

Mr. Jones

OKS

write later

**Washington County Fair Board
Regular Meeting
Wednesday, March 1, 2000
4:30p.m.**

6-10

Ag Teacher
John Stables

X 5229

648-8561

LMTCB

Washington County Fair Board
Wednesday, March 1, 2000
4:30 p.m. Regular Meeting

- 1. Call to order.
- 2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Fair Board state their full name for the record.
- 3. Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

A. Bills for approval and detail of income received.

- 1. Line Item Report for March, 2000 (pgs. 3-9)
- 2. Income & Expense Summary Report for March, 2000 (pgs. 10-13)
- 3. Balance Sheet Comparison, March, 2000 (pg. 14)
- 4. Budget Overview, March, 2000 (pgs. 15-18)

B. Minutes

- 1. Fair Board Minutes – February 2, 2000 (pgs. 19-25)
- 2. Rodeo Board Minutes – February 7, 2000 (pgs. 26-31)

C. Facility Use Schedule – March, 2000 (pgs. 32-33)

4. Sponsorship Update – Terry Amato, Amato Communications

5. Fair Organization's Report

- A. Fair 2000 – Bill McKinley & Paige Payne
- B. 4-H/Washington Co. Extension – John Baggott
- C. Rodeo Board - Cody Feinauer
- D. Boosters - Dave Russell

6. Maintenance Team Report, Mike Wold

✓ Terry Amato
 ✓ Amato Communications
 (A) Broadcast, Print, Outdoor
 Promos for Fair
 (B) Sponsorships
 ① FAIR
 ② Radio
 (C) Public Relations

3/14 - ~~Terry Amato~~
 Horse Fair 2001

- Couple of FB members concerned about our Bi-Mart Sponsorship + sponsorship as a whole. I'd asked Terry to talk about the sponsorship of

7. Old Business

- ✓ A. Policy Resolutions – A. Richard Vial
- ✓ B. PGE request for Easement Update – Margaret R. Garza
- ✓ C. Update of Greg Hayes - (SAIF)

8. New Business

- A. RFP for Programming Development for new Fair Complex

9. General Correspondence (pgs. 34)

10. Announcements

- A. Next Fair Board meeting – April 5, 2000
- B. General Meetings
 1. Rodeo Committee Meetings, March 6th, April 3rd, May 1st, June 5th, July 3rd, August 6th, 2000 (7:00pm Executive Session, 7:30pm Assoc. Meeting)
 2. OFA Spring Manager's Conference, April 28-29, 2000, Deschutes Co. Fairgrounds, Redmond, OR

6:30
7:00

3

11. Board Communications

- letter from Ed Kristinec

*EXECUTIVE SESSION pursuant to ORS 192.610 – 192.690 to discuss personnel and Real Estate issues immediately following the regular Fair Board meeting.

Walker

✓ JT mtg LmtCB - Joan @ 6:45 BBS
 April 18th @ NOON
 @ County

02/23/00

Washington County Fair Complex
Line Item Report
 February 2000

Date	Num	Name	Memo	Paid Amount
Income				
C · DEDICATED FUNDS				
009 · Hotel/Motel Tax				
2/1/2000		Washington County Finance Depar...	Hotel/Motel Tax Payment	11,609.66
2/2/2000		Washington County Finance Depar...	Hotel/Motel Tax Payment	33,202.34
Total 009 · Hotel/Motel Tax				44,812.00
Total C · DEDICATED FUNDS				44,812.00 ✓
D · INTERIM INCOME				
010 · Rent & Storage				
010A · National Guard Armory				
2/22/2000	26763	Oswaldo Martinez	6/24/2000 Event Cancelled	50.00 ✓
Total 010A · National Guard Armory				50.00
010B · Main Exhibit Hall				
2/17/2000	2000-11	Portland's Rain of Glass	Tables	295.86
2/17/2000	2000-11	Portland's Rain of Glass	336 Padded Chairs, 50 free w/rental	214.41
2/17/2000	2000-11	Portland's Rain of Glass	Public Address System	24.99
2/17/2000	2000-11	Portland's Rain of Glass	Power Drops	164.93
2/17/2000	2000-11	Portland's Rain of Glass	Telephone Connection	84.96
2/17/2000	2000-11	Portland's Rain of Glass	Glass Showcase	99.96
2/17/2000	2000-11	Portland's Rain of Glass	Coat Rack	5.00
2/17/2000	2000-11	Portland's Rain of Glass	Labor Hours setting up and taking down ...	349.85
2/17/2000	2000-11	Portland's Rain of Glass	Labor Hours to clean MEH	224.90
2/17/2000	2000-11	Portland's Rain of Glass	Labor Hours to hang signs & lights	37.48
2/17/2000	2000-11	Portland's Rain of Glass	Fair Complex dumpster at direct cost	172.72
2/17/2000	1289	Unique Animal Expo	Balance of Base Lease for MEH on 2/26-...	1,125.00
2/17/2000	1290	A Polite Pooch	Base Lease of MEH/South for Dog Classes	300.00
2/17/2000	1291	Pacific NW Fenton Association	Balance on Base Lease of MEH on 3/25-...	1,100.00
2/24/2000	1312	Hardy Plant Society of Oregon	Deposit for MEH rental on 4/8-9/2000	375.00
Total 010B · Main Exhibit Hall				4,575.06 ✓
010C · Cloverleaf Building				
2/10/2000	1282	Pacific NW Tool Collectors	Base Lease/Inventory for CCB rental	305.00
2/17/2000	2000-11	Portland's Rain of Glass	Labor Hours to clean CCB	74.97
2/24/2000	1304	Celia Cortez	Partial payment on CCB rental	50.00
2/24/2000	1307	Home Orchard Society	Base Lease of CCB on 3/11/2000	225.00
Total 010C · Cloverleaf Building				654.97 ✓
010D · Arts & Crafts Building				
2/3/2000	1272	Kathleen Kossler	Rental of Arts & Crafts for Dog Classes	150.00
2/17/2000	2000-11	Portland's Rain of Glass	Labor Hours to clean Arts & Crafts	74.97
2/17/2000	1288	Markus & Markus Auctioneers	Deposit for Arts & Crafts Bldg. on 2/26/00	70.00
Total 010D · Arts & Crafts Building				294.97 ✓
010F · Floral Building				
2/3/2000	99-159	Greater Portland Dachshund Club	Tables	24.00
2/3/2000	99-159	Greater Portland Dachshund Club	Fair Complex dumpster at direct cost	21.60
2/3/2000	99-159	Greater Portland Dachshund Club	Labor Hours to dig tunnels	30.00
2/3/2000	99-159	Greater Portland Dachshund Club	Tractor Hours	50.00
2/17/2000	1292	Pioneer Heritage Academy	Base Lease of Floral Bldg./Feb Rent	640.00
Total 010F · Floral Building				765.60 ✓
010K · Interim Use Concessions				
2/10/2000	1284	Bird in the Hand	Interim Use Concessions/Home Show	234.00
2/17/2000	1297	Portland's Rain of Glass	Interim Use Concessions/Rain of Glass	149.22
Total 010K · Interim Use Concessions				383.22 ✓
Total 010 · Rent & Storage				6,723.82 ✓

02/23/00

Washington County Fair Complex
Line Item Report
 February 2000

Date	Num	Name	Memo	Paid Amount
011 · Damage Deposits				
2/10/2000	1277	Debra Janes Blake	Rental Deposit Fee for MEH, Friendship ...	200.00
2/10/2000	1278	Dolores Ortega	Rental Deposit Fee for CCB on 6/24/2000	200.00
2/24/2000	1302	Jenny Clark	Rental Deposit Fee for CCB on 8/26/2000	200.00
2/24/2000	1304	Celia Cortez	Rental Deposit Fee for CCB	200.00
Total 011 · Damage Deposits				800.00 ✓
014 · Interest Income				
2/1/2000		Pool #4486	Interest (1/00)	694.13
2/1/2000		Washington County Finance Depart...	Interest Payment (1/00)	530.39
Total 014 · Interest Income				1,224.52 ✓
017 · Miscellaneous Income				
2/10/2000	1286	Misc. Income	Postage	1.00 ✓
2/17/2000	1293	Pioneer Heritage Academy	Photocopies	12.00 ✓
Total 017 · Miscellaneous Income				13.00 ✓
018 · RV Parking				
018A · RV Parking/Short Term				
2/2/2000	1265	RV Parking Fee	RV #9 2/1-3/00	45.00
2/3/2000	1266	RV Parking Fee	RV #3 1/30-2/3/00	75.00
2/3/2000	1270	RV Parking Fee	RV #1 1/31/00	15.00
2/3/2000	1271	RV Parking Fee	RV Parking/Savor the Flavor/Oak Knoll W...	30.00
2/10/2000	1281	RV Parking Fee	RV #13 2/4-5/00	30.00
2/10/2000	1285	RV Parking Fee	RV #1 2/8-12/00	75.00
2/17/2000	1287	RV Parking Fee	RV #1 2/13-14/00	30.00
2/17/2000	1294	RV Parking Fee	RV #11 2/16/00	15.00
2/17/2000	1295	RV Parking Fee	RV #6 2/15-19/00	60.00
2/17/2000	1296	RV Parking Fee	RV #3 2/15-16/00	30.00
2/17/2000	1298	RV Parking Fee	Unique Animal Expo/Anna Colbeck/2 site...	60.00
2/17/2000	1300	RV Parking Fee	RV Parking 2/11/00	15.00
2/17/2000	1301	RV Parking Fee	RV #9 2/12-15/00	60.00
2/24/2000	1303	RV Parking Fee	RV #4 2/17-19/00	45.00
2/24/2000	1306	RV Parking Fee	RV #3 2/21-25/00	75.00
2/24/2000	1308	RV Parking Fee	RV #7 2/20-21/00	30.00
2/24/2000	1309	RV Parking Fee	RV #11 2/17/00	15.00
2/24/2000	1310	RV Parking Fee	George Alston Clinic/NW Choice Nutrition	30.00
2/24/2000	1311	RV Parking Fee	RV #6 2/22/00	15.00
Total 018A · RV Parking/Short Term				750.00 ✓
018B · RV Parking/Long Term				
2/10/2000	1279	Richard McCall	Long Term RV Parking/Feb 00	300.00
2/10/2000	1283	Ed Feuerborn	Long Term RV Parking/Balance of Feb 00	270.00
Total 018B · RV Parking/Long Term				570.00 ✓
Total 018 · RV Parking				1,320.00 ✓
Total D · INTERIM INCOME				10,081.34
E · FAIR INCOME				
032 · Concessions/Booths				
2/3/2000	1268	L.G Haaheim Co	Vendor Booth Fee ME-53	375.00
2/3/2000	1269	Deborah Politi	Vendor Booth Fee OS-32	325.00
2/10/2000	1273	Byung Chun Min	Vendor Booth Fee OS-40/41	300.00
2/10/2000	1274	Frank M Shephard	Vendor Booth Fee OS-A	300.00
2/10/2000	1275	Gary Duyck	Vendor Booth Fee OS-27	300.00
2/10/2000	1276	Suntory Water Group	Vendor Booth Fee OS-49	325.00
2/10/2000	1280	Ruth Pinnell	Vendor Booth Fee ME-13	350.00
2/17/2000	1299	Murphy's Furniture	Vendor Booth Fee ME-46/47/48	1,050.00
Total 032 · Concessions/Booths				3,325.00 ✓
034 · Advertising Sold				
2/24/2000	1305	Garment Graphics	Advertising Sold/2000 Premium Book	175.00
Total 034 · Advertising Sold				175.00 ✓

02/23/00

Washington County Fair Complex
Line Item Report
 February 2000

Date	Num	Name	Memo	Paid Amount
046 · Rodeo Miscellaneous				
2/3/2000	1267	Page Electric Inc.	2000 Queen Sponsorship	500.00 ✓
Total 046 · Rodeo Miscellaneous				500.00
Total E · FAIR INCOME				4,000.00
G · BINGO				
070 · Sessions				
2/3/2000	2000-7	Glencoe Football Bingo	CCB Rental (4 sessions)	1,200.00
Total 070 · Sessions				1,200.00 ✓
Total G · BINGO				1,200.00 ✓
Total Income				60,093.34 ✓
Expense				
AE · PERSONNEL				
101 · Salaries				
2/11/2000	26746	Washington County Finance Depart...	Payroll 1/29-2/4/00	14,223.23
2/25/2000	26777	Washington County Finance Depart...	Payroll 2/8-2/21/00	14,239.79
Total 101 · Salaries				28,463.02
102 · O.P.E.				
2/11/2000	26746	Washington County Finance Depart...	Payroll 1/29-2/4/00	2,616.29
2/25/2000	26777	Washington County Finance Depart...	Payroll 2/8-2/21/00	6,495.96
Total 102 · O.P.E.				9,112.25
Total AE · PERSONNEL				37,575.27
BE · INTERIM OPERATIONS				
107 · Office Expense				
2/3/2000	26715	Williams, Melissa	Office Supplies/Reimb.	11.49
2/4/2000	26726	Capital Press	Subscription Renewal	39.00
2/4/2000	26730	Hillsboro Chamber of Commerce	Membership List/Disk	95.00
2/10/2000	26747	Western Fairs Association	Date List/Membership Directory	66.00
2/10/2000	26748	West Coast Bank	Misc Office Expense	10.99
2/10/2000	26748	West Coast Bank	Misc Meeting Supplies	34.80
2/10/2000	26748	West Coast Bank	Copies	2.40
2/10/2000	26748	West Coast Bank	Film/Misc	41.65
2/10/2000	26748	West Coast Bank	Laminate Supplies	14.94
2/22/2000	26772	Office Depot	Office Supplies	371.81
Total 107 · Office Expense				688.08
108 · Telephone				
2/4/2000	26722	A T & T Wireless	Cell Phone Charges	37.11
2/14/2000	26757	GTE Northwest	Telephone Service	865.41
2/14/2000	26749	A T & T	Long Distance Charges	15.46
2/22/2000	26764	A T & T Wireless	Cell Phone Charges	15.25
Total 108 · Telephone				933.23
109 · Printing				
2/4/2000	26734	Lazerquick	Office Letterhead	168.50
Total 109 · Printing				168.50
110 · Postage				
2/1/2000	26712	United States Postal Service	Postage Machine Refill	300.00
2/10/2000	26748	West Coast Bank	Postage	3.20
2/10/2000	26748	West Coast Bank	Postage	3.20
Total 110 · Postage				306.40

Washington County Fair Complex
Line Item Report
 February 2000

02/23/00

Date	Num	Name	Memo	Paid Amount
111 · Equip/Bldg Rental				
111B · Armory Rental				
2/4/2000	26737	Oregon Military Department	Armory Rental (January 2000)	150.00
Total 111B · Armory Rental				150.00
Total 111 · Equip/Bldg Rental				150.00
112 · Utilities				
2/14/2000	26753	NW Natural	January Statements	1,619.12
2/14/2000	26756	Hillsboro Garbage Disposal	Dropbox/Garbage Service	518.40
2/22/2000	26771	Portland General Electric	January Statements	2,391.82
Total 112 · Utilities				4,529.34
113 · Repair & Maintenance				
113B · Main Exhibit Hall R & M				
2/4/2000	26742	Platt Electric	MEH Repairs	25.58
2/22/2000	26767	McClenny Refrigeration	MEH/South Repairs	31.95
2/22/2000	26769	Familian NW Hillsboro	MEH Repairs	23.45
Total 113B · Main Exhibit Hall R & M				80.98
113C · Cloverleaf R & M				
2/4/2000	26736	McClenny Refrigeration	Cloverleaf Building Repairs	319.46
2/4/2000	26739	Parr Lumber	Cloverleaf Building Repairs	36.15
2/22/2000	26766	A-Boy Supply Company	Thermocouple	3.69
2/22/2000	26767	McClenny Refrigeration	Cloverleaf Repairs	45.75
Total 113C · Cloverleaf R & M				405.05
113G · Grounds/General R & M				
2/4/2000	26732	Hillsboro Pump Service Pipe & Su...	Grounds Repairs	205.11
2/14/2000	26750	Northwest Environmental Recyclin...	Manure Removal	1,300.00
2/14/2000	26755	Home Depot	Misc Ground Repairs	102.57
2/22/2000	26770	Shute Park True Value	Dri Z Air Unit	8.09
2/22/2000	26775	Bob Nagel Distributing Co.	Changing Stations	221.98
Total 113G · Grounds/General R & M				1,837.75
113J · Barns R & M				
2/4/2000	26727	Forest Grove Industrial Supply	Beef Barn Repairs	61.50
2/14/2000	26760	Ace Hardware	Barn Repairs	13.95
Total 113J · Barns R & M				75.45
113L · Equipment R & M				
2/4/2000	26721	Ag West Supply	Equipment Repairs	368.67 ✓
2/4/2000	26725	Columbia Audio Specialties, Inc.	Speaker Repairs	265.65 ✓
2/4/2000	26727	Forest Grove Industrial Supply	Legs for Dividers	136.00
2/4/2000	26729	Fisher Implement Company	Equipment Repairs	300.57
2/4/2000	26733	Hillsboro Auto Parts	Equipment Repairs	104.78
2/4/2000	26735	Gratteri Tire & Wheel	Tire Maint. & Repair	24.64
2/10/2000	26748	West Coast Bank	Replacement Chair	45.00
2/10/2000	26748	West Coast Bank	Fuses	1.99
2/10/2000	26748	West Coast Bank	Tow Motor	1.00
2/10/2000	26748	West Coast Bank	Fuses	1.29
2/14/2000	26758	Dick's MacKenzie Ford	Ford Ranger	9.18
2/14/2000	26759	Adirondack Direct	Table Leg Caps	81.50 ✓
2/14/2000	26760	Ace Hardware	Equipment Repairs	19.84
2/17/2000	26762	Quality Cages	Cage Wire	390.60 <i>pen</i>
2/22/2000	26768	Windsor Security	Motion Detect/Red Barn	65.00
2/22/2000	26773	Master Machine & Tool	3600 Ford Tractor Repairs	64.25
2/23/2000	26776	Exceptional Polish Auto Detail	Detail Van	60.00 ✓
Total 113L · Equipment R & M				1,939.96
113 · Repair & Maintenance - Other				
2/22/2000	26769	Familian NW Hillsboro	MEH Repairs	182.29
Total 113 · Repair & Maintenance - Other				182.29
Total 113 · Repair & Maintenance				4,521.48

02/23/00

Washington County Fair Complex
Line Item Report
February 2000

Date	Num	Name	Memo	Paid Amount
114 · General Supplies				
2/4/2000	26719	allMRO Products	Shop Supplies	85.99
2/4/2000	26720	A & I Paint & Decorating Inc.	Shop Supplies	40.80
2/4/2000	26723	Bob Nagel Distributing Co.	Janitorial Supplies	879.96
2/4/2000	26724	Bretthauer Oil Co.	Fuel Refill	698.46
2/4/2000	26727	Forest Grove Industrial Supply	Welding Supplies	46.90
2/4/2000	26728	Ferrellgas	Fuel	129.79
2/4/2000	26729	Fisher Implement Company	Shop Supplies	12.88
2/4/2000	26733	Hillsboro Auto Parts	Shop Supplies	50.47
2/4/2000	26740	Pool-Gardner Lumber Company	Shop Supplies	30.91
2/4/2000	26742	Platt Electric	Electrical Supplies	84.94
2/10/2000	26748	West Coast Bank	Key	1.25
2/10/2000	26748	West Coast Bank	Bleach	5.70
2/14/2000	26751	Sherwin-Williams	Shop Supplies	19.95
2/14/2000	26755	Home Depot	Misc Supplies	161.38
2/14/2000	26760	Ace Hardware	Shop Supplies	6.70
2/22/2000	26765	U-Haul	Propane	20.85
2/22/2000	26766	A-Boy Supply Company	Shop Supplies	22.39
2/22/2000	26774	Crystal Springs/Mt. Fresh	Shop Supply/Water	23.25
2/22/2000	26775	Bob Nagel Distributing Co.	Janitorial Supplies	41.47
Total 114 · General Supplies				2,364.04
118 · Travel & Training				
2/4/2000	26738	McKinley, William	WFA Airport Parking	32.00
Total 118 · Travel & Training				32.00
124 · Car Allowance				
2/11/2000	26746	Washington County Finance Depart...	Feb 00/Garza	325.00
Total 124 · Car Allowance				325.00
131 · Advertising & P.R.				
2/4/2000	26731	Hillsboro Argus	Display Advertising	212.80
Total 131 · Advertising & P.R.				212.80
132 · Board Expense				
2/2/2000	26714	Pasta Pronto	Board Mtg Meals 2/2/00	64.00
2/10/2000	26748	West Coast Bank	Board Meeting Meal <i>Domino's Pizza</i>	32.00
Total 132 · Board Expense				96.00
133 · Dues, Licenses, Fees				
2/1/2000		Pool #4486	Incoming ACH Fee	0.50
2/1/2000		Pool #4486	Outgoing ACH Fee	0.50
2/1/2000		Pool #4486	Monthly Maint. Fee	3.00
2/1/2000		West Coast Bank	Service Charge/Jan 00	9.74
Total 133 · Dues, Licenses, Fees				13.74
150 · Refunds				
2/7/2000	26743	Safeway	Refund Balance of Rental Deposit	103.50
2/8/2000	26745	Evergreen Little League	Refund Rental Deposit	200.00
2/9/2000	26744	Harvest Community Church	Refund Rental Deposit/Kenneth Logue	200.00
2/22/2000	26763	Oswaldo Martinez	Refund Rental Deposit/Event Cancelled	200.00
Total 150 · Refunds				703.50
151 · County Indirect Cost				
2/25/2000	26777	Washington County Finance Depart...	Qtrly Indirect	9,041.25 ✓
Total 151 · County Indirect Cost				9,041.25

02/23/00

Washington County Fair Complex
Line Item Report
 February 2000

Date	Num	Name	Memo	Paid Amount
154 · RV Park				
154A · RV Park Repair & Maint.				
2/4/2000	26742	Platt Electric	RV Park Repairs	24.45
2/22/2000	26770	Shute Park True Value	RV Park Repairs	7.74
Total 154A · RV Park Repair & Maint.				32.19
Total 154 · RV Park				32.19
Total BE · INTERIM OPERATIONS				24,117.55
CE · FAIR OPERATIONS				
178 · Parking				
2/14/2000	26752	Pacific Safety Supply, Inc.	Fair Parking Supplies	76.00
Total 178 · Parking				76.00
179 · Professional Svcs.				
2/2/2000	26713	Sunrise Rotary of Hillsboro	Alcohol Monitoring Fee/1999	500.00
Total 179 · Professional Svcs.				500.00
182 · Miscellaneous				
2/10/2000	26748	West Coast Bank	Fair Misc ⁹⁷	27.94
2/10/2000	26748	West Coast Bank	Cookie Contest Misc ⁹⁷	15.00
2/10/2000	26748	West Coast Bank	ID Tag Chains ²⁰⁰⁰	37.50
Total 182 · Miscellaneous				80.44
187 · Repair & Maintenance				
2/4/2000	26727	Forest Grove Industrial Supply	Grange Booth Lights	84.00
2/4/2000	26742	Platt Electric	Grange Booth Lights	310.36
2/10/2000	26748	West Coast Bank	Painting Supplies	17.34
2/14/2000	26755	Home Depot	Grange Booths	362.95
2/22/2000	26775	Bob Nagel Distributing Co.	Changing Stations	221.98
Total 187 · Repair & Maintenance				996.63
Total CE · FAIR OPERATIONS				1,653.07
DE · EXHIBITS/COMPETITIONS				
221 · Awards 4-H				
2/1/2000	7506	Shauna Adams	4-H Premium	0.04
2/10/2000	26748	West Coast Bank	Wendy Gonzales/Premium	5.00
Total 221 · Awards 4-H				5.04
231 · Awards Open Class				
2/8/2000	25916	Bobby Hill	Open Class	(37.00)
2/8/2000	25892	Bruce Dixon	Open Class	(24.00)
Total 231 · Awards Open Class				(61.00)
Total DE · EXHIBITS/COMPETITIONS				(55.96)
EE · RODEO				
312 · Personnel				
2/4/2000	26718	Washington County Sheriffs Reser...	Security Services/1999 Rodeo	250.00
Total 312 · Personnel				250.00
315 · Special Kid's Rodeo				
2/4/2000	26741	TLC Daycare	Petting Zoo/1999 Rodeo/Special Kid's	125.00
Total 315 · Special Kid's Rodeo				125.00
316 · Promotion				
2/4/2000	26717	K2 Printing, Inc.	1999 Rodeo Programs	410.00
Total 316 · Promotion				410.00



02/23/00

Washington County Fair Complex Line Item Report February 2000

Date	Num	Name	Memo	Paid Amount
317 · Materials & Supplies				
2/4/2000	26716	Cody Feinauer	Stamps & Supplies	36.49
Total 317 · Materials & Supplies				<u>36.49</u>
Total EE · RODEO				821.49
JE · CAPITAL OUTLAY				
513 · Equipment				
2/14/2000	26754	Metro Tractor, Inc.	Wheel Disc	1,400.00
2/15/2000	26761	User Friendly Computers	Web Site Development/50% Payment	500.00
Total 513 · Equipment				<u>1,900.00</u>
Total JE · CAPITAL OUTLAY				<u>1,900.00</u>
Total Expense				<u>66,011.42</u>
Net Income				<u><u>(5,918.08)</u></u>

02/23/00

Washington County Fair Complex
Income & Expense
February 2000

	Feb '00	Feb '99
Income		
A · STATE FUNDS		
001 · Racing Commission	0.00	0.00
002 · Apportionment	0.00	0.00
003 · Merit Rate	0.00	0.00
004 · Dept. of Economic Development	0.00	0.00
A · STATE FUNDS - Other	0.00	0.00
Total A · STATE FUNDS	0.00	0.00
B · SPECIAL FUNDS		
005 · Grants	0.00	0.00
006 · Funds Borrowed	0.00	0.00
007 · RE Sold/Leased	0.00	0.00
B · SPECIAL FUNDS - Other	0.00	0.00
Total B · SPECIAL FUNDS	0.00	0.00
C · DEDICATED FUNDS		
008 · Horse Stall Construction Fund	0.00	0.00
009 · Hotel/Motel Tax	44,812.00	13,810.91
C · DEDICATED FUNDS - Other	0.00	0.00
Total C · DEDICATED FUNDS	44,812.00	13,810.91
D · INTERIM INCOME		
010 · Rent & Storage		
010A · National Guard Armory	50.00	1,252.15
010B · Main Exhibit Hall	4,575.06	2,530.60
010C · Cloverleaf Building	654.97	1,164.50
010D · Arts & Crafts Building	294.97	250.00
010E · Friendship Square	0.00	0.00
010F · Floral Building	765.60	1,259.50
010G · Grounds/General	0.00	11,440.00
010H · Main Arena	0.00	0.00
010J · RV/Boat Storage/Barns	0.00	86.28
010K · Interim Use Concessions	383.22	0.00
010 · Rent & Storage - Other	0.00	0.00
Total 010 · Rent & Storage	6,723.82	17,983.03
011 · Damage Deposits	800.00	1,300.00
012 · Advertising Sold	0.00	0.00
013 · Gate Changes	0.00	0.00
014 · Interest Income	1,224.52	1,979.51
015 · Shows/Entertainment	0.00	0.00
016 · Parking Fees	0.00	0.00
017 · Miscellaneous Income	13.00	425.00
018 · RV Parking		
018A · RV Parking/Short Term	750.00	290.00
018B · RV Parking/Long Term	570.00	0.00
018 · RV Parking - Other	0.00	0.00
Total 018 · RV Parking	1,320.00	290.00
D · INTERIM INCOME - Other	0.00	0.00
Total D · INTERIM INCOME	10,081.34	21,977.54
E · FAIR INCOME		
030 · Youth Admission	0.00	0.00
031 · Other Admission	0.00	0.00
032 · Concessions/Booths	3,325.00	2,875.25
033 · Sponsorships	0.00	0.00
034 · Advertising Sold	175.00	0.00
035 · Gate Change	0.00	0.00
036 · Carnival Income	0.00	0.00
037 · Entry Fees	0.00	0.00
038 · Parking Fees	0.00	0.00
039 · Rodeo Sponsorships	0.00	0.00
040 · Horse Show	0.00	0.00
041 · Miscellaneous	0.00	49.50
042 · Rodeo Admissions	0.00	0.00

Washington County Fair Complex
Income & Expense
February 2000

02/23/00

	Feb '00	Feb '99
043 · Main Stage	0.00	0.00
044 · Arena Admissions	0.00	0.00
045 · Amphitheater Concessions	0.00	0.00
046 · Rodeo Miscellaneous	500.00	0.00
047 · Horse Stall Rentals	0.00	0.00
E · FAIR INCOME - Other	0.00	0.00
Total E · FAIR INCOME	4,000.00	2,924.75
G · BINGO		
070 · Sessions	1,200.00	1,200.00
071 · Food	0.00	0.00
072 · Operating Charges	0.00	0.00
G · BINGO - Other	0.00	0.00
Total G · BINGO	1,200.00	1,200.00
Total Income	60,093.34	39,913.20
Expense		
6999 · Uncategorized Expenses	0.00	0.00
AE · PERSONNEL		
101 · Salaries	28,463.02	28,365.78
102 · O.P.E.	9,112.25	8,062.12
AE · PERSONNEL - Other	0.00	0.00
Total AE · PERSONNEL	37,575.27	36,427.90
BE · INTERIM OPERATIONS		
107 · Office Expense	688.08	783.90
108 · Telephone	933.23	941.79
109 · Printing	168.50	0.00
110 · Postage	306.40	350.00
111 · Equip/Bldg Rental		
111A · Equipment Rental	0.00	424.46
111B · Armory Rental	150.00	250.00
111 · Equip/Bldg Rental - Other	0.00	0.00
Total 111 · Equip/Bldg Rental	150.00	674.46
112 · Utilities	4,529.34	9,780.92
113 · Repair & Maintenance		
113B · Main Exhibit Hall R & M	80.98	216.92
113C · Cloverleaf R & M	405.05	324.37
113D · Arts & Crafts R & M	0.00	0.00
113E · Friendship Square R & M	0.00	0.00
113F · Floral Building R & M	0.00	30.50
113G · Grounds/General R & M	1,837.75	454.04
113H · Main Arena R & M	0.00	1,401.62
113J · Barns R & M	75.45	0.00
113L · Equipment R & M	1,939.96	2,493.48
113 · Repair & Maintenance - Other	182.29	0.00
Total 113 · Repair & Maintenance	4,521.48	4,920.93
114 · General Supplies	2,364.04	1,337.06 ^Δ
115 · Legal Notices	0.00	0.00
116 · Gate Change	0.00	0.00
117 · Parking	0.00	0.00
118 · Travel & Training	32.00	2,174.95 ^Δ
119 · Legal Fees	0.00	255.75
121 · Professional Svcs.	0.00	650.00
122 · Insurance & Bond	0.00	0.00
123 · Private Mileage	0.00	0.00
124 · Car Allowance	325.00	325.00
131 · Advertising & P.R.	212.80	791.60
132 · Board Expense	96.00	747.66
133 · Dues, Licenses, Fees	13.74	75.00
149 · Misc. Materials & Svcs.	0.00	245.15
150 · Refunds	703.50	1,008.75
151 · County Indirect Cost	9,041.25	8,798.25
153 · Petty Cash	0.00	0.00



02/23/00

Washington County Fair Complex
Income & Expense
February 2000

	Feb '00	Feb '99
154 · RV Park		
154A · RV Park Repair & Maint.	32.19	681.08
154B · RV Park Hotel/Motel Tax	0.00	0.00
154 · RV Park - Other	0.00	0.00
Total 154 · RV Park	32.19	681.08
BE · INTERIM OPERATIONS - Other	0.00	0.00
Total BE · INTERIM OPERATIONS	24,117.55	34,542.25
CE · FAIR OPERATIONS		
175 · Printing	0.00	1,000.00
176 · Utilities	0.00	0.00
177 · Gate Change	0.00	0.00
178 · Parking	76.00	0.00
179 · Professional Svcs.	500.00	0.00
180 · Advertising	0.00	258.50
181 · Refunds	0.00	0.00
182 · Miscellaneous	80.44	0.00
183 · Decorations	0.00	0.00
184 · Equipment Rental	0.00	0.00
185 · Horse Stall Rental	0.00	0.00
186 · Restroom Service	0.00	0.00
187 · Repair & Maintenance	996.63	0.00
188 · Materials & Supplies	0.00	0.00
CE · FAIR OPERATIONS - Other	0.00	0.00
Total CE · FAIR OPERATIONS	1,653.07	1,258.50
DE · EXHIBITS/COMPETITIONS		
211 · Awards FFA	0.00	0.00
212 · Personnel FFA	0.00	0.00
213 · Other FFA	0.00	0.00
221 · Awards 4-H	5.04	0.00
222 · Personnel 4-H	0.00	0.00
223 · Other 4-H	0.00	0.00
231 · Awards Open Class	(61.00)	0.00
232 · Personnel Open	0.00	0.00
233 · Other Open Class	0.00	847.27
DE · EXHIBITS/COMPETITIONS - Other	0.00	0.00
Total DE · EXHIBITS/COMPETITIONS	(55.96)	847.27
EE · RODEO		
311 · Prize Money	0.00	0.00
312 · Personnel	250.00	0.00
313 · Stock Contract	0.00	0.00
314 · Special Awards	0.00	0.00
315 · Special Kid's Rodeo	125.00	0.00
316 · Promotion	410.00	155.00
317 · Materials & Supplies	36.49	0.00
318 · Board Expense	0.00	300.00
319 · Other (Fees & Dues)	0.00	0.00
320 · Queen	0.00	0.00
321 · Rental Equipment	0.00	0.00
322 · Money Raising Projects	0.00	0.00
323 · Petty Cash	0.00	0.00
EE · RODEO - Other	0.00	0.00
Total EE · RODEO	821.49	455.00
GE · SHOWS & ENTERTAINMENT		
324 · Main Stage	0.00	0.00
325 · Grounds Entertainment	0.00	0.00
326 · Associated Costs-Main	0.00	0.00
327 · Associated Costs-Grounds	0.00	0.00
328 · Touch & See	0.00	0.00
GE · SHOWS & ENTERTAINMENT - Other	0.00	0.00
Total GE · SHOWS & ENTERTAINMENT	0.00	0.00

02/23/00

Washington County Fair Complex
Income & Expense
February 2000

	Feb '00	Feb '99
HE · INTERIM ENTERTAINMENT		
375 · Interim Shows	0.00	0.00
HE · INTERIM ENTERTAINMENT - Other	0.00	0.00
Total HE · INTERIM ENTERTAINMENT	0.00	0.00
IE · BINGO-EXPENSE		
401 · Personnel	0.00	0.00
402 · Supplies	0.00	0.00
403 · Mileage	0.00	0.00
404 · Food	0.00	0.00
405 · Advertising	0.00	0.00
406 · Equipment Repairs	0.00	0.00
407 · Operating Change	0.00	0.00
408 · Dues, Licenses, Fees	0.00	0.00
IE · BINGO-EXPENSE - Other	0.00	0.00
Total IE · BINGO-EXPENSE	0.00	0.00
JE · CAPITAL OUTLAY		
510 · Purchase/Lease	0.00	0.00
511 · Land Improvements	0.00	0.00
512 · Bldg. & Structure	0.00	1,426.98
513 · Equipment	1,900.00	0.00
514 · Development Reserve	0.00	0.00
515 · Horse Stalls	0.00	0.00
JE · CAPITAL OUTLAY - Other	0.00	0.00
Total JE · CAPITAL OUTLAY	1,900.00	1,426.98
Total Expense	66,011.42	74,957.90
Net Income	(5,918.08)	(35,044.70)

02/23/00

Washington County Fair Complex
Balance Sheet Comparison
 As of February 29, 2000

	<u>Feb 29, '00</u>	<u>Jan 31, '00</u>	<u>\$ Change</u>	<u>Feb 28, '99</u>
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	12,470.27	4,411.09	8,059.18	0.00
0950 · West Coast Bank-Premium	90.86	100.64	(9.78)	0.00
1000 · US Bank	0.00	0.00	0.00	6,578.79
1010 · Wells Fargo	0.00	0.00	0.00	5,016.22
1020 · Pool #4486	114,680.59	173,990.46	(59,309.87)	187,449.68
1030 · EXPO	0.00	0.00	0.00	4,286.93
1080 · Washington County Fair Fund	199,032.77	153,690.38	45,342.39	127,957.42
Total Checking/Savings	<u>326,274.49</u>	<u>332,192.57</u>	<u>(5,918.08)</u>	<u>331,289.04</u>
Total Current Assets	<u>326,274.49</u>	<u>332,192.57</u>	<u>(5,918.08)</u>	<u>331,289.04</u>
TOTAL ASSETS	<u>326,274.49</u>	<u>332,192.57</u>	<u>(5,918.08)</u>	<u>331,289.04</u>
LIABILITIES & EQUITY				
Equity				
3900 · Retained Earnings	358,886.79	358,886.79	0.00	496,364.87
Net Income	(32,612.30)	(26,694.22)	(5,918.08)	(165,075.83)
Total Equity	<u>326,274.49</u>	<u>332,192.57</u>	<u>(5,918.08)</u>	<u>331,289.04</u>
TOTAL LIABILITIES & EQUITY	<u>326,274.49</u>	<u>332,192.57</u>	<u>(5,918.08)</u>	<u>331,289.04</u>

Washington County Fair Complex
Budget Overview
 July 1999 through February 2000

02/23/00

8/12 66%

	Jul '99 - Feb '00	Budget	% of Budget
Income			
A · STATE FUNDS			
001 · Racing Commission	0.00	0.00	0.0%
002 · Apportionment	0.00	0.00	0.0%
003 · Merit Rate	0.00	0.00	0.0%
004 · Dept. of Economic Development	41,976.34	41,000.00	102.4%
Total A · STATE FUNDS	41,976.34	41,000.00	102.4%
B · SPECIAL FUNDS			
005 · Grants	0.00	0.00	0.0%
006 · Funds Borrowed	0.00	0.00	0.0%
007 · RE Sold/Leased	0.00	0.00	0.0%
Total B · SPECIAL FUNDS	0.00	0.00	0.0%
C · DEDICATED FUNDS			
008 · Horse Stall Construction Fund	0.00	0.00	0.0%
009 · Hotel/Motel Tax	436,531.17	600,000.00	72.8%
Total C · DEDICATED FUNDS	436,531.17	600,000.00	72.8%
D · INTERIM INCOME			
010 · Rent & Storage			
010A · National Guard Armory	2,823.70		
010B · Main Exhibit Hall	48,256.65		
010C · Cloverleaf Building	9,396.02		
010D · Arts & Crafts Building	6,422.27		
010E · Friendship Square	1,191.80		
010F · Floral Building	6,392.30		
010G · Grounds/General	32,802.75		
010H · Main Arena	596.57		
010J · RV/Boat Storage/Barns	5,180.36		
010K · Interim Use Concessions	1,983.18		
010 · Rent & Storage - Other	0.00	182,000.00	0.0%
Total 010 · Rent & Storage	115,045.60	182,000.00	63.2%
011 · Damage Deposits	8,000.00	15,000.00	53.3%
012 · Advertising Sold	0.00	0.00	0.0%
013 · Gate Changes	0.00	5,500.00	0.0%
014 · Interest Income	6,726.83	17,000.00	39.6%
015 · Shows/Entertainment	0.00	100,000.00	0.0%
016 · Parking Fees	4,906.91	20,000.00	24.5%
017 · Miscellaneous Income	8,193.72	10,000.00	81.9%
018 · RV Parking			
018A · RV Parking/Short Term	10,004.00		
018B · RV Parking/Long Term	3,940.00		
018 · RV Parking - Other	0.00	30,000.00	0.0%
Total 018 · RV Parking	13,944.00	30,000.00	46.5%
Total D · INTERIM INCOME	156,817.06	379,500.00	41.3%
E · FAIR INCOME			
030 · Youth Admission	30,109.00	31,000.00	97.1%
031 · Other Admission	223,487.01	220,000.00	101.6%
032 · Concessions/Booths	96,089.02	115,000.00	83.6%
033 · Sponsorships	55,500.00	46,500.00	119.4%
034 · Advertising Sold	6,315.00	7,000.00	90.2%
035 · Gate Change	57,000.00	15,000.00	380.0%
036 · Carnival Income	73,650.79	60,000.00	122.8%
037 · Entry Fees	3,297.00	4,000.00	82.4%
038 · Parking Fees	49,797.00	50,000.00	99.6%
039 · Rodeo Sponsorships	54,259.00	68,800.00	78.9%
040 · Horse Show	0.00	0.00	0.0%
041 · Miscellaneous	18,863.56	5,000.00	377.3%
042 · Rodeo Admissions	5,920.00	7,000.00	84.6%
043 · Main Stage	55,662.50	0.00	100.0%
044 · Arena Admissions	0.00	0.00	0.0%
045 · Amphitheater Concessions	3,425.35	800.00	428.2%

Broad

+ 105,500. 274,000

02/23/00

Washington County Fair Complex Budget Overview

July 1999 through February 2000

66%

	Jul '99 - Feb '00	Budget	% of Budget
046 · Rodeo Miscellaneous	3,843.90	6,000.00	64.1%
047 · Horse Stall Rentals	0.00	4,550.00	0.0%
Total E · FAIR INCOME	737,219.13	640,650.00	115.1%
G · BINGO			
070 · Sessions	8,700.00	13,200.00	65.9%
071 · Food	0.00	0.00	0.0%
072 · Operating Charges	0.00	0.00	0.0%
Total G · BINGO	8,700.00	13,200.00	65.9% ✓
Total Income	1,381,243.70	1,674,350.00	82.5%
Expense			
6999 · Uncategorized Expenses	0.00		
AE · PERSONNEL			
101 · Salaries	311,143.05	443,083.00	70.2%
102 · O.P.E.	90,193.49	127,208.00	70.9%
Total AE · PERSONNEL	401,336.54	570,291.00	70.4% ✓
BE · INTERIM OPERATIONS			
107 · Office Expense	2,915.14	4,200.00	69.4%
108 · Telephone	6,509.66	12,000.00	54.2%
109 · Printing	1,209.50	2,000.00	60.5%
110 · Postage	1,769.80	2,500.00	70.8%
111 · Equip/Bldg Rental			
111A · Equipment Rental	3,196.64		
111B · Armory Rental	806.25		
111 · Equip/Bldg Rental - Other	0.00	8,688.00	0.0%
Total 111 · Equip/Bldg Rental	4,002.89	8,688.00	46.1%
112 · Utilities	44,763.09	70,500.00	63.5%
113 · Repair & Maintenance			
113B · Main Exhibit Hall R & M	561.39		
113C · Cloverleaf R & M	572.07		
113D · Arts & Crafts R & M	108.53		
113E · Friendship Square R & M	6.85		
113G · Grounds/General R & M	11,453.89		
113H · Main Arena R & M	137.75		
113J · Barns R & M	1,342.54		
113L · Equipment R & M	19,570.56		
113 · Repair & Maintenance - Other	182.29	50,000.00	0.4%
Total 113 · Repair & Maintenance	33,935.87	50,000.00	67.9%
114 · General Supplies	15,548.28	23,000.00	67.6%
115 · Legal Notices	0.00	0.00	0.0%
116 · Gate Change	0.00	5,500.00	0.0%
117 · Parking	899.00	7,000.00	12.8%
118 · Travel & Training	2,837.22	4,500.00	63.0%
119 · Legal Fees	418.50	1,500.00	27.9%
121 · Professional Svcs.	12,951.00	4,500.00	287.8%
122 · Insurance & Bond	14,287.26	10,000.00	142.9%
123 · Private Mileage	580.94	1,000.00	58.1%
124 · Car Allowance	2,275.00	3,900.00	58.3%
131 · Advertising & P.R.	6,457.37	7,500.00	86.1%
132 · Board Expense	2,495.77	6,000.00	41.6%
133 · Dues, Licenses, Fees	2,685.33	3,000.00	89.5%
149 · Misc. Materials & Svcs.	3,744.16	6,000.00	62.4%
150 · Refunds	9,580.00	15,000.00	63.9%
151 · County Indirect Cost	27,123.75	36,165.00	75.0%
153 · Petty Cash	0.00	200.00	0.0%
154 · RV Park			
154A · RV Park Repair & Maint.	237.51	1,000.00	23.8%
154B · RV Park Hotel/Motel Tax	951.89	1,000.00	95.2%
Total 154 · RV Park	1,189.40	2,000.00	59.5%
Total BE · INTERIM OPERATIONS	198,178.93	286,653.00	69.1%

02/23/00

Washington County Fair Complex Budget Overview July 1999 through February 2000

	Jul '99 - Feb '00	Budget	% of Budget
CE · FAIR OPERATIONS			
175 · Printing	13,284.19	11,000.00	120.8%
176 · Utilities	13,537.01	11,000.00	123.1%
177 · Gate Change	57,000.00	15,000.00	380.0%
178 · Parking	12,325.13	13,000.00	94.8%
179 · Professional Svcs.	43,794.53	30,000.00	146.0%
180 · Advertising	80,933.54	70,000.00	115.6%
181 · Refunds	457.00	1,000.00	45.7%
182 · Miscellaneous	21,753.49	8,000.00	271.9%
183 · Decorations	1,075.64	3,500.00	30.7%
184 · Equipment Rental	12,435.04	12,000.00	103.6%
185 · Horse Stall Rental	0.00	4,550.00	0.0%
186 · Restroom Service	18,784.59	20,000.00	93.9%
187 · Repair & Maintenance	10,935.92	8,000.00	136.7%
Total CE · FAIR OPERATIONS	286,316.08	207,050.00	138.3%
DE · EXHIBITS/COMPETITIONS			
211 · Awards FFA	2,913.00	3,500.00	83.2%
212 · Personnel FFA	837.51	1,000.00	83.8%
213 · Other FFA	343.83	1,500.00	22.9%
221 · Awards 4-H	11,239.64	10,500.00	107.0%
222 · Personnel 4-H	4,907.50	5,500.00	89.2%
223 · Other 4-H	3,063.53	3,600.00	85.1%
231 · Awards Open Class	40,885.41	40,000.00	102.2%
232 · Personnel Open	4,307.49	7,000.00	61.5%
233 · Other Open Class	1,359.31	4,000.00	34.0%
Total DE · EXHIBITS/COMPETITIONS	69,857.22	76,600.00	91.2%
EE · RODEO			
311 · Prize Money	52,000.00	52,800.00	98.5%
312 · Personnel	24,888.22	21,600.00	115.2%
313 · Stock Contract	20,882.75	19,500.00	107.1%
314 · Special Awards	420.00	1,000.00	42.0%
315 · Special Kid's Rodeo	1,472.63	2,000.00	73.6%
316 · Promotion	4,952.91	6,500.00	76.2%
317 · Materials & Supplies	7,350.04	4,000.00	183.8%
318 · Board Expense	2,845.45	6,000.00	47.4%
319 · Other (Fees & Dues)	2,811.26	2,000.00	140.6%
320 · Queen	2,294.31	3,000.00	76.5%
321 · Rental Equipment	6,325.00	5,000.00	126.5%
322 · Money Raising Projects	2,480.92	3,000.00	82.7%
323 · Petty Cash	0.00	0.00	0.0%
Total EE · RODEO	128,723.49	126,400.00	101.8%
GE · SHOWS & ENTERTAINMENT			
324 · Main Stage	90,276.00	80,000.00	112.8%
325 · Grounds Entertainment	64,160.13	65,000.00	98.7%
326 · Associated Costs-Main	39,189.75	31,500.00	124.4%
327 · Associated Costs-Grounds	10,133.24	11,000.00	92.1%
328 · Touch & See	2,187.25	2,000.00	109.4%
Total GE · SHOWS & ENTERTAINMENT	205,946.37	189,500.00	108.7%
HE · INTERIM ENTERTAINMENT			
375 · Interim Shows	0.00	100,000.00	0.0%
Total HE · INTERIM ENTERTAINMENT	0.00	100,000.00	0.0%
IE · BINGO-EXPENSE			
401 · Personnel	0.00	0.00	0.0%
402 · Supplies	0.00	0.00	0.0%
403 · Mileage	0.00	0.00	0.0%
404 · Food	0.00	0.00	0.0%
405 · Advertising	0.00	0.00	0.0%
406 · Equipment Repairs	0.00	1,000.00	0.0%
407 · Operating Change	0.00	0.00	0.0%
408 · Dues, Licenses, Fees	0.00	0.00	0.0%
Total IE · BINGO-EXPENSE	0.00	1,000.00	0.0%

Handwritten: 91.2% *MD*

Handwritten: 101.8% *82.1%*

Handwritten: 108.7%

Handwritten: 108.7%

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02/23/00

Washington County Fair Complex Budget Overview July 1999 through February 2000

	<u>Jul '99 - Feb '00</u>	<u>Budget</u>	<u>% of Budget</u>
JE · CAPITAL OUTLAY			
510 · Purchase/Lease	53,014.00	56,000.00	94.7%
511 · Land Improvements	8,410.00	40,000.00	21.0%
512 · Bldg. & Structure	0.00	21,000.00	0.0%
513 · Equipment	62,073.37	20,300.00	305.8%
514 · Development Reserve	0.00	0.00	0.0%
515 · Horse Stalls	0.00	1,000.00	0.0%
Total JE · CAPITAL OUTLAY	123,497.37	138,300.00	89.3% ✓
Total Expense	1,413,856.00	1,695,794.00	83.4%
Net Income	(32,612.30)	(21,444.00)	152.1%

JAN

MINUTES

WASHINGTON COUNTY FAIR BOARD MEETING

FEBRUARY 2, 2000

CONVENED: 4:30

FAIR BOARD:

Chairman Lyle Spiesschaert
Member: Rich Vial
Member: Sheila Day
Member: Ken Leahy
Member: Kathy Christy

FAIR COMPLEX STAFF:

Executive Director: Margaret Garza
Fair Manager: Bill McKinley
Maintenance Lead: Kelly Goodin

GUESTS:

Cody Feinauer: Rodeo Committee
John Baggott: OSU / Extension Faculty
Dave Russell: Boosters
David Lintz: Presenter

Chairman Lyle Spiesschaert calls the meeting to order at 4:30 PM with introductions of Board, Staff and Guests.

1.Consent Agenda: Margaret Garza gives the report. Garza reviews, comments and explains the Fair Complex financial position for the of month of January.

Chairman Lyle Spiesschaert calls for a motion to accept the consent agenda, Rich Vial so moves, Kathy Christy seconds, the motion carries.

2.Rodeo Committee Report: Cody Feinauer gives the report. Feinauer thanks all those that attended the queen's coronation dance. Feinauer said they did fairly well and did not have any exact figures at hand yet. It took about \$600 to put on the dance and he estimated that they made around \$1,500 to \$2,000, between the door (gate) concession, and the silent auction. We need to pay the bills and the remainder goes into the queen's fund. Beyond that we have been working on planning and what kind of improvements that are going to be done out there (rodeo grounds). There is still some organizational stuff that I'm working out with Margaret (Garza). Spiesschaert speaking for those that attended the coronation dance gives thanks for the invitation and said that it was a super

**WASHINGTON COUNTY FAIR BOARD MINUTES
FEBRUARY 2, 2000
PAGE TWO**

event. Feinauer mentions that there were more Fair Board members there (4) than Rodeo Committee members. Spiesschaert said in talking to Margaret (Garza) and Bill (McKinley) that we are trying to shore up various communication areas, and really would like to thank you and your group for the cooperation in getting that done. Feinauer said that since McKinley is going to be staying for the Associates Meeting anyway that before the meeting on Monday they could meet with Garza, McKinley and himself and any other Rodeo Committee Directors that can make it before our Associates Meeting. Spiesschaert said that was a great idea.

3.Booster Report: Dave Russell gives report. The Boosters are going to have their first meeting of the year tonight. They will generally be reorganizing after being on "vacation" for three meetings. They are going to be sending out news notices to "whip up a bit of a frenzy" among the members to get busy and work. Russell said if the Board has any requests that they think the Booster might want to take on let us know. Spiesschaert said that he thinks we do have a couple of those and you will be hearing from us. They have to do with our "hospitality area" for one. Kathy Christy said she had heard of a "program" that the Fair presents to groups, or was it the Boosters? Spiesschaert mentioned that Garza gave a presentation at the Livestock Association annual dinner on Saturday night, Garza gave an update. Rich Vial was there. Garza said she did something with Kiwana's in September of last year, and also a Rotary presentation in Aloha.

3a.John Baggott Extension Agent OSU. Spiesschaert asks if Baggott had any additions from our last meeting. Baggott discusses Horse Leadership issues that he was hearing "mixed messages" in that they do not see the Fair as "anti-horse" but then from their minutes did not feel as if they were apart of the Fair. Baggott said that he did not want the Fair (Board) to get the wrong impression from their comments. Spiesschaert said that he asked McKinley and Payne to meet with the appropriate persons and a Fair Board member, one of us to look ahead to Fair 2001. Spiesschaert believes that it is the wish of the Fair Board to have youth participation to be closer to the Fair dates than farther away. And that McKinley and Payne would be addressing fulfilling both Fair and Horse Fair / Extension's needs in that regard. Baggott said that would be great. The biggest concerns Baggott sees is scheduling-wise and to not cause a problem in terms of "change-over", and if it's doable that's great. Spiesschaert in discussions with McKinley and Payne said "this" needs to be decided by early spring. We really didn't say what "this" meant. But that your people at Horse Fair and we know when the 4-H Horse Fair dates are for 2001. Baggott said that will help in the planning for next year.

**WASHINGTON COUNTY FAIR BOARD MINUTES
FEBRUARY 2, 2000
PAGE THREE**

4.Maintenance Report: Kelly Goodin gives report. Goodin mentions and thanks the Fair Board for the new "toys" (capital expenditures). Goodin goes down the list of items. Spiesschaert mentions that the Fair Board is supporting the maintenance staff in getting these new pieces of equipment and tools in order for them to get the job done better. But along with that we need to provide a good storage place for the equipment. We haven't solved that yet, so we would ask you to be as careful as you can and try to take good care of this stuff. Like we got a good deal on the dividers, but they sit out in damp buildings. Goodin said they are in the Rabbit Barn, but under a tarp. Spiesschaert said that's the kind of stuff I'm talking about. We ought to cover stuff so we don't have bird manure on it. Hopefully down the road we will have a place for it. Vial mentioned that he was approached by a livestock exhibitor about an issue that came up last summer about the heat in the beef barn and if it was possible to put wind driven turbines on top of the ridgeline. McKinley said that he and Goodin have been discussing that issue and that it was on the critique list of last year. We believe we have a solution to the heat problem in deploying a sprinkler array at the ridge top to cool the barn. Vial asks about time line to get it done. McKinley said, before Fair. Goodin endorses the sprinkler system as a good place to start. Spiesschaert said such a solution has worked well in the small animal building. Vail said then the exhibitors are seeing that we are at least trying to do something. Spiesschaert mentioned that Vial, Day and himself had committed some ideas to writing and submitted them to McKinley and Payne. And they have really made tremendous progress on those things that they could, and they didn't disregard anything, some things they didn't understand and some things you just can't do anything about. Vial also thought that when the conditions are just right between wet and dry, we take a heavy roller out in the exhibitor camping area on the south side of the fence, so that we can "even out" the high spots and low spots. This could be less expensive than the remedy that we have talked about. Leahy mentioned that he walked the area with Spiesschaert and Mike (Wold) and thought that the best way to solve the problem out there is to "tile" it, connecting the low points and get a positive draining going. Vial said that's probably true. Leahy said when the weather will allow that to happen, just let us know. Vial said he's thinking, roll it this year, and next come in with the tile right after Fair. Spiesschaert said that he thought that was a good idea, especially if we do some hand spotting some of the deeper holes with bark dust or something. Day asks about the pooling in the front driveway as we enter the grounds. No further discussion on this topic

5.Old Business: (A) **Policy Manual Update.** Rich Vial gives update and explanation. The 100 series of the proposed Administrative Rules is: General Fair Board Administration. The 200 series is: County Fair Operations. The 300 series is: Operation of Fair Complex. The 400 series deals with: Rodeo.

WASHINGTON COUNTY FAIR BOARD MINUTES
FEBRUARY 2, 2000
PAGE FOUR

Rich Vial moves the adoption of Administrative Resolution 101, Sheila Day seconds the motion, discussion, with amendment, the motion carries.

Vial discusses rule #201 which was the resolution of the Fair date. Spiesschaert suggests that we provide the language of the proposed resolution to interested organizations i.e. Boosters, Rodeo, Staff, and Extension Service. Garza suggested FFA. Spiesschaert says that we're kind of looking to John (Baggott) to help with the youth and expects him to represent the youth divisions of the Fair, or at least in a general way. Spiesschaert asks if there is an FFA representative. Garza said Rolland Aschim. Vial discusses the Rodeo Resolution. Vial suggests that the Rodeo Committee "thrash" over the language we are submitting, then they (Rodeo Committee) return with comments to the language and Feinauer will discuss the issues and comments the Committee brought to us. Then we go to a later meeting to discuss options. Kathy Christy asks if it would be beneficial for the Boosters to be involved in that there used to be Booster on the Rodeo Committee. Vial thought that was a great idea. Vial suggests that the cover memo be sent to all interested parties and have them comment. It would save us (Board) a lot of time. Vial said, take for example in the 300 series, "peddlers and solicitors" parking policy. A lot of those the Booster will be key in helping us think through what those policies should be. Vial said that he will continue to propose two or three (policies) every meeting. The interested parties should write and Fair Staff should write the first drafts for these. Vial said that we can create an index in the front as to what we have already done. Garza asks in clarification if the memo should perhaps go to those groups outside the immediate Fair interest like the Chamber of Commerce? Vial said any group that may provide "meaningful input" should be considered. Garza, in the form of a public notice? Vial thought that might be too cumbersome, and may in fact really slow the process down. Spiesschaert said that we should be a bit cautious about how many people we ask. They are going to give us feedback and then what are we going to do with all that stuff? Vial said we make note of it. Garza said that at least they had an opportunity to contribute. Spiesschaert asks of Vial, "you do not see this as all "encompassing", but rather our "framework". Vial says that's right, a framework, and should come just under our mission statement. Garza said that Christy suggested that we share it with the County Board of Commissioners and with County legal. **(B) PGE request for Easement Update.** Margaret Garza gives report. Garza expresses her frustration with the process. Garza outlines the Easement issue of PGE trying to get additional power to Intel via a route that would infringe on Fair Complex property. It seemed prudent that our objective should be to be compensated financially for the granting of an easement. Their route would be down 28th street. In consultation with county counsel Allan Rappleyea, he suggested that we have an appraisal done on the proposed

WASHINGTON COUNTY FAIR BOARD MINUTES
FEBRUARY 2, 2000
PAGE FIVE

affected property. Garza said that she has been trying to meet with Larry Strong with the County Appraisal Department to come out and view the property with her. It's been like "pulling teeth", because I haven't been able to get him here. She tried a second person in the County with equal results. Christy suggests a call to Larry Eisenburg. Dave Russell said that Eisenburg may have a direct knowledge on the value of the easement property in question. Garza also mentioned a conversation with Peggy Krause with the Port of Portland who is the individual that handles similar easements with PGE or PP&L. She gave Garza a copy of the easement agreement that they use to their benefit. Krause did suggest that an appraisal be done and ask for related reimbursements for the easement. Spiessschaert mentions not to forget the Grant Street extension and that the vaults not be placed in the way. And that any future movement of the vaults would be incumbent on PGE and or guarantee to greater power service in the future related to growth at the Fair Complex. Spiessschaert said that isn't this kind of agreement the most likely compensation for easement rights, rather than financial compensation? Leahy asks what the timing on this is. Garza said that they would like to do the project as early as spring. Spiessschaert mentions *but* with Fair Board approval. Garza said, that is understood. Day asks if we are causing them (PGE) any delay and that every other party to the easement has their agreement except us? Garza said we are not holding up the process.

Discussion. **(C) Report on OFA.** Bill McKinley gives report. McKinley reported that Paige Payne, Lisa Dupre', Mary Putzler and himself attended the convention in Eugene. Next convention will be at Jantzen Beach. McKinley is a member of the Legislative Committee. And in that this, not being a legislative year, the hot topic was the potential effects of term limits will have on legislative issues dear to Oregon Fairs. Several legislators friendly to Fairs will be leaving because of term limits. Also discussed was the Oregon Fairs Foundation in which McKinley discussed the concerns of the Fair Board in giving the appearance that the Foundation was going back and starting at square one, when in fact that was not the case. Much work has been done including discussions with various foundations such as the Ford Foundation. McKinley said that Paige Payne and Mary Putzler worked hard with others to put most of the Showcase talent presentations together. McKinley said he was a panel member dealing with Rodeo issues along with Bob Traverso of Clakamas County and the PRCA publicity representative. The PRCA representative was very knowledgeable and provided much valued information in putting on a first rate event. Kathy Christy asked McKinley if there was any discussion about volunteers. McKinley said "yes". Traverso talked of the "double-edged" sword of volunteerism in that you get all that enthusiasm but often times personal agendas to boot. Sorting these issues out is a challenge. Christy asked if they "encouraged" the use of volunteers. McKinley said yes, and was especially encouraged at the smaller

**WASHINGTON COUNTY FAIR BOARD MINUTES
FEBRUARY 2, 2000
PAGE SIX**

fairs and rodeos. Spiesschaert said that Day and himself attended a conference at NFR on insurance and volunteers. And it was very helpful. Spiesschaert said it is a dilemma for everybody. The insurance people said that you cannot afford to insure these volunteers adequately. Spiesschaert said that he heard that the PRCA and the stock contractors are beginning to specify where volunteers were to be used and where not in terms of "exposure". Feinauer said that we will not have the bullfights this years and he's happy about it. Day asked about the "hospitality" items we donate to the Oregon Fairs Association, and if we host a "party" or something. Garza, said no, and explained that they were Fair items that are used in a silent auction and that are placed for display at OFA. **(D) Report on WFA.** Report given by Margaret Garza. Garza said we attended the general sessions every day with high-powered speakers addressing industry matters. McKinley was active in meeting with trade show representatives. Garza and McKinley discussed main stage entertainment with industry representatives and met with other fair related managers and executives. Spiesschaert mentions the "bear" act we have coming to the Fair and that we need to inform the livestock people in that some animals could be spooked

6.New Business: (A) 2000-2001 Draft Budget Review. Margaret Garza leads review and discussion of the proposed 2000-2001 budget.

Chairman Lyle Spiesschaert calls for a motion to accept the proposed, 2000-2001 Budget, Rich Vial moves that the Fair Board accept the Budget as presented but with minor adjustments, Kathy Christy seconds the motion, the motion carries.

(B) Election of Officers. Margaret Garza reviews the 1999 status of the elected officers to the Fair Board. (Lyle Spiesschaert, Chair; Sheila Day Vice-Chair; Rich Vial; Treasurer)

Kathy Christy moves to cast a unanimous ballot for the current officers to continue throughout year 2000. Ken Leahy seconds. The motion carries.

7.David Lintz presentation: Ken Leahy introduces David Lintz as a potential Fair Complex "owners representative" in regard to the introductory phase of the proposed development plan. Discussion, and David Lintz presentation. Lintz presents letter to Chairman Spiesschaert.

Chairman Spiesschaert calls for a motion to adjourn to executive session, Sheila Day so moves, Ken Leahy seconds, the motion carries.

**WASHINGTON COUNTY FAIR BOARD MINUTES
FEBRUARY 2, 2000
PAGE SEVEN**

MINUTES APPROVED THIS 1ST DAY OF MARCH, 2000

**Bill McKinley
Recording Secretary**

**Lyle Spiesschaert
Chair**

Washington County Fair & Rodeo
Associates Meeting
February 7, 2000

**Important Note:
Meetings will now begin at 7:00pm
at the Clover Leaf Building.**

In Attendance: Brian A., Corey A., Mike B., Pat B., Larry B., Laurie B., Stephanie C., Winnie D., Brian F., Laurel F., Cody F., Lynn F., Tara F., Kelly G., Lynn H., Todd K., George K., Sue K., Brian L., Gary M., Lisa M., John M., Naomi M., Kelly N., Jenny O., Gary P., Karen S., Lacey T., Leah T., Dale Z.

Cody F. called the meeting to order at 7:00 p.m. at the Cloverleaf Building.

I. Introductions & Guests

Cody introduced Rich Vial, who is a Fair Board Member. Rich will be assisting us with the Fair Board's organization of the Rodeo and is also willing to assist us with updating our By-Laws. Welcome to George and Sue Kneese, Mike DeCarlo, and Paul Buckmaster.

II. Old Business

A. Approval of January Minutes

Gary M. made a motion to approve the minutes without changes. Brian A. seconded the motion. The motion carried. The minutes were approved without changes.

B. Final Budget

✓ The final budget for 2000 is \$120,750.00. The request to raise the amount for Special Kids was denied. Last year's budget was \$123,400.00

The 4-h Wagon Train donation has been raised to \$280 retro to last year.

C. Queen Coronation Dance

The Queen Dance grossed approximately \$1800.00. Thank you to everyone involved.

John Bergquist
This is now all

Jan 29th

III. Committee Reports

A. Grounds

Just waiting for the weather...

B. Parking/Security

We now have a line marker for the parking area courtesy of Brian L.

C. VIP/BBQ

Nothing to report

✓ D. Special Kids/PR

~~We are currently looking for someone to run the Special Kids Rodeo and be responsible for sub-committees.~~ The Poker Ride is still on for June 10th. We need lots of volunteers. Please bring your nominations for the Justin Boot Award to next months meeting. *Laurie Beston*??

E. Queen

Silent auction went well. Kelly Kelso owes \$50 for a jacket. If you know her, please let her know. The entry fee may be raised next year to help cover the cost of entertainment. Thank you Leah & Krista for decorating.

F. Dill Team

There are teams applying so far.

G. Contracts

Contracts have been mailed.

H. Sponsorship

The fair is discontinuing the Entertainment Guides and going instead to a "daily event sheet". This will affect the amount of advertising our sponsors get for their dollar. We need to come up with other advertising incentives such as; web site, banners at entrances, etc. The FFA & 4-h premium books will now have our sponsors in them. This will actually prove more effective than the Entertainment Guides.

We are not sure at this time if United Rentals will be our major sponsor. All other sponsors are signed on at this time. Letters of intent will be sent out and payment will be requested in advance.

IV. New Business

A. By-laws/Policies

Rich Vial will help us with our By-laws and policies. Being discussed, was a Draft of Policy Resolution 401 which details the establishment and operation of the Rodeo Committee. Item #5(a) provides a deadline for the Rodeo budget. A special meeting in December will need to be held in order to meet this budget deadline. The discussion of policy resolution item 5 (b), what percentage of the Rodeo budget will the rodeo have to provide in sponsorship dollars each year, was tabled for another meeting.

Please note that the Rodeo Directors are no longer referred to as a "Board". They are referred to as the Rodeo Committee. The Associates will continue to be referred to as such.

Policy 201, Determination of Fair Dates, will soon be adopted by the Fair Board.

Rich added that he knows "Thanks" doesn't get said often enough. He appreciates how serious we all take the production of this rodeo.

B. Purchase Procedure

A new purchase order system is being implemented by the Fair Office. Please see the attached letter and sample Purchase Order.

C. NFR Tickets

Larry Bellamy will purchase the NFR tickets for this year. Please contact Larry if you would like tickets.

Cody?

No rem because

D. Barrel Racing Fund Raiser

NW Rodeo Promotions would like to hold a Barrel Racing event Friday night after our rodeo. Parking for the racers would be across the street, and our rodeo would receive the entry fees for the racers. A show of hands were in favor of this event.

Extend the program?

7

Scheduling

?

#1's

end at 9:00

Larry B. made a motion to adjourn the meeting. Gary M. seconded the motion. The meeting adjourned at 8:50 p.m.

Next Associates meeting March 5th, 7:00pm, at the Cloverleaf Building.

Minutes submitted by Kelly Neal.

Washington County **FAIR COMPLEX**

Memorandum

To: Cody Feinauer, Rodeo Committee Director

CC: Margaret R. Garza, Executive Director, Lyle Spiesschaert, Fair Board Chairman, Bill McKinley, Fair Manager

From: Melissa Williams, Accounting Assistant & Office Manager *MW*

Date: 02/04/00

Re: Purchasing Procedures

This memo is a follow-up to our conversation on Monday, Jan. 31, 2000. After our discussion about the new purchasing procedures, I have designed this procedures list for you to review with your other directors as well as your Associate Members at the next Rodeo Committee meeting on Feb. 7th, 2000.

1. Only designated personnel are authorized to request purchase orders. These individuals include, Gary McVey, Brian Anderson, Mike Baker, Larry Bellamy, Gary Price, Laurie Benton, and Cody Feinauer. We have also designated Kelly Neal as an authorized user. Please talk with Cody if you have any questions on the authorized user list.
2. The key to this procedure operating properly is for everyone to **PLAN AHEAD!** If you know there is a project coming up that will require purchase orders being issued (i.e. tee-shirt printing, lumber purchases, painting, Queen expenses, Fair supplies, etc.) please don't wait until the day of, to request approval. Please give me as much lead time as possible. We realize that emergencies come up, but if these new procedures are not followed, you may be jeopardizing the Fair Complex's' ability to reimburse you for your expenses.
3. After requesting a purchase order, I will fax, e-mail (once available), mail, or leave for pick-up a copy of this purchase order. It will have an assigned number as well as the initials of the person making the request (i.e. 001-2000CF), the name of the vendor being utilized, and a brief description of the item(s) being purchased and cost. Please have this information readily available when you request the purchase order. Upon issuance, I will leave a copy of the purchase order in the Rodeo mailbox for Cody's record keeping.
4. If you are ordering items from out-of-state or out-of-town companies and they are being delivered, these items must be delivered directly to the Fair Complex office. You are more than welcome to let me know to expect this delivery and leave a contact number so I can phone you

February 4, 2000

as soon as it arrives. Upon pick-up, the package needs to be inspected and the packing slip left with the Fair Office.

5. Once deliveries are received, and packing slips are matched with specific purchase orders, they will be cleared and bills will be paid as normal. This procedural change is to become effective on Tuesday, February 8, 2000. I can be reached at 648-1416 if you have any questions, or you may also contact Cody directly.
6. Travel arrangements for Rodeo events such as NFR will be handled out of the Fair Complex office through the purchase order process as well. This will be discussed in further detail at a later date to finalize. Travel arrangements will be handled for the five committee directors authorized to attend in Las Vegas. Please talk with Cody if you have any suggestions.

When new procedures are put into place, we know that the best intentions don't always work exactly as planned. As circumstances arise, we will work out the bugs, but these procedures are to protect the Fair Complex staff, Rodeo Committee members, and everyone involved with the Fair & Rodeo. If you have any suggestions or input, we are always open to ideas. Please let me know.

DRAFT Purchase Order

Washington County Fair Complex

873 N.E. 34th Avenue
Hillsboro, OR 97124
(503) 648-1416

DATE	P.O. NO.
2/1/2000	001-2000CF

Vendor
Garment Graphics 1853-A NE Cornell Rd Hillsboro, OR 97124

SHIP TO
Washington County Fair Complex 873 N.E. 34th Avenue Hillsboro, OR 97124 (503) 648-1416

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Misc Mat/Svc	T-Shirt Printing	600	0.50	300.00
			Total	\$300.00

Washington County **FAIR COMPLEX**

Facility Schedule-March, 2000

Wednesday, March 01, 2000

Floral Building Pioneer Heritage Academy
Main Exhibit Hall Dog Training
Meeting Room Horses Unlimited 4-H Meeting

Thursday, March 02, 2000

Meeting Room 4-H Rabbit Meeting
Floral Building Pioneer Heritage Academy

Saturday, March 04, 2000

Arts & Crafts Building 4-H Rabbit Show
Main Exhibit Columbia Willamette Beagle Club
Armory 4-H Air Gun Event

Sunday, March 05, 2000

Main Exhibit Columbia Willamette Beagle Club

Monday, March 06, 2000

Main Exhibit 4-H Dog Class
Cloverleaf Building Rodeo Board Meeting
Meeting Room 4-H Kids N' Canines
Arts & Crafts Bldg. Paid Dog Training

Tuesday, March 07, 2000

Arts & Crafts 4-H Guide Dogs
Floral Building Pioneer Heritage Academy
Main Exhibit 4-H Paw Power Dog Club
Main Exhibit Dog Classes for Hillsboro Parks
Cloverleaf Building Glencoe Football Bingo

Wednesday, March 08, 2000

Main Exhibit Hall Dog Training
Floral Building Pioneer Heritage Academy

Thursday, March 09, 2000

Friendship Plaza DEQ Smoke Plume Tests
Floral Building Pioneer Heritage Academy

Saturday, March 11, 2000

Main Exhibit Feathered Friends Bird Show
Friendship Square Master Gardeners Workshop
Cloverleaf Bldg. Home Orchard Society Fruit Show

Sunday, March 12, 2000

Main Exhibit Feathered Friends Bird Show

Monday, March 13, 2000

Main Exhibit 4-H Kids N' Canines
Arts & Crafts Building Paid Dog Training
Main Exhibit 4-H Dog Class

Tuesday, March 14, 2000

Cloverleaf Building Glencoe Football Bingo
Main Exhibit 4-H Paw Power Dog Club
Arts & Crafts Building Dymomutts 4-H Club
Floral Building Pioneer Heritage Academy
Main Exhibit Dog Classes for Hillsboro Parks

Wednesday, March 15, 2000

Main Exhibit Hall Dog Training
Arts & Crafts Building Kitten Crew 4-H Club
Floral Building Pioneer Heritage Academy

Thursday, March 16, 2000

Meeting Room 4-H Rabbit Meeting
Floral Building Pioneer Heritage Academy

Friday, March 17, 2000

Main Exhibit-North Vintage Clothing Show

Saturday, March 18, 2000

Cloverleaf Building Reception
Main Exhibit-South T.V. Gem & Mineral Show
Main Exhibit-North Vintage Clothing Show

Sunday, March 19, 2000

Main Exhibit-South T.V. Gem & Mineral Show
Main Exhibit-North Vintage Clothing Show

Monday, March 20, 2000

Arts & Crafts Building Paid Dog Training
Main Exhibit 4-H Kids N' Canines
Main Exhibit 4-H Dog Class
Main Exhibit Waggin' Masters 4-H Dogs

Tuesday, March 21, 2000

Main Exhibit 4-H Paw Power Dog Club
Cloverleaf Building Glencoe Football Bingo
Arts & Crafts Building Dynamutts 4-H Club

Wednesday, March 22, 2000

Friendship Plaza DEQ Smoke Plume Tests

Thursday, March 23, 2000

Friendship Plaza DEQ Smoke Plume Tests

Saturday, March 25, 2000

Large Covered Show 4-H Dog Fun Match
Armory Public Dance
Cloverleaf Bldg. Jersey Calf Sale
Main Exhibit Pacific N.W. Fenton Glass Show

Sunday, March 26, 2000

Main Exhibit Pacific N.W. Fenton Glass Show

Monday, March 27, 2000

Arts & Crafts Building Paid Dog Training

Tuesday, March 28, 2000

Arts & Crafts Building Dynamutts 4-H Club
Floral Building Pioneer Heritage Academy
Main Exhibit 4-H Paw Power Dog Club
Cloverleaf Building Glencoe Football Bingo

Wednesday, March 29, 2000

Cloverleaf Bldg. 4-H Wagon Train Meeting
Floral Building Pioneer Heritage Academy

Thursday, March 30, 2000

Floral Building Pioneer Heritage Academy



January 27, 2000

Margaret Garza
Washington County Fair
45643 SW Etters Road
Gaston, OR 97119

Dear Margaret,

Once again I am writing to you about the foundation. After the convention it appears that a number of people still have questions. Perhaps I have been unclear with a number of ideas and the activities that the board has taken. I apologize for this and resolve these questions and move on to the funding of this project.

What the board has done:

- Established a set of by-laws
- Selected a mission, purpose and marketing package
- Filed and received 501(c)(3) status
- Registered with the State of Oregon as a non-profit organization
- Set up a bank account to receive funds
- Determined size of foundation as a goal for present funding
\$20 million, each fair to receive equal amount close to present funding
Funds to be used by each fair as the fair board directs (operations, buildings, etc)
- Allowed individual fairs to contribute for their fair
Reasons for this decision: (Oregon Fairs Foundation is not a part of the Oregon Fairs Association so OFA cannot assess each fair an amount to pay into the foundation.)
Faster funds for growth of the foundation
Each fair does not have to set up non-profit status
More interest to the foundation

What can fairs do to help themselves:

- Set aside some from operating budget
- Collect a percentage of gate
- Add a percentage to gate for foundation
- Have a fundraiser at grounds for foundation
- Find a match in community for what fair has donated

What needs to be done soon:

- Develop a larger board of people outside of fair industry
- Develop desire to see this through to full funding
- Gain extra funds to establish a grant program
Capital Improvements
Major repairs
- Obtain grant for fundraiser to find the funds we need

I hope this information has helped answer some questions. People will be happy to attend meetings to explain further or meet with potential donors. This is one of the reasons that Charles Bennett spoke at the convention. I want to thank all of you for your past support and continued help in the future. This is a monstrous task and will be accomplished, but we do need your help.

Sincerely,

Floyd Bauer
Chair, Oregon Fairs Foundation