

Washington County Fair Board

M I N U T E S

Minutes of a special meeting of the Washington County Fair Board, held Monday, March 10, 1986, at Rose's Restaurant, Beaverton, beginning at 7:30 a.m.

ATTENDANCE

Fair Board

Margaret Sprecher  
Jeanne Leeson  
John Meek  
Homer Speer

Staff

Cal Wade

The meeting was called to order by Chairman, Sprecher. Board members discussed the proposed budget and the priorities for capital projects during fiscal year 1986/87.

After much discussion, board consensus was to submit the proposed budget as revised.

Meeting adjourned, 8:45 a.m.

Respectfully submitted,

Jamie Hammack, Secretary

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board held March 5, 1986, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron  
Jeanne Leeson  
John Meek  
Homer Speer  
Margaret Sprecher

Staff

Cal Wade  
Ron McAuley  
Jamie Hammack

Guests

Rocky Williams  
Jack & Addie Fisher

CONSENT AGENDA

It was noted on the February Off-Season use calendar that the Fair Boosters met in the Cloverleaf Community Building and not the office.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO APPROVE THE BILLS SUBMITTED, JANUARY 1986 FINANCIAL RECAP, FEBRUARY 5, 1986 FAIR BOARD MINUTES, FEBRUARY 1985 OFF-SEASON CALENDAR AS CORRECTED, MARCH 1986 ACTIVITIES CALENDAR AND CORRESPONDENCE SUBMITTED. MOTION CARRIED.

BOOSTER REPORT

Sprecher reported the Boosters met February 11, 1986. She updated the group on all the fairgrounds activities. The Boosters paid for the electrical repair to the 4-H Livestock Barn and will pay for taking care of the bare wires. The Rodeo Board may move the old red storage building to the arena for hay storage. Booster meetings are the 2nd Tuesday of each month.

RODEO BOARD REPORT

Rocky Williams, Chairman, reported General Motors will donate \$3,000 for the production of the "Special Kids Rodeo". Williams is talking to five GM car dealers to supplement the sponsorship. Williams updated the fair board members on scheduled rodeo board and court activities and appearances. Williams submitted a letter to the Fair Board requesting them to consider Ken & Donna Leahy for a lifetime pass.

LIVESTOCK RELEASE

Wade attended a meeting with Sprecher and superintendents of the livestock departments pertaining to Sunday fair release. Wade is looking at the possibilities of exhibitor entry gates and restricted parking areas for exhibitors only.

### DRAINAGE SYSTEM

Wade met with Eldon McRobert who designed the present fairgrounds drainage system. After discussion with McRobert, Wade feels the present system is good and there is not a need for major drainage repairs.

### ELECTRICAL AND WATER LINES

An underground electrical system on the grounds appears to be the answer to improving the present system. Some lines will be buried when the roads are torn up during walkway construction. Waterlines will be run behind the buildings rather than in front.

### WARM-UP ARENA

According to the master plan, the warm-up arena should be moved in order to straighten the roadway. There has been much discussion on a new location. Wade and McAuley will meet further with groups in order to establish a new area.

### PARKING

Wade will be meeting with the Washington County mounted posse to discuss handling the parking service fair week. They will also be approached with the idea of manning ticket gates.

### RADIO STATIONS

Portland and local radio stations are expressing an interest in participating at the fair. Sprecher worked with several stations concerning purchase of air time. Wade will suggest broadcasting the Jr. Livestock Auction.

### OPERATIONS REPORT

McAuley reported some February projects were painted picnic tables and benches, and located water and gas lines in preparation for paving roadways. Upcoming projects are painting the 4-H Livestock Barn, Poultry/Rabbit Building, office and grandstand, and landscaping the corner of 34th Avenue. The Boosters have set aside money to assist in the landscape project.

The Soroptimist of Hillsboro proposed a Rose Garden of 12 roses each year for 12 years. Location and maintenance were discussed by staff. The Soroptimist are now considering a type of project which would not require maintenance.

### JAIL NOMINATION

Sprecher composed a letter of support and it was presented to the State which approved the nomination. Sprecher advises a Federal committee will review the application for National Registry.

### SHOWER/TOILET TRAILERS

Wade researched the shower/toilet trailers the Rajneesh have for sale. Josephine County has offered to purchase a unit at \$7,000. Wade gave details concerning size and capacity of the structure. He also discussed the cost of moving them to the fairgrounds. Board members discussed the need for more showers and toilets, cost and durability of trailers, and the cost of building permanent showers. The board agreed Wade should take a trip over to look at the trailers.

### SECURITY

Hillsboro Security has notified staff there will be a monthly increase from \$150 to \$300 for their services. Discussion concerned the effectiveness of the service and the original quote given. Wade noted the present caretaker location is hidden and we are not receiving services from that position. He suggested a caretakers residence and caretaker in an area more suitable for security. Different low cost programs were mentioned to build a house.

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO AUTHORIZE THE EXECUTIVE DIRECTOR, CAL WADE, TO NEGOTIATE WITH HILLSBORO SECURITY CONCERNING CONTINUED SERVICES AND COST. MOTION CARRIED.

### MAINTENANCE SHOP

Staff received a low bid of \$4,890 for construction of a maintenance shop. Estimates for electricity were high at \$4,085 and a concrete slab of about \$1,000. The project would still remain under \$12,000.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK, TO AUTHORIZE STAFF TO CONTINUE WITH THE MAINTENANCE SHOP PROJECT, NOT TO EXCEED \$12,000. MOTION CARRIED.

One of the next steps will be removing the existing buildings.

### MAIN EXHIBIT BUILDING

A request for consulting services to submit letters of interest for a study of the Main Exhibit Building will be advertised March 13 & 14, 1986.

### MARKETING PROPERTY

A request for marketing consultants to submit letters of interest to market the "surplus" property will be advertised March 13 & 14, 1986. Wade requested \$15,000 towards the project from 1985/86 budget. Board members suggested seeking advice of members of the task force committee regarding consulting firms.

### WALKWAYS

The board discussed an addendum for engineering of the walkways from Development and Construction Services. Options for construction, including chip seal, were outlined.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER TO AUTHORIZE THE EXECUTIVE DIRECTOR, CAL WADE, TO NEGOTIATE TERMS WITH DEVELOPMENT AND-CONSTRUCTION SERVICES FOR ENGINEERING AND SURVEYING THE WALKWAY PAVING PROJECT. MOTION CARRIED.

#### DERBY COMMITTEE

A meeting was held concerning the derby committee. Donval Barnard has volunteered to chair the committee and Roger Mesenbrink and Marty Oppenlander as command officials. Planning the committee structure and safety standards will continue.

#### BILLBOARDS

Board members discussed billboards promoting the fair in East County, cost, and their effectiveness. The board would like to review the over-all promotion package for the fair.

#### MAIN ENTRANCE

Discussion was held concerning cost to purchase or rent a tent for the Main gate during fair.

#### TOTEM POLE

Wade is researching the significance of the totem pole located on the fairgrounds. If the pole stays in place, it will be painted.

#### LIFETIME PASS

Staff should obtain the policy for issuing lifetime passes and bring it to the board for review at their next regular meeting.

#### NEW MCAULEY BABY

Flowers were sent to Ron & Dorothea McAuley congratulating them on baby daughter, Kaitlin Elizabeth, born March 3, 1986.

#### FLAG

Sprecher presented a flag flown over the capitol which will be for the new flag pole at the Main Entrance. Thanks to Gerry Frank of Senator Mark Hatfield's office.

#### MEETINGS

The next regular meeting of the Fair Board will be Wednesday, April 2, 1986, 4:30 p.m., at the fairgrounds.

A special meeting of the Fair Board will be held Monday, March 10, 1986, 7:30 a.m., at Rose's Restaurant in Beaverton. Topic of discussion will be the 1986/87 budget.

Meeting adjourned 5:45 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

A G E N D A  
Washington County Fair Board  
Regular Meeting  
4:30 p.m., Wednesday, March 5, 1986

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time an agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- \*3. Bills for Approval (enclosed, pages 3 & 4)
- \*4. January 1986 Financial Recap (enclosed, page 5)
- \*5. February 5, 1986 Fair Board Minutes (enclosed, pages 6-10)
- \*6. A. February 1986 Off-Season Calendar (enclosed, page 11)  
B. March 1986 Activities Calendar (enclosed, page 12)
- \*7. Correspondence:
  - A. Thank you letter from Sombrero Stock, Martha Hunkings & Family (enclosed, page 13)

\*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or anyone from the audience.
8. Fair Organizations Report:
  - A. Fairgrounds Boosters
    1. Sprecher report from February 11, 1986 meeting
  - B. Rodeo Board
    1. February 3, 1986 Rodeo Board Minutes (enclosed, pages 14-16)
9. Executive Director's Report:
  - A. Working with various livestock departments regarding Sunday release times
  - B. Engineer contract on walkways
  - C. Eldon McRobert regarding drain field.
  - D. Met with each County Commissioner
  - E. PGE concerning burying conduit and correcting problem power pole
  - F. Reroute water lines to rear of buildings
  - G. Open arena
10. Operations Report:
  - A. February Projects:
    1. Paint picnic tables and benches
    2. Locate water and gas lines in preparation for paving roadways

B. Upcoming Projects:

1. Paint 4-H Livestock barn, poultry rabbit barn, office, and grandstand
2. Landscaping corner of 34th Avenue

11. Old Business:

- A. Jail Nomination
- B. Shower and toilet trailers
- C. Security increase (enclosed, page 17)
- D. Maintenance Shop (enclosed, pages 18-24)
- E. Study for Main Exhibit Building
- F. Marketing property, request \$15,000 in fy 85-86 budget

12. New Business:

- A. Billboard signs
- B. Front gate tent structure

13. Announcements:

- A. Flowers to Ron & Dorothea McAuley congratulating them on their baby daughter, born March 3, 1986.
- B. Fair Board members plan to sign bank signature cards following the meeting.
- C. Next regular Fair Board meeting is April 2, 1986, 4:30 p.m.
- D. Schedule budget workshop/special meeting during the week of March 10, 1986