate on sharing information and ideas with other rodeos.

Angela attended the circuit meeting on Thursday at the convention. She said the PRCA is giving \$50-\$60,000 to each circuit rodeo. Since 1997, statistically, the PRCA has lost 23 small rodeos.

Cody said be prepared next meeting to get with your committee to discuss what you learned at the convention and start work on it.

Columbia River Circuit Finals in Yakima are January 8-10th. Tel. #(509) 453-7139. Host hotel is the Doubletree Inn (509)248-7850. Cost is \$52 a night.

The meeting was adjourned at 8:20 PM.

Next associates meeting: January 4th at 7:30 pm.

These minutes have been submitted by Connie Price

# WASHINGTON COUNTY FAIR COMPLEX FACILITY SCHEDULE

January-1999 (Revised as of 12/29/1998)

## **Fri.-Sun, January 01-03, 1999**

Main Exhibit-South Heritage House Estate Sale

## **Sat.-Sun, January 02-03, 1999**

Main Exhibit-North Collectors West Gun Show

## **Monday, January 04, 1999**

Main Exhibit 4-H Kids N' Canines

Main Exhibit Hall Lori Morgan

Arts & Crafts Cindy Leung

Meeting Room Lori Morgan

Cloverleaf Rodeo Board

## **Tuesday, January 05, 1999**

Arts & Crafts 4-H Guide Dogs

Main Exhibit Dyno-Mutts

Cloverleaf Building Glencoe Football Bingo

Main Exhibit 4-H Paw Power Dog Class

Floral Building Pioneer Heritage Academy

## **Wednesday, January 06, 1999**

Floral Building Pioneer Heritage Academy

Main Exhibit-Middle Cindy Leung

## **Thursday, January 07, 1999**

Meeting Room 4-H Scuttle Buns Rabbit Club

Floral Building Pioneer Heritage Academy

## **Sat.-Sun., January 09-10, 1999**

Main Exhibit Manx Ltd. Cat Show

## **Monday, January 11, 1999**

Meeting Room Lori Morgan

Arts & Crafts Dog Training

Main Exhibit-Middle Cindy Leung

Main Exhibit Hall Lori Morgan

## **Tuesday, January 12, 1999**

Floral Building Pioneer Heritage Academy

Main Exhibit 4-H Paw Power Dog Class

Arts & Crafts Dyno-Mutts

Cloverleaf Building Glencoe Football Bingo

## **Wednesday, January 13, 1999**

Floral Building Pioneer Heritage Academy

Main Exhibit-Middle Cindy Leung

## **Thursday, January 14, 1999**

Meeting Room 4-H Scuttle Buns Rabbit Club

Floral Building Pioneer Heritage Academy

## **Saturday, January 16, 1999**

Armory Pygora Goat Show & Fiber

## **Monday, January 18, 1999**

Meeting Room Lori Morgan

Arts & Crafts Dog Training

Main Exhibit Hall Lori Morgan

Main Exhibit 4-H Kids N' Canines

Main Exhibit-South Cindy Leung

## **Tuesday, January 19, 1999**

Floral Building Pioneer Heritage Academy

Main Exhibit 4-H Paw Power Dog Class

Arts & Crafts Dyno-Mutts

## **Wednesday, January 20, 1999**

Main Exhibit-South Cindy Leung

Floral Building Pioneer Heritage Academy

## **Thursday, January 21, 1999**

Meeting Room 4-H Scuttle Buns Rabbit Club

Main Exhibit Hall & Arts & Crafts Portland Rain of Glass

Floral Building Pioneer Heritage Academy

## **Saturday, January 23, 1999**

Plaza Grass only Stunt Workshop

(Sat-Sun) Main Exhibit/Arts & Crafts PDX Rain of Glass

## **Monday, January 25, 1999**

Main Exhibit-South Cindy Leung

Arts & Crafts Dog Training

Meeting Room Lori Morgan

Main Exhibit Hall Lori Morgan

## **Tuesday, January 26, 1999**

Cloverleaf Building Glencoe Football Bingo

Floral Building Pioneer Heritage Academy

Arts & Crafts Dyno-Mutts

Main Exhibit Sunset Dog Obedience for

Main Exhibit 4-H Paw Power Dog Class

## **Wednesday, January 27, 1999**

Main Exhibit-South Cindy Leung

Cloverleaf 4-H/OSU Wagon Train

Floral Building Pioneer Heritage Academy

## **Thursday, January 28, 1999**

Meeting Room 4-H Scuttle Buns Rabbit Club

Floral Building Pioneer Heritage Academy

## **Saturday, January 30, 1999**

Cloverleaf Rodeo Queen Coronation

Arts & Crafts Lori Morgan

Armory Public Dance

(Sat. & Sun.) Main Exhibit Collectors West Gun Show

## **Sunday, January 31, 1999**

Cloverleaf Bldg. Church Father/Son Super Bowl Party

# FAIR COMPLEX

## 1999 EVENTS

- Jan. 1-3: Heritage House Estate Sale/Auction
- Jan. 2-3: Collector's West Gun Show
- Jan. 9-10: Manx Limited Cat Show
- Jan. 15-16: Pygora Goat Show and Fiber Frenzy
- Jan. 23-24: Rain of Glass Show
- Jan. 30: Washington County Rodeo Queen's Coronation and Dance
- Jan. 30: Promociones Tropical Public Dance
- Jan. 30-31: Collector's West Gun Show
- Feb. 5-7: Westside Home Improvement Expo
- Feb. 12: Promociones Tropical Public Dance
- Feb. 13-14: Hillsboro Chamber of Commerce "Savor the Flavor."
- Feb. 20-Computer Show /4-H Tack Sale
- Feb. 27-28: Unique Animal Expo
- Mar. 6-7: Columbia Beagle Club Dog Training Seminar
- Mar. 13: Home Orchard Society Annual Plant Sale
- Mar. 14: D.J.'s Motorcycle Swap Meet
- Mar. 19: Promociones Tropical Public Dance
- Mar. 20-21: T.V. Gem and Mineral Show/Collector's West Gun Show
- Mar. 27: Jersey Calf Sale
- Mar. 27-28: N.W. Fenton Glass Show
- April 10-11: Hardy Plant Sale
- April 10-11: Oregon Daffodil Society Show and Sale
- April 11-16: Every Husband's Nightmare Bazaar
- April 16-18: Homier Distributing Furniture Sale
- April 17: Promociones Tropical Public Dance
- April 17-18: Collector's West Gun Show
- April 24-25: Paws N' Roses Cat Show
- May 1-2: Alpaca Show/Tualatin Valley Garden Club Annual Plant Sale
- May 8: N.W. Vintage Radio Show
- May 8-9: T.V. Railroad Club Show
- May 14-16: International All-Breed Canine Assoc. of America Dog Show
- May 15-16: Rose City Exotic Bird Show
- May 21-23: Gem Faire
- May 22: N.W. Holland Lop Club Rabbit Show
- June 4: Tri-County Lamb Show
- June 5: N.W. All Ford Swap Meet & Show
- June 12-13: Collector's West Gun Show
- June 12-13: Greater Portland Dachshund Club Races
- June 15-18: Scottish Deerhound National Specialty Dog Show
- June 18-20: International Gem Fair
- June 25-27: 1999 U.S. West Rose Festival Airshow

July 1-4: Happy Days  
July 10-11: HerbFest Northwest and Unusual Plant Sale  
July 17: Rocky Mountain Elk Foundation Annual Banquet  
July 21-25: 4-H Horse Fair  
July 27-Aug. 1: Washington County Fair and Rodeo  
Aug. 7-8: Feathered Friends Bird Show  
Aug. 13-15: Amish Quilt Show  
Aug. 20-22: Easter Seals Walk-A-Thon  
Aug. 28-29: Collector's West Gun Show  
Sept. 11-12: Hardy Plant Sale  
Sept. 16: Hillsboro Chamber Trade Fair  
Sept. 18-19: Mexican Independence Celebration (Pending)  
Sept. 26: D.J.'s Motorcycle Swap Meet  
Sept. 25-26: N.W. Clogging Association Workshop  
Oct. 1-Oct. 3: Gem & Mineral Show  
Oct. 9-10: Collector's West Gun Show  
Oct. 23-24: Oregon State Bulldog Club Show  
Oct. 25-Oct. 31: Active 20-30 Club Haunted Caves  
Nov. 6-7: Oregon Orchid Society Show and Sale  
Nov. 6-7: Cascade Budgerigar Society Show & Sale  
Nov. 6-7: Rose City Exotic Bird Show  
Nov. 13; 4-H Tack Sale  
Nov. 13-14: Pro Photo Supply Camera Show  
Nov. 20-21: Pacific Northwest Poultry Association Winter Classic  
Nov. 27-28: Collector's West Gun Show  
Nov. 16-27: Every Husband's Nightmare Bazaar  
Dec. 4-5: Forest Hills Black Powder Brigade Mountain Man Trade Show