

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, January 8, 1986

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their full name for the record.
3. Fair Board appointments by Washington County Board of Commissioners.
4. Election of officers:
 - A. Chairman
 - B. Vice Chairman
 - C. Treasurer
 - D. Appointment of Secretary
- *5. Bills for Approval (enclosed, pages 3 & 4).
- *6. November 1985 Financial Recap (enclosed, page 5).
- *7. December 11, 1985 Fair Board Minutes (enclosed, pages 6-10).
- *8. A. December 1985 Off-Season Calendar (enclosed, page 11).
B. January 1986 Activities Calendar (enclosed, page 12).
- *9. Correspondence:
 - A. Chuck Colegrove thank you letter (enclosed, page 13).

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or anyone from the audience.
10. Director's Office Report:
 - A. Recruitment update (enclosed, page 14).
 - B. Derby Safety Committee
 1. Safety Committee thank you letter (enclosed, page 15).
 2. Guest: Roger Mesenbrink, Marty Oppenlander
 - C. Personnel Policy revisions for approval (enclosed, pages 16-41).
 - D. Fairground Employee Insurance Plan
 - E. Fair '86
 1. Premium increase recommendations (enclosed, pages 42-44).
 2. Lottery hot air balloon (enclosed, page 45).
 3. Parking lot attendants - Optimist Club (enclosed, page 46).
 4. Tri-Met - bus reschedule (enclosed, page 47).
 5. Craft center at Log Cabin (enclosed, page 48).

- F. 4-H/FFA Barn electrical improvements, letter requesting proposal (enclosed, page 49).
- G. Gerry Frank, Chief of Staff to Senator Hatfield, letter concerning flag (enclosed, page 50).
- H. Old storage building (enclosed, page 51).
- I. Landscaping of entrance to Fairgrounds (enclosed, page 52).

12. Operations Superintendent's Report:

- A. December projects:
 - 1. Stored R.V.'s.
 - 2. Painted and repaired livestock panels.
 - 3. Built ribbon box
 - 4. Moved equipment and supplies from old storage barn to new storage
- B. January projects:
 - 1. Repair tables and benches
 - 2. Purchase and install lights in 4-H Barn.
 - 3. Level and prepare ground for landscaping at new readerboard.

13. Old Business:

- A. Jail nomination for National Register completed (enclosed, page 53).

14. New Business:

- A.
- B.

15. Announcements:

- A. Congratulations card to John Love - Farm of the Year.
- B. Fair Board potluck, January 26, 1986, 7 p.m.
- C. Washington County Visitors Association meeting, January 23, 1986, noon.
- D. Next regular Fair Board meeting will be February 5, 1986, 4:30 p.m., at the fairgrounds.

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held January 8, 1986, beginning at 4:40 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Homer Speer
Margaret Sprecher

Staff

Jamie Hammack
Ron McAuley

Guests Addressing Board

Sharon Cornish
Gary Backstrom
Rocky Williams

PUBLIC WELCOME

Sprecher welcomed the audience and invited them to speak on any item on the agenda or later when it was being discussed by the board.

FAIR BOARD APPOINTMENTS

Jeanne Leeson and Lloyd Baron were both reappointed to a 3 year term by the Board of County Commissioners on Tuesday, January 7, 1986.

CONSENT AGENDA

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO APPROVE THE BILLS FOR APPROVAL, DECEMBER 11, 1985 FAIR BOARD MINUTES, DECEMBER 1985 OFF-SEASON CALENDAR, JANUARY 1986 ACTIVITIES CALENDAR, AND THE CORRESPONDENCE. MOTION CARRIED UNANIMOUSLY.

Sharon Cornish addressed the board concerning a commissioner serving on the Fair Board. She has made inquiry to County Counsel regarding the issue and is now drafting a letter to the District Attorney. She requested that board members review County Counsel's response and her letter to the District Attorney.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON, TO APPROVE THE NOVEMBER 1985 FINANCIAL RECAP. MOTION CARRIED UNANIMOUSLY.

EXECUTIVE DIRECTOR RECRUITMENT

Sprecher reported the deadline for applications was extended to Wednesday, January 15, 1986. The county is scheduled to screen applications on the morning of Monday, January 20, 1986. The Fair Board will meet on January 20, 2 p.m., to complete the final screening. Interviews will be January 27, 2 p.m.

MINUTES

It was noted that the December 11, 1985 Fair Board minutes contained a typographical error, showing the next regular board meeting as January 18, rather than January 8.

ELECTIONS

NOMINATED BY LLOYD BARON, MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO ELECT MARGARET SPRECHER AS CHAIRMAN TO THE FAIR BOARD. MOTION CARRIED UNANIMOUSLY.

NOMINATED BY HOMER SPEER, MOVED BY JEANNE LEESON, SECONDED BY JOHN MEEK, TO ELECT LLOYD BARON AS VICE CHAIRMAN TO THE FAIR BOARD. MOTION CARRIED. YES VOTES - MEEK, LEESON, SPEER; NO VOTES - BARON.

NOMINATED BY JEANNE LEESON, MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO ELECT HOMER SPEER AS TREASURER TO THE FAIR BOARD. MOTION CARRIED. YES VOTES - MEEK, LEESON, BARON; NO VOTES - SPEER.

Margaret Sprecher appointed Jamie Hammack as Secretary to the Fair Board.

DESTRUCTION DERBY

Sprecher reviewed the Destruction Derby Safety Committee progress and informed the board that Roger Mesenbrink volunteered to serve as the command officer, Marty Oppenlander to assist, and Jim Johnston of the Washington County Derby Driver's is agreeable to himself and other members assisting on the committee.

Sprecher recommended the board make a decision to continue with destruction derbies, with a limit of 3 per year, including a derby on Sunday during the county fair.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK, TO AUTHORIZE THE CHAIRMAN TO WORK WITH A DERBY COMMITTEE FOR CONTINUATION OF NO MORE THAN THREE (3) DERBIES, INCLUDING THE DERBY DURING FAIR, CONTINGENT UPON THE FORMATION OF THE DERBY COMMITTEE, CONSTRUCTION OF THE ARENA BARRIERS, AND TO INSTRUCT SAID COMMITTEE TO BRING DATE RECOMMENDATIONS TO THE BOARD FOR APPROVAL. MOTION CARRIED UNANIMOUSLY.

The board thanked Sprecher for the work she had done to resolve any problems concerning derby safety. Gary Backstrom, former Derby Chairman, stated it will be beneficial for duties and responsibilities of the committee to be specifically outlined. Discussion concerning possible responsibilities was held. Sharon Cornish reminded board members of the legislation concerning exclusive management.

PERSONNEL POLICY

Members of the board reviewed and discussed the proposed Personnel Policy, approved by County Counsel, and made corrections. Board consensus was to keep fairgrounds benefits in line with the present county benefits.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO ADOPT THE PERSONNEL RULES AND REGULATIONS AND BENEFIT SUMMARY, WITH CORRECTIONS AS FOLLOWS: PAGE 2, 5A. DELETION OF THE WORD PERMANENT; PAGE 4, 7C, ADDITION OF "BY DIRECTOR" FOLLOWING LAST SENTENCE; PAGE 14 AND 15, ELIMINATION OF SECTION 18 AND ADJUSTMENT OF NUMBERS ACCORDINGLY. MOTION CARRIED UNANIMOUSLY.

EMPLOYEE INSURANCE PLAN

Sprecher is working with the administrative office and County Counsel concerning the County insurance plan. No report at this time.

PREMIUMS

Discussion was held concerning the increase of premiums paid during fair. Sprecher advised the department premiums not increased were based on superintendent advice, but that she may bring a request for increase in those departments at the next board meeting.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO INCREASE FAIR PREMIUMS AS PROPOSED BY BOARD CHAIRMAN. MOTION CARRIED UNANIMOUSLY.

HOT AIR BALLOON

Sprecher announced that the Lottery Hot Air Balloon has been reserved for the Fair, possibly during evening hours for higher visibility.

PARKING ATTENDANTS

Hillsboro Optimists, Hilhi Drama Club, and Hillsboro Kiwanis have all expressed an interest in serving as parking attendants. Sprecher will contact additional Washington County service clubs.

TRI-MET REROUTE

Sprecher has approached Tri-Met about the possibility of rerouting a bus during fair week.

CRAFT AREA

A craft area surrounding the log cabin/jail area during fair has been proposed. Sprecher has contacted Joan Smith of the Historical Society and she has indicated they are interested in the project.

4-H BARN ELECTRICAL UPDATE

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON, TO AUTHORIZE THE BOARD CHAIRMAN TO SELECT THE BEST BID, COMPLYING WITH SPECIFICATIONS, FOR ELECTRICAL IMPROVEMENTS OF THE 4-H BARN. MOTION CARRIED UNANIMOUSLY.

FLAG

Sprecher contacted Gerry Frank, Senator Hatfield's Chief of Staff, to obtain an American flag which has flown over the capital.

STORAGE BUILDING

Sprecher inquired if board members had suggestions to accomplish the removal of the storage building located near the main entrance of the fairgrounds. It was suggested the Fair Boosters may be interested in the project or it could be used for burning by the Fire Department. Removal of the shop was also discussed.

LANDSCAPING

Sprecher has been working on landscaping of 34th parking lot and 34th Avenue sign area. She has talked with several people, including owners of a tree farm regarding types of trees. Baron also talked with tree farm owners and they have indicated they would be willing to make a donation of trees to the fairgrounds.

OPERATIONS REPORT

McAuley reported December projects as stored R.V.'s, painted and repaired livestock panels, built ribbon box, and moved equipment and supplies from old storage building to new storage. January projects include repairing tables and benches, purchasing and installing lights in 4-H Barn, and leveling and preparing ground for landscaping at new readerboard.

FAIR BOARD APPLICATIONS

Sharon Cornish was thanked for submitting an application to serve on the Fair Board.

RODEO REPORT

Rocky Williams, Rodeo Board Chairman, reported the board will have 4 rodeo performances and the Special Kids Rodeo. The Board will have two entries in the Rose Parade. Williams also reported on his sponsorship meeting with General Motors. He proposed a buckle promotion for the fair and rodeo and board members approved.

ANNOUNCEMENTS

A card was sent to John Love, former Fair Board member, awarded Farm of the Year.

The Fair Board potluck will be January 26, 1986, 7 p.m., at Jeanne Leeson's home.

The next Washington County Visitors Association meeting will be January 23, 1986, at noon.

The next regular Fair Board meeting will be Wednesday, February 5, 1986, 4:30 p.m., at the fairgrounds.

Meeting adjourned, 6 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

1985 FAIR BOARD ATTENDANCE

DATE	Lloyd Baron	Jeanne Leeson	John Meek	Homer Speer	Maggie Sprecher	Addy Hesse	J. Hammack	R. McAuley
1/9/85	A	A	X	X	X	X	X	X
2/6/85	X	X	X	X	X	X	X	X
3/6/85	X	X	X	X	X	X	X	A
4/3/85	X	X	X	X	X	X	X	A
5/1/85	X	X	X	X	X	X	X	X
7/1/85	X	X	X	X	X	X	X	X
8/15/85	X	X	X	X	A	X	X	X
7/10/85	X	X	X	X	X	X	X	X
8/16/85	X	X	X	X	X	X	X	X
9/4/85	X	A	X	X	X	X	X	X
9/23	X	X	X	X	X	X	X	X
10/16	X	X	X	X	X	X	X	X
11/6	X	X	X	X	X	X	X	X
11/20	X	X	X	X	X	X	X	N/A
11/22	X	X	X	X	X	X	X	N/A
11/21	X	X	X	X	X	X	X	X

Plan sess

FAIR MEETING

Special meeting

special

special

Resigned
N/A

N/A

X

X

X

X

X

X

X