

Regular meeting of the Washington County Fair Board held at the Fair Office on July 12, 1978

CALL TO ORDER

Fair Board Chairman Boyer called the meeting to order at 7:38 pm

ATTENDANCE

FAIR BOARD

Jerry Boyer
Charles Colegrove
Ralph Holland
Joe Evers
Jim Springer

MANAGEMENT AND STAFF

Adeline Hesse
Lorrie Maki

MINUTES APPROVED

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY RALPH HOLLAND THAT THE MINUTES FOR JUNE 7, 1978 BE APPROVED AS SUBMITTED AND MAILED. MOTION CARRIED.

BILLS APPROVED

The following bills were submitted for approval:

1234	Liepelt and Son	\$. 124.00
1235	Western Business Builders	35.05
1236	Albers Feed and Farm	3.57
1237	Argus Printing	169.10
1238	Northwest Natural Gas	26.79
1239	General Telephone	29.40
1240	Air Show Change	500.00
1241	Petty Cash	22.86
1242	Postmaster	30.00
1243	Public Employes Retirement	164.99
1244	Western Business Builders	21.47
1245	Hillsboro Post Office	22.00
1246	Western Business Builders	718.36
1247	Washington County	150.00
1248	The Fair Publishing House	69.33
1249	Western Farmers Assn	67.35
1250	Union Oil 76	190.56
1251	Portland General Electric	152.83
1252	Ernest Bennett	24.21
1253	Wards	19.32
1254	Old Age Survivors Ins	660.98
1255	State Accident Insurance	142.58
1256	Oregon Dept of Revenue	232.00
1257	First National Bank	155.90
1258	Clyde List Signs	80.00
1259	Adeline Hesse	35.50
1260	Pool-Gardner Lumber Co.	149.92
1261	Baker Rock Crushing Co	129.00
1262	JoAnn Henley	150.00
1263	Blue Cross of Oregon	181.50
1264	Blooming Livestock Club	50.00
1265	Grimms Fuel	169.00
1266	Hillsboro Garbage	72.75
1267	General Telephone	29.77
1268	Hillsboro Auto Parts	16.10
1269	Petty Cash	25.00
1270	Western Business Builders	17.00
1271	Associated Janitor	85.90

BILLS APPROVED	1272	Northwest Natural Gas	\$ 21.22
	1273	Albers Feed and Fram	12.75
	1274	J. Thayer Co	22.34
	1275	Washington County Central Services	23.19
	1276	Dan Kelsey	192.00
	1277	Lois Ourada	10.00
	1278	Doratheia Dion	10.00
	1279	Laurie Raynal	10.00
	1280	Lois Bitmars	10.00
	1281	Elaine Jacky	10.00
	1282	Julie Rood	10.00
	1283	Cebelle Gilman	10.00
	1284	Alice Nelson	10.00
	1285	Janet Tornberg	10.00
	1286	VOID	
	1287	Mrs. Jack Carl	10.00
	1288	McCann Recapping	36.50
1289	Brabham Electric	183.65	
1290	Postmaster	30.00	

PAYROLL APPROVED Payroll for June, 1978 is \$1418.47.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY CHARLES COLEGROVE TO APPROVE THE BILLS AND PAYROLL AS READ AND SUBMITTED. MOTION CARRIED.

FINANCIAL RECAP

Because corrections are needed on the Budget Work Sheet, the Board decided to delay final review of fiscal year 1978 budget until the next meeting.

CITY OF HILLSBORO CORRESPONDENCE

A letter from Greg Eades, Assistant City Manager, was received by the Fair Board June 24th. Mr. Eades requested the Fair Board consider alternative possibilities for land usage of proposed property for lease and the already leased acreage.

After discussion of the alternatives the following motion was made:

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY CHARLES COLEGROVE THAT THE FAIR BOARD INSTRUCT THE CITY OF HILLSBORO BY LETTER THAT THE FAIR BOARD HAS NOT COME UP WITH A VIABLE ALTERNATIVE, THE FAIR BOARD REQUESTS THE CITY HONOR THE ORIGINAL LEASE AND ASKS THE CITY TO SUBMIT A WORK SCHEDULE FOR DRAINAGE IMPROVEMENT WITHIN TWO WEEKS, AND IF A MUTUALLY ACCEPTABLE PLAN COULD BE DEVELOPED FOR IMPROVEMENT OF THE LAND IDEAS WOULD BE GLADLY RECEIVED. MOTION CARRIED.

DIRT TRACK REQUEST

Richard L. Nyberg submitted an idea for a dirt racing track on a long term lease at the fairgrounds. The Fair Board acknowledged receipt of the letter and will take the idea under advisement.

USE OF JAIL INMATES Correspondence from Commissioner Bill Bloom and Sheriff Barnes sent to the Fair Board suggested that jail inmates could be used for labor force to help the fairgrounds maintenance budget.

Manager Hesse has used the help of DUIL people sent by the County Court for some time. The additional cost of supervision on weekends and after work hours when most court assigned people want to work would not be feasible. With the CETA program we are able to keep the fairgrounds work force in sufficient quantity.

The Fair Board is grateful for the suggestion from the Commissioner and Sheriff.

CONTRACT POLICY County Counsel has reviewed both the Standard Contract and Lease Agreement now being used by the fair. Counsel has stated that both contracts will stand the constitutional test and are acceptable for use as prepared.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JOE EVERS TO ADOPT THE WASHINGTON COUNTY FAIR BOARD POLICY AS OF JULY 12, 1978 AS PREPARED BY COUNTY COUNSEL REGARDING CONTRACTS FOR FAIRGROUNDS USAGE. MOTION CARRIED.

A copy of the approved contracts are included in the book of minutes.

RODEO RAIN INSURANCE REQUEST Ken Lewis requested per Manager Hesse that the Fair Board consider a minimum of \$600 rain insurance coverage for rodeo events.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JOE EVERS TO DISAPPROVE RAIN INSURANCE AS REQUESTED BY THE RODEO BOARD. MOTION CARRIED.

REQUEST FOR BEER SALE BY RODEO Jim Olsen has requested permission to sell beer on Saturday, August 5 from 10 a.m. to 2 p.m.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY CHARLES COLEGROVE TO DISAPPROVE PERMISSION TO SELL BEER ON SATURDAY, AUGUST 5 FROM 10 p.m. TO 2 p.m. BY JIM OLSEN, MEMBER OF THE RODEO BOARD, FOR THE COUNTY FAIR. MOTION CARRIED

AUDIT PROGRESS Price-Waterhouse audit is going well. All preliminary auditing is done. There will be another week's work before County Fair.

CARETAKER UPDATE Randolf and Susan Cummings are now moved into the trailer home located on the fairgrounds and are acting as caretakers. They will be here for at least three years. Randolf is an optometry student and Susan is employed by the Extension Office.

WASHINGTON COUNTY FAIR BOARD
1978

A SYSTEM

A portable 50 watt public address system is badly needed for fair demonstrations and 4-H use during county fair. The merit rater during Fair 52 suggested obtaining the system for fairgoers ease of listening during demonstrations.

Five granges have contributed money toward the purchase of the system.

MOTION: MOVED BY CHALRES COLEGROVE, SECONDED BY JIM SPRINGER THAT THE FAIR BOARD WILL PURCHASE A PORTABLE 50 WATT PUBLIC ADDRESS SYSTEM WITH NECK PIECE. ANY DONATIONS TO DEFRAY COST WILL BE GREATLY APPRECIATED. MOTION CARRIED.

FIRE INSPECTION

Many fire extinguishers needed either replacement or refilling. Several problems with wiring and general clean up were requested and the dead bolt on the door will be replaced. With office usage at many hours of the day, some time cash flow heavy, Manager Hesse requested the Fire Inspector allow use of the dead bolt for as needed to find the appropriate lock for security.

BULB REPLACEMENT

Dayton Arruda, Hillsboro Fire Chief, has been contacted and has agreed to replace all light bulbs as furnished by the fairgrounds. The primary problem is the grandstand area where lights are on 35 ft. and 40 ft. poles.

RAYE CONCERT

The Susan Raye Benefit Concert will be held at the Mid High Gym on Friday, July 14 at 7:30 p.m. The James Partin Band will also donate their time to accompany Miss Raye. All funds will be donated toward fairground improvement. The Fairgrounds Boosters will only have to pay a small fee for janitor service at the gym,

The Boosters also had two floats entered in the Happy Days parade to advertise the Market Animal Raffle = \$1.00 ticket will give a chance to win a steer, hog, or lamb delivered to the slaughter house. Tri-County Lamb has donated a lamb, and Bill Hesse has donated \$50.00 toward purchase of the hog. Raffle drawing will be the last evening of Fair 53, August 5. All proceeds will go toward fairground improvements. 4,00 messages were stapled to candy and thrown into the Happy Days crowd to give information about all activities of Boosters and Fair 53.

Dick Jossy, Fairgrounds Boosters member, delivered Market Animal tickets for Fair Board and management to sell.

Hesse has also issued passes to the Fair festivities to those fairground supporters who have worked particularly hard and donated many hours for improvement of the fairgrounds.

WARRANT SYSTEM

In an effort to eliminate 100s of check for small amounts of money i.e., 25¢ in payment of premium awards, Manager Hesse presented a program for cash payment by warrant system for all non-livestock divisions: Home Ec, Textiles, Floral, Arts & Crafts Land Products, and Community Booths. The exhibitors will present winning claim checks and be give a warrant for the total amount of winnings. In return the exhibitor will turn in the warrant for immediate cash payment.

WARRANT SYSTEM
CONTINUED

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY CHARLES COLEGROVE TO ADOPT THE WARRANT SYSTEM FOR PREMIUM AWARD PAYMENT FOR HOME ECONOMICS, TEXTILES, FLORAL, ARTS AND CRAFTS, LAND PRODUCTS, AND COMMUNITY BOOTHS AS PROPOSED BY FAIR MANAGER HESSE. MOTION CARRIED.

HAPPY DAYS

Happy Days was managed admirably by Jimmy Lantz. A small amount of damage and vandalism due to the general public use and foot traffic was noticed. Stan Salisbury delivered rental fee and office keys used during Happy Days.

A theft was reported by the Jaycees and carnival after 2 a.m. on July 3. Hesse will be sure all concessionaires and personnel are aware and extra caution is taken to protect goods.

FRED MEYER DAY

Janet Holland and Ross Hulse met with the Fred Meyer representative to finalize details for Fred Meyer Day, August 4th. 10,000 coupon will be released July 19th along with full advertising campaign for Fair and Rodeo attendance by Fred Meyer Patrons.

POSTER DISTRIBUTION

Fair 53 posters will be distributed throughout Washington County for public information.

FAIR SECURITY

Jim Essam, -Rodeo Committee, Herman Woll -Hillsboro Police Chief, and Jim Gammers -Washington County Reserves met with Hesse to plan Fair security. \$6.50 per hour was requested by Washington County Reserves.

After negotiations and Gammers meeting the the E Board a figure of \$5.00 per hour was deemed acceptable. New schedules have to be instituted to provide maximum service for the smaller dollar amount allotted. Mr. Gammers is also donating some of his time to help with the security during Fair.

Mr. Woll offered the Hillsboro reserves, if needed, for a fee of \$1,100. He also will have five men inside the fairgrounds to help patrol the fairgrounds during destruction derby and rodeo.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JIM SPRINGER TO HIRE THE WASHINGTON COUNTY RESERVES DURING COUNTY FAIR AUGUST 1 THROUGH 5, 1978 TO PROVIDE SECURITY AT THE PAY RATE OF \$5.00 PER HOUR. MOTION CARRIED.

AD CAMPAIGN

Heinrich Datsun is doing an advertising campaign handled by Swarington Mount. A request to film the Washington County Fair sign on Cornell Road as local spot of interest during an ad film has been made. The Fair Board is happy to accommodate the advertising people.

ARENA CLEAN-UP
TURNED DOWN

It has been indicated that the 4-H youth no longer want to do the clean-up work after the Destruction Derby.

**ARENA CLEAN-UP
CONTINUED**

The Fair Board, after visiting with Mr. Colegrove, a 4-H Leader, has offered free ice cream in the arena after it has been cleaned to all 4-H youth, who would like to participate. Fair Board members Jim Springer and Jerry Boer will be on hand and will offer cash prizes in several categories of ie., largest piece, most pieces, etc.

INSURANCE FOR TENT

Secretary Maki will call Leonard Adams to obtain the certificate of insurance requested by See Fabric. Several requests have been made.

CITY EASEMENT

In correspondence from Dan Potter, CAO, the City of Hillsboro has requested Fair Board approval of a 20 foot easement along fairgrounds property and Cornell Road. The correspondence mentioned an enclosed map, however, no map was included.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JOE EVERS TO DEFER ACTION ON THE CITY OF HILLSBORO REQUEST FOR A 20 FOOT EASEMENT ON FAIRGROUNDS UNTIL A DETAILED PLOTTED MAP OF WATER LINE AND SCHEDULE OF PROPOSED WORK IS SUBMITTED FOR FAIR BOARD REVIEW. MOTION CARRIED.

**FAIR BOARD COMMIT-
MENT FOR FAIR 53**

The Fair Board will work out a schedule of involvement for the fair. The 4-H Horse Fair will also need gate attendants and the Fair Board will fill that need to sell 4-H bracelets, passes, and daily tickets.

The Fair Board was also informed of the almost completed work schedule force and the hiring of a restroom custodian.

MEETING DATE

No specific meeting was scheduled as County Fair will be in full swing on the regular meeting date, August 2.

ADJOURNED

The meeting was adjourned at 10:20 p.m.

Respectfully submitted

Lorrie Maki, Secretary

Minutes of executive session held at the fair office July 12 after the regular meeting.

Called to order at 10:21 p.m.

PERS DEDUCTION

Public Employe Retirement System requires that persons employed for 6 month with the County join the system. The Fair Board rate of paymet has increased to 7.98%, the employee's rate of payment is 5%. After five years of employment by the County, the employee may collect retirement money paid by Fair Board and money paid by employee. Up to this time the employee has been paying both shares of PERS payment.

MOTION: MADE BY RALPH HOLLAND AND SECONDED BY JIM SPRINGER THAT PAYMENT PRESCRIBED BY LAW OF EMPLOYER SHARE OF PUBLIC EMPLOYE RETIREMENT SYSTEM BE MADE WHEN MANDATORY PARTICIPATION OF EMPLOYEE IS NECESSARY. MOTION CARRIED.

JULY PAY RAISE

To coincide with fiscal year budget, Hesse suggested the 6% annual cost of living pay raise become effective July 1. Up to this time it has become effective September 1 along with employee contracts.

MOTION: MOVED BY JOE EVERS, SECONDED BY JIM SPRINGER TO ADOPT A FISCAL YEAR PAY INCREMENT WITH CONTRACT DATE TO REMAIN SEPTEMBER 1 AND 90 DAYS NOTICE. MOTION CARRIED.

ROLL CALL

Ralph Holland Abstained.

ADJOURNMENT

Meeting was adjourned at 10:50 p.m.

Respectfully submitted,

Lorrie Maki, Secretary.

Fair 53

1978 FAIR AUGUST 1-5

WASHINGTON COUNTY FAIR
P.O. BOX 115 - TEL. 648-1416
HILLSBORO, OREGON 97123

Washington County Fair Proposed Agenda

July 12, 1978
7:30 p.m.

1. Guests
2. Approval of June 7, 1978 Board minutes
3. Approval of bills and payroll
4. Review and approval of May 31, 1978 financial re-cap
5. Correspondence (enclosed)
 - A. Letter from Greg Eades, City of Hillsboro
 - B. Richard Nyberg request for operating dirt race track
 - C. Letter from Commissioner Bill Bloom and Sheriff Barnes
 - D. Policy agreement as reviewed by County Counsel
6. Manager's report
 - A. Request from Rodeo Board per motion in minutes regarding \$600.00 for rain insurance. Also, Jim Olsen has requested permission to sell beer on Saturday, August 5 from 10 a.m. to 2 p.m.
 - B. Audit in process (Price-Waterhouse)
 - C. Caretaker update
 - D. Portable 50 watt PA system purchase
 - E. Fire Marshall inspection report
 - F. Washington County Fairgrounds Boosters activity (Susan Raye concert is July 14 at the Mid High Gym)
 - G. Proposed Warrant System for Open Class Home Ec, Textiles, Floral, Arts and Crafts, Land Products and Community Booths departments
 - H. Hillsboro Happy Days report
 - I. Fred Meyer Day
7. General Fair discussion and commitments from Fair Board
8. Fair Board in put on any other topics

Executive Session

- A. Public Employee Retirement System requirement (Employee rate is 5% - Fair Board is 7.98%) for employee. Board Action
- B. Pay period per adopted budget to commence with July 1? Board Action