

Fair Complex Board Meeting Notice

Washington County Fair Complex Board

**Wednesday, June 6, 2007
4:30 - 6:30 p.m.
Floral Building**

Chair	W. Rafe Flagg	Board Member	Vacant Position
Vice Chair	Dan Logan	Board Member	Herbert Hirst
Treasurer	A. Richard Vial	Board Member	Michael Steward
Secretary	Kathy Christy	Executive Director	Don G. Hillman

Standing Committees

<u>Airshow & Airport Interface</u> Herbert Hirst	<u>Development Committee</u> A. Richard Vial, Chair Herbert Hirst, Board Member W. Rafe Flagg, Board Member
<u>Booster/Coalition Liaison</u> Dan Logan Michael Steward	<u>Fair Visioning Committee</u> Kathy Christy, Chair Dan Logan, Board Member

The Washington County Fair Complex Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The Fair Complex Board has the exclusive management of the grounds, and all other property owned, leased, used or controlled by the County and devoted to the use of the Fair Complex, and is entrusted and charged with the entire business management, and financial and other affairs of the Fair Complex.

The Fair Complex, a division of the County, produces the annual County Fair & Rodeo and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Complex Board meets monthly or as necessary, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities. The Fair Complex's day-to-day activities are the responsibility of the Complex Executive Director, who serves at the pleasure of the Fair Board.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All public meetings are recorded.

The agenda items listed below are provided in PDF format. The latest free Acrobat reader may be downloaded from: www.adobe.com

Fair Complex Board Agenda
Oral Communications
Consent Agenda
Special Reports

Old Business
New Business
Announcements
Correspondence
Other Matters of Information
Oral Communication
Executive Session
Meeting Procedures

FAIR COMPLEX BOARD AGENDA

Call to Order

Oral Communications for Agenda and Non-Agenda Items

Oral Communication is limited to two minutes per individual, ten minutes total. Individuals may select only one oral communication opportunity.

Consent Agenda

All Consent Agenda items shall be approved without discussion and with one motion except those items removed from the Consent Agenda by a Board Member or a member of the public attending the meeting so requesting. If a matter is removed, the Chair will indicate when it will be discussed in the regular agenda.

1. Financial Statements (PDF)

a. Budget Overview - April 2007 (PDF)

b. Balance Sheet - April (PDF) 2007

c. Other, if any

2. Fair Complex Board Minutes - May 2007 (PDF)

3. Facility Use Schedule - June 2007 (PDF)

4. Other, if any

Special Reports

1. Airshow & Airport Interface Committee - Herbert Hirst, Board Member

2. Fair Visioning Committee - Kathy Christy, Board Member

3. Booster/Coalition Liaison - Dan Logan, Board Member

4.	Treasurer's Report - A. Richard Vial , Treasurer
5.	4-H Report - Terry Palmer, OSU Extension Agent
6.	Operations Report - Don G. Hillman, Executive Director (PDF)
7.	Other, if any

Old Business

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1.	Redevelopment Update, if any (PDF)
2.	Other, if any

New Business

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1.	Future Board Meeting Locations - (PDF)
2.	Budget Committee Recommendations - (PDF)
3.	WFA Blue Ribbon Award Nominations - (PDF)
4.	County Fair & Rodeo Update (PDF)
5.	Other, if any

Announcements

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1.	Calendar of Events (PDF)
2.	Other, if any

Correspondence

↓

1.	Letters and Cards, if any
2.	Other, if any

Board Oral Communications

↓

Other Matters of Information



1. Booster Meeting Minutes - May 2007 (PDF)

2. Newspaper Articles (PDF)

3. Other, if any



Oral Communications

Limited to four minutes per individual - twenty minute total. Individuals may select only one oral communication opportunity.



Executive Session, if necessary

In accordance with ORS 192.660 (2) (h), to consult with counsel concerning the legal rights and duties of the Board with regard to litigation or litigation likely to be filed; in accordance with ORS 192.660 (2) (e), to deliberate with persons designated by the Board to negotiate real property transactions; and/or in accordance with ORS 192.660 (2) (a), (b), (h), or (i), to discuss, review and evaluate employee-related matters. Pursuant to ORS 192.660 (3), it is Board's request that the items discussed not be disclosed by media representatives or others.



Adjourn

Washington County Fair Complex Board

Meeting Procedures

Meetings are held at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

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Current Meeting Schedule

Unless otherwise noted, Fair Complex Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Floral Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

Regular Business Meetings

Regular business meetings are the time during which the Fair Complex Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

Quorum

To take formal action on any agenda item, at least four (4) Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion.

The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

Executive Sessions

There are times when the Fair Complex Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the agenda. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity

of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of the Fair Complex, Washington County and its residents.

Once the Regular Business Meeting Begins



The Fair Complex Board's formal meetings typically include the following elements:

1. Call to Order: At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.

2. Oral Communications for Agenda and Non-Agenda Items (Ten Minute Limit): This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual. The maximum time for Oral Communications is 10 minutes. If more time is needed, another oral communication opportunity may be added at the end of the regular agenda. Speakers may select only one Oral Communication opportunity. Individuals providing written testimony are requested to provide 15 copies.

3. Consent Agenda: The items on the Consent Agenda are considered routine and will be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

4. Regular Agenda Items: Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.

5. Second Opportunity for Oral Communications (Twenty Minute Limit): As noted above, the Chair may add a second opportunity for the public to address the Board. This opportunity is time-limited to four (4) minutes per individual and 10 minutes per topic. The maximum time for Oral Communication is 20 minutes. Individuals providing written testimony are requested to provide 15 copies.

6. Adjournment: At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business meeting.

Meeting Protocol



The Fair Complex Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, home address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.

4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.
5. Individuals providing written testimony are requested to provide 15 copies.

CONSENT ITEMS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: May 30, 2007

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: April 2007 Financial Statements

Find attached the April 2007 Budget Overview and Balance Sheets. They were produced by the Washington County Finance Department's WIZARD program and reflect accounting activity for April 2007.

The Fair Complex continues to maintain a strong fund balance with an ending fund balance for April 2007 in excess of \$650,000.

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview July 2006 - June 2007

Description	Month														Year to Date	Budget	%	COMMENTS
	April 2006	May 2006	June 2006	July 2006	August 2006	September 2006	October 2006	November 2006	December 2006	January 2007	February 2007	March 2007	April 2007	2006/07	2006/07			
1 Opening Balance	\$ 484,651			\$ 634,348	\$ 717,630	\$ 681,571	\$ 638,504	\$ 719,828	\$ 729,998	\$ 691,880	\$ 681,807	\$ 682,259	\$ 611,076	\$ 634,348	\$ 469,660			
Interim Operating Revenues																		
2																		
3																		
4																		
5																		
6 Parking	\$ -			\$ 11,086	\$ 740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,826	\$ 21,000	56%	Lower Air Show Parking Receipts. No July 4th.	
7 RV Park	280			360	1,440	1,180	740	470	810	940	600	880	1,695	9,115	10,000	91%		
8 Rentals	21,773			6,256	4,440	38,576	(964)	9,555	22,671	8,430	23,058	9,404	28,230	149,536	235,000	64%	No Dog Show in July or July 4th Event.	
9 Concessions	100			-	124	1,029	-	-	-	100	100	-	100	1,453	6,000	24%	No Dog Show in July or July 4th Event.	
10 Misc Income	273			3,188	4,067	(447)	2,333	4,172	680	(362)	522	1,408	1,005	16,566	7,000	237%		
11																		
12 Total Interim Operating Rev.	\$ 22,406			\$ 20,890	\$ 10,811	\$ 40,338	\$ 2,109	\$ 14,177	\$ 24,161	\$ 9,108	\$ 24,280	\$ 11,692	\$ 31,030	\$ 188,596	\$ 279,000	65%		
Interim Operating Exp.																		
13 Personal Services	\$ 27,004			\$ 14,462	\$ 27,955	\$ 41,980	\$ 28,038	\$ 28,028	\$ 27,893	\$ 28,012	\$ 28,018	\$ 41,883	\$ 28,020	\$ 294,289	\$ 379,842	77%	Includes Salaries Applicable to Dev. Activities.	
14 Supplies	2,265			1,842	9,456	2,593	4,102	1,316	211	1,566	387	557	852	23,272	20,000	116%		
15 Professional Services	1,353			918	1,810	3,261	237	865	840	472	1,968	609	2,721	13,701	12,500	110%		
16 Advertising	-			-	-	-	-	-	476	-	-	-	125	5,000	1,073	21%		
17 Communications (ATM)	-			-	85	10	70	-	-	-	-	-	-	165	500	33%		
18 Utilities	3,206			31	759	3,061	2,061	7,282	3,159	8,919	4,566	7,970	3,193	41,001	71,000	58%		
19 Repair and Maintenance	2,377			12,901	17,415	(11,392)	9,610	8,255	860	6,527	3,374	1,778	2,060	51,388	54,000	95%	September-ME Modification Moved to Line 121.	
20 Rentals	215			-	959	-	95	-	-	414	-	-	-	188	5,000	41%		
21 Dues and Memberships	-			60	-	-	-	-	175	-	93	303	183	814	1,750	47%		
22 Training and Travel	-			-	-	-	-	348	287	-	1,500	998	89	2,196	1,500	146%		
23 Insurance	-			-	-	-	-	-	532	-	-	532	-	15,656	14,500	108%		
24 Postage	39			-	14,212	211	38	169	102	-	39	21	63	301	1,000	30%	Premiums Paid Annually.	
25 Printing Internal	-			29	18	-	-	-	-	-	(29)	-	-	18	750	2%		
26 Telephones	697			-	-	-	-	-	594	597	1,029	769	-	4,145	6,500	64%		
27 Special Expenses	380			926	909	1,001	636	650	204	289	78	13	338	5,044	5,000	101%		
28 County Legal	-			-	-	2,044	6,273	1,727	-	2,855	-	-	-	12,899	5,000	258%		
29 County Indirect Cost	1,242			1,494	1,494	1,494	1,494	1,494	1,494	1,494	1,538	1,494	1,494	14,584	17,925	84%	Split Between County Fair & Interim Programs.	
30																		
31																		
32 Total Interim Operating Exp.	\$ 38,778			\$ 32,663	\$ 75,110	\$ 44,363	\$ 53,220	\$ 51,200	\$ 36,823	\$ 51,435	\$ 41,723	\$ 57,115	\$ 39,326	\$ 482,978	\$ 601,767	80%		
33																		
34 Net Interim Rev/Exp.	\$ (16,372)			\$ (11,773)	\$ (64,299)	\$ (4,025)	\$ (51,711)	\$ (37,022)	\$ (12,662)	\$ (42,327)	\$ (17,443)	\$ (45,423)	\$ (8,296)	\$ (294,382)	\$ (322,767)			

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview July 2006 - June 2007

Description	April 2006	July 2006	August 2006	September 2006	October 2006	November 2006	December 2006	January 2007	February 2007	March 2007	April 2007	Year to Date 2006/07	Budget 2006/07	%	COMMENTS
Fair Revenues															
36 Commercial Booth Rentals	\$ -	\$ 93,700	\$ 3,350	\$ (2,600)	\$ -	\$ 46,456	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 94,950	\$ 79,000	120%	September and January - Coding Error.
37 Dept of Agriculture	-	6,972	74,807	100	-	-	-	-	-	-	-	46,456	41,000	113%	
38 Parking Fees	-	2,772	22,263	(14)	14	-	125	-	-	-	-	81,879	75,000	108%	
39 Admissions	-	46,850	18,500	-	939	-	-	-	-	-	-	25,760	25,000	101%	Unable to Secure DockDogs Sponsor.
40 Sponsorships	3,500	81,865	-	-	-	-	-	-	-	-	-	66,289	75,000	86%	
41 Carnival Income	-	-	-	-	-	-	-	-	-	-	-	81,865	77,000	106%	
42 Advertising	-	6,371	510	-	-	-	-	1,087	-	-	-	7,968	3,300	0%	
43 Entry Fees	-	13,200	67,514	2,600	-	-	-	-	524	-	-	83,838	83,000	241%	January - Coding Error.
44 Concessions	-	1,475	4,159	4,837	-	890	-	-	-	-	-	11,361	9,500	107%	
45 Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	120%	
Total Fair Revenues	\$ 3,500	\$ 253,205	\$ 191,103	\$ 4,923	\$ 953	\$ 47,346	\$ 125	\$ 1,587	\$ 524	\$ -	\$ -	\$ 499,766	\$ 469,300	105%	
Fair Expenses															
46 Personal Services	\$ 11,955	\$ 5,803	\$ 21,051	\$ 18,695	\$ 12,461	\$ 12,456	\$ 12,390	\$ 12,439	\$ 12,442	\$ 18,592	\$ 12,443	\$ 139,772	\$ 172,525	80%	ArtPhoto Gridwall, Computers, Furniture, Elect.
47 Supplies	-	8,548	5,378	495	2,202	(741)	-	-	-	100	675	16,862	8,000	199%	
48 Professional Services	-	15,185	23,702	7,658	9,330	604	-	-	-	-	-	57,254	63,000	91%	
49 Advertising, Promotions, etc.	-	4,221	88,469	315	6,540	(1,001)	-	-	-	-	-	98,544	98,000	101%	
50 Printing	-	1,287	-	-	-	-	-	-	(192)	-	-	1,095	1,250	88%	
51 Utilities	-	-	4,915	6,044	-	-	933	-	-	-	-	11,892	7,500	159%	
52 Repair & Maintenance	-	65	976	75	-	523	-	-	-	-	-	1,639	3,000	55%	
53 Rentals	-	601	13,982	-	-	4,921	-	-	-	-	-	19,504	25,000	78%	
54 Dues and memberships	-	128	197	-	1	-	799	-	100	-	91	1,119	1,000	112%	
55 Travel and Training	-	-	197	274	146	275	633	963	784	1,226	184	4,682	4,000	117%	
56 Insurance	-	-	14,212	91	-	70	228	-	-	-	-	14,829	14,500	102%	Premiums Paid Annually.
57 Postage	-	-	39	86	126	-	-	-	-	-	-	251	750	33%	
58 Telephone	-	617	908	716	-	-	-	-	-	-	-	2,241	2,000	112%	
59 County Legal	-	-	-	-	-	-	-	-	-	-	-	-	500	0%	
60 Other/Special Expenses	-	77,674	2,127	882	23,277	-	10,027	(10,000)	147	-	5	104,139	119,000	88%	December Charges - Shavings & Manure Removal.
61 Awards	-	29,826	5,686	(100)	-	-	-	10,010	-	-	1,506	46,910	45,000	104%	
62 Indirect	1,242	1,494	1,494	1,494	1,494	1,494	1,494	1,494	1,686	1,494	1,494	15,132	17,925	84%	Split Between County Fair & Interim Programs.
Total Fairtime Expenses	\$ 13,197	\$ 145,449	\$ 183,116	\$ 36,725	\$ 55,577	\$ 18,601	\$ 26,504	\$ 14,906	\$ 14,967	\$ 21,640	\$ 16,400	\$ 533,885	\$ 582,950	92%	
Net Fairtime Rev/Exp.	\$ (9,697)	\$ 107,757	\$ 7,987	\$ (31,802)	\$ (54,624)	\$ 28,745	\$ (26,379)	\$ (13,319)	\$ (14,443)	\$ (21,640)	\$ (16,400)	\$ (34,119)	\$ (113,650)		

WASHINGTON COUNTY FAIR COMPLEX
Budget Overview July 2006 - June 2007

Description	April 2006	July 2006	August 2006	September 2006	October 2006	November 2006	December 2006	January 2007	February 2007	March 2007	April 2007	Year to Date 2006/07	Budget 2006/07	%	COMMENTS
Rodeo Revenues															
73 Admissions	\$ -	\$ 4,398	\$ 21,485	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ 25,923	\$ 30,000	86%	Rodeo Sanctions Changed to NPRA.
74 Sponsorships	-	14,250	4,225	2,000	-	-	1,000	-	1,700	-	-	23,175	47,500	49%	
75 Queen Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
76 Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	
Total Rodeo Revenues	\$ -	\$ 18,648	\$ 25,710	\$ 2,000	\$ -	\$ -	\$ 1,040	\$ -	\$ 1,700	\$ -	\$ -	\$ 49,098	\$ 77,500		
Rodeo Expenses															
80 Supplies	\$ -	\$ 82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82	\$ 1,000	8%	
81 Professional Services	-	27,500	5,458	-	-	-	-	-	-	-	-	33,081	57,000	58%	Rodeo Sanctions Changed to NPRA.
82 Advertising	-	-	2,770	-	-	-	-	-	-	-	-	2,770	5,000	55%	Mostly Hospitality Expenses.
83 Rentals	-	-	2,479	-	-	-	-	-	-	-	-	3,184	5,000	64%	Savings Used to Increase Prize Money.
84 Training and Travel	-	1,712	900	-	-	-	-	-	-	-	-	2,689	10,000	0%	Savings Used to Increase Prize Money.
85 Other Misc Expenses	-	4,000	-	-	-	-	-	-	-	-	-	4,000	-	0%	Fair Complex Contributed \$500 Per Event.
87 Awards/Prizes	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Rodeo Expenses	\$ -	\$ 33,294	\$ 11,607	\$ -	\$ 123	\$ 705	\$ -	\$ -	\$ -	\$ -	\$ 77	\$ 45,806	\$ 78,000	59%	
Net Rodeo Rev/Exp.	\$ -	\$ (14,646)	\$ 14,103	\$ 2,000	\$ (123)	\$ (705)	\$ 1,040	\$ -	\$ 1,700	\$ -	\$ (77)	\$ 3,292	\$ (500)		
Frite Lites Revenues															
93 Admissions	\$ -	\$ -	\$ -	\$ -	\$ 38,955	\$ 2,508	\$ -	\$ -	\$ (139)	\$ -	\$ -	\$ 41,324	\$ 65,000	64%	Includes Haunted House.
94 Sponsorships	3,500	-	-	-	5,023	-	741	-	-	-	-	741	4,000	19%	
95 Other Revenue	-	-	-	-	376	585	-	-	674	-	-	1,635	30,000	17%	No Title Sponsor.
Frite Lite Revenue	\$ 3,500	\$ -	\$ -	\$ -	\$ 44,354	\$ 3,093	\$ 741	\$ -	\$ 535	\$ -	\$ -	\$ 48,723	\$ 100,000	164%	Glow Sticks, etc.
Frite Lite Expenses															
100 Personal Services (Temp. Salar	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47	\$ 1,227	\$ -	\$ -	\$ -	\$ -	\$ 1,394	\$ 2,500	56%	
101 Supplies	-	-	-	-	2,923	408	-	-	-	-	-	3,331	5,000	67%	
102 Professional Services	-	-	-	-	394	5,853	77	12,298	-	-	-	21,856	40,000	55%	Includes Haunted House.
103 Advertising	-	-	-	-	-	14,586	150	-	-	-	-	14,746	35,000	42%	
104 Other Expenses	-	-	-	-	1,503	208	2,570	-	-	-	-	4,281	2,500	171%	2006 - Rented Tents due to Inclement Weather.
Total Frite Lite Expenses	\$ -	\$ -	\$ -	\$ -	\$ 3,525	\$ 20,904	\$ 4,024	\$ 12,298	\$ -	\$ 3,234	\$ 120	\$ 45,608	\$ 85,000	54%	
Net Frite Lites Rev/Exp.	\$ 3,500	\$ -	\$ -	\$ (1,503)	\$ 40,829	\$ (17,811)	\$ (3,283)	\$ (12,298)	\$ 535	\$ (3,234)	\$ (120)	\$ 3,115	\$ 15,000		

WASHINGTON COUNTY FAIR COMPLEX

Budget Overview July 2006 - June 2007

Description	April 2006	July 2006	August 2006	September 2006	October 2006	November 2006	December 2006	January 2007	February 2007	March 2007	April 2007	Year to Date 2006/07	Budget 2006/07	%	COMMENTS
Non-Operating Revenues															
110 Non-Operating Revenues														89%	
111 Hotel/Motel Taxes	\$ 101,976	\$ -	\$ 14,848	\$ 9,321	\$ 145,390	\$ 51,698	\$ 7,121	\$ 109,599	\$ 40,343	\$ 8,472	\$ 105,374	\$ 492,166	\$ 550,000	0%	Loan From County - Not Necessary (Fire Hydrant)
112 Transfer from General Fund	-	2,557	2,617	2,256	-	2,506	2,538	2,533	2,393	2,461	2,421	25,030	7,500	334%	Higher Interest Rates and Higher Balances.
113 Interest	1,690	-	-	-	-	-	-	-	-	-	-	-	-	-	
114 Total Non-Operating Rev.	\$103,666	\$2,557	\$17,465	\$11,577	\$147,896	\$54,346	\$9,659	\$112,232	\$42,736	\$10,933	\$107,794	\$517,196	\$1,057,500	49%	
Non-Operating Exp.															
116 Non-Operating Exp.															
117															
118 Purchase/Lease	\$ 613	\$ 613	\$ 10,510	\$ 1,116	\$ 503	\$ 10,400	\$ 503	\$ 53,640	\$ 503	\$ 503	\$ 87,375	\$ 78,794	\$ 100,563	78%	Quadrant Property/Equipment/ Light Displays/ Bleacher
119 Special Project-Fire Hydrant Prg	-	-	-	1,090	68	-	-	-	9,897	250	-	98,680	600,000	63%	Project 85% Complete. Modifications Required by Fire Marshall.
120 Special Project-ME Hall Fire Sys	-	-	-	11,613	-	857	-	-	2,200	-	-	14,670	20,000	63%	
121 Equipment	-	-	-	5,240	800	3,375	-	-	-	-	-	9,415	15,000	17%	
122 Development Reserve	-	-	805	207	148	-	5,790	553	-	3,500	-	11,003	65,000	17%	Includes Concepts and Study for Renaissance Festival
123															
124 Total Non-Operating Exp.	\$613	\$613	\$11,315	\$19,266	\$1,519	\$14,632	\$6,293	\$54,193	\$12,600	\$4,253	\$87,878	\$212,562	\$800,563	27%	
125															
126 Net Non-Operating Rev/Exp.	\$103,053	\$1,944	\$6,150	(\$7,689)	\$146,377	\$39,714	\$3,366	\$58,039	\$30,136	\$6,680	\$19,916	\$304,633	\$286,937		
127															
128 Net Fair Complex Rev/Exp.	\$80,484	\$63,282	(\$36,059)	(\$43,019)	\$81,348	\$12,920	(\$37,918)	(\$9,805)	\$485	(\$63,617)	(\$4,977)	(\$17,460)	(\$164,980)		
129															
130 Ending Fund Balance/Cont.	\$545,135	\$717,630	\$681,671	\$638,552	\$719,852	\$732,748	\$692,080	\$681,975	\$682,292	\$618,642	\$606,099	\$616,888	\$304,680		
131															

Adjustment to BFB for 47.88 due to prior period adjustment in Oct 06
Adjustment to BFB for 23.35 due to prior period adjustment in Nov 06
Adjustment for BFB due to Old County Counsel charge of \$2749.50 not recorded until Jan 07
Adjustment for BFB due to Central Services charges of \$200.01 not recorded until Feb 07 back to December 06.
Adjustment for BFB due to Central Services charges of \$167.99 recorded in Feb 07 for Jan 07.
Adjustment for BFB due to cell phone charges of \$31.97 recorded in March for February 07.
Adjustment for BFB due to internal legal charges of \$7,566.08 recorded in April for Feb and March 07.

Washington County Fair Complex

Balance Sheet
April 30, 2007

ASSETS

Current Assets		
Cash		
Fairplex..Petty cash..		250
Fairplex..Petty cash..Finance- Petty Cash.		-
Fairplex..Cash drawer..		-
Fairplex..Cash drawer..Frite Lites.		-
Fairplex..General Cash Account..		62,892
Fairplex..USNB WASHCO ACH Clearing..		-
Fairplex..CGB-General Account..		4,341
Fairplex..CGB-Money Market Account..		580,427
Fairplex..CGB-ATM Account..		3,033
Fairplex..Gasb 31 cash general port..		-
Fairplex..CGB-ATM Cash Drawer..		2,700
Total Cash		653,643
Accounts Receivable		
Fairplex..Accounts receivable - Sub..		22,622
Fairplex..Due from other funds..Other 4-H.		(10)
Prepays		
Prepaid items		6,931
Total Current Assets		683,185

LIABILITIES & EQUITY

Current Liabilities		
Fairplex..Accounts Payable..		-
Fairplex..Accounts payable- other..		-
Fairplex..Deposits payable-subsidia..		(1,100)
Fairplex..Retainage payable..		-
Total Payables		(1,100)
Other Current Liabilities		
Fairplex..Amounts due to others..		(802)
Fairplex..Conversion Account..		-
Fairplex..Payroll payable..		-
Fairplex..Due to other funds..		-
Fairplex..Deferred revenue- unavail..		-
Fairplex..Unearned Revenue..		-
Fairplex..Unearned Revenue..Main Exhibit Hall.		315
Fairplex..Unearned Revenue..Cloverleaf Building.		-
Fairplex..Unearned Revenue..Grounds/General.		-
Fairplex..Unearned Revenue..Parking-Operations.		-
Fairplex..Unearned Revenue..Parking-Airshow.		75
Fairplex..Unearned Revenue..Rodeo Admissions.		-
Fairplex..Unearned Revenue..Awards Open Class.		(40)
Fairplex..Unearned Revenue..Deferred Advertising Inco.		-
Fairplex..Unearned Revenue..Deferred Airshow Income.		(75)
Fairplex..Unearned Revenue..Deferred Commercial Exhib.		(20,025)
Fairplex..Unearned Revenue..Deferred Concession Reven.		(12,375)
Fairplex..Unearned Revenue..Deferred Sponsorship Inco.		(19,953)
Fairplex..Unearned Revenue..Deferred Facilities Renta.		(23,149)
Fairplex..Unearned Revenue..Livestock Entry Fees.		3
Fairplex..Unearned Revenue..Camping Fees.		40
Total Deferred Revenues		(75,985)
Total Liabilities		(77,085)
Equity		
Fairplex..Fund Balance..		(611,076)
Net (Income)/Loss for the Period		4,976
Net Equity		(606,101)

Total Liabilities and Equity

21

\$ (683,185)

**Minutes
Washington County Fair Complex Board
Wednesday, May 2, 2007**

Convened: 4:30 pm

FAIR COMPLEX BOARD:

Chair Rate Flagg
Vice Chair Dan Logan
Board Member Rich Vial
Board Member Kathy Christy – Excused
Board Member Herb Hirst
Board Member Mike Steward

STAFF:

Don Hillman, Executive Director
Lisa DuPre, Marketing/Events Director
Leah Perkins, Fair Coordinator

Chair Flagg called the meeting to order at 4:30 p.m., and welcomed the audience. Chair Flagg announced that some special things would be happening at this meeting, the Jeanie Leeson Scholarship would be presented and the election of an interim Treasurer would take place during New Business. Flagg then opened public oral communication time for comments not on the regular agenda.

Glenna Dryden – Asked what is being done about the electrical panels and the gutters.

Executive Director Hillman noted that he would address Ms Dryden's concerns after the Board Meeting.

1. Consent Agenda

Motion by Board Member Vial to approve the Consent Agenda. Second by Board Member Hirst. Motion carried 5-0.

2. Special Reports

A. Airshow & Airport Report – Board Member Hirst stated that he had nothing to report.

B. Fair Visioning Committee Report – Board Member Christy was absent.

C. Boosters/Coalition Liaison Report – Vice Chair Logan reported that he attended the Boosters meetings in March and April. There has been significant discussion regarding the Task Force.

Logan reported that the Boosters participated in the St. Patrick's Day Parade and will also take part in the 4th of July Parade.

Logan continued by explaining that Boosters member, Tom Black, wants a Rodeo Queen; the Boosters would like to be the custodians of the artifacts from the Rodeo Office; Booster member Bill Ganger would like to have a water feature committee and has already installed a water meter; the Boosters will have a booth at the Tuesday Night Market for community outreach; and the Boosters will also be giving a presentation at the next Task Force meeting regarding the Boosters vision.

D. Treasurer Report – Chair Flaggs stated he had nothing to add to the information contained in the Board Packet.

E. 4-H Report – Terry Palmer, OSU Extension Service Agent, reported that she is working with staff, ordering ribbons and hiring judges. Palmer also noted that she had been contracted regarding the Task Force.

F. Operations Report – Executive Director Hillman reported the Fire Hydrant project is complete except for a few bollards that need to be installed. Hillman reported that the water pressure is better.

Hillman also explained that the Rodeo Office will be discussed under New Business, but that the asbestos has been removed and we are waiting on a certificate from the DEQ.

The Rodeo area downsizing is just about done and is looking better.

The Cloverleaf Building has some water leakage around the stucco by the back door, looking for a contractor to take a look at it.

The Land Use and Transportation Department graded the roads and parking lots.

G. Other, if any – None

3. Old Business

A. Redevelopment Update – Chair Flaggs reported that the Task Force has been convened by Board of Commissioners (BOC) Chair Brian and Hillsboro Mayor Hughes to evaluate options in regards to the future of the Fairgrounds. The first meeting was a brief introduction regarding the facility and the finances. Sessions will run through the end of the year and with a roll-out of a proposal by this coming December or January. The next session will be May 16th at the Fair Complex Main Exhibit Hall from 1:00 p.m. to 3:00 p.m. Flaggs encouraged everyone to attend.

B. Other, if any – None

A. Rodeo Office Update – Executive Director Hillman went over the building analysis report, photos and the building's known history. Hillman explained that the asbestos has been abated and the company that did the work also wiped down all of the memorabilia.

Hillman further noted that the building has no restroom, no water, has old wiring and is not ADA compliant. If the building is brought back to pre-damaged condition, these items would still need to be addressed and asked for the Boards recommendation.

Board Member Vial asked what the cost would be to remodel the building and bring it up to code.

Board Member Steward asked what the insurance company would pay.

Hillman reported that they would only pay to bring the building back to pre-damage condition, not up to code.

Motion by Board Member Vial to authorize staff to dispose of the Rodeo Office Building at the staff's discretion. Second by Board Member Hirst. Motion carried 3-2. Board Members Steward and Logan voted against with Board with Chair Flag breaking the tie.

Board Member Vial stated that the reason he made this motion was a business cost decision, feels it's the best decision to make.

Board Member Hirst noted that with the Task Force meeting, it would be senseless to put in a new building until we see what they come up with.

Chair Flag asked Executive Director Hillman to check to see if there is any historical significance to the actual building.

Hillman said he would contact the Historical Society.

Board Member Steward said this is being rushed, needs to be further evaluated and get a quote on the costs. The building doesn't have to be removed; a temporary building can be brought in and set next to it.

Vice Chair Logan said he would rather see the use of a temporary building and then settle with the insurance to see what they are going to do.

Board Member Hirst said that even if the insurance fixed the damage to pre-loss condition, it needs to be brought up to code. Putting money into it makes no sense with the work that the Task Force is doing.

Vice Chair Logan said that the building is not a prize, just hate to tear down a building; the temporary building would be appreciated by the users.

Board Member Steward said that due diligence would not hurt us, but rushing hurts the community.

Hillman explained to the Board that with the assistance of the Rodeo Committee, the staff will inventory and box up all of the memorabilia.

Board Member Steward proposed that the Boosters be given the memorabilia.

Hillman reminded the Board that the memorabilia is public property.

Board Member Vial reminded the Board that the Rodeo Committee was a subsidiary of the Fair Board when they gathered the items.

Chair Flag asked staff to get an opinion from County Council by next meeting.

B. 4-H Memorandum of Understanding – Terry Palmer, OSU Extension Service Agent, and staff described to the Board how this agreement came to be and how it would be administered. Discussion ensued.

Board Member Vial reviewed the agreement and stated that he is satisfied.

Motion by Board Member Vial to authorize staff to execute the agreement.
Second by Board Member Hirst. Motion carried 5-0.

C. 2007 County Fair Update – Hillman gave an update on the 2007 Washington County Fair.

Terry Amato – Sponsorship Contractor, explained that he has been doing the sponsorships and media for the County Fair for 15 years and that this is the best year ever. This year there is \$30,000 in new sponsor money.

Amato explained that every year there are more and more events to compete with.

Amato gave an update on who the sponsors were for 2007. Amato also explained that the reason we do so well in sponsorships is that the event does so well. The local economy, the viability of the event, the consistency of the event is leaps and bounds from where it used to be, and the mix of inventory to sell is much better. Switching from six days to four days was a god send and value is the number one reason, this event gives the sponsors value better than others. Sponsors get their moneys' worth.

Chair Flag asked where we will be by Fair.

Amato reported that we will be up 35% over last year.

Chair Flag asked if there was an opportunity to expand and where is the growth coming from.

Amato said the amount that we are asking is going up and there is more inventory to sell.

Board Member Steward asked if it's word of mouth or door to door.

Amato explained how he comes up with his list, he watches the market and does cold calling, and also works with referrals.

Executive Director Hillman talked about the shavings issue for the fair. Discussion ensued

D. Other, if any – Chair Flag asked for nominations for Treasurer.

Board Member Logan nominated Board Member Steward, second by Board Member Steward.

Board Member Hirst nominated Board Member Vial, second by Board Member Vial.

Board Member Vial explained that he is happy to serve, has been the Treasurer before and has experience with the financial changes made a few years ago.

Chair Flag called the question. Board Members Logan and Steward voted for Board Member Steward.

Board Members Hirst and Vial voted for Board Member Vial.

Chair Flag broke the tie by voting for Board Member Vial.

Flag explained that Board Member Vial will service out the remainder of former Board Member Madden's term.

Chair Flag excused Board Member Hirst at 5:40.

5. Announcements – None other than what was in the packet.

6. Correspondence - None other than what was in the packet.

7. Board Oral Communications – None.

8. Other Matters of Information – Chair Flag and 4-H Board Member Maryann Andrews presented the Jeanie Leeson Scholarship to one of its recipients.

9. Oral Communications – Second Session

Glenna Dryden – Asked when the sign that blew down by the Cloverleaf parking lot would be replaced.

Executive Director Hillman noted that he would address Ms Dryden's concerns after the Board Meeting.

With no further business before the Board, Chair Flagg adjourned the meeting at 5:50 p.m.

Motion by Board Member Vial to adjourn. Second by Board Member Steward. Motion carried 4 -0.

Don G. Hillman
Recording Secretary

Rafe Flagg
Board Chair

WASHINGTON COUNTY FAIR COMPLEX EVENT SCHEDULE

June-2007

(Highlighted events are no-charge)

Saturday, June 02, 2007
Entire Complex Northwest All Ford Show

Monday, June 04, 2007
**Main Arena Riding Practice

Tuesday, June 05, 2007
**Main Arena Riding Practice

Wednesday, June 06, 2007
**Floral Building Fair Board Meeting
**Floral Building Boosters Meeting
**Entire Grounds 4-H Night
Cloverleaf Building Martial Arts Class

Thursday, June 07, 2007
**Main Arena 4-H Riding Practice

Saturday, June 09, 2007
Cloverleaf Building Private Function
Quadrant Property ATV Safety Institute

Sunday, June 10, 2007
Quadrant Property ATV Safety Institute

Monday, June 11, 2007
**Main Arena Riding Practice

Tuesday, June 12, 2007
**Main Arena Riding Practice

Wednesday, June 13, 2007
Cloverleaf Building Martial Arts Class
**Entire Grounds 4-H Night

Friday, June 15, 2007
Corner of 34th/Cornel Circus

Saturday, June 16, 2007
Inner lawn areas AKC Dog Match & Education Day
Corner of 34th/Cornel Circus

Sunday, June 17, 2007
Corner of 34th/Cornel Circus

Monday, June 18, 2007
Corner of 34th/Cornel Circus
**Main Arena Riding Practice

Tuesday, June 19, 2007
**Main Arena Riding Practice

Wednesday, June 20, 2007
Cloverleaf Building Martial Arts Class
**Entire Grounds 4-H Night

Friday, June 22, 2007
Quadrant Property Oregon Rally Cross

Saturday, June 23, 2007
Quadrant Property Oregon Rally Cross
Main Exhibit Hall-South Gaming Seminar
Cloverleaf Building Private Function
Main Exhibit-North Gun & Knife Show

Sunday, June 24, 2007
Main Exhibit Hall-South Gaming Seminar
Main Exhibit-North Gun & Knife Show
Quadrant Property Oregon Rally Cross

Monday, June 25, 2007
**Main Arena Riding Practice

Tuesday, June 26, 2007
**Main Arena Riding Practice

Wednesday, June 27, 2007
Cloverleaf Building Martial Arts Class
**Entire Grounds 4-H Night

Thursday, June 28, 2007
**Main Arena 4-H Riding Practice

Friday, June 29, 2007
Main Exhibit Hall Triathlon Participant Event
**Main Arena 4-H Riding Practice

Saturday, June 30, 2007
Main Exhibit/Ampitheater --Triathlon Participant Event

SPECIAL REPORTS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

MEMORANDUM

Date: May 30, 2007

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: May 2007 Operations Report

Floral Building – The Pioneer Heritage School has extended their lease of the Floral Building for next year's school year, September through May of 2008. As such, there is a item under New Business to discuss options for Board Meeting next year since there will be occasions where there will be no available meeting space at the Fair Complex on the first Wednesday of the month to accommodate regular Board Meetings.

Cottonwood Trees – In May, a limb from the Cottonwood trees that border the fence line along the Armory fell disrupting power for the Armory. Although these trees can be trimmed to help eliminate future incidents, it may be in our best interest to have these trees and the remaining Cottonwoods removed. Cottonwoods are no longer permitted to be planted in the City of Hillsboro, and the ones remaining at the Fair Complex, are near the end of their life expectancy. Staff will solicit assistance from the County in assessing this matter.

Rodeo Office/Museum – At the request of the Board Chair, staff made an inquiry to the Washington County Historical Society regarding the Rodeo Office/Museum. Lacking an historical significance, Mark Granlund, Executive Director, has indicated that they would not have any interest in the Building, even though the building maybe over 50 years old or moved from Shute Park.

As to the rodeo memorabilia, County Counsel has indicated that the contents are lawfully owned by the Fair Complex. However, the Washington County Historical Society has shown an interest in taking custody of those items. As such, staff has boxed up the items and moved them to safe storage in the Operations Compound.

Middle-Aged Housewives Request to the District Attorney – Over the last couple of months, the Middle-Aged Housewives for Livability and Open Government have challenged the Fair Complex's practices on a number of issues regarding Oregon's Public Records Law and had requested the Washington County District Attorney to review certain actions by the Fair Complex. In each case, the District Attorney did not over rule the Fair Complex action. Copies of the District Attorney's responses or findings are attached.

Attachment



BOB HERMANN
DISTRICT ATTORNEY
WASHINGTON COUNTY
Justice Services Building
150 N. First Avenue, Suite 300, MS 40
Hillsboro, Oregon 97124
(503) 846-8671
FAX: (503) 846-3407

May 7, 2007

Linda Mokler
Judl Palumbo

Hillsboro, OR 97124

Don Hillman
Washington County Fair Complex
873 NE 34th Ave.
Hillsboro, OR 97124

Re: Request for Fee Waiver

Dear Ms. Mokler, Ms. Palumbo, and Mr. Hillman:

I have reviewed the request for fee waiver from Ms. Mokler and Ms. Palumbo and the responses from Mr. Hillman and Assistant Washington County Counsel Brad Anderson. I have additionally reviewed all the previous documents generated in the public record requests themselves between the parties. In addition, I have reviewed numerous Oregon statutes, the Washington County Resolutions and Order, the Attorney General's Public Records and Meetings Manual and a number of Oregon cases. The most relevant authority will be cited in my following opinion.

The request on its face is quite simple. The facts and law, however, involve a number of different issues and necessary analysis. The request further exposes the apparent lack of authority vested in the Attorney General or District Attorney to resolve some issues, potentially requiring a party to seek judicial intervention to get a simple answer. Because of all this, I will attempt to lay out the issues as I see them to aid the parties in understanding my ruling and to better assess their options in the future.

The issues raised by the request involve:

- Full or partial waiver of fees
- Whether the Fair Complex is prohibited by law from waiving or reducing fees
- The "public interest test" for waiver or reduction
- Whether the waiver denial is unreasonable

- The fees and costs charged
- Whether these fees and costs are reasonable
- Whether the District Attorney has authority to determine reasonableness of fees and costs

Public Record Fees

Oregon Revised Statutes grants clear authority to a public body to charge fees for public records requests. ORS 192.440(3). In fact, the 2005 legislature made clear through legislation that some attorney costs are collectible in the process. A public body is entitled to reimbursement for its actual cost.

The first and perhaps controlling question in this request is whether the County Fair Fund is by statute prohibited from expenditures outside of its statutory fund limitations. ORS 565.325 specifically limits expenditures from the Fair Fund. The Attorney General has previously ruled in a similar situation that the Oregon Motor Vehicles Division "may not provide public records at less than its actual cost because to do so would be an illegal diversion of funds". Although the Fair Fund is set by statute and not by Constitution (as is the Motor Vehicles Division) that prohibition is the same. Therefore, I find that the Fair Complex cannot by law waive or reduce its fees.

Because the waiver or reduction of fees is prohibited by statute, I need not determine whether the requests meets the "public interest test" nor whether the waiver denial was unreasonable.

The Actual Costs and Fees Charged

Even though the Fair Fund is prohibited from waiving fees and costs, the amount charged cannot be greater than the cost of furnishing the information. Therefore the logical next question is – are the fees charged by the Fair Complex reasonable? This is where the applicable statutes and case law are critical to the review.

Attorney General / District Attorney's Authority To Determine Reasonableness

Logically in this public records process the reviewing authority (Attorney General / District Attorney) would/could decide if the fees charged were reasonable. The public record statutes clearly do not grant that authority however. The Oregon Court of Appeals discussed the question in In Defense of Animals v. OHSU, 199 Or App 160 (2005). In that case OHSU denied waiver of fees and ultimately the plaintiff instituted proceedings in Circuit Court for injunctive or declaratory relief. The Circuit Court judge ruled that the Court had no authority to determine the reasonableness of fees. The Court of Appeals disagreed and found that although no express authority existed, it was nonetheless within the Circuit Court's jurisdiction to decide that question. Although the Court did not specifically decide the issue of the Attorney General / District Attorney authority, it assumed the authority did not exist in their administrative capacity.

I would conclude that the District Attorney does not have the authority to review the reasonableness of a public body's fees under Oregon law. The adversely affected entity has the right to institute proceedings in Circuit Court for injunction or declaratory relief. Under Oregon case law cited above the Circuit Court does have that authority to review reasonableness of fees.

I recognize the practical affect of the law may pose no hurdle to a large corporation or person(s) with sufficient resources to initiate such proceedings, but may be small consolation to a requestor with limited funds. Nonetheless, the law appears clear.

Therefore the request to waive or reduce fees is denied.

ORS 192.450(2) and 192.460 provide the right for either party to appeal my decision.

Sincerely,



Bob Hermann
District Attorney

BH/jlc

Enc. Mokler/Palumbo (4/2/07 letter from Hillman, 3/30/07 letter from Brad Anderson)

WASHINGTON COUNTY

OREGON

Fair Complex

April 2, 2007

Mr. Bob Hermann
Washington County District Attorney
150 North 1st Avenue, Suite 300
Hillsboro, OR 97124

Re: March 15, 2007 Public Records Fee Waiver Request by Ms. Linda Mokler & Ms. Judi Palumbo

Dear Mr Hermann,

First of all, thank you for allowing additional time for us to prepare a written response.

The following is our response to questions asked in your recent letter.

1. Why your denial of a waiver or reduction of fees is not unreasonable. Please advise if you believe you have a constitutional or statutory basis to mandate a collection of fees. Also please address public interest test in ORS 192.440 (4).

Answer: As to the denial of a waiver or a reduction of fees not being unreasonable, such requests fall outside the regular activities performed by the Washington County Fair Complex, and given the staff time and reproduction costs associated with preparing records requests, such requests can represent a significant cost to the Fair Complex. Secondly, the County and the Washington County Fair Complex has a practice of charging for such requests of this nature. Point in fact, the Middle-Aged Housewives requested on May 9, 2006 (attached), certain financial records and documents of the Fair Complex for 2003, 2004, and 2005. The request was filled on the same basis as the most recent requests (staff time and reproduction costs) and resulted in an expense to the Middle-Aged Housewives of \$779.61, representing the staff time to collect and reproduce 1500 documents.

Thirdly, to waive fees or provide for a reduction of fees for such requests of the Middle-Aged Housewives would cause a financial burden to the Fair Complex given the extent and nature of such records requests and the amount of staff time to complete. I will defer to our County Counsel the response regarding statutory authority and the public interest test in ORS 192.440 (4).

873 N.E. 34th Avenue • Hillsboro, OR 97124
phone: (503) 648-1416 • fax: (503) 648-7208 • www.faircomplex.com

2. Please advise how the \$45 hourly fee was determined and, if valid, whether the function performed could have been performed by an employee at a lesser hourly rate.

Answer: The \$45 hourly fee was determined based upon the attached Washington County Fee Schedule adopted by the Washington County Board of Commissioners for Fiscal Year 2006-2007. As noted under ALL DEPARTMENTS, the searches are charged at a per hour cost of the staff performing the search, i.e., general or professional staff.

The file search was performed personally by me since I have possession of the records requested, and the \$45 hourly fee is my salary computed on an hourly basis. The hourly fee has not been grossed-up to include other employer costs such as FICA, PERs, medical and dental insurance, etc. To the extent that the file search fee does not include other employer costs, it could be concluded that a reduction in fees had been in effect.

As to whether the file search could have been performed by an employee at a lesser hourly rate, I would have to conclude in the negative. Our Department consists of seven employees. Besides myself, three employees work in Operations and the other three employees perform very specific duties (Fair Coordinator, Marketing Director and Accounting Assistant), which are unrelated to records request, and none related to the activities that the Middle-Aged Housewives have a specific interest in having certain records researched and produced. My position as Executive Director is not supported by a deputy, administrative assistant, secretary or program specialist as may be the case with other Department Heads in other County Departments.

As an aside, the records requested by the Middle-Aged Housewives are part of an ongoing, active project managed out of my office. The records consist of electronic files, documents contained in folders and notebooks, and loose documents placed in various location in my office. The documents requested by the Middle-Aged Housewives are not simply contained in folder filed in a centrally-located file cabinet labeled as such and readily accessible by other members of the staff. Other staff members have not been generally involved in this ongoing, active project and do not possess records relative to the request unless they represent copies provided to or sent to staff members by myself. Any document relative to this project received by other staff members are sent to my office and contained in files currently maintained in that office.

I would conclude that to have other staff assist in retrieving any such records could have resulted in more staff time being expended on the request and a higher search fee given the specific nature of the requests.

3. Finally, any comment on the need to reassemble documents and the associated costs would be helpful.

Answer: Based upon the Middle-Aged Housewives first request, dated December 5, 2006, a public document was created representing that request. This public document has been preserved in its original state so as to establish with any outside authority, what represented that specific public records request. Keep in mind that this public document represented more than 450 pages. Once so created, a copy of that public document was made available to the Middle-Aged Housewives.

Had the Middle-Aged Housewives not repeated much of their earlier public records request in their second request, dated January 15, 2007, there may not have been a need to reassemble the copy noted previously. Rather than disturb the initial document and not being able to attest to others that it represented the first request of the Middle-Aged Housewives; or spend the same amount of my staff time researching the same records; or recopy that first document at perhaps a greater expense, it was decided to reassemble the copy provided to the Middle-Aged Housewives to pull documents to complete their second request. Given the history with the Middle-Aged Housewives, it was important not to disturb that original document so we could attest to its accuracy at a later date if so requested.

From a public policy perspective, individuals should be held accountable in such instances where public documents have been spoiled or disassembled from their original state. At the same time, where a member of the public has spoiled or disassembled a document from its original state, its not in the publics best interest to have that same individual attempt to reassemble the document. In this particular case, the Middle-Aged Housewives removed 86 random pages from the 450+ document. The public is better served in having staff reassemble the document assuring that it represents the very same document prior to being spoiled or disassembled.

As to the cost of reassembling the document, I undertook that task initially and quickly noted that it may be too time consuming on my part given my hourly pay rate. I then assigned that task to a less-costly staff person using the first document as a guide for its reassembly. I instructed the staff person to maintain a record of time consumed on that task. The staff person then completed that task for the time so noted. I doubt if I could have reassembled the document in any less time and therefore, saved some costs in this process.

I hope the above discussion provides the information requested in your recent letter.

Sincerely,

WASHINGTON COUNTY FAIR COMPLEX

Don G. Hillman, CRP
Executive Director

Attachments

Cc: Brad Anderson, County Counsel

Linda Mokler and Judi Palumbo
Hillsboro, Oregon
9 May 2006

Mr. Wayne Lowry
Washington County Support Services
Finance Division
155 N. First Avenue, Suite 210
Hillsboro, OR 97124
Dear Mr. Lowry,

As citizens of the City of Hillsboro and Washington County, Oregon we are making a formal request to review the following information related to the operations of the Washington County Fair Complex:

1. Annual audit reports for the years ending June 30, 2005, 2004 and 2003, including all letters issued by the Fair Complex's independent auditors.
2. Internal financial statements for 2006, 2005, 2004 and 2003, which include receipts from all sources, including Washington County, and all amounts disbursed for personal services, materials and services, capital outlay, debt service, and transfers to Washington County.
3. If the Washington County Fair is a Not-For-Profit as defined by the Internal Revenue Service, copies of 990's filed in the last three years.
4. Detailed disbursements listing of all checks issued for personal services, materials and services, capital outlay, debt service, and transfers to Washington County for 2006, 2005 and 2004. This information should include date, check number, payee, amount and description of service provided. As part of our review we may request to examine source documents (invoices, contracts, etc.), but they do not need to be made available at the time of this request.
5. The process and procedures utilized for disbursing funds including all persons with authority to purchase and sign checks, all persons performing bank account(s) reconciliation, and the process Fair Board members use to assure disbursements are in accordance with Fair Complex and County policies and in the fulfillment of the fiduciary obligation placed upon them by the Citizens of Washington County.
6. Copies of all current contracts including those for employment of personnel and outside services, including advertising.
7. A copy of the Fair Board's policy on conflicts of interest for employees and Board members.
8. Minutes of the Fair Board for 2005, 2004 and 2003.

We thank you for your consideration on this matter and trust you will make every effort to comply with our request on a timely basis. We would appreciate having all requested documentation by 1 June 2006.

Sincerely,

Linda Mokler and Judi Palumbo



We may be contacted by phone or email:

Linda Mokler

503

moklerl

Judi Palumbo

503

mllmpa

Department	ALL DEPARTMENTS	ADMINISTRATIVE OFFICE	SERVICES ANIMAL	
Enactment Authority	FY 2006-07 Fee (\$)	Description		
	<p><i>Overpayments of \$5.00 or less shall be deemed part of the original fee and no automatic refund shall be provided. The person originally paying the fee may request a refund of the overpayment within 90 days of payment, otherwise any claim for refund shall be deemed waived. Overpayments of greater than \$5.00 shall automatically be refunded by the county, provided the county has the address of the payer.</i></p> <p><i>Fee amounts listed in this schedule which are specified or mandated by state or federal rule, regulation, or statute are subject to change without further or additional county board of commissioners approval.</i></p>	<p>Photocopies (made by staff) - 1st page 0.50 -Each additional page 0.10 Fax Transmittals (made by staff) - 1st page 0.50 -Each additional page 0.10 -Plus, Postage -Each additional page 0.10 -Plus, Long Distance Charges Audio Tape Duplication 12.00 Video Tape Duplication 14.00 CD-ROM 20.00 Customer Check Fees -Returned Check -Plus, Divisional Debt Processing Fee Washington County Check Fees -Check--Stop Payment -Check--Reissue Incoming Wire Fee File Search--General, Per Hour File Search--Professional, Per Hour</p>	<p>Board of Commissioners Meetings -Agendas Only (mailed), Per Year 69.00 -Agendas & Full Packet (mailed), Per Year 172.00 -Agendas & Full Packet (mailed), Per Year 186.00 OLCC Review (Alcohol License) - License Renewal 35.00 - Change in ownership, location or privilege 60.00 - Original application 100.00 Noise Variance -General Purpose Noise Variance Permit 80.00 -Type II Noise Variance Permit 2,000.00</p>	<p>Fee Waivers: Fees may be reduced or waived due to financial hardship at the discretion of the Department Director or designee.</p>

**OFFICE OF COUNTY COUNSEL
WASHINGTON COUNTY, OREGON**

JANET G. ANDERSON
Legal Administrative Specialist

ANH NGUYEN
BARBARA L. BLAKE
Legal Assistants

SHARON A. BIDSTRUP
DIANE OVERSTREET
DEE STEVENS
Administrative Specialists

PUBLIC SERVICES BUILDING
165 N FIRST AVENUE, SUITE 340, MS #24
HILLSBORO, OREGON 97124
Phone: (503) 846-8747
Fax: (503) 846-6636

March 30, 2007

Mr. Bob Hermann
Washington County District Attorney
150 N. 1st Avenue, Suite 300
Hillsboro, Oregon 97124

MA: Personnel Delivery to Office

RE: FREE WAIVER-PUBLIC RECORDS REQUEST FAIR BOARD
(PALUMBO & MOKLER)

Dear Mr. Hermann:

Don Hillman, Executive Director of the Washington County Fair Complex, has requested that I respond to your first batch of questions regarding an undated petition from Judi Palumbo and Linda Mokler for waiver of fees for making public records available at the Washington County Fair Complex. Mr. Hillman will respond to the other questions you raise. You ask the following questions:

1. Why your denial of a waiver or reduction of fees is not unreasonable?
2. Please advise if you believe you have a constitutional or statutory basis to mandate collection of fees.
3. Also please address [the] public interest test in ORS 192.440(4).

Each question you raise provides an independent reason to deny the petition. Please find my response to your questions below. The answers are not necessarily in the order of the questions.

Constitutional or Statutory Basis to Mandate Collection of Fees

ORS 192.440(3)(a) provides that a public body may establish fees reasonably calculated to reimburse the public body for the expense of making public records available. Washington County establishes a fee schedule each year. Resolution and Order 06-141 established the current fee schedule. Included in the schedule for all departments are a number of fees that apply to public records requests. There is a photocopy fee. There are also file search fees. File search fees are at actual cost. Attached is a copy of the first page of the fee schedule that addresses all



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RECEIVED APR - 2 2007

C: Don Hillman

departments. These are the very fees that were charged to the petitioners as part of the two public records requests. Moreover, ORS 565.325 provides that "the fair fund may be expended only for the promotion and operation of the county fair and to provide, maintain and improve county fairgrounds, buildings facilities and improvements on the county fairgrounds for the county fair and other events authorized by the county fair board." ORS 565.325 may mandate the collection of fees. ORS 192.440(3)(a) and Resolution and Order 06-141 and ORS 565.325 are the legal authority for the mandatory charging and collection of fees.

Public Interest Test

ORS 192.440(4) provide that "[t]he custodian of the public records may furnish copies without charge or at a substantially reduced fee if the custodian determines that the waiver or reduction of fees is in the public interest because making the record available primarily benefits the general public." It is the Fair Complex position that providing the records requested by Ms. Mokler and Ms. Palumbo does not meet the public interest test. The requested records have to do with the proposed offer by Royal Faires to lease a portion of the Washington County Fair Complex for a Renaissance Festival during weekends in the summer months. We concede that a portion of those records may be of public interest, but not all records requested. The Attorney General must also demonstrate the ability to disseminate the information to the public. Attorney General Public Records and Meetings Manual describes that to meet the public interest test the requestor the ability to disseminate the information that they have requested. The petitioners are not a news organization. As far as the Fair Complex knows, the petitioners are two individuals with an interest in the Fair Complex. Therefore, petitioners have failed to meet the public interest test.

Fee Waiver Request (Reasonableness)

You ask why the denial of a waiver or reduction of fees is not unreasonable. We understand that this requires a review of the totality of the circumstances and must be on a case by case basis. The Attorney General's Public Records and Meetings Manual describes the factors relevant to the reasonableness of the exercise of the public body's exercise of discretion as follows:

"we have identified such factors to include: any financial hardship on the public body, the extent of time and expense and interference with the business of the public body, the volume of the records requested, the necessity to segregate exempt from nonexempt materials, the extent to which an inspection of the records is insufficient for the public interest or for the particular needs of the requestor." Attorney General Public Records and Meetings Manual, Pg 19 (2005).

As I understand the facts, Ms. Palumbo and Ms. Mokler have made previous public records requests that required substantial amount of staff time to respond to. For example, they made a

March 30, 2007
Mr. Bob Hermann
Page 3

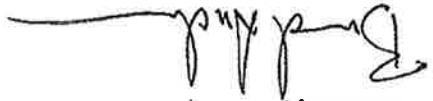
request for all Fair Complex financial records for the past three years. Regarding the first public records request that is the subject of the petition, substantial amount documents were compiled (over 400 pages) and information redacted (more than 180 strikeouts). Ms. Palumbo and Ms. Mokler were advised of the cost to compile the records that were responsive to the request (\$45). They reviewed the records and then did not pay the estimated fee to make the public records available, but rather paid for copies of a number of the documents that were in the documents that were the subject of the request. The second public records request was then made. Again, the requestor was told the estimated cost and did not respond confirming that the requestor wants the Fair Complex to make the records available. Therefore, the second petition is in limbo. In essence, the Petitioners have ignored the fees for the Fair Complex to make the records available for inspection.

The denial of a fee reduction/waiver was reasonable given the circumstances of the two public records requests. The requests were broad. The volume of records responsive to the first request was large (400+ pages of records). The Fair Complex staff needed to review all the records to redact various exempt information (180 strikeouts). Frankly, the charges to review the records, redact the information and make the records available to petitioners was not only reasonable, but in my experience quite low for the amount of records responsive to the requests. Petitioners were only charged \$45 to make the first request of 400+ pages of records available. If legal counsel was requested to do the 180 redactions, the cost would have been \$141 per hour instead of \$45. The second request of 140 pages of documents cost \$36.90. The cost to reassemble the documents from the previous request was \$40.80 for 2 hours and 19 minutes of staff time. See the attached email from Mr. Hillman to the petitioners for a breakdown of the costs. Given the totality of the circumstances, the denial of a fee waiver/reduction by the Fair Complex is reasonable.

Conclusion

Each question you raise provides an independent basis to deny the petition. As described above, the Fair Complex finds: (1) it is mandated to charge fees for public records requests, (2) petitioners have failed to meet the public interest test, and (3) that it was reasonable to deny a fee reduction/waiver for each request. The Washington County Fair Complex requests that you deny the petition.

Sincerely,



Brad Anderson
Sr. Assistant County Counsel

cc: Don Hillman, Fair Complex Executive Director

07-2593

WASHINGTON COUNTY FEE SCHEDULE

06-07

Department	Description	FY 2006-07 Fee (\$)	Enactment Authority	Comments
ALL DEPARTMENTS	<p>Overpayments of \$5.00 or less shall be deemed part of the original fee and no automatic refund shall be provided. The person originally paying the fee may request a refund of the overpayment within 90 days of payment, otherwise any claim for refund shall be deemed waived. Overpayments of greater than \$5.00 shall automatically be refunded by the county, provided the county has the address of the payer.</p> <p>Fee amounts listed in this schedule which are specified or mandated by state or Federal rule, regulation, or statute are subject to change without further or additional county board of commissioners approval.</p>			
5	<p>Photocopies (made by staff) - 1st page</p> <p>-Each additional page</p> <p>-Plus, Postage</p> <p>Fax Transmittals (made by staff) - 1st page</p> <p>-Each additional page</p> <p>-Plus, Long Distance Charges</p> <p>Audio Tape Duplication</p> <p>Video Tape Duplication</p> <p>CD-ROM</p> <p>Customer Check Fees</p> <p>-Returned Check</p> <p>-Plus, Divisional Debt Processing Fee</p> <p>Washington County Check Fees</p> <p>-Check--Stop Payment</p> <p>-Check--Reissue</p> <p>Incoming Wire Fee</p> <p>File Search--General, Per Hour</p> <p>File Search--Professional, Per Hour</p>	<p>0.50</p> <p>0.10</p> <p>Cost</p> <p>0.50</p> <p>0.10</p> <p>Cost</p> <p>12.00</p> <p>14.00</p> <p>20.00</p> <p>18.00</p> <p>12.00</p> <p>Cost</p> <p>12.00</p> <p>Cost</p> <p>Cost</p>	<p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p> <p>R&O 06-141</p>	<p>Current bank charge \$9.</p>
	ADMINISTRATIVE OFFICE			
	Board of Commissioners Meetings	69.00	R&O 06-141	
	-Agendas Only (mailed), Per Year	172.00	R&O 06-141	
	-Agendas & Full Packet (pickup), Per Year	186.00	R&O 06-141	
	OLCC Review (Alcohol License)			
	- License Renewal	35.00	R&O 06-141	ORS 471.166(7)(8)
	- Change in ownership, location or privilege	60.00	R&O 06-141	ORS 471.166(7)(8)
	- Original application	100.00	R&O 06-141	ORS 471.166(7)(8)
	Noise Variance			WCC 8.24.025
	-General Purpose Noise Variance Permit	80.00	R&O 06-141	Collected by Solid Waste and Recycling
	-Type II Noise Variance Permit	2,000.00	R&O 06-141	Collected by Solid Waste and Recycling
ANIMAL SERVICES	Fee Waivers: Fees may be reduced or waived due to financial hardship at the discretion of the Department Director or designee.			

Brad Anderson

From: Don Hillman [donh@faircomplex.com]
Sent: Tuesday, February 06, 2007 2:11 PM
To: Linda Mokler; Mike Palumbo
Cc: Brad Anderson; Carol Divine
Subject: Records Request

We have gathered the documents requested in your letter of January 15, 2007.

The documents represent 140 pages. Staff time to assemble and copy the documents was 30 minutes or \$22.50 (1/2 x \$45). Total cost is \$36.90.

Staff cost yet to be collected on the previous documents request is \$45.

Staff cost to re-assemble the documents on the previous documents request is \$40.80 (2 hours and 19 minutes at \$17.61).

Total cost to your organization is \$122.70.

The requested documents can be picked at beginning Wednesday morning upon payment of the above charges.

Don G. Hillman CFE
Executive Director
Washington County Fair Complex
Phone: (503) 648-1416 Ext. 205
FAX: (503) 648-7208



BOB HERMANN
DISTRICT ATTORNEY
WASHINGTON COUNTY
Justice Services Building
150 N. First Avenue, Suite 300, MS 40
Hillsboro, Oregon 97124
(503) 846-8671
FAX: (503) 846-3407

March 19, 2007

Don Hillman
Washington County Fair Complex
873 NE 34th Ave.
Hillsboro, OR 97124

Re: March 15, 2007 Public Records Fee Waiver Request by Ms. Linda Mokler &
Ms. Judi Palumbo

Dear Mr. Hillman:

Please find enclosed a copy of a public records request that I received late Friday,
March 16, 2007 from Ms. Linda Mokler and Ms. Judi Palumbo. Also enclosed are
copies of the additional ten pages that accompanied the request. As District Attorney,
pursuant to ORS 192.440(5), I am required to notify you of the request.

Ms. Mokler's and Ms. Palumbo's request encompasses a number of separate issues,
some for which the District Attorney has clear authority (reduction or waiver of fees) and
some for which the District Attorney's, as opposed to the Circuit Court's, authority is less
clear (reasonableness of fees and costs). I would request a written response from you
addressing the following issues in hopes that I can provide a prompt ruling that will
either resolve this issue or allow for a clear basis that either party may appeal.

1. Why your denial of a waiver or reduction of fees is not unreasonable. Please
advise if you believe you have a constitutional or statutory basis to mandate
collection of fees. Also please address public interest test in ORS 192.440(4).
2. Please advise how the \$45 hourly fee was determined and, if valid, whether the
function performed could have been performed by an employee at a lesser
hourly rate.
3. Finally, any comments on the need to re-assemble documents and the
associated costs would be helpful.

By law my authority is limited on these issues, but at the same time requires a ruling. I recognize you may need/wish to consult legal counsel to respond. I would request a response within seven days.

Thank you.

Very truly yours,



Bob Hermann
District Attorney

BH/jlc
Enc.
cc: Linda Mokler
Judith Palumbo

Hillsboro, Oregon 97124
March 15, 2007

Bob Hermann
District Attorney
Justice Services Building, 150 N First Ave, Suite 300, MS 40,
Hillsboro, OR 97124

Dear Mr. Hermann

Under ORS192.440, et seq., Judi Palumbo and Linda Mokler of the Middle-aged Housewives for Livability and Open Government, the undersigned, request from the Washington County District Attorney a waiver of all, or a portion of, the fees charged by the Washington County Fair Complex to examine public records.

We seek the waiver of fees since the disclosure of the information we seek is not in our commercial interest, and is likely to contribute significantly to public understanding of the operations or activities of the government, making the disclosure a matter of public interest.

Each fee, as quoted by Fairgrounds Executive Director Mr. Don Hillman, is addressed in below:

- (The request) represent(s) 140 pages. Staff time to assemble and copy the documents was 30 minutes or \$22.50 (1/2 x \$45). Total cost is \$36.90.

As custodian of public records, Mr. Hillman is obliged to provide records to the public at the lowest possible cost. The Housewives view Mr. Hillman's personal gathering of records requests at \$45 per hour as excessive.

The Housewives have requested electronic copies of suitable materials. Mr. Hillman stated this was not possible, as he does not file his electronic correspondence. The Housewives do not feel the public should be held financially accountable for the fairground's inefficient filing system.

- Staff cost yet to be collected on the previous documents request is \$45.

Judi Palumbo and Linda Mokler of the Middle-aged Housewives for Livability and Open Government examined copies of public records at the fairgrounds office. Upon leaving, they asked the cost for the selected records. The quoted fee was paid in good faith. It is unreasonable for Mr. Hillman to expect retroactive payment as a condition to review a separate records request.

Rec'd
3/16/07

- Staff cost to re-assemble the documents on the previous documents request is \$40.80 (2 hours and 19 minutes at \$17.61).

As indicated in the e-mail correspondence attached, the Housewives were provided with hard copies of the electronic public record. The public record remains in tact on Mr. Hillman's computer. Mr. Hillman and fairgrounds staff refused offers by Palumbo and Mokler to put the copies back in chronological order, both at the time they viewed the documents and weeks later when Mr. Hillman raised the issue for the first time.

If there are any questions about this petition, please call Linda Mokler at (503) [REDACTED] or Judi Palumbo at (503) [REDACTED] or send an e-mail to: mid_agehw@yahoo.com.

Sincerely,

Judi Palumbo
Linda Mokler

Middle-aged Housewives

for Livability and Open Government

January 15, 2007

Mr. Don Hilman
Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, OR 97124

Dear Mr. Hilman,

Pursuant to the Oregon open records law, ORS 192.410 to 192.530, I write to request a copy of all communications, including e-mail communications, between Royal Faïres, Inc. and the Washington County Fair Complex. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees of not more than \$5. If the cost would be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

If you choose to deny my request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. If some of these records are disclosable and others are exempt, please provide the disclosable records and let me know the exemption(s) preventing disclosure of the rest.

Please understand that we seek these records for the purposes of public interest, and we hope that the spirit of openness in Oregon government will prevail.

Thank you for your assistance.

Sincerely,

Linda Mokler

Middle-aged Housewives for Livability and Open Government

Hillsboro, Or
503

December 5, 2006

Mr. Don Hillman
Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, OR 97124

Dear Mr. Hillman,

Pursuant to the Oregon open records law, ORS 192.410 to 192.530, I write to request a copy of all email correspondence, memorandums, letters, phone call notes and records, presentations, and any other documentation pertaining to the Renaissance Fair/Festival and/or Royal Faires. This includes, but is not limited to, correspondence in any form between management and/or staff of the Washington County Fair Complex and Fair Board members, County Commissioners and/or their staff and City of Hillsboro staff. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees of not more than \$5.00. If the cost would be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

If you choose to deny my request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. If some of these records are disclosable and others are exempt, please provide the disclosable records and let me know the exemption(s) preventing disclosure of the rest.

Please understand that we seek these records for the purposes of public interest, and we hope that the spirit of openness in Oregon government will prevail.

Thank you for your assistance.

Sincerely,

Judi Palumbo
Middle-Aged Housewives for Livability and Open Government
Hillsboro, Oregon 97124
(503) [REDACTED]



Print - Close Window

Date: Wed, 14 Feb 2007 18:47:35 -0800 (PST)

From: "Mid_ageHW" <mid_agehw@yahoo.com>

Subject: RE: Records request

To:

"Don Hillman" <donh@faircomplex.com>, "dennis mulvihill" <dennis_mulvihill@

CC:

"Wayne Lowry" <Wayne.Lowry@desari_strader.com>, "Bradley Anderson" <Bradley_Anderson@desari_strader.com>, "dennis_mulvihill" <dennis_mulvihill@

Hi Don-

All of the public documents in the packet were e-mails, either to you or from you, and are conveniently located on your computer in chronological order. We were given hard copies of the public electronic records maintained in your office. Bottom line, the public record was not altered or "spoiled" in anyway by our review of the hard copies you provided.

While it is true the original request was more extensive and might have required you to leave your desk to compile, your uncertainty about the public records requested led us to narrow our request to just the e-mails. (original request attached) However, when those e-mails were made available to us they were not inclusive of e-mails to and from certain parties, necessitating our current records request.

Oregon Revised Statutes do not obligate a custodian to charge for public records, and you are under no fiduciary obligation to do so. However, you may, by statute, recover reasonable fees for actual costs at your discretion.

Thank you for your time,
Linda Mokler

Middle-aged Housewives for Livability and Open Government

Don Hillman <donh@faircomplex.com> wrote:

Linda - We have a fiduciary responsibility to maintain and protect public documents and State statutes are clear as to how we are to charge for documents requested by the public. Again, it's unfortunate that you and Judi did not follow our instructions regarding maintaining the documents as they were given to you. However, once the document had been spoiled, we would not have requested, nor would it been appropriate for us to allowed you to handle the document further in an attempt to put the document in pre-spoiled condition.

As to your comments about the efficiency of the staff that reassembled the document, since I gathered and assembled the 450-plus page document, I thought I could reassemble it to pre-spoiled condition in short order. However, after attempting to find where the first document was to be re-inserted, I concluded that it was going to be more time consuming than first thought. In hindsight, assigning this task to less costly staff person probably saved your organization some costs.

Bottomline, I can not waive the fees.

From: Mid_ageHW [mailto:mid_agehw@yahoo.com]
Sent: Thursday, February 08, 2007 4:59 PM
To: donh@faircomplex.com
Cc: Judi
Subject: RE: RE: Records request

Don:
 All the e-mails were dated and kept in chronological order albeit two separate piles... If, indeed, it really took two hours to reassemble then the efficiency of your office must be questioned. That aside, we offered to fix the problem at the time and were told not to worry about it.

Shall we consider your last e-mail as a denial to waive the fees?

Linda

Don Hillman <donh@faircomplex.com> wrote:

Linda - with all due respect, we have been very careful to gather and assemble documents as you have requested.

It should be noted that your initial request consisted of over 450 pages of documents from various sources and estimated charges were provided in advance. These documents had to be redacted to eliminate personal information resulting in more than 180 strikeouts. The documents also had to be re-assembled once you disregarded our instruction to not remove any pages from the document packet, but to tag those you wanted copied. Spoiling the document in that fashion took the staff time so noted to re-insert the random 86 pages removed the document package.

The charges were developed and assessed using the County-approved fee schedule. Staff's oversight in not requesting the staff time charges on the 450-plus page document is regrettable, but you were advised of the fee in advance.

As noted in my previous email, the most recently requested documents will be made available upon payment of \$122.70.

From: Mid_ageHW [mailto:mid_agehw@yahoo.com]
Sent: Wednesday, February 07, 2007 6:28 AM
To: donh@faircomplex.com
Cc: tom_brian@faircomplex.com
Subject: RE: RE: Records request

We have been involved in the fairgrounds issue for a year and during that time we have always tried very hard to work with you in a pleasant and forthright manner. We have kept our records requests to a minimum (this was only our third) and have always attempted to gather documents from other sources, if possible. Based on our experience with records we have requested from others, including the city of Hillisboro and Washington County, we knew your charges were excessive but we had chosen to accept that rather than create a hostile relationship with you.

In order to minimize your work and the cost of our request for emails pertaining to the

http://us.f551.mail.yahoo.com/ym/ShowLetter?box=Sent&MsgId=7655_4629571_1727_1116_16... 2/21/2007

Bradley Anderson <Bradley_Anderson@mid_agehw@yahoo.com>
 dennis mulvihill <dennis_mulvihill@mid_agehw@yahoo.com>
 Judi <julimpal@mid_agehw@yahoo.com>

Dear Don,
 We are sorry for the confusion regarding our last documents request. Once the confusion became apparent did offered to "reassemble" the package ourselves and were assured that it was not necessary. We will be more than happy to spend the 5 min required to slot the documents back in chronological order when we come in tomorrow to review our request.

I am surprised to hear you assert that documents were "spoiled" in the course of our examination of them. We were very careful not to damage any of the documents and returned them to staff in the same condition in which we received them.

However, your reliance on that packet to fill our current request should be minimal at best. Even though our original records request included the documents we are currently seeking, our notes indicate only a couple of e-mails from Royal Faïres to the Fair Complex and vice versa.

Yours,
 Linda Mokler

Middle-aged Housewives for Livability and Open Government

Don Hillman <donh@faircomplex.com> wrote:

Linda - I am running in to a problem with your recent records request in that it appears the documents reviewed by you and Linda last month were spoiled during that review. These documents would be relied upon in part to assemble the documents requested in your recent records request.

As to the spoiled records, staff assembled over 400 pages of documents regarding the Renaissance Festival. Staff requested that you not disassemble the packet of documents, but to tag those documents that you wanted copied. However, it appears that individual pages were pulled from the packet. Staff now has to re-assemble the original package before we can begin assembling documents per your most recent request. Making this more difficult is that it appears some of the individual documents were pulled out of sequence and some documents that consisted of multiple pages, were pulled in piecemeal fashion.

Staff will spend time this afternoon attempting to reassemble the original package. It is likely that your recent request will be delayed. I will not know the length of that delay until after staff completes reassembling the original document package. Your organization will be responsible for the staff cost of having to reassemble the original documents package.

By the way, it appears that in your last records request, the staff cost of researching and assembling the requested document has not been paid. The charge is \$45.

Talk to you soon.

From: Mid_ageHW [mailto:mid_agehw@yahoo.com]
 Sent: Friday, February 02, 2007 4:33 PM
 To: donh@faircomplex.com
 Cc: Wayne Lowry; Judi; tom_brian
 Subject: RE: Records request

Don-
 do I understand that you are going to charge \$50 to review the documents? Since this is an ongoing proposal, most materials should be close at hand and not require more than a few minutes of time to "gather and research".

Don Hillman <donh@faircomplex.com> wrote:

Linda - do I understand that you have agreed to the estimated staff cost to research and gather the documents?

As to the Beeden property question, I believe the refinancing was initiated and completed by the County Finance Department just before my arrival, but I do not have the exact date. I believe this refinancing was part of other refinancings completed by the County at the same time. Perhaps the County Finance folks could better answer your question.

From: Mid_ageHW [mailto:mid_agehw@yahoo.com]
 Sent: Friday, February 02, 2007 10:02 AM
 To: donh@faircomplex.com
 Cc: Bradley Anderson
 Subject: Fwd: RE: Records request

Don-
 Thank you for your prompt reply.

We would like to review the documents before purchasing them. We will be in on Tuesday morning. Please include a list of communications that you are withholding, including the following information for each document:

1. Date
2. Time
3. Subject matter
4. Sender and recipient

As per the Beeden Property:

Has the Beeden property been refinanced during your tenure as Executive Director?

Linda

Don Hillman <donh@faircomplex.com> wrote:

Linda - we are relying on ORS 192.502 (4) for not disclosing certain communications and information received from or sent to the organizers of the proposed Renaissance Festival. We have also signed a Confidential Agreement with the organizers to keep such communications and information confidential.

Please let me know if you wish us to proceed with our request. If so, we expect the costs to remain as noted in our previous email, i.e., \$50 - \$55.

As to your request for information on the Beeden property, the information requested is not readily available. We estimate that a search of files in our possession to locate appropriate documents would cost between \$20 - 45 depending upon the staff assigned.

Please advise accordingly.

From: Linda Moller [mailto:lmoller@faircomplex.com]
Sent: Monday, January 29, 2007 6:03 PM
To: donh@faircomplex.com
CC: Judi Palumbo
Subject: RE: Records request

Hi again Don,

As per my records request, will you please provide a written explanation for your non-disclosure of certain requested documents and the specific statutory exemption (b) upon which you rely.

I have attached a copy of my original request for your review. Also, I reiterate my request for the following information on the Beeden property:

- How many times has the property been refinanced?
- on what dates?
- and for what reasons?

I look forward to hearing from you,
 Linda

- How many times refinanced?
- on what dates?

• and for what reasons?
Thanks so much for your help on these questions.

Yours,
Linda Mokler

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ed Mail bonding?
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Attachments

es:

Records_Request_RenFair_1.doc (34k) [Preview]

OLD BUSINESS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: May 30, 2007

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Moore Information Survey

Find attached the recent Moore Information Survey commissioned by the Revitalization Task Force.



MOORE INFORMATION

OPINION RESEARCH • STRATEGIC ANALYSIS

Washington County Voters and the Fairgrounds

May 2007

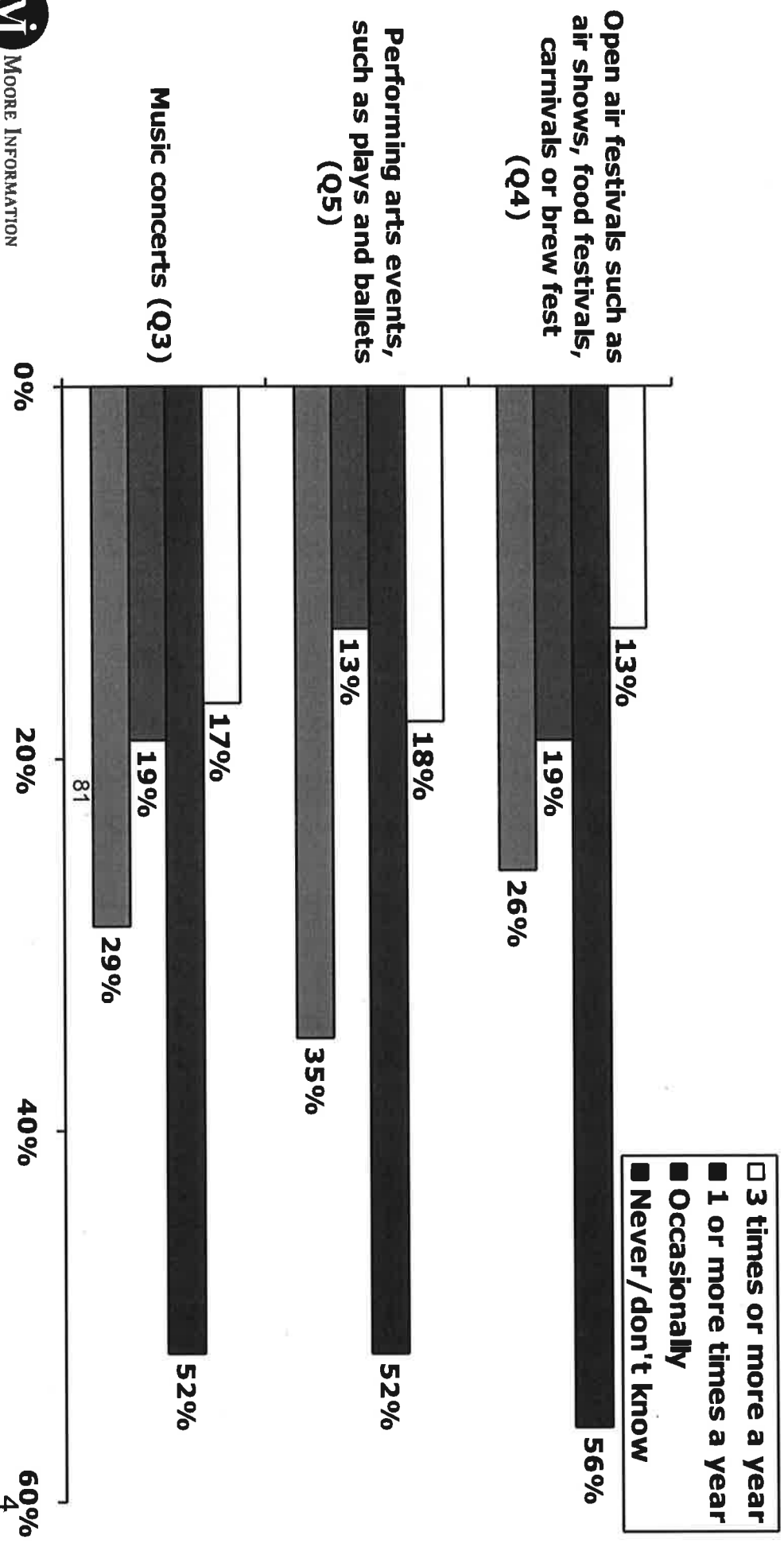
Survey Methodology

- **Sample**
 - 400 interviews among a representative sample of voters in Washington County, Oregon
- **Method**
 - Telephone interviews conducted May 2-3, 2007
- **Sampling error**
 - Plus or minus 5% at the 95% confidence level

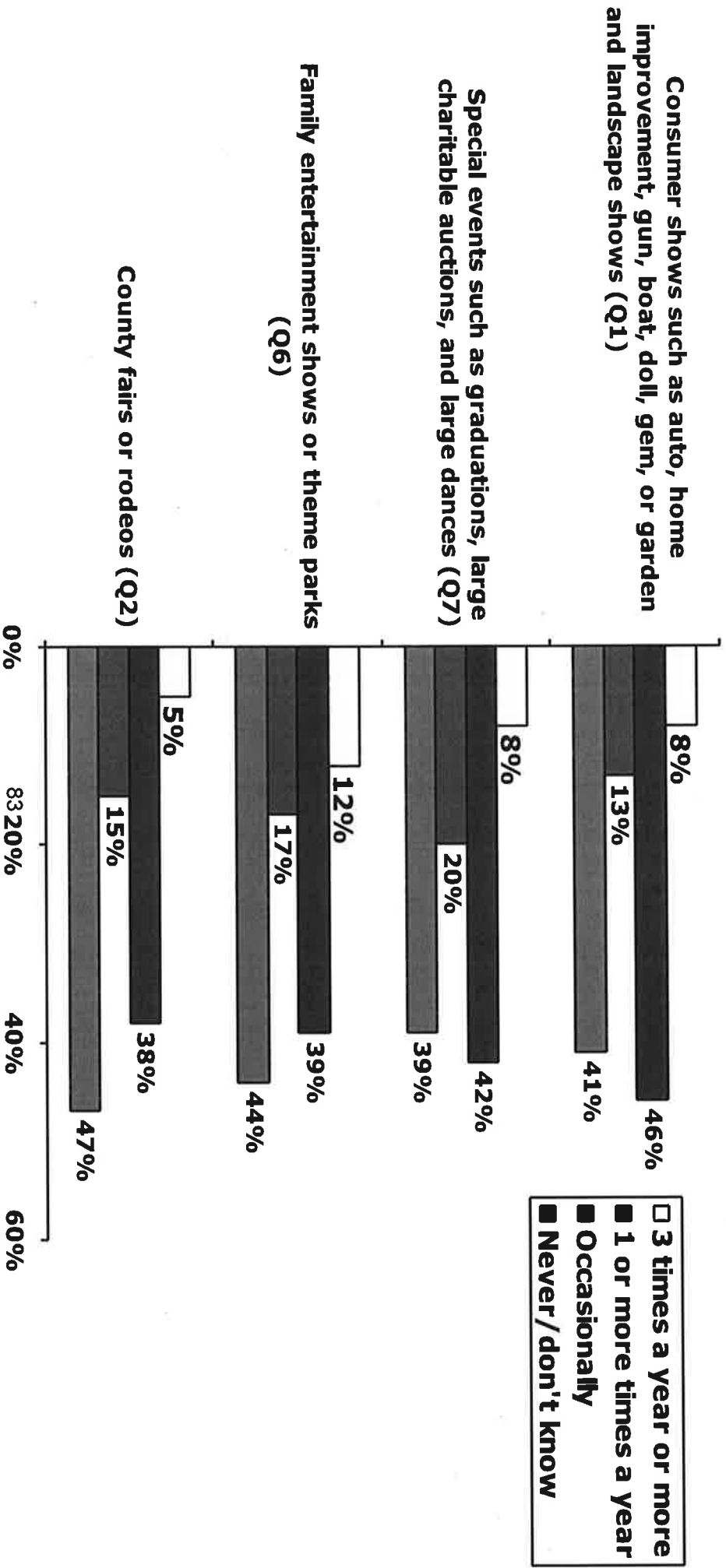
Local Event and Show Attendance

Local Event and Show Attendance - 1

"Please tell me how often you attend each of the following types of events or shows each year. Do you attend more than twice a year, once or twice a year, occasionally, or never?"



Local Event and Show Attendance - 2



Local Events and Show Attendance: Area

(% Yearly Attendance)

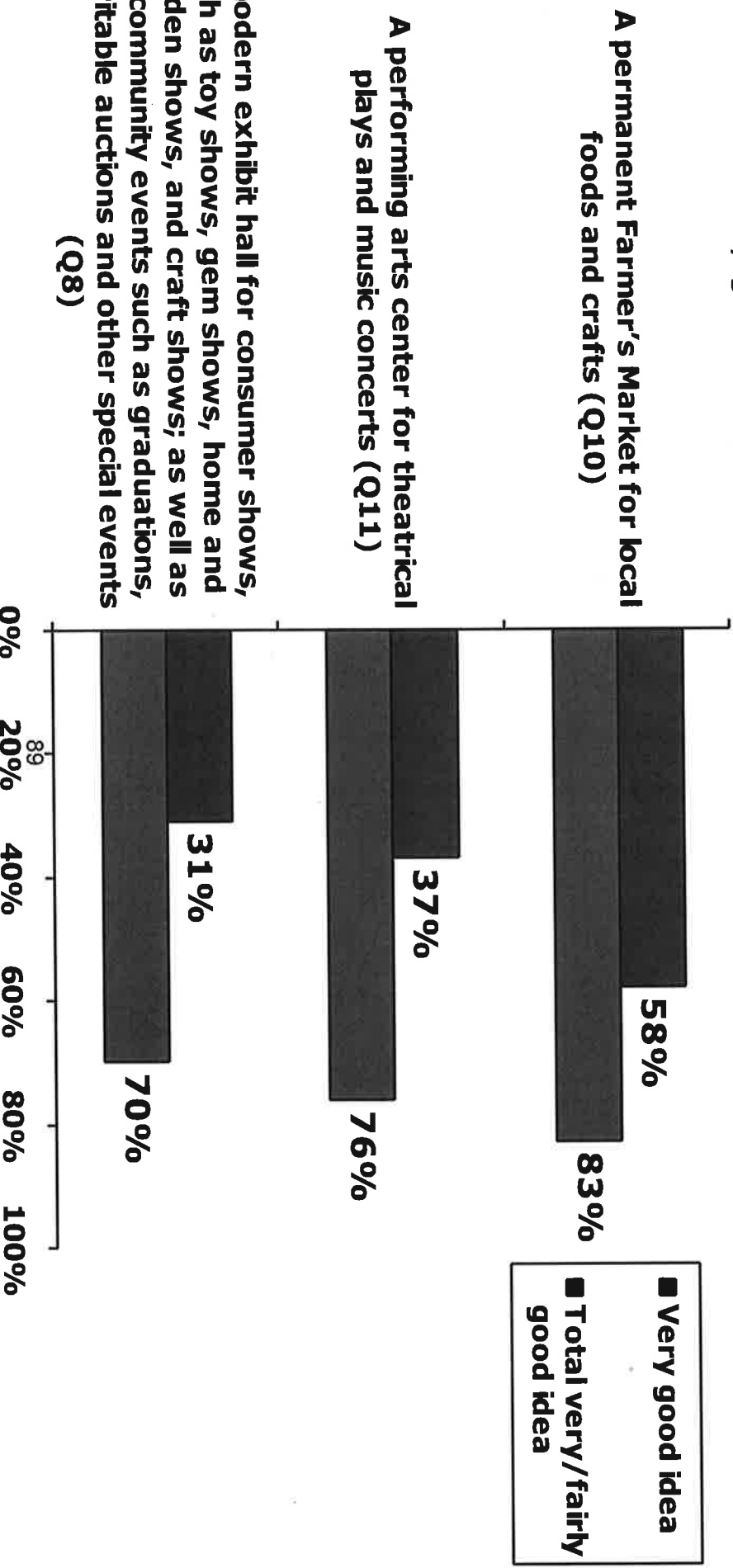
	<u>% Yearly</u>	Beaverton/ <u>NE</u>	<u>Tigard/SE</u>	<u>Hillsboro/West</u>
Open air festivals such as air shows, food festivals, carnivals or brew fest (Q4)	56%	52%	54%	65%
Performing arts events, such as plays and ballets (Q5)	52%	58%	45%	48%
Music concerts (Q3)	52%	53%	55%	48%
Consumer shows such as auto, home improvement, gun, boat, doll, gem, or garden and landscape shows (Q1)	46%	42%	43%	56%
Special events such as graduations, large charitable auctions, and large dances (Q7)	42%	45%	34%	42%
Family entertainment shows or theme parks (Q6)	39%	37%	39%	42%
County fairs or rodeos (Q2)	38%	34%	29%	55%

85

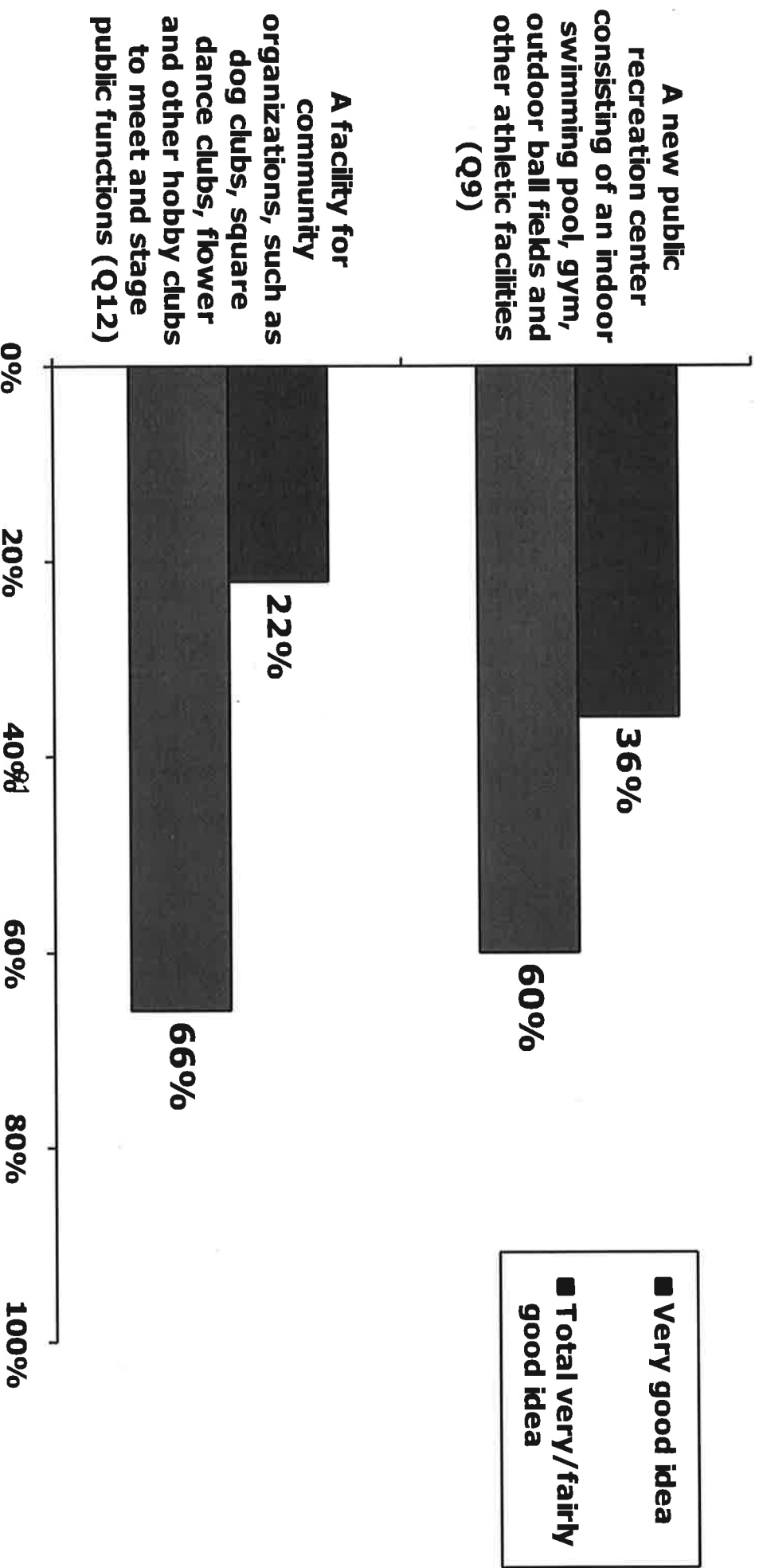
Interest in Potential Facilities in Washington County

Potential Facilities in the County – 1: In the County

"I am going to read you a list of potential facilities others have suggested that are needed in Washington County. Please tell me whether you think each is a very good idea, a fairly good idea, not a very good idea, or not a good idea at all to have in Washington County."



Potential Facilities in the County – 2: In the County



Potential Facilities: Area (% Very Good Idea)

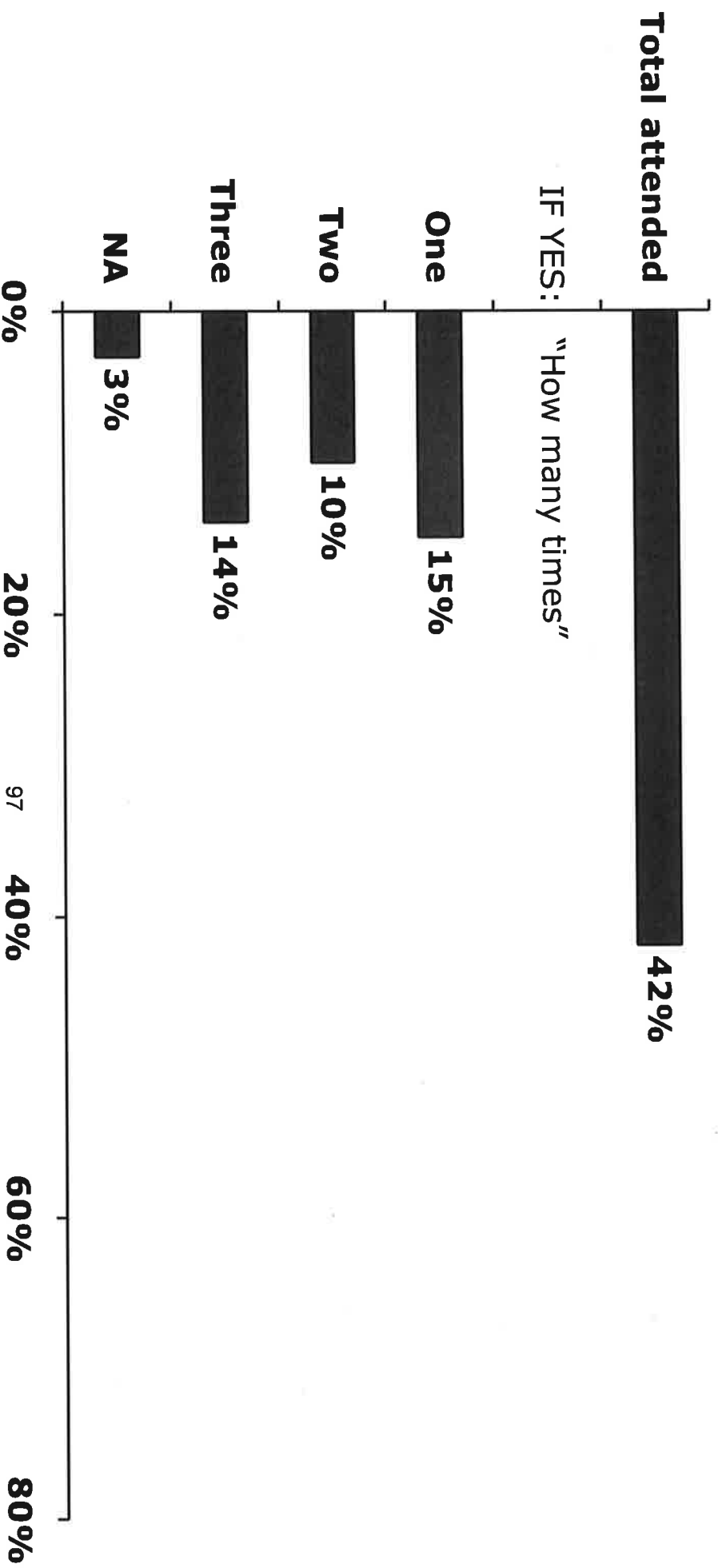
	<u>All</u>	Beaverton/ <u>NE</u>	Tigard/ <u>SE</u>	<u>Hillsboro/West</u>
A permanent Farmer's Market for local foods and crafts (Q10)	58%	60%	51%	61%
A performing arts center for theatrical plays and music concerts (Q11)	37%	39%	32%	36%
A modern exhibit hall for consumer shows, such as toy shows, gem shows, home and garden shows, and craft shows; as well as for community events such as graduations, charitable auctions and other special events (Q8)	31%	30%	28%	35%
A new public recreation center consisting of an indoor swimming pool, gym, outdoor ball fields and other athletic facilities (Q9)	36%	31%	35%	45%
A facility for community organizations, such as dog clubs, square dance clubs, flower and other hobby clubs to meet and stage public functions (Q12)	93 22%	23%	21%	22%

Fair and Fairground Event Attendance

95

Washington County Fair Attendance

"Have you attended the Washington County Fair in the past three years?" (Q14)



Washington County Fair

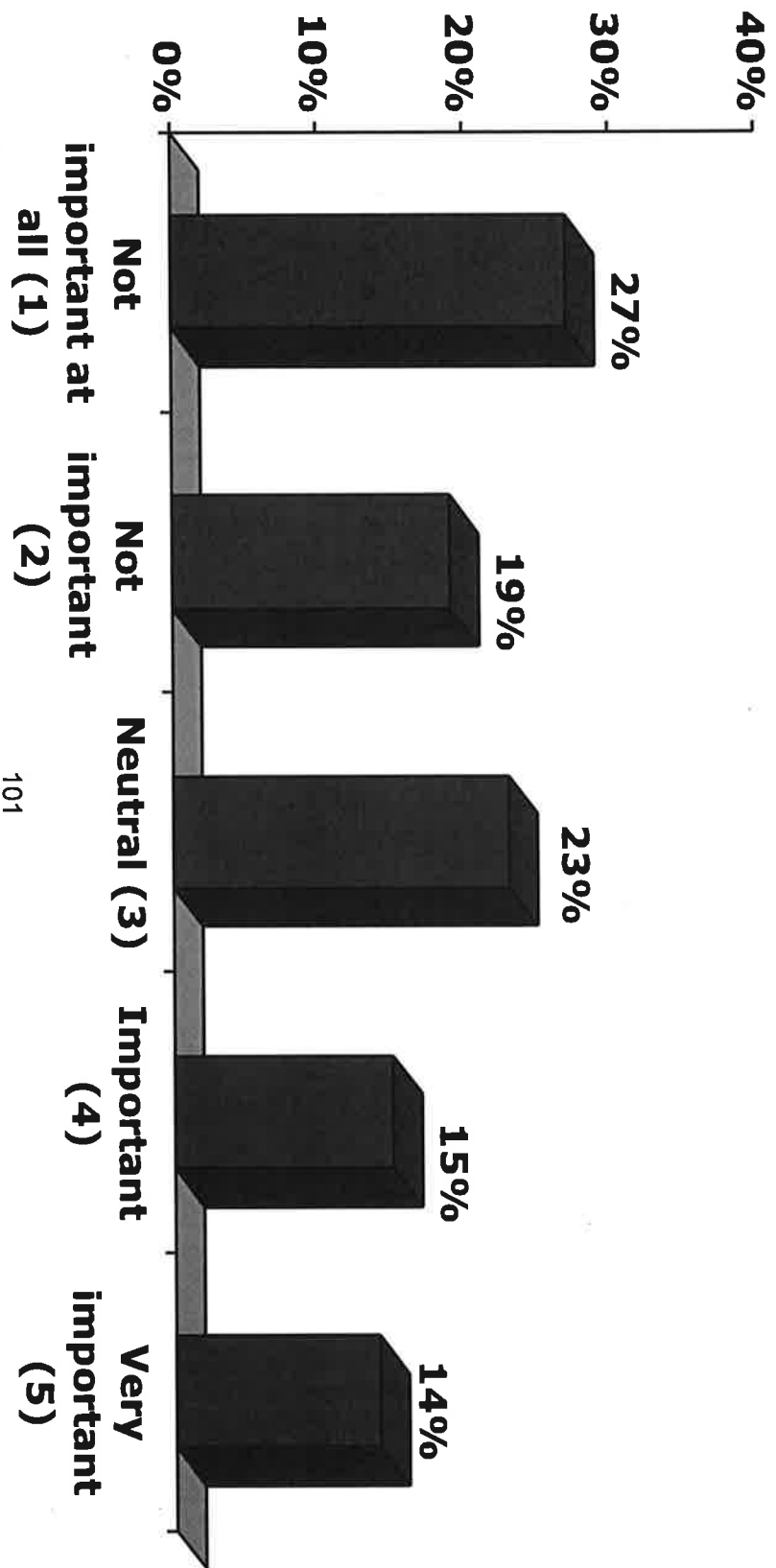
Attendance:

Area

	<u>All</u>	<u>Beaverton/NE</u>	<u>Tigard/SE</u>	<u>Hillsboro/West</u>
Yes/attended	42%	40%	22%	64%
No/not attended	58%	60%	78%	36%

Rating Washington County Fair Importance

"Using a five-point scale where five is 'very important' and one is 'not important at all,' please tell me what number between five and one best describes how important the Washington County Fair is to you personally." (Q15)



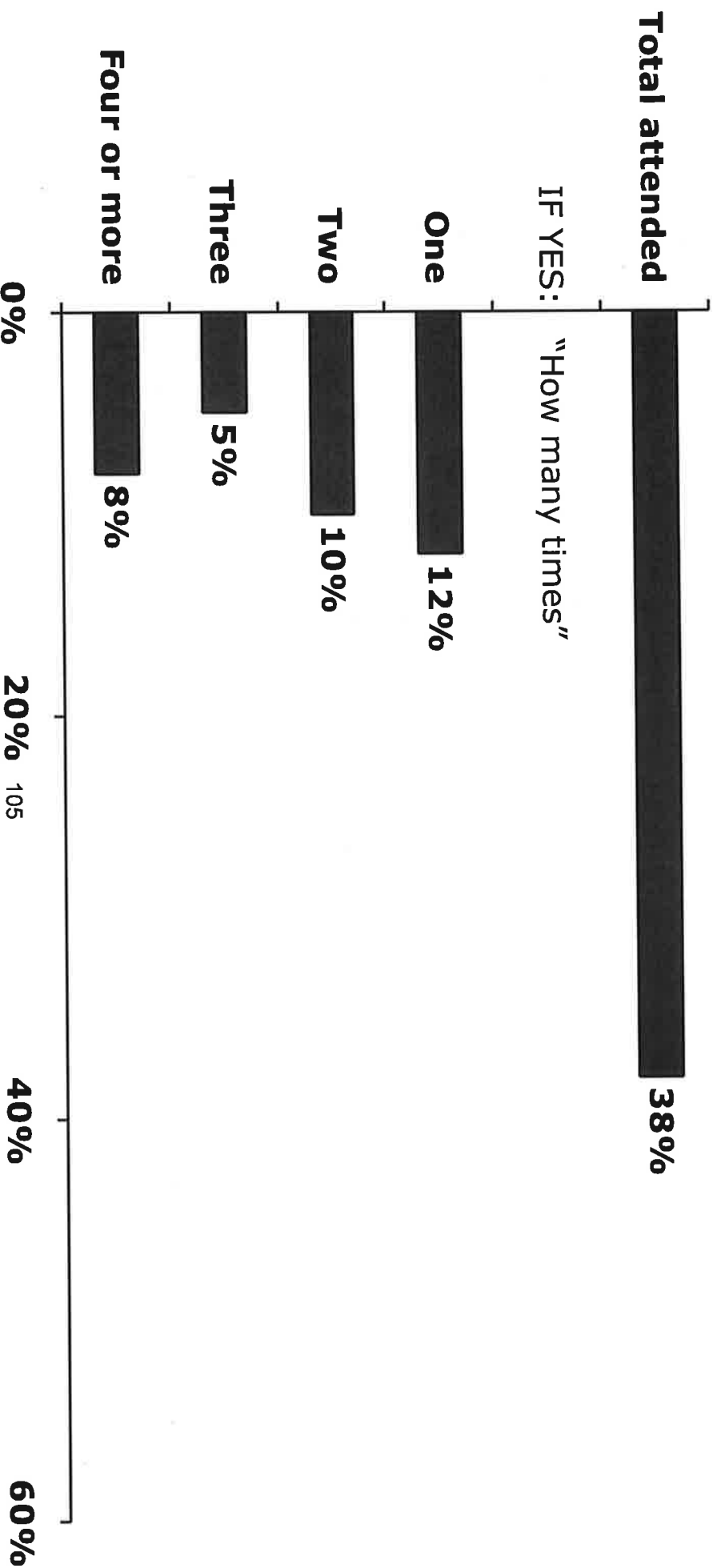
Rating Washington County Fair

Importance: Area

	Not very/ <u>not important at all (1-2)</u>	<u>Neutral (3)</u>	<u>Important/</u> <u>very important (4-5)</u>
All voters	46%	23%	29%
Area			
Beaverton/NE	49%	25%	23%
Tigard/SE	55%	23%	20%
Hillsboro/West	29%	19%	50%

Washington County Fairground Event Attendance

"Have you attended an event at the Washington County Fairgrounds other than the County Fair in the past three years?" (Q17)



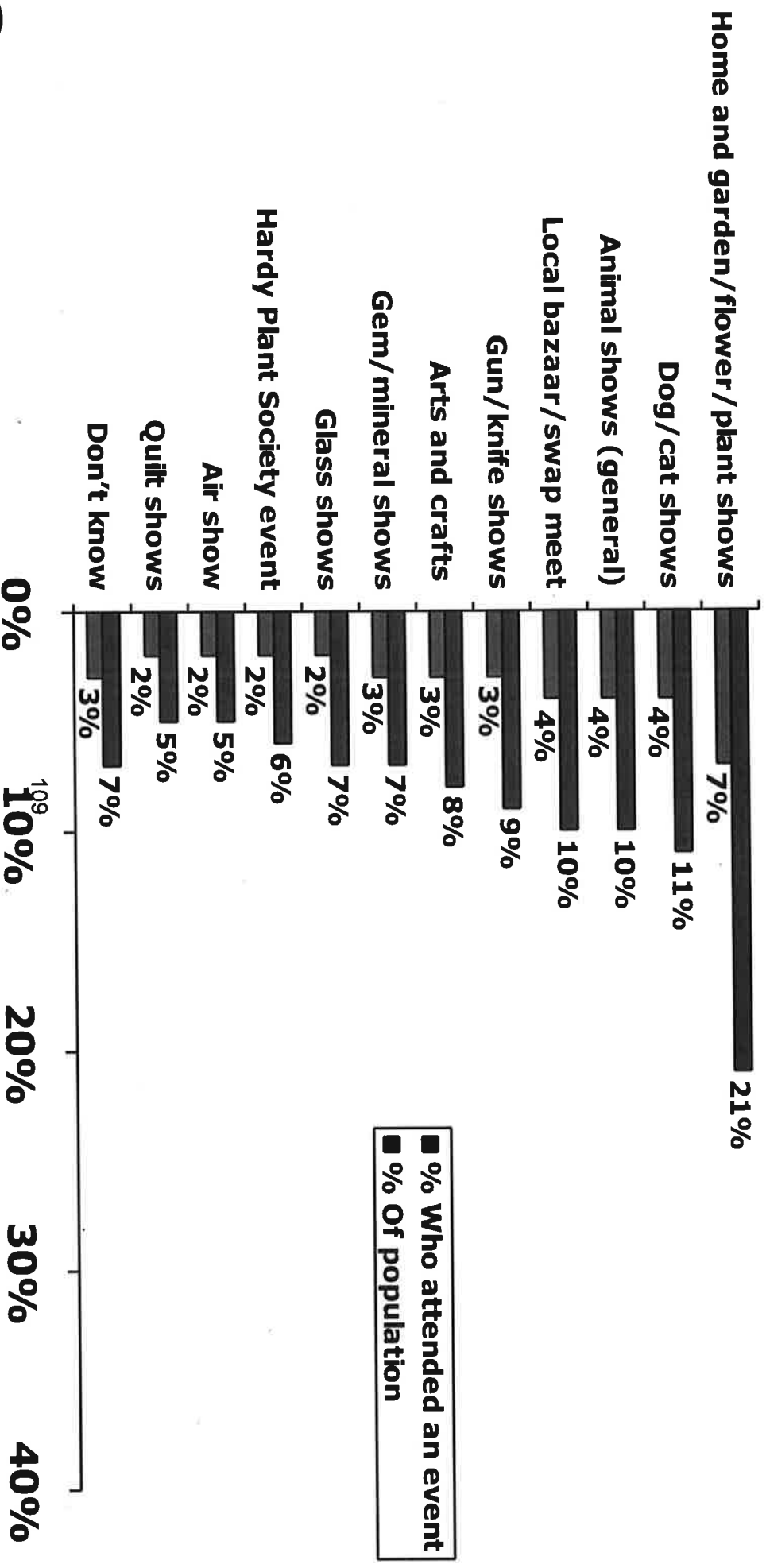
Washington County Fairground

Event Attendance: Area

	<u>All</u>	<u>Beaverton/NE</u>	<u>Tigard/SE</u>	<u>Hillsboro/West</u>
Yes/attended	38%	37%	18%	59%
No/not attended	62%	63%	82%	41%

Specific Fairground Event Attended

IF ATTENDED IN Q17: "What event(s)?" (Q18, N=138)



Washington County Fair and Fairground Improvements

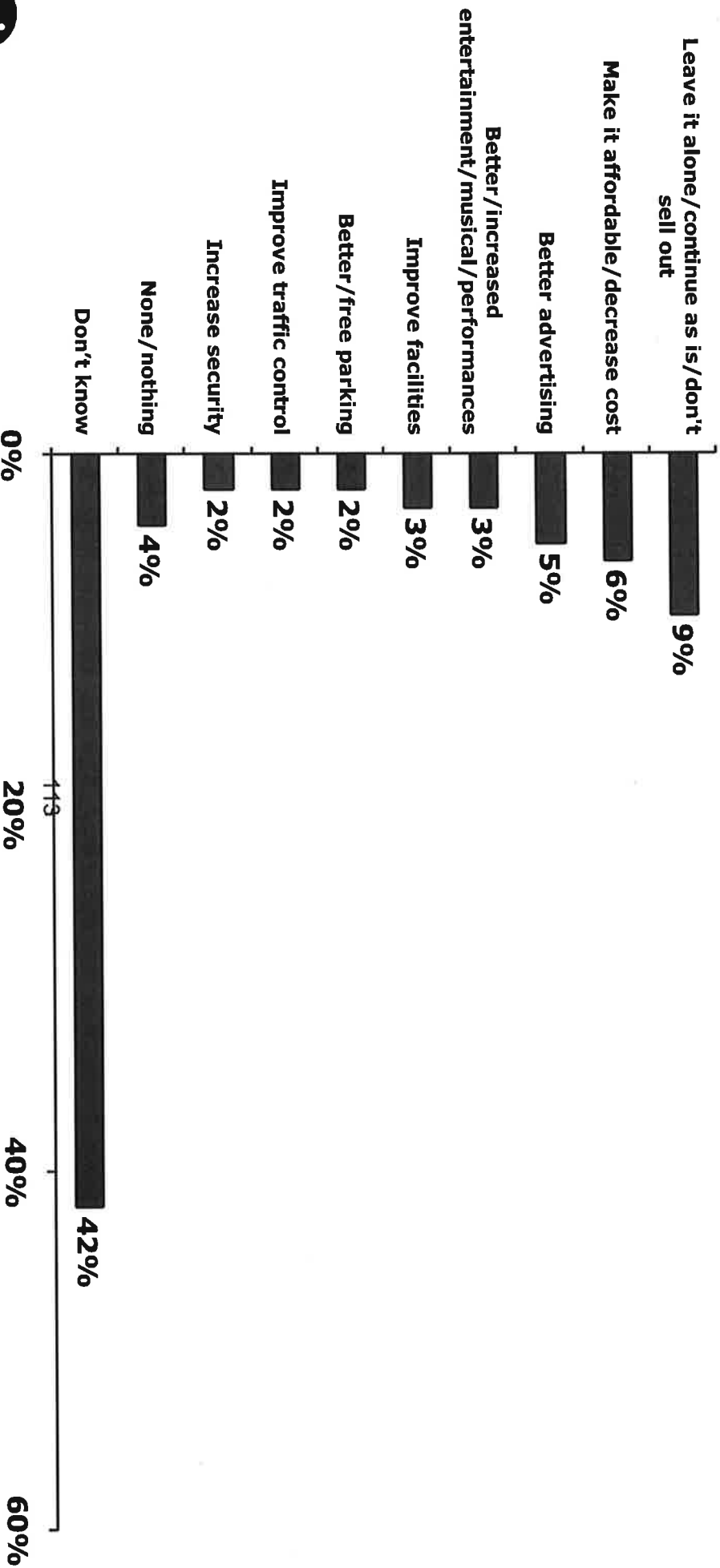
111



MOORE INFORMATION

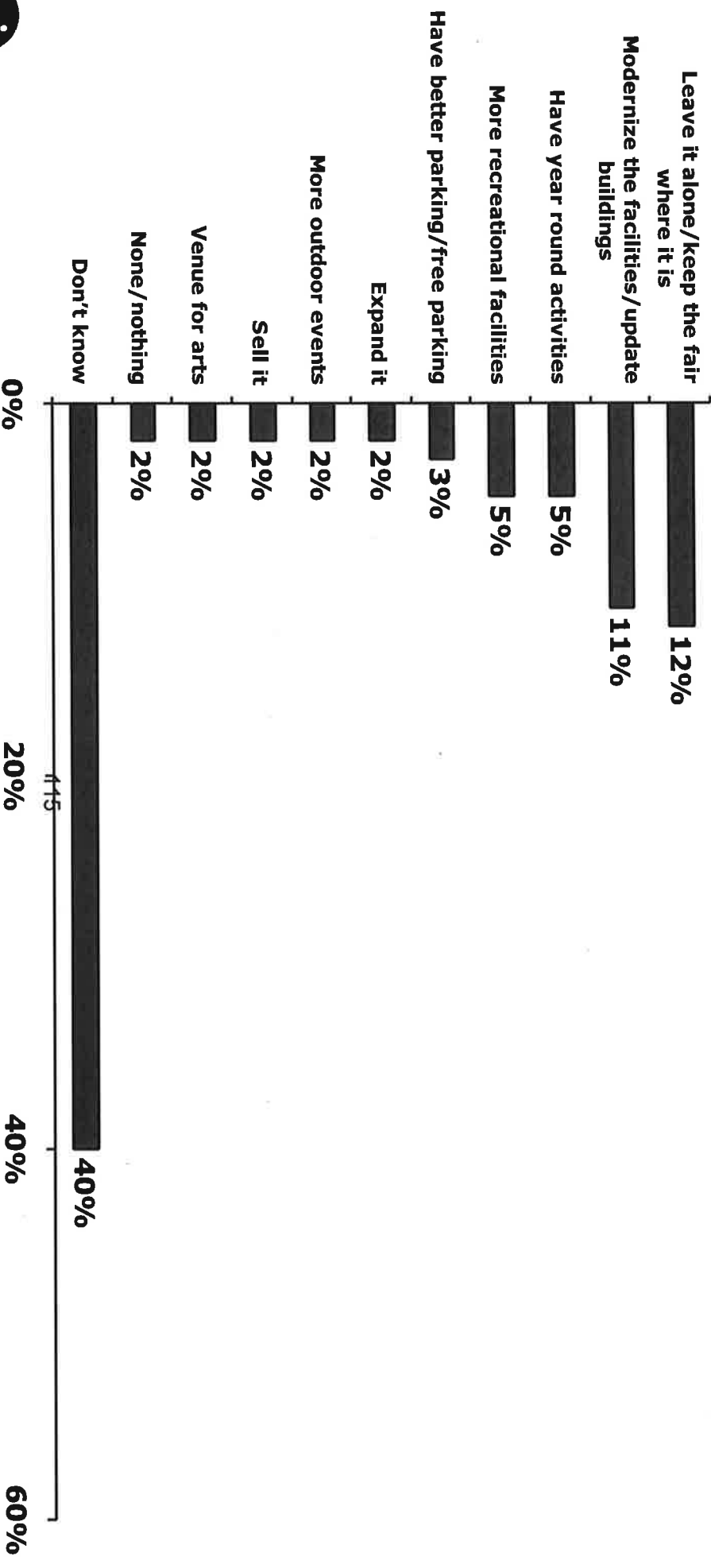
Suggestions for the Fair

"Now I want to ask you about the Washington County Fair. A countywide citizen task force is exploring ways to ensure the long-term success of the Fair. If you had one recommendation to give to the Task Force about the Fair, what would you recommend?" (Q13)



Recommendations for the Fairgrounds

"Now I want to ask you about the fairgrounds, the site where the Washington County Fair is held. If you had one recommendation to give to the Task Force about what to do with the County Fairgrounds site, what would you recommend?" (Q16)



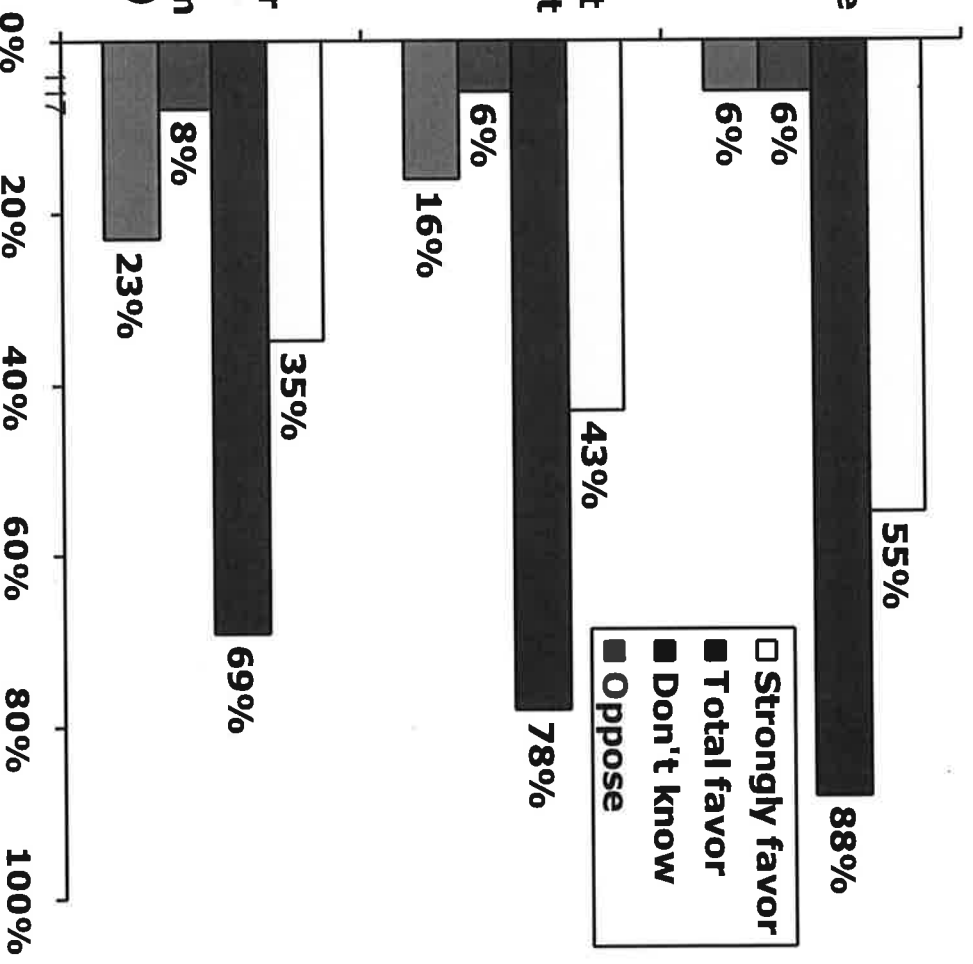
Potential Activities and Facilities - 1

"Please tell me if you favor or oppose using the Fairgrounds for each."

Outdoor festivals and events such as crafts festivals, Cinco de Mayo, Oktoberfest, local wine festivals, food booths highlighting local restaurants, Renaissance Festivals, and other special events (Q19)

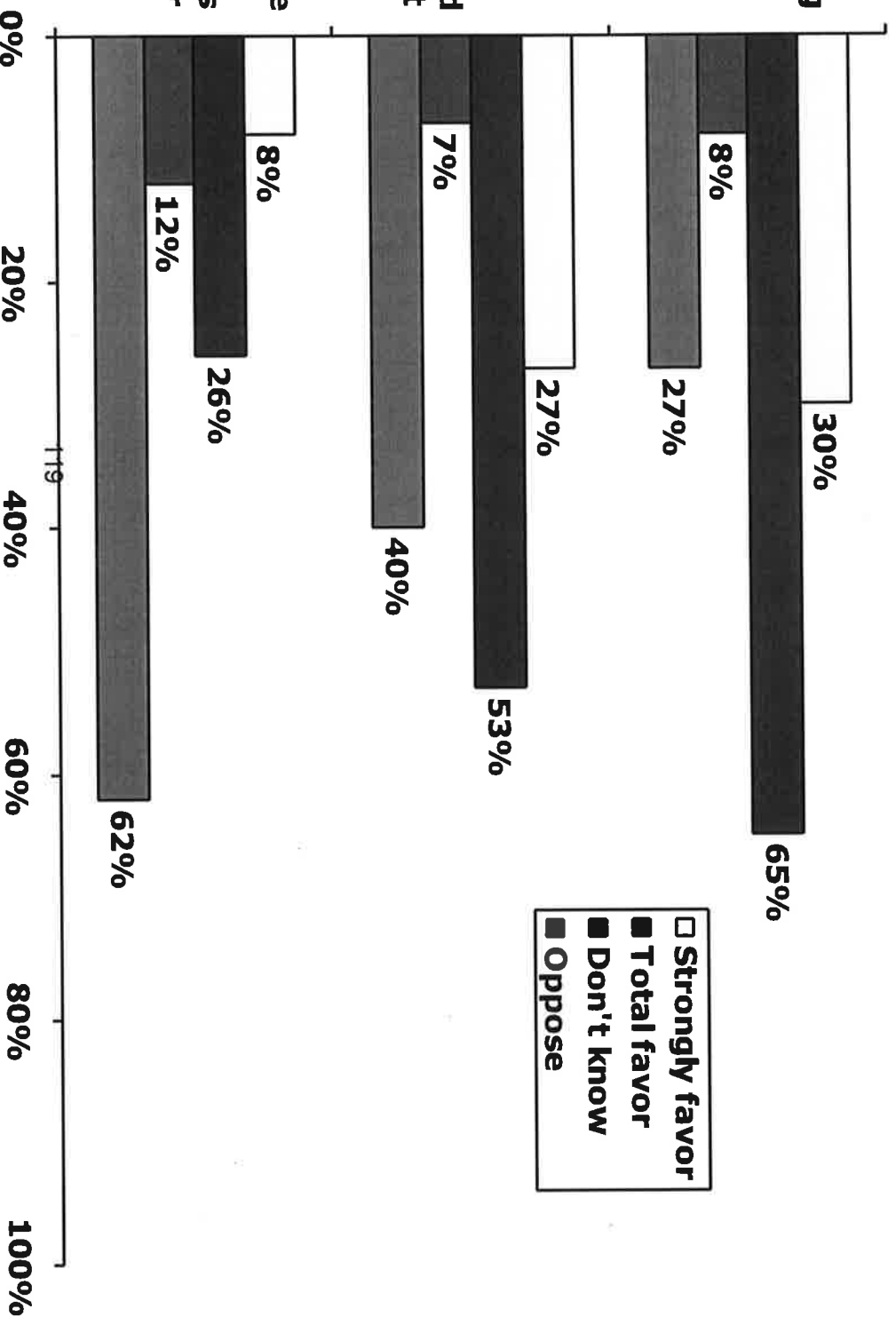
Build a new facility at the Fairgrounds to support Washington County's agricultural community that includes a permanent public Farmer's Market, and related administrative and educational facilities (Q22)

Build a new exhibit hall at the Fairgrounds for trade shows and consumer shows such as antique shows, auto shows, wine shows, gem shows, and home improvement shows (Q20)



Potential Activities and Facilities - 2

- Build a new performing arts center at the Fairgrounds site for theatrical plays and music concerts (Q21)**
- Build new public ball fields and an indoor recreation facility with a swimming pool, gym, and other athletic facilities at the Fairgrounds (Q23)**
- Another option is to leave the Fairgrounds as is with no additional events or facilities. Do you favor or oppose this idea (Q24)**



Potential Activities and Facilities: Area (% Favor)

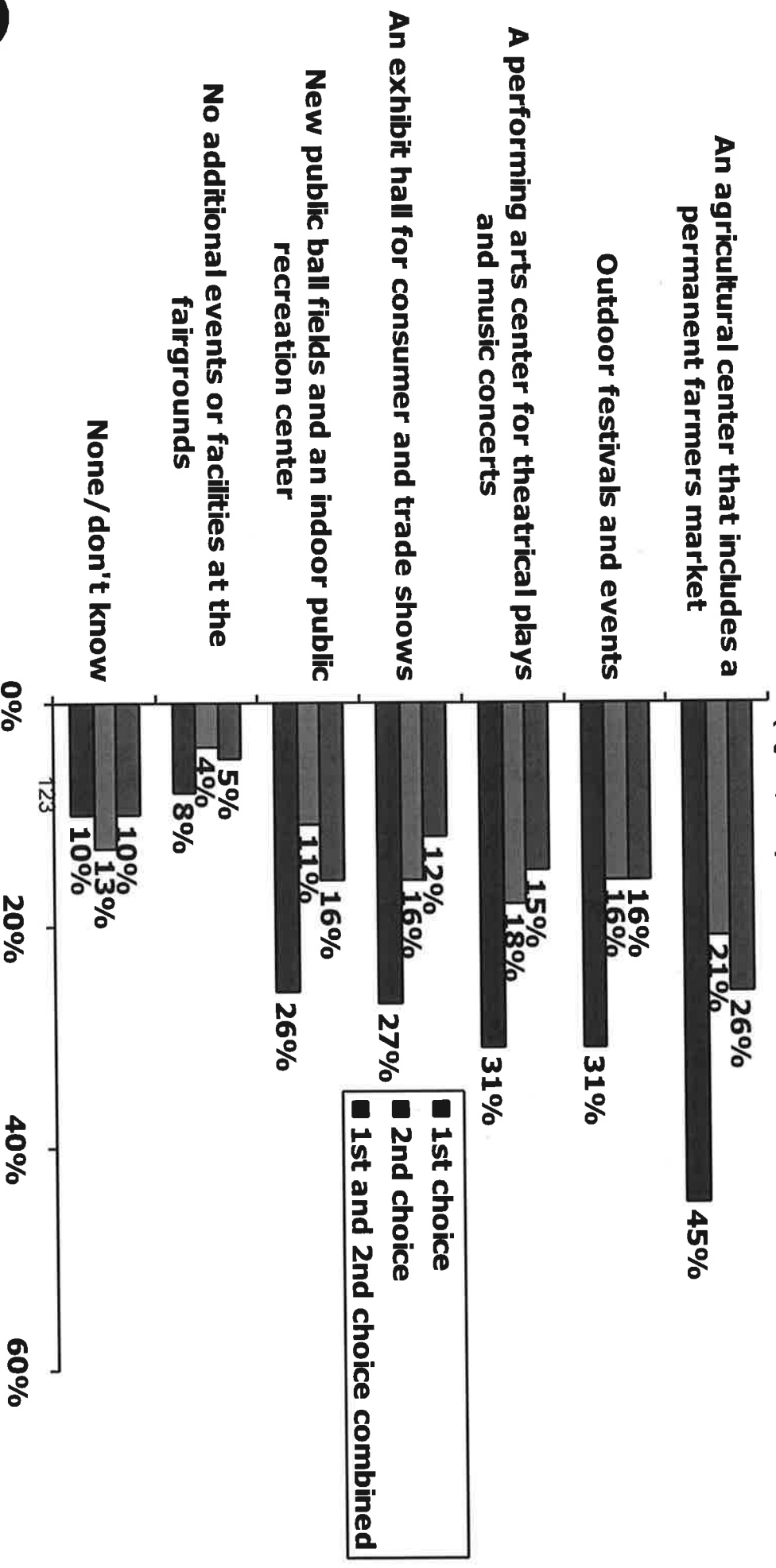
	<u>All</u>	<u>Beaverton/NE</u>	<u>Tigard/SE</u>	<u>Hillsboro/West</u>
Outdoor festivals and events ... (Q19)	88%	88%	86%	90%
Build a new facility at the Fairgrounds to support Washington County's agricultural community ... (Q22)	78%	80%	72%	81%
Build a new exhibit hall at the Fairgrounds for trade shows and consumer shows ... (Q20)	69%	68%	63%	75%
Build a new performing arts center ... (Q21)	65%	71%	56%	61%
Build new public ball fields and an indoor recreation facility ... (Q23)	53%	48%	61%	53%
Another option is to leave the Fairgrounds as is with no additional events or facilities ... (Q24)	26%	23%	23%	35%

121



Preferred Proposal: *First and Second Combined*

"Which one of those proposals for the County Fairgrounds that I just read do you favor the most?"
(Q25/26)

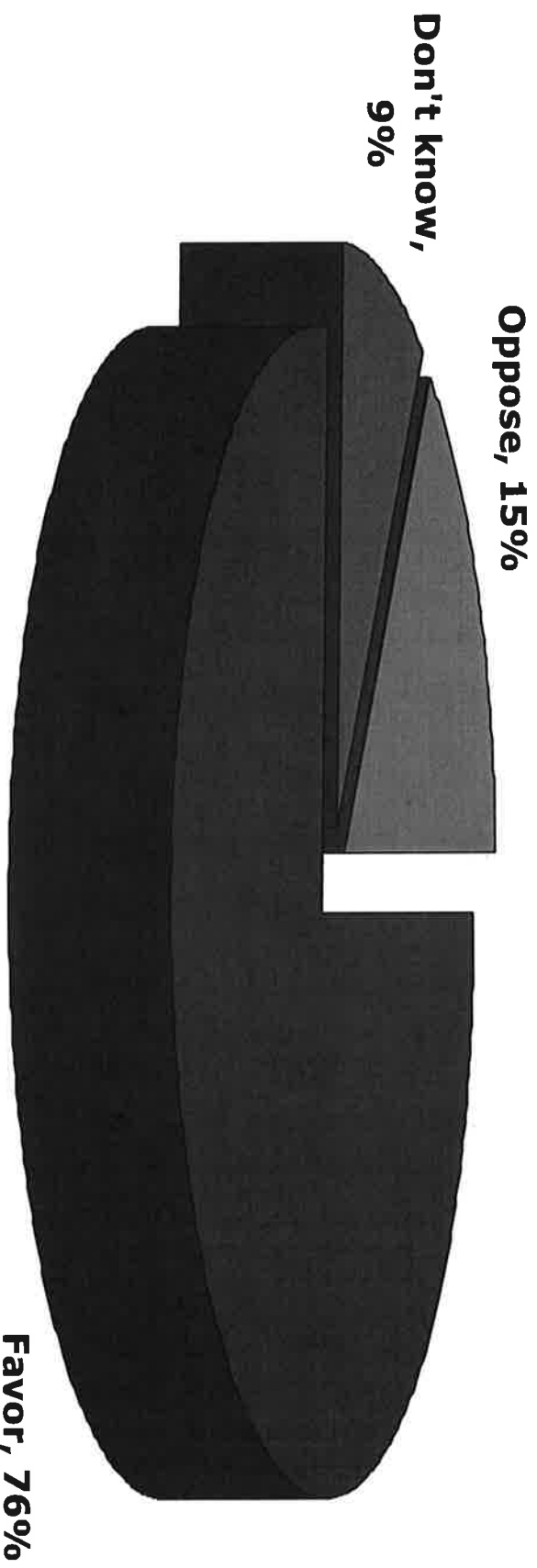


Preferred Proposal: Area

	<u>All</u>	<u>Beaverton/NE</u>	<u>Tigard/SE</u>	<u>Hillsboro/West</u>
An agricultural center that includes a permanent farmers market	45%	41%	46%	50%
Outdoor festivals and events	31%	33%	30%	28%
A performing arts center for theatrical plays and music concerts	31%	36%	29%	24%
An exhibit hall for consumer and trade shows	27%	26%	27%	29%
New public ball fields and an indoor public recreation center	26%	21%	28%	33%
No additional events or facilities at the fairgrounds	8%	7%	9%	9%
None/don't know	10%	12%	10%	7%

A Wide Majority Would Use County Funding to Update Fairground Facilities

"The facilities for the County Fair are outdated and need rehabilitation or replacement. Would you favor or oppose having Washington County provide County funds to pay for updating the County Fair facilities at the County Fairgrounds?" (Q27)



Summary and Highlights-1

- Washington County voters believe a variety of public facilities are needed in the county
 - The most popular facility tested in the survey was a permanent Farmer's Market for local foods and crafts
- Approximately four-in-ten (42%) have attended the county fair in the last 3 years. Almost the same number (38%) have attended an event at the Fairgrounds
 - Voters in the Western part of the county are more likely to have attended an event at the Fairgrounds

Summary and Highlights-2

- Voters are open to a variety of other activities and facilities at the Fairgrounds, including:
 - Outdoor festivals and events
 - A permanent Farmer's Market
 - New exhibit hall
 - New performing arts center
- More than six-in-ten oppose leaving the Fairgrounds as is, with no additional events or facilities (62%)
- There is wide support (76%) for using County funds to update County Fair facilities

NEW BUSINESS

County of Washington

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873 NE 34th Avenue
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Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: May 30, 2007

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Future Board Meetings

With leasing the Floral Building to the Pioneer Heritage Academy for next year's school year, September through May, meeting space for monthly Fair Complex Board meetings may not be available.

Discussions regarding future Board Meeting are recommended.

Also, since the July 4th Holiday falls on the regular July Board Meeting date, per Board Policy Resolution 105, the July Board meeting is to be cancelled.

Category	Suggestion / Recommendation	Ability to Impact Bottom Line (L, M, H)	Needs Immediate Review or Folded into Next Years' Budget Process
Cost Cutting	Review phone expense and look into lower cost alternatives.	L	Immediate Review
	<p>Discussion: In a cost-cutting effort, the Fair Complex changed its telephone provider approximately four years ago to the same telephone provider used by the County. As a general rule, County providers charge less fees for services provided to government agencies when compared to the private sector. Recently, the County has changed telephone providers again. However in this instance, the new County provider expanded their services to include internet services. As such, the telephone services portion of the new fee schedule was increased by \$2.00 line. The Fair Complex has opted to remain with the previous telephone provider at the lower fee since it already has free internet service provided by Comcast via a sponsorship agreement.</p> <p>Recommendation: Based upon the difference in pricing, the Fair Complex should stay with their current telephone provider. However, staff should review these rates on an annual basis.</p> <p>Note: From a historical perspective, the Fair Complex has been paying less today in telephone service fees (\$7,512 in FYE 2006 and an estimated \$8,500 in FYE 2007) than in FYE 1999 (\$11,311) and FYE 2000 (\$10,748). Telephone service fees in FYE 1999 of \$11,311 would have been \$13,630 in FYE 2006 given the increase in the Portland Consumer Price Index of 20.5%.</p>		

Category	Suggestion / Recommendation	Ability to Impact Bottom Line (L, M, H)	Needs Immediate Review or Folded into Next Years' Budget Process
Cost Cutting	Consider whether Fair Employees should no longer be part of the County employment.	M	Next Year
	Discussion: Based upon an audit conducted in 1996, Fair Complex employees were brought within the County Civil Service status to afford them the same protection and benefits as other County employees.		
	Recommendation: County Counsel continues to believe that that action was correct given the statutory status of the Fair Complex. County Counsel has also advised that should Fair Complex Board pursue action to the contrary, it is not certain that the County CAO Office, County Budget Committee and/or the Board of Commissioners would agree with such action by the Fair Complex Board.		
	Note: From a historical perspective, the Fair Complex has been expending less in payroll today than it did in FYE 1999 and FYE 2000. Total payroll in FYE 1999 and FYE 2000 was \$595,844 and \$585,437, respectively, whereas total payroll for FYE 2006 and FYE 2007 was \$524,629 and \$562,367 (estimate), respectively. Both FYE 1999 and 2000 included \$30,000 in overtime, whereas for FYE 2006 and 2007 has been managed without paying any overtime and with up to 5.00 less FTEs (full time equivalents). Total payroll in FYE 2006 would have been \$711,726 had the staffing practices remained the same given the increase in the Portland Consumer Price Index of 20.5%.		

DRAFT

Category	Suggestion / Recommendation	Ability to Impact Bottom Line (L, M, H)	Needs Immediate Review or Folded into Next Years' Budget Process
Cost Cutting	Consider if advertising costs should be a ratio of sponsorships (similar to how some companies make advertising as a percentage of sales).	M	Next Year
	Discussion: This item will likely require more study and research. In 2004, advertising costs were increased with the introduction of the "Free Admission" model for the County Fair. Whether or not increasing or decreasing advertising levels would have an effect on the ability to obtain additional sponsor dollars may be hard to track or verify. Currently, the sponsorship program provides for only certain sponsor categories to receive benefit of print and electronic media.		
	Recommendation: Staff to conduct more research on this matter.		
Cost Cutting	Consider reducing dependences on long-term debt.	M	Next Year
	Discussion: The Fair Complex has been carrying some form of long-term debt since about 1991 when the Quadrant Property was purchased for \$574,000. The current balance on the Quadrant Property is approximately \$253,000. The Fair Complex also carries about \$18,000 in long-term debt representing the lease/purchase of a forklift, purchased in 2006, \$61,000 in long-term debt remaining on the Frite Light Displays acquired in 2003, and approximately \$70,000 in long-term debt on the three sets of portable bleachers acquired in 2005. Total long-term debt as of May 2007 is approximately \$402,000 with annual payments of approximately \$100,000 per year, with the largest payment being the debt associated to the Quadrant Property.		
	Recommendation: Continue to study and research this matter. Request the assistance of the County CFO.		
Operations	Consider stopping Frite Lights if no title sponsor is secured and no significant programming enhancement is made or contracting the event to a private party.	M	Immediate Review
	Discussion: The Frite Lites program was started in 2003 and has been expanded to include a haunted house in 2005 and 2006.		
	Recommendation: This recommendation was provided by staff in preparing the draft FYE 2007-08 budget. With the closure of the 13th Door Haunted House and the possible relocation of Screamland, staff has been meeting with various individuals about relocating one or both attractions to the Fair Complex in 2007.		

Category	Suggestion / Recommendation	Ability to Impact Bottom Line (L, M, H)	Needs Immediate Review or Folded into Next Years' Budget Process
Operations	Consider delaying New Message Board and Fire Hydrant Project until long term vision is decided.	L	Immediate Review
	Discussion: This budget suggestion was considered in adopting the 2007-08 Budget with the Board approving both projects in the current 2006-07 Budget.		
Operations	Consider fixing Storm Sewer problems and developing a prioritized maintenance schedule.	M	Immediate Review
	Discussion: The Storm Sewer System has failed to work effectively for decades. During the installation of the expanded Fire Hydrant System, the existing storm lines were found to be impacted with debris and/or collapsed. It also appeared that the lines were not laid properly with less than a 1% fall; that flexible corrugated PVC was used instead non-flexible straight PVC; and that the lines were not laid on a flat surface.		
	As to developing a prioritized maintenance schedule, the Fair Complex has lacked such a maintenance schedule since the 1970's given the ongoing belief that new facilities would be built soon.		
	Recommendation: Plan to have the Storm System replaced at a future date when other improvements to the Fair Complex are funded.		
	As to developing a maintenance schedule, no new facilities should be built without consideration as to the funding of their future maintenance schedule. Existing facilities should be addressed in the near future should the Task Force decide not to pursue new Fair Complex facilities.		
Revenue Enhancement	If the Air Show does not provide an entrance gate on Cornell across from the Fair Complex, the Fair Complex should offer to man the gate.	L	Immediate Review
	Discussion: The Air Show has indicated that they may not provide an entrance gate on Cornell Road across from the Fair Complex should the FFA require the center of the Air Show to move further north.		
	Recommendation: Determining the location of entrance gates, entrance policies, staffing, etc. for the Air Show should be left up to the Air Show organizers. Staff will contact the Air Show organizers to determine gate locations and develop parking options at the Fair Complex accordingly.		

Category	Suggestion / Recommendation	Ability to Impact Bottom Line (L, M, H)	Needs Immediate Review or Folded into Next Year's Budget Process
Revenue Enhancement	Consider whether the rental rates are set to high (would lowering the rate produce more rental income?)	L	Next Year
	Discussion: Rental rates have increased from year to year from 2003 to cover increased operating costs such as utilities, insurance, payroll, etc. Few rental rate increases were in effect for more than a decade before 2003 despite increases in direct and indirect operating costs.		
	Recommendation: The Fair Complex is contacted regularly regarding facility rentals. Most perspective rental customers do not mention rental costs as a determining factor. More often it is date availability, the amount of rental space available, and the amenities provided with the facilities such as air conditioning, internet access, electrical capacity, ceiling height, breakout rooms, carpets, open space, booth capacity, layout options, etc. Lowering rental rates may benefit current clientele, but may not increase usage or overall rental revenue.		
	It is recommended that staff survey prospective clients that choose not to rent Fair Complex facilities to gather more information regarding this suggestion.		
Revenue Enhancement	Consider increasing advertising dollars with expectation of increasing revenue through increased rental of Fair Complex Facilities.	M	Next Year
	Discussion: The Fair Complex receives numerous contact from groups, associations and individuals regarding availability of rental facilities. Facilities availability at the Fair Complex is readily known by most promoters in the area or are referred to the Fair Complex by other area rental facility operators.		
	Recommendation: Forego any increase in rental facility advertising until the Task Force has completed their findings. Depending upon their findings, develop a advertising strategy that supports those findings.		

Category	Suggestion / Recommendation	Ability to Impact Bottom Line (L, M, H)	Needs Immediate Review or Folded into Next Years' Budget Process
Revenue Enhancement	Consider more event specific sponsorships.	M	Next Year
	Discussion: For the annual County Fair & Rodeo, the staff works with a sponsorship contractor familiar and experienced in securing sponsorships. Sponsorships are categorized such as title or presenting for the Fair and Rodeo. Other categories are developed to support individual activities associated with fairtime or rodeo activities such as the Truck Pull, Community Stage, Demo Derby, etc. and individual products such as ice cream, etc.		
	Recommendation: Staff, working with the sponsorship contractor, to continue to develop new sponsorship opportunities. Board Members should be encouraged to recommend contracts to staff regarding perspective sponsors or sponsorship opportunities.		
Revenue Enhancement	Suggest to County Commissioners that monthly rent should be collected until a longer term decision is made regarding the Ball Fields.	H	Immediate Review
	Discussion: The Sports Complex lease with the City of Hillsboro expired in June 2005.		
	Recommendation: Staff concurs with the budget suggestion.		

DRAFT

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873 NE 34th Avenue
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donh@faircomplex.com
www.faircomplex.com

MEMORANDUM

Date: May 31, 2007

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Blue Ribbon Award

As a member of the Western Fairs Association, the Fair Complex can present a Blue Ribbon Award to an individual, group or company for their outstanding support of the fair industry and the Washington County Fair.

The award can be given annually, with the first such award at no cost to the Fair Complex.

Last year's recipients were Ken Leahy and Dick's Country Dodge.

Staff recommends that the nomination process be handled similar to 2006 where Board Members nominated one individual, group or company via email to the Executive Director. After the list is completed, Board members then voted on one of the individuals, groups, or companies so nominated, and again by email. In this manner, the awardee's name is withheld until the award is presented at the Youth Livestock Auction held of Saturday night of the County Fair.

County of Washington

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MEMORANDUM

Date: May 30, 2007

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: County Fair & Rodeo Update

NPRA Rodeo – Staff has added a specialty act to the Friday and Saturday performances of the rodeo. World Champion Trick Roper Felix Lopez will perform each day for a total of \$1500. Additional sponsorship revenues have allowed us to finance these performances.

Shaving – Staff is currently investigating the use of pine pellets for bedding. Samples of the product will be available at the Board Meeting. Some individuals are already using the pellets given the lack of availability of shavings.

Demo Derby – The entry deadline for the Business Division of the Demo Derby will close Friday, June 9th, so that the cars can be secured and readied for the Derby. All perspective business entrants should be directed to staff prior the deadline.

ANNOUNCEMENTS

Calendar of Events June – September 2007

Date	Event	Location
June 6 6 20	Board Meeting Booster Meeting Revitalization Task Force Meeting	Floral Building (4:30 PM) Floral Building (7:00 PM) TBA
July 4 9 - 15 21 - 22 26 - 29	Fourth of July 4H Horse Fair (Includes Prep Days) County Fair Entry Days County Fair & Rodeo	Office Closed Arena and Barn Area Main Exhibit Hall All Areas
August 10 - 12 29	No Board Meeting Oregon International Air Show OFA Combined Area Meeting	Parking Lots Open State Fair
September 3 5 5 5	Labor Day Board Meeting Booster Meeting	Office Closed Floral Building (4:30 PM) Floral Building (7:00 PM)

Subject to Change Monthly

CORRESPONDENCE

ORAL COMMUNICATIONS

OTHER MATTERS OF INFORMATION

Washington County Fair Complex Boosters
MEETING MINUTES - May 2, 2007

The meeting was called to order by President Dave Rohrer, in the 4-H Livestock Barn. Those present introduced themselves. Minutes from the last meeting were approved as mailed. Treasurer's report was distributed.

Lyle Spiesschaert reported for Water Fountain Committee - The water meter is installed on the outside of the Cloverleaf Bldg, in an underground vault. Bill Ganger reported that the weeds will be sprayed.

Booster representatives will give a report at the Washington County Affairs Forum, in addition to another group that is supportive of the Fair Complex concerns.

Steve Griffls and Lyle S. discussed proposed management re-structure of the Fair Complex. Documentation provided.

Website Update - has not been completed, as reported by Tom Black.

Rodeo Queen - Tom Black reported that the NPRA Queen will represent Wash. County. Rodeo Museum building - Mike Steward reported that the building had a pipe leak, plus other damage. At today's Fair Board meeting a vote was approved to demolish the building. Booster President will write a letter to County Commissioners regarding this situation.

Hillsboro July 4th Parade - A motion was made, and approved, to have a Booster entry in the parade again. Sue Willhoite will coordinate this effort. Entry form must be submitted by May 31, so our entry 'theme' is needed soon.

2007 County Fair - Booster participation: We will have a booth inside the Main Exhibit Building, similar to last year's. Inez Griffls and Judy Goldmann will manage this function. The Boosters Food booth near the Rodeo grounds will operate again.

The second Fairgrounds Revitalization Task Force Meeting, facilitated by the county, will meet on May 16 at the Fair Complex.

Respectfully submitted,

Sheila Day, Secretary

Next Booster Meeting: June 6, 2007 7:00 pm

Fairgrounds feedback a full banquet

Task force | Rich, varied opinions will shape the plan to keep the aging site useful

BY KATHLEEN GORMAN
THE OREGONIAN

A task force charged with revitalizing the Washington County fairgrounds is hearing from lots of folks: special-interest groups, people surveyed by phone, even its own outspoken members.

The volunteer Fair Boosters, the Grange and other groups with deep roots in agriculture insist the fairgrounds retain its rural flavor. Events promoters seek better buildings. The Oregon National Guard needs space for a new armory. The city of Hillsboro wants to extend Northeast Grant Street through the property. The public suggests a permanent farmers market.

All of the feedback will go into the mix as the group works with consultants to draw up a plan for the weathered 101-acre county fair complex on North-east Cornell Road in Hillsboro. They expect to have a proposal by the end of the year.

County officials kicked off the carefully coordinated effort this spring after years of wrangling — and plenty of hurt feelings — sourced one proposed redevelopment plan and curtailed discussion on another.

Everybody wanted the same thing — assuring the long-term viability of the county fair and fairgrounds — but no one could agree how to get there, Hillsboro Mayor Tom Hughes said at the first meeting of the task force in April.

Now the group is in the thick of gathering opinions. And they're getting plenty. At a meeting last week, task force member Tino Ornelas said Latinos tell him they want the annual four-day county fair to "quit catering to our culture" and become all-inclusive. They

also want better parking, newer buildings, more arts and crafts, and a spiffier fairgrounds entrance.

"Include more cultures," Ornelas said, in summing up the comments he hears. "Don't favor us."

The committee also heard from the Oregon National Guard, which wants to replace the current armory, which was built in 1955 and now is classified as dysfunctional. The new armory would be about twice as big and built on at least seven acres.

The Guard is looking at several locations but would like to stay on the fairgrounds, possibly relocating from the western edge to the south end near the MAX light-rail line, said Maj. Christian Rees, construction and facilities management officer.

Meanwhile, Moore Information, a polling firm, shared the results of a survey of 400 county residents conducted May 2-3. The survey had a sampling error of plus or minus 5 percent.

Not surprisingly, support for the fair was highest in the western, more rural part of the county. Fifty percent of those polled in Hillsboro and to the west thought the county fair was important or very important in Beaverlton and the county's northeast corner, that dropped to 23 percent in Tigard and the county's southeast corner. It was 20 percent.

Many wanted to see expanded uses of the property: a permanent farmers market or a performing arts center for plays and concerts. Few wanted no changes: 35 percent in the west-side area said leave it as is; that declined to 23 percent in the Beaverlton and Tigard areas.

Ornelas made it clear to the rest of the task force that he sees the need for change.

"The county has exploded in population," Ornelas said, "but the fair has stayed back in 1950."

Kathleen Gorman: 503-294-5958; kathleen.gorman@oregonian.com

Fairgrounds Task Force

Online: Go to www.co.washington.or.us/fairgroundstaskforce for updates and agendas of upcoming meetings.
Meeting: The next meeting will be 1 to 3 p.m. Wednesday, June 20, in the Community Room of the Beaverlton Community Center, 12350 S.W. Fifth St.



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The Oregonian

Feedback on fairgrounds turns into full banquet

Thursday, May 24, 2007

KATHLEEN GORMAN
The Oregonian

A task force charged with revitalizing the Washington County fairgrounds is hearing from lots of folks: special-interest groups, people surveyed by phone, even its own outspoken members.

The volunteer Fair Boosters, the Grange and other groups with deep roots in agriculture insist the fairgrounds retain its rural flavor. Events promoters seek better buildings. The Oregon National Guard needs space for a new armory. The city of Hillsboro wants to extend Northeast Grant Street through the property. The public suggests a permanent farmers market.

All of the feedback will go into the mix as the group works with consultants to draw up a plan for the weathered 101-acre county fair complex on Northeast Cornell Road in Hillsboro. They expect to have a proposal by the end of the year.

County officials kicked off the carefully coordinated effort this spring after years of wrangling -- and plenty of hurt feelings -- soured one proposed redevelopment plan and curtailed discussion on another.

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The Oregonian

True believers make sure the fair goes on

Multnomah County Fair - The fair starts its 101st run this Saturday -- thanks to hard work

Thursday, May 24, 2007

SPENCER HEINZ

The Oregonian

As citizens of the digital age grow more disconnected from the origins of what they eat and wear, the Multnomah County Fair starts its 101st run this weekend.

"We're still kickin'," the flier says. Yet the fair's passionate volunteers know how close the fair has come, in recent years, to barely being there.

With this year's fair ready to run Saturday through Monday in Oaks Amusement Park in Southeast Portland, organizers give a glimpse of the challenges they face.

"I don't want that milk," Lillian Adams recalls a child saying while watching a cow get milked. "I want the kind that comes from the store."

Adams is from the days when people knew where their food came from and says she's probably attended every county fair since she was 9. Today, at 83, she's part of the force behind it.

Seated recently at her kitchen table, Adams reminisces with a couple of other fair leaders: Frank Knapp, a retired logger and mill worker who grew up in Corbett, and Rick Paul, who grew up in Nebraska and Oregon and who has served the past dozen years as president of the fair's six-person steering committee.

The volunteers, with help from a few dozen others, keep the fair intact.

"Determination," Adams explains. "We do it because people said we couldn't do it."

Paul, pointing to the range of competitive exhibits, from flowers to photography, calls the fair a "celebration of what the community does."

As such, fairs have been central to Adams' life.

Born in 1924 on Powell Butte, Lillian Anderegg Adams soon moved with her family to the Victorian farm home in Southeast Portland she lives in today.

At the time, the property was part of Meadowland Dairy, then owned by her father and uncle and covering 150 acres along outer Southeast Powell Boulevard.

At age 9, she joined a 4-H Club, went to the Multnomah County Fair in Gresham, where she entered a sheep named Nancy.

The county fair, by then, had been going for more than a quarter-century. Started in Gresham in 1906, it grew to hold hundreds of exhibits by its peak in the 1950s and 1960s. Then came a series of changes that

forced the fair into a hopscotch that continues.

In 1966, Multnomah County sold the county fairgrounds, making way for a shopping center. Gresham hosted its last county fair in 1968. From 1969 through 1996, dwindling crowds found the fair at the site of today's Expo Center. From 1997 through 2003, Oaks Park hosted the fair. In 2004 and 2005, Portland Meadows did. Then it was back to Oaks; this weekend will mark the fair's second straight year at the park. If locating the annual fair was hard, so was finding money.

The county had been covering fair costs of several hundred thousand dollars annually until 1994, the year it turned the fair over to a fledgling nonprofit called Friends of The Multnomah County Fair Inc. Adams, Paul and Knapp were among founders of the Friends, and now they prepare for another typical year of fun without much funding.

These days, they say, the fair manages proudly but not easily with about \$50,000 combined from the state lottery, vendor fees and money from private donations and the fair's annual silent auctions of contributed items that range from foods and wines to vacations. In recent weeks, volunteers have worked evenings, in Adams' home, wrapping silent-auction items. They also set up the fair itself.

"It's a lot of work, but it's fun work," Adams says. "And it's something we all believe in."

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The Oregonian

Beer, wine will be sold at Clark County Fair

Response - The fair board tells the county commission a thorough vetting has been done

Tuesday, May 22, 2007

ALLAN BRETTMAN

The Oregonian

VANCOUVER -- For the first time, beer and wine will be sold this year at the Clark County Fair. The fair's board of directors issued a 22-page document on Monday detailing its April decision to the sales near the fairgrounds grandstand.

The board's letter was sent to the three Clark County commissioners in response to a letter the commissioners sent last week suggesting a delay in the plans.

"A more complete assessment of community interests," is needed, the commissioners wrote.

But the fair board chairman said that thorough vetting already had taken place.

"This decision was not made lightly, and it was not made over a short period of time," says the letter signed by chairman Scott Horenstein. "The topic has been discussed for years and years."

His letter notes that beer and wine gardens are "requested more often than anything else in our surveys."

Beer and wine sales also are an untapped revenue source, though fair officials said they did not have an estimate of how much might be reaped. This will be the first time alcohol has been served on the fairgrounds property, said Tom Musser, fair manager.

The 2007 Clark County Fair will be held Aug. 3-12

The letter to the commissioners says a private business sold beer next to the fairgrounds in recent years.

The commissioners' letter suggested a public hearing to seek comments about the sales.

But Horenstein's reply says public hearings were not held on other issues that have been controversial on the fairgrounds: bull riding, professional wrestling and excessive noise from some motor sport events.

"We did not have a 'public hearing' for any of these events," Horenstein wrote, "but we took the comments we heard about them and reacted as we thought appropriate, including not returning the wrestling event to the fair."

Plans call for the beer and wine garden to be set up west of the grandstand, facing the back of the stage. The area would not have viewing of concerts but will have viewing of motorsports events.

A 6-foot-high fence would surround the garden, which will have a capacity of 970 people.

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Fairgrounds task force faces task of eliminating apathy

Tuesday, May 22, 2007

By Kurt Eckert
The Hillsboro Argus

The Argus

A survey presented Wednesday, May 16, at a meeting of the Washington County Fair Complex Revitalization Task Force shows that almost half of county voters have no opinion on what to do with the fairgrounds.

More than half of the 400 respondents to the phone survey conducted by Moore Information of Portland said they hadn't attended the county fair in the last three years.

Those who did have an opinion most strongly favored a new facility at the fairgrounds to support Washington County's agricultural community including a permanent public farmers market and related administrative and educational facilities.

Next on the list in popularity was more facilities to host outdoor festivals and events. About a third of those with opinions wanted a new exhibit hall or a new performing arts center.

Task force members agreed there needs to be a greater effort at public outreach.

Members of the public can e-mail comments to fairgroundscscomments@gmail.com. Call 503-685-7574 with special needs for the next meeting, scheduled for June 20 at the Beaverton Community Center, 12350 SW Fifth St., Beaverton.

Several stakeholders in the future of the fairgrounds gave presentations at the meeting.

Major Christian Rees, the construction and facilities management officer for the Oregon Military Department, spoke about the Oregon National Guard's need for a new facility in the area. The current army, on two acres adjacent to the fairgrounds, has been classified as "dysfunctional" by the department, he said.

"We need a community-based, visible site that is near the transportation corridor," Rees said. Ideally, the new facility would be built on 7-15 acres on the fairgrounds. The footprint for new armories includes a 5,400-square-foot assembly hall, a state-of-the-art kitchen, a five-lane, 25-foot-long indoor firing range and 2,000 square feet of classroom space. Partnering with other community-based groups like community colleges, government agencies and police would be a priority.

Lyle Spieschaert, of the Fair Boosters, said his organization would like to see the county lodging tax that goes to the fairgrounds put into a capital building fund instead of into operations. He also suggested the county hire or appoint a new director who would be in charge of the fair, not the fairgrounds. He agreed that community partnerships were definitely another way to defray the costs of the eventual replacement of some of the aging livestock barns and someday add some kind of new, large events center.

Lora Heil-Frone, a Portland promoter, said she would love to bring some of her shows and events to Washington County.

"I would love to bring my revenue here," Heil-Frone said. "But it needs to be a high-quality building."

Ed Kristovich, of the Tualatin Valley Gem Club said some gem shows had left Hillsboro because the facilities were too small for their needs.

"If you don't figure out a way to build a decent building out here, then you might as well sell the whole thing," Kristovich said. "There's a lot of money to be mined in this area."

A few years ago, Kristovich hired a consultant and an architect to draw up plans to build a 75,000-square-foot events center, at an estimated cost of \$4.5 million.

"I thought this would be a big improvement," Kristovich said. "But it should probably be for 90,000 square feet now."

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Fair board applicants all from west county

Tuesday, May 15, 2007

The Hillsboro Argus

Looking at the final list of applicants to replace Ken Madden on the Washington County Fair Complex Board of Directors, it appears all but impossible for the next appointee not to be from the western part of the county.

All 15 applicants hail from district 4, which includes Hillsboro and all rural parts of the county west of West Union, Aloha and Scholls.

Applications to fill the opening were due May 8.

Historically, the commissioners have appointed people from within their own districts. Madden, however, was selected by Chairperson Tom Brian, who represents the entire county as the at-large member.

Several residents mumbled their disapproval the last time the Board of Commissioners looked at 18 applicants in December 2006 and then decided to name all four outgoing board members back to their posts.

Tom Black, Hillsboro, filed an application both times. He was incensed in December when media members reported there would be no changes to the board - before the application deadline. He accused the commissioners of lack of due process.

He says he hopes the commissioners conduct a more thoughtful selection process this time.

"There was no timetable given by the county as to when the board of commissioners would make their final decision as to who will fill the open position, nor what, if any, selection process will be used in qualifying and selecting this next fair board position," Black said in an e-mail. "Hopefully we will all get at least a phone call to personally thank us for applying again instead of the form letter we got last time."

Citizens at a May 2 fair board meeting also expressed under-their-breath contempt when President Rafe Flagg cast the deciding vote naming Rich Vial to Madden's vacant treasurer seat over fellow director Mike Steward.

Merle Eakin, another applicant from Hillsboro, has publicly referred to several current fair board members as "do-nothing." He feels the commissioners should make their appointments based on an applicant's passion for the fairgrounds, not on geography.

"They should be true stewards of the Washington County community," Eakin said.

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The Oregonian

A fairgrounds designed for all the county

Wednesday, May 09, 2007

The Oregonian

Lyle Spieschaert knows all about the politics that have stalled redevelopment of the Washington County Fair Complex for the past 25 years.

He's seen them from both sides.

"I was part of the problem," he says, sounding like a man taking the first of 12 steps in a recovery program.

Spieschaert is a former member of the Washington County Fair Board, which for years has been unable to move forward on a variety of plans for the 101-acre complex in Hillsboro. They ranged from a simple facelift to a convention center to a shopping center with a fairgrounds about one-third the size of the current footprint.

Today he is the spokesman for the Washington County Fair Boosters, which has traditionally opposed the site's redevelopment.

"Things are different now," he says.

A county task force with representatives from business, agriculture, tourism, fairgrounds users, local government and private residents has been asked to decide the best use of the complex and figure out how to pay for it. It is the first study group with a broad base of representatives and with no specific target in mind for the site.

"I've never been more optimistic," Spieschaert says.

He admits there are some members of the very vocal Boosters who will resist any change at the fairgrounds.

"I'm not one of them," he says. "And they aren't in the majority.

"Things have to change. We need new buildings, bigger buildings and buildings that can be used every day of the week," he says. "There are some structures that simply need to be torn down.

"This is not an our-way-or-no-way deal," he says.

Chances are you've never been to the fairgrounds. Most of the county's 500,000 residents haven't.

Spieschaert wants to change that by making it a community center that will become a magnet for residents, with events there every day.

"If not here, where?" he asks. "If you were looking for a perfect site for a fairgrounds, this is the place you'd pick.

"This is a place for the county's rural and urban elements to come together," he says. "It shouldn't be just for those on the west side of the county. It belongs to all of us."

He envisions a complex that could include an enclosed building with a dirt floor that could be used year-round for livestock and 4-H horse shows.

He also sees a larger building available for conferences, trade shows and graduation ceremonies. It would be wired for high-tech presentations.

The farmer says the site would be perfect for the community youth center Hillsboro wants. He also says it could hold a museum, an agricultural-lifestyle education center that could be used by schools, and a coffee shop.

Spieschaert figures the fairgrounds can be redeveloped without losing the rural feel. He wants it to remain parklike and figures the county may be able to cut a deal with Hillsboro to maintain it as a park in return for continuing to use a portion of it for ball fields.

"Ten years from now, when I'm not on a tractor," he says, "I'd like to be able to take the light rail to the fairgrounds, get off the train and have something to do -- even if it is just sit on a bench and eat lunch in a park."

It would be nice to think the current study group can make that happen.

It will, as long as they make room on the bench for everyone.

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Hillsboro

Hillsboro's Addy Hesse elected to two prominent state boards

Friday, May 04, 2007
The Hillsboro Argus

SALEM - Longtime Hillsboro resident Adeline (Addy) Hesse was recently elected to the boards of two prominent Salem-based organizations.

The Salem Rotary Foundation board of directors elected Hesse vice president at its annual meeting in April. Hesse has also served on the Salem Rotary Club board of directors and is a three-time Paul Harris Fellow and a Salem Rotary Foundation Sustaining Fellow.

In March, Hesse was elected to the Oregon State Fair and Exposition Foundation board for a two-year term. The foundation works to support and conduct activities that benefit the Oregon State Fair and Exposition Center facilities or properties and programs.

Hesse has served on the Willamette University Atkinson Graduate School of Management Public and Private Enterprise board since 2001, assisting graduate students with complex business plans in both public and private projects.

In the Hillsboro community, Hesse served as a member and past president of the Hillsboro Union School board of directors. She was also a founding member and past president of the Washington County Visitors and Convention Bureau.

Hesse joined the MAPS Credit Union and MAPS Service Agency management teams in 2000 as executive vice president and chief marketing officer. Prior to this appointment, she served as executive vice president of sales and marketing for West Coast Bank and Bancorp.

In 2002, she earned the Certified Financial Marketing Professional designation established by the Institute of Certified Bankers, an affiliate of the American Bankers Association.

Prior to her banking career, Hesse was executive director of the Washington County Fair and Rodeo. She was also the first woman elected president of the Oregon Fairs Association, a statewide association of county fairs and special events. During Hesse's tenure as president, Washington County voters enacted the hotel-motel tax, which helps fund the county fair as well as tourism and other local needs.

Hesse and her husband, Bill, are owner-partners of AB Farms, south of Hillsboro.

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Fair board votes to drop leaky building

Friday, May 04, 2007

The Hillsboro Argus

The Washington County Fair Complex Board of Directors voted Tuesday to look into options for the destruction of an aging and leaky rodeo building.

The roof of the building known as the rodeo office and museum began to leak in March, said complex Executive Director Don Hillman.

The facility was subsequently found to have asbestos present in some of the building materials used in its original construction. As a result, the building was closed, Hillman said.

Historical plaques, posters and ribbons mostly escaped damage, and are being stored on the side of the building that has no leak, Hillman said. The crown and possessions of the Rodeo Queen have not been stored in that facility for some time, he said.

A couch and some chairs were damaged and were eventually thrown away. Insurance would cover the cost of restoring the building to pre-leak condition, but even then, there would be no air conditioning, no running water and no disabled access, Hillman said.

Renting a temporary structure for the duration of the month of July would cost much less than bringing the rodeo building up to code, he said.

The board voted 3-2 to look into donating the building to something like the Hillsboro Fire Department's Learn and Burn program, and relocating the historical items stored within.

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Blue Angels fly, but make no promises yet

Friday, May 04, 2007
The Hillsboro Argus

Local Blue Angels fans can find solace in Monday's news out of Pensacola, Fla.

The Navy flying team took their F/A-18 Hornets back to the sky April 30, according to an Associated Press report. This was their first flight since an April 21 crash at an airshow in Beaufort, S.C., claimed the life of Lt. Cmdr. Kevin Davis, pilot of the team's No. 6 jet, one of two that break away for solo maneuvers.

Only five jets took off for this practice flight from the Angels home base at the Naval Air Station in Pensacola. No announcement has yet been made of a replacement for the sixth plane and its pilot.

Steve Callaway, spokesperson for the Oregon International Air Show, said his organization still has not received word on whether, or when, the Blue Angels will resume this season's scheduled appearances.

Callaway has received no further information from the Blue Angels public affairs officer who is their contact. Everything depends on the results of the investigation into the crash, whether the team will continue with five, or six, jets or possibly cancel more shows, he said.

The Blue Angels did not appear at an air show in Vidalia, Ga., April 28-29, their next scheduled appearance following the crash. The Military Times has reported the May 5-6 performances at Offutt Air Force Base in Nebraska have also been canceled, although the schedule on the Blue Angels Web site, www.blueangels.navy.mil, shows that performance's status as "to be determined."

The Oregon International Air Show will be held August 10-12 at the Hillsboro Airport. More information is available at www.oregonairshow.com.

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Companies can enter demolition derby

Friday, May 04, 2007
The Hillsboro Argus

The 2007 Washington County Fair will really give businesses a chance to get a bang for their bucks.

For \$950, businesses are invited to join a new demolition derby event on Sunday, July 29. The cars will be a lighter sort than are usually involved in such smash-ups. They were all manufactured after 1980, said Fair Complex Executive Director Don Hillman.

"It's really intended to be a team-building event," Hillman said. The cars will all be inspected by a mechanic, and all participants will have to sign insurance waivers. The event will occur Sunday, right in the middle of the regular fair demolition derby - one of the most popular events at the annual fair.

Fair board member Rich Vial, an attorney, said there were several young lawyers at his firm who would jump at the chance to drive a demolition derby car.

Terry D'Amato, who is in charge of drumming up sponsorships for the annual Fair Rodeo, said he knew a lot of people who would like to smash into the lawyers at Vial-Fotheringham.

D'Amato reported that rodeo sponsorships are up 35 percent from last year because of new sponsor categories and higher advertising rates.

The rates are justified by the comprehensive nature of what a sponsorship offers.

"The consistency of our program is very attractive to sponsors," D'Amato said.

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The Oregonian

Leeson's spirit lives on in 4-H scholarships

Thursday, May 03, 2007
The Oregonian

OPINION

How do you pick a legacy?

That was the challenge facing the three of us gathered around a table last week, applications for the Jeanne Leeson Scholarship spread over it.

Jeanne died last summer after 93 years as a writer, mother and community activist.

At \$1,000, the scholarship probably isn't going to make or break college plans for a graduating senior.

And that's probably how Jeanne -- as self-sufficient as anyone I've know -- would have wanted it.

But there is more than money attached to the award. Kathy Christy, a former Washington County commissioner and a member of the Fair Board; Maryanne Andrews, a leaders' liaison to 4-H; and I, a friend of Jeanne's, knew that the scholarship carries with it recognition of both achievement and potential.

Jeanne grew up in Farmington, Minn., and "went to college on the sale of my steers." She never lost that connection with the farming life.

She was a member of the Washington County Fair Boosters and the Fair Board and helped drive a bond issue to upgrade the Hillsboro fairgrounds.

She wrote for The Oregonian, its FOODday section and other local newspapers until well beyond retirement age, in addition to raising children to be artists, writers and lawyers.

After her death, family and friends created a fund to provide an annual stipend for a young person headed to college.

Andrews thumbed through the applications and muttered that she wished there were enough money to give each of them a scholarship.

"They all deserve it," she said.

Scholarship applicants came from across Washington County 4-H programs. They show horses, raise sheep, grow vegetables and work tirelessly at the county fair.

In their free time, they volunteer in church, school and the community.

They are this nation's future.

Committee members looked at what the young people have done for their community, for their church and for the club.

We looked at what they want to do in life and tried to divine which one would catch Jeane's eye, which one she would invest in if she were making the decision. Would it be the one with the most polished resume? Or the one with the most moving essay? Or the one most willing to roll up those sleeves and pitch in on a community project?

They were all impressive.

In the end, we picked two for the full scholarship: Kelsi Jo Dana of Banks and Janelle Rychlick of Sherwood.

Dana noted in her essay that the competition ring "taught me that hard work and perseverance pay off, and that if you try hard enough at anything, you will be successful."

Rychlick wrote that her 4-H experience taught her "the importance of community involvement, and motivating others to get involved in activities that benefit the community."

Beyond 4-H, Dana is a volunteer firefighter, works with special education youngsters, delivers Meals-On-Wheels, is a reading tutor for youngsters with learning disabilities . . . the list goes on and on.

Rychlick has volunteered for Northwest Medical Teams, planted hanging baskets in Sherwood's Old Town, participated in high school sports, was student director of the community's food basket program and is president of the Sparrow Club, which adopts a community member in need of special health care.

I was struck while looking at what these teens have done, and what they are capable of doing. I went away feeling the future of this nation might be in much better hands than many of us think.

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The Oregonian

The new 4-H

Activities from photography to cultural arts reflect today's more suburban, more diverse youths

Thursday, May 03, 2007
CARRIE PEDERSON
The Oregonian

As a teenage 4-H member, Vanessa Borquez spent many hours in her family's barn caring for about 50 sheep, learning not only about livestock, but also about leadership and responsibility.

Today, at 23, Borquez passes those lessons on to the next generation as a leader of Tops 4-H in Wilsonville.

Raising sheep and sewing are still mainstays of 4-H, but as Wilsonville and other areas become more suburban and diverse, clubs such as Tops 4-H are adding activities from GPS technology to photography to cultural arts to capture the interests of youths.

Yet for all the change, the four essentials of 4-H -- cultivating a sense of belonging, skill mastery, generosity and independence -- remain the basis for the organization's youth development program.

"We want to take the knowledge base we have in youth development and reach more kids," says Wendy Hein of the Oregon State University Extension Service, who oversees 4-H clubs in Clackamas County.

Outreach efforts, as they have for generations, focus on classroom and after-school programs. Of the nearly 5,000 4-H members in Clackamas County, about 3,500 are involved through school activities.

Agricultural roots

"When I grew up in Wilsonville, it was a farming community," says Tomalene Borquez, Vanessa's mother and director of the Tops 4-H club. "The kids lived on farms and raised the animals their families had."

With the county's diverse mix of farms and rapidly developing suburbs, membership in traditional 4-H clubs peaked in the 1970s.

Today, neighborhoods continue to become more suburban. An apartment complex went in across the street from Tomalene's 100-acre farm on Elligsen Road, which has been in her family since the 1800s. She works at an Office Depot on another site where her family used to farm.

As the scenery in the area evolves, so do 4-H programs. Raising rabbits is an option for people who live in smaller spaces, though Tomalene says she will sponsor members who want to keep larger livestock. The club will make almost any project possible, Vanessa says.

Regardless of the project, county and state fairs are still the goal 4-H members work toward. "When run correctly, it prepares kids for the real world," Tomalene says of 4-H.

Scholarships and auction sales also give members real-world lessons in topics such as money management. The lessons Vanessa learned trying to finance 50 sheep are some of the most valuable she

has taken from 4-H, she says.

Horses are one of the most expensive 4-H activities. "A horse can cost between \$1,000 and \$10,000 to buy and up to \$450 a month to keep in stables," says Teddi Poole, leader of the 4-H horse club, the Rocking Rainbow Riders.

Still, because of abundant stable space, horse clubs remain the most popular 4-H activity in Clackamas County.

In the classroom

Students in Addie Benfield's kindergarten class at Boeckman Creek Primary have had their fingers crossed -- in some cases double-crossed on both hands -- in hopes of seeing chicks hatch this spring.

The excitement level rose last week when the birds began emerging after a 21-day incubation.

"We have been waiting for a long time, for this whole season," kindergarten teacher Thomas Robertson explains as he puts his backpack away.

Peeks through small cracks in an egg reveal a chick as Benfield walks an egg around the classroom's carpeted area. "If you are very, very quiet, you can hear them peep," she whispers.

"I hear it!" quiet voices respond.

Benfield's students are participating in the Incredible Egg project, one example of how 4-H can make a difference in the classroom.

Statewide, county 4-H programs supply eggs and incubators to classrooms, along with curriculum ideas for teachers. "We have more requests for Incredible Eggs than we can field. We only have so many incubators," says Hein, of the extension service.

Mary Neerhout, who teaches fifth- and sixth-graders at Rivergrove Elementary in Lake Oswego, is one teacher putting the lessons to use.

"It's a nice segue with other curriculum, like human anatomy, life and death cycle and math percentages," she says.

By checking the temperature and humidity of eggs every day, students in Neerhout's class practice, in a small way, the diligence required to raise larger livestock.

"The hours students spend in a three-week program like Incredible Eggs are far fewer than the hours they would spend in a club program," Hein says. "The classroom experience does not make as much of an impact as a club would, but reaching more members is the trade-off."

Looking forward

Reaching out to youths through partnerships with schools is even more of a priority for 4-H, Hein says.

New programs reflect the interests and needs of a changing population. An OSU survey highlighted opportunities to serve changing demographics, such as the growing Latino population in Clackamas County.

"The parents wanted the kids to participate in soccer, to have culturally relevant activities to do apart from school, but they didn't know who to look to or who to turn to," says Jorge Martinez, 4-H Latino outreach coordinator.

Martinez says Oregon is leading the way in developing curriculum and best-practice methods for Latino-centered 4-H clubs. "Other states are coming to pick our brains," he says. "You would think California or

Texas would be stronger, but it's Oregon."

Martinez, who came on staff two years ago, has helped build Latino clubs and after-school activities. They include a Canby 4-H club that meets for soccer practice and competes in Portland-area tournaments, and a culture club based at a farmworker housing complex in Sandy. Members do needlepoint and textile projects that are traditional in Oaxaca, Mexico, where most of the participating families are from.

"What I want them to do is teach one another what they know, and that way they feel that they're capable," says Victoria Boettcher, the culture club's volunteer leader. She says the club helps girls feel more comfortable about their cultural roots as they try to navigate mainstream American culture.

Back when Tomalene Borquez was in 4-H in the '60s, the club was mostly white farm kids. "Most Latinos didn't know about 4-H," she says. Now, as in school clubs, the youths in her Tops 4-H represent many races and nationalities.

"We're finding that as we integrate it into the Latino community, (4-H) has kind of a grass-roots, down-to-earth, homey feel to it," Martinez says. "A lot of the folks that come from Mexico to this county really like that."

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