

NOTICE OF MEETING

Washington County Fair Complex Board of Directors

Wednesday, July 1, 2009, at 4:30 p.m.

CLOVERLEAF BUILDING-

Washington County Fair Complex

873 NE 34th Avenue, Hillsboro, OR 97124

Matt Pihl, President

Don McCoun, Vice-President

Dan Logan, Treasurer, Booster Liaison

Andy Duyck, Washington County Commissioner
and Fair Board Ex-Officio

Herbert Hirst, Board Member

Renee Cannon, Board Member

Betty Atteberry, Board Member

The mission of the Washington County Fair Complex is to provide excellent facilities and services in a self-supporting manner for the following purposes:

- **Preserve the annual County Fair & Rodeo and its' heritage.**
- **Promote the "World-Class" agriculture of the county.**
- **Provide a welcoming environment for all volunteers.**
- **Commitment to life-long learning with a special emphasis on youth.**
- **Promote year-round facilities for consumer trade shows, public exhibitions, & special gatherings.**
- **Promote a sense of community among residents of Washington County.**

The Washington County Fair Complex Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The Fair Complex Board has the exclusive management of the grounds, and all other property owned, leased, used or controlled by the County and devoted to the use of the Fair Complex, and is entrusted and charged with the entire business management, and financial and other affairs of the Fair Complex.

The Fair Complex, a division of the County, produces the annual County Fair and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Complex Board meets monthly or as necessary, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities. The Fair Complex's day-to-day activities are the responsibility of the Complex Executive Director, who serves at the pleasure of the Fair Board.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All public meetings are recorded.

Current Meeting Schedule

Unless otherwise noted, Fair Complex Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Cloverleaf Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

Regular Business Meetings

Regular business meetings are the time during which the Fair Complex Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

Quorum

To take formal action on any agenda item, a majority of Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion.

The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

Executive Sessions

There are times when the Fair Complex Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the agenda. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of the Fair Complex, Washington County and its residents.

Once the Regular Business Meeting Begins

The Fair Complex Board's formal meetings typically include the following elements:

1. **Call to Order:** At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.

2. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit): This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual at the first Oral Communications period which has a total maximum time of 15 minutes. The second Oral Communications period at the end of the meeting is time-limited to 5 minutes per individual with a total maximum time of 30 minutes for the session. Individuals providing written testimony are requested to provide 15 copies.

3. General Consent, also known as **Unanimous Consent**, is a situation when the presiding officer asks if there are objections to a pending motion, rather than taking a formal vote. General Consent eliminates the need for formal votes on matters such as routine procedural questions in which the existence of a consensus is likely. The chair may state, for instance: "If there is no objection, the motion will be adopted. [pause] Since there is no objection, the motion is adopted" On the most routine matters the chair may shorten this statement to four words: "Without objection, so ordered" or even to two words: "Without objection." If no member objects then the motion is adopted, but if any member does declare his opposition then the motion is not adopted and cannot be agreed to without a vote. If any member objects, the chair must state the question on the motion, allow any desired debate and put the question in the regular manner. General Consent does not necessarily imply that every member is in favor of the proposed action; it may only mean that the opposition, feeling that it is useless to oppose or discuss the matter, simply acquiesces. Similarly, when a member objects they may not necessarily oppose the motion itself, but may believe that it is wise to take a formal vote under the circumstances.

4. Consent Agenda: The items on the Consent Agenda are considered routine and will be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

5. Regular Agenda Items: Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.

6. Adjournment: At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business.

Meeting Protocol

The Fair Complex Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, home address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.
4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.
5. Individuals providing written testimony are requested to provide 15 copies.

NOTICE OF MEETING

Washington County Fair Complex Board of Directors
Wednesday, July 1, 2009 at 4:30 p.m.

NEW LOCATION: CLOVERLEAF BUILDING, Washington County Fair Complex
873 NE 34th Avenue, Hillsboro, OR 97124

Matt Pihl, President

Don McCoun, Vice-President

Herbert Hirst, Board Member

Dan Logan, Treasurer, Booster Liaison

Renee Cannon, Board Member

Andy Duyck, County Commissioner

Betty Atteberry, Board Member

& Fair Board Ex-Officio

AGENDA

A. Call to Order

B. Approval of Agenda—**APPROVE BY GENERAL CONSENT**

C. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit)

This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual. The maximum time for Oral Communications is 15 minutes. Individuals providing written testimony are requested to provide 15 copies.

D. Approval of Minutes—**APPROVE BY GENERAL CONSENT**

E. Special Reports

1. Airshow Report—Don McCoun, Board Member
2. Booster/Coalition Liaison – Dan Logan, Board Member
3. Treasurer's Report – Dan Logan, Board Member
 - A. Financial Statements (PDF)
 - Monthly Financial Reports & Balance Sheets – May, 2009 (PDF)-**ACTION ITEM: MOTION AND APPROVAL REQUIRED**
 - Other, if any
4. 4-H Report-Pat Willis, OSU/4-H Youth Development Faculty
5. Operations Report (includes 2009 Fair Report)-Staff (PDF)
6. Other, if any

F. Old Business

1. Redevelopment Update, if any
2. Presentation of Booster's Proposal for Meeting Room (PDF)
3. Announcement of New Committee Appointments

G. New Business

1. Fair Volunteer Program
2. Other, if any

In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

H. Announcements

1. Calendar of Events (PDF)
2. Facility Schedule for July and August, 2009 (PDF)
3. Other, if any

I. Correspondence

1. Letters and Cards, if any (PDF)
2. Other, if any

J. Board Oral Communications

K. Other Matters of Information

1. Boosters Meeting Minutes – (June, 2009-PDF)
2. Boosters Historical Pieces-June and July (PDF)
3. Newspaper Articles (PDF)
4. Other, if any

L. Oral Communications for Agenda and Non-Agenda Items (Thirty Minute Time Limit)

This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to five (5) minutes per individual. The maximum time for Oral Communications is 30 minutes. Individuals providing written testimony are requested to provide 15 copies.

M. Executive Session

In accordance with ORS 192.660 (2) (h), to consult with counsel concerning the legal rights and duties of the Board with regard to litigation or litigation likely to be filed; in accordance with ORS 192.660 (2) (e), to deliberate with persons designated by the Board to negotiate real property transactions; and/or in accordance with ORS 192.660 (2) (a), (b), (h), or (i), to discuss, review and evaluate employee-related matters. Pursuant to ORS 192.660 (3), it is Board's request that the items discussed not be disclosed by media representatives or others.

N. Adjourn



Monthly Financial Report

Washington County

Washington County

Period: MAY-09 Currency: USD

Fund=200 (Fairplex), Program=981000 (Fair Complex)					Remaining	%
Account	MAY-09	YTD-Actual	Budget	Budget	Use	
Beginning Fund Balance		(945,162.00)	(830,029.00)			
Taxes						
41025 Transient lodgings tax	(32,189.38)	(547,013.37)	(680,000.00)	(132,986.63)	80.40	
TOTAL	(32,189.38)	(547,013.37)	(680,000.00)	(132,986.63)	80.40	
Intergovernmental revenue						
43156 Dept Agriculture Lottery Funds	0.00	(49,404.72)	(46,000.00)	3,404.72	107.40	
TOTAL	0.00	(49,404.72)	(46,000.00)	3,404.72	107.40	
Charges for sevicees						
44511 Camping Fees	0.00	(4,050.00)	(4,000.00)	50.00	101.30	
44512 Truck Pull Revenue	0.00	(22,005.00)	(17,500.00)	4,505.00	125.70	
44513 Demo Derby Revenue	0.00	(26,481.00)	(38,700.00)	(12,219.00)	68.40	
44514 Commercial Booth Rentals	0.00	(94,850.00)	(86,500.00)	8,350.00	109.70	
44515 Parking Fees	(2,880.00)	(112,380.21)	(109,000.00)	3,380.21	103.10	
44516 Admission Fees	0.00	(133,339.47)	(130,000.00)	3,339.47	102.60	
44517 Sponsorship Fees	0.00	(70,600.00)	(87,500.00)	(16,900.00)	80.70	
44518 Carnival Fees	0.00	(102,412.27)	(90,000.00)	12,412.27	113.80	
44522 Entry Fees	0.00	(3,710.00)	(4,000.00)	(290.00)	92.80	
44526 Monster Truck Revenue	0.00	(22,885.00)	(27,000.00)	(4,115.00)	84.80	
44527 Rodeo Revenue	0.00	(16,469.00)	(27,000.00)	(10,531.00)	61.00	
TOTAL	(2,880.00)	(609,181.95)	(621,200.00)	(12,018.05)	98.10	
Miscellaneous revenues						
48105 Invest interest income-general	(997.74)	(15,352.34)	(22,500.00)	(7,147.66)	68.20	
48195 Reimbursement of expenses (oper	0.00	(37,007.05)	0.00	37,007.05	n/m	
48200 Rental income	(15,727.40)	(124,799.08)	(200,000.00)	(75,200.92)	62.40	
48205 Concessions	0.00	(108,714.99)	(92,000.00)	16,714.99	118.20	
48225 Other miscellaneous revenue-oper	(321.41)	(15,583.61)	(25,750.00)	(10,166.39)	60.50	
Total	(17,046.55)	(301,457.07)	(340,250.00)	(38,792.93)	88.60	
Total Revenues	(52,115.93)	(1,507,057.11)	(1,687,450.00)	(180,392.89)	89.30	
Total Resources		(2,452,219.11)	(2,517,479.00)			
Personal Services						
51105 Wages and salaries	25,222.40	293,017.72	375,895.00	82,877.28	78.00	
51110 Temporary salaries	2,744.00	36,642.18	9,776.00	(26,866.18)	374.80	
51115 Overtime and other pay	0.00	8,306.58	0.00	(8,306.58)	n/m	
51125 FICA	2,118.75	25,021.12	29,506.00	4,484.88	84.80	
51135 Employer paid work day tax	15.26	168.24	221.00	52.76	76.10	
51140 Pers contribution	4,018.02	44,719.42	60,141.00	15,421.58	74.40	
51150 Health insurance	4,918.20	56,313.39	74,592.00	18,278.61	75.50	
51155 Life and long term disability insur	64.36	755.73	1,167.00	411.27	64.80	
51160 Unemployment insurance	118.44	1,380.67	1,643.00	262.33	84.00	
51165 Tri-Met tax	174.80	2,055.07	2,569.00	513.93	80.00	
51199 Misc Personal Services	0.00	0.00	14,883.00	14,883.00	0.00	
TOTAL	39,394.23	468,380.12	570,393.00	102,012.88	82.10	

Fund=200 (Fairplex), Program=981000 (Fair Complex)					<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>MAY-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>	
Materials and Supplies						
51205 Supplies-office, general	240.22	3,649.17	4,250.00	600.83	85.90	
51210 Supplies- general	631.37	44,452.70	46,000.00	1,547.30	96.60	
51285 Services -professional services	225.00	243,591.09	170,250.00	(73,341.09)	143.10	
51295 Advertising and public notice	0.00	127,849.13	138,750.00	10,900.87	92.10	
51300 Printing and duplicating	0.00	94.66	500.00	405.34	18.90	
51305 Communications-services	279.68	3,385.54	800.00	(2,585.54)	423.20	
51310 Utilities	9,136.37	78,538.43	77,500.00	(1,038.43)	101.30	
51320 Repair & maint services-general	1,714.21	30,427.05	59,200.00	28,772.95	51.40	
51340 Lease and rentals - space	3,201.75	38,421.00	0.00	(38,421.00)	n/m	
51345 Lease and rentals - equipment	150.14	25,912.09	24,000.00	(1,912.09)	108.00	
51350 Dues and membership	105.00	1,526.25	2,500.00	973.75	61.10	
51355 Training and education	430.00	2,661.50	4,000.00	1,338.50	66.50	
51360 Travel expense	362.88	5,422.05	4,000.00	(1,422.05)	135.60	
51365 Private mileage	270.71	1,346.10	700.00	(646.10)	192.30	
51420 Insurance	0.00	34,408.46	30,000.00	(4,408.46)	114.70	
51465 Postage and freight- Internal	70.75	541.57	800.00	258.43	67.70	
51475 Printing- Internal	23.00	849.88	1,000.00	150.12	85.00	
51495 Telephone monthly- internal	602.48	6,088.45	7,000.00	911.55	87.00	
51550 Other materials and services	450.00	1,794.03	4,500.00	2,705.97	39.90	
TOTAL	17,893.56	650,959.15	575,750.00	(75,209.15)	113.10	
Other Expenditures						
52005 Bank Service Charge	787.35	5,279.33	3,500.00	(1,779.33)	150.80	
52130 Other Special Expenditures	150.01	12,475.20	35,650.00	23,174.80	35.00	
52146 Entertainment Expenses	0.00	86,547.09	105,000.00	18,452.91	82.40	
52147 Open Class Expenses	0.00	44,336.61	30,000.00	(14,336.61)	147.80	
52148 4-H Expenses	0.00	22,819.17	16,000.00	(6,819.17)	142.60	
52149 FFA Expenses	0.00	10,680.45	4,000.00	(6,680.45)	267.00	
52150 Truck Pull Expenses	0.00	10,404.94	12,000.00	1,595.06	86.70	
52151 Demo Derby Expenses	0.00	18,860.48	22,000.00	3,139.52	85.70	
52152 Monster Truck Expenses	0.00	20,750.06	22,000.00	1,249.94	94.30	
52153 Rodeo Expenses	0.00	19,931.61	22,000.00	2,068.39	90.60	
55110 Other debt principal	12,965.79	107,654.15	107,720.00	65.85	99.90	
56110 Other debt interest payments	1,712.36	9,922.59	8,341.00	(1,581.59)	119.00	
Total	15,615.51	369,661.68	388,211.00	18,549.32	95.20	
Interdepartmental Charges						
53010 Interdpt chg-indirect charges	3,389.42	37,283.62	41,020.00	3,736.38	90.90	
53015 Interdpt chg-legal services	858.00	15,301.00	9,000.00	(6,301.00)	170.00	
Total	4,247.42	52,584.62	50,020.00	(2,564.62)	105.10	
Capital Outlay						
57115 Machinery and equipment over \$	3,900.00	39,808.49	40,000.00	191.51	99.50	
57135 Other capital outlay	0.00	18,726.18	35,000.00	16,273.82	53.50	
TOTAL	3,900.00	58,534.67	75,000.00	16,465.33	78.00	

Fund=200 (Fairplex), Program=981000 (Fair Complex)				<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>MAY-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>
Contingency					
59010 Contingency	0.00	0.00	858,105.00	858,105.00	0.00
TOTAL	0.00	0.00	858,105.00	858,105.00	0.00
Total Expenditures	81,050.72	1,600,120.24	2,517,479.00	917,358.76	63.60

<i>Beginning Fund Balance</i>	(945,162.00)	(830,029.00)
<i>Total Revenues</i>	(1,507,057.11)	(1,687,450.00)
<i>Total Resources</i>	(2,452,219.11)	(2,517,479.00)
<i>Total Expenditures</i>	1,600,120.24	2,517,479.00
<i>Ending Fund Balance</i>	(852,098.87)	0.00



Monthly Financial Report

Washington County

Washington County

Period: MAY-09 Currency: USD

Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)					Remaining	%
Account	MAY-09	YTD-Actual	Budget	Budget	Use	
Taxes						
41025 Transient lodgings tax	(32,189.38)	(547,013.37)	(680,000.00)	(132,986.63)	80.40	
TOTAL	(32,189.38)	(547,013.37)	(680,000.00)	(132,986.63)	80.40	
Charges for sevicees						
44515 Parking Fees	(2,880.00)	(31,458.35)	(31,000.00)	458.35	101.50	
TOTAL	(2,880.00)	(31,458.35)	(31,000.00)	458.35	101.50	
Miscellaneous revenues						
48105 Invest interest income-general	(997.74)	(15,352.34)	(22,500.00)	(7,147.66)	68.20	
48195 Reimbursement of expenses (oper	0.00	(0.42)	0.00	0.42	n/m	
48200 Rental income	(15,727.40)	(124,799.08)	(200,000.00)	(75,200.92)	62.40	
48205 Concessions	0.00	(1,784.49)	(3,000.00)	(1,215.51)	59.50	
48225 Other miscellaneous revenue-oper	(321.41)	(9,196.11)	(15,000.00)	(5,803.89)	61.30	
Total	(17,046.55)	(151,132.44)	(240,500.00)	(89,367.56)	62.80	
Total Revenues	(52,115.93)	(729,604.16)	(951,500.00)	(221,895.84)	76.70	
Personal Services						
51105 Wages and salaries	17,479.96	202,653.21	260,927.00	58,273.79	77.70	
51110 Temporary salaries	2,387.20	25,125.35	0.00	(25,125.35)	n/m	
51115 Overtime and other pay	0.00	5,155.10	0.00	(5,155.10)	n/m	
51125 FICA	1,509.45	17,580.96	19,962.00	2,381.04	88.10	
51135 Employer paid work day tax	11.19	119.21	140.00	20.79	85.10	
51140 Pers contribution	2,853.24	31,100.04	41,747.00	10,646.96	74.50	
51150 Health insurance	3,368.88	38,573.86	50,937.00	12,363.14	75.70	
51155 Life and long term disability insur	44.12	517.87	789.00	271.13	65.60	
51160 Unemployment insurance	84.27	951.30	1,050.00	98.70	90.60	
51165 Tri-Met tax	124.60	1,444.89	1,739.00	294.11	83.10	
51199 Misc Personal Services	0.00	0.00	10,069.00	10,069.00	0.00	
TOTAL	27,862.91	323,221.79	387,360.00	64,138.21	83.40	
Materials and Supplies						
51205 Supplies-office, general	240.22	3,264.04	4,000.00	735.96	81.60	
51210 Supplies- general	631.37	12,979.12	25,000.00	12,020.88	51.90	
51285 Services -professional services	225.00	36,948.78	30,500.00	(6,448.78)	121.10	
51295 Advertising and public notice	0.00	3,011.75	1,750.00	(1,261.75)	172.10	
51300 Printing and duplicating	0.00	94.66	500.00	405.34	18.90	
51305 Communications-services	279.68	3,129.10	500.00	(2,629.10)	625.80	
51310 Utilities	9,136.37	65,537.31	65,000.00	(537.31)	100.80	
51320 Repair & maint services-general	1,714.21	27,576.36	57,000.00	29,423.64	48.40	
51340 Lease and rentals - space	3,201.75	38,421.00	0.00	(38,421.00)	n/m	
51345 Lease and rentals - equipment	150.14	1,910.38	5,000.00	3,089.62	38.20	
51350 Dues and membership	52.50	758.75	1,500.00	741.25	50.60	
51355 Training and education	215.00	1,314.00	2,000.00	686.00	65.70	
51360 Travel expense	362.88	2,064.96	0.00	(2,064.96)	n/m	
51365 Private mileage	135.36	767.94	500.00	(267.94)	153.60	
51420 Insurance	0.00	17,332.43	15,000.00	(2,332.43)	115.50	
51465 Postage and freight- Internal	70.75	520.69	500.00	(20.69)	104.10	
51475 Printing- Internal	23.00	46.00	0.00	(46.00)	n/m	

Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)				<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>MAY-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>
51495 Telephone monthly- internal	602.48	5,307.94	6,000.00	692.06	88.50
51550 Other materials and services	450.00	1,794.03	4,500.00	2,705.97	39.90
TOTAL	17,490.71	222,779.24	219,250.00	(3,529.24)	101.60
Other Expenditures					
52005 Bank Service Charge	787.35	5,029.33	3,500.00	(1,529.33)	143.70
52130 Other Special Expenditures	175.00	1,275.96	32,000.00	30,724.04	4.00
55110 Other debt principal	12,965.79	107,654.15	107,720.00	65.85	99.90
56110 Other debt interest payments	1,712.36	9,922.59	8,341.00	(1,581.59)	119.00
Total	15,640.50	123,882.03	151,561.00	27,678.97	81.70
Interdepartmental Charges					
53010 Interdpt chg-indirect charges	1,694.71	18,641.81	20,510.00	1,868.19	90.90
53015 Interdpt chg-legal services	858.00	15,301.00	8,000.00	(7,301.00)	191.30
Total	2,552.71	33,942.81	28,510.00	(5,432.81)	119.10
Capital Outlay					
57115 Machinery and equipment over \$	3,900.00	39,808.49	40,000.00	191.51	99.50
57135 Other capital outlay	0.00	18,726.18	35,000.00	16,273.82	53.50
TOTAL	3,900.00	58,534.67	75,000.00	16,465.33	78.00
Contingency					
TOTAL	0.00	0.00	858,105.00	858,105.00	0.00
Total Expenditures	<u>67,446.83</u>	<u>762,360.54</u>	<u>1,719,786.00</u>	<u>957,425.46</u>	<u>44.30</u>

<i>Total Revenues</i>	(52,115.93)	(729,604.16)	(951,500.00)	(221,895.84)
<i>Total Expenditures</i>	67,446.83	762,360.54	1,719,786.00	957,425.46
<i>Ending Balance</i>	15,330.90	32,756.38	768,286.00	735,529.62



Monthly Financial Report

Washington County

Washington County

Period: MAY-09 Currency: USD

Fund=200 (Fairplex), Program=981010 (Annual County Fair)					Remaining	%
Account	MAY-09	YTD-Actual	Budget	Budget	Use	
Intergovernmental revenue						
43156 Dept Agriculture Lottery Funds	0.00	(49,404.72)	(46,000.00)	3,404.72	107.40	
TOTAL	0.00	(49,404.72)	(46,000.00)	3,404.72	107.40	
Charges for sevicees						
44511 Camping Fees	0.00	(4,050.00)	(4,000.00)	50.00	101.30	
44512 Truck Pull Revenue	0.00	(22,005.00)	(17,500.00)	4,505.00	125.70	
44513 Demo Derby Revenue	0.00	(26,481.00)	(38,700.00)	(12,219.00)	68.40	
44514 Commercial Booth Rentals	0.00	(94,650.00)	(86,500.00)	8,150.00	109.40	
44515 Parking Fees	0.00	(80,921.86)	(78,000.00)	2,921.86	103.70	
44517 Sponsorship Fees	0.00	(68,100.00)	(72,500.00)	(4,400.00)	93.90	
44518 Carnival Fees	0.00	(102,412.27)	(90,000.00)	12,412.27	113.80	
44522 Entry Fees	0.00	(3,710.00)	(4,000.00)	(290.00)	92.80	
44526 Monster Truck Revenue	0.00	(22,885.00)	(27,000.00)	(4,115.00)	84.80	
44527 Rodeo Revenue	0.00	(16,469.00)	(27,000.00)	(10,531.00)	61.00	
TOTAL	0.00	(441,684.13)	(445,200.00)	(3,515.87)	99.20	
Miscellaneous revenues						
48195 Reimbursement of expenses (oper	0.00	(77.00)	0.00	77.00	n/m	
48205 Concessions	0.00	(105,987.15)	(87,500.00)	18,487.15	121.10	
48225 Other miscellaneous revenue-oper	0.00	(4,352.55)	(10,000.00)	(5,647.45)	43.50	
Total	0.00	(110,416.70)	(97,500.00)	12,916.70	113.20	
Total Revenues	0.00	(601,505.55)	(588,700.00)	12,805.55	102.20	
Personal Services						
51105 Wages and salaries	7,742.44	90,364.51	114,968.00	24,603.49	78.60	
51110 Temporary salaries	356.80	11,516.83	9,776.00	(1,740.83)	117.80	
51115 Overtime and other pay	0.00	3,151.48	0.00	(3,151.48)	n/m	
51125 FICA	609.30	7,440.16	9,544.00	2,103.84	78.00	
51135 Employer paid work day tax	4.07	49.03	81.00	31.97	60.50	
51140 Pers contribution	1,164.78	13,619.38	18,394.00	4,774.62	74.00	
51150 Health insurance	1,549.32	17,739.53	23,655.00	5,915.47	75.00	
51155 Life and long term disability insur	20.24	237.86	378.00	140.14	62.90	
51160 Unemployment insurance	34.17	429.37	593.00	163.63	72.40	
51165 Tri-Met tax	50.20	610.18	830.00	219.82	73.50	
51199 Misc Personal Services	0.00	0.00	4,814.00	4,814.00	0.00	
TOTAL	11,531.32	145,158.33	183,033.00	37,874.67	79.30	
Materials and Supplies						
51205 Supplies-office, general	0.00	385.13	250.00	(135.13)	154.10	
51210 Supplies- general	0.00	17,461.54	15,000.00	(2,461.54)	116.40	
51285 Services -professional services	0.00	78,390.97	62,250.00	(16,140.97)	125.90	
51295 Advertising and public notice	0.00	97,454.19	107,000.00	9,545.81	91.10	
51305 Communications-services	0.00	256.44	300.00	43.56	85.50	
51310 Utilities	0.00	13,001.12	12,500.00	(501.12)	104.00	
51320 Repair & maint services-general	0.00	2,458.50	2,200.00	(258.50)	111.80	
51345 Lease and rentals - equipment	0.00	24,001.71	19,000.00	(5,001.71)	126.30	
51350 Dues and membership	52.50	648.00	1,000.00	352.00	64.80	
51355 Training and education	215.00	1,347.50	2,000.00	652.50	67.40	

Fund=200 (Fairplex), Program=981010 (Annual County Fair)					<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>MAY-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>	
51360 Travel expense	0.00	3,357.09	4,000.00	642.91	83.90	
51365 Private mileage	135.35	578.16	200.00	(378.16)	289.10	
51420 Insurance	0.00	17,076.03	15,000.00	(2,076.03)	113.80	
51465 Postage and freight- Internal	0.00	20.88	300.00	279.12	7.00	
51475 Printing- Internal	0.00	803.88	1,000.00	196.12	80.40	
51495 Telephone monthly- internal	0.00	780.51	1,000.00	219.49	78.10	
TOTAL	402.85	258,021.65	243,000.00	(15,021.65)	106.20	
Other Expenditures						
52005 Bank Service Charge	0.00	250.00	0.00	(250.00)	n/m	
52130 Other Special Expenditures	(24.99)	2,941.70	650.00	(2,291.70)	452.60	
52146 Entertainment Expenses	0.00	86,547.09	105,000.00	18,452.91	82.40	
52147 Open Class Expenses	0.00	44,336.61	30,000.00	(14,336.61)	147.80	
52148 4-H Expenses	0.00	22,819.17	16,000.00	(6,819.17)	142.60	
52149 FFA Expenses	0.00	10,680.45	4,000.00	(6,680.45)	267.00	
52150 Truck Pull Expenses	0.00	10,404.94	12,000.00	1,595.06	86.70	
52151 Demo Derby Expenses	0.00	18,860.48	22,000.00	3,139.52	85.70	
52152 Monster Truck Expenses	0.00	20,750.06	22,000.00	1,249.94	94.30	
52153 Rodeo Expenses	0.00	19,931.61	22,000.00	2,068.39	90.60	
Total	(24.99)	237,522.11	233,650.00	(3,872.11)	101.70	
Interdepartmental Charges						
53010 Interdpt chg-indirect charges	1,694.71	18,641.81	20,510.00	1,868.19	90.90	
Total	1,694.71	18,641.81	21,510.00	2,868.19	86.70	
Total Expenditures	13,603.89	659,343.90	681,193.00	21,849.10	96.80	

Total Revenues	0.00	(601,505.55)	(588,700.00)	12,805.55	
Total Expenditures	13,603.89	659,343.90	681,193.00	21,849.10	
Ending Balance	13,603.89	57,838.35	92,493.00	34,654.65	



Monthly Financial Report

Washington County

Washington County

Period: MAY-09 Currency: USD

Fund=200 (Fairplex), Program=981020 (Fair -Frite Lites)					
<i>Account</i>	<i>MAY-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
Charges for seivces					
44514 Commercial Booth Rentals	0.00	(200.00)	0.00	200.00	n/m
44516 Admission Fees	0.00	(133,339.47)	(130,000.00)	3,339.47	102.60
44517 Sponsorship Fees	0.00	(2,500.00)	(15,000.00)	(12,500.00)	16.70
TOTAL	0.00	(136,039.47)	(145,000.00)	(8,960.53)	93.80
Miscellaneous revenues					
48195 Reimbursement of expenses (oper	0.00	(36,929.63)	0.00	36,929.63	n/m
48205 Concessions	0.00	(943.35)	(1,500.00)	(556.65)	62.90
48225 Other miscellaneous revenue-oper	0.00	(2,034.95)	(750.00)	1,284.95	271.30
Total	0.00	(39,907.93)	(2,250.00)	37,657.93	1,773.70
Total Revenues	0.00	(175,947.40)	(147,250.00)	28,697.40	119.50
Materials and Supplies					
51210 Supplies- general	0.00	14,012.04	6,000.00	(8,012.04)	233.50
51285 Services -professional services	0.00	128,251.34	77,500.00	(50,751.34)	165.50
51295 Advertising and public notice	0.00	27,383.19	30,000.00	2,616.81	91.30
51320 Repair & maint services-general	0.00	392.19	0.00	(392.19)	n/m
51350 Dues and membership	0.00	119.50	0.00	(119.50)	n/m
TOTAL	0.00	170,158.26	113,500.00	(56,658.26)	149.90
Other Expenditures					
52130 Other Special Expenditures	0.00	8,257.54	3,000.00	(5,257.54)	275.30
Total	0.00	8,257.54	3,000.00	(5,257.54)	275.30
Total Expenditures	0.00	178,415.80	116,500.00	(61,915.80)	153.10
Total Revenues	0.00	(175,947.40)	(147,250.00)	28,697.40	
Total Expenditures	0.00	178,415.80	116,500.00	(61,915.80)	
Ending Balance	0.00	2,468.40	(30,750.00)	(33,218.40)	



Balance Sheet
 Washington County
 Current Period: MAY-09

Date:2009-06-24T12:08:45

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Currency: USD
 Fund=200 (Fairplex)

	MAY-09 YTD - Actual	MAY-08 YTD - Actual	Variance	Variance %
Assets:				
Cash and investments	851,492.31	879,083.39	(27,591.08)	(3.14)
Cash restricted	0.00	0.00	0.00	n/m
Property taxes receivable	0.00	0.00	0.00	n/m
Assessments receivable	0.00	0.00	0.00	n/m
Accounts receivable	31,625.20	15,619.00	16,006.20	102.48
Investment interest receivable	0.00	0.00	0.00	n/m
Contracts receivable	0.00	0.00	0.00	n/m
Due from other funds	(10.00)	(10.00)	0.00	0.00
Other assets	28,441.05	19,402.37	9,038.68	46.59
Assets held for resale	0.00	0.00	0.00	n/m
Total Assets	911,548.56	914,094.76	(2,546.20)	(0.28)
Liabilities, Fund Equity and Other Credits				
Liabilities:				
Accounts payable	6,098.21	0.00	6,098.21	n/m
Accrued payroll liabilities	0.00	0.00	0.00	n/m
Accrued self-insurance	0.00	0.00	0.00	n/m
Accrued OHP IBNR Reserve	0.00	0.00	0.00	n/m
Amounts held in trust	801.50	801.50	0.00	0.00
Due to other funds	0.00	0.00	0.00	n/m
Tenants and other deposits	900.00	300.00	600.00	200.00
Deferred revenue	51,649.80	74,806.80	(23,157.00)	(30.96)
Other long-term obligations	0.00	0.00	0.00	n/m
Total Liabilities	59,449.51	75,908.30	(16,458.79)	(21.68)
Fund equity:				
Fund balances:				
Unreserved fund balances:				
Undesignated	852,099.05	838,186.46	13,912.59	1.66
Total fund equity	852,099.05	838,186.46	13,912.59	1.66



Balance Sheet
Washington County
Current Period: MAY-09

Date:2009-06-24T12:08:45
Page:2

Currency: USD
Fund=200 (Fairplex)

	MAY-09 YTD - Actual	MAY-08 YTD - Actual	Variance	Variance %
Total liabilities, fund equity an	911,548.56	914,094.76	(2,546.20)	(0.28)

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
www.faircomplex.com

MEMORANDUM

Date: June 25, 2009

To: Washington County Fair Complex Board

From: Leah E. Perkins-Hagele, Fair Manager

Re: July 2009 Operations & Fair Report

Electrical – The electrical and lighting system upgrade in the 4-H barn has been completed. Electrical upgrades will continue after the Fair.

Air Show – The Air Show weekend is rapidly approaching. The staff will again be parking cars in the Fair Complex lots.

Experience Works Program – The State of Oregon via their Experience Works Program, has provided us with a part-time 18 hour per week employee funded through the State and will last 6-months to one-year. Currently, this individual is assisting with mowing the acres of lawns and parking lots.

Summer Jobs Program - Federal Recovery Act Stimulus Funding has allowed for a Workforce Investment Act program expansion during Summer 2009. Youth ages 16 – 24 who meet low-income guidelines and have at least one barrier to employment are eligible to participate. This program is providing 8 temporary maintenance workers, funded by the federal government, to the Fair Complex for 180 hours each beginning July 6th through the end of August.

2009 Washington County Fair Preview

On-Line Ticketing System – New for this year, all arena event tickets can be purchased in advance through the Fair Complex website.

Bleachers – Last year we had seating for 2806 people. With the addition of the new rental bleachers our capacity is now 3411.

Truck Pull – Thursday night at 7:00 p.m. This event is always a crowd pleaser with many local participants.

Tuff Truck Racing – Friday night at 7:00 p.m. This new action-packed event features both street trucks and off-road race trucks with local participants competing on a track of bumps and jumps and is sponsored by Les Schwab Tire.

Monster Trucks and Mud Drags – Saturday night at 7:00 p.m. Last year's new motorsports hit is back and sponsored again by Madden Industrial Craftsmen, Inc. Like all of our arena shows, this event features many local participants for the Mud Drags and takes turns wowing the crowd with 3 Monster Trucks.

Demo Derby & Xtreme Moto-X – Sunday night at 7:00 p.m. This is our most popular event. The Derby has participants coming from all over the region and will also feature Xtreme Moto-X.

Thrill Pass – This year's opening day carnival special featuring unlimited rides, is being sponsored by Baxter Auto Parts. A great value for those cost conscious parents with discount coupons available at local Baxter Auto Parts stores.

Cook's Racing Pigs – The pigs make it's return to the Fair, visiting us for the first time since 2001. Young and old alike will gather 5 times a day for the pig races, cheering on their favorites as these athletes let out an "Oink!" as they take to the track in the battle for the finish line! Takes place 5 times daily on Friendship Plaza starting at 10:00 am.

Tractor Pedal Pulls – This is the first year for the Kids Pedal Tractor Pull at the Washington County Fair. This works just like the adult tractor pulls, except the youngsters will be on pedal-operated tractors, and the sled on the back will distribute the weight making the tractor harder and harder to pedal the further the kids make it down the track. The Kids Pedal Tractor Pulls will be done 4 times a day, and attracts crowds cheering the kids across the finish line. Located across from the entrance to the arena.

Wild West Stage – This themed stage features western style family stage acts all day, such as Pecos Bill and Slue-Foot Sue presented by our local theater company Bag & Baggage and country western bands, such as Up Country and Joe Stoddard in the evenings. Presented by Sterling Savings Bank and Tri-Met.

Rock' N Blues Stage – During the day this stage features a family stage show from Bag & Baggage, Mad Science Show as well as local Blues artists and Rock –n- Roll Tribute bands in the evenings. Presented by Tuality Hospital.

Mother Goose's Barnyard Fun – Children's "Agri-Tainment" and "Agri-Education" at it's finest, with 8 hours of continuous activities for young Fair-goers to take part in.

They'll get hands-on lessons in Butter Churning and Wheat Grinding, make "Dirt Babies" at a planting station where they get to take their project home, they'll dig for potatoes, participate in an old-fashion hand water-pumping duck race and much more, plus magic shows with Mother Goose will be presented during the day.

Family Carousel – The Argus newspaper is again sponsoring the Family Carousel where rides are priced at \$1.00.

Friendship Square – This community stage features performances by community groups throughout the day plus three evening performances by hypnotist Terry Stokes Jr..

Sustainability Expo – E-Tech Recycling is hosting a Sustainability Expo that features the latest information and demonstrations on green practices. The expo will have several speakers each day and will be located near the fountain.

Static Exhibits – The Open Class Static departments, which is made up of Baked Goods, Food Preservation, Beverages, Textiles, Grange Exhibits, Photography, Paintings & Drawings, Crafts, Land Products and Floral, will again be housed in the South End of the Main Exhibit Hall and the Floral Building.

Livestock Exhibits – Big changes in the livestock barns due to recommendations by the Oregon Department of Agriculture. The new livestock committee has been working hard to work through these challenges and provide great shows and exhibits for our customers.

Commercial Exhibits – As of the writing of this report, most of the Commercial Exhibit space has been sold.

Information Booth – Community News will be sponsoring the Information Booth this year again and is located near the main entrance gate.

Amphitheatre Concert – El Rey Radio will be producing an all day Latino Music Festival on Sunday.

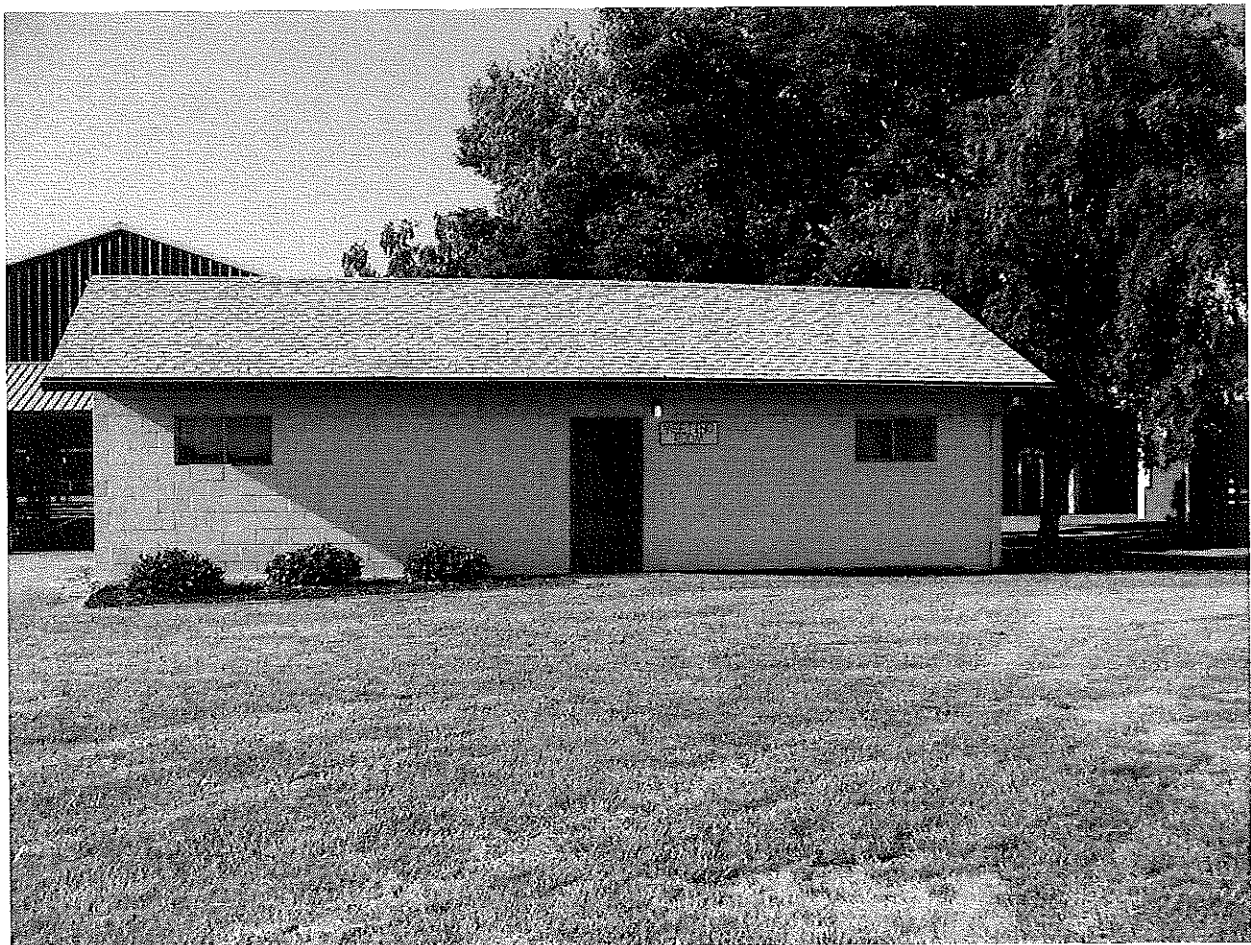
Service Groups – The Multnomah County Search & Rescue program will be providing parking services again this year. The Aloha High School Ladies Basketball Team will be providing garbage and table-washing services, The Century High School Dance Team will be providing services for the Open Class Static departments, the Liberty High School Band Boosters will be our gate greeters and the Forest Grove Youth Basketball Program will be selling bottled beverages. Combined they will volunteer 5666 hours for their groups during the 4-days of the Fair.

4-H Science Fair – This year’s expanded efforts will feature 61 science exhibits and will be housed in a tent near the Cloverleaf Building for all 4-days of the Fair and is presented by Intel.

Guest Services – The Boosters are hosting a Guest Services booth which will feature Fair History information. They will be located near the information booth. Fair Board Members are invited to participate.

Last but not least, Board Members while on site are encouraged to direct all but the most mundane questions from exhibitors to staff and questions from the general public to the Information Booth near the main gate or the Customer Service window located just inside the main gate.

WASHINGTON COUNTY FAIR COMPLEX MEETING ROOM BUILDING REMODEL PROPOSAL



PRESENTED BY THE WASHINGTON COUNTY FAIR BOOSTERS

ISSUED JUNE 24, 2009

WASHINGTON COUNTY FAIR COMPLEX

MEETING ROOM BUILDING

REMODEL PROPOSAL

The Washington County Fair Boosters propose to remodel the Meeting Room Building located at the Washington County Fair Complex, Hillsboro, OR, using Fair Booster funds and other donations by the end of 2009. The purpose of this remodel effort by the Fair Boosters is to provide for the continued use of the Meeting Room Building as a place where public volunteer organizations can meet in order to coordinate their groups and events in a safe and welcoming environment.

HISTORY OF BUILDING

The Meeting Building is an 800 S.F. CMU block structure which was originally built by volunteers in 1961 for a total cost of \$2,300. The building was initially used by the Civil Air Patrol and the Washington County Sheriffs Reserve. Over the past years the building has functioned as a first aid center and a fair clerks station during annual County Fairs. Recently the building was deemed "structurally unsafe" by the Fair Board and is currently scheduled for demolition sometime after the 2009 County Fair.

PROPOSAL DETAILS

The Fair Boosters propose to make both cosmetic and functional improvements to the Meeting Building which will improve its use by volunteer organizations and extend the useful life of the building. The proposed improvements will include; new plumbing fixtures in both the kitchen and bathroom, a new water heater for hot water (which had been previously plumbed in the building), new counter tops and upper and lower cabinets in the kitchen, a reconfigured bathroom (for better access from main meeting room), new energy efficient windows, new window treatments, new floor coverings, new doors and hardware at main entries, new interior finishes in the meeting room interior, new interior light fixtures, new storage cabinets, new exterior paint, and new landscaping/irrigation to complement the building remodel project .

The current building is heated with a ceiling mounted gas heater which will remain intact as it is still functional and an efficient means of heating the building (annual cost of heating building is \$500 per Fair Complex management estimate). The roof is a new asphalt shingle roof installed by volunteers in the summer of 2007 and is in good shape and will remain as is. The gutters are in good shape and will be cleaned and painted in the proposal.

The work force which will remodel the Meeting Room Building will consist mainly of volunteers and when necessary the Fair Boosters will reference building tradesmen where building code issues may occur.

MEETING ROOM BUILDING - REMODEL PROPOSAL -- Cont'd:

If required, all building permits will be secured by the Fair Complex management, however, the Fair Boosters Project Coordinator will help coordinate any permit inspections and pay all permit fees where required. The City of Hillsboro has jurisdiction over all Fair Complex building permits.

The following is a preliminary cost breakdown of the Fair Boosters Meeting Room Building remodel proposal:

ITEM NO.	DESCRIPTION	QTY.	*COST (\$)
1	Kitchen Sink & Plumbing Fixtures	1 EA.	\$500.00
2	Electric Water Heater (50 gal.)	1 EA.	\$300.00
3	New Toilet	1 EA.	\$250.00
4	New Bathroom Sink & Plumbing Fixtures	1 EA.	\$150.00
5	New Kitchen Counter Top & U/L Cabinets	1 L.S.	\$600.00
6	Reconfigure Bathroom (Larger Room)	1 L.S.	\$1,500.00
7	New Interior Light Fixtures (approx. 10 ea.)	10 EA.	\$1,200.00
8	New Exterior Windows (6 ea.)	6 EA.	\$1,400.00
9	New Window Treatments	6 EA.	\$200.00
10	New Floor Covering	700 S.F.	\$2,100.00
11	New Exterior Entry Doors & Hardware	2 EA.	\$800.00
12	New Storage Cabinets	1 L.S.	\$600.00
13	New Landscaping	1 L.S.	\$500.00
14	New Exterior Painting	1 L.S.	\$200.00
15	Permits (Plumbing)	1 L.S.	\$100.00
16	TOTAL AMOUNT =		\$10,400.00

[* **NOTE:** Please note that the above cost estimate is approximate and actual costs may vary for each work item.]

If you should have any questions regarding this proposal please feel free to contact me.

Sincerely,

Lyle Spiesschaert
Fair Boosters President

Tom Black
Fair Booster Project Coordinator

cc: Washington County Fair Board
Leah Perkins-Hagele, Fair Complex Manager
Washington County Commissioners
File

Calendar of Events
July 2009-December 2009

Date	Event	Location
July		
1	Board Meeting	Cloverleaf Building (4:30 PM)
1	Booster Meeting	Cloverleaf Building (7:00 PM)
3	Fourth of July Holiday Observed	Office Closed
6-12	4-H Horse Fair	Barns, Arena, Show Rings
13	Fair Set-up begins	Entire Complex
30-31	Washington County Fair	Entire Complex
August		
1-2	Washington County Fair	Entire Complex
28-30	Oregon International Airshow Parking	All parking lots
September		
2	Board Meeting	Cloverleaf Building (4:30 PM)
2	Booster Meeting	Cloverleaf Building (7:00 PM)
7	Labor Day	Office Closed
October		
7	Board Meeting	Cloverleaf Building (4:30 PM)
7	Booster Meeting	Cloverleaf Building (7:00 PM)
November		
4	Board Meeting	Cloverleaf Building (4:30 PM)
4	Booster Meeting	Cloverleaf Building (7:00 PM)
11	Veterans Day Holiday	Office Closed
26	Thanksgiving Holiday	Office Closed
30	IAFE Convention	Las Vegas, NV
December		
1-3	IAFE Convention	Las Vegas, NV
2	Board Meeting	Cloverleaf Building (4:30 PM)
2	Booster Meeting	Cloverleaf Building (7:00 PM)
25	Christmas Holiday	Office Closed

WASHINGTON COUNTY FAIR COMPLEX

SCHEDULE FOR JULY & AUGUST, 2009

(HIGHLIGHTED EVENTS ARE NO-CHARGE)

Wednesday, July 01, 2009

****Cloverleaf Building Fair Board Meeting/Boosters**

****Entire Complex 4-H Night**

Thursday, July 02, 2009

****Arena 4-H Clubs' Riding Practice**

Monday, July 06, 2009

Barns, all arenas 4-H Horse Fair

Tuesday, July 07, 2009

Barns, all arenas 4-H Horse Fair

Wednesday, July 08, 2009

Barns, all arenas 4-H Horse Fair

Thursday, July 09, 2009

Barns, all arenas 4-H Horse Fair

Friday, July 10, 2009

Barns, all arenas 4-H Horse Fair

Saturday, July 11, 2009

Barns, all arenas 4-H Horse Fair

Sunday, July 12, 2009

Barns, all arenas 4-H Horse Fair

Wednesday, July 15, 2009

****Entire Complex 4-H Night**

Wednesday, July 22, 2009

****Entire Complex 4-H Night**

Thursday, July 30, 2009

Entire Facility Wash. County Fair

Friday, July 31, 2009

Entire Facility Wash. County Fair

Saturday, August 1, 2009

Entire Facility Wash. County Fair

Sunday, August 2, 2009

Entire Facility Wash. County Fair

Friday, August 7, 2009

Main Exhibit Hall Gem Faire

Saturday, August 8, 2009

Main Exhibit Hall Gem Faire

Sunday, August 9, 2009

Main Exhibit Hall Gem Faire

Wednesday, August 12, 2009

Main lot and Quadrant Concert Set-up

Thursday, August 13, 2009

Main lot and Quadrant Concert Set-up

Friday, August 14, 2009

Main lot and Quadrant Concert Set-up

Saturday, August 15, 2009

Main lot and Quadrant Concert Set-up

Sunday, August 16, 2009

Quadrant Property Rally Cross
Main lot and Quadrant 2009 Warped Tour

Saturday, August 22, 2009

Floral Building Private Party
Cloverleaf Building Private Party
Main Exhibit-North Private Party
Friendship Company Picnic
34th/Cornell lot Double Tee's Pet Aid Benefit Show

Sunday, August 23, 2009

34th/Cornell lot KUFO's Summer of Rock Concert

Friday, August 28, 2009

Friendship Square & Plaza Private Company Picnic

Saturday, August 29, 2009

Carnival Grounds/Arena Reality Rocks Music Festival
and Motorcross Event
Parking Lots Airshow Parking

Sunday, August 30, 2009

Carnival Grounds/Arena Reality Rocks Music Festival
and Motorcross Event
Parking Lots Airshow Parking

Lisa,

We wanted to thank you for being so helpful & easy to work with. You were patient with all our goofy questions up front, the setup was exactly what we asked for, & Mike (Maintenance Guy) came over promptly & cheerfully when we needed a couple of changes on the morning of our event. You even got the floor drain covered!

Bev Silva & Capi Frank

***Thank You
for participating in the
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We appreciate your
support and consideration.***

Intel Feb 20



WASHINGTON COUNTY FAIR COMPLEX BOOSTERS

MEETING MINUTES

June 3rd, 2009

President Lyle Spiesschaert called the meeting to order at 7:00pm. Introductions were made. Inez Griffels moved to approve the minutes as mailed. Charles Vandehey seconded. **Passed unanimously.** No Treasurer's report was given.

Executive Committee: Met on May 27th at 7:00 pm. Discussed were:

1. Food Booth – Fair Board has decided to demolish Booster food booth before fair. An option this year was to use Lyle's Chuck Wagon and keep the menu simple.
2. Hospitality Booth – Fair Office will allow us to staff and display some of the history of the fair. The Boosters have invited the Fair Board to join them.
3. Sheep Panels – Received a letter asking for a donation of \$5,000. Several questions were raised regarding how many panels are needed; why they are needed; what has happened to the old panels; how much the panels will cost; why the Fair Board is not using public funds to buy them; and whether other vendors were offered to bid on the panels. In light of these questions the Boosters have deferred any action until these questions are addressed.
4. Fence for Fountain – Have approval from Fair Board on design and consensus was to contract with Spiesschaert Enterprises, Inc. to fabricate the new fence.

Fair Board: Matt Phil reported on the June Fair Board Meeting. There is a new Fair Board member, Betty Atteberry. Fair Staff reported on the condition of the buildings that are slated for demolition. The old sheep barn will not be removed before fair. A committee appointed by the Fair Board Chairman will evaluate the current Complex mission statement. Discussed the ODA Compliance of a bridge being built by the Garden Club. Some Fair Board members continue to question using volunteer labor on the fairgrounds.

Water Feature: One of the pumps is not working correctly. The Electricity was turned off. Overflow drain will be installed at a later date.

Historical Book Project: The History Committee sponsored luncheon on Tuesday, May 26th between 11:00 am and 2:00 pm in the Floral Building. Approximately 29 people attended. A volunteer crew from the Historical Society completed seven video interviews. Inez is planning to schedule one day with the Historical Society to just do video interviews.

Food Booth: It was the consensus of the group to use Lyle's Chuck wagon to serve as an interim food booth. Keeping the menu simple. A permanent food booth will be revisited after 2009 fair.

Meeting Room Renovation Draft Proposal: Tom Black presented a draft proposal to upgrade the meeting room. Tom Black will bring the proposal to the next Fair Board Meeting to see if we may proceed with upgrading the building.

Membership: Sheila Day mentioned membership dues for next year are due before June 30th.

4th of July Parade: Inez Griffels moved to put a float in the parade. Sheila Day seconded. **Passed unanimously.** Sheila Day was appointed Chairperson for the parade. Matt Phil has offered his antique truck as a float. Need people to ride on the float.

Tuesday Market: The Boosters will sponsor free Strawberry Shortcake at the June 16th Market. Volunteer workers are needed.

Donation for Livestock Panels: After much discussion Steve Griffels moved and Jim Clute seconded a motion to get more information from the fair staff on the livestock panels before any money is to be allocated for sheep panels. Motions passed. Charlie Vandehey, as Vice President, will draft a letter to staff and copy the Fair Board for the staff to answer the question. He will request that we get answers to the questions.

After much discussion, The Board of Directors moved that *“The board of directors of the Fair Boosters investigate the voter authorized hotel-motel (Transient) tax sharing agreement, its lawful use and how current practices of the fair operations comply with the law. This may include a request for an audit and/or legal council.”* (In reference to Chapter 3.08.171 Transient Room Tax ordinance of Washington County.) Shelia Day seconded the motion and it carried unanimously by all members present. (Board of Directors present were Lyle Spiesshaert, Dave Roeher, Tom Black, Sheila Day, Inez Griffels, and Charlie Vandehey.) John Leffel suggested we contact the Secretary of State regarding an audit of the funds. It was stated by a member of the Committee for Citizen Involvement that Washington County only has one auditor. Multnomah County has approximately 36 auditors.

Further discussion related to an audit of operations outlining successes of the past ten years. The only notable success was the adoption of a new Master Plan. Concern was expressed regarding what can show for the approximately \$5,000,000 of hotel/motel tax over the past ten years; loss of several structures; lack of maintenance; loss of relationships with individuals and organizations; loss of major interim events; etc.

Respectfully submitted,

Judy Marsh
Fair Boosters Secretary

NEXT MEETING

**Wednesday, July 1st, 2009
7:00 PM in Cloverleaf Building**

WASHINGTON COUNTY FAIR HISTORY

The Washington County Fair Boosters have embarked on compiling and printing A history and photo journal of the Fair's first 150 years. The project is expected to be published by July 1, 2010 and is hoped to accurately illustrate the times, places and faces of this county premier event as it has evolved though out the county.

Memorabilia, Stories, photos, etc. are welcomed.

Please contact Inez Griffels by email at fairhistory@gmail.com or send to:

PO Box 1487, North Plains, OR 97133

Meeting Room History

Lloyd Juncken and others representing the County Sheriff's Reserve first talked about this building in the June 2, 1958 Fair Board meeting. They ask the board if it was possible to have a permanent meeting place for them and if the fair board would consider buying the materials if their representatives would build it. They would like something with a cement floor, water, lights, etc. the size to be about 20' X 40'. The fair board asked that they see just what they could do toward raising funds to help out and get an estimate of the construction and it could be discussed at a later date.

Oct. 1, 1958 representatives of the Washington County Sheriff's Reserve presented figures and bids on proposed building that would like to have on the fairgrounds. It was tabled.

Nov. 7, 1960 the Sheriff's Reserve representatives returned with \$552.00 toward the building that would like. The board suggested the use of Hobby Hall but the Sheriff's Reserve thought there would be too much change of breaking in and having their equipment taken. Their equipment must be safe at all times.

January 1961 the fair board agreed to spend \$1500.00 on this building. The Sheriff's Reserve will carry fire and theft insurance and be responsible for all other expenses.

June 1961 Lloyd Juncken, Glenn Applebee, and Carl Yunger presented final plans. They would need wallboard, ceiling tile, molding, windows and doors. The fair board agreed the building should be finished.

September 1961 Lloyd Juncken came with final plans for building and said it would cost an additional \$257.00 to complete. The Fair Board gave the go ahead and the building was completed.

The Sheriff's Reserve and the Civil Air Patrol used this building for many years before it became the "Meeting Room".

By: Inez Griffels - May 30, 2009

Sources: Fair Board Minutes

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1932 County Fair History

For the past several years Washington County 4-H club exhibits have been held in connection with the county fair. However, in 1932 there was no county appropriation for a fair, no fair was held. In lieu of this, after considerable discussion and deliberation, the 4-H Club Leaders' Association went before the county court and county fair board asking for an appropriation of \$600.00 out of the State Fair money reverting to the county with which to pay premiums for a Washington County 4-H club work in its different projects. A committee was appointed to devise ways and means of assuring sufficient funds to carry on the necessary overhead for this fair. The committee proposed to the Club Leaders' Association that the program be given each of the two evenings of fair, and that \$.25 admission be charged to defray necessary overhead and operating expenses other than premiums. In order to guarantee this overhead, approximately 20 club leaders of the county pledged themselves to the extent of \$25.00 each to guarantee expenses, in case the proposed program of financing was not satisfactory.

A permanent fair committee was later appointed consisting of the officers of the 4-H Club Leaders' Assoc., the county school superintendent, and the assistant county agent. This committee had entire control of the plans and arrangements for the fair with the authority to appoint committees and secure such help as was necessary.

It was estimated that this fair expense would be around \$300.00 and this amount was raised. (\$299.67) Expenses were kept low and a profit of \$80.00 resulted. Entertainment and services for the two evenings were donated, even including the music for the dances each evening following the entertainment.

The 4-H members brought more animals, produce, and crop exhibits than usual. They held livestock, poultry, and crop judging contests. This was the first year for club booths, which they had 14. Booth size was 7 x 10 feet. Volunteers continue to step up and keep things happening for the youth of this county and providing a good 4-H fair for the Public.

By: Inez Griffels – June 20, 2009

Sources: Extension Agent Report (December 1, 1931 – November 30, 1932)



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May 31, 2009

Changes loom at Wasco County Fair

An online fair book is just one

By Sam Craig
of The Chronicle

There are just a few short months before fair time, but before you get ready to enter a recipe, photo or quilting project, there will be some pretty big changes.

For the first time in Wasco County Fair's history, there will be no Fair Entry Book. To find out how to participate, the information for each category will be on the fair board's website.

"We're doing some changes this year that some folks may or may not like," said Denise Minson, chairman of the Wasco County Fair Board. "The first thing we're doing is no longer publishing a fair book. Our fair book was part open class, part 4-H. So 4-H went and put theirs online, so we're going to put ours online. It's going to be called the 'Wasco County Fair and Rodeo Event Guide.'"

To find out what's what at the county fair, the Event Guide will be an online source to seeing everything at the fair.

"It's not just the entry material, but everything that's related to this year's fair that will be online," Minson said. "Entry forms, class numbers, the calendar of events to let you know what's happening with the times and all that. But when they go to enter, it's the same as it has always been before."

To enter, contestants will have to print out a copy of the entry form and mail it to the fair offices, though if an entrant doesn't have a computer or a printer, the fair board will be more than happy to mail you an entry form.

Minson said she knows there will be some folks who are unhappy with the decision to make the fair book an Internet-only venture, but she says there is an upside to putting it online. It's healthier for the environment, which is also a direction they're trying to push the fair in this year.

"We're kind of trying to go green with the Event Guide," she said. "By having it online, that's kind of our way of going green. Last year we had recyclable garbage cans — clear plastic bags they have on a metal stand — we had them out there for people to put in their pop cans and plastic bottles so they can be recycled. We're planning on having that back again."

But there's no need to worry about the fair going completely earth friendly. The deliciously greasy funnel cakes won't be replaced by granola-crusted tofu anytime soon. The fair will still have the regular events like the rodeo and the demolition derby, as well as the rides you wish you hadn't eaten a corndog before going on.

In addition to the classics, the fair is bringing some new stuff to the Tygh Valley fairgrounds.

"Last year it was like 117 in the commercial building, so we're putting coolers in the commercial building," Minson said. "We've also got a grant for OMSI to come to the fair, so OMSI will have an exhibit there. We're going to have a couple cooking contests that are sponsored by Oregon State Fair. One's going to be a chicken cook-off and one's going to be a beef cook-off. Calen Morelli will also be out there doing magic tricks."

The fair will be open from Aug. 13 through 16 this summer. The list of categories hasn't been completed yet, but for an entry form Minson said to call the Wasco County Fair Board Secretary, Betty Odom, at (541) 395-2668.

"We'd really like the community to enter more things, cooking, crafts, photos, art, sewing, quilting," Minson said. "We'd really like to thank all of our volunteers and invite everyone out to the fair."



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Fairs face fiscal fallout

If passed, state budget plan would put strain on agricultural events

By Ashley Gurbal, agurbal@altoonamirror.com

POSTED: June 1, 2009

The blue ribbon-worthy pies, honeys, hays and grains at the Sinking Valley Farm Show could see less prize money if the Senate-passed state budget plan is enacted.

The Senate plan eliminates fair funds, which fairs and farm shows typically receive in January as reimbursements for the previous year's events. Gov. Ed Rendell's proposed budget includes \$2 million in fair funding.

About 90 percent of the Sinking Valley Farm Show's budget comes from the state, said Sarah Long, farm show secretary.

"It just makes me sick. I mean, it really does," Long said. "I know that everybody talks about change, but agriculture has taken a real beating, and people are not going to realize it until it isn't there, including the food at the grocery store."

The farm show wouldn't be canceled, Long said; but premiums may be cut, or entry fees may be charged.

"I hate to do that," Long said. "It's a last-ditch effort, but it's really tough."

Larger county fairs would face strains if the Senate plan is enacted, too. The Clearfield County Fair receives around \$49,000 in state funds, said Greg Hallstrom, fair manager.

"It's absolutely going to be a problem," Hallstrom said. "We hope that our shows do well and can pick up the excess that we aren't getting back this year."

Several renovation projects have been put on hold, Hallstrom said, particularly the reconditioning of the grandstand.

The Bedford County Fair faced a number of challenges that lead to lost revenue last year, said John E. Holbert, fairgrounds manager. Poor weather and competition from the Cumberland County Fair, about 30 miles away in Maryland, had the budget down by about \$40,000 this year. Still, Holbert said he's hopeful that the budget that finally passes will have some fair funding.

"We're just kind of taking a wait-and-see attitude," he said. "We've contacted our legislators down here and really can't do a lot as far as it affecting this year."

That's how Joe Very, secretary of the Williamsburg Community Farm Show, is approaching the situation. If the Senate budget passes, the show will have about \$10,000 less to work with.

"If the House doesn't get it changed, it's going to make it tough," Very said. "I think we'll survive - I know we'll survive - but we may have to borrow a little more, may have to cut some entertainment stuff."

If the budget does pass with zero fair funds, Very said he'll be looking to the community for support.

"We're hoping for some help from local people," he said. "We have some groups that'll throw in a little bit toward an entertainer or something else."

Article Photos

(Mirror photo by Patrick Waksmunski) Sinking Valley Fair President Greg Long repairs a lighting fixture on a building at the fairgrounds. About 90 percent of the event's budget comes from the state, and the current spending plan eliminates the funding.

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Cuts force fair to trim prize money

Sunday, May 24, 2009

By Holly Klaft

hklaft@citpat.com -- 768-4917

For about 55 years, Ken Vogt has brought his livestock before judges at the Jackson County Fair.

He used to head to the fairgrounds with about a dozen dairy cows and now spends about a month grooming and training a handful of heifers for show.

But this year, the hard work of exhibitors, like Vogt, might result in fewer rewards.

Gov. Jennifer Granholm slashed funding to fairs as a part of \$349 million in budget cuts ordered early this month -- \$1.46 million of that was matching funds for fair premiums.

For the Jackson County Fair that means there is only about \$15,000 left in prize money for agriculture and homemaking competitions, fair manager Steve Thelen said.

He said he is informing exhibitors that the fair might only be able to pay up to 30 percent of the stated premiums.

The state subsidized about 70 percent of what the fair paid out for prizes and was to give Jackson's fair about \$39,000 this year, Thelen said.

With the closing of Jackson Harness Raceway also impacting the fair's financial footing, there is less room in the fair's \$1.1 million budget to make up for the state cut, Thelen said.

"If we were not already trying to make up for the loss of that income, we might have some flex in the budget," Thelen said.

The raceway's owner -- MTR Gaming Group Inc. -- announced in December it would immediately cease operations at the track, which eliminated as many as 150 jobs and nearly \$93,000 in annual rent.

Local leaders hope MTR will honor the remainder of its lease, which ends in 2012, and pay up to save the fair the struggle of finding other events to fill the financial hole.

The situation remains uncertain, and county Administrator Randy Treacher has said the company has not made a monthly payment on the lease since November.

Thelen said the county fair is still trying to gain control of the grandstand and the lease agreement is in litigation.

An MTR spokeswoman said she could not provide further information on the company's intentions for the track and lease.

Thelen said fair officials are still working to determine how cash prizes will be awarded, but those awards are likely to be scant this year.

"They have a whole lot of time and effort and expense with zero return," he said.

With the cut to premiums, Vogt said he is not sure if he will show his animals at the fair this year.

"I like to keep going, but I can't go there for nothing," said Vogt, 67, of Albion. "It at least covered part of my expenses. I just don't know how I feel about going and footing all the bill."

Vogt said he takes animals to the fair to help teach residents about agriculture and promote his livestock, rather than for the money.

Even if his livestock pull in prizes, Vogt said he usually just earns enough to break even on the competitive venture.

"You don't want to splurge a lot," he said.

The nearly 2,000 exhibitors at last year's fair could receive as much as \$500 in prize money for a single entry in a competition, however the majority of cash awards were less than \$15.

If lawmakers never restore the funding, it could result in fewer exhibitors and possibly thinner crowds at the state's 85 county and local fairs, said E.J. Brown, executive director of the Michigan Association of Fairs and Exhibitions.

"If that stays eliminated it will have a tremendous impact on the number of visitors in the future," Brown said. "As (exhibitors) decrease, so will the attendance at county fairs."

Some exhibitors travel to Jackson to compete at the fair and stay at local hotels or eat at local restaurants, giving a weeklong boost to the area economy, Thelen said.

The fair industry typically brings about \$145 million in economic activity to the state, Brown said.

Brown said he and fair leaders statewide have been petitioning lawmakers in Lansing for supplemental funding, or to try to restore the aid for premiums in the future, but the likelihood of that happening seems slim.

"The Legislature is strapped for funds to do just about anything right now," Thelen said. "There's a feeling of support and sympathy for the fair industry, but when they're looking at these decisions, it's tough."

The state cuts will put a greater financial burden on many county fairs that are already struggling, Brown said.

In 2007, 43 percent of county fairs were losing money during fair week.

Revenues from gate and grandstand receipts were up at the Jackson fair last year, however, the numbers were still lower than expected overall.

County fairs are a valuable source of entertainment -- especially now, Brown said.

"It's the least-expensive family entertainment venue you could attend," he said. "You see what agriculture is all about, the importance of agriculture to the Michigan economy and just ... a good family time."

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