

AGENDA  
Washington County Fair Board  
Regular Meeting  
4:30 p.m., Wednesday, June 3, 1987

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- \*3. Bills for approval (enclosure, pages 3 - 4)
- \*5. A. April 1987 Balance Sheet (enclosure, page 5)  
B. May 28, 1987 Financial Recap (enclosure, pages 6 - 11)
- \*6. A. May 6, 1987 Fair Board Minutes (enclosure, pages 12 - 16)  
B. May 12, 1987 Special Meeting Minutes (enclosure, page 17)  
C. May 18, 1987 Special Meeting Minutes (enclosure, pages 18 -19)
- \*7. A. May 1987 Off-Season Calendar (enclosure, pages 20 -21)  
B. June 1987 Activities Calendar (enclosure, page 22)
- \*8. A. Postcard from Maggie Sprecher (enclosure, page 23)  
  
\* Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
9. Fair Organizations' Report:
  - A. Fairgrounds Boosters - next meeting 06-03-87, 7:30 P.M.
  - B. Rodeo Board
10. Maintenance Report:
11. Old Business:
  - A. Main Exhibit Building - sprinkler system (enclosure, pages 24 -25)
  - B. Hillsboro Chamber Awards presentation and meeting, (enclosure, page 26)
  - C. Planning Session - dates and location
  - D. Premium Book
  - E. Criteria for fairgrounds rental for Happy Days and report on 1987 contract (enclosure, page 27 - 28)
  - F. Report on May 31 Derby

- G. Report on 1987 Entertainment
- H. Report on office (old & new)
- I. Oregon State Fair booth (enclosure, page 29)
- J.
- K.

12. New Business:

- A. Chairman's vote
- B

13. Non-Agenda Items:

- A.
- B.

14. Announcements:

- A. Next regular board meeting will be July 1, 1987,  
4:30 p.m., at the fairgrounds office.
- B.

Washington County Fair Board

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board held, Wednesday, June 3, 1987, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron  
Jeanne Leeson  
John Meek  
John Thomas  
Rocky Williams

Staff

Cal Wade  
Jamie Hammack  
Ron McAuley

Guests

Bob Jensen  
Charlene Jensen

WELCOME

Chairman Lloyd Baron called the meeting to order and invited those attending to join the discussion of agenda items.

CONSENT AGENDA

Meek commented he appreciated knowing the budget status. Wade recapped the financial review, stating the figures were along the same lines as the original projections.

Leeson inquired as to total cost of Cloverleaf restroom project. Wade indicated the total Block grant budget was \$55,000 (this included the grandstand lift and Main Exhibit restrooms) and that to date we were still within the budget.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN MEEK, TO ACCEPT THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

BOOSTERS REPORT

Williams reported the Boosters ordered 500 jackets to sell promoting the fair and as a fundraiser. The fairgrounds purchased aprons from the same company to provide the concessionaires fair week.

RODEO BOARD

Williams stated the arena fence between the chutes and catch pens need to be replaced with a cyclone fence or with a series of panels. Power River panels (54" tall, 12' length) can be purchased at \$37.50 each. The panels could also be portable to rent for other events i.e. auction ring. The board agreed Wade should proceed with the purchase.

Williams said county counsel had returned the Rodeo Board By-Laws. Wade told the board there were two minor comments,

one being in the event of a complaint to the Rodeo board, a person can appeal to the Fair Board. He explained the By-Laws made the Rodeo Board an arm of the Fair Board and there was no question with insurance.

Williams also reported that the Rodeo Board wanted to make a stand on the "Mexican Rodeo" event held at the fairgrounds. They felt it did not reflect the sport of Rodeo and desired future events of this kind be promoted using a title other than Rodeo. Their position will be further explained in their minutes.

Wade informed the board there is a similar exhibition scheduled in August.

#### MAINTENANCE

McAuley listed May projects as: moving the remainder of R.V.'s out and cleaning the barns; new siding up on the end of Grandstands; the crew prepared beds for Washington County Garden Clubs to plant annuals; completed the Cloverleaf restroom countertops and painted floors; partitions are being installed; repaired dump truck and pick-up; reseeded lawns torn up from office move and sewer lines; and completed set-up and tear-down for events.

#### MAIN EXHIBIT BUILDING SPINKLER SYSTEM

Wade and a representative of the Active 20/30 club met with the Fire Marshall concerning installation of a sprinkler system prior to the 1987 Haunted Cave. The Fire Marshall suggested the Active 20/30 Club write a letter concerning the situation. The club sent the requested letter and the Fire Marshall indicated he would forward the letter to the City Manager with a recommendation to extend the deadline.

Williams inquired if the building had been given approval to use again. Wade indicated he had been given a verbal okay to use the facility.

#### CHAMBER AWARDS BANQUET

Wade asked Board members if they would be able to attend the Hillsboro Chamber Annual Awards Banquet so he could make reservations.

#### PLANNING SESSION

Timothy Lake facilities are not available for a planning session at convenient times. Wade suggested the Hallmark at Seaside in November. He'll research the possibility further.

#### PREMIUM BOOK

Wade recapped the premium book situation and after explaining the program indicated we will pay approximately \$2,000 to publish the same.

#### HAPPY DAYS CONTRACT

Wade reported he has agreed to the terms of a contract for rental of the fairgrounds by the Jaycees. He agreed to require derby patrons to pay at the Happy Days gate before paying admission to the derby. The Jaycees will give a .50 cents off coupon to the derby and will reimburse the the Fair Board .50 cents for each coupon redeemed.

The board discussed criteria for setting rates for all fairground rentals. Board members agreed it would be helpful to have data from similar facilities and fairgrounds and to discuss at the fall planning session.

#### DERBY REPORT

The derby generated approximately \$4,700 in receipts and totaled about \$6,800 in expenses, giving a net loss of \$2,100. Wade gave a breakdown of receipts and expenses and indicated some factors he attributed the loss to, i.e. rain, derby association boycott and early date.

Members discussed the track and future of the derbies. It was suggested a letter be written to the drivers with thoughts on improving the track and inviting them back for the July 4th race. Wade will continue researching ways to improve the track.

Wade presented a situation where flyers were distributed at the derby event without permission. Wade informed that state laws require a permit be purchased from the fairgrounds. In the event the situation should occur again, a fee should be charged.

#### ENTERTAINMENT

Lee Greenwood definitely is signed for opening night at a cost of \$17,500 plus \$2,500 air fare. Wade forgot to mention the air fare at the previous meeting. Coors will be contributing \$5,000 to Greenwood's production costs.

Wade outlined the weeks main entertainment and reported Chris Cullen was working on scheduling the grounds acts.

Washington Federal Savings will again sponsor Johnny Limbo & the Lugnuts with a \$1,000 donation.

KWJJ is securing sponsors for pig races to help cover a portion of the expense.

#### OFFICES

Wade has obtained a 90 day temporary permit for the new office. Skyline Mobile Home has been requested to get specifications and bring to code. They were aware of the type of use at the time of purchase.

Wade explained under the state law, the City of Hillsboro has the right to override the state law.

Wade advertised the old office in the Argus. Two people looked at the building but were not interested. He talked with the Fire Department but they felt it was too close to the Main Exhibit Building for a practice burn. Wade registered the office for the surplus auction.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN THOMAS, TO DECLARE THE OLD OFFICE SURPLUS. MOTION CARRIED UNANIMOUSLY.

Baron reported on the status of landscaping for the old office location and new office. The organization assisting will provide plans and plants and we will need to supply labor. They will need railroad ties for the project.

#### STATE FAIR BOOTH

Members discussed a Washington County booth at the State Fair and desired to have one but felt it too difficult to staff.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN MEEK, TO ELECT NOT TO SPONSOR A WASHINGTON COUNTY BOOTH AT THE 1987 STATE FAIR. MOTION CARRIED UNANIMOUSLY.

The board felt it was a topic of discussion for the planning session to consider a program sending someone to represent Washington County.

#### INSURANCE

Wade reported he purchased a liability policy for coverage of the fairgrounds for an \$8,000 premium per year. This includes liquor liability and also covers all our volunteers. The policy chosen was recommended by county counsel and placed with Oregon Counties & Cities Association. The issue of who will pay the premium is not resolved.

#### PGE

PGE is requesting an easement for a powerline buried across the property being marketed. Wade also determined a storm drain is also buried across the property. Apparently, it was placed accordingly to cut project costs. Wade recommended signing an easement with conditions for

cancelling and relocating lines.

CHAIRS

Meek suggested new chairs for the board meeting room.

CHAIRMAN'S VOTE

Discussion was held concerning whether the Chairman should vote.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, THAT THE CHAIRMAN NOT CAST A VOTE UNLESS TO BREAK A TIE OR FILL A QUORUM. MOTION CARRIED UNANIMOUSLY.

FAIR DATES

Meek suggested Wade research moving the 1988 fair dates to later in August to eliminate a hardship on the agricultural community. The board directed Wade collect data for discussion at the planning session.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned 6:45 p.m.

Respectfully submitted,

Jamie Hammack, Secretary