

WASHINGTON COUNTY FAIR BOARD

Regular Meeting
Wednesday, June 4, 1997
4:30 PM.

1. Call to order.
2. A. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. A. Bills for approval & detail of income received,
Line Item Report for May 1997 (enc., pages 3-10)
- *4. A. Financial position, April 1997 - Reconciled (enc., page 11)
May 1997 - Unreconciled (enc., page 12)
B. Financial recap, May 1997 (enc., pages 13-18)
- *5. A. Fair Board minutes - May 7, 1997 (enc., pages 19-26)
- *6. A. Activities Flyer, June 1997 (enc., page 27)
B. Facility Use Schedule, June 1997 (enc., page 28)

*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- ☒ A. Rodeo Board
Rodeo Board Minutes - (hand-out)
- ☒ B. Boosters' report
- ☒ C. 4-H Horse Fair

8. 1997 FAIR REPORT:

- A. Bill McKinley

9. FAIR COMPLEX MARKETING REPORT:

- ☒ A. Margaret Garza

MARIA AWSEL

Charlie Noble -

10. MAINTENANCE REPORT:

- ~~A.~~ Maintenance Team Report - Mike Wold

10. OLD BUSINESS:

- ~~A.~~ Airshow/Forum
~~B.~~ Status of Tri-Met Improvements
~~C.~~ Report on Horse Stalls

11. NEW BUSINESS:

- ~~A.~~ Damage to boat during storage (enc., page 29)
~~B.~~ Close at 4th of July

13. ANNOUNCEMENTS:

- A. Next Fair Board meeting July 2, 1997

14. ADJOURN TO EXECUTIVE SESSION pursuant to ORS 192.610-192,690
Real Estate Sale - Tri Met

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
C-Dedicated Funds				
9 Hotel/Motel Tax				
2029	5/21/97	Wash. Co. Finance Division	Hotel/Motel Tax Inv 033197	110,291.55
				<u>110,291.55</u>
Total C-Dedicated Funds				<u>110,291.55</u>
D-Interim Use Income				
10A National Guard Armory Rent				
1049	5/7/97	Arminda Contreras	Rental: 5/24/97	575.00
1056	5/7/97	Myron White	Rental 5/9/97,NW Vintage Radio	242.00
1057	5/7/97	First Tech	Rental 5/9/97,NW Vintage Radio	242.00
2056	5/28/97	Austreberto Padillo	Rental & Inventory 6/7/97--Cash	425.00
2058	5/28/97	Promociones Tropical	Rental & Inventory 2/15/97	636.64
2059	5/28/97	Promociones Tropical	Rental & Inventory 2/21/97	496.09
2060	5/28/97	Promociones Tropical	Rental & Inventory 2/28/97	1,043.84
2061	5/28/97	Promociones Tropical	Rental & Inventory 3/29/97	523.85
				<u>4,184.42</u>
10B Main Exhibit Hall				
1043	5/7/97	Evergreen Christian Center 4-Sq	Rental 4/30/97	460.00
1050	5/7/97	Columbia Alpaca Breeders Assn.	Rental May 3 & 4, 1997	825.00
1058	5/7/97	Kris Collison	Rental 5/29/97	210.00
1094	5/16/97	February '97 Assembly	Rental 2/15&2/16,1997	295.00
1099	5/16/97	February '97 Assembly	Rental 2/15&2/16,1997	414.25
2000	5/16/97	Every Husband's Nightmare Bazaar	Rental 11/20-30 - Inv.96-198	1,421.00
2054	5/28/97	Gem Faire	RentMay 24-26(Incl.\$30 RV#2053)	1,800.00
				<u>5,425.25</u>
10C Cloverleaf Building				
1046	5/7/97	Joann & William Miller	Rental 5/10/97 & Inventory	362.00
1047	5/7/97	Krause	Chairs & Table Rental, 5/3/97	18.00
1055	5/7/97	Edward Stanton, Jr.	Rental May 9, 1997	181.00
1073	5/13/97	Teamsters Local #305	Rental & Inventory, 4/17/97	145.50
1075	5/13/97	Sandra Ruiz	Rental & Inventory 5/17/97-Cash	312.00
2001	5/16/97	Alice Boster	Rental & Inventory 5/24/97	356.00
2004	5/16/97	Jersey Calf Club	Rental 3/29/97	260.50
				<u>1,635.00</u>
10D Arts & Crafts Building				
1044	5/7/97	Pacific NW Toy Fox Terrier	Rent & Inventory: May 3&4, 1997	206.00
1094	5/16/97	February '97 Assembly	Rental 2/15&2/16,1997	50.00
1099	5/16/97	February '97 Assembly	Rental 2/15&2/16,1997	100.00
2032	5/21/97	Tina Hernandez	Rental & Inventory 5/31	220.00
				<u>576.00</u>
10E Friendship Square				
1052	5/7/97	Tualatin Valley Garden Club	Plant Sale:May 3&4,1997	150.00
1054	5/7/97	State of Oregon: DEQ	Friendship.Sq., 3/13,4/9&10/97	240.00
1098	5/16/97	EC Company	Rental Friendship Sq. Part--7/97	275.00
				<u>665.00</u>
10F Floral Building				
1084	5/16/97	Chad Nelson	Rental & Inven. 5/20 & 5/21-Cash	6.00
2005	5/16/97	Mortgage Reduction Specialist	Rental 5/20 & 5/21,1997	150.00
				<u>156.00</u>
10G Grounds/General				
1095	5/16/97	DJ's Portland Promotion	Final payment/Invoice 97-174	727.21
1097	5/16/97	ATV Institute	3/16&3/23/97--Dog Leg Use	25.00
2041	5/23/97	Amusement Consulting Services	Grounds July 97 Happy Days	4,000.00

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
				4,752.21
10H Main Arena				
2057	5/28/97	NW Speedway	Rental/Main Arena/Part-- 6/7/97	400.00
				400.00
10J RV/Boat Storage/Barns				
1035	5/7/97	RV/Boat Storage	Gerald Sweet	265.20
1036	5/7/97	RV/Boat Storage	Duane Terry	125.64
1037	5/7/97	RV/Boat Storage	John Johnson	150.60
1038	5/7/97	RV/Boat Storage	Richard Berry	164.88
1039	5/7/97	RV/Boat Storage	Timothy Gard	249.24
1040	5/7/97	RV/Boat Storage	Will Spady	235.80
1041	5/7/97	RV/Boat Storage	Betty Leamon	119.40
1042	5/7/97	RV/Boat Storage	Eric Friedman	144.60
1064	5/13/97	RV/Boat Storage	Len Schulwitz, Sr.	150.60
1065	5/13/97	RV/Boat Storage	James Riverman	181.44
1066	5/13/97	RV/Boat Storage	Thomas Flath	150.60
1067	5/13/97	RV/Boat Storage	Kiki Byars	175.74
1068	5/13/97	RV/Boat Storage	Lawrence D. Sickler	134.52
1069	5/13/97	RV/Boat Storage	K.L. Thompson	174.48
1070	5/13/97	RV/Boat Storage	Scott Bernhardt	208.50
1071	5/13/97	RV/Boat Storage	Allen Summers	166.92
1072	5/13/97	RV/Boat Storage	Melinda Tesar	141.00
1085	5/16/97	RV/Boat Storage	Vynn Berg - Cash	162.60
1086	5/16/97	RV/Boat Storage	Dick Hughes - Cash	146.40
2003	5/16/97	RV/Boat Storage	James Schaefer	167.40
2006	5/16/97	RV/Boat Storage	Royal Moore	154.20
2007	5/19/97	RV/Boat Storage	Paul Norman	185.82
2008	5/19/97	RV/Boat Storage	Ron Kuhn	134.76
2009	5/19/97	RV/Boat Storage	Vance Taylor	102.30
2010	5/19/97	RV/Boat Storage	Robert Kahl	113.40
2011	5/19/97	RV/Boat Storage	Rick Eram	150.72
2012	5/19/97	RV/Boat Storage	Ronald Reeves	261.60
2013	5/19/97	RV/Boat Storage	Charles Sharp	223.50
2014	5/19/97	RV/Boat Storage	Harlan Watkins	300.54
2015	5/19/97	RV/Boat Storage	Jack Durrett	160.20
2016	5/19/97	RV/Boat Storage	R. G. Fisher	153.36
2017	5/19/97	RV/Boat Storage	Kevin Malone	219.00
2018	5/19/97	RV/Boat Storage	Philip Le Velle	170.70
2019	5/19/97	RV/Boat Storage	Rosemary Heerman	171.96
2020	5/19/97	RV/Boat Storage	Harold Ellicott	117.96
2021	5/19/97	RV/Boat Storage	Tom Smothers	132.36
2022	5/19/97	RV/Boat Storage	Ralph Moberly	181.68
2023	5/19/97	RV/Boat Storage	Richard Parker	179.52
2024	5/19/97	RV/Boat Storage	Craig Brookhart	204.00
2025	5/19/97	RV/Boat Storage	Ruth Scheller	116.76
2026	5/19/97	RV/Boat Storage	Bruce Walsh	147.00
2027	5/19/97	RV/Boat Storage	John Sabol - Cash	207.24
2028	5/19/97	RV/Boat Storage	Bill Spisak - Cash	196.50
				7,400.64
10K Interim Use Concessions				
1045	5/7/97	Joan's Concessions	NW TLC, 4/26&27/97/ME	112.52
1051	5/7/97	Navajo Fry Bread	Feathered Friends.,3/29/97	63.00
2002	5/16/97	Wash. Co. Dairy Women Assoc.	Common Water/ME	103.65
2038	5/23/97	Howard's Bar B-Q Service	Jackson Bottom/ME	149.68
2039	5/23/97	Tommy's Catering For You	Alpaca Show/ME	174.75
2040	5/23/97	DeAngelo's Italian Deli	Hardy Plant/Grounds	153.00
				756.60
11 Damage Deposits				
1048	5/7/97	Esmeralda Salazar	Deposit	100.00
2033	5/21/97	Gracie Delgado	Damage Deposit	200.00
2055	5/28/97	Maria Elena Gutierrez	Armory 10/4/97: Damage Deposit	200.00

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
				<u>500.00</u>
14 interest				
	5/29/97	Govt Pool	April Interest #4486	1,511.57
	5/29/97	Govt Pool	April Interest #4591	<u>17.88</u>
				1,529.45
16 Parking Fees				
1025	5/7/97	Airshow RV Camping	Percy/Thorne/Wolf/Pruett	180.00
1026	5/7/97	Airshow RV Camping	Guthrie/Westerfield/Gleason	180.00
1027	5/7/97	Airshow RV Camping	Barnes/Lowe/Leppelman/Taylor	585.00
1028	5/7/97	Airshow RV Camping	Graham/Oke	180.00
1029	5/7/97	Airshow RV Camping	Baumgarte/Kaser	360.00
1062	5/13/97	Airshow RV Camping	Dreyer	45.00
1063	5/13/97	Airshow RV Camping	Wiese-/CASH	135.00
1082	5/16/97	Airshow RV Camping	Lorch	135.00
2034	5/21/97	Airshow RV Camping	Lamarsh/Luking	90.00
2074	5/28/97	Airshow RV Camping	Schamber/Dave's Mobile Repair	<u>180.00</u>
				2,070.00
17 Miscellaneous Income				
1024	5/1/97	Pop Machine Change	Shop Pop Machine Income	45.45
21908	5/6/97	Oregon Military Department	Portable Toilet Rent/Reimbursmt.	170.00
1059	5/7/97	Javier Gaona	Client Reimbursement/OR Electric	125.00
1078	5/13/97	Pop Machine Change	Shop Pop Machine Income	21.45
1096	5/16/97	Washington County Fair Boosters	Reimbursement for postage	36.16
2073	5/28/97	SAIF Corporation	Dividend Check	<u>1,173.00</u>
				1,571.06
18 RV Park				
1060	5/7/97	RV Cash Deposit	RV Camping Fees	1,050.00
1061	5/7/97	RV Check Deposit	RV Camping Fees	290.00
1076	5/13/97	RV Check Deposit	RV Camping Fees	210.00
1077	5/13/97	RV Cash Deposit	RV Camping Fees	420.00
1080	5/16/97	RV Cash Deposit	RV Camping Fees	175.00
1081	5/16/97	RV Check Deposit	RV Camping Fees	110.00
2030	5/21/97	RV Cash Deposit	RV Camping Fees	420.00
2031	5/21/97	RV Check Deposit	RV Camping Fees	250.00
2036	5/23/97	RV Cash Deposit	RV Camping Fees	50.00
2037	5/23/97	RV Check Deposit	RV Camping Fees	162.00
2051	5/28/97	RV Cash Deposit	RV Camping Fees	270.00
2052	5/28/97	RV Check Deposit	RV Camping Fees	150.00
2053	5/28/97	RV Check Deposit	RV Cmpg.-Inclcd.Gem Fr.Chk.#2054	<u>30.00</u>
				3,587.00
Total D-Interim Use Income				<u>35,208.63</u>
E-Fair Income				
32 Concessions/Booths				
1030	5/7/97	Little Squirts	1997 Fair Booth ME-55	325.00
1031	5/7/97	Westside Bible Fellowship	1997 Fair Booths #OS44 & OS45	600.00
1032	5/7/97	Sierra Club	1997 Fair Booth #OS55	137.50
1033	5/7/97	Ellison Enterprises	1997 Fair Booth #OS84	137.50
1034	5/7/97	Western Expressions	1997 Booth #ME64	162.50
1074	5/13/97	Jerry LeBarron	1997 Fair Booth #OS22-23	300.00
1087	5/16/97	Arlene Lathrop	1997 Fair Booth 04,05	550.00
1088	5/16/97	Joan E. McDowell	1997 Fair Booth F-3,F4,F12,F13	510.00
1090	5/16/97	Metro	1997 Booth #ME-27	162.50
1091	5/16/97	E & I Catering	1997 Fair Booth F-17	300.00
1092	5/16/97	Selco Marketing	1997 Booth O-1 Lyle Chasse	150.00
1093	5/16/97	Fresh Scents	1997 Fair Booth #ME-63	162.50
2042	5/23/97	Serendipity Awards	1997 Fair Booth #ME-03	162.50
2043	5/23/97	Gregory Hart	1997 Booth ME21; Gregory Hart	162.50
2044	5/23/97	Charles Moore	1997 Booth ME-15	175.00

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
2045	5/23/97	St. Matthew Altar Society	1997 Fair Booth - #R-02	250.00
2046	5/23/97	Healthwise Cooking Systems	1997 Fair Booth #ME-25	162.50
2047	5/23/97	Airbrush, Etc.	1997 Fair Booth #OS-24	421.50
2048	5/23/97	Park Lanes, Inc.	1997 Fair Booth #ME-58	175.00
2062	5/28/97	Lisa Scott	1997 Fair Booth - 1/2 Fee - H-01	75.00
2063	5/28/97	Imperial Trading Co.	1997 Booth ME-53	175.00
2064	5/28/97	ASB Enterprises	1997 Booth O-11&12	275.00
2065	5/28/97	Tri-County Metro Transportation	1997 Fair Booth ME-43	362.50
2066	5/28/97	Oven Fresh Pizza	1997 Booth Fee/Part/F-9	180.00
2067	5/28/97	D.K. Family Learning	1997 Booth Fee/#35/Carol Laird	162.50
2068	5/28/97	Hillsboro Lodge BPOE	1997 Fair Booth ME-49	162.50
2069	5/28/97	Red Apple Mortgage	1997 Fair Booth ME-14	162.50
2070	5/28/97	DJ's Leather Goods	1997 Booth OS-53&54	275.00
				<u>6,836.50</u>
34 Advertising Sold				
2050	5/23/97	Dick's Mackenzie Ford	1996 Entertainment Guide Ad	427.50
				<u>427.50</u>
37 Entry Fees				
1089	5/16/97	D.B. Suffolks, Unltd.	1997 Fair Entry Fees	30.00
2072	5/28/97	John Smythe	1997 Fair Entry Fees - Sheep	12.50
				<u>42.50</u>
39 Rodeo Sponsorships				
1079	5/13/97	Robinson Construction	1997 Rodeo Sponsorship	1,500.00
				<u>1,500.00</u>
41 Miscellaneous				
1089	5/16/97	D.B. Suffolks, Unltd.	1997 Fair Camp Fee	24.00
2049	5/23/97	Hubert G. Graham	1997 Fair Camp Fee	15.00
2071	5/28/97	Joyce Vanderzanden	1997 Fair & Horse Fair Camp Fee	39.00
				<u>78.00</u>
47 Horse Stall Rentals				
1083	5/16/97	4-H Stall Rentals	Stall Rental Fees	3,640.00
				<u>3,640.00</u>
Total E-Fair Income				<u>12,524.50</u>
G-Bingo				
70 Sessions				
1053	5/7/97	Glencoe Community Football	CCB April Bingo, Inv.96-200	1,500.00
				<u>1,500.00</u>
Total G-Bingo				<u>1,500.00</u>
TOTAL INCOME CATEGORIES				<u>159,524.68</u>
EXPENSE CATEGORIES				
A-Personnel				
101 Salaries				
21919	5/7/97	Express Personnel Services	31733608,31644096:Off.Asstnt.	(1,059.20)
21914	5/9/97	Wash. Co. Finance Division	Payroll 4/19-5/2	(13,412.23)
2035	5/22/97	Account Maintenance	Reverse Car Allowance/Payroll	2,400.00
21939	5/22/97	Wash. Co. Finance Division	Payroll 5/3 - 5/16	(13,687.62)
21947	5/22/97	Express Personnel Services	31824659,31912647:OffcAsstnt.	(857.29)
				<u>(26,616.34)</u>
102 O.P.E.				
21914	5/9/97	Wash. Co. Finance Division	Benefits 4/19-5/2	(2,011.55)
21939	5/22/97	Wash. Co. Finance Division	Payroll 5/3 - 5/16	(4,623.59)

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
				<u>(6,635.14)</u>
Total A-Personnel				<u>(33,251.48)</u>
B-Interim Operations				
107 Office Expense				
21925	5/7/97	Horton's Sav-On Office Supply	152937-0: Office Supplies	(24.66)
21934	5/7/97	US Bankcard Division	Office Supplies	(350.35)
21940	5/22/97	Advanced Computer Systems	#61543: Set-up Ntwk,Mthly Svc.	(123.10)
21959	5/22/97	Safeguard	New checks	<u>(201.08)</u>
				(699.19)
108 Telephone				
21941	5/22/97	AT&T	4/30 Bill: #732 057 8091 001	(19.23)
21949	5/22/97	GTE	4/28/97 Bill (503) 648-1416	(728.35)
21950	5/22/97	GTE	4/28/97 Bill (503) 648-5694	<u>(109.79)</u>
				(857.37)
109 Printing				
21926	5/7/97	Lazerquick	19903034:Bus.Cards/Paige;Envlps.	<u>(109.84)</u>
				(109.84)
111A Equipment Rental				
21918	5/7/97	Copelco Capital, Inc.	0113090970512:Copier Rtl.Fee	(199.00)
21930	5/7/97	Pitney Bowes	Postage meter	<u>(101.19)</u>
				(300.19)
111B Armory Rental				
21908	5/6/97	Oregon Military Department	March-April Armory Rental	<u>(1,180.00)</u>
				(1,180.00)
112 Utilities				
21945	5/22/97	City of Hillsboro	09890-01 05/15/97 Statement	(3,414.30)
21952	5/22/97	Hillsboro Garbage Disposal	#976083 4/30/97 Garbage Svc.	(777.60)
21954	5/22/97	Northwest Natural Gas	5/97 Statements	(393.10)
21957	5/22/97	PGE	Utilities/April-May	<u>(2,004.69)</u>
				(6,589.69)
113A Armory R&M				
21927	5/7/97	Platt Electric	Circuit Breaker	<u>(79.80)</u>
				(79.80)
113B Main Exhibit R&M				
21916	5/6/97	Globe Lighting Supply Co.	P.A. System & Supplies	(166.52)
21912	5/7/97	West Coast Gutter	Down Spouts ME Bldg.	(232.00)
21923	5/7/97	Hillsboro Auto Parts	P.A. R&M	(68.84)
21927	5/7/97	Platt Electric	Eqptmt. R & M	<u>(93.46)</u>
				(560.82)
113C Cloverleaf R&M				
21927	5/7/97	Platt Electric	New Elec. System	(227.94)
21955	5/22/97	Oregon Electric Group	39947:New Elec. System	<u>(137.60)</u>
				(365.54)
113D Arts & Crafts R&M				
21916	5/6/97	Globe Lighting Supply Co.	Refund Check #21852	45.69
21927	5/7/97	Platt Electric	New Elec. System	<u>(11.64)</u>
				34.05
113F Floral R&M				
21927	5/7/97	Platt Electric	New Elec. System	(216.30)
21955	5/22/97	Oregon Electric Group	39947:New Elec. System	<u>(137.60)</u>
				(353.90)

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
113G Grounds/General R&M				
21928	5/7/97	Ace Hardware - 661Y	Landscape Supplies	(67.96)
21932	5/7/97	Shute Park True Value	Gardening Supplies	(37.76)
21943	5/22/97	Bjorn's Tree Service	Trim trees,remove stump	(1,200.00)
21946	5/22/97	Dynacoco	#143903, Liquid Herbicide	(184.72)
21948	5/22/97	Gayle Wallace Striping	Stripe Parking Lots-5/16/97	(712.50)
21961	5/22/97	Baker Rock Resources	#7660009,-10,-11 Crushed Rock	(1,499.24)
				(3,702.18)
113H Main Arena R&M				
21920	5/7/97	Eoff Electric	April 25 Stmt.:Whl.Chr.Lift Rpr.	(138.30)
				(138.30)
113L Equipment R&M				
21916	5/6/97	Globe Lighting Supply Co.	Office Phones	(44.91)
21921	5/7/97	Fire Extinguisher Service Center	47029:Service Shop Extinguisher	(42.40)
21922	5/7/97	Fisher Implement Co.	4/97 Stmt:Weedeatr & Jn.Deer 1&2	(604.28)
21923	5/7/97	Hillsboro Auto Parts	J.D.#2,Ford Trac.&Pick-up Repair	(163.34)
21932	5/7/97	Shute Park True Value	Repair Water Line	(9.82)
21958	5/22/97	Tualatin Valley Irrigation Compa	#072842: Toro Blade Kit	(26.98)
				(891.73)
114 General Supplies				
21915	5/6/97	All MRO	168145,168597: Shop Supplies	(404.22)
21916	5/6/97	Globe Lighting Supply Co.	Maintenance Supplies	(46.32)
21923	5/7/97	Hillsboro Auto Parts	Shop Supplies	(76.11)
21927	5/7/97	Platt Electric	Electrical Supplies	(214.89)
21928	5/7/97	Ace Hardware - 661Y	Keys	(4.76)
21929	5/7/97	Copeland Lumber Yards	49745: Concrete	(16.74)
21932	5/7/97	Shute Park True Value	Shop Supplies	(160.62)
21944	5/22/97	Bob Nagel Distributing	551620,-21,-22,Janitor.Supplies	(1,235.88)
21955	5/22/97	Oregon Electric Group	Client Cost: Dance	(179.01)
21956	5/22/97	Pacific Airgas	Welding Supplies	(39.38)
21960	5/22/97	U-Haul	#716940 Propane	(23.09)
				(2,401.02)
117 Parking				
21934	5/7/97	US Bankcard Division	Parking Supplies	(64.60)
				(64.60)
119 Legal fees				
21917	5/7/97	Bullivant Houser Bailey	182750: Fair Brd. & C.Wade Eval.	(1,440.00)
21953	5/22/97	Office of County Counsel	April Legal Services	(1,086.50)
				(2,526.50)
121 Professional Svcs.				
21964	5/23/97	Palmer Groth & Pietka, Inc.	C97055 (Contract 97-074 Pymt.)	(4,000.00)
				(4,000.00)
124 Car Allowance				
2035	5/22/97	Account Maintenance	Car Allowance/Jan-April	(2,400.00)
21939	5/22/97	Wash. Co. Finance Division	Car Allowance May	(600.00)
				(3,000.00)
131 Advertising & P.R.				
21933	5/7/97	US West	April Statement	(126.00)
21934	5/7/97	US Bankcard Division	Rotary/Meetings	(57.00)
21951	5/22/97	Hillsboro Argus	Display Ads April	(196.80)
				(379.80)
132 Board Expense				
21934	5/7/97	US Bankcard Division	March Charges/Board Business	(90.35)
				(90.35)
133 Dues,Licenses,Fees				

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
21924	5/7/97	Hillsboro Argus	5/97-5/98, Subscription Fee	(30.00)
21934	5/7/97	US Bankcard Division	Annual Fee	(50.00)
				<u>(80.00)</u>
149 Misc. Materials & Svcs.				
21907	5/6/97	RonJons Unlimited	Client Cost--Armory Dances	(170.00)
21938	5/20/97	Ron's Service	Client Cost/Replace burner/Armor	(128.48)
				<u>(298.48)</u>
150 Refunds				
21902	5/1/97	Evergreen Christian Center 4-Sq	Refund Deposit	(200.00)
21903	5/1/97	Andy Rubio	Refund Deposit	(200.00)
21905	5/1/97	Southwestern Gallery	Refund Deposit	(140.50)
21906	5/5/97	Bethlehem Lutheran Church	Refund Deposit	(163.50)
21911	5/6/97	Eliazar Resendez	Damage Deposit/Candelaria/Cash	(200.00)
21913	5/9/97	Geraldine Becker	Damage Deposit CCB	(200.00)
21935	5/12/97	Joann Miller	CCB Damage Deposit	(200.00)
21936	5/12/97	Ivy Stanton	CCB Damage Deposit	(180.00)
21937	5/19/97	Luis Ruiz	CCB Damage Deposit -- 5/17/97	(200.00)
21963	5/23/97	Ramiro Dominguez	Armory Damage Deposit - 4/19/97	(71.52)
21965	5/27/97	Tina Hernandez	Arts & Crafts/Inventory 5/31	(220.00)
21966	5/27/97	Arminda Contreras	Armory Damage Deposit	(200.00)
21968	5/27/97	Cuahatemoc Arellano	A/C Damage Deposit	(200.00)
21969	5/28/97	Gordon Eick	RV Parking Refund	(40.00)
				<u>(2,415.52)</u>
151 County-Indirect cost				
21939	5/22/97	Wash. Co. Finance Division	Fourth Quarter Indirect	(3,708.50)
				<u>(3,708.50)</u>
Total B-Interim Operations				<u>(34,759.27)</u>
C-Fair Operations				<u>?</u>
175 Printing				
21934	5/7/97	US Bankcard Division	Fair Books Clip Art	(23.84)
				<u>(23.84)</u>
Total C-Fair Operations				<u>(23.84)</u>
D-Exhibits & Competitions				
211 Awards FFA				
21931	5/7/97	Ribbon Specialties	Ribbons	(266.65)
				<u>(266.65)</u>
222 Personnel 4-H				
21910	5/6/97	Joan Hart	Spring Foods Contest	(46.41)
				<u>(46.41)</u>
231 Awards Open Class				
21931	5/7/97	Ribbon Specialties	Ribbons	(1,337.99)
				<u>(1,337.99)</u>
233 Other Open Class				
21909	5/6/97	A.R.B.A.	Charter & Sanction Fee	(15.00)
21962	5/23/97	American Dairy Goat Association	Sanction Fee	(76.00)
				<u>(91.00)</u>
Total D-Exhibits & Competitions				<u>(1,742.05)</u>
G-Shows & Entertainment				
325 Grounds Entertainment				
21934	5/7/97	US Bankcard Division	Draft Horse Show	(23.90)

LINE ITEM REPORT
5/1/97 Through 5/31/97

Num	Date	Payee	Memo	Amount
				(23.90)
Total G-Shows & Entertainment				<u>(23.90)</u>
Expense - Unassigned				
VOID	5/22/97	Void Check	Misprinted Check	(1.00)
VOID	5/27/97	Void Check	Misprinted Check	(1.00)
Total Expense - Unassigned				<u>0.00</u>
TOTAL EXPENSE CATEGORIES				<u>(69,800.54)</u>
TRANSFERS				
POOL #4486				
	5/8/97	Govt Pool	Transfer to US Bank	10,000.00
2075	5/23/97	Govt Pool	Transfer from US Bank	<u>(100,000.00)</u>
Total POOL #4486				<u>(90,000.00)</u>
U.S. BANK				
	5/8/97	Govt Pool	Transfer to US Bank	(10,000.00)
	5/23/97	Govt Pool	Transfer from US Bank	<u>100,000.00</u>
Total U.S. BANK				<u>90,000.00</u>
TOTAL TRANSFERS				<u>0.00</u>
GRAND TOTAL				<u>89,724.14</u>

**Washington County Fair Complex
FINANCIAL POSITION**

APRIL 30, 1997

CHECKING ACCOUNTS	U.S. Bank	Wells Fargo	Bingo
Book			
Beginning Balance	4,093.66	649.84	2,760.56
Income Deposits	29,934.68	0.00	0.00
From Government Pool	40,000.00	0.00	0.00
Less Checks	66,569.24	0.00	0.00
To Government Pool	0.00	0.00	0.00
Ending Book Balance	7,459.10	649.84	2,760.56
Bank			
Bank Balance	14,465.57	1,642.62	2,760.56
Deposits In Transit	3,751.54		0.00
Outstanding Checks	10,758.01	992.78	0.00
Ending Bank Balance	7,459.10	649.84	2,760.56
TOTAL COMBINED CHECKING			10,869.50
SAVINGS ACCOUNTS	Investment	EXPO	
Book			
Beginning Balance	342,206.24	3,853.02	
Interest for Month	1,734.73	18.52	
From Checking	0.00	0.00	
To Checking	40,000.00	0.00	
Ending Book Balance	303,940.97	3,871.54	
Bank			
Bank Balance	303,940.97	3,871.54	
Transfers In Transit	0.00	0.00	
Ending Bank Balance	303,940.97	3,871.54	
TOTAL COMBINED SAVINGS			307,812.51
TOTAL RESOURCES			318,682.01

Washington County Fair Complex

FINANCIAL POSITION

Unreconcilled as of 5/31/97

MAY 31, 1997

CHECKING ACCOUNTS	U.S. Bank	Wells Fargo	Bingo
Book			
Beginning Balance	7,459.10	649.84	2,760.56
Income Deposits	157,825.23	0.00	0.00
From Government Pool	10,000.00	0.00	0.00
Less Checks	69,630.54	0.00	0.00
To Government Pool	100,000.00	0.00	0.00
Ending Book Balance	5,653.79	649.84	2,760.56
TOTAL COMBINED CHECKING			9,064.19
SAVINGS ACCOUNTS	Investment	EXPO	
Book			
Beginning Balance	303,940.97	3,871.54	
Interest for Month	1,511.57	17.88	
From Checking	100,000.00	0.00	
To Checking	10,000.00	0.00	
Ending Book Balance	395,452.54	3,889.42	
TOTAL COMBINED SAVINGS			399,341.96
TOTAL RESOURCES			408,406.15

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1,1996-JUNE 30,1997

ACTUAL 1994-95	MAY 1996	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	MAY 1997	TO DATE 1996-97
STATE FUNDS								
0	0.00	0	1	Racing Commission	0	0	0.00	0.00
0	0.00	0	2	Apportionment	0	0	0.00	0.00
0	0.00	0	3	Merit Rate	0	0	0.00	0.00
34,722	11,111.11	44,444	3A	Dept. of Econ. Dev.	38,000	34,000	0.00	26,556.97
34,722	11,111.11	44,444			38,000	34,000	0.00	26,556.97
0 SPECIAL FUNDS								
0	0.00	0	4	Grants	0	0	0.00	0.00
0	0.00	0	5	Funds Borrowed	0	0	0.00	0.00
			7	RE Sold/Leased	0	0		0.00
0	0.00	0			0	0	0.00	0.00
0 DEDICATED FUNDS								
0	0.00	0	8	Horse Stall Construction	0	0	0.00	0.00
397,775	116,456.19	465,807	9	Hotel/Motel Tax	425,000	505,000	110,291.55	517,920.41
397,775	116,456.19	465,807			425,000	505,000	110,291.55	517,920.41
0 INTERIM INCOME								
175,904	18,171.79	169,061	10	Rent & Storage	145,000	170,000	25,951.12	162,079.16
700	280.00	1,935	11	Damage Deposits	3,000	10,000	500.00	16,765.00
0	0.00	0	12	Advertising Sold	0	0	0.00	0.00
11,250	0.00	5,500	13	Gate Change	5,500	5,500	0.00	5,500.00
9,672	1,089.90	12,088	14	Interest	9,000	9,000	1,529.45	13,433.99
9,381	0.00	0	15	Shows/Entertainment	100,000	0	0.00	0.00
27,747	0.00	29,418	16	Parking Fees	20,000	30,000	2,070.00	16,923.42
24,652.00	2,923.90	11,846	17	Miscellaneous Income	20,000	10,000	1,571.06	8,905.03
0	1,977.00	25,377	18	RV Park	25,000	26,195	3,587.00	30,545.00
259,306	24,442.59	255,225			327,500	260,695	35,208.63	254,151.60

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1,1996-JUNE 30,1997

ACTUAL 1994-95	MAY 1996	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	MAY 1997	TO DATE 1996-97
FAIR INCOME								
32,506	0.00	33,102	30	Youth Admission	35,000	25,851	0.00	25,857.00
231,152	0.00	215,435	31	Other Admission	235,000	193,808	0.00	193,878.44
121,028	4,040.00	109,894	32	Concessions/Booths	120,000	120,000	6,836.50	98,708.18
43,220	15.00	32,905	33	Sponsorships	30,000	40,650	0.00	40,665.00
3,430	0.00	5,760	34	Advertising Sold	8,000	8,000	427.50	6,550.00
0	0.00	0	35	Gate Change	0	0	0.00	0.00
45,619	0.00	56,430	36	Carnival Income	60,000	48,826	0.00	48,826.00
3,879	0.00	3,242	37	Entry Fees	3,000	4,171	42.50	4,213.50
35,470	0.00	48,431	38	Parking Fees	50,000	46,201	0.00	46,201.01
32,000	0.00	28,113	39	Rodeo Sponsorships	40,500	36,600	1,500.00	38,100.00
4,498	0.00	0	40	Horse Show	0	0	0.00	0.00
5,635	65.00	12,199	41	Miscellaneous	7,000	4,784	78.00	4,862.29
0	0.00	8,218	42	Rodeo Admissions	8,500	7,387	0.00	7,386.98
76,503	0.00	49,191	43	Main Stage	60,000	48,735	0.00	48,734.60
0	0.00	1,189	44	Arena Admissions	1,000	669	0.00	669.00
0	0.00	0	45	Amphitheater Concessions	800	1,857	0.00	1,857.00
0	0.00	0	46	Rodeo Miscellaneous	2,000	0	0.00	325.00
0	0.00	0	47	Horse Stall Rentals	4,118	4,550	3,640.00	3,640.00
634,940	4,120.00	604,109			664,918	592,089	12,524.50	570,474.00
BINGO								
12,072	2,100.00	8,700	70	Sessions	10,000	17,000	1,500.00	15,000.00
2,852	0.00	0	71	Food	0	0	0.00	0.00
2,019	0.00	0	72	Operating Change	0	0	0.00	0.00
16,942	2,100.00	8,700			10,000	17,000	1,500.00	15,000.00
	158,229.89	1,378,286	TOTAL INCOME CATEGORIES		1,465,418	1,408,784	159,524.68	1,384,102.98
BEGINNING BALANCE								
222,793	196,041.50	196,041.50	99	Cash on Hand	250,000	313,680	313,679.56	313,679.56
1,343,685	354,271.39	1,574,327	TOTAL INCOME/BEG CASH ON HANC		1,715,418	1,722,464	473,204.24	1,697,782.54

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997

ACTUAL 1994-95	MAY 1996	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	MAY 1997	TO DATE 1996-97
PERSONNEL								
290,008	24,696.92	320,801	101	Salaries	303,500	364,980	26,616.34	324,759.57
119,423	6,379.83	94,061	102	O.P.E.	136,100	109,020	6,635.14	91,707.07
409,431	31,076.75	414,862			439,600	474,000	33,251.48	416,466.64
INTERIM OPERATIONS								
3,774	115.38	3,721	107	Office Expense	4,000	4,000	699.19	4,760.24
10,486	792.07	9,033	108	Telephone	10,800	10,800	857.37	9,915.10
405	4.75	1,248	109	Printing	700	700	109.84	441.46
3,628	637.29	4,197	110	Postage	4,000	4,000	0.00	2,745.26
2,372	232.75	2,341	111	Equip/Bldg Rental	2,000	3,000	1,480.19	9,819.98
59,335	8,006.16	63,926	112	Utilities	68,000	68,000	6,589.69	72,198.53
57,232	5,761.56	52,530	113	Repair & Maintenance	45,000	50,000	6,058.22	42,076.89
17,876	2,642.68	18,899	114	General Supplies	20,000	20,000	2,401.02	25,137.94
0	0.00	0	115	Legal Notices	0	0	0.00	0.00
11,250	0.00	5,500	116	Gate Change	5,500	5,500	0.00	5,500.00
4,327	0.00	5,932	117	Parking	6,000	6,000	64.60	3,878.38
3,398	0.00	1,887	118	Travel & Training	4,000	3,500	0.00	4,542.80
674	456.00	1,087	119	Legal fees	500	5,000	2,526.50	12,487.75
50,667	42.75	13,943	121	Professional Svcs.	5,000	5,000	4,000.00	4,000.00
8,509	0.00	6,678	122	Insurance & Bond	8,500	6,670	0.00	7,552.87
0	0.00	0	123	Private Mileage	0	0	0.00	0.00
5,790	495.00	5,740	124	Car Allowance	5,940	6,600	3,000.00	5,840.00
7,494	729.70	9,194	131	Advertising & P.R.	7,500	7,500	379.80	6,415.84
3,637	58.44	2,196	132	Board Expense	3,600	3,000	90.35	1,256.60
2,606	405.12	2,841	133	Dues,Licenses,Fees	3,000	3,000	80.00	2,434.00
4,187	172.48	3,328	149	Misc. materials & Svcs.	5,000	4,000	298.48	6,242.40
6,522	891.50	8,537	150	Refunds	7,000	10,000	2,415.52	14,700.24
14,919	4,440.25	17,761	151	County-Indirect cost	20,000	14,800	3,708.50	14,834.00
0	0.00	0	152	Decorations	0	0	0.00	0.00
0	0.00	0	153	Petty Cash	800	0	0.00	0.00
0	0.00	0	154	RV Park Repair & Maint	3,000	1,500	0.00	0.00
279,087	25,883.88	240,520			239,840	242,570	34,759.27	256,780.28

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997

ACTUAL 1994-95	MAY 1996	ACTUAL 1995-96	LINE DESCRIPTION ITEM #	BUDGET 1996-97	REVISED 1996-97	MAY 1997	TO DATE 1996-97
FAIR OPERATIONS							
10,751	281.50	8,472	175 Printing	12,000	12,000	23.84	13,930.30
7,311	0.00	8,199	176 Utilities	8,500	8,605	0.00	8,607.03
0	0.00	0	177 Gate Change	0	0	0.00	0.00
5,649	0.00	5,611	178 Parking	6,000	7,258	0.00	7,258.25
42,313	0.00	35,950	179 Professional Svcs.	38,000	32,712	0.00	34,351.37
57,977	0.00	63,069	180 Advertising	65,000	68,184	0.00	68,183.72
2,528	0.00	783	181 Refunds	1,000	709	0.00	1,096.00
3,405	0.00	9,968	182 Miscellaneous	5,500	6,382	0.00	6,382.30
4,900	0.00	2,807	183 Decorations	3,000	3,541	0.00	3,541.00
6,520	0.00	5,194	184 Equipment Rental	5,000	4,863	0.00	4,862.98
0	0.00	0	185 Horse Stall Rental	4335	4500	0.00	500.00
13,056	0.00	15,353	186 Restroom Service	16,000	13,371	0.00	13,371.25
2,165	250.00	1,001	187 Repair & Maintenance	1000	6829	0.00	6,828.75
156,574	531.50	156,408		165,335	168,954	23.84	168,912.95
EXHIBITS/COMPETITIONS							
2,382	0.00	3,301	211 Awards FFA	3,300	3,485	266.65	3,716.92
1,345	0.00	1,494	212 Personnel FFA	1,500	1,063	0.00	1,062.47
915	0.00	1,178	213 Other FFA	1,150	1,505	0.00	1,560.49
8,414	0.00	7,133	221 Awards 4-H	7,100	9,944	0.00	9,944.14
6,259	0.00	7,984	222 Personnel 4-H	8,000	7,519	46.41	7,793.50
3,495	0.00	4,059	223 Other 4-H	4,000	3,594	0.00	3,744.09
37,983	0.00	38,305	231 Awards Open Class	38,000	39,583	1,337.99	40,690.17
3,995	0.00	7,290	232 Personnel Open	7,300	7,436	0.00	7,556.26
5,276	0.00	4,950	233 Other Open Class	5,000	3,932	91.00	4,733.41
70,063	0.00	75,695		75,350	78,061	1,742.05	80,801.45

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997

ACTUAL 1994-95	MAY 1996	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	MAY 1997	TO DATE 1996-97
RODEO								
33,033	0.00	32,700	311	Prize Money	42,000	42,445	0.00	42,445.00
10,723	0.00	14,464	312	Announcer/Contractor	15,000	13,800	0.00	13,800.00
15,900	0.00	16,500	313	Stock Contract	16,500	16,500	0.00	16,500.00
0	0.00	318	314	Special Awards	800	0	0.00	0.00
0	0.00	0	315	Special Kid's Rodeo	1,000	219	0.00	218.48
397	0.00	315	316	Promotion	1,400	3,508	0.00	3,507.80
3,730	0.00	8,173	317	Materials & Supplies	8,000	10,952	0.00	10,952.44
2,252	0.00	4,545	318	Board Expense	4,500	2,145	0.00	2,144.48
2,295	0.00	1,428	319	Other (Fees & Dues)	1,200	822	0.00	1,597.00
367	0.00	2,000	320	Queen	2,000	2,000	0.00	2,444.56
0	0.00	4,860	321	Rental Equipment	4,900	5,730	0.00	5,535.00
0	0.00	0	321A	Money Raising Projects	2000	0	0.00	0.00
0	0.00	0	321B	Petty Cash	2000	10000	0.00	10,000.00
68,697	0.00	85,302			101,300	108,121	0.00	109,144.76
HORSE SHOWS								
5,462	0.00	0			0	0	0.00	0.00
FAIR: ENTERTAINMENT								
106850	0.00	106,300	324	Main Stage	100,000	79,500	0.00	79,500.00
48695	0.00	54,246	325	Grounds Entertainment	55,500	50,472	23.90	50,495.90
33620.7	0.00	36,472	326	Associated Costs	32,800	31,385	0.00	31,385.16
0	0.00	0	327	Associated Costs-Grounds	7000	5,032	0.00	5,031.36
1859.7	0.00	1,972	328	Touch & See	2,000	1,996	0.00	1,996.30
191,025	0.00	198,989			197,300	168,385	23.90	168,408.72
INTERIM ENTERTAINMENT								
7,989	0.00	611	375	Interim shows	100,000	0	0.00	0.00
7,989	0.00	611			100,000	0	0.00	0.00

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997

ACTUAL 1994-95	MAY 1996	ACTUAL 1995-96	LINE DESCRIPTION ITEM #	BUDGET 1996-97	REVISED 1996-97	MAY 1997	TO DATE 1996-97
			BINGO				
11,652	0.00	0	401 Personnel	0	0	0.00	0.00
2,464	0.00	22	402 Supplies	2,200	500	0.00	0.00
0	0.00	0	403 Mileage	0	0	0.00	0.00
1,961	0.00	0	404 Food	0	0	0.00	0.00
4,245	0.00	0	405 Advertising	0	0	0.00	0.00
0	0.00	0	406 Equipment Repairs	5,000	0	0.00	0.00
435	0.00	0	407 Operating Change	0	0	0.00	0.00
1,216	0.00	70	408 Dues,Licenses,Fees	0	20	0.00	20.00
21,972	0.00	92		7,200	520	0.00	20.00
			CAPITAL OUTLAY				
55419.89	0.00	54,380	510 Purchase/Lease	56,000	56,000	0.00	53,318.00
124.28	0.00	7,730	511 Land Improvements	25,000	20,123	0.00	0.00
83571.23	2,807.41	14,786	512 Bldg. & Structure	46,493	48,000	0.00	7,135.43
20520	0.00	11,273	513 Equipment	12,000	20,000	0.00	27,585.15
500	0.00	0	514 Equipment-Bingo	0	0	0.00	0.00
0	0.00	0	515 Horse Stalls	0	2000	0.00	803.01
160,135	2,807.41	88,169		139,493	146,123	0.00	88,841.59
			CONTINGENCY				
196,042			600 Contingency	250,000	335,730		
1,566,477	60,299.54	1,260,647.84	TOTAL EXPENSE	1,715,418	1,722,464	69,800.54	1,289,376.39

MINUTES
WASHINGTON COUNTY FAIR BOARD
MAY 7, 1997

CONVENED: 4:30 PM

FAIR BOARD MEMBERS:

John Thomas
Lyle Speisschart
Dave Lintz
Ken Leahy

STAFF:

Cal Wade
Margaret R. Garza
Bill McKinley
Jim Jordan

GUESTS:

Bill Pederson, 4-H Horse
Bill Newman, 4-H Horse
Roger Egberg, 4-H Horse
Margret McVey, Rodeo Board
Gary McVey, Rodeo Board
Rocky Williams, Rodeo Board
Cody Feinauer, Rodeo Board
David A. Russell, Fair Booster

PRESS:

Harry Bodine, The Oregonian

1. PUBLIC WELCOME by Chairman Thomas

2. CONSENT AGENDA

Wade handed out Projections for Fair Board to review. Wade commented that the last column is entitled "Projected" is where the Fair Complex presently is for 1996 -1997. Reviewed line item 3a, Dept of Economic Development as an example. The bottom line on this report, which is on the last page of this report, indicates total revenue will be \$1,775,885 and total expenses of \$1,369,337; leaving a balance of \$406,548 for the estimated cash carry forward according to the budget. This puts the Fair Complex in a strong position for cash carry forward, however, Wade commented that this does not include any expenditures for capital improvement projects. The Fair complex has spent \$88,000 in capital improvements and probably will spend more. Thus, the projected goal of \$335,000 for cash carry forward is on target and the fair complex should be in good fiscal shape.

Wade reviewed bottom lines for each income category, as well as expenses.

Motion was made by SPIESSCHAERT to accept the consent agenda as presented.
Motion was seconded by LINTZ. Motion carried unanimously.

3. RODEO BOARD

Williams commented on the following:

- Board held their meeting last Monday night.
 - First work party will be held Saturday. They will be working on the pens. They need a makeover on chutes, and redo the gates.
 - The Queen and Power Rent Girls will be in the Rose Parade.
 - Bullorama is iffy at this point, this is due to:
 - 1) sponsorships (they need \$7500 to advertise and added \$)
 - 2) Seat Availability. Williams placed call to Ron Burbach to split the cost of the additional bleachers. They need additional seats to put Bullorama on.
- Bullorama will cost \$20,000. Pricing potential: \$12.00 seat; \$15.00 grandstand. They will review cost of bleachers and related expenses.
- Wade suggested some consideration be given to the underwriting of this event. Lintz suggested they get a sponsor and have Boosters cover the balance. Wade concurred that this might be a good way to do it. Decision on the status of the Bullorama to be finalized on Friday, May 9, 1997.
- Committees are actively working.
 - Sponsorships are dribbling in. Rodeo has lost a couple due to attrition. Other people are willing to take over those lost sponsors.

Washington County Fair Board Minutes

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- Garza commented she has schedule for the arena for the next 3 months. She suggested a copy be given to Rodeo folks so that they can schedule their work parties around the events in the Arena. Schedules were given to Gary McVey.
- Spiesschaert inquired about the Rodeo Board minutes mentioning F. Boyles as President. Williams indicated Boyles has resigned. Williams further commented that they have no chair at the present time, and that they have decided that the group be headed by Williams until after the fair. They plan to advertise in September for new directors. Fair Board will appoint the directors and the Rodeo Board will appoint the Chairman of the Rodeo Board.
- Thomas inquired about whom the Rodeo Board reports directly to. Williams indicated that for agenda items they were to go through McKinley, and for budget items they would go through Wade. Garza referred Fair Board to Page 23 of the minutes for the process. Williams states the system is working well.
- McKinley asked about the process to be used for the letter regarding the Special Kids Rodeo. Wade emphasized that that was a Rodeo Board Function. Margret McVey stated they wanted McKinley to simply review the letter for language, legality and accuracy. Wade will review the program and process with McKinley.
- G. McVey indicates they have some revamping to do in the Arena. He inquired as to who the sought material approval through. Wade suggested the request be given to McKinley. Wade further stated that the Rodeo Budget is out of dollars. Wade suggested McVey go ahead and buy the materials and have the invoice sent or paid after July 1, 1997; or wait until after July 1, 1997. Lintz inquired if the board could vote to replenish that amount. Wade said yes. Lintz and Leahy make comment about the Budget. Lintz suggested to Wade that if the system that has been used in the past works, that we continue to use the process. McVey indicated they would probably need \$5-600 for miscellaneous materials. Wade suggested Rodeo Board talk to management about the amount of miscellaneous material dollars required.
- Thomas recommended to the Board that flowers and a card be sent to F. Boyle's wife.

4. BOOSTERS

Russell commented on the following:

- (a) Notice was sent to booster members outlining volunteers that are needed for Rose Festival, Wash. County Fair, and the Bullorama.
- (b) Stated they are working on running and improving the Food Shack.
- (c) Meeting tonight to review the aforementioned.

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5. 4-H HORSE FAIR

Bill Newman cited the following:

- Tack Sale was just completed. They had a good turnout. He thanked the Fair Complex for the use of the facility – Arts & Crafts.
- 4-H Spring Horse Classic Dinner and Dance, just held at the Fair Complex as well. Again thanked the Fair Complex for use of the facility – Cloverleaf.
- Stalls are progressing. Materials have been ordered and delivered for two stalls. Design almost complete.
- Newman has committed to having two stalls tack welded by July 1, 1997.
- Newman has received call regarding potential dollars to be donated to the stall project.
- Wade commented that Newman has done a great job on following through. He has spent many personal hours to follow this project through.

6. FAIR REPORT

McKinley indicated the fair program is on track. Everything is coming along well.

McKinley noted the following:

- High Tech, looking for another name other than Cosmic Carnival
- Canon, meeting with Terry Amato for sponsorships
- Model Railroad exhibit and booths. Railroad will have our name and logo on the cars. Great marketing tool for other shows where cars will be displayed after the fair.
- Premium books are out.
- Systems are being worked on by B. Pettijean. This will help speed up contracting and related form documentation. Program that is being used is ACCESS.
- Superintendent's contracts are out. Fair is two judges short. Fair also needs one Superintendent for the Arts & Crafts.
- Secondary Stages. Paid acts are done. Currently working on free shows.
- Drafthorse. Amato working on securing Wells Fargo Sponsorship money.
- Shavings secured with disposal site close by.
- Janitorial
- Scales
- Cashiers meeting tonight.

Wade commented that the line up on the Main Stage is: Tuesday: Little River Band; Wednesday: Rick Trevino; Thursday: Johnny Limbo & the Lugnuts; Friday: Kansas; Saturday: Wade Hayes; Sunday: Freddy Fender with local Hispanic band doing the opening.

7. MARKETING REPORT

Garza indicated the events are keeping her very busy. She further commented that most of the Fair Complex buildings are at 100 % capacity on the weekends. She referred Fair Board to page 25 (Activities Calendar for May) and page 26 (Facility Schedule) for additional data on events happening at the Fair Complex. Further comment was made by Garza: the success of the recent Alpaca Show which was coordinated with Lona Frank, the New Holland Inc. Farm Equipment Dealer show that was housed at the Fair Complex for one week generating a base lease of \$2335.00; and the upcoming event of the Jackson Bottom Wetlands Project. Garza also indicated the Facility Schedule is in a new format. This was another form updated by Pettijean.

McKinley commented on the discussion held with personnel of New Holland, Inc. New Holland was very grateful to the staff, complimentary of the staff operations and of the conditions of the grounds.

Garza continued to comment that she had also been working on the Entertainment Guide of this year's fair. She has secured 13 ads in a two hour working session. Entertainment Guide must be ready in June.

Garza is very busy gearing up for the summer months. Arena schedules and contracts are out and finalized for horse people and other events.

McKinley comments on the Marketing techniques utilized by Garza in obtaining ads for the Entertainment Guide.

Russell comments on the TV Garden Club member's comments in reference to their recent event at the Fair Complex. Club members indicated that the Fair Complex staff were easy to work with and pleasant to deal with.

Garza indicated that customer service is the name of the game, particularly if you want repeat business and positive word of mouth advertising.

8. MAINTENANCE REPORT

Representing the Maintenance Team was Jim Jordan. Jordan reported they had been very busy with the following:

- Wold has been busy with gravel on 34th street, moving Boats & RV's out of storage, trees trimmed near Arts & Crafts and Main Exhibit Hall Buildings. Trees were trimmed due to potential problems with power service and liability issues (rotten trees)
- Albert Jr. & Albert Sr. have been very busy with set-ups for the interim events. Garza keeps them busy. Also, restitution help is not as available as before, therefore this keeps event staff that much busier. They are continually busy.
- Bemis has been repairing tables, keeping inventory shaped up, working on securing bids for necessary black top improvements, and grandstand wheelchair lift.

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Page Six

- Jordan has been working on the PA and Phone systems in the Main Exhibit Hall, also reported the electrical work was done in the Floral and Cloverleaf. Also mentioned to Rodeo folks that two gates will be replaced with their approval by Tri-Met/Kiewit. First gate is a 16-ft gate on the NE edge of chain link fence, the second gate is on the South end of the Pasture by Divot. Rodeo indicates this sounds good. Jim also talked about the Banner/Pole. Jordan working with PGE for the installation of a new pole.

9. OLD BUSINESS:

A. Competitive Bid Exemptions

Wade commented that the competitive bid process has been initiated. Exemptions have been secured for a one-year exemption on the Carnival; and thereafter will ask for a permanent exemption. Exemptions have also been granted on the entertainment and food vendors.

B. 1997-98 Budget

Wade reviewed the 1997-98 budget on pages 30-35. Reasons for review was to revisit Rodeo Budget and the Major Entertainment Budget (not charging this year). Existing budget has been approved by Administration but now it will go to Budget Committee. **Motion was made to accept the revised budget by LINTZ. Motion was seconded by LEAHY. Motion carried unanimously.**

10. NEW BUSINESS:

A. Discussion of Rodeo Items

1. Seating Limitations – This item was discussed earlier under the Rodeo Board section of these minutes.
2. Letter from the County. Williams indicates they received letter from the county a couple of months ago regarding their checkbook. This arose from the audit that was recently conducted. Williams indicates that the Rodeo Board has no feelings either way. They have discussed the pros and cons. Rodeo Board is interested in what the Fair Board thoughts are on this issue. Wade indicated that the con is that the Fair Board would not be appointing the Rodeo Board/Committee. The Fair Board would be contracting separately with the nonprofit 501 C (3) organization to put the rodeo on. Then the Fair Board and this new organization would reach an agreed upon amount of the

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contract for the Rodeo. The pro is that this divorces the Rodeo Board of the state and county regulations, i.e. Open meeting laws, and budget problems. They would control their own finances. Discussion was held by Spiesschaert and Lintz on this issue as it relates to financial responsibility and subcontracting type relationships. Russell commented on the time required to form a 501 c (3) organization and the potential for competition by others.

Motion was made by LINTZ to have County Counsel draft a short executive summary regarding the pros and cons of the proposed 503 c (3) for the Rodeo Board. Motion was seconded by LEAHY. Motion carried unanimously.

B. Motorcycle Racing.

Wade gave general introduction as to why this was before the Fair Board, i.e. noise issue. Noise factor was not an issue.

Garza made presentation regarding NW Speedway Racing, Inc. Garza handed out history of firm and their involvement with the Fair Complex. Garza indicated to Fair Board that Speedway Racing would like to return this year and conduct 7 events in the Arena this year. Review changes for 1997: % at gate, deposit increase, no use of fair equipment, %'s for food and beverages. Also discussed was the request for improvements (electrical, pa and water bibs) that Mr. Nicolaides would like to undertake in the arena. Jordan commented on some of the issues with the improvements. Discussion was held at length amongst the Fair Board and Rodeo Board about the improvements.

LINTZ made motion, given that there is no noise problem, this is a decent money maker, public likes this event and we have time in the arena; that we accept this proposal providing the PA/power is left in the grandstand, but that there is no utilities in the Arena. Everything to be routed out of the arena. Motion was seconded by Spiesschaert. Motion carried unanimously.

C. LINTZ made motion that the Fair Board members prepare a letter in support of the volunteer efforts that Mr. Leahy has given to the Fair over the years, since the 70's; and the some \$300,000 odd dollars that he has contributed tot his fair in terms of buildings, amphitheater, etc. This letter should be prepared for fair board members signatures. Motion was seconded by SPIESSCHAERT. Motion carried unanimously.
Similar letters of support will be issued by the Boosters and the 4-H groups.

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11. ANNOUNCEMENTS

The next fair board meeting is scheduled for June 4, 1997.

12. ADJOURNMENT: 6:00 PM

Motion to adjourn the meeting was made by LINTZ. SPIESSCHAERT seconded motion. Motion carried unanimously.

MINUTES APPROVED THIS 27th DAY OF MAY, 1997.

Margaret R. Garza
Recording Secretary

John Thomas
Chair

FAIR COMPLEX

872 N.E. 28th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208

June Activities

June 7

Northwest All Ford SWAP MEET & CAR SHOW

On the Grounds. 8:00 AM - 4:00 PM. 15th Annual Show and they're celebrating 30 years of Mercury Cougars and 40 years of Ford Rancheros. Over 250 cars expected. Sponsored by the Forever Fords Club and assisted by the Mustang Wranglers Club. Free entertainment, prizes and food. Admission \$3 per person. Contact (503)472-7470.

June 6

TRI-COUNTY LAMB SHOW

Cloverleaf. 4:30-7:00 PM. Sheep shearing, spinning and sheep dog demonstrations. Fleece for sale. Barbecue lamb dinner tops off the day. Dinner \$7.00 per plate. Admission FREE. Contact (503)640-6922.

June 7

SPEEDWAY RACING

Main Arena. Gates open 5:00 PM, Rider Parade 6:45, Races at 7:00. Rose Festival Classic, Best Pairs Championship. The top 8 riders will compete in a championship format for the title. General Admission \$10, Reserved Seating \$12. Contact (360)687-0539.

June 12

AIRSHOW FORUM

Program begins at 11:30. Aerobatics pilot Sean Tucker will address this kick-off event for the 1997 US West Rose Festival Airshow. Forum is sponsored by the Hillsboro and Sunrise Rotary. \$9 per person. Reservation required by June 9. Contact the Hillsboro Chamber of Commerce 648-1102.

June 13 - 15

US West Rose Festival AIRSHOW

Park your auto or RV on the Complex for this GREAT SHOW! Auto parking is \$3. RV spaces are \$45 for weekend pass (no one day passes). Contact the Fair Office.

June 20

SPEEDWAY RACING

Main Arena. Gates open at 5:00 PM, Rider Parade at 6:45, Races start at 7:00. Professional speedway motorcycle racing, AMA sanctioned. General Admission \$8, Reserved Seating \$9. Contact (360)687-0539.

June 21

BARREL RACING

Main Arena. FREE to the public. First round begins 1:00 PM and will last approximately 3 hours. Second round begins 7:00 PM. Contact 359-3604.

June 28

Access Marketing COMPUTER SHOW & SALE

Main Exhibit Hall/South. 10:00 AM - 4:00 PM. Several computer and software companies coming together to provide wholesale prices to the public. Computers, software, hardware and accessories at great savings. Top name brands of new, used and refurbished computer products. Admission \$3. Don't miss out on this special event. Contact (360)418-6678.

June 28 - 29

Greater Portland Dachshund Club EARTH DOG TESTS

Friday. AKC Judges Seminar for Earth Dog Tests. \$30.00 fee includes lunch.

Saturday. AKC Earth Dog Tests. Entries close 7:30 AM. Fees Vary. Small working terriers and dachshunds. Contact: (503)643-1806.

June 28 - 29

Collector's West GUN SHOW

Main Exhibit Hall/North. Saturday 9:00 AM-5:00 PM, Sunday 9:00 AM-4:00 PM. Guns, knives, militaria, and much more. Buy/sell/trade. Free appraisals. Admission \$4, under 12 free, no one under 18 admitted without parent. Contact (503) 644-5952.

BINGO

Cloverleaf Building. Tuesdays. Doors open 5:00, warm-ups, Bingo Mania. Regular games at 7:00. Funds used for Glencoe HS Football. Bingo Hotline 648-0361.

JULY EVENTS

July 3 - 6

Hillsboro Happy Days

July 12

Motorcycle Speedway Racing

July 12 - 13

Chrysler Road and Track Show

July 23 - 27

Washington County 4-H Horse Fair

July 29 - August 3

Washington County Fair & Rodeo

FACILITY SCHEUDLE

June, 1997

Sunday, June 01, 1997

Arena	4-H Hat to Hoof
Arena	Rodeo Sweethearts
Armory	National Guard
Main Exhibit-Entire	Collectors West Gun Show

Monday, June 02, 1997

Arena	Power Rents
Arts & Crafts	Civil Air Patrol
Cloverleaf	Rodeo Board Meeting
Floral	Prefair All Leaders Meeting
Main Exhibit-Main	4-H Fairhaven Farms
Main Exhibit-South	Westslope Dogs

Tuesday, June 03, 1997

Arena	4-H Horse Unlimited
Arts & Crafts	Animal School
Cloverleaf	Glencoe Football Bingo
Main Exhibit-South	Pet Consultants

Wednesday, June 04, 1997

Arena	Barrel Racers
Cloverleaf & Barns	Tri-County Lamb Show
Floral Building	OR Retired Educators

Thursday, June 05, 1997

Arena	Sheriff's Possee
Arts & Crafts	4-H Horse Camp
Fair Complex Grounds	NW All Ford Show
Friendship Square	Amy Aitken

Friday, June 06, 1997

Arena	NW Speedway, Inc
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Saturday, June 07, 1997

ARMORY	Birthday Party
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Sunday, June 08, 1997

Arena	Rodeo Sweethearts
Arena	4-H Hat to Hoof
Arena	4-H Dirt Stompers

Monday, June 09, 1997

Arena	4-H Animal House
Arena	Power Rents
Cloverleaf	Airshow Captains Meeting
Floral	Civil Air Patrol
Main Exhibit-Main	4-H Fairhaven Farms
Main Exhibit-North	4-H Kids N K-9's
Main Exhibit-South	Westslope Dogs

Tuesday, June 10, 1997

Arts & Crafts	Animal School
Cloverleaf	Glencoe Football Bingo

Floral	Air Show Cashiers Trainin
Main Exhibit-Main	4-H Mixed Mutts
Main Exhibit-South	Pet Consultants

Wednesday, June 11, 1997

Arena	Barrel Racers
Cloverleaf	Airshow-Command Center
Friendship Square	Airshow Meeting

Thursday, June 12, 1997

Arena	Sheriff's Possee
Friendship Square	Amy Aitken
Main Exhibit-South	Chamber of Commerce

Monday, June 16, 1997

Arena	Power Rents
Floral	Civil Air Patrol
Main Exhibit-Main	4-H Fairhaven Farms
Main Exhibit-Norht	4-H Kids N K-9's
Main Exhibit-South	Westslope Dogs

Tuesday, June 17, 1997

34th St. Parking Lot	Wash. County Sherriffs offi
Arena	4-H Bronco Busters
Arts & Crafts	Animal School
Cloverleaf	Glencoe Football Bingo
Main Exhibit-Main	4-H Mixed Mutts
Main Exhibit-South	Pet Consultants
Meeting Room	4-H Hunt Club

Wednesday, June 18, 1997

Arena	Barrel Racers
Arena	NW Speedway, Inc.
Arena	Sheriff's Possee
Arts & Crafts	Amy Aitken
Floral	Happy Days Celebration

Saturday, June 21, 1997

Arena	Rodeo Board - Bullorama
ARMORY	Wedding Reception
Arts & Crafts	Baptismal Celebration
Cloverleaf	Graduation Party
Main Exhibit-Main	Rocky Mtn. Elk Foundation

Sunday, June 22, 1997

Arena	4-H Hat to Hoof
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Monday, June 23, 1997

Arena	Power Rents
Arena	4-H Animal House
Floral	Civil Air Patrol
Main Exhibit-Main	4-H Fairhaven Farms
Main Exhibit-North	4-H Kids N K-9's
Main Exhibit-South	Westslope Dogs

Tuesday, June 24, 1997

Arena	4-H Horse Unlimited
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MAY 28 1997

May 24, 1997

Washington County Fair Complex
872 NE 28th Street
Hillsboro, OR 97124

Dear Washington County Fair Board,

During the past several winter seasons I have stored my boat with you at your fair complex. My name is Bruce Walsh and over the 1996/1997 season I believe I was customer number 28. All was not well when I attempted to pick up my boat on Tuesday, May 13, 1997. Not only did the interior of my boat show quite a few signs of having been exposed to water over the winter, but in addition, there was a dead cat, complete with hundreds of maggots, in my boat. As you may recall, I immediately brought the dead cat and maggots to your attention and left my boat with you to get this matter cleaned up. When I picked up my boat on Wednesday I took it directly to Classic Services West in Beaverton and had the boat detailed.

Several things have developed. First, even though the boat has been detailed, it is impossible to completely get rid of the smell or the newly hatching flies from the carpet. As a matter of fact, flies are continuing to hatch out, although it has been 10 days since we had our boat cleaned. Secondly, all of our ski vests, ski gloves, ropes and accessories were ruined. Also, I kept my boat drain plug and some tools in a blue heavy plastic cup holder. The cup holder and drain plug were missing.

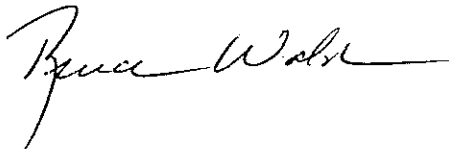
We have talked to a boat shop, the detailing company and our insurance agency and they all tell us the same thing. We will have to replace the carpet in the boat if we ever want to solve our odor and flies problem completely. We have purchased new equipment, except for one pair of ski gloves, and on Tuesday May 27, we have our boat scheduled to be recarpeted. As of yet we have been unable to use our boat and it looks like the first week of June before it will be available to us.

Now we have to address all the costs involved. I have enclosed copies of all receipts and the new carpet estimate. I have spent \$300.00 on the detailing, \$988.45 for the equipment and accessories, \$4.25 for the drain plug and the estimate of the new carpet is \$800.00. I have not replaced one of the ruined pair of gloves yet or some hoses that went with our air pump. So far the amount of money spent to get my boat back to normal is \$2092.70 which does not include my time or fuel to get all of these problems taken care of.

Please advise me on how you wish to take care of this.

Sincerely,

Bruce Walsh



12945 SW Laurmont Drive
Tigard, Or 97223

503 590-9372 or 624-7148

EVERGREEN CHRISTIAN
CENTER
HILLSBORO FOURSQUARE CHURCH

May 19, 1997

MAY 23 1997

Margaret Garza
Washington County Fair Complex
872 NE 28th
Hillsboro, OR 97124

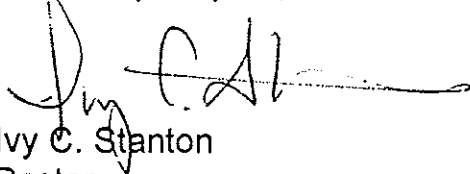
Dear Margaret,

On behalf of the women of Evergreen Christian Center, I want to express a heartfelt thank you for your diligence in representing the Washington County Fairgrounds. From the moment we made our first appointment with you, until we said our final good-by after our event, you were a delight.

Your enthusiastic attitude speaks volumes on behalf of the Washington County Fairgrounds and the community. You bent over backwards to help us in making the facilities available. Your follow through was commendable.

This was the largest event for women Evergreen has hosted. We felt it was a resounding success. Thank you again for making that possible.

With deep respect,


Ivy C. Stanton
Pastor

ICS/cag

Jesus Christ Savior, Healer
Holy Spirit Baptizer  Soon Returning King

Pastors Ed and Ivy Stanton
4400 N.W. Glencoe Road, Hillsboro, Oregon 97124 (503) 648-7168