

## Washington County Fair Board Meeting Minutes

Washington County Fair Complex, Cloverleaf Building

Wednesday July 5, 2017

4:30 pm

873 NE 34<sup>th</sup> Avenue, Hillsboro Oregon 97124

### **Fair Board**

Erin Carroll, President

Andy Duyke, Board Member

David Noyes, Board Member

Bill Ganger, Vice President

David Vilapando, Board Member

Bob Rollinger, Board Member

Gary Seidel, Board Member

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**A. Call to Order**, The meeting was called to order by Bill Ganger, Vice President at 4:33 pm. Bill asked to address the board with his resignation of the board due to a conflict of interest. Bill left and Gary asked if we needed to go into closed session. Andy Duyke discussed that we go into executive session after our meeting. Leah called for Legal from the county to check on procedure.

Andy moved to make Gary Seidel Chair Pro Tem, Bob Rollinger seconded, all in favor. Legal counsel called and under ORS 192.660 (2) (b) we can go into executive session.

### **B. Oral Communications I**

Ashley Felsch asked for a 4-H and FFA area for a county dance and dining area during the fair. Leah asked Pat Willis about Flower arrangement and Janet Tilp for the ice cream social.

### **C. Approval of Minutes**

1. May 2017 Fair Board Meeting Minutes, Bob Rollinger called the motion, David Noyes 2nd it. Approved as is.

### **D. Reports**

1. Financial Report

Leah presented the budget report, not a lot to report. Bob moved to approve the Report, Gary seconded. All approved.

2. 4-H update

Pat Willis reported that we had 96 exhibitors for horse fair. Weather was great. 4<sup>th</sup> of July Parade had quite a few goats in the parade. OSU Bling will be at the fair. Talked about the different exhibits that will be in the South end of the MEH.

### **E. Old business**

1. County Fair 2017 Update

Things are starting to get set up for the fair. Leah shared that Mike Wold will be retiring on June 30, 2017 which gives us an opening. Temp help are working. Carnival wrist bands are selling as well as concert ticket sales.

Leah introduced Hillsboro Police (Diana) and County Sherriff (Al) officers, to discuss the traffic patterns that they will implement for the fair. 6 officers per evening. Someone at Veterans side walk for the Max crossing. Working on an agreement with the fair complex and HPD.

Al Roche, with the inside of the fairgrounds. Dogs will come through each day. Parking lots and grounds are county sheriff. Command vehicle will be here all days. About a dozen officers throughout the day, up to 24 on the weekend. Undercover and Juvenal officers as well will be here. We have an MOU in place with the county.

Julie gave an update to vendor space, exhibitors, Community booths, performance groups. Animal numbers are down. More educations displays in the animal barns.

Leah passed out the board packets for the board. Parking passes, carnival passes, concert tickets, etc.

2. Educational Fund Update

Educational fund had a meeting last week. They didn't receive the Fred Meyer grant. The hand washing station that was purchased should be here within the week. Total of 5 handwashing stations will be here.

**New Business**

1. Other, if any

No new business

**F. Other matters of information**

1. County Administrative office update, if any

Andy reported that cost is rising and the hotel/motel tax the meeting is tonight at 6:00. City council was asked about the new building and all were in agreement.

**G. Oral Communications II**

None

**H. Adjourn**

5:33 by Gary Seidel

Gary moved to go into Executive Sessions with legal, Bob seconded. ORS 192.660 (2) (h) Not recorded but minutes taken.