

# M I N U T E S

## Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held January 9, 1985, beginning at 3:40 p.m.

### ATTENDANCE

#### Fair Board

John Meek  
Homer Speer  
Maggie Sprecher

#### Staff

Adeline Hesse  
Ron McAuley  
Jamie Hammack

#### Guests

Stan Rickard  
Rocky Williams  
Jack & Addie Fisher

### PUBLIC WELCOME

Addie Fisher, Fairgrounds Booster member, stated her concern about county commissioners being appointed to the Fair Board. She was advised that John Meek was serving as an appointed Fair Board member and that comments regarding his appointment should be made directly to the Board of Commissioners.

Rocky Williams, Rodeo Committee chairman, stated that his committee also had objections to county commissioners being appointed to the Fair Board, but would take their concerns to the Commissioners. John Meek suggested that their objections and supporting reasons be submitted to the Commissioners in writing.

Williams reported he was in the process of completing the Rodeo Committee budget. He stated the Rodeo Committee was negotiating with an individual regarding sponsorship of part of the rodeo. A written proposal will be submitted to the Fair Board for approval. He also discussed the possibility of an Exhibitor Cutting Class performing. An amateur High School Rodeo night has also been proposed by the committee. Hesse stated they had considered a greased pig contest for Thursday evening's grandstand entertainment. Due to the current controversy regarding this type of activity, there may be an age limit for contestants, if held.

### CONSENT AGENDA

MOTION: MOVED BY MARGARET SPRECHER, SECONDED BY JOHN MEEK, TO APPROVE THE BILLS FOR APPROVAL, THE OCTOBER AND NOVEMBER 1984 FINANCIAL RECAPS, THE NOVEMBER 14, 1984 BOARD MINUTES, AND THE OCTOBER 1984 AND NOVEMBER 1984 OFF-SEASON CALENDARS. MOTION CARRIED. (Bills listed on page 2).

5590	Addy Hesse	50.00	Car Allowance
5591	Jamie Hammack	25.00	Car Allowance
5592	Associated Janitor & Paper	114.63	Maintenance supplies
5593	Sherwin-Williams Co.	45.43	Paint supplies for shop
5594	Baker Rock	77.70	Crushed rock
5595	Ireland's True Value	17.62	Volunteer Potluck supplies
5596	Hillsboro Auto Parts	1.36	Reflectors
5597	Copeland Lumber Yards	362.21	Repairs on show rings, repair to cable on 28th Street
5598	Your Town & Country Co-op	118.63	Grass seed, weed killer for show rings, drill
5599	T-Bird Home Center	9.21	General supplies
5600	VOID		
5601	Hillsboro Office Supply	2.24	Agenda Binders
5602	Hillsboro Garbage Disposal	40.00	Utilities
5603	Scott Machinery Co.	1,384.31	Tractors repair & maintenance
5604	Northwest Natural Gas	101.36	Utilities
5605	Western States Electric	53.40	Power pole, mobile home move
5606	VOID		
5607	VOID		
5608	VOID		
5609	VOID		
5610	VOID		
5611	Lloyd Baron	135.00	Fair Board Meetings payment
5612	Jeanne Leeson	150.00	Fair Board Meetings payment
5613	John Love	109.00	Fair Board Meetings payment
5614	Homer Speer	142.50	Fair Board Meetings payment
5615	Margaret Sprecher	142.50	Fair Board Meetings payment
5616	Sprouse-Reitz	29.82	Christmas cards, scrapbook
5617	Bi-Mart	8.88	Photographs
5618	Albertson's	12.32	Fair Board Meeting
5619	Quick Pix	5.47	Photographs
5620	Finance & Administration	4,450.10	October salaries
5621	Christy's Deli	17.15	Fair Board Meeting
5622	Mutual Materials	44.44	Concrete Block for mobile home
5623	Payless	16.56	Watco oil for Cloverleaf bldg
5624	City of Hillsboro	2,038.00	8" water line across 34th
5625	Check 'n Balance	50.00	Bookkeeping services
5626	Master Plumbing	400.00	Installation of water & sewer lines for mobile home
5627	Addy Hesse	56.52	Reimbursement for meals during Western Fairs Assn. Conference
5628	D.J. Smith Enterprises	1,000.00	Mobile Home move
5629	Addy Hesse	30.03	Centerpiece for OFA convention, and office supplies
5630	Baker Rock Crushing Co.	145.60	Crushed rock
5631	T-Bird Home Center	40.95	Florescent light and plumbing parts
5632	Finance & Administration	24.47	Office supplies and printing
5633	City of Hillsboro	409.49	Utilities
5634	Finance & Administration	4,725.00	Salaries
5635	PGE	760.02	Utilities
5636	GTE	184.45	Telephone
5637	Trump Litho	59.80	Printing of brochures
5638	Associated Janitor & Paper	100.24	Carpet runner, supplies
5639	VOID		

5640	D.J. Smith Enterprises	300.00	Mobile Home Home - balance due
5641	Addy Hesse	50.00	Car allowance
5642	Jamie Hammack	25.00	Car allowance
5643	Diamond Cabinets	186.81	Cabinets to finish CCB kitchen
5644	Modern Interiors	128.50	Formica, glue M.E. kitchen
5645	Debbie Redwine	25.00	Refund deposit for CCB
5646	Addy Hesse	23.67	Hotel room balance, long distance to J. Love and pop for OFA conven.
5647	Letter Art Signs & Display	35.00	Office sign
5648	Dancing Dragon	17.50	Luncheon w/ extension staff
5649	Bentley Electric	25.00	Service call, livestock restrooms
5650	Homer Speer	51.30	OFA convention, mileage, room reimbursement
5651	Unified Sewerage Agency	1,200.00	Water truck
5652	Margaret Sprecher	25.21	OFA convention, room, long distance calls reimbursement

### ELECTION OF OFFICERS

MOTION: MOVED BY MARGARET SPRECHER, SECONDED BY JOHN MEEK TO APPOINT JAMIE HAMMACK AS SECRETARY TO THE FAIR BOARD, MOTION CARRIED.

NOMINATED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO ELECT MARGARET SPRECHER AS CHAIRMAN OF THE FAIR BOARD. MOTION CARRIED.

NOMINATED BY JOHN MEEK, SECONDED BY MARGARET SPRECHER TO ELECT HOMER SPEER AS VICE CHAIRMAN OF THE FAIR BOARD. MOTION CARRIED.

NOMINATED BY JOHN MEEK, SECONDED BY MARGARET SPRECHER TO ELECT LLOYD BARON TREASURER OF THE FAIR BOARD. MOTION CARRIED.

### MAIN ENTRANCE DESIGN

Architect, Stan Rickard, attended the meeting and addressed the Board concerning three proposed main entrance designs. Rickard said the main entrance had several criteria, i.e. entry statement, clean, contemporary, blends with fairgrounds building designs, low maintenance, and vandal proof. Each scheme was described by Rickard who was then open to questions or suggestions from Board members.

Homer Speer suggested contacting other fairs and obtaining comments regarding their entrances. Exiting, peak hours of ticket sales, comfort, space, and ability to accomodate for future additions were all discussed. The board agreed quality was of great importance. Hesse and Rickard reviewed 5 entrance designs from photographs Hesse took in California. No fair in the state of Oregon has a major free standing entrance.

Rickard will take suggestions and discussion into consideration in preparing a proposed entrance for Hesse's approval.

### CORNELL ROAD CONSTRUCTION

Hesse and Senator Hamby were scheduled to meet with Walt Bartell regarding construction of the fairgrounds road. However, Bartell did not attend the meeting. The fairgrounds may pay the cost to reclaim rock. Hesse will proceed with the matter.

### FAIR BOARD APPOINTMENTS

The Board of County Commissioners appointed John Meek, who was welcomed to the Fair Board. Margaret Sprecher was reappointed for a second term.

### PERSONNEL POLICY MANUEL

A Personnel Policy and Employee Benefits Summary was drafted by the Executive Director. Homer Speer, Margaret Sprecher, and Hesse met and re-drafted the same. The Board was asked to comment and revise if needed. John Meek suggested the Executive Director be provided with life insurance coverage 1½ times salary.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER TO ADD PARAGRAPH IN POLICY TO PROVIDE EXECUTIVE DIRECTOR WITH LIFE INSURANCE BENEFITS 1½ TIMES SALARY. MOTION CARRIED.

The Board approved the policy and it will be forwarded to county counsel for review.

#### MISS WASHINGTON COUNTY FAIR & RODEO

The 1985 Miss Washington County Fair & Rodeo is Melissa Braun. Debbie Spencer will be chaperone. Rocky Williams reported outfits will be more feminine.

#### HOME EC SUPERINTENDENT

Nancy Raber has resigned as Open Class Home Ec Superintendent. A replacement has not yet been found. Hesse suggested Jeanne Leeson be asked to prepare a news release to help locate the new superintendent. Fair Board members were also asked to locate responsible, qualified individuals.

#### ALCOHOLIC BEVERAGE POLICY

The Board reviewed an alcoholic beverage policy drafted by Hesse. There was some discussion regarding policies pertaining to private parties held on the fairgrounds. Members had no objections to the proposed policy and Hesse will forward it to county counsel for review.

#### COMP & ZONE CHANGE

The City of Hillsboro granted approval for zone change. Request for final approval will be sent to Washington County. Nancy Gordinier will follow through on the Fair Board's behalf.

#### HOTEL/MOTEL TAX

Hotel/Motel tax Resolution and Order was reviewed. Funds from the tax will be expended in fiscal year 1985-86. Washington County would be required to submit a supplemental budget if funds were to be disbursed prior to the next fiscal year.

#### PARKING LOT

The Fair Board compared proposals from Washington County and Peterson Land Surveying for design, construction and management of 6.8 acre parking lot. Hesse is working with PGE on a lighting design for the parking lot and will keep the Fair Board informed as to whether we can utilize a PGE system or will need to look at installation and design by a private firm.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO HIRE PETERSON LAND SURVEYING TO DESIGN AND OVERSEE BUILDING OF A ROCK PARKING LOT, TO DEVELOP A MASTER DRAINAGE PLAN, AND TO SURVEY THE ENTIRE FAIRGROUNDS. MOTION CARRIED.

## COUNTY AUCTION

All items submitted by the Fair Board sold at the county auction. Net proceeds to the fairgrounds was \$149.47. A water truck was purchased from Unified Sewerage at a cost of \$1,200.

## OPERATIONS SUPERINTENDENT'S REPORT

Operations Superintendent, Ron McAuley, reported jobs accomplished in November were, formica backsplashes in the Cloverleaf Community Building, formica on existing counter tops, D.J. Smith Enterprise moved the mobile home, and R.V.'s and boats were moved in for storage.

December projects completed were remodeled Main Exhibit Building kitchen, rebuilt and painted A-Boards and built new A-Boards. January projects to be completed are painting the Main Exhibit Building restrooms, start storage building, and paint floors in the Cloverleaf Community Building restrooms and the Main Exhibit Building restrooms.

## AREA MEETING

Sprecher, alternate Area I OFA director, and Hesse, OFA Director-at-Large, attended a meeting with legislators in Pacific City. Board members were encouraged to meet with legislators and express any concerns to them.

## HOTEL/MOTEL TAX POLITICAL ACTION COMMITTEE

John Meek reported on the December 14, 1984 PAC meeting. The temporary name of the committee is "People for Progress". The committee hired Betty Atteberry to coordinate the campaign and write the brochure. Margaret Sprecher is chairman of the fund raising committee. Sprecher invited the Fair Board members to help or offer suggestions.

## 1985 FAIR ENTERTAINMENT FORMAT

The Board reviewed a draft of the 1985 Fair entertainment format. Tuesday, August 6 will be Family Day, Wednesday, August 7, Senior Day, Thursday, Washington Federal and Western Hat Day, Friday, August 9, Youth Appreciation Day, and Saturday, August 10, Chamber Day.

## LIFETIME PASS

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO PRESENT JOHN LOVE WITH A LIFETIME PASS FOR HIS DEDICATED SERVICE TO THE FAIRGROUNDS.  
MOTION CARRIED.

Jeanne Leeson has offered her home to host an appreciation party for John Love. The Fair Board would provide meats, rolls, beverages, cake and paper products. Fair Board members will bring hot dishes and salads.

## NEXT MEETING

The next Fair Board meeting will be held February 6, 1985 at 4:30 p.m.

OTHER ANNOUNCEMENTS

Hesse mailed sympathy cards on behalf of the Fair Board to the families of Al Lindow, former Fair Board member, Betty Burkhardt, who lost her husband, Wilber, and Dale Scheller, who's mother Ida passed away.

The next Fair Boosters meeting will be February 6, 1985 at 7:30 p.m.

JACKETS

The Fair Board members and staff are being fitted with jackets to be worn year round to promote the fair.

Meeting adjourned 5:25 p.m.

Respectfully submitted,

Jamie Hammack  
Secretary

ADDENDUM TO AGENDA

January 9, 1985 Fair Board Meeting

12. Non-Agenda Items:

- A. Jeanne Leeson has offered her home to host an appreciation party for John Love, Saturday, February 23, 1985, 6:30 p.m. The Fair Board could provide meats, rolls, beverages, cake and paper products. Fair Board members will bring hot dishes and salads.

Motion: Moved, seconded to present a lifetime fair pass to John Love for his dedicated service as a Fair Board member in 1982, 1983 and 1984.

- B. Ron is contracting for excavation in preparation of construction of the storage building. Proposals will be available for your review at the February 6 board meeting.