

Minutes of a regular meeting held June 6, 1979 at the Fair office

CALL TO ORDER The meeting was called to order by Vice Chairman Ralph Holland at 7:45 p.m.

ATTENDANCE

FAIR BOARD
Ralph Holland
Charles Colegrove
Agnes DeLashmutt
Jerry Pflug

GUESTS
Bill Amick, A&P Sports
Steve Amick, A&P Sports

DIRECTOR AND STAFF
Adeline Hesse
Lorrie Maki

**DESTRUCTION
DERBY**

Bill Amick updated the Fair Board on derby preparation - rules are being distributed locally to shopping malls, auto wrecking yards, etc.; all racers will race under same rules; local pit boss hired; no logs or large tires for spectator barriers can be located. Amick stated he would pay up to \$150.00 toward the expense for logs if necessary. Hesse said she has contacted a log carrier, who would be willing to supply the logs and remove them for \$350.00.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO AUTHORIZE HIRING DALE ZUMWALT TO PROVIDE LOGS FOR AND REMOVAL OF THOSE LOGS AFTER THE DESTRUCTION DERBY EVENT AT A COST OF \$350.00 TO BE JOINTLY PAID BY THE FAIR BOARD AND BILL AMICK OF A&P SPORTS. MOTION CARRIED.

**MOTOCROSS
PROPOSAL**

A&P Sports would like to establish a motocross motorcycle race course on the fairgrounds. It would be run Saturday nights from about 6:00 to 10:00 p.m.; would include mini-bikes, 100's, 125's, 200's, 250's, 400's and open class; would not be high speed - but rough, obstacles and jumps; 10 to 20 bikes per heat; would require safety leathers, helmets, kidney belts, boots, goggles, etc.; track would be approximately 3/4 mile with 20 to 30 foot 'trails'. Income would be derived from pit fees and gate receipt percentage - concessions are also a possibility. Bikes would be properly equipped with mufflers. Amick though if the track could be developed, the racing would be a good generator of funds and provide a much needed recreational outlet for the community. Hesse will research the noise ordinances of the City of Hillsboro

MOTION: MOVED BY JERRY PFLUG, SECONDED BY CHARLES COLEGROVE TO STAGE A RACE TO TEST DECIBEL LEVELS ON JUNE 20TH AT 7:30 P.M. AND FOR CITY OF HILLSBORO ORDINANCES TO BE CHECKED. MOTION CARRIED.

FINANCIAL RE-CAP

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY CHARLES COLEGROVE TO APPROVE THE MONTHLY FINANCIAL RE-CAP FOR APRIL, 1979 AS SUBMITTED AND READ. MOTION CARRIED.

BILLS FOR APPROVAL

1736	Ernest Bennett	\$	9.60
1737	Wash.Co. Prime Livestock Auction		1,942.36
1738	Nalini Savara		140.00
1739	Midway Fire Department		25.00
1740	Postmaster		60.00
1741	VOID		
1742	Copeland Lumber		68.60
1743	J. Thayer Co.		56.97
1744	Baker Rock		258.91
1745	Pool-Gardner Lumber		50.01
1746	Department of Agriculture		23.00
1747	Hillsboro Office Supply		6.32
1748	Hill Florist		12.00
1749	Liepelt and Son		115.00
1750	J. K. Gill		61.49
1751	Hillsboro Argus		8.00
1752	Western Business Builders		203.64
1753	Sherwin Williams		17.40
1754	Hillsboro Utilities Commission		32.00
1755	Staats Manufacturing Co.		6.80
1756	Consolidated Supply Co.		73.87

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO APPROVE THE BILLS AS READ. MOTION CARRIED.

It was noted that the Fair Board is presently paying the livestock scales licensing fee. (Scales is owned by the Washington County Livestock Association)

MILK PARLOR BIDS Proposals from several companies were requested to include labor and blocks for the milk parlor. The footings and foundation will be poured ahead of the block layer by fairgrounds personnel.

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY CHARLES COLEGROVE TO ACCEPT THE BID FROM RON STRIET MASONRY OF \$1,251.00 FOR BLOCKS AND LABOR IN CONSTRUCTION OF THE MILK PARLOR. MOTION CARRIED.

Hesse added Ron Striet will donate labor costs for installation of several drinking fountains. She has contacted Dan Lowrie for information on milk parlor equipment.

ELECTRICAL BIDS Bids for electrical work on the fairgrounds were requested from four businesses - two responded. All work was listed separately for Fair Board consideration.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO APPROVE THE BID FROM SUNSET ELECTRIC FOR :

ELECTRICAL BIDS
CONTINUED

MAIN EXHIBIT BUILDING

A. Change 100 AMP breaker panel	225.00
B. 25 - 120 volt outlets	1375.00
C. 2 - 230 volt outlets	450.00
D. 20 - 8 foot high-output 2 tube fixtures	1400.00

POULTRY / RABBIT BUILDING

A. 2 - 175 watt mercury vapor fixtures	305.00
B. switch	

AREAN

A. 6 - 1500 watt quartz fixtures on existing pole to replace existing fixtures.	780.00
B. Repair existing fixtures	200.00

TOTAL COSTS TO BE \$4,735.00, WORK TO BE COMPLETED BY JULY 4TH CELEBRATION. MOTION CARRIED.

For safety and crowd accommodations the outside lighting is an important item for improvement.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO APPROVE THE BID FROM SUNSET ELECTRIC FOR:

A. 1 - 100 amp pole service with 2 - 230 volt outlets and 12 - 120 volt outlets	400.00
B. 2 - 230 volt outlets on existing service	90.00

TOTAL COST TO BE \$490.00. MOTION CARRIED.

Hesse will research the merits of the halide versus mercury vapor lighting and conversion problems for Fair Board update dealing with the continued improvements to the outside lighting systems.

ARCHITECT'S HELP

Jim Partin, Hillsboro architect of Partin and Hill, submitted a bid of \$400.00 to be authorized by the Fair Board to include blueprint, permit requirements and builders bidding for Friendship Square structure. Structure to be pole construction, approximately 40' x 80' with no site preparation, skylights in roof, lights, and half moon stage area.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO AUTHORIZE JIM PARTIN, PARTIN AND HILL, TO PROVIDE A BLUEPRINT, PERMIT REQUIREMENTS AND BUILDERS BIDDING FOR STRUCTURE TO BE USED AS FRIENDSHIP SQUARE. MOTION CARRIED.

Hesse, Holland and Colegrove will meet with Partin and Friday at 1:30 June 8th to discuss needs and design.

GROUND BREAKING CEREMONY

On June 8th at 2:00 p.m., Friday, a ground breaking ceremony will be attended by local press to celebrate the starting of the soil drainage project. A 27 year dream will finally consttrue. All Fair Board members and invited to attend as well as Commissioner Jim Fisher.

DESTRUCTION DERBY SIGN UP

Sign-up for the work project, July 4th - destruction derby:
Concessions - Colegrove family, Makis, DeLashmutts
Arena Prep - Holland, Pflug
Selling Tickets - Colegrove, Hesse, Boyer
Cash-Ticket Balance - Janet Holland

Volunteers to arrive at fairgrounds no later than 5:00 p.m. Concessions times to be scheduled for the 6:00 to 10:00 event and volunteers notified. Mrs. DeLashmutt will consult with Saga Foods for concession.

RODEO

Jerry Boyer reviewed with Rodeo members the number of posts needed to correct the rotting or loose ones, 60 total. The lighting improvements were also noted. The Fair Board realizes the need and is most anxious to make those improvements. Because of the numerous projects already in progress using present maintenance crew and a 'behind' time schedule, the Fair Board would appreciate any help that the Rodeo Board could lend in the completion of the improvement projects.

Jim Olson, head of the beer concessions for the Rodeo, has made a request for \$2,000 in change money to be provided by the Fair Board. Mrs. Holland will be asked to make a determination on amount and denomination of change required.

Miss NRA has expressed an interest in providing entertainment during the County Fair and Rodeo free of charge. She is a guitarist and vocalist.

The Rodeo Board is gearing up for the Happy Days Parade entry.

Hesse will contact Rodeo members to coordinate efforts on advertising - also photos from stock contractor can be submitted to aid those efforts.

BOOSTERS ACTIVITIES

Boosters will aid in the distribution of the Fair premium books June 7 and 8. The Booster buttons, animal raffle tickets, and July 21st auction are keeping the Boosters busy.

MILK PARLOR

Construction on the milk parlor continues:

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY CHARLES COLEGROVE TO AUTHORIZE EXPENDITURE OF \$175.00 TO COVER COST OF A 300 GALLON SEPTIC TANK, AND \$510.00 FOR 185 FEET OF 12" DRAIN TILE AND A METAL COLLECTION BOX. MOTION CARRIED.

- WICHE
UPDATE No correspondence from the Port of Portland has been received. Therefore, application has not been made to Western Interstate Commission of Higher Education for marketability study.
- SUMMER HIRING Hesse is still unable to locate a person to fill the vacancy left by Dan Kelsey as Youth Supervisor, Entertainment and Concessionaire coordinator. An advertisement has been put in the newspapers locally and job interviewing will commence soon.
- DONATIONS The Washington County community continues to strongly support the fairgrounds with generous donations for which the Fair Board is grateful.
- | | | |
|-------------------------------|----------|---|
| Raleigh Garden Club | \$ 10.00 | (flowers) |
| Mr. and Mrs. Roland Hornecker | 100.00 | (grounds improvement) |
| Hillsboro Garden Club | 200.00 | (floral building paint) |
| Groner Women's Club | 747.00 | (trees, shrubs, restoration after drainage system is installed) |
| Guernsey Cattle Club | 43.00 | (milk parlor windows) |
| Hillsboro Coffee Club | 1000.00 | |
- SLIDE PRESENTATION Hesse continues to receive requests for speaking at various interested organizations - Sherwood Kiwanis and Sherwood Lions Club among the most recent: May 31 and June 12th.
- PHOTO SESSION A photo session has been set for Wednesday, June 27th, from 5:30 to 8:30 p.m. Former Hillsboro Argus photographer, now free lance, JoAnn Kirby Henly will be doing the session for the fairgrounds. Fair Board agrees her work last year was most satisfactory and accepts her financial offer per correspondence received.
- PLANTING Plants donated by Iwasaki Boothers were planted by the Washington County Garden Clubs on Tuesday, June 5th. The Five Oaks Garden Club will be doing a permanent planting underneath the totem pole
- CITY METERS The City of Hillsboro will bill the Fairgrounds for all water used. The meter installation is in progress. The fire service fee will remain the same at \$16.00 per month. Also noted the Fairgrounds has been charged and is paying for the Armory water usage.
- Removal of the dirt mound in the joint parking area used by the City and Fairgrounds was again requested by the Fair Board. Hesse will pursue City cooperation in its removal immediately.
- NEXT MEETING The next special meeting will be held June 20th at 7:30.
- ADJOURNMENT Meeting was adjourned at 10:28 p.m.

Respectfully submitted,
Lorrie Maki

CALL TO ORDER

Minutes of an executive session held June 6, 1979 at the fairgrounds. Meetings were called to order at 10:29 following a regular meeting of the Washington County Fair Board.

EMPLOYEE PAYROLL
CIVIL SERVICE

Hesse sent a letter to Marge Post requesting information about the County payment of payroll. Ms. Post responded by phone June 6

Question: Forms for fringe benefits?

Answer: They provide computer systems forms for us to fill out.

Question: Salary schedule to County by what date?

Answer: Couple of weeks.

Question: How notification to you of a change should be handled?

Answer: Special forms for changes need to be filled out.

Question: How does County wish to be reimbursed for actual salary?

Answer: Monthly reimbursement.

Question: Part-time employees during County Fair handled?

Answer: Additional costs for part-time employees. Paychecks would be received September 5th (instead of immediately as we pay now)

Question: When the \$10,838 allotted by the County Budget Comm. for other payroll expense is spent - procedure and monitoring?

Answer: A monthly statement will be sent. Fair Board will pay directly to County after allotment is exhausted.

Question: Cost per check?

Answer: 50¢ to 55¢ per check

Question: Paycheck date is?

Answer: The 5th of each month.

The County Personnel Director would review all job positions currently held by Fair Board employees. A civil service rating would be applied. Fred Leutwiler, Department of Finance would prefer all Fair Board employees become County employees. Can the Fair Board afford to pay County wages? Should the Fair Board worry about the budget situation for 1981? (1980 budget would cover the expense.) Will the County, in a continuing better relationship accept the full payroll expense and salaries in 1981? Fair Board would retain the right to hire and fire. Employees for hiring would go through the civil service screening procedure and be sent to the Fair Board with proper qualifications. Should the Fair Board grant judicious pay increases projected for July 1, 1979 for Director - \$13,500; Secretary - \$7,000 and Maintenance - \$10,000 and allow the County to write the checks?

It was agreed to postpone a decision until the full panel of Fair Board members are present for the June 20th special meeting.

ADJOURNMENT

Session was adjourned at 10:45 p.m.

Respectfully submitted,

Lorrie Maki

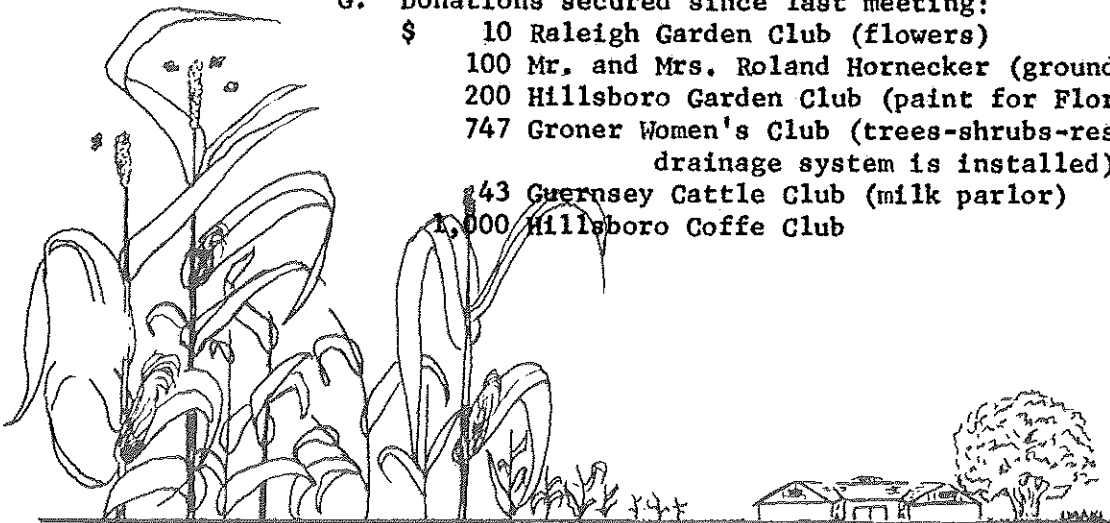
WASHINGTON COUNTY FAIRGROUNDS

872 NE 28 HILLSBORO, OR 97123
503-648-1416

Washington County Fairgrounds
Proposed Agenda

June 6, 1979
7:30 p.m.

1. Guests: 7:30 Bill Amick - Cross Country Motor Biking
7:50 Gary Poole - Update Multi-Use Building
2. Approval of bills
3. Proposals for Review
 - A. Proposal for block and labor milk parlor (enclosed)
 - B. Electrical proposals (enclosed)
 - C. Review Partin & Hill proposal for Friendship Square (covered entertainment area, enclosed)
4. Rodeo meeting report - Boyer/DeLashmutt
5. Fair Board
 - A. Sign-Up for work project, July 4 - Destruction Derby
 - Concession help (5)
 - arena prep (2)
 - selling tickets (3)
 - cash-ticket balance (Janet Holland)
 - B. Contract (Destruction Derby) to be signed by Chairman Boyer
6. Director's Report:
 - A. Booster Activities
 1. Button Sales
 2. Animal Raffle
 3. July 21 Auction
 - B. Premium Book distribution - June 7 and 8
 - C. Milk Parlor report
 - D. Have been unable to secure logs for Destruction Derby
 - E. Update on WICHE
 - F. Hiring situation for summer help (CETA position expires July 31; Dan Kelsey unable to work)
 - G. Donations secured since last meeting:
 - \$ 10 Raleigh Garden Club (flowers)
 - 100 Mr. and Mrs. Roland Hornecker (grounds improvement)
 - 200 Hillsboro Garden Club (paint for Floral building)
 - 747 Groner Women's Club (trees-shrubs-restoration after drainage system is installed)
 - 43 Guernsey Cattle Club (milk parlor)
 - 1,000 Hillsboro Coffe Club



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- H. Slides and talk to Sherwood Kiwanis May 31 0 6:30 p.m.
Sherwood Lions Club June 12 - 6:30 p.m.
- I. Photo publicity session Wednesday, June 27 - 5:30 to 8:30 p.m.
Review letter from JoAnn Kirby Henly
- J. Plants donated by Iwasaki Brothers will be planted by
Washington County Garden Clubs on Tuesday, June 5
- K. Correspondence from Mills, City of Hillsboro, re: meter
installation.

EXECUTIVE SESSION

1. Employee salary (County correspondence should arrive by Board meeting.)

If you will be late or are unable to attend, please call 648-1416.

The Board encourages the attendance of citizens at its Board meetings. When a person wishes to bring a particular matter to the attention of the Board, it is recommended that the matter be first discussed with the Director in order that it may be given time on the meeting agenda and also time for the Director to gather together relative information in order that the Board may give the matter adequate attention and consideration. However, if this is not possible nor desired by the party, the Board will listen to any citizen who appears before them, but will reserve the right to postpone the decision to a subsequent meeting.



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2. Approval of bills
3. Wiring Bids
4. Adoption of salary schedule f/y 1979-80
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6. Sign-up for work project, July 4 - Destruction Derby
 - concession help (5)
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Sherwood Lions Club June 12 - 6:30 p.m.