

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, June 5, 1996

4:30 p.m.

1. Call to order.
2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. A. Bills for approval & detail of income received,
May 1996 (enc., pages 3-8)
- *4. A. Financial position, April 1996 (enc., page 9)
B. Financial recap, May 1996 (enc., pages 10-14)
- *5. A. Fair Board minutes - May 1, 1996 (enc., pages 15-19)
May 15, 1996 Special Meeting (enc., pages 20-22)
- *6. A. Activities calendar, June 1996 (enc., page 23)
B. Facility use, June 1996 (enc., page 24)

*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board
Report (enc. pages 25-28)
Christie Company Letter and response (enc. pages 29-31)
- B. Boosters' report

8. FAIR COMPLEX MARKETING REPORT:

- A. Margaret Garza

9. MAINTENANCE REPORT:

- A. Maintenance Team Member - Jim Jordan

10. OLD BUSINESS:

✓A. Update tentative approval of \$100,000 budget to cover preliminary costs for Multi Purpose Building

✓B. Grandstand Update

✓C. Fair Update (W) -

D. Financial Audit

E. Dog Leg Dirt - Regarding Tri-Met

F. Fair Entertainment \$100,000 - 10,000 Need 15,000

11. NEW BUSINESS:

A. Closed 4 days over Fourth of July

B. Tables & Chairs

C.

13. ANNOUNCEMENTS:

A. Next Fair Board meeting July 10, 1996

LINE ITEM REPORT
5/1/96 Through 5/31/96

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
A-State Funds				
3A Dept. of Econ. Dev.				
839	5/16/96	State of Oregon	Lottery Distrib 4th Quarter	11,111.11
				<u>11,111.11</u>
Total A-State Funds				<u>11,111.11</u>
C-Dedicated Fund				
9 Hotel-Motel Tax				
808	5/10/96	Wash. Co. Finance Division	Hotel/Motel Tax 4th Quarter	116,456.19
				<u>116,456.19</u>
Total C-Dedicated Fund				<u>116,456.19</u>
D-Interim Use Income				
10 Rent & Storage				
755	5/1/96	Davis Shows	April 24-28 Cornell & 34th	1,582.00
756	5/1/96	Juan Retequin	CCB 4/28 245 + 50 for Elec 220v	295.00
757	5/1/96	Gregory Layne	95-96 Boat Storage paid in full	148.02
780	5/3/96	Kenneth Williams	Boat storage 2nd payment	45.00
781	5/3/96	John Sabol	95-96 Boat Storage paid in full	191.40
783	5/3/96	Bruce Walsh	95-96 Boat Storage paid in full	135.00
784	5/3/96	RV Camping	J.Vavra w/bird show May	20.00
786	5/3/96	Pacific NW Fenton Glass Club	ME - 3/22,23,24 1996 entire	468.00
787	5/3/96	Pet Consultants	A & C March-June dates in full	90.00
788	5/3/96	Hazel Jones	Floral Bldg May 8 + Inv.	39.00
789	5/3/96	Teresa Arellano	Cancellation of Floral Bldg	60.00
790	5/6/96	RV Camping	RV Camping (260.00)	610.00
792	5/6/96	Hart to Hart Espresso	Coffee % for Hardy plant sale	84.00
793	5/6/96	Kathy Nadgwick	Hardy plant food %	138.15
796	5/7/96	Gem Faire	ME rent 5/22-5/26	1,800.00
797	5/7/96	T.V. Gem Club	ME 3/14-3/16 1997	750.00
798	5/7/96	RV Camping	Fox doll studio 2 nights	20.00
799	5/7/96	Fox Doll Studio	ME entire May 4 & 5 show	900.00
800	5/8/96	Joan McDowell	Cat & Doll show food %	200.55
801	5/8/96	RV Camping	Renee' Lynch w/Bird Show	20.00
803	5/9/96	Tropical Promotions	Armory rental March 8	213.10
805	5/9/96	RV Camping	Bird show Bob & Cindy Hill	20.00
809	5/10/96	Gerald Sweet	95-96 Boat Storage paid in full	272.40
810	5/10/96	Bob Carlson	95-96 Boat Storage Paid in full	194.10
811	5/10/96	Tom Flath	95-96 boat storage paid in full	149.40
814	5/10/96	Dan Campbell	95-96 boat storage paid in full	244.20
815	5/10/96	Richard Parker	95-96 Boat Storage paid In full	168.18
816	5/10/96	Vance Taylor	95-96 Boat Storage Paid in full	71.70
817	5/10/96	RV Camping	RV Camping (40.00)	280.00
818	5/10/96	Howard Hudson	95-96 Boat Storage Pain in full	163.92
819	5/14/96	T.V. Garden Club	FrsHp Sq. plaza ...May 4 & 5	300.00
821	5/14/96	David Miglioretto	95-96 Boat storage paid in full	129.00
822	5/14/96	Robert Griguahn	95-96 Boat Storage paid in full	137.76
823	5/14/96	Ron Reeves	95-96 Boat Car in full Cash	101.40
826	5/14/96	Jack Durrett	96-96 Boat Storage paid in full	160.20
829	5/14/96	Bonnie Luedloff	95-96 boat storage paid in full	175.80
830	5/14/96	G. Thompson	95-96 boat storage paid in full	187.20
831	5/14/96	Martin Mulligan	95-96 Boat Storage paid in full	118.80
832	5/14/96	Tony Cox	95-96 boat storage paid in full	186.00
833	5/14/96	Harold C. Ellicott	95-96 Boat Storage paid in full	117.96
834	5/14/96	Geraldine Pulito	95-96 Boat Storage paid in full	189.00
836	5/15/96	Harlan Grimwood	95-96 Boat Storage paid in full	153.00
837	5/15/96	Art Berry	95-96 Boat storage paid in full	174.78
835	5/16/96	Robert Brander	95-96 Boat Storage paid in full	204.36

LINE ITEM REPORT
5/1/96 Through 5/31/96

Num	Date	Payee	Memo	Amount
838	5/16/96	Reedville Cafe	Beer % Tropical Prom. May11	238.75
840	5/16/96	Larry Potts	Boat Storage paid in full	61.50
841	5/16/96	Kenneth Williams	Boat storage paid in full	78.00
842	5/16/96	Vynn Berg	Boat Storage paid in full	139.80
843	5/16/96	Melinda Tesar	95-96 Boat Storage paid in full	143.16
844	5/16/96	Tom Smothers	95-96 Boat Storage paid in full	124.80
845	5/16/96	Royal Moore	95-96 Boat Storage paid in full	171.00
850	5/16/96	Will and Judy Spady	95-96 boat storage paid in full	211.74
851	5/16/96	Haroldo Lopez	CCB May 11 1996	264.00
852	5/16/96	Harlan Watkins	95-96 Boat Storage paid in full	90.00
853	5/16/96	Robert Cena	95-96 Boat Storage paid in full	141.00
855	5/17/96	Ron Reeves	95-96 storage 2nd boat in full	162.60
856	5/17/96	Ralph Moberly	95-96 Boat Storage paid in full	220.20
857	5/17/96	Phil Levelle	95-96 boat storage paid in full	182.04
858	5/17/96	Bill Spisak/ John Keppel	95-96 Boat Storage paid in full	171.84
859	5/17/96	Tracy Sickler	95-96 Boat Storage paid in full	175.74
860	5/17/96	James Schaefer	Boat paid in full	139.80
861	5/17/96	Nancy Morgan	95-96 Boat Storage paid in full	142.74
862	5/17/96	Thad Young	95-96 Boat Storage paid in full	187.20
863	5/17/96	Kiki Byars	95-96 Boat Paid in full	196.86
864	5/17/96	Kenneth Orchard	95-96 boat storage paid in full	252.60
865	5/17/96	Charles Sharp	95-96 Boat Storage paid in full	226.50
866	5/17/96	RV Camping	RV Camping (27.00)	727.00
867	5/17/96	Dick Hughes	95-96 Boat storage paid in full	145.32
868	5/17/96	Lydia Caballero	CCB May 25 '96 paid in full	265.00
869	5/17/96	Michael Heerman	95-96 Boat Storage paid in full	173.22
870	5/17/96	Paul Norman	95-96 boat storage paid in full	185.04
871	5/17/96	James Riverman	95-96 Boat Storage paid in full	134.10
872	5/17/96	Lee Cunningham	95-96 Boat Storage paid in full	107.00
875	5/20/96	Gordon Barker	95-96 boat storage paid in full	160.62
876	5/20/96	Pyrgora Goat Breeders - Bill M.	January 20 show Armory	175.50
877	5/23/96	RV Camping	RV Camping (90.00)	280.00
878	5/24/96	COLLECTORS WEST	ME-entire May 11 & 12 show	1,492.00
880	5/24/96	James Leitko	95-96 Boat Storage paid in full	133.80
881	5/24/96	Phil Davis	95-96 Boat Storage paid in full	144.24
882	5/24/96	Assoc. of Riding Clubs	ME-South Show rings 3/2/96	470.70
885	5/24/96	Willamette Valley Barrel Racers	June 22 event Grmdsd/arena	125.00
893	5/28/96	Hillsboro Chamber of Commerce	Savor the Flv. in ME 4/20/96	550.78
894	5/29/96	Funtastic Shows	Fair Grounds Happy Days	4,000.00
				<u>24,699.57</u>
11 Damage Deposits				
851	5/16/96	Haroldo Lopez	Deposit	200.00
883	5/24/96	KENLEE ASSOCIATES	Deposit for CCB May 22-23	80.00
				<u>280.00</u>
14 Interest				
	5/1/96	Interest (April)		1,073.16
	5/1/96	Interest (April)		16.74
				<u>1,089.90</u>
17 Misc Income				
803	5/9/96	Tropical Promotions	To Armory	125.00
827	5/14/96	Hillsboro Chamber of Commerce	Overpayment	395.00
847	5/16/96	Culpepper & Co.	Refund 16' powder river gate	82.30
874	5/17/96	SAIF Corporation	Overpayment Workmen's comp	2,196.60
876	5/20/96	Pyrgora Goat Breeders - Bill M.	To Armory	125.00
				<u>2,923.90</u>
Total D-Interlm Use Income				<u>28,993.37</u>
E-Fair Income				
32 Concessions-Booths				
758	5/3/96	Padres, Inc.	'96 Fair booth in full	300.00

LINE ITEM REPORT
5/1/96 Through 5/31/96

Num	Date	Payee	Memo	Amount
785	5/3/96	Bags Etc.	'96 Fair booth paid in full	227.50
794	5/7/96	Furever Friends	'96 Fair Booth	200.00
795	5/7/96	John's Shoes & Clothing	'96 Fair booth paid in full	550.00
802	5/8/96	Pat's Products/Flea Treats	'96 Fair booth	162.50
806	5/9/96	NW Exposure	'96 Fair booth	137.50
807	5/9/96	Hanbies Specialty Shops	'96 Fair booth paid in full	275.00
808	5/10/96	Wash. Co. Finance Divison	'96 Fair booth WaC sheriff	137.50
812	5/10/96	God's Garments	'96 Fair booth	137.50
813	5/10/96	Connie Carpenter	'96 Fair booth	50.00
820	5/14/96	Alternative Healthlines	'96 Fair booth	137.50
828	5/14/96	Computer Images	'96 Fair booth paid in full	325.00
846	5/16/96	Lutz Snyder	'96 Fair booth paid in full	162.50
848	5/16/96	Bronleewe Inc.	'96 Fair booth	162.50
854	5/16/96	Greater Portland Bowling Council	'96 Fair booth paid in full	175.00
873	5/17/96	K & C Novelty Distributors	'96 fair booth paid in full	300.00
879	5/24/96	ASB Enterprises	'96 Fair booth paid in full	275.00
884	5/24/96	Sons of American Revolution	'96 Fair booth paid in full	162.50
886	5/24/96	Pat's Products/Flea Treats	'96 Fair booth paid in full	162.50
889	5/28/96	Marsalee's Thai Foods	'96 Fair booth paid in full	150.00
890	5/28/96	C & J Enterprises	'96 Fair booth paid in full	275.00
891	5/28/96	St. Matthew Altar Society	'96 Fair booth paid in full	110.00
892	5/28/96	Doring Kindesley Library	'96 Fair booth paid in full	162.50
				4,737.50
33 Sponsorships				
791	5/6/96	Winona Grange	Special Award	15.00
				15.00
41 Miscellaneous				
782	5/3/96	Fair Camping	L & M Company Dry land 7 nights	35.00
887	5/24/96	Fair Camping	Pat's Product dryland 6 nights	30.00
				65.00
Total E-Fair Income				4,817.50
G-Bingo				
70 Sessions				
759	5/3/96	Glencoe Football	CCB Mar. 5,6,12,13,19,26,27	2,100.00
				2,100.00
Total G-Bingo				2,100.00
Income - Unassigned				
888	5/27/96	Stephanie Osborne		353.00
Total Income - Unassigned				353.00
TOTAL INCOME CATEGORIES				163,831.17
EXPENSE CATEGORIES				
A-Personnel				
101 Salaries				
20647	5/7/96	Volt Services Group	For Admin Clerk	(684.00)
20667	5/10/96	Wash. Co. Finance Division	Payroll	(11,883.86)
20706	5/24/96	Wash. Co. Finance Division	payroll	(12,129.06)
				(24,696.92)
102 O.P.E.				
20667	5/10/96	Wash. Co. Finance Division	Benefits	(1,642.77)
20685	5/16/96	Mutual of Omaha Companies	Margaret's ins. coverage	(134.80)
20706	5/24/96	Wash. Co. Finance Division	benefits	(4,602.26)

LINE ITEM REPORT
5/1/96 Through 5/31/96

Num	Date	Payee	Memo	Amount
				(6,379.83)
Total A-Personnel				<u>(31,076.75)</u>
B-Interim Operations				
107 Office Expense				
20632	5/7/96	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(115.38)
				(115.38)
108 Telephone				
20637	5/7/96	GTE Paging	Albert pager	(65.70)
20675	5/16/96	GTE	Phone	(670.32)
20677	5/16/96	AT & T Long Distance	Long Distance	(156.05)
				(792.07)
109 Printing				
20678	5/16/96	LAZERQUICK	Copies	(4.75)
				(4.75)
110 Postage				
20666	5/8/96	U.S. Postmaster	Postage Meter	(300.00)
				(300.00)
111 Equip. & Bldg. Rental				
20633	5/7/96	Automated Office Systems	Copier Rental	(172.75)
20694	5/17/96	Power Rents	Used to move Trans. in dump Truc	(60.00)
				(232.75)
112 Utilities				
20636	5/7/96	PGE	Electric	(24.41)
20648	5/7/96	Hillsboro Garbage	Close Date 03/31/96	(1,416.81)
20674	5/16/96	Northwest Natural Gas	Gas	(266.49)
20676	5/16/96	PGE	Electric	(1,890.11)
20682	5/16/96	Hillsboro Garbage	Close Date 04/30/96	(1,194.78)
20699	5/17/96	CITY OF HILLSBORO	Utilities	(3,213.56)
				(8,006.16)
113 Repair & Maintenance				
20640	5/7/96	Cudahy Lumber Company	Repair Gazebo	(60.46)
20642	5/7/96	A-Boy Supply	4-H barn repair	(272.97)
20643	5/7/96	Harbor Oil	Waste Oil disposed	(17.50)
20644	5/7/96	McClenny Refrigeration	ME fridge	(168.89)
20645	5/7/96	Hillsboro Pump Service	Pump motor/armory/mike's drain li	(140.24)
20649	5/7/96	Copeland Lumber Yards, Inc.	barn repair	(36.80)
20650	5/7/96	HILLSBORO AUTO PARTS	Dump truck flywheel	(1,046.53)
20651	5/7/96	MARK'S LIFT TRUCK SERVICE	Towmotor #2	(165.93)
20652	5/7/96	True Value Hardware	4-H barn repair	(124.16)
20653	5/7/96	PLATT ELECTRIC	CCB Lights/sheep barn light sys	(92.57)
20654	5/7/96	POOL-GARDNER LUMBER CO.	New signs	(174.10)
20655	5/7/96	LEE'S INDUSTRIAL SUPPLY	Dump truck/JD AMT #1	(39.50)
20656	5/7/96	Fisher Implement	JD AMT #1 & 2/JD Chainsaw	(461.61)
20657	5/7/96	Plumbing Materials Supply Inc.	Landscaping	(87.16)
20658	5/7/96	Pac West Distributing	Toro mower belts	(101.95)
20659	5/7/96	SIERRA GLASS	Armory Window	(93.00)
20660	5/7/96	AG West Supply	Landscape and grounds upkeep	(560.00)
20661	5/7/96	Auto Electric & Battery	3600 Ford tractor	(198.95)
20662	5/7/96	A & I PAINT	Livestock restroom 4-H barn	(435.45)
20663	5/7/96	GRATTER'S TIRE & WHEEL	GMC Van JD AMT # 1 & #2	(334.80)
20664	5/7/96	Fox Valley Systems	Marking paint Rv Park	(112.07)
20669	5/10/96	Hillsboro Forest Products	4-H Barn Restoration	(1,729.20)
20692	5/17/96	Forest Grove Honda	Blue Honda 70	(31.70)
20693	5/17/96	EOFF ELECTRIC	New light sys. in sheep barn	(279.35)
20694	5/17/96	Power Rents	Barn upgrades	(97.60)
20696	5/17/96	Baker Rock Resources	4-H barn redo	(322.14)

LINE ITEM REPORT
5/1/96 Through 5/31/96

Num	Date	Payee	Memo	Amount
20697	5/17/96	SUPPLY ONE	Expansion of shop compound	(201.94)
20698	5/17/96	Cudahy Lumber Company	sheep and barn upgrade	<u>(902.40)</u>
				(8,288.97)
114 General Supplies				
20630	5/7/96	PACIFIC AIRGAS	Welding Supplies	(33.65)
20642	5/7/96	A-Boy Supply	Shop supplies	(287.77)
20649	5/7/96	Copeland Lumber Yards, Inc.	shop supplies	(89.66)
20650	5/7/96	HILLSBORO AUTO PARTS	Supplies	(60.45)
20652	5/7/96	True Value Hardware	Shop Supplies	(404.42)
20653	5/7/96	PLATT ELECTRIC	Supplies	(43.70)
20654	5/7/96	POOL-GARDNER LUMBER CO.	shop tools	(85.86)
20655	5/7/96	LEE'S INDUSTRIAL SUPPLY	Safety glasses/supplies	(47.40)
20656	5/7/96	Fisher Implement	supplies	(6.78)
20680	5/16/96	B & B Lock & Key	5 KEYS	(6.25)
20684	5/16/96	Sullivan's City Laundry	1 PAIR COVERALLS	(10.00)
20691	5/17/96	Sign Pro	Safety signs for hoist in shop	(76.70)
20695	5/17/96	All MRO Products	Shop Supplies	(474.19)
20700	5/17/96	Bob Nagel Distributing	Toilet seat cover, paper prod.	(494.96)
20701	5/17/96	Jerry Wood	For tool purchase	<u>(230.00)</u>
				(2,351.79)
119 Legal Fee to County				
20673	5/16/96	County Counsel	Legal Services March	<u>(456.00)</u>
				(456.00)
121 Professional Svc.				
20638	5/7/96	Premier Security Co.	Romero 15th birthday party	<u>(42.75)</u>
				(42.75)
124 Car Allowance				
20627	5/2/96	Cal Wade	Car Allowance	(325.00)
20628	5/2/96	Sue Oxendine	Car Allowance	(70.00)
20629	5/7/96	Margaret Garza	Car Allowance	<u>(100.00)</u>
				(495.00)
131 Advertising & P.R.				
20631	5/7/96	Hillsboro Argus	Riding mower ad/weekly ad	(212.93)
20634	5/7/96	U.S. Bankcard Division	Chamber/Rotary	(108.57)
20641	5/7/96	US West	Yellow pages	(120.50)
20679	5/16/96	U.S. Bankcard Division	Chamber/Rotary	<u>(45.70)</u>
				(487.70)
132 Board Expense				
20626	5/1/96	Walmart	Fair Board Meeting Supplies	<u>(58.44)</u>
				(58.44)
133 Dues,Licenses,Fees				
20631	5/7/96	Hillsboro Argus	Subscription	(30.00)
20639	5/7/96	THE OREGONIAN	Subscription	(14.50)
20683	5/16/96	Forest Grove Chamber of Commerce	Annual Dues	(171.50)
20686	5/16/96	American Dairy Goat Association	Show sanction Application	(76.00)
20688	5/17/96	State of Oregon	Annual elevator operating fee	(101.12)
20689	5/17/96	State of Oregon	Assumed Business Name Reg	(12.00)
VOID	5/17/96	American Dairy Goat Association	Show sanction Application	<u>(76.00)</u>
				(405.12)
149 Misc. Matl & Svcs.				
20665	5/7/96	Petty Cash	For petty cash	<u>(172.48)</u>
				(172.48)
150 Refunds				
20646	5/7/96	Jehovah's Witnesses	Credit for missing chairs	(13.00)
20670	5/13/96	Haroldo Lopez	Refund deposit for May 11 in CCB	(200.00)
20703	5/20/96	Oregon Military Dept.	Armory Usage-Booked by Fair Comp	(675.00)

LINE ITEM REPORT
5/1/96 Through 5/31/96

Num	Date	Payee	Memo	Amount
20704	5/20/96	KENLEE ASSOCIATES	Overpayment	(3.50)
				(891.50)
151 County-Indirect Cost				
20668	5/10/96	Wash. Co. Finance Division	County Indirect	(4,440.25)
				(4,440.25)
Total B-Interim Operations				<u>(27,541.11)</u>
C-Fair Operations				
175 Printing				
20635	5/7/96	Gifts 4-U	Bumper Stickers	(281.50)
				(281.50)
187 Repair & Maintenance				
20708	5/28/96	Chris Carson	Refurbishing old signs	(250.00)
				(250.00)
Total C-Fair Operations				<u>(531.50)</u>
J-Capital Outlay				
512 Building & Structure				
20681	5/16/96	VanDomelen/Looijenga/McGarrigle/	ME Hall drafting & engineering	(280.00)
				(280.00)
Total J-Capital Outlay				<u>(280.00)</u>
TOTAL EXPENSE CATEGORIES				<u>(59,429.36)</u>
TRANSFERS				
POOL #4486				
	5/10/96	Gov't Pool		14,000.00
	5/13/96	Gov't Pool		(110,000.00)
Total POOL #4486				(96,000.00)
U.S. BANK				
	5/10/96	Gov't Pool		(14,000.00)
	5/13/96	Gov't Pool		110,000.00
Total U.S. BANK				96,000.00
TOTAL TRANSFERS				<u>0.00</u>
GRAND TOTAL				<u>104,401.81</u>

**Washington County Fair Complex
FINANCIAL POSITION
April 30, 1996**

CHECKING ACCOUNTS	U.S. Bank	First Interstate	Bingo
Beginning Balance	2,602.61	1,087.04	2,760.56
Income	24,621.30	0.00	0.00
From Government Pool	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>
	57,223.91	1,087.04	2,760.56
Less Checks	54,533.19	0.00	0.00
To Government Pool	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Balance	\$2,690.72	\$1,087.04	\$2,760.56
TOTAL COMBINED CHECKING			\$6,538.32
SAVINGS ACCOUNTS			
Investment Pool			
Beginning Balance	245,427.53		
Interest for Month	1,201.98		
From Checking	0.00		
To Checking	<u>30,000.00</u>		
Ending Balance	\$216,629.51		
EXPO ACCOUNT			
Beginning Balance	3,660.95		
Interest for Month	<u>16.74</u>		
Ending Balance	\$3,677.69		
TOTAL COMBINED SAVINGS			<u>\$220,307.20</u>
 TOTAL RESOURCES			 \$226,845.52

May 1996
21-22

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
MAY 1 - 31, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
STATE FUNDS									
24,000	34,722	0	1	Racing Commission	0	0	0.00	0.00	0.00
29,545	0	0	2	Apportionment	0	0	0.00	0.00	0.00
17,345	10,818	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	0	34,722	3A	Dept. of Econ. Dev.	34,700	44,000	11,111.11	44,444.44	444.44
<u>70,890</u>	<u>45,540</u>	<u>34,722</u>			<u>34,700</u>	<u>44,000</u>	<u>11,111.11</u>	<u>44,444.44</u>	<u>444.44</u>
SPECIAL FUNDS									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DEDICATED FUNDS									
0	0	0	8	Development Fund	0	0	0.00	0.00	0.00
330,856	354,125	397,775	9	Hotel/Motel Tax	375,000	390,000	116,456.19	465,807.35	75,807.35
<u>330,856</u>	<u>354,125</u>	<u>397,775</u>			<u>375,000</u>	<u>390,000</u>	<u>116,456.19</u>	<u>465,807.35</u>	<u>75,807.35</u>
INTERIM INCOME									
116,040	163,541	175,904	10	Rent & Storage	140,000	170,000	25,052.57	180,027.12	10,027.12
205	540	700	11	Damage Deposits	3,000	3,000	280.00	950.00	(2,050.00)
0	0	0	12	Advertising Sold	0	0	0.00	0.00	0.00
3,460	5,500	11,250	13	Gate Change	11,250	5,500	0.00	5,500.00	0.00
10,117	5,881	9,672	14	Interest	5,000	8,500	1,089.90	10,742.59	2,242.59
47,567	5,665	9,381	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
5,771	31,609	27,747	16	Parking Fees	25,000	27,708	0.00	27,707.86	(0.14)
20,262	20,589	24,652	17	Miscellaneous Income	20,000	20,000	2,923.90	11,354.11	(8,645.89)
<u>203,422</u>	<u>233,324</u>	<u>259,306</u>			<u>304,250</u>	<u>334,708</u>	<u>29,346.37</u>	<u>236,281.68</u>	<u>(98,426.32)</u>

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
MAY 1 - 31, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR INCOME									
30,950	27,097	32,506	30	Youth Admission	35,000	33,102	0.00	33,102.00	0.00
237,657	191,870	231,152	31	Other Admission	235,000	215,331	0.00	215,368.55	37.55
100,302	101,325	121,028	32	Concessions/Booths	110,000	120,000	4,737.50	96,083.51	(23,916.49)
53,359	49,546	43,220	33	Sponsorships	45,000	33,055	15.00	32,905.00	(150.00)
8,135	6,908	3,430	34	Advertising Sold	8,000	6,000	0.00	5,760.00	(240.00)
11,500	0	0	35	Gate Change	11,500	0	0.00	0.00	0.00
55,472	44,310	45,619	36	Carnival Income	51,000	51,430	0.00	56,430.00	5,000.00
3,815	3,482	3,879	37	Entry Fees	3,500	2,932	0.00	2,932.25	0.25
37,379	32,277	35,470	38	Parking Fees	53,000	48,432	0.00	48,431.47	(0.53)
2,300	25,706	32,000	39	Rodeo Sponsorships	30,000	27,125	0.00	28,125.00	1,000.00
3,723	6,678	4,498	40	Horse Show	0	0	0.00	0.00	0.00
3,958	4,100	5,635	41	Miscellaneous	4,500	8,290	65.00	11,482.84	3,192.84
	0	0	42	Rodeo Admissions	10,000	8,218	0.00	8,217.76	(0.24)
	0	76,503	43	Main Stage -	80,000	49,191	0.00	49,191.02	0.02
		0.00	44	Arena Admissions	2,000	1,189	0.00	1,189.30	0.30
<u>548,550</u>	<u>493,298</u>	<u>634,940</u>			<u>678,500</u>	<u>604,295</u>	<u>4,817.50</u>	<u>589,218.70</u>	<u>(15,076.30)</u>
BINGO									
		12,072	70	Sessions	0	0	2,100.00	6,000.00	6,000.00
		2,852	71	Food	0	0	0.00	0.00	0.00
		2,019	72	Operating Change	0	0	0.00	0.00	0.00
<u>0</u>	<u>63,153</u>	<u>16,942</u>			<u>0</u>	<u>0</u>	<u>2,100.00</u>	<u>6,000.00</u>	<u>6,000.00</u>
BEGINNING BALANCE									
<u>283,429</u>	<u>256,786</u>	<u>222,793</u>	99	Cash on Hand	<u>175,000</u>	<u>196,042</u>	<u>0.00</u>	<u>196,041.50</u>	<u>(0.50)</u>
<u>283,429</u>	<u>256,786</u>	<u>222,793</u>			<u>175,000</u>	<u>196,042</u>	<u>0.00</u>	<u>196,041.50</u>	<u>(0.50)</u>
<u>1,437,147</u>	<u>1,446,227</u>	<u>1,566,478</u>			<u>1,567,450</u>	<u>1,569,045</u>	<u>163,831.17</u>	<u>1,537,793.67</u>	<u>(31,251.33)</u>

May 1996
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WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
MAY 1 - 31, 1996

ACTUAL 1992-1993	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
PERSONNEL									
246,903	260,786	290,008	101	Salaries	290,000	300,000	24,696.92	295,331.65	4,668.35
84,688	99,007	119,423	102	O.P.E.	110,000	116,000	6,379.83	90,587.21	25,412.79
331,591	359,793	409,431			400,000	416,000	31,076.75	385,918.86	30,081.14
INTERIM OPERATIONS									
2,792	3,797	3,774	107	Office Expense	4,000	4,000	115.38	3,487.77	512.23
8,084	9,401	10,486	108	Telephone	10,800	10,800	792.07	8,400.35	2,399.65
885	958	405	109	Printing	500	500	4.75	1,247.87	(747.87)
2,894	3,400	3,628	110	Postage	4,000	4,000	300.00	3,436.86	563.14
2,149	2,781	2,372	111	Equip/Bldg Rental	2,000	2,000	232.75	2,341.29	(341.29)
48,770	54,106	59,335	112	Utilities	64,000	64,000	8,006.16	63,050.79	949.21
44,886	37,440	57,232	113	Repair & Maintenance	35,000	45,000	8,288.97	47,090.46	(2,090.46)
12,189	14,568	17,876	114	General Supplies	15,000	18,000	2,351.79	17,185.35	814.65
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
3,460	5,500	11,250	116	Gate Change	11,500	5,500	0.00	5,500.00	0.00
573	9,779	4,327	117	Parking	6,000	6,000	0.00	5,932.39	67.61
4,220	5,394	3,398	118	Travel & Training	4,000	4,000	0.00	1,879.16	2,120.84
892	1,198	674	119	Legal fee to County	500	700	456.00	1,087.00	(387.00)
7,864	10,031	50,667	121	Professional Svcs.	5,000	15,000	42.75	10,802.03	4,197.97
6,521	5,708	8,509	122	Insurance & Bond	8,500	8,500	0.00	6,677.60	1,822.40
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,340	5,790	124	Car Allowance	5,940	5,940	495.00	5,245.00	695.00
6,801	8,343	7,494	131	Advertising & P.R.	7,000	7,500	487.70	8,470.95	(970.95)
3,965	3,059	3,637	132	Board Expense	4,000	3,600	58.44	2,083.33	1,516.67
3,002	2,283	2,606	133	Dues, Licenses, Fees	3,000	3,000	405.12	2,841.04	158.96
2,756	4,877	4,187	149	Misc. materials & Svcs.	5,000	5,000	172.48	3,382.11	1,617.89
1,697	1,930	6,522	150	Refunds	4,000	6,500	891.50	8,248.93	(1,748.93)
11,721	11,101	14,919	151	County-Indirect cost	17,761	17,761	4,440.25	17,761.00	0.00
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
181,461	200,994	279,087			217,501	237,301	27,541.11	226,151.28	11,149.72

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996
MAY 1 - 31, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
FAIR OPERATIONS									
12,334	10,815	10,751	175	Printing	11,910	11,910	281.50	8,472.12	3,437.88
5,861	7,030	7,311	176	Utilities	7,500	8,199	0.00	8,199.15	(0.15)
11,500	0	0	177	Gate Change	11,500	0	0.00	0.00	0.00
4,602	4,538	5,649	178	Parking	6,000	5,911	0.00	5,611.30	299.70
48,836	42,213	42,313	179	Professional Svcs.	41,000	32,500	0.00	35,949.57	(3,449.57)
50,002	50,752	57,977	180	Advertising	60,000	63,069	0.00	63,068.73	0.27
323	426	2,528	181	Refunds	2,300	783	0.00	783.25	(0.25)
2,391	5,093	3,405	182	Miscellaneous	3,000	5,551	0.00	9,975.91	(4,424.91)
6,416	2,106	4,900	183	Decorations	3,000	2,548	0.00	2,807.26	(259.26)
8,455	6,359	6,520	184	Equipment Rental	3,200	4,794	0.00	5,193.66	(399.66)
12,942	13,160	13,056	186	Restroom Service	13,500	18,853	0.00	15,353.24	3,499.76
0	0	2,165	187	Repair & Maintenance	4300	1,000	250.00	1,001.32	-1.32
<u>163,662</u>	<u>142,492</u>	<u>156,574</u>			<u>167,210.00</u>	<u>155,118.00</u>	<u>531.50</u>	<u>156,415.51</u>	<u>(1,297.51)</u>
EXHIBITS/COMPETITIONS									
2,834	2,851	2,382	211	Awards FFA	2,500	3,301	0.00	3,301.05	(0.05)
1,439	815	1,345	212	Personnel FFA	1,350	1,494	0.00	1,493.58	0.42
496	331	915	213	Other FFA	900	1,145	0.00	1,177.89	(32.89)
10,574	7,694	8,414	221	Awards 4-H	8,400	7,133	0.00	7,133.13	(0.13)
7,749	6,364	6,259	222	Personnel 4-H	6,300	7,984	0.00	7,984.34	(0.34)
2,492	3,257	3,495	223	Other 4-H	3,500	4,059	0.00	4,059.39	(0.39)
35,119	38,627	37,983	231	Awards Open Class	40,000	37,889	0.00	38,305.47	(416.47)
3,957	4,521	3,995	232	Personnel Open	5,000	7,290	0.00	7,290.29	(0.29)
2,910	5,046	5,276	233	Other Open Class	5,000	4,950	0.00	4,950.07	(0.07)
<u>67,570</u>	<u>69,506</u>	<u>70,063</u>			<u>72,950.00</u>	<u>75,245.00</u>	<u>0.00</u>	<u>75,695.21</u>	<u>(450.21)</u>
RODEO									
21,000	28,000	33,033	311	Prize Money	31,500	32,700	0.00	32,700.00	0.00
5,541	11,585	10,723	312	Announcer/Contractor	12,000	14,464	0.00	14,464.29	(0.29)
14,000	13,000	15,900	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	0	314	Special Awards	800	318	0.00	318.00	0.00
0	0	0	315	Special Kid's Rodeo	1,000	0	0.00	0.00	0.00
0	0	397	316	Promotion	1,400	0	0.00	315.00	(315.00)
2,218	4,305	3,730	317	Materials & Supplies	4,500	4,967	0.00	8,172.63	(3,205.63)
2,622	704	2,252	318	Board Expense	2,500	2,500	0.00	4,544.59	(2,044.59)
974	995	2,295	319	Other (Fees & Dues)	1,500	1,500	0.00	1,427.80	72.20
82	1,410	367	320	Queen	2,000	2,000	0.00	1,750.30	249.70
0	0	0	321	Rental Equipment	3,525	4,930	0.00	4,860.00	70.00
<u>46,437</u>	<u>59,999</u>	<u>68,697</u>			<u>77,225.00</u>	<u>79,879.00</u>	<u>0.00</u>	<u>85,052.61</u>	<u>(5,173.61)</u>

WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996
 MAY 1 - 31, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
HORSE SHOWS									
2,352	1996	1,890	322	Personnel	0	0	0.00	0.00	0.00
3,573	4569	3,572	323	Other	0	0	0.00	0.00	0.00
5,925	6,565	5,462			0	0	0.00	0.00	0.00
FAIR: ENTERTAINMENT									
76,000	82,580	106,850	324	Main Stage	120,000	106,300	0.00	106,300.00	0.00
61,517	50,757	48,695	325	Grounds Entertainment	55,000	54,446	0.00	54,446.26	(0.26)
31,804	30,784	33,620.7	326	Associated Costs	34,500	36,057	0.00	36,056.69	0.31
1,871	1,953	1,859.7	327	Touch & See	2,000	1,972	0.00	1,971.50	0.50
171,192	166,073	191,025			211,500	198,775	0.00	198,774.45	0.55
INTERIM ENTERTAINMENT									
47,725	5,062	7,989	375	Interim shows	100,000	100,000	0.00	611.00	99,389.00
47,725	5,062	7,989			100,000	100,000	0.00	611.00	99,389.00
BINGO									
		11,652	401	Personnel	0	0	0.00	0.00	0.00
		2,464	402	Supplies	0	0	0.00	0.00	0.00
		0	403	Mileage	0	0	0.00	0.00	0.00
		1,961	404	Food	0	0	0.00	0.00	0.00
		4,245	405	Advertising	0	0	0.00	0.00	0.00
		0	406	Equipment Rental	0	0	0.00	0.00	0.00
		435	407	Operating Change	0	0	0.00	0.00	0.00
		1,216	408	Dues, Licenses, Fees	0	0	0.00	70.00	(70.00)
	58,762	21,972			0	0	0.00	70.00	(70.00)
CAPITAL OUTLAY									
86,352	58,224	55,419.89	510	Purchase/Lease	56,000	56,000	0.00	54,380.00	1,620.00
17,285	8,264	124.28	511	Land Improvements	0	19,200	0.00	7,729.65	11,470.35
26,854	49,784	83,571.23	512	Bldg. & Structure	6,564	11,564	280.00	5,963.95	5,600.05
34,680	12,359	20,520	513	Equipment	6,000	6,000	0.00	9,677.87	(3,677.87)
0	25,559	500	514	Equipment-Bingo	0	0	0.00	0.00	0.00
165,171	154,189	160,135			68,564	92,764	280.00	77,751.47	15,012.53
CONTINGENCY									
210,000	222,793	196,042	600	Contingency	252,500	252,500	0.00	196,042.00	56,458.00
210,000	222,793	196,042			252,500	252,500	0.00	196,042.00	56,458.00
1,390,734	1,446,228	1,566,477			1,567,450	1,607,582	59,429.36	1,402,482.39	205,099.61

FAIR BOARD MINUTES
MAY 1, 1996

FAIR BOARD

John Thomas
George Otten
Linda Gray
David Lintz
Ken Leahy

STAFF

Cal Wade
Margaret Garza
Earl Bemis
Sue Oxendine

GUESTS

Bonnie Hays
Fred Boyles
Rocky Williams
Eric Apaletegui
Tom Gordon

The public was welcomed by Chairman John Thomas.

CONSENT AGENDA

The hotel/motel check will be one of the keys to making the budget, the other being the interim rentals and fair booths.

The bingo income line item has been corrected. The money received was placed under the wrong line item.

MOTION: MOVED BY LINDA GRAY, SECONDED BY GEORGE OTTEN, TO ACCEPT THE CONSENT AGENDA.

BONNIE HAYS

The Washington County Budget Committee has a five year revenue stabilization fund. There are some available funds which Charlie Cameron, County Administrator, is suggesting be used for a one time contribution to education and technology. This money is separate from the \$120,000 set aside for community based organization and can be contributed to stand alone capital projects outside the general fund. Cameron indicated to Hays he could make a case that the county needs a conference and training location which could also be used by the business community. Hays requested permission to send the ten budget committee members a packet of information on the Fair Complex proposed regional center and ask for \$100,000 to be spent on architectural and engineering plans.

Cameron also asked Hays if the Board of County Commissioners has been approached about the feasibility of going out for another bond. Hays suggested trying for the September mail-in election because the zoo is the only other entity on the ballot at this date. July is the filing deadline.

Fair Board members expressed doubt as to being ready for a September election. The last election was approximately \$60,000. Hays would like to test the County Commissioners to see if they would lean favorably towards a bond measure for the Fair Complex. If they indicate they are in favor a RFP could be published parallel to budget approval from the budget committee. The actual monies or approval could not be advanced until July 1. The design would be conceptual for a more defined product for the bond issue. Wade also

stressed the importance of the need for a better written bond measure, specifically how much it would cost the homeowner for a \$100,000 home.

MOTION: MOVED BY LINDA GRAY, SECONDED BY DAVID LINTZ, TO AUTHORIZE HAYS TO PUT TOGETHER A PACKET FOR THE BUDGET COMMITTEE ASKING FOR \$100,000 CAPITAL AND APPROACH THE BOARD OF COUNTY COMMISSIONERS ABOUT THE SEPTEMBER BOND ISSUE. MOTION PASSED UNANIMOUSLY.

RODEO BOARD

Work parties have started. Finauer got donated siding for the office. The new bull pens will be started soon. The posts are at Robinson's and the gates at the fairgrounds.

The mailer was sent out and responses are starting to be received. 3,500 letters were sent out and the results so far are four \$1,000 sponsors, five new volunteers, twelve ad leads and four booth leads. The new sponsors are: Pacific Waterworks, Queen Pump, and two contractors. Only two of the responses received have been negative. Williams is going to respond to the one who signed their name. 1500 additional mailers are going to be mailed asking for larger sponsorships commitments.

Williams also noted that the fair staff has been excellent to work with this year.

BOOSTERS

Air Show will be discussed at tonight's meeting

MARKETING

New marketing representative Margaret Garza was introduced. She gave a brief background of herself.

The Fair Complex was the home for the Hillsboro Chamber of Commerce's "Savor the Flavor". It was a great event that outgrew its space the first year. 1977 dates are being finalized and dates for 1998 and 1999 have been set. Every Husband's Nightmare was also in April.

Coming events in May include the doll show and Rose City Exotic Bird Show.

Garza reported she has booked a 1998 Elks Convention and a two day Alpaca Show in March of 1977.

MAINTENANCE

Bemis reported that each maintenance team member has been busy with their individual areas of responsibility and assisting in other areas as needed. Wold is working on the landscaping while Jordan continues vehicle maintenance. Jordan was instrumental in assisting with Savor the Flavor. Flanagan, Jr., when not working events, has been painting the barn roofs. He is also in charge of the restitution crews. Wood is restoring the 4-H

barn tie racks and sheep/goat barns. Bisbee, a seasonal worker, has done the large field mowing and assisted with the barns. Boje, our Green Thumb worker, continues with bingo set up and has started spending a lot of her time on the mower. Bemis said he has worked on the sheep/goat barns and the procurement of materials for future projects. He thanked Leahy for the donation of used metal siding and roofing. Both will be used in barn repair and conversion to year-round storage.

MAIN EXHIBIT BUILDING

The plans have been stalled in the City Building Department for a long time. VanDomelen, the engineers involved with the project, used the national FIMA code, but apparently the code is not accepted in the City of Hillsboro. The City asked for new calculations.

The testing of the block walls was done last week to establish the shear mark. The building came through "with flying colors" and exceeded everyone's expectations.

The engineering design for the walls calls for sheet metal steel studs with clip board walls. Special attention will have to be given to the two interior walls. The budget estimate for the work is \$100,000.

Once the City gives their approval an RFP will be written. The time frame will indicate this will be a winter project.

Wade has talked with the County about borrowing the \$100,000. Reimbursements will be done over a three year period.

JENSEN TRIAL

In the original trial the judge ruled the case was workman's comp rather than liability. The Appeals Court has reversed the original ruling. Wade believes there may be an out-of-court settlement. The trial date has not been set, but the lawyers are talking October.

GRANDSTAND

Boyles had a picture of the proposed new grandstand. The plans finally were received on April 30. The plans need to go to the City for review. Gray had picked up a filing form from the planning office.

Lintz asked if more information had been received regarding the lease/purchase agreement. He also inquired about commitment letters from sponsors should a default in payment occur. Williams said he had \$35,000 verbally committed, but letters of commitment have not gone out because the rodeo board has been waiting for pictures and plans to show. The committed funds are from Power Rents, Friberg Electric, Rutan, and Schnitzer Steel.

Wade noted that the roof might have to go to bid because it is new. An exemption could be requested from the Board of County Commissioners. Other companies have been consulted and the proposed used grandstand looks like a good deal.

The Master Plan calls for 5,000 covered seats. Wade is concerned that the number of seats could not be increased from the 3,700. Other expenses to consider are electrical and sewer and the cost of moving the booster booth.

Bemis has checked with the Building Department. Plan review takes 2 - 3 weeks and the Building Department is another 2 - 3 weeks. Gray said she spoke to someone at the City who told her the entire time frame was 2 - 3 weeks.

Lintz stressed the importance of having the lease agreement to study the terms including the consequences of missing payments.

Wade asked the board to let the staff do the work and get the specifications and agreements. He also asked for permission to reimburse Leahy the \$500 deposit on the grandstands.

Wade will talk with County Counsel and purchasing regarding exemption from bidding laws.

FAIR UPDATE

Oxendine reported on the fair's progress. Premium books will go to the printer next week. All grounds acts and secondary stages are booked. Commercial booth spaces are still available.

She has met with the draft horse group and finalized plans for their shows. Contracts for the draft horse teams will be between the fair and the individual owners rather than through George Horner.

Emilio canceled his Sunday appearance. Wade has only \$10,000 to spend for Sunday's entertainment and is working with Concert Services to come up with a replacement act.

STATION COMMUNITY PLANNING AREA MEETING

Wade had written objections to what was required of the Fair Complex for the station and adjacent buildings and land. The issues will be addressed at a May 22 meeting.

TRI-MET

Tri-Met wants 30' of the Quadrant property to widen 34th Street. There already is an easement of 25' for roads so the actual purchase involved 5' from the Fair Complex. They are offering \$7,700 which figures to \$2/sq. ft. This is twice what was offered for Gardner-Beedon.

MOTION: MOVED BY DAVID LINTZ, SECONDED BY LINDA GRAY, TO ACCEPT THE \$2/SQ. FT. OFFER. MOTION PASSED UNANIMOUSLY.

The Board of County Commissioners will have to give their approval of the purchase. Wade will follow-up.

COUNTY AUDITOR

Thomas and Lintz met with the personnel auditor, Alan Percell. Percell will be in touch with Wade and there will be some form of investigation.

CHAMBER BANQUET

The Hillsboro Chamber banquet is scheduled for May 22. Board members were asked to RSVP by Friday, May 3.

SKATE BOARD LOCATION

Lintz was approached by John Rosenberger regarding a possible location at the Fair Complex that would be available for skate boarders. There are no available facilities for this activity.

The meeting was adjourned at 6:45 p.m.

Submitted,
Sue Oxendine
Secretary

Handwritten initials

**SPECIAL FAIR BOARD MEETING
MAY 15, 1996**

FAIR BOARD

John Thomas
George Otten
Linda Gray
David Lintz
Ken Leahy

STAFF

Cal Wade
Sue Oxendine

GUESTS

Boosters: Jose Cardiel -
Liz Cardiel, Dave Russell,
Dale Scheller, Fred & Ruth
Scheller, Jeanne Leeson,
Lloyd Baron, Al Goldman,
Wally Crawford, Sharon
Cornish, Rodeo Board &
Booster: Rocky Williams,
Fred Boyles, John Robinson

Chairman Thomas opened the meeting and announced the sole purpose for the meeting was to discuss and decide on the proposed new grandstand.

Williams updated the status of the \$50,000 commitment pledged by businesses and individuals in case of a shortage to meet one of the bi-annual payments. Irwin Schimmel has pledged the full \$50,000. He needs paperwork to bind this legally. Schimmel told Williams he wants a full fledged vote of the fair board that the grandstand will be installed for this year's fair.

Williams will continue to seek other commitments and as they come in the amount will be subtracted from Schimmel's commitment.

The fair office have a set of plans for the grandstand but they still require the Oregon registration stamp. This will cost the current owners \$2,000 and they don't want to proceed until the fair board is committed to purchasing the grandstand. No shop drawings have been received for the grandstand roof, but Wade has a verbal guarantee that they will meet Oregon code.

The lease agreement is being reviewed by county counsel. Cascade Leasing has requested a financial statement from the county. County Counsel has been trying to contact Cascade Leasing with some questions.

Leahy said the time line for the installation of the new grandstand was as follows: 3 - 4 days to tear the existing structure down, 2 - 3 weeks for the new grandstand to be trucked from Kansas, and 2 - 3 weeks for installation. He said the demolition of the old would not start until the new grandstand was physically on the grounds.

Timing is becoming critical. June 1 pre-sale ticket sales begin. July 4th there is a motorcycle speedway event in the arena. The promoter has already ordered extra bleachers and is counting on the seating in the grandstand. The lease agreement has not been approved and if the county has to approve the purchase everything could take longer.

Williams said he did not know why Schimmel had placed a condition on this year to have the new one in place. He suggested Leahy talk with him.

The Boosters stated they would need a two week advance notice if they were going to be eliminated.

Leahy stated the grandstand was a good buy but suggested waiting until after the 1996 fair to construct them and ask that the first payment be deferred until two weeks after the 1997 fair.

Wade agreed the grandstand was an excellent buy but he was very concerned about paying for it. Waiting until after the 1997 fair to make a payment would help him in budgeting for the payments.

The rodeo board listed other events that could take place in the new facility. These included bull-a-ramas, rough stock rodeos, concerts, and monster trucks.

Booster members responded that fund raising ideas are good but promises of money to be earned are "pie in the sky". Their focus remains on the multi-purpose building. The boosters helped build the present day ME and money is now needed for repairs as well as a new facility.

The boosters agreed the grandstand was a good idea but the multi-purpose building was more important and it would be tough to work on two projects.

The rodeo board responded that they are confident the grandstand will pay for itself.

Leahy added that if the concessions are done right the net sales can bring in as much as the admission. He added that he is comfortable with the project but not before the 1996 fair.

Boyles stated the stock contractor has recommended going to five days rodeo. The rodeo board said they have consulted with the draft horse exhibitors and they are content with a Saturday afternoon show and nightly appearances in the rodeo.

The pros and cons of what type of message the new grandstand would send to the voters was discussed. Some felt a wrong message would be sent to the voters that money is being spent at the same time the Fair Complex is asking for money for a new facility. Williams said he believes the new grandstand may encourage the voters, but a greater effort needs to be made to educate the voters that this is a self-generating income producing facility.

When asked if the boosters would support a new grandstand, Fred Scheller responded that they would support the grandstand if there is more clarification where the money is coming from and who would pay to re-build the booster booth.

Williams responded that the rodeo board proposed getting a block building built underneath the grandstand at no expense to the boosters. The boosters would be responsible for furnishing the inside.

Williams and Leahy agreed to talk to Schimmel regarding his requirement to have the grandstand installed prior to this fair. Leahy said he will explain to him the time frame and the delays in the plans and the lease agreement being forwarded from the contractor and leasing company.

MOTION: MOVED BY DAVID LINTZ, SECONDED BY LINDA GRAY, TO HAVE KEN LEAHY MAKE CONTACT WITH THE VENDOR AND APPROVE THE PURCHASE OF THE GRANDSTAND SUBJECT TO ERECTION AFTER FAIR AND THE FIRST PAYMENT NOT DUE UNTIL AFTER THE 1997 FAIR WITH ROOM TO NEGOTIATE THE HOLDING PROVISION IF THE VENDOR DOES NOT AGREE. MOTION PASSED UNANIMOUSLY.

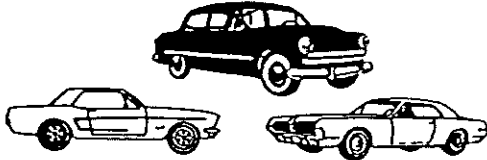
The meeting adjourned after a few words from Thomas.

Submitted
Sue Oxendine
Secretary

FAIR COMPLEX

872 N.E. 28th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208

June Activities



June 1

**Northwest All Ford
SWAP MEET & CAR SHOW**
Saturday 8 - 4

Mustangs, T-Birds, Cougars, Trucks, Street Machines, Cars for Sale, new and old Ford parts, literature, free entertainment. Admission \$2.00. Show contact: (360) 887-8904. Swap contact: (503) 472-7470.

June 2



CAMERA SWAP
Sunday 10 - 4

Main Exhibit Hall

Early-In 8:30 a.m. Between 50 and 60 vendors. Early-in admission \$15.00, General admission \$4.00. Contact Chuck the Peddler (206) 746-2299.

June 4

**RV PARKING
RESERVATIONS**
Rose Festival Airshow
Tuesday 8 a.m.

Fair Office

"In person" reservations processed for the Airshow July 12-14. Mail-in reservations processed after "In person" reservations. \$45.00 for all three days. Contact: (503) 648-1416

June 8

**Rocky Mountain Elk Foundation
GAME DINNER & AUCTION**
Saturday 4:30 - 10

A good time for a good cause - fun and fundraising combined. Proceeds benefit Elk and other wildlife and their habitat. Contact: (503) 590-2883 or 690-9341.



June 14 - 16

**Greater Portland
Dachshund Club
EARTH DOG TESTS**

Friday

AKC Judges Seminar for Earth Dog Tests. \$30.00 fee includes lunch.

Saturday & Sunday

AKC Earth Dog Tests. Entries close 7:30 a.m. Fees vary. Small working terriers and dachshunds. Contact: Ms. Lynn Niebur (503) 643-1806

June 15

**METRO
COMPOST BIN SALE**
Saturday 9 - 5

Main Parking Lot

One day only - while supplies last. \$90 retail value on sale for \$22. Backyard composting book included. Contact: (503) 234-3000.

June 22

**NORTHLAND
AUCTIONS**
Sunday 9 - 9



Armory

Antique and contemporary furniture, and decorator items. Contact: 981-5376.



June 22

**NORTHWEST COMPUTER
SHOW & SWAP MEET**
Saturday 10 - 5

Main Exhibit Hall / South

The latest in computers, software, hardware, shareware and accessories. Admission \$3.00 adults, children under 12 free. Contact: Access Marketing: (360) 418-6678.



June 22 - 23
**Collector's West
GUN SHOW**

Saturday 9 - 5
Sunday 9 - 4

Main Exhibit Hall / North

Guns, knives, militaria, coins, jewelry, and much more. Buy, sell, and trade. Free appraisals. Admission \$4.00, under 12 free, no one under 18 admitted without parent. Contact: (503)644-5952.

June 1-30, 1996

FACILITY USE

Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124
Ph. 648-1416 Fax 648-7208

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	1st Cont
30 MAIN EXHIBIT HALL Move In - Carnival/Funistic ARENA Rodeo Board Open House DOG LEG ATV Safety Classes						1 CLOVERLEAF NW Ford Car Show & Swap FLORAL Car show & Swap Meet ARTS & CRAFTS Car Show & Swap Meet MAIN EXHIBIT HALL NW Car Show & Swap Meet ARENA 4-H Hunt Club Practice	ARMORY Guard Drill
2 MAIN EXHIBIT HALL Camera Swap Meet ARMORY Guard Drill	3 CLOVERLEAF 4-H Leaders Meeting FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL-S Dog Training ARENA Power Rent Drill	4 CLOVERLEAF Glencoe Bingo ARENA 4-H Royal Riders Practice ARMORY Guard Use	5 CLOVERLEAF Glencoe Bingo ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL-S Dog Training ARENA Barrell Racers Practice	6 ARENA Barrell Racers Practice	7 ARENA 4-H Highland Trail Riders	8 FLORAL Private Function ARTS & CRAFTS 4-H Bimby Show MAIN EXHIBIT HALL Rocky Mountain Elk Fndtn ARENA Bronco Busters & 4-H Hunt MEETING ROOM 4-H Dog Pre-Fair	34th GRAVEL LOT Plant Sale DOG LEG ATV Safety Classes ARMORY Boy Scouts ARMORY Boy Scouts
9 MAIN EXHIBIT HALL Rocky Mountain Elk Fndtn. ARENA Motorcycle Tests	10 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL-S Dog Training ARENA Power Rent Drill ARMORY Boy Scouts	11 CLOVERLEAF Glencoe Bingo FLORAL 4-H Horse Orientation ARENA Wash Co. Possee Practice ARMORY Guard Use	12 CLOVERLEAF Glencoe Bingo ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL-S Dog Training ARENA Barrell Racers Practice	13 ARENA Barrell Racers Practice SMALL ARENA 4-H Royal Riders	14 FLORAL Dachshund Club Earth Tests ARENA 4-H Highland Trail Riders	15 NOTE Poultry Show ARMORY Private Function	3rd Cont
16 FLORAL Dachshund Club Earth Tests ARENA Rodeo Sweethearts Practice	17 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL-S Dog Training ARENA Power Rent Drill ARMORY Boy Scouts	18 CLOVERLEAF Glencoe Bingo ARENA Wash. Co. Possee Practice MEETING ROOM 4-H Hunt Club ARMORY Guard Use	19 CLOVERLEAF Glencoe Bingo ARTS & CRAFTS Dog Training MAIN EXHIBIT HALL-S Dog Training ARENA Barrell Racers Practice MEETING ROOM Assoc. of Riding Clubs	20 ARENA 4-H Royal Riders Practice	21 CLOVERLEAF Private Function ARMORY Northland Auction MAIN EXHIBIT HALL-MAIN Gun Show MAIN EXHIBIT HALL-SO. Computer Show ARENA Barrell Racers Practice	22 CLOVERLEAF Private Function ARTS & CRAFTS Private Function MAIN EXHIBIT - MAIN Gun Show MAIN EXHIBIT - SOUTH Computer Show ARENA Willamette Valley B. Racers	22nd Cont 4-H BARN, SHOW RINGS Pre-Fair function ARMORY Northland Auction
23 MAIN EXHIBIT - MAIN Gun Show ARENA Barrell Racers Jackpot	24 FLORAL Civil Air Patrol MAIN EXHIBIT HALL-S Dog Training ARENA Power Rent Drill	25 CLOVERLEAF-Bingo ARENA Wash. Co. Possee Practice ARMORY Guard USE	26 CLOVERLEAF-Bingo ARENA Barrell Racers Practice	27 CLOVERLEAF-4H Camp ARENA 4-H Bronco Busters	28 CLOVERLEAF-Private Fmc. MAIN EXHIBIT HALL Fantastic - Happy Days ARENA 4-H Highland Trail Riders	29 CLOVERLEAF-Priv. Funct. FLORAL - Private Function MAIN EXHIBIT HALL Fantastic - Happy Days ARENA 4-H Hunt Club Practice	29th Cont DOG LEG ATV Safety Classes NOTE: Carnival Move-in Happy Days ARMORY - Private Function
24th Cont	ARMORY						

25

**WASH CO. RODEO BOARD
MINUTES
MAY 6. 1996**

ATTENDANCE

Rocky, John R., Larry B., Marlene, Winnie, Christina, Angela, Cody, Julie, Todd, Brian A., Duane, Pat B., Claude, Mike P., Gary, Ken, Fred, Margaret, Lynn. Patty. Karen and Jim.

Guest: Linda Gray; Fair Board , Kevin Scott, Stan Brock, Robert, and Jean Egbert, Sue Oxendine of the Fair Office Staff, Jack Price, and Mike Baker.

Chairman: Fred Boyles called the meeting to order at 7:30 PM.

OLD BUSINESS

April minutes were approved.

Fred introduced the guests.

COMMITTEE REPORTS:

John - wants to start the work parties right away. The Pipe is at his house now; and ready to be cut, fit, and mounted for the new pens. He is also looking into a donation of cable for the pens. He picked up the gates and they are already at the arena grounds, and ready for installation. A sign-up list was circulated for work nights at the grounds. (Attached List)

Marlene needs to request a couple of check approvals from the Fair Office to pay bills for the Special Kids Rodeo. She has the letters ready for the Special Kids sign-ups. Liberty Sheet Metal has donated \$1000.00 to be used solely for the Special Kids Rodeo. Larry B. made a motion to pay the bills for Special Kids; Rocky second the motion, and it passed the vote.

Larry Bellamy - Bar-B-Q - How many people are we expecting to feed each night of the Rodeo? The menus have been decided, and now we need to figure out the cost for budget. Marlene will be checking with Canby Rodeo to see the approximate amount of people they had at their food tent last year, and maybe (guestimate) for our own Rodeo. If anyone has suggestions please feel free to talk to Larry and his committee.

Larry Gast - Parking - Sheriff Spinden will send out four deputies to help with the parking at the Rodeo. They hope to streamline the traffic problem.

Larry signed Johns Western Wear of Battle Ground Wash. to set up a Western Wear Store at the Fair. He will be located on the grounds and will also have Hillsboro Rodeo merchandise on hand for sale.

Nike donated T-shirts for the Special Kids. We can sell the T-shirts with our logo on them, and make some profit. Claude announced that the Governor will not be able to attend our Rodeo this year, but will send a letter to be printed in the entertainment guide. Claude is going to talk with Terry Amato about a possible beer sponsor, he and Rocky will be doing this Tuesday.

Claude also said that the Power Rents Girls will be at the College Rodeo Finals in Hermiston, to perform at the Sunday, May 18th. 1 PM performance. Please join them if you feel like a small trip and good Rodeo!

Marlene - Queen Christina has been accepted to the Rose Parade, and will be attending a list of Rodeo throughout the Summer.

Cody - Building - The building is coming along just fine, but he could sure use some more help. The next building work party will be May 18th. This date may be changed as there is a OBRA Barrel Race scheduled in the arena for that day. Of course the arena is a wet mess so maybe the schedule will change for the race.

Dennis - Awards have been ordered. Silver Money Clips, Bridle for the winning Barrel Racer, and hopefully he is going to sponsor the rifle again this year. (He is waiting on a letter from the Board!)

John - Public relations - Terry Amato is working on the Radio time, and the new Grandstands publicity, and he will be following up with the Board on this. He will also have some newspaper items. Our Queen may possibly get some rodeo and TV time as advertisement. KUIK has also offered to give radio time on the Rodeo grounds during one performance.

Contracts - Rocky - The Rodeo Board has sent out 3500 letters, and we have gotten some responses for volunteers, sponsors, and booth space. The board spend many hours on this project, but the payoff seems to be very good. We also got a couple of negative letters, but Rocky responded in a most positive way.

Fred has been in touch with Metro to have an ambulance available at each performance of our Rodeo. He also said that the new bleachers are supposed to be installed by July 20th. Hopefully this will work, and we will have new bleachers this year. Sue said the time line between the 4th of July and Horse Fair may cause some interference with the installation time lines.

MAY. 13. 1996 2:23PM ETEC BEAVERTON

NO. 079 P. 5/5

ATTACHED GROUNDS WORK PARTY LIST

This list is an attachment to the committee list. If you are already on the list please get in touch with John.

**Duane Badger - 647-2613
 Todd Davis - 644-8617
 Stan Brock - 591-1997
 Gary McVey - 642-2320
 Kevin Scott - 357-0102
 Ken Elred - 526-9510
 Jack Price - 204-8024
 Mike Bakr - 649-3024**

NEW BUSINESS

The 4H has requested the use of the pens for horse stalling during the Horse Fair. Rodeo Board granted the request, and any other help we can give to them.

Claude suggested that we may add four more chutes to the Rodeo grounds. With the seating we will now have available we have a great opportunity to up the price for the chute advertising. With the increase in Sponsorship money we want to have sponsor flags made up again this year, and paraded in the arena.

Claude made a motion that we go ahead and add four more chutes for the 1997 Rodeo; Rocky second the motion, there was a discussion among the committee, and the motion passed.

Rocky discussed ordering silver buckles for all committee members who wants them. The price will be approximately \$200.00 each. If you wish to purchase a buckle please talk to Rocky.

Marlene - Open House - We discussed what type of Sponsor Party we want. There have been some suggestions of a Salmon Bar-BQ, a Steak feed, etc. This has been tabled until the Directors meeting in two weeks. If anyone has any suggestions, or any other input please get in touch with a Marlene.

Sue inquired as to why the ditch was still open in the arena. John Robinson said that the arena condition is very poor due to the weather, and if the rain continues it would be dangerous to hold a main event. Sue brought up the Arena schedule, and stated that OBRA Barrel Racers were haveing an event May 18th. There was some discussion about working with the schedule, but Fair staff stopped Rodeo Board April Project for solving drainage problem; compromises were discussed, but not approved by the Fair staff. The ditch will be filled in!

Marlene made a motion to adjourn the meeting at 8:50 PM

Respectfully Submitted

Winnie Daniels

Note: OBRA Race has been rescheduled for June 15th.

In sending your reply!

4/25/96

Rocky Williams:

In ref. to your invitation
to attend Rodeo in August

Dear Sir:

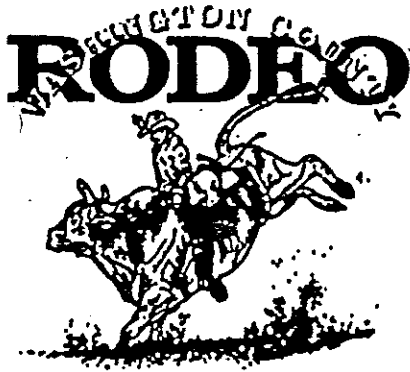
Rodeos are the cruellest form
of animal abuse there is. You should
be ashamed of yourself - being a part
of the greed that leads to cruel
and painful, unnatural, debilitating
"punishment" upon animals.

When is man going to learn animals
have feelings, feel sunshine and pain,
have feelings just like you, Rocky.

So get a life and leave the
livestock to enjoy their fields of
serenity.

Hopefully, you will have very
poor attendance at your August
affair.

J. Christie
The Christie Co.



Beaverton, Oregon



May 6, 1996

The Christie Company Commercial Real Estate Services
4175 SW Cedar Hills Blvd.
Beaverton, Oregon 97005

Dear Ms. Christie:

I am writing in response to your letter concerning a recent mailer you received about the Washington County Rodeo. I would like to say that I appreciate your passion about the treatment of animals. I believe that if you knew me, you would find we share many of the same values on animals and what is the ethical treatment of these beautiful creatures.

Your personal attack on the Professional Rodeo as an animal abuser, I'm sure, comes from an uneducated viewpoint and like any reasonable person, I'm positive that on this critical subject you would value the opportunity to learn how professional rodeo works, who the people are and what the livestock does in an average day at a rodeo.

A little about myself. You said in your letter that I "should get a life." I am 41 years old, a Beaverton resident, and most of my life have been involved in the livestock trades. Over twenty years of my life has been spent serving as a volunteer with many other men and women who value and love rodeo and rodeo livestock, and we diligently work to provide quality feed and premier conditions for the animals. Like my father and grandfather, who were horsemen and who were also involved in rodeo, the proper care and use of livestock is, and always has been, of the utmost importance in my professional life. Up until a recent accident that took my vision, I spent my time as a farrier shoeing horses for many of the largest Arabian Training Centers in the United States and Canada. During the 1970's, 80's and 90's, I was afforded the opportunity to shoe many of the U.S. and Canadian National Champions.

Our rodeo is a volunteer organization, organized each year by over 50 dedicated men and women, girls and boys, all sharing a deep love for the livestock and the professional sport of rodeo. The rodeo board members work very hard to instill in the young people who have a passion for these animals and this sport, the importance and the proper way to care

for these animals. I would have to say that if greed is the motive, rodeo is a poor choice. Yes, I agree, there are terrible people who abuse animals, but painting professional rodeo with a wide brush is like telling you you're greedy because you're selling our beautiful farmland for commercial and residential developments and now I can't afford to keep my livestock where I've had it for 20 years. Could I not consider you a land abuser? Isn't real knowledge valuable before you throw the baby out with the bath water? Animal abuse is inexcusable and rodeo stock contractors, cowboys and rodeo associations who violate the standards set forth by the Professional Rodeo Cowboys Association are fined and banned from participation in sanctioned rodeo. There are playdays, Spanish Rodeos and unsanctioned events that violate these animals, not unlike many people in our own neighborhoods who abuse their own pets, however, we do not condone these events nor support them.

If knowledge is your goal, I invite you to spend some time around the livestock and the people who care for the livestock to learn more about the standards we operate under. If after this, your opinion is still the same, it will be with some education. You will find that the professional rodeo athletes are paid by how well they compete at each event, unlike other professional athletes who make million dollar contracts before they ever play a professional game. Again, I ask you, "where is the greed?"

I will supply you all your passes and be available to answer all of your questions if you truly want to know.

Looking forward to your response.

Sincerely,

Rocky Williams
Washington County Rodeo Board Director
(503) 645-3033

cc: Washington County Rodeo Board