

AGENDA
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, June 1, 1988

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval (enclosure, page 3 - 4)
- *4. A. April 1988 Balance Sheet
B. Financial Recap (enclosure, pages 5 - 17)
- *5. May 4, 1988 Fair Board Minutes (enclosure, pages 18 - 21)
- *6. A. May 1988 Off-Season Calendar (enclosure, page 22)
B. June 1988 Activities Calendar (enclosure, page 23)
- * Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
7. Fair Organizations' Report:
 - A. Fairgrounds Booster Report (enclosure, page 24)
 - B. Rodeo Board Report (enclosure, pages 25 - 26)
8. Maintenance Report:
9. Old Business:
 - A. Active 20/30 Club Newspaper Booth
 - B. Air Show
 - C. Irrigation system
 - D. Tractor
 - E. Market study of convention center
 - F. Toilet trailer
 - G. Report on road and dog leg work
 - H. Fencing bid has been let out
10. New Business:
 - A. Chamber/Fairgrounds Thank You Concert
 - B. Chamber Banquet
11. Non-Agenda Items:

A. Thank you letter from Hillsboro Optimist Club
(enclosure, page 27)

B.

12. Announcements:

A. Next regular board meeting, Wednesday, July 6, 1988
4:30 p.m.

B.

Washington County Fair Board
MINUTES

Minutes of a regular meeting of the Washington County Fair Board held June 1, 1988 beginning at 4:30 p.m.

ATTENDANCE

Board

Jeanne Leeson
Lloyd Baron
John Meek
John Thomas
Rocky Williams

Staff

Cal Wade
Ron McAuley
Sue Oxendine

Guests

Marla Warren
Jack & Addie Fisher
John Johnston
Mike Briggs
Greg Wood

PUBLIC WELCOME

Leeson called the meeting to order and invited guests to speak on agenda items of concern.

CONSENT AGENDA

Wade reported a cash balance carry-over of \$328,695.00 for a year-end projection. Because of the early due date of the budget some items may have to be adjusted. A large cash reserve is needed in case of a disaster, such as 7 days of rain with the fair. \$125,000 - 150,000 contingency should be available.

The first \$2000.00 Quadrant check has been received and deposited in the Government Pool account.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JOHN THOMAS TO ACCEPT THE CONSENT AGENDA. MOTION PASSED.

FAIR BOOSTERS REPORT

Stan Dillon stated that plans for the Air Show were moving along. Supplies for the booths are being ordered. The Boosters can be used elsewhere during the Show if needed.

RODEO REPORT

No report.

MAINTENANCE REPORT

McAuley reported May projects included painting the Floral Building and Dairy Women's Booth; and sheetrocking and installing formica counters in the Dairy Women's Booth. Various garden clubs,

coordinated by Bev Seibel, planted annuals around the Gazebo. Arden Sheets and the Tualatin Valley Garden Club planted some of the permanent bushes and trees. The Rajaneese trailer was delivered.

ACTIVE 20/30 CLUB NEWSPAPER BOOTH

Three members from the club were present and re-capped their original proposal as presented in the April meeting. The club is seeking a more usable building that would enhance the fairgrounds and is willing to work with the board to achieve this goal.

Discussion regarding permanence, location, and design continued.

MOTION: MOVED BY LLOYD BARON, SECONDED BY ROCKY WILLIAMS TO AUTHORIZE WADE TO WORK WITH THE ACTIVE 20/30 CLUB TO DRAFT A PROPOSAL TO FINALIZE THE BUILDING PLANS. MOTION PASSED.

AIR SHOW

The board discussed the final preparations for the Air Show. Parking help on Friday, June 10, is needed. Board members all agreed to help. Power Rents Girls, FFA, Rodeo Queen & Court, and Possee will assist on Saturday and Sunday. Anne Wade has agreed to be cashier; Cal Wade would like someone else to assist.

IRRIGATIONS SYSTEM

A Bauer System will be at the fairgrounds in 1 to 2 weeks. The system cost \$4,225. Wade and McAuley thanked John Thomas for his research into the different sprinkler systems.

TRACTOR

Three local dealers were asked to bid on the new tractor: Scott Machinery, Crawford Olson Equipment, and Hillsboro Implement. Low bid was from Hillsboro Implement for a 45 HP John Deere for \$14,300.

The old Ford tractor caught on fire but can be repaired. Wade and McAuley would like to keep it as a back-up.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN MEEK TO KEEP THE FORD TRACTOR. MOTION PASSED.

MARKET STUDY

Wade talked with Jerry Dragoo who wants to remain a resource person on the market study. He recommended asking the Portland Convention Center who did their survey. One company is in Florida and one is located in California. The Florida company is the key resource firm but Wade has been unable to contact them. Meek would like to hear what they say. Baron suggested Western Wood Structure also might have

some input.

RAJANESE TRAILER

Mike Wold & Ron McAuley went to Eastern Oregon and helped bring back the trailer. It will be used as an office for the Merit Raters.

ROAD AND DOGLEG WORK

Ken Leahy has been working with a caterpillar to smooth and cleanup the dogleg. Stan Dillon has been working on the arena to ready it for the 4-H Horse Pre-Fair.

FENCING

Rick's Fencing, Valley Fence and Pacific Fence & Wire submitted bids. Pacific Fence & Wire had the low bid for labor - \$4,740, and material - \$5,700, and was awarded the bid.

CHAMBER/FAIRGROUNDS THANK YOU CONCERT

Bob Herb has talked with Wade about the possibility of a joint Chamber/Fair Board thank you concert for the supporters of the Chamber and Fair. The banjo concert will be July 17 at the fairgrounds. Each organization (Chamber and Fair Board) will give \$250.00 to host the concert.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JOHN THOMAS TO APPROVE CONCERT. MOTION PASSED.

CHAMBER BANQUET

The annual banquet will be June 22. The Board agreed to purchase one table.

GROUP ADMISSIONS

Wade asked the Board to formulate a policy regarding groups wanting discount or free admission at the fair.

MOTION: MOVED BY JOHN MEEK TO ALLOW GROUPS OF 10 OR MORE, WHO PRE-ARRANGE WITH THE OFFICE AT LEAST ONE DAY IN ADVANCE, TO HAVE \$1.00 OFF EACH TICKET EXCEPT THE FOREIGN EXCHANGE STUDENTS AND HANDICAPPED WHO WILL BE ADMITTED FREE. TWO CHAPERONES WITH EACH HANDICAPPED OR FOREIGN EXCHANGE STUDENTS GROUP WILL BE ADMITTED AT NO CHARGE.

AMENDED: WADE IS TO USE HIS DISCRETION REGARDING NUMBER OF CHAPERONES WITH HANDICAPPED BECAUSE SOME REQUIRE A ONE-ON-ONE. WILLIAMS SECONDED THE MOTION WITH THE AMENDMENT. MOTION PASSED.

NON-AGENDA

Williams has been going through past years' minutes and recording board motions and policies. Often motions were made without a policy. The Board unanimously thanked Williams for his work.

The board decided minutes and an agenda should be sent to Marla Warren, representative from the Horse Advisory Board and to Stan Dillon, Fair Booster President.

The meeting was adjourned at 6:10 p.m. The next regular meeting will be July 6, at 4:30 p.m.

Respectfully submitted,

Sue Oxendine
Secretary